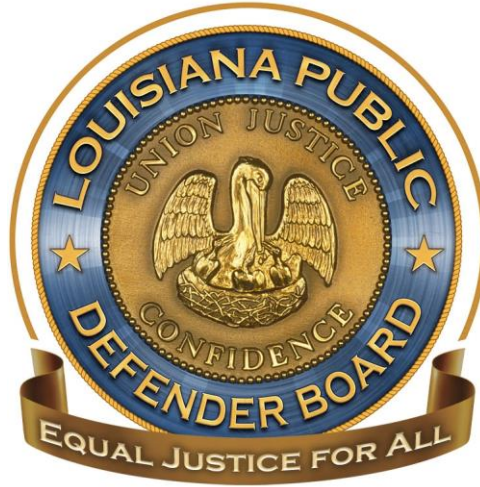


# **2019 ANNUAL BOARD REPORT**

**JANUARY 2020**

**LOUISIANA PUBLIC DEFENDER BOARD**  
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# LOUISIANA PUBLIC DEFENDER BOARD



John Bel Edwards  
Governor

C. Frank Holthaus  
Chairman

Rémy Voisin Starns  
State Public Defender

EQUAL JUSTICE FOR ALL

2019 was a much better year for Louisiana noncapital public defense than in years past. Although eight districts are still in Restriction of Services (“ROS”), presently, there are no waitlists anywhere in Louisiana for noncapital public defense. This small, but welcomed, bright spot is largely due to some stability achieved by the influx of \$3.9 million in one-time money from the legislature for fiscal year 2020. Beyond 2020, the age-old haunts remain: public defense funding is unreliable, unstable, and insufficient.

Capital cases are another matter. The capital waitlist casts a dark cloud over, and threatens the solvency of, the entire Louisiana statewide public defense system. An outsized portion of the public defense budget is consumed by these relatively few cases. Without either a significant reduction in trial-level capital cases or a massive infusion of funds to hire additional capital defense teams, we will have no choice but to maintain a waiting list for qualified representation in capital cases for the foreseeable future. At present, there are currently 13 indigent citizens facing the potential of capital punishment who do not have representation. As capital cases are completed, these indigent citizens will be assigned qualified counsel, prioritizing those who have waited the longest, some in excess of 200 days. This situation is unsustainable and needs to be addressed by the legislature.

The Louisiana public defender system is comprised of 42 district defender offices funded by about a 55/45 ratio of local revenue to state appropriations. The Louisiana public defender system has its roots in the 1963 United States Supreme Court case of *Gideon v. Wainwright*<sup>1</sup> which held that the Sixth Amendment requires the State to provide counsel for indigent persons facing felony charges that carry the possibility of imprisonment. In 1966, Louisiana attempted to address this unfunded mandate by the levying of fines and fees as costs of court from criminal convictions to be appropriated for that purpose.

Remarkably, this initial stab at public defender funding, where the district defenders receive a fee from each conviction, currently \$45, has remained the principle revenue source of public defense in Louisiana to this day. This “user-pay” funding system is overwhelmingly made up of convictions for traffic offenses. As a result, public defense funding depends largely on a whole host of factors outside of the control of any public defender’s office or the LPDB such as the particular predilections regarding speeding tickets of individual sheriffs, chiefs of police, district attorneys, or police juries which are often influenced by local political tensions, natural disasters, disruptions in the system of collecting court costs, and civic unrest. The Louisiana public defense funding scheme is unreliable, unstable, unpredictable and insufficient to fund a statewide public defense system. It is also costly to enforce, acts as an impediment to people rehabilitating their lives, and indirectly contributes to the state’s extremely high incarceration rate.<sup>2</sup>

Worse still, as can be empirically demonstrated, revenue from court costs has been on a sure and steady decline over the last ten years. In 2009, there were 1,260,558 traffic filings in Louisiana courts. In 2018, the last year for which we have Supreme Court data, there were 698,024 traffic

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<sup>1</sup> 372 U.S. 335 (1963).

<sup>2</sup> See Menendez et al., “The Steep Costs of Criminal Justice Fees and Fines: A Fiscal Analysis of Three States and Ten Counties, Brennan Center for Justice, November 21, 2019.

filings, a decline of 45 percent. Louisiana is unique in the country in funding its public defender system in this manner. Again, this is a matter that needs to be addressed by the legislature.

To highlight the impact on public defense from this unique funding scheme and declining revenue from traffic tickets is the matter in the 19<sup>th</sup> JDC Public Defender's Office. We all recall the tragic events of 2016 in and around Baton Rouge. On July 5, 2016, the circumstances surrounding the death of Alton Sterling and subsequent events were well-publicized. Also well-publicized was the shooting of several Baton Rouge police officers less than two weeks later. What is less well-publicized is that policing and other public policy practices in East Baton Rouge Parish shifted in response to these events. Later that summer, the devastating 1000-year floods caused catastrophic property damage and loss of life. All daily routines in and around the capital region were altered for some time. Predictably, public officials reordered public priorities to account for all of these happenings. One result of the priority reordering was that East Baton Rouge Parish saw a dramatic decline in traffic tickets. Since public defender funding is so heavily tied to traffic fines, local revenues for the East Baton Rouge Parish Public Defender's Office declined from \$3,639,774 in calendar year 2015 to \$1,979,423 in 2018.

This dramatic loss of revenue for East Baton Rouge Parish had, and continues to have, statewide repercussions. For one, the LPDB state office was forced to shift a large amount of money from its District Assistance Fund (DAF) into that district to avoid a collapse, reducing the money available to support the other 41 district offices statewide. Almost inevitably, the East Baton Rouge Parish Public Defender's Office went into ROS in 2016 and unfortunately, has yet to emerge from it. So, a terrible unforeseen occurrence outside of the control of any public defender or the LPDB eventually led to restriction of services in the local district defender's office and contributed to the restriction of services in other offices statewide and threatens the solvency of the entire system. To be sure, the funding problems at the LPDB are not the result of a single event but rather a recurring consequence of the unique way Louisiana funds public defense. The matter in the 19<sup>th</sup> JDC Public Defender's Office is but one of many that impact the statewide system.

As maddening as those realities are, public defender offices desperately and aggressively pursue these "user-pay" revenues as a matter of solvency or else indigents will be without any representation at all. For this reason, the federal courts' decision in *Cain v. White*<sup>3</sup> is particularly alarming. In that case, the United States Fifth Circuit Court of Appeals ruled that judges in Orleans Parish could not make certain decisions enforcing fines and fees and court costs upon defendants because those judges' offices financially benefit from those decisions. While the decision itself only narrowly applies to Orleans Parish, the practice condemned by the federal court is widespread and could jeopardize every district's local revenues. At this time, we do not know the long-range impact of this decision, but must acknowledge that if applied broadly, the principles outlined in *Cain* jeopardize local revenue streams statewide with predictably catastrophic consequences to the statewide public defender system in the form of dramatically reduced services available to indigents.

The public defender system is also strained when the accused persons are facing life without the possibility of parole for offenses committed when they were children. In 2012, the United States Supreme Court held in *Miller v. Alabama*<sup>4</sup> that states could not impose an automatic life without the possibility of parole sentence for offenses committed before the age of 18 without giving an

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<sup>3</sup> 937 F.3d 446 (5<sup>th</sup> Cir. 2019)

<sup>4</sup> 567 U.S. 460 (2012).

opportunity to present mitigating evidence and argue for a lesser sentence. This followed a previous decision in *Graham v. Florida*<sup>5</sup> that states could not impose life without parole sentences for non-murder offenses committed before the age of 18. In response to *Miller*, the legislature enacted Code of Criminal Procedure Art. 878.1 in 2013 providing for a sentencing hearing for youths convicted of 1<sup>st</sup> or 2<sup>nd</sup> degree murder and allowing a sentencing judge to provide for the possibility of parole if he chose to do so after the hearing, but made no provision whatsoever for prisoners who were already serving those sentences for past offenses. At the time of the *Miller* decision, Louisiana could not readily identify how many people were currently serving LWOP sentences for offenses committed as children. Investigation showed that over 300 such people were in our prisons, sentenced to spend their entire adulthoods there until they died, some of whom had been there for many decades. This was one of the highest such population of “juvenile lifers” in the country.

The Louisiana Supreme Court held in *State v. Tate*<sup>6</sup> in 2013 that *Miller* applied only to future cases, not to the many sentences that had already been imposed. This meant that the 300 people already serving a life sentence in Louisiana could obtain no relief. Inevitably, the United States Supreme Court revisited the issue in 2016 in *Montgomery v. Louisiana*<sup>7</sup>, where a Louisiana public defender, Mark Plaisance, argued before the United States Supreme Court that the principles of *Miller* should apply to people who were already in prison at the time of the decision, and the Supreme Court agreed. In response, the legislature amended Art. 878.1 in 2017 to provide that district attorneys had 90 days from August 1, 2017 to file for intent to seek life without the possibility of parole in these older cases. For prisoners for whom no notice was filed, those prisoners would be automatically granted the possibility of parole, but for those who prosecutors were seeking LWOP sentences, lengthy and costly investigations and trials would need to be conducted, and of course the burden would fall on public defenders. Prosecutors filed for intent to seek LWOP in over 80 cases. As of today, 66 cases remain open. LPDB uses over \$1.3 million of its budget to contract with the Louisiana Center for Children’s Rights and the Capital Appeals Project to provide representation for these *Montgomery* clients as well as providing assistance to the districts in representing youth at the trial level for *Miller*-style cases where life without parole remains a possibility.

Historically, Louisiana has had an outsized demand for public defenders due to a combination of factors that include widespread poverty among the citizenry and generations old policies that favored incarceration as the sole remedy for the conviction of crimes. As a result, the budget needs of the LPDB are demanding. However, Louisiana has been trending away from incarceration in recent years and continued trending in this direction can have a positive impact on the LPDB budget. As we learn more and more about how best to achieve public safety, alternatives to incarceration have important roles to play.

In addition to tremendous budget challenges, the state mourned the loss of two of its long-time district defenders in 2019. Victor Bradley, Jr., served as District Defender for the 29<sup>th</sup> Judicial District Public Defender’s Office in St. Charles Parish from 1996 until his death in the summer of 2019 following a long illness. Mr. Bradley had been a police officer, a prosecutor, and ultimately a public defender in a long career in the justice system capped by spending the last 23 years of his life as the head of the public defender’s office serving St. Charles Parish.

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<sup>5</sup> 560 U.S. 48 (2010).

<sup>6</sup> 130 So.3d 829 (La. 2013).

<sup>7</sup> 135 S. Ct. 1546 (2015).

LeRoy Smith, Jr., served as District Defender in the 6<sup>th</sup> Judicial District Public Defender's Office, serving East Carroll Parish, Tensas Parish, and Madison Parish for 24 years until his death in 2019 following a short illness. Mr. Smith was a local institution in Northeast Louisiana.

While it is tough to overcome the many years of experience the public defender system has lost, these losses highlight the fact that the strength of the public defender system is its people. Operating a fully functioning statewide public defense system means employing and fairly compensating the talented, hard-working, and dedicated line-defenders, who are among the finest trial lawyers in this state, chief district defenders, support staff, and paralegals to vindicate the constitutional rights of poor people throughout Louisiana. Properly defending the poor and the accused also means using investigators and expert witnesses.

We at the Louisiana Public Defender Board give thanks to and honor the lives and service of Mr. Bradley and Mr. Smith, and all of the people who consider public defense to be an honorable, essential, and rewarding profession as they work daily to help protect the most vulnerable members of society.

A handwritten signature in blue ink, reading "Rémy Voisin Starns". The signature is fluid and cursive, with a prominent "R" and "S".

Rémy Voisin Starns  
State Public Defender

## **LPDB CY 2019 RECOMMENDATIONS FOR NEEDED CHANGES IN THE LAW**

- 1) Creation of a stable, reliable, sufficient funding source for public defense
  - a. Provide a stable, reliable, sufficient funding source for public defense, including access to investigative resources, expert witnesses, and the appeals process. This would ensure that innocent people are not convicted of crimes or delinquent offenses.
  - b. Provide increased funding for the Indigent Parent Representation Fund, La. R.S. 15:185.5, and new funding for The Louisiana Safe Return Representation Program Fund, La. R.S. 15:186.5. Currently, the Indigent Parent Representation Fund provides approximately one-fourth of the funding needed for indigent parent representation and the Louisiana Safe Return Representation Program Fund has never had any appropriation to assist with much needed post-dispositional representation of youth in the custody of the Office of Juvenile Justice. Increased investment in parent representation would allow the State to access partial matching funds from Title IV-E, which recently started allowing states to include parent and child representation in its funding claim.
  - c. Provide access to multidisciplinary professionals with a special emphasis on rehabilitation and mental health issues, and in the child welfare arena, permanent reunification of families.

### **2) Reclassification of misdemeanors**

In conjunction with the Louisiana State Bar Association's 2015 Mid-Year Meeting of the House of Delegates and the passage of Resolution 8 opposing the court appointment of private attorneys to represent indigent clients and the 2010 LSBA resolution to reclassify selected non-violent misdemeanor and municipal ordinances as civil infractions, the Louisiana Public Defender Board urges the legislature to refer the study of reclassification of certain misdemeanors to the Louisiana Law Institute.

- 3) Amend 15:529.1(c) to provide for a shortened cleansing time for prior convictions to be used to enhance sentences.
- 4) To preserve state resources, eliminate the death penalty as a sentencing option in current and future cases and provide for resentencing all inmates currently under a sentence of death to a life sentence.
- 5) Eliminate life without parole sentences for offenses committed prior to the offender turning 18 years old and convert all such sentences to grant parole eligibility after a term of years.
- 6) Reduce the maximum length of a custodial disposition for non-violent offenses in juvenile delinquency cases.
- 7) Provide for a presumption of indigence at continued custody hearings in Child In Need of Care (CINC) cases, and for indigence to be determined thereafter for an ongoing CINC case.

## **LPDB CY 2019 RECOMMENDATIONS FOR NEEDED CHANGES IN THE LAW**

- 8) Provide for public defender offices to be provided with notice of ex parte orders in CINC cases. This would facilitate earlier representation of parents in Child In Need of Care cases, better use of judicial resources, and better quality of continued custody hearings without impacting costs of representation.



## **2019 ANNUAL REPORT UPDATE ON STRATEGIC PLANNING IMPLEMENTATION (as required by La. R.S. 39:31)**

*The mission of the Louisiana Public Defender Board is:*

In pursuit of equal justice, the Louisiana Public Defender Board (LPDB) advocates for clients, supports practitioners and protects the public by continually improving the services guaranteed by the constitutional right to counsel. Through its commitment to performance standards, ethical excellence, data-driven practices and client-centered advocacy, LPDB oversees the delivery of high-quality legal services affecting adults, children and families, and supports community well-being across Louisiana.

*The vision statement of the Louisiana Public Defender Board is:*

The Louisiana Public Defender Board (LPDB), a recognized leader in the delivery of client-centered legal representation services, is a dynamic and engaged partner in local, state and national criminal and juvenile justice systems. LPDB and its public defender offices prevent wrongful conviction, protect due process and constitutional rights, increase public safety, promote fiscal responsibility, and support economic growth throughout Louisiana.

**Goal 1/4) LPDB will attain adequate budgetary and other resources that are essential for the delivery and supervision of the high quality, ethical legal defense representation services on behalf of LPDB's indigent adult and juvenile clients throughout the state of Louisiana.**

- Received a \$4,145,899 increase in the state appropriation to address the capital representation waitlist. In accordance with state law that requires that 65% of the Louisiana Public Defender Fund goes directly to the districts, 65% of additional funds will be directed to the local district offices.
- Submitted FY 20 budget request to the Division of Administration for Legislative consideration (\$66,743,462 appropriation).
- Procured a grant to contract with an auditor to conduct audits of multiple public defender offices, which included corrective action plans, as appropriate.
- Assisted Orleans Public Defenders in administering a \$300,000 3-year grant to support multidisciplinary practice in child welfare parent representation.
- Submitted a grant proposal to the Office of Juvenile Justice and Delinquency Prevention to fund social worker support for juvenile defenders in the 15<sup>th</sup> and 22<sup>nd</sup> districts.
- Maintained online financial and personnel compensation reporting tools.
- Continued monthly financial reporting of all Monthly Financial Reports submitted by the districts.
- Began the process to secure Title IV-E funding to support parent representation in Child in Need of Care and Termination of Parental Rights cases.

## **2019 ANNUAL REPORT UPDATE ON STRATEGIC PLANNING IMPLEMENTATION (as required by La. R.S. 39:31)**

**Goal 2/4) LPDB will cultivate a technologically proficient defender community that utilizes up-to-date data-driven practices in its case management and systemic advocacy.**

- Maintained district online monthly financial and personnel compensation reporting and district budget request tools, which integrate with the case management system and the district-level dashboard reports, and offered technical support as needed.
- Maintained a fully web-based Continuity of Operations Plan (COOP) communications system which allows displaced and mobile district management to e-message with state-level officers, board members, and with each other from any computer or handheld device with internet access (permitting them to communicate and update contact information in an online database in real-time as often as needed).
- Reported data case intake rates in the juvenile and adult court to the districts on a semi-annual basis, normalized to overall district population.
- Examined charging information in juvenile delinquency cases to determine the most common charges in the state and the Disparate Minority Contact associated with the charges.
- Tracked school-based offenses in juvenile delinquency cases in certain districts, to evaluate the impact of school-based conduct on the juvenile justice system. Delivered a presentation to the American Society of Criminology.
- Continued a program that provides text messages to clients regarding upcoming court appearances in Orleans Parish, with plans for expansion into other large districts in the coming year.

**Goal 3/4) LPDB will create and offer a statewide training and learning program for attorneys and non-attorney professionals that develops, promotes and supports their delivery across the state of effective, high quality legal representation services for all adult and juvenile clients.**

- Pursuant to LSA R.S. 15:153(B)(3), on February 13, 2019, a half-day Juvenile Defense Topics training was held at Orleans Public Defenders. Topics included Ethical Considerations in Alternative Courts, Introduction to New Delinquency Performance Standards, and Strategic Uses of J.D.B. v. North Carolina. Nine participants were in attendance.
- On March 14 – 15, 2019, LPDB began its annual *Juvenile Defender Training* event with a two-day session aimed at attorneys representing parents in Child in Need of Care and Termination of Parental Rights cases. We held sessions on Parent Attorneys' Role in Holding DCFS Accountable for Safety Decision Making and Reasonable Efforts, The Removal Decision and Reasonable Efforts Advocacy, Case Plan Advocacy, Return of Custody, and Confidentiality and the Social Internet. Forty-one defenders attended, with strong trainee evaluations. We were joined by Diana Rugh Johnson of Atlanta, Georgia, and Margaret Burt of Chicago, Illinois. The Pelican Center for Children and Families sponsored the event and covered travel expenses for faculty and facility rental expenses.

## 2019 ANNUAL REPORT UPDATE ON STRATEGIC PLANNING IMPLEMENTATION (as required by La. R.S. 39:31)

- On March 29, 2019, LPDB and NAPD Fund for Justice co-sponsored Larry Pozner on Cross: Advanced Techniques Using the Chapter Method, hosted by Loyola University New Orleans, College of Law and Advocacy Center. There were 81 attendees for the event.
- On April 25-26, 2019, LPDB continued its *Juvenile Defender Training* event with a two-day session for delinquency/FINS defense attorneys. We held sessions on Mandatory Modifications and Mandatory Reviews; What Does the Data Tell Us About the Juvenile Justice System; “It’s Not Me, It’s Them”: Implicit Bias and the Juvenile Defender; The Reasonable Black Child: Race, Adolescence and the Fourth Amendment; Collateral Consequences in Juvenile Proceedings; Threat Cases, The First Amendment, and the Adolescent Brain; and Ethics and Social Media. We were joined by Prof. Kris Henning of Georgetown Law and several locally based trainers. Thirty-nine Juvenile defenders attended, with very positive trainee evaluations.
- On July 26, 2019, DPD-DJDS Richard M. Pittman conducted a live webinar on Juvenile Legislative Updates, which lasted one hour. Following the webinar, an additional session was conducted and recorded for distribution.
- On September 17-18, 2019, LPDB hosted its *Defender Leadership Training*, which focused on Title IV-E funding for parent representation. District Defenders were invited to attend and were encouraged to bring a CINC or Juvenile supervisor with them if there was such a person in the district. The purpose of the training was to discuss best practices for building a parent representation program, planning for maximization of federal funding, and planning for building the next generation of parent representation in Louisiana. The training was held in Baton Rouge and thirty-four participants were in attendance.
- The 2019 *Miller & Capital Defender Training* was held in Kenner October 23 – 25, 2019. Public defenders, investigators, and mitigation specialists were invited to attend the specialized training. This program provided a comprehensive training for attorneys who are certified to represent indigent defendants charged with capital crimes, who seek capital defense certification or who currently represent an indigent defendant in a *Miller/Montgomery* case, as well as team members in the defense of capital and *Miller/Montgomery* cases at trial and post-verdict levels consistent with the American Bar Association Guidelines for the Appointment and Performance of Defense counsel in Death Penalty Cases (2003). This training consisted of a three-day program based on an interactive training model. The overall objective of this training was to improve the delivery of capital defense representation services to indigent persons and to improve the delivery of representation services to indigent juveniles facing life without parole sentences in the State of Louisiana. Attendees also had the opportunity to discuss the implications of [\*Montgomery v. Louisiana\*](#), which was decided in January 2016 at the U.S. Supreme Court. In *Montgomery*, the Court decided that the *Miller* ruling was fully retroactive and would apply to defendants who had already been convicted at the time of the *Miller* decision. Ninety-five participants were in attendance.
- During 2019, the LPDB and IPNO conducted a joint tour of the state educating public defenders and investigators on Litigating Eyewitness Identification Cases: Getting the Judge and the Jury to See What the Witness Could Not. The training program focused on the science of memory and eyewitness identifications, and Act 466. Additionally, discussions were held how to reframe and challenge *Manson v. Braithwaite* 432 U.S. 98 (1977) and *State v. Young*, 35 So. 3d 1042 (La. 2010) given the scientific developments

## 2019 ANNUAL REPORT UPDATE ON STRATEGIC PLANNING IMPLEMENTATION (as required by La. R.S. 39:31)

and case law from other jurisdictions. Trainings were presented on the following dates, in the following cities, of which 110 participants attended:

- July 18, 2019, New Orleans, LA
  - September 26, 2019, Baton Rouge, LA
  - October 4, 2019, Arcadia, LA
  - November 8, 2019, Lake Charles, LA
- Engaged in ongoing efforts to develop and implement LPDB's 5-year Strategic Plan and continue building a library of LPDB training materials.
  - Various staff members have presented or served as faculty for trainings or programs sponsored by other in-state or national organizations.
  - Thirty-five of the forty-two districts in the State sent at least one defender to at least one training.

**Goal 4/4) LPDB will develop, cultivate and support leaders in each district office that share and promote LPDB's vision of standards-based, community oriented, data driven and client-centered legal representation, while respecting local variances in defense delivery mechanisms**

- DPD-DJDS Richard Pittman attended, through personal funds and scholarship reimbursement, the *National Juvenile Defender Center Leadership Summit* on October 25-27, 2019, which he attended as a member of the National Advisory Board for the National Juvenile Defender Center and the *Southern Juvenile Defender Center Regional Summit* on June 7-8, 2019 in New Orleans, LA. He also attended the ABA National Parent Attorney Conference in Tyson's Corner, VA, on April 11-12, 2019, traveling with sponsorship of the Pelican Center for Children & Families.
- Commenced development of the Juvenile Defender Training for 2020.
- Conducted outreach meetings to discuss Louisiana's inadequate, unreliable, and unstable funding stream:
  - Governor's Office
  - Division of Administration
  - Louisiana Supreme Court
  - Legislators
- Promulgated with the Office of the State Register the *Trial Court Performance Standards for Attorneys Representing Children in Delinquency Cases* - which were previously approved by the Board.
- Worked in collaboration with various task forces and committees to improve the administration of criminal and juvenile justice throughout Louisiana.
- Participated on many worthy projects that required collaboration with other Criminal Justice System agency partners and stakeholders, including:
  - LSBA Criminal Justice Committee

## **2019 ANNUAL REPORT UPDATE ON STRATEGIC PLANNING IMPLEMENTATION (as required by La. R.S. 39:31)**

- LSBA Criminal Law Committee
- Louisiana Supreme Court Rules Committee
- Louisiana Sentencing Commission (commission member)
- Community Oriented Defender Network
- Louisiana Commission on Law Enforcement and the Administration of Justice (commission member)
- Louisiana State Law Institute
- National Juvenile Justice Network
- Reentry Advisory Council (member)
- Louisiana's Together We Can Conference
- Louisiana Law Institute Children's Code Committee (member)
- Language Access Coalition
- Louisiana Drug Policy Board (member)
- Juvenile Justice Reform Act Implementation Commission (member)
- Raise the Age Commission
- ABA Task Force on Comprehensive Representation
- American Society of Criminology
- Louisiana Judicial College
- NLADA Systems Development Committee
- Southern Juvenile Defender Center Advisory Committee (co-director)
- Pelican Center for Children and Families (board member)
- Indigent Defense Research Association
- Pelican Center for Children & Families Training Committee (member)
- Louisiana Court Improvement Program Advisory Committee (member)
- NAPD Workload Committee (member)
- NAPD Demand Side Subcommittee of the Workload Committee
- NAPD Death Penalty Subcommittee of the Education Committee
- NAPD Racial Justice Committee
- ABA Indigent Defense Advisory Group
- ABA Parent Representation Project Steering Committee (member)
- Child Protection Representation Commission (member)
- Human Trafficking Prevention Commission Advisory Board (member)
- Children's Cabinet Advisory Board
- Bail Bond Task Force (member)
- Louisiana Interchurch Conference Commission of Criminal Justice (member)
- Children's Justice Act Task Force (member)

**LOUISIANA PUBLIC DEFENDER BOARD  
BOARD OF DIRECTORS  
2019**

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*Term: 09/27/2016-09/26/2019*

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Appellate District 5  
*Term: 10/27/2017-09/26/2021*



# **LOUISIANA PUBLIC DEFENDER BOARD**

## **CHAIRMAN OF THE BOARD**

(November 28, 2016 – Present)

### **C. Frank Holthaus** **Baton Rouge, Louisiana**

C. Frank Holthaus did his undergraduate studies in Mechanical Engineering and Mathematics at LSU and the University of Texas. Having served over a year in the United States Merchant Marine, he entered LSU Law School where he served as research assistant to Professor George Pugh in his writings on the law of evidence (Louisiana Evidence Law) and federal jurisdiction. He graduated in 1975 and served as law clerk to Associate Justice John A. Dixon, Jr. of the Louisiana Supreme Court after which he established his law practice in Baton Rouge in 1976. Mr. Holthaus taught Business Law at the LSU Center for Engineering and Business from 1980 to 1985. He is currently an Adjunct Professor at the LSU Law School.

For over forty years, Mr. Holthaus has practiced in almost every field of litigation. In criminal practice he has represented people, businesses, and industry in a wide array of investigations, indictments, trials, and appeals. In his civil practice, he has represented both plaintiffs and defendants. Mr. Holthaus has the rare distinction of representing both plaintiffs and defendants in complex class action litigation in various federal courts.

As one of only a very few lawyers in the state of Louisiana to be certified in criminal trial law by the National Board of Trial Advocacy, Mr. Holthaus has achieved verdicts of not guilty and the immediate release of his client in numerous federal prosecutions. His litigation experience includes those involving violations of Racketeering Influenced Corrupt Organization Act (RICO); Continuing Criminal Enterprise Act (CCE); Labor Racketeering Act; Hobbs Act; Industrial Espionage; Theft of Trade Secret; Federal Jury Tampering; Anti-Trust; Foreign Corrupt Practices Act; Capital Murder; Bank Fraud, Federal Land Bank Loan Fraud; Interstate Transportation of Stolen Property; Federally Funded Contract Fraud; Federal Jury Tampering; Resource Conservation and Recovery Act (RCRA) violations; Comprehensive Environmental Response, Compensation, and Liability Act (Superfund - CERCLA) violations; Federal Bribery Statute; Medicare & Medicaid Fraud; ERISA Fraud, Deprivation of Civil Rights by Murder; Brokerage House Fraud; Ponzi Scheme, and many more.

In his civil practice, Frank has successfully represented numerous plaintiffs and has achieved multiple six and seven figure recoveries. He has served as plaintiff counsel in class actions in both federal and state courts. Frank also represents defendants in civil cases. This includes defending energy, industrial, and commercial clients in matters such as construction contracts and fraud disputes, class action defense, Anti-Trust claims, air and water environmental discharges, maritime disputes, collisions and allisions, Carriage of Goods by Sea Act (COGSA & Jones Act) and much more.

Mr. Holthaus is admitted to practice in the United States Supreme Court, United States Fifth Circuit Court of Appeals, United States Eleventh Circuit Court of Appeals, United States District Courts for the Middle, Eastern and Western Districts of Louisiana; United States District Court Southern District of Missouri; and, all Louisiana State Courts.

# **LOUISIANA PUBLIC DEFENDER BOARD**

## **CHAIRMAN OF THE BOARD**

(November 28, 2016 – Present)

He maintains current membership in the Louisiana State Bar Association (1975); CJA Selection Panel, Middle District of Louisiana (1998); Louisiana Law Institute Criminal Procedure Committee (2009); Pugh Institute for Justice Advisory Committee (1998); Ethics Advisory Service Subcommittee (2014), House of Delegates (1990) and Legislations Committee (2014) Louisiana State Bar Association; and, National Board of Trial Advocacy, Criminal Trial Law (2000). He has also served as an Assistant Louisiana State Bar Examiner since 2000.

His past memberships include President, Baton Rouge Bar Association (1996); Member, Judicial Liaison Committee, Louisiana State Bar Association (2005-2006); Chairman, Federal Court Liaison Committee, Baton Rouge Bar Association (1999); Chairman, Louisiana Attorney Disciplinary Committee No. 27 (2000-2006); Local Criminal Rules Revision Committee, Middle District of Louisiana (1999); Board of Directors, Baton Rouge Bar Association (1988-1997); U.S. Magistrate Selection Committee, Middle District of Louisiana (1996); Charter Member, Mayor's Anti-Drug Task Force, East Baton Rouge Parish, (1989); Chairman, Local Rules Revision Committee, 19<sup>th</sup> Judicial District Court (1985-1987); Chairman, Criminal Law Section, Louisiana State Bar Association (1982); Standing Committee on Grand Juries, American Bar Association (1985-1992); White Collar Crime Committee, American Bar Association (1992-1996); Chairman, Louisiana Trial Lawyers Association, Criminal Law Section (2007); Charter Member, Louisiana Association of Criminal Defense Lawyers (1985); President, Baton Rouge Lawyers for Criminal Justice (1983); and, the Supreme Court of Louisiana Committee on Standards on Juror Use and Management.

Mr. Holthaus was a charter board member of The Ecumenical House (Federal Half-Way House). He participates in Catholic High School and St. Aloysius Catholic Church Men's Club activities and has coached CYO, St. Aloysius, and YMCA youth basketball.

Mr. Holthaus has served on the Louisiana Public Defender Board as an appointee of the President of the Senate since 2009 and most recently was appointed Chairman by the Governor in November, of 2016.

**LOUISIANA PUBLIC DEFENDER BOARD (11 MEMBERS)  
AND  
STAFF (16 T.O.)**

**DISTRICT DEFENDERS**

42 PUBLIC DEFENDER OFFICES

39 DISTRICT DEFENDERS

(3 DISTRICT DEFENDERS MANAGE 2 CONTIGUOUS DISTRICTS -  
7/28; 11/42; 14/38)

**PUBLIC DEFENDERS &  
STAFF**

**CONTRACT PROGRAMS**

- LOUISIANA APPELLATE PROJECT (LAP)
- CAPITAL APPEALS PROJECT (CAP)
- LOUISIANA CAPITAL ASSISTANCE CENTER (LCAC)
- BATON ROUGE CAPITAL CONFLICT OFFICE (BRCCO)
- CAPITAL DEFENSE PROJECT OF SOUTHEAST LOUISIANA (CPDSLA)
- CAPITAL POST-CONVICTION PROJECT OF LOUISIANA (CPCPL)
- INNOCENCE PROJECT NEW ORLEANS (IPNO)
- LOUISIANA CENTER FOR CHILDREN'S (LCCR) RIGHTS

**Contract Program Attorneys &  
Staff**

# **LOUISIANA PUBLIC DEFENDER BOARD STAFF**

## **2019**

### **James T. Dixon, Jr., State Public Defender**

James “Jay” Dixon was born at the United States Military Academy in West Point, NY into an army family. He moved throughout his childhood and graduated from high school in Madrid, Spain. After graduating from Bucknell University, he enrolled at Loyola Law School in New Orleans to pursue a law degree. Since graduating, his legal experience has been diverse. Mr. Dixon served as a law clerk at the Louisiana Supreme Court for former Justice Pike Hall. He had a private practice in New Orleans, while serving with the Jefferson Parish Public Defender's Office as contract counsel and later joined the St. John Parish Public Defender Office as a full-time line defender. He then served as the Attorney General for the Republic of Palau, a small island nation in the Pacific Ocean. Upon his return to the United States, Mr. Dixon was the Judicial Administrator for the 12th Circuit Court for the State of Virginia. After Hurricanes Katrina and Rita, he and his wife felt compelled to return to Louisiana. He accepted a position as a contract defender for the Lafayette Parish Public Defender Office. He was later selected and accepted the position of District Defender for the Parishes of Calcasieu and Cameron where he served from January 2011 through November 2013. He was named State Public Defender for the LPDB in 2013. He is the recipient of the Louisiana State Bar Association’s Catherine D. Kimball Award (2013) and the Louisiana Association of Criminal Defense Lawyers’ Public Defender Gideon Award (2014). Mr. Dixon left the LPDB in July of 2019 to take a position in the Western District of Massachusetts’ public defender system.

### **Richard Pittman, Deputy Public Defender-Director of Juvenile Defender Services**

Richard Pittman was hired by the Louisiana Public Defender Board on May 28, 2013, to be the Deputy Public Defender - Director of Juvenile Defender Services. He began his career in public defense in Juvenile Court and in criminal courts in Alabama in 2006, and continued in the practice until his appointment as Deputy Public Defender. From 2006-2013, he represented juveniles accused of delinquency, parents and children in abuse and neglect cases, adults accused of misdemeanors and felonies up to and including capital murder. He had guardian ad litem certification which he maintained from 2006 until 2013. Prior to his public defense practice, Mr. Pittman worked in the field of personal injury litigation. Mr. Pittman is a certified Juvenile Training Immersion Program trainer, is certified as a Child Welfare Law Specialist by the National Association of Counsel for Children, and is a certified educator on the impact of childhood trauma on adult outcomes. In July of 2019, Mr. Pittman was appointed Interim State Public Defender pending the appointment of a permanent SPD, a position he held until his return to Director of Juvenile Defender Services in January 2020.

### **Barbara G. Baier, General Counsel**

Barbara Gelpi Baier became General Counsel for the LPDB on July 21, 2014. Her career with the court system began as a Probation Officer for Baton Rouge City Court Probation with a focus on counseling and rehabilitation of substance abuse offenders. Later, she attended Southern University Law Center and started her legal career in private practice in the field of insurance defense. During this time, Ms. Baier served as an ad hoc judge for Baton Rouge City Court and was an active member of the Baton Rouge Bar Association, particularly with the Pro Bono Project. From 1997 through 2006 she was a member of the BRBA’s Board of Directors and in 2007 served as its President. Prior to joining the staff at LPDB, Ms. Baier was an attorney for the Louisiana

Department of the Treasury where she advised the agency on issues of contracts, legislation, policy and procedures, and various aspects of funding for the state.

**Gina M. Carley, Administrative Coordinator/ITM Division**

Gina Carley joined the LPDB in August of 2010 as Administrative Coordinator and works as assistant to the ITM Division. Ms. Carley has over fourteen years of administrative experience. She worked for six years in various offices of State government, as well as six years for Shaw Environmental. Ms. Carley holds an Associate of Science Degree in Liberal Arts.

**Natashia M. Carter, Budget Administrator**

Natashia M. Carter joined LPDB in July 2009. Prior to joining LPDB, Ms. Carter was an Accountant with the Department of Economic Development in the Fiscal Division of the Office of the Secretary for over five years. In her position with Economic Development, Ms. Carter was responsible for all payables, auditing and reimbursing employee travel along with many other duties. Ms. Carter holds a Bachelor of Science in Business/Accounting. In May of 2014, Ms. Carter assumed the position of Budget Administrator, having managed the agency's Fiscal Division for over five years.

**Jean M. Faria, Capital Case Coordinator**

Jean M. Faria currently serves as the Capital Case Coordinator for the Louisiana Public Defender Board. She served as the first State Public Defender from June 2008 through February 2013. For the previous 11 years, Ms. Faria served as the Assistant Federal Defender for the Middle and Western Districts of Louisiana, in Baton Rouge, Louisiana. From 1995-1997 she was the Chief Executive Officer of the Louisiana Indigent Defender Board in New Orleans. Prior to that, Ms. Faria worked as a public defender in the 19th Judicial District Public Defenders' Office in Baton Rouge.

Ms. Faria has been active in the public defense reform movement, both locally and nationally, for many years. She is a charter member of the Louisiana Association of Criminal Defense Lawyers and long-standing member of the National Association of Criminal Defense Lawyers. For more than 10 years she served on the Board of Directors of the National Legal Aid and Defender Association, serving as Chair of the Board for two years, and spent significant time as the Chair of the Defender Policy Group within that organization. She is a former Chair of the Indigent Defense Advisory Group (IDAG) to the Standing Committee on Legal Aid and Indigent Defendants (SCLAID) and remains an active member of IDAG and the American Bar Association. She is a founding member of the National Association for Public Defense and is a member of the Race Relations, Workload and Death Penalty Committees. She is an active Member of the Criminal Justice and Building Bridges Committees as well as a member of the House of Delegates of the State Bar Association. She currently serves as a member of the National Association of Criminal Defense Lawyer's Public Defense Committee. Ms. Faria regularly lectures at criminal defense trainings and participates in policy research of state public defender systems around the country. In December 2009, she was awarded the Justice Albert Tate Jr. Award.

Ms. Faria received a Bachelor of Arts in English from the University of Massachusetts, at Amherst and received her J.D. from the Paul M. Hebert Law Center at Louisiana State University.

**Julie Gregory, Administrative Program Specialist/Training Assistant**

Julie Gregory joined LPDB in August 2010. Prior to joining LPDB, Ms. Gregory worked at a firm as a paralegal for five years, primarily in the insurance defense field. In 2001, Ms. Gregory earned her Bachelor of Arts in Sociology with a concentration in Criminology from Louisiana State University and received her paralegal certification from LSU's continuing education program in 2003. In November, 2014, after four years of providing specialized administrative services to the Director of Training, Ms. Gregory assumed the title of Training Assistant.

**Anne Gwin, Paralegal, Executive Assistant to the State Public Defender**

Anne Gwin graduated from Louisiana State University in 1982 with a Bachelor of Science in Liberal Arts. She was employed at that time with the Department of Culture, Recreation and Tourism and for ten years worked as a project manager and an executive assistant. In 1992, she took an office manager/legal secretary position with a Baton Rouge criminal defense firm. In 1999, Ms. Gwin received her paralegal certification from LSU's continuing education program. After 17 years of private sector criminal defense associated work in city, district and federal courts, she joined the staff of the Louisiana Public Defender Board in October 2008 as assistant to the Trial Level Compliance Officer. In November of 2009, Ms. Gwin accepted the position of Executive Assistant to the State Public Defender.

**Caressa Hall, Accountant**

Caressa Hall accepted the accountant position with LPDB in September, 2014. She brings with her state accounting systems experience having worked as an Accountant for the Division of Administration in the Office of Financial Support and Services and with the Louisiana Commissioner of Insurance for 6 years prior to joining LPDB. Ms. Hall obtained a Bachelor's Degree in Accounting from Southern University in 2007 and a Master of Science in Accounting with a concentration in Audit from Purdue University Global in October, 2019. Ms. Hall is currently pursuing a Doctorate in Accounting from Louisiana State University.

**Amber Harriman, Administrative Coordinator**

Amber Harriman graduated from Central High School in 2013. She was employed for over two years at Central Heating & Air as a secretary, while attending school at Southeastern Louisiana University. In February, 2015, she began her career with the state as a WAE clerk for the Department of Treasury. Since then, Ms. Harriman has worked for the Louisiana Workforce Commission and is now serving as the Administrative Coordinator for the Capital Division. Ms. Harriman handles various parts of the expert witness fund request and payment process as well as the capital attorney certification process. Ms. Harriman left the LPDB in September 2019 to pursue a career in nursing.

**Chase May, Tech Support Specialist**

Chase May graduated from LSU with a Bachelor of Arts degree in Economics in 2007. After graduating, he began his career in Information Technology in 2008 as a Support Technician with Innovative Computers, an I.T. consulting company serving local businesses in Gonzales and Baton Rouge. Mr. May rejoined the LPDB staff in August 2012 after previously serving for 2½ years.

**Cristine Roussel, Case Management Systems Analyst**

Cristine Roussel joined the LPDB staff as CMS Report Analyst in February 2012. Prior to joining LPDB, Ms. Roussel worked in private sector as a business analyst. Ms. Roussel earned her Bachelor's Degree in Psychology from LSU, in 2003. From 2003 to 2008 she was a Doctoral



student in Cognitive/Experimental Psychology with a concentration in Statistics. She earned her Master's in Cognitive Psychology in 2005.

**Tiffany Simpson, Juvenile Justice Compliance Officer/Director of Legislative Affairs**

Tiffany Simpson became the Juvenile Justice Compliance Officer on August 5, 2013 and assumed a dual role as the agency's Director of Legislative Affairs in September, 2014. Prior to joining LPDB, Dr. Simpson was appointed to serve as the Executive Director of the Children's Cabinet in the Office of the Governor. As the Executive Director of the Children's Cabinet, Dr. Simpson ensured the coordination of policy, planning, and budgeting among state services for children and families and also served as a policy advisor to the Governor on child-related issues. Dr. Simpson earned Bachelor's degrees in Psychology and Sociology with a concentration in Criminology from Louisiana State University and was awarded her Doctorate in Applied Developmental Psychology from the University of New Orleans.

**Erik Stilling, Ph.D., Program Development and Resource Management Officer**

Dr. Erik Stilling started with LPDB on September 24, 2008. Dr. Stilling began his career in the engineering department of WLAE-TV in New Orleans. After earning a doctorate, he taught Mass Communication Technology and Journalism at Nicholls State and served as the first Director of the Office of Distance Education, implementing compressed video and web-based technologies and applications for adult learners. From 2000-2005, Dr. Stilling worked in California at Holy Names University and as Dean at Expressions College for the Digital Arts, both in the San Francisco Bay area.

Dr. Stilling returned to New Orleans after Hurricane Katrina to develop a data collection and analysis system as part of the MacArthur Models for Change program in the Jefferson Parish Department of Juvenile Services. This system was used to determine evidence-based alternatives to formal processing of juveniles facing detention and adjudication. Dr. Stilling started as a member of the founding team at LPDB in September of 2008 and since has helped LPDB to implement a new statewide database reporting and data analysis system encompassing legal, financial and personnel data collection and analyses to improve district- and state-level management as well as inter-district and emergency communication systems and online reporting and monitoring of field offices across the state. He has made several research presentations on Criminal Justice and Technology topics during his time at LPDB. He earned his Bachelor's Degree in Communications from Loyola University in New Orleans in 1987 and was awarded his Doctorate in Mass Communication from the University of Tennessee-Knoxville in 1992.

**Aliseia Williams, Administrative Coordinator/Payroll**

Aliseia Williams joined LPDB in June of 2014. Prior to joining LPDB, Ms. Williams worked as an Administrative Coordinator and a Contracts/Grants Reviewer for the state of Louisiana. She has over ten years of administrative experience. Ms. Williams serves as the agency's payroll purchasing, procurement, travel and fleet administrator.

## **LOUISIANA PUBLIC DEFENDER BOARD CONTRACT PROGRAMS (CY19)**

Although the Louisiana Public Defender Board has a legislative mandate to provide representation in a number of areas, it does not have authority to provide direct client representation or to hire public defender staff. In order to meet the state's constitutional duty to provide legal representation to indigent clients, the Board has contracted with a number of 501(c)(3) organizations, as permitted by La. R.S. 15:147 (C)(1), to represent indigent defendants in delinquency, capital, and appellate cases where conflicts or caseload limits prevent the local district defender office from handling the case. In addition, the Board is required by La. R.S. 15:169 and 15:178 to appoint counsel for appellate and post-conviction cases in which a death sentence has been imposed at the trial level. It should be noted that each of the directors of these programs handles a caseload as well as the administrative responsibilities.

The LPDB's contracts with each program office contain provisions for monthly reporting to the LPDB and for audits by the Legislative Auditor. They also provide for compliance with performance standards enforceable by the Board, and for termination of the contracts for failure to meet Board requirements. These requirements include adhering to the ethical rules of the Louisiana Supreme Court, violations of which may result in termination of the contracts.

The programs are as follows:

### **Baton Rouge Capital Conflict Office (BRCCO)**

Kyla Blanchard-Romanach is the director of BRCCO. BRCCO employs the team approach to capital defense as required by the Capital Guidelines. The office includes a staff of attorneys, mitigation specialists, and investigators, thereby promoting cost-efficiency.

The office is currently handling cases throughout the state, in an effort to ensure that all defendants facing the death penalty are represented by certified counsel.

### **Capital Appeals Project (CAP)**

Cecelia Kappel is the director of the Capital Appeals Project which handles all capital appeals for indigents who have been sentenced to death. CAP staff includes additional attorneys, mitigation specialists and investigators as CAP provides representation at the trial court level for motion for new trial proceedings in death cases as well as limited rights representation in new death penalty cases. The office is located in New Orleans, as their cases automatically go to the Louisiana Supreme Court as a matter of law.

This non-profit law office has had several cases with national impact because of favorable decisions by the U. S. Supreme Court. Some of the cases which have been overturned were handled or are being handled in the trial court by the CAP lawyers. CAP also handles post-conviction cases wherein CPCPL is ineligible due to conflicts. CAP acts as resource counsel to public defenders across the state.

## **LOUISIANA PUBLIC DEFENDER BOARD CONTRACT PROGRAMS (CY 19)**

In addition to CAP's work in the capital field, the organization has recently also been a part of LPDB's project to provide representation to prisoners held on life without parole sentences for offenses committed prior to the age of 18, and to assist districts in representing youth under 18 accused of offenses that could carry a life without parole sentence.

### **Capital Defense Project of Southeast Louisiana (CDPSELA)**

Kerry Cuccia is the director of the Capital Defense Project of Southeast Louisiana. The primary responsibility of CDPSELA is to handle capital cases in Orleans Parish. Although the program was originally created to handle cases in which the Orleans Public Defender Office (OPD) was excluded because of conflicts, CDPSELA is the first-call provider for indigent defense in capital cases in Orleans Parish. CDPSELA also provides representation to indigent clients facing the death penalty throughout the state.

CDPSELA's concentration on preliminary examination practice appears to be a primary factor in a decline in the number of first degree murder indictments in Orleans Parish. The result is that many of the cases are formally charged as lesser offenses, often second degree murder. Second degree murder cases are generally then referred to the Orleans Public Defender Office.

### **Capital Post Conviction Project of Louisiana (CPCPL)**

This organization handles capital post-conviction representation of indigent defendants whose cases have progressed through the trial and appellate levels. The staff lawyers who handle cases as they become eligible have successfully represented a number of defendants whose cases were overturned for such reasons as ineffective assistance of counsel at the trial or appellate level, failure by prosecutors to disclose important evidence, newly discovered evidence of innocence, and evidence adduced as a result of junk science.

CPCPL also handles direct capital appeals when the Capital Appeals Project has a conflict of interest or there are co-defendants in a single case.

Gary Clements is the director of CPCPL and he and his staff work on as many cases as they can ethically handle at any particular time. The program also monitors cases in the pipeline in order to keep track of future needs and caseloads.

### **Louisiana Appellate Project (LAP)**

Christopher Aberle is the director of the Louisiana Appellate Project. LAP provides appellate representation for indigents in all non-capital felony appeals arising in all of the districts. This includes felony-grade delinquency adjudications for youths. The Louisiana Public Defender Board has contracted with LAP to provide these appellate services for the district offices. There is no cost to the district public defender for these services as it is a form of supplemental assistance provided by the Board.

## **LOUISIANA PUBLIC DEFENDER BOARD CONTRACT PROGRAMS (CY 19)**

Handling the appeals in non-capital cases includes work in the appellate courts and, when appropriate, filing for writs to the Louisiana Supreme Court. It also includes specifically those cases appealed by the state, such as when a statute is declared unconstitutional.

### **Louisiana Capital Assistance Center (LCAC)**

Richard Bourke serves as director of LCAC and employs a staff of lawyers, mitigation specialists and investigators. Founded 26 years ago in its current form, this program provides leadership, mentoring, and guidance to the capital defense community. With its adherence to high quality representation, LCAC has influenced capital representation after the restoration of the death penalty in the South. Based on its reputation, LCAC attracts interns, law students and lawyers from around the world to volunteer their services to LCAC and its clients.

LCAC provides direct services statewide and also provides representation in motion for new trial proceedings. Pursuant to its contract, LCAC serves as resource counsel to provisionally certified defense lawyers pursuant to Capital Defense Guideline 915(G)(2). This involves providing intensive services to lawyers across the state in several pending capital cases. This service is essential to educating, mentoring and overseeing the work of provisionally certified counsel to ensure the delivery of quality legal representation.

In addition to direct services, LCAC provides general support services to other organizations and often is able to ameliorate crises faced by counsel.

### **Louisiana Center for Children's Rights**

The Louisiana Center for Children's Rights (LCCR) is a nonprofit law office whose mission is to "defend the right of every Louisiana child to fairness, dignity, and opportunity." LCCR works to protect and expand the right of every Louisiana child to high-quality legal representation and advocates for a fairer, more compassionate, and genuinely rehabilitative, justice system. LCCR's strategies include direct representation, legislative advocacy, and training and technical assistance.

LCCR is the juvenile public defender in New Orleans, providing holistic, client-driven advocacy for young people in the city's juvenile justice system every year. LCCR also provides statewide representation to individuals facing Juvenile Life Without Parole sentences utilizing specialized attorneys and mitigation investigators.

Aaron Clark-Rizzio became Executive Director of LCCR in 2016.

### **Innocence Project New Orleans (IPNO)**

The Louisiana Public Defender Board has a contract for partial funding of the Innocence Project New Orleans (IPNO) which, since its inception in 2001, has won the freedom or exoneration of 36 wrongfully convicted life-sentenced or effectively life-sentenced prisoners who have served a total of more than 873 years in prison. All except four of

## **LOUISIANA PUBLIC DEFENDER BOARD CONTRACT PROGRAMS (CY 19)**

IPNO's freed clients were sentenced to life without parole and five were teenagers when they were wrongly arrested and convicted of crimes they did not commit. IPNO also highlights and advocates for systemic changes to decrease the risk of wrongful convictions. Most recently, IPNO advocated for all Louisiana law enforcement agencies to adopt evidence-based, best practices when conducting eyewitness identification procedures and helped modify Rule 702 of the Rules of Evidence to permit eyewitness identification experts to testify at trial. Jee Park is the director of IPNO.

# **DIVISIONAL OFFICER ANNUAL SUMMARY REPORTS (CY19)**

## **Budget Division**

LPDB received the following grants during Calendar Year 2019:

1. Byrne-JAG grant (LCLE) in the amount of \$50,000. The grant period is from July 1, 2018 through June 30, 2019.
2. Byrne-JAG grant (LCLE) in the amount of \$50,000. The original grant period was from July 1, 2019 through June 30, 2020.

To date, all grant activities including timely and accurate submission of monthly billing have been completed.

Using the LCLE grants, we contracted with Ms. Corlis Green for FY19 and FY20 to assist in reviewing and evaluating district monthly financial reports and local revenue remittances, and to perform audit field work as needed. Ms. Green has completed field reviews, reports, and exit interviews with several districts across the state. When she is not in the field conducting audits and reviews, she is preparing and/or updating a Financial Management Handbook and procedures for use by the district offices.

LPDB received the official Letter of Appropriation from the State's Office of Planning and Budget for FY20 on July 2, 2019. Our original appropriated budget for FY20 was \$40,272,873. After receiving approval from the Joint Legislative Committee on the Budget to add grant funds and carryforward funds from FY18, LPDB's current budget is \$40,504,883. The budget was loaded into the State's financial system on July 11, 2019.

The annual operating budget request for our agency was submitted to the State of Louisiana's Office of Planning and Budget on October 30, 2019. The budget request for fiscal year 2021, which begins July 1, 2020, is \$67,217,568. Included in the request is an increase to the Louisiana Public Defender Fund for \$23 million (rounded), which would include a \$21 million (rounded) increase to the District Assistance Fund. The budget request also included an increase for Post Disposition cases (\$450,000) capital defense (\$1.8 million). Also requested is an increase to the Indigent Parent Representation Program Fund of approximately \$3.7 million. This program has never been properly funded for current activities and we hope to employ additional social workers for parent attorneys statewide.

## **Compliance Division – Trial Level**

Pursuant to La.R.S. 15:157, the Trial Level Compliance Officer is responsible for coordinating LPDB's oversight efforts. This year, LPDB did not have a Trial Level Compliance Officer (TLCO) due to budgetary constraints. Instead, the duties of the TLCO were spread to the rest of staff.

Staff uses a variety of tools to monitor compliance in the field, including the agency's comprehensive site visit protocol, formally adopted by the Board in 2014, and the agency's Restriction of Services protocol, promulgated by the Office of the Governor, Public Defender



# **DIVISIONAL OFFICER ANNUAL SUMMARY REPORTS (CY19)**

Board in 2012. These protocols include a combination of database and reporting review, court observation, file review, employee and stakeholder surveys and input, and interviews with the District Defender and district office staff. In 2019, staff conducted site visits in the 11<sup>th</sup>, 12<sup>th</sup>, and 20<sup>th</sup> districts.

Staff promulgated revised Performance Standards for Attorneys Representing Children in Delinquency Cases, with the assistance of a team of juvenile defenders.

Pursuant to La.R.S. 15:148(4) and Board policy, staff reviewed, investigated and responded to client complaints that the Board received from around the state.

## **Information and Technology Management (ITM)** **Program Development and Resource Management Division (PDRM)**

In the second half of the 2019 calendar year, under the direction of Dr. Erik Stilling, the ITM division initiated several new projects, some of which are still in progress.

- In collaboration with NAPD's Steve Hanlon, Dr. Stilling helped to author a federal placeholder bill for Sen. Kamala Harris regarding major new federal funding for state and local public defense.
- Text Message Reminders to Clients: The division has initiated texting reminders about court appearances and appointments to clients in the 41<sup>st</sup> District since May 2019 through defenderData, and is also testing a third-party service (UpTrust) in Districts 15, 16, 19 and 22 (the UpTrust concept was initiated by Mr. G. Paul Marx in District 15). UpTrust expects to begin texting in the very early part of 2020 and has completed the technology and content development in 2019. After sufficient time has passed and sufficient data is collected, the ITM division will conduct cost-effective studies on these two applications to determine if texting improves the Failure-to-Appear rates and to what degree does this save state and/or local funds.
- With funding from the US Department of Justice/Bureau of Justice Statistics, in collaboration with the Urban Institute and American University, and with Districts 19 and 22, the ITM division is implementing a cost-benefit analysis on the use of attorneys at first appearance. Both of these districts have initiated this practice relatively recently and therefore we have pre- and post- data to apply case outcomes and costs to all stakeholders.
- Regional Conflict Panels: This is a pilot program in the early concept and information-gathering phase to regionalize intermittently contracted conflict counsel. The project intends to test the idea of hiring fulltime attorneys to cover full caseloads across several adjacent districts instead of hiring expensive intermittent

## DIVISIONAL OFFICER ANNUAL SUMMARY REPORTS (CY19)

attorneys to cover the same cases. This is both cost effective and also permits better supervision and training. *The project is in progress.*

- Harassment Prevention Training Online Reporting System: With the passage of Act 270 (2018) , the districts are now required to conduct training in prevention and to report to the legislature the numbers and percentages of workers who received the training, and to report the number of incidents and the hours consumed in resolving these. ITM has completed the development and deployment of these two reports online.
- 19<sup>th</sup> JDC Jury Pool Analysis: The 19<sup>th</sup> JDC failed to update its dataset thereby excluding jury-eligible youth from jury selections since at least 2015. Dr. Stilling provided an affidavit contrasting the jury pool data against the U.S. Census data demonstrating that a problem did in fact exist and the extent to which the youth were excluded. This affidavit will be used in at least one appeal.

In addition to these projects, the ITM division has a broad array of responsibilities falling under the headings of Information Management, Technology Development, Deployment and Management, and Program Development and Resource Management. Per the requirements of the Public Defender Act, the division implemented online or automated technologies to assist district-level management with uniform reporting on financial, personnel compensation and budget requests, as well as programs and technologies to promote state and local-level data-driven decision-making. The division achieves all this largely by collecting data and providing real-time feedback analytics to the district office, Board, and Staff on caseload, workload, case outcomes and financial and personnel compensation data. This is all done completely online using a cloud-based system with continuously updated online security measures, housed in a secure location with bio-scan physical access procedures. In order to protect confidentiality and attorney-client privilege, the database system and all LPDB email and file servers are and must be completely independent from the State of Louisiana IT systems. The division maintains the LPDB.LA.GOV website as well as two secure back-end websites which are used as support platforms for emergency preparedness and for annual report data collection and for the real-time analytics feedback system called the LPDB Dashboard. This system provides instantaneous financial and case-related analyses for each district defender and board member and staff. The division also provides training for new District Defenders and Board Members in the use of these technologies and conducts periodic online and on-site training for district office staff and line attorneys, provides a helpdesk for telephone and email training, and database updates and improvement per user suggestions.

At the 2019 American Society of Criminologists' Annual Conference in San Francisco in November, Dr. Stilling presented a paper in collaboration with Richard Pittman, Deputy Public Defender/Director of Juvenile Services. The paper covered the arrest rates, types of arrest charges and the outcomes of these arrests comparing arrests arising in school against cases arising outside of school in the context of the school-to-prison pipeline.

## **DIVISIONAL OFFICER ANNUAL SUMMARY REPORTS (CY19)**

Dr. Stilling serves at the national level as Technology and Data Analytics advisor to the NLADA-American Council of Chief Defenders, and to the National Association of Public Defenders. He is a founding member of the Indigent Defense Research Association (IDRA).

The division produced dozens of formal reports on various DAF formulae as proposed by board members, individual district defenders or several groups of defenders. These graphics-rich, data-based narrative reports provided fiscal analyses and forecasts which examined a variety of DAF disbursement scenarios and related solvency projections.

In collaboration with then-Interim State Public Defender, Mr. Richard Pittman, the division conducted a series of trainings with board members and the District Defender Advisory Council regarding the various policies and assumptions that underpin the disbursement formulae in order to assist the board members in developing a new DAF formula.

The division produced dozens of hours-worth of aggregate-data reports and other analyses to the Southern Poverty Law Center. At the beginning of the year, between January 1 and January 30, 2019, the Division compiled and produced the LPDB 2018 annual report totaling more than 800 pages.

In support of the data-driven Board staff and many data-reliant District Defenders, this highly research-intensive division responded to requests from the Board, staff, district defenders, and non-profit entities, to produce scores of quantitative analyses on various aspects of criminal justice, juvenile justice, and child welfare at the request of board staff, district defenders, public, media and non-profit entities. (Note that analyses for public consumption only provide aggregated data in order to protect confidentiality and privilege.) Many of these analyses are regularly requested each year (or more often) focused on individual attorney caseloads and districtwide caseloads, salary ranges, capital-case capacity and capital-case historical trends by district, and dozens of fiscal solvency analyses - most of which provided the Board and staff with insight into financial insolvency and most vitally, into changes in local revenues. Many of these studies also contributed to a deeper and broader understanding of district office capacity for representation in the face of fiscal crisis and Restriction of Services (ROS).

### **Juvenile Division**

At the beginning of CY 2019, the Juvenile Division was comprised of Deputy Public Defender – Director of Juvenile Defender Services (DPD-DJDS) Richard M. Pittman and Director of Legislative Affairs - Juvenile Justice Compliance Officer (DLA-JJCO) Dr. Tiffany Simpson. In July, DPD-DJDS Pittman was appointed as Interim State Public Defender (ISPD), so the Juvenile Division has been understaffed for the remainder of the year. Nevertheless, the Division has many accomplishments for the entire calendar year 2019. Early in 2020, Mr. Pittman returned to his previous position as Deputy Public Defender.

ISPD/DJDS Pittman and DLA-JJCO Simpson have participated in a number of juvenile justice and child welfare stakeholder groups during the year including the Raise the Age Commission, the

## **DIVISIONAL OFFICER ANNUAL SUMMARY REPORTS (CY19)**

Pelican Center Training & Education Committee, the Children Justice Act Task Force, the CARE Advisory Committee for the Court Improvement Project, the Child Welfare Representation Commission, the Children's Code Committee of the Louisiana Law Institute, The Human Trafficking Prevention Commission, the Juvenile Detention Alternative Initiative, and the Act 147 Committee. These organizations have produced a variety of outputs that have benefited defenders, children, and parents, including access to training, and bills passed by the legislature and signed into law. Specifically, these organizations had the following accomplishments:

- Conducted a 3-day multidisciplinary event, the Together We Can conference, for child welfare professionals;
- Supported and provided technical assistance to juvenile detention centers seeking to regularize and reform its admittance practices;
- Continued to provide support to nearly a dozen public defenders in seeking certification as a child welfare specialist from NACC.
- Supported Human Trafficking initiatives throughout the state.
- Conducted 4 Safety Decision Making trainings for child welfare workers, children's attorneys, parents' attorneys, judges, and other actors in the child welfare system around the state.
- Introduced and supported legislation to expand access to expungements for youth accused of delinquent offenses, leading to a significant change in the law.
- Provided support to organizations planning to access Title IV-E funding for parent representation and children's representation in Child In Need of Care cases.

In addition to these state-level stakeholder organizations, Mr. Pittman and Dr. Simpson have been involved in the leadership of national organizations. Mr. Pittman serves on the Advisory Committee of the Southern Juvenile Defender Center (SJDC), where he was recently named co-Director and he sits on the Steering Committee of the American Bar Association's National Parent Representation Project.

The Southern Juvenile Defender Center conducted a 2-day conference in New Orleans, LA, which drew juvenile defenders from Louisiana, Mississippi, Alabama, Georgia, Florida, South Carolina, and North Carolina. Mr. Pittman helped plan the conference and served as faculty.

This year, the Juvenile Division continued work on its Board-directed strategic plan to advance and improve the representation of children in delinquency and FINS cases. The strategic plan calls for the Juvenile Division to pursue the following goals:

- Build a robust and supportive statewide community of juvenile defenders that shares knowledge, skills, and support with each other;
- Create a specialized practice in juvenile delinquency defense, ensuring that all children in the state are represented by an attorney committed to juvenile defense practice;

## DIVISIONAL OFFICER ANNUAL SUMMARY REPORTS (CY19)

- Improve representational services throughout the lifetime of the case, particularly in post-dispositional proceedings, by adding legal and multidisciplinary capacity.

The Juvenile Division and the ITM Division completed a research study on the School to Prison Pipeline in Louisiana. The data collection software was adapted to collect appropriate data, and staff of these two divisions secured the cooperation of about a dozen district defenders who agreed to provide mandatory reporting on Incident Location, Charge, Race, Gender and Sentencing data on all delinquency cases starting in early January. Public defenders in a number of districts input the information into the system as cases are opened, and staff analyzed the data.

The data showed the following:

- The location “School property during school hours/event” accounted for 26.8% of all juvenile delinquency cases in the study, by far the most common location for an incident
- Nearly 80% of all such cases were charged as misdemeanors. Compare that for other locations, where only 46% were charged as misdemeanors.
- For incidents at school, Disturbing the Peace was the most common dominant charge, comprising 40% of all such cases. This is a very low level misdemeanor. The second most common dominant charge was simple battery at 14%.
- Only 1/7 of all felonies brought to court arose in a school setting, and very few such cases amounted to seriously dangerous delinquent conduct. We conclude that presence in school can be a protective factor against serious offending.
- 80% of all youth arrested for a school-based incident were African-American, a proportion slightly higher than for non-school-based offenses.
- For African-American youth, the charging profile for school-based offenses was even more heavily weighted towards misdemeanors than for youth overall. In fact, white youth did not show a difference in charging profile between school-based arrests and non-school-based arrests, meaning that the phenomena described above may be entirely contained within arrest statistics for African-American youth.
- School-based cases were much more likely to have defense-favorable outcomes such as Dismiss-Nolle Prose, Refused Charges, or Informal Adjustment Agreement, suggesting courts and prosecutors may not take these cases as seriously.

We conclude that while children in school are unlikely to commit serious offenses, school-based offenses are clogging up courtrooms and juvenile dockets with a high volume of low-level cases, many of which the courts address with a very light touch. This nevertheless introduces many children into the juvenile justice system, making it more likely that some will go deeper into the system, often for conduct that is normative for adolescent development.

The Juvenile Division held its annual Juvenile Defender Training (JDT) on March 14-15, 2019 and April 25-26, 2019. LPDB held separate events for juvenile delinquency defenders and child welfare parent attorneys. Parent attorneys held sessions on Parent Attorneys’ Role in Holding DCFS Accountable for Safety Decision Making and Reasonable Efforts, Continued Custody Hearing Court Practices, The Removal Decision and Reasonable Efforts Advocacy, Case Plan Court Practices, Case Plan Advocacy, Return of Custody Advocacy, and Confidentiality and the

## **DIVISIONAL OFFICER ANNUAL SUMMARY REPORTS (CY19)**

Social Internet. LPDB staff was joined as faculty by Margaret Burt of New York, Diana Rugh Johnson of Georgia, and Mark Harris of the Pelican Center for Children & Families.

Delinquency defenders held sessions on Mandatory Modification and Mandatory Reviews; What Does the Data Tell Us About the Juvenile Justice System?; “It’s Not Me, It’s Them”: Implicit Racial Bias and the Juvenile Defender; The Reasonable Black Child: Race, Adolescence and the Fourth Amendment; Collateral Consequences in Juvenile Proceedings; Threat Cases, The First Amendment, and the Adolescent Brain; and Ethics and Social Media. The training faculty included local contributors Jack Harrison, Lakita Leonard, Lauren Boudreaux, Ariel Test, and Aimee Pittman; who were joined by Prof. Kris Henning of Washington, D.C.

A total of 80 defenders attended these trainings, not accounting for defenders who may have attended both sessions.

This year, the legislature passed fewer juvenile justice and child welfare related bills into law. As a result, the Juvenile Division did not conduct its usual tour of districts to present a Juvenile Legislative Update. Instead, the Division conducted a live and recorded webinar. Relevant changes to the law included a change in how the time limit to hold a continued custody hearing in delinquency cases is calculated, a significant change in who can be a relative placement for children removed from the home, and a significant change in the law defining the purpose of juvenile detention and mandating the use of detention screening tools by summer 2020.

In addition to its usual schedule of presenting Juvenile Defender Training and Juvenile Legislative Update, the Juvenile Division also spear-headed a Defender Leadership Training session with the goal of teaching defense leaders of the importance of parent representation, best practices in building a parent representation practice, and funding opportunities found in Title IV-E. This event occurred over two days on September 17-18, 2019, and staff was assisted by Mimi Laver of the ABA Center on Children and the Law, Mark Harris of the Pelican Center, Karen Hallstrom formerly of the Louisiana Supreme Court, Nzinga Hill, Marie Kerrin, Doris Jones of Orleans Public Defenders, and Deirdre Fuller of the 9<sup>th</sup> PDO.

In addition to presenting on the changes in juvenile law, conducting plenaries at JDT and DLT, and assisting with breakout exercises for JDT and DLT as well as presenting on Ethics for parent attorneys, Mr. Pittman has presented on the following topics in 2019:

- Was part of a panel discussion on parent attorneys’ role in DCFS’s Performance Improvement Plan (PIP) at the Together We Can Conference in Lafayette, LA.
- Presented on Ethical Considerations in Alternative Courts at Southern Juvenile Defender Center Summit in New Orleans, LA, as well as assisting with breakout sessions.
- Presented on the Families First Act at ABA National Parent Attorney Conference.
- Presented on The Role of Guardian Ad Litem in Dependency Cases in Orange Beach, AL at a juvenile conference sponsored by the Alabama Criminal Defense Lawyers Association.

## **DIVISIONAL OFFICER ANNUAL SUMMARY REPORTS (CY19)**

DPD-DJDS Pittman attended three national or regional conferences related to Juvenile or Parent Defense. On April 11-12, 2019, Mr. Pittman attended the ABA Parent Attorney Conference in Tyson's Corner, VA. On June 7-8, 2019, Mr. Pittman attended the Southern Juvenile Defender Center Summit in New Orleans, LA and presented on Ethical Considerations in Treatment Courts. On October 25-27, 2019, Mr. Pittman attended the National Juvenile Defender Center's annual Leadership Summit in Palm Beach Gardens, FL. The Agency did not provide travel expenses for any of these conferences.

The Juvenile Division assisted Orleans Public Defenders in administering a grant from the Kellogg Foundation to provide a social worker and parent advocates to add multidisciplinary capacity to its parent representation practice. This grant will last for 3 years and will provide OPD with \$300,000 in added capacity.

The Juvenile Division has also maintained a list serve hosted by the National Juvenile Defender Center, which has served as an important vehicle for the Division to communicate with the field and for attorneys in the field to seek support or assistance from their peers. In calendar year 2019, there were more than 280 messages posted to the list serve.

### **Training Division**

Because of budgetary limitations, the Director of Training position has been vacant since early in CY 2015. As a result, the remaining executive staff has continued to work closely with our Administrative Programming Specialist to try to maintain some of our training programs and has collaborated with other organizations to increase training opportunities for public defenders around the state.

On February 13, 2019, a half-day Juvenile Defense Topics training was held at Orleans Public Defenders. Topics included Ethical Considerations in Alternative Courts, Introduction to New Delinquency Performance Standards, and Strategic Uses of J.D.B. v. North Carolina. 9 participants were in attendance.

The Juvenile Division held its annual Juvenile Defender Training for Attorneys Representing Parents in CINC/TPR Cases on March 14-15, 2019. We held sessions on Parent Attorneys' Role in Holding DCFS Accountable for Safety Decision Making and Reasonable Efforts, The Removal Decision and Reasonable Efforts Advocacy, Case Plan Advocacy, Return of Custody, and Confidentiality and the Social Internet. 41 defenders attended, with strong trainee evaluations. We were joined by Diana Rugh Johnson of Atlanta, GA, and Margaret Burt of Chicago, IL. The Pelican Center for Children and Families sponsored the event and covered travel expenses for faculty and facility rental expenses.

On March 29, 2019, LPDB and NAPD Fund for Justice co-sponsored Larry Pozner on Cross: Advanced Techniques Using the Chapter Method, hosted by Loyola University New Orleans, College of Law and Advocacy Center. There were 81 attendees for the event.

## DIVISIONAL OFFICER ANNUAL SUMMARY REPORTS (CY19)

The delinquency phase of the Juvenile Defender Training was presented on April 25-26, 2019. We held sessions on Mandatory Modifications and Mandatory Reviews; What Does the Data Tell Us About the Juvenile Justice System; “It’s Not Me, It’s Them”: Implicit Bias and the Juvenile Defender; The Reasonable Black Child: Race, Adolescence and the Fourth Amendment; Collateral Consequences in Juvenile Proceedings; Threat Cases, The First Amendment, and the Adolescent Brain; and Ethics and Social Media. We were joined by Prof. Kris Henning of Georgetown Law and several locally based trainers. 39 Juvenile defenders attended, with very positive trainee evaluations.

On July 26, 2019, Mr. Richard M. Pittman conducted a live webinar on Juvenile Legislative Updates, which lasted one hour. Following the webinar, an additional session was conducted and recorded for distribution.

On September 17-18, 2019, LPDB hosted its Defender Leadership Training, which focused on Title IV-E funding for parent representation. District Defenders were invited to attend and were encouraged to bring a CINC or Juvenile supervisor with them if there was such a person in the district. The purpose of the training was to discuss best practices for building a parent representation program, planning for maximization of federal funding, and planning for building the next generation of parent representation in Louisiana. The training was held in Baton Rouge and 34 participants were in attendance.

The 2019 *Miller* & Capital Defender Training was held in Kenner October 23 – 25, 2019. Public defenders, investigators, and mitigation specialists were invited to attend the specialized training. This program provided a comprehensive training for attorneys who are certified to represent indigent defendants charged with capital crimes, who seek capital defense certification or who currently represent an indigent defendant in a *Miller/Montgomery* case, as well as team members in the defense of capital and *Miller/Montgomery* cases at trial and post-verdict levels consistent with the American Bar Association Guidelines for the Appointment and Performance of Defense counsel in Death Penalty Cases (2003). This training consisted of a three-day program based on an interactive training model. The overall objective of this training was to improve the delivery of capital defense representation services to indigent persons and to improve the delivery of representation services to indigent juveniles facing life without parole sentences in the State of Louisiana. Attendees also had the opportunity to discuss the implications of [\*Montgomery v. Louisiana\*](#), which was decided in January 2016 at the U.S. Supreme Court. In *Montgomery*, the Court decided that the *Miller* ruling was fully retroactive and would apply to defendants who had already been convicted at the time of the *Miller* decision. 95 participants were in attendance.

During 2019, the LPDB and IPNO conducted a joint tour of the state educating public defenders and investigators on Litigating Eyewitness Identification Cases: Getting the Judge and the Jury to See What the Witness Could Not. The training program focused on the science of memory and eyewitness identifications, and Act 466. Additionally, discussions were held how to reframe and challenge *Manson v. Braithwaite* 432 U.S. 98 (1977) and *State v. Young*, 35 So. 3d 1042 (La. 2010) given the scientific developments and case law from other jurisdictions. Trainings were presented on the following dates, in the following cities, of which 110 participants attended:



## **DIVISIONAL OFFICER ANNUAL SUMMARY REPORTS (CY19)**

- July 18, 2019, New Orleans, LA
- September 26, 2019, Baton Rouge, LA
- October 4, 2019, Arcadia, LA
- November 8, 2019, Lake Charles, LA

Various staff members have presented or served as faculty for trainings or programs sponsored by other in-state and national organizations.

Absent a Director of Training, the Administrative Program Specialist, with assistance from members of the executive staff, has continued to engage in ongoing efforts to develop and implement LPDB's 5-year Strategic Plan and continue building a library of LPDB training materials.

### **Capital Division**

The capital division is responsible for assigning counsel in capital cases; collecting capital case data at all stages of the proceedings; reviewing and deciding on expert witness applications for funding; overseeing the invoices and payment of the experts; reviewing all applications for certification of attorneys who seek to represent indigent capital defendants and making final recommendations to the State Public Defender; creating and providing Capital Defender Training on an annual basis; assessing the performance of the capital non-profit organizations; reviewing and analyzing the non-profit office's proposed budgets and contracts annually. R.S. 15:148,169.

The Capital Certification Advisory Group discussed the applicants for certification and re-certification in May of this year. The current Certification Advisory Group members are James Boren, John Di Giulio, Rebecca Hudsmith, John Landis, Denny LeBoeuf, Herschel Richard, and James Swanson. Thirty-nine lawyers were certified in 2019. The break-down is as follows: 15 Lead Trial Counsel; 9 Associate Trial Counsel; 12 Lead Appellate Counsel; 6 Associate Appellate Counsel; 15 Lead Post-Conviction Counsel and 5 Associate Post-Conviction Counsel. Note that the sum of all levels of certified counsel is greater than the total number of people certified, as many lawyers are certified in more than one practice area.

As of December 31, 2019, there were 46 open trial level death penalty cases. Of that number 30 are assigned to the capital programs. In calendar year 2019 there were 69 first degree murder arrests. Of these 69 arrestees, 9 retained counsel. Several cases were relatively quickly determined to be non-death penalty cases. Twenty-four death penalty cases were closed during calendar year 2019.

Caddo Parish, once a district with no fewer than 8 open cases at any given time, now has only two trial level capital cases. This decline in capital arrests and indictments has been offset by arrests and indictments in the 15<sup>th</sup> judicial district. Of the 46 public defender death penalty cases at the trial court level, 10 of them, or 23% of all death penalty cases, arise out of the 15<sup>th</sup> Judicial District (Acadia, Lafayette, Vermilion Parishes).

# **DIVISIONAL OFFICER ANNUAL SUMMARY REPORTS (CY19)**

A capital waitlist has been in existence since April of 2016. Up until the start of FY 18 the programs were able to stretch to cover the cases. This is no longer true. As of December 31, 2019, there were twelve death penalty cases without certified trial counsel and one cases with only limited rights representation counsel, i.e., 13 people waiting for counsel to represent them on the merits. Subpoenas and court orders to appear and explain the funding shortfall have been issued and answered throughout the year.

In CY19 the Capital Trial Expert Witness Fund award was increased to \$595,000 for FY 19-20. As several cases have either been tried or are on the verge of trial, the fund is close to being exhausted. The Capital Case Coordinator (CCC) is responsible for the review of all applications for expert witnesses and invoices to be submitted for payment, subject to periodic review by the state public defender's designee. The Division has been without administrative assistance for four months. A new administrative coordinator 4 is scheduled to begin the first full week of January 2020.

## **Other Duties**

### **Training**

Miller/Capital Defender Training was held on October 23-25, 2019. This three-day training is built around the 'bring your own case' model. Information is presented by the faculty members in the plenary sessions followed by break-out sessions consisting of the team members on individual cases. Participants in the break-out groups remain the same, while faculty rotate through the break-out groups.

Working with the Innocence Project of New Orleans, the capital division scheduled four trainings throughout the state in Arcadia on October 4, Baton Rouge on September 26, Lake Charles on November 8 and New Orleans on July 18. All public defenders were invited to attend to train on the changes in Louisiana eyewitness identification law and advancements in eyewitness identification litigation.

The Capital Case Coordinator trained the Lake Charles Public Defenders on Attorney Self Care on November 7, 2019 as part of the offices two-day regional training.

### **Clean Slate Study**

At the request of the interim state public defender, the Capital Case Coordinator became the agency designee to the legislative study on expungement. Meetings have been held regularly since the start of the fiscal year.

### **DNA Testing Post-Conviction Fund**

Pursuant to R.S. 15:147(B)(14) the Capital Case Coordinator (CCC) administers this fund as required under the provisions of Code of Criminal Procedure Article 926.1.

# **DIVISIONAL OFFICER ANNUAL SUMMARY REPORTS (CY19)**

## **Litigation Monitor**

The state staff is frequently subpoenaed to testify throughout the state and has been both a named defendant and a plaintiff in a number of lawsuits. Initially, most of these lawsuits involved capital funding and subpoenas duces tecum, directly related the work of the Division. The CCC monitors all the litigation involving the Board and its staff, and coordinates with the law firm representing the Board.

## ***Miller/Montgomery* Planning, Procedures, Conflicts Contract**

Working with Louisiana Center for Children's Rights, the Capital Case Coordinator assisted in the development of the LCCR contract and the contract to handle the conflict *Miller/Montgomery* cases. The CCC also worked on the procedures and protocols associated with these contracts and those associated with the creation of the *Miller/Montgomery* Expert Witness Fund, procedures and protocols.

## **Research**

Working together with Tulane Law School Professor Katherine Mattis and Orleans Public Defender Office Mental Health Division Head Barksdale Hortenstine, Jr. the capital case coordinator began the revision of the 2011 publication *Representing Clients with Mental Illness: A resource for Louisiana Defenders*. The revision will update changes in the law and procedures with the goal of being more user friendly for defense practitioners.

## **Special Projects Division**

The Special Projects Division did not have a Special Projects Advisor on staff during the 2019 calendar year. This position has historically engaged in a variety of projects to promote LPDB's missions and statutory mandates. In the past, the Special Projects Advisor has been responsible for updating the agency's website with relevant announcements, employment opportunities, and local, state, and national public defense news and information. It has also assisted with publication of practice standards, guides, and information relevant for clients.

Because LPDB has been unable to staff the Special Projects Division within its budget, other staff members have assumed these responsibilities, often at the expense of their core duties, on an *ad hoc* basis as the tasks have become critical. In 2019, LPDB staff has completed the following Special Projects Division tasks that were historically the work of the Special Projects Officer:

- Submitted a grant to OJJDP to fund social worker support for juvenile defenders in the 15<sup>th</sup> and 22<sup>nd</sup> judicial districts;
- Assisted Orleans Public Defenders in administering a \$300,000 3-year grant to support multidisciplinary practice in child welfare parent representation;

## **DIVISIONAL OFFICER ANNUAL SUMMARY REPORTS (CY19)**

- Completed a project to measure the School-to-prison pipeline in Louisiana, which ITM Director Dr. Erik Stilling presented at the American Society of Criminology conference in San Francisco, CA; and
- Developed and disseminated educational materials describing the agency's mission, functions, and the effect of fiscal difficulties facing local public defender offices.
- The Capital Case Coordinator, Jean Faria and Dr. Erik Stilling of ITM conceived an alternative-to-incarceration project for youths and young adults between 16- and 18-years-old wherein convicted youth could be sentenced to complete their high school education while dual-enrolled in a high-paying trade program in the local technical community college, thus changing their lives for the better and saving state DoC funds while enhancing the Louisiana workforce. Unique to this project, these clients will be assigned culturally relevant mentors who will also serve as role models, having been at-risk or convicted themselves in their past. These two LPDB staffers assisted Fletcher Technical Community College (FTCC) to write a grant to the Office of Juvenile Justice for this project. The FTCC was awarded a \$150,000 grant and their project is currently underway.

Because of the lack of capacity within the Special Projects division, LPDB did not publish any informational guides as it has in the past and has suspended its monthly newsletter. Given the substantial duties of LPDB staff, LPDB will be unable to regularly perform this division's historical duties.

**FY 2019 BOARD MEMBER ATTENDANCE**  
**at the**  
**LOUISIANA PUBLIC DEFENDER BOARD MEETINGS**

**Six or more Board members attended each of the Board's six meetings during FY 2019, fulfilling the quorum requirement set forth in La. R.S. 15:151.**

The membership attendance by date is set forth below:

**1. July 17, 2018** **8 present, 3 absent**

Katherine Gilmer	Zita Andrus
Flozell Daniels	Donald North
Patrick Fanning	Ami Stearns
W. Ross Foote	Moses Williams

*Absent:*

Frank Holthaus, Chairman	Zita Andrus
Michael Ginart	

**2. September 27, 2018** **7 present, 4 absent**

Frank Holthaus, Chairman	W. Ross Foote
Chris Bowman	Michael Ginart
Flozell Daniels	Donald North
Patrick Fanning	

*Absent:*

Zita Andrus	Ami Stearns
Katherine Gilmer	Moses Williams

**3. November 9, 2018** **9 present, 2 absent**

Frank Holthaus, Chairman	Katherine Gilmer
Flozell Daniels	Michael Ginart
Patrick Fanning	Donald North
W. Ross Foote	Chaz Roberts
	Moses Williams

*Absent:*

Zita Andrus	Chris Bowman
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FY 2019 BOARD MEMBER ATTENDANCE  
at the  
LOUISIANA PUBLIC DEFENDER BOARD MEETINGS

**4. January 31, 2019**

**7 present, 4 absent**

Frank Holthaus, Chairman  
Patrick Fanning  
W. Ross Foote  
Mike Ginart

Donald North  
Ami Stearns  
Moses Williams

*Absent:*

Zita Andrus  
Chris Bowman

Flozell Daniels  
Katherine Gilmer

**5. May 9, 2019**

**9 present, 2 absent**

Frank Holthaus, Chairman  
Zita Andrus  
Chris Bowman  
Flozell Daniels  
Patrick Fanning

W. Ross Foote  
Michael Ginart  
Donald North  
Ami Stearns

*Absent:*

Katherine Gilmer

Moses Williams

**6. June 11, 2019**

**8 present, 2 absent**

Frank Holthaus, Chairman  
Zita Andrus  
Chris Bowman  
Patrick Fanning

W. Ross Foote  
Michael Ginart  
Donald North  
Moses Williams

*Absent:*

Katherine Gilmer

Flozell Daniels

**DECISIONS AND ACTIONS**  
**of the**  
**LOUISIANA PUBLIC DEFENDER BOARD FY 2019**  
**July 1, 2018 – June 30, 2019**

July 17, 2018

- Adopted the Minutes of the May 22, 2018 meeting
- Adopted the Financial Report as of June 30, 2018
- Disbursed remaining FY18 administrative funds in the amount of \$155,267 only to non-accruing districts (Option B)
- Disbursed additional capital funding allocation of \$209,087 as outlined in Act 2 of the 2018 Second Extraordinary Session to capital and reduced the DAF by 65% of the \$209,087
- Approved reduction of the remaining DAF (\$15,502,005.75) by 65% of the capital funding allocation of \$209,087 (\$135,906.55) for disbursement to the districts
- Approved, in theory, the proposed contract with the Louisiana Center for Children's Rights to handle Miller - Montgomery cases pending identification of what districts want to opt out and having a better understanding of available funding
- Adopted the ROS guide
- Hired Margaret (Maggie) Simon LeBlanc as District Defender in District 16 (Iberia, St. Martin and St. Mary Parishes)
- Approved the non-capital expert fund protocol for promulgation in the Administrative Code and directed staff to begin data collection
- Directed the SPD to send out monthly reports to the Board on foreseeable issues
- Directed staff to include accumulating fund balances and discussions on the quality of public defense on the next meeting agenda
- Scheduled the next meeting of the Board for September 27, 2018

September 27, 2018

- Commended retiree James H. Looney for his years of dedicated service to indigent defense; posthumously recognized Mr. Robert Clark for his service in District 7 (Catahoula and Concordia Parishes); and recognized public defender Michelle Duncan and the District 20 PDO (East/West Feliciana Parishes) for their professionalism and representation of a client from Texas
- Adopted the Minutes of the July 17, 2018 meeting
- The issue of whether to approve payment to pro bono counsel to cover post-conviction expert fees in the matter of *Crimmins v. Goodwin* for post-conviction expert fees was referred to the SPD for a possible resolution with IPNO
- Adopted the Financial Report as of July 31, 2018

**DECISIONS AND ACTIONS**  
**of the**  
**LOUISIANA PUBLIC DEFENDER BOARD FY 2019**  
**July 1, 2018 – June 30, 2019**

- Adopted the FY20 budget request submittal of \$66,822,565
- Ratified the districts' Needs Based Budgets
- Ratified the annual salary of \$97,500 for District Defender Margaret Simon LeBlanc, District 16 (Iberia, St. Martin and St. Mary Parishes)
- Directed staff to monitor District 4 (Morehouse and Ouachita Parishes), which has submitted documentation regarding potential financial hardship, and to provide monthly updates
- Directed staff to monitor District 11/42, which has submitted documentation regarding potential financial hardship, to provide monthly updates and for District Defender Steve Thomas to provide recommendations for the district
- Directed staff to watch the recent federal ruling out of Orleans Parish regarding the setting of bonds and the collection of fines and fees. Further, directed staff to gather the data attached to the issue and be prepared to document the impact on indigent defense
- Agreed to allow District 30 (Vernon Parish) to continue with the existing protocol documenting potential conflict of interests and informing all clients when his public defender(s) are also serving as City Prosecutors. Directed the Policy Committee to address the issue further and provide a formal policy
- Adopted staff recommendation to encumber \$1,048,000 to contract with LCCR for representation of Miller/Montgomery cases and \$280,000 to handle conflicts and expert funding
- Directed staff to include capital updates in all future meetings

November 9, 2018

- Welcomed new Board member, Chaz Roberts
- Announced 2018 Catherine Lafleur Legal Advocacy for Children and Families Award recipient, Richard Pittman
- Adopted the Minutes of the September 27, 2018 meeting, as amended to reflect Katherine Gilmer's absence
- Invited the DDAC's input on the Public Defenders Serving as Prosecutors issue for the Policy Committee's action
- Deferred the City Prosecutor and Sexual Harassment Policies to the Policy Committee for further work and recommendation at the next meeting
- Referred the Open Meeting Law and LPDB's meeting protocol to the Policy Committee.
- Adopted the Financial Report as of September 30, 2018



**DECISIONS AND ACTIONS**  
**of the**  
**LOUISIANA PUBLIC DEFENDER BOARD FY 2019**  
**July 1, 2018 – June 30, 2019**

- Requested that someone from Mr. G. Paul Marx's group be appointed to report any legislative contact and communications to Professor North and Dr. Simpson so that everyone remains in the line of communication
- Directed Dr. Simpson to generate bullet points and provide them to Mr. Marx's group and the Board for discussion and follow up
- Authorized staff to enter into a conflict contract to handle JLWOP to be financed *only* out of the set-aside money dedicated to Miller/Montgomery cases
- Directed the SPD and staff to continue and intensify efforts to work with the Budget Committee to review ROS predictions
- Urged that talking points on local issue affecting district funding, including that the loss of revenue is twice that of income, be provide to the Governor's Office
- Directed the Budget Committee to revisit its salary increase request protocol and include a vetting process

January 31, 2019

- Announced the resignation of District 17 (Lafourche Parish) District Defender Mark Plaisance and thanked him for his service
- Reported the appointment of retired Southern University Chancellor Freddie Pitcher as the LPDB representative on the Louisiana Judicial Council
- Adopted the Minutes of the November 9, 2018 meeting
- Gave the State Public Defender the authority to fill the interim District Defender position in District 17, as needed, provided the interim would not be paid a rate exceeding the out-going District Defender's current salary
- Approved the Board's policy on sexual harassment and adopted the compliance and supervision protocols of the districts regarding the statutorily mandated sexual harassment reporting requirements to include semi-annual compilation of the statutorily required information and the immediate reporting of a complaint that has risen to the level of sexual harassment
- Included the 501(c)3 programs in the sexual harassment policy
- Adopted the Policy Committee's recommendation as to compliance to the sexual harassment policy by the district defenders
- Adopted the Affidavit of Hardship as the safeguard mechanism for district defenders and the Board to address the issue of city prosecutors serving as public defenders but agreed to continue to work on a solution to this problem
- Directed General Counsel to obtain an opinion on proper procedure for board members and the field to properly disseminate information by email
- Adopted the Financial Report as of December 31, 2018

**DECISIONS AND ACTIONS**  
**of the**  
**LOUISIANA PUBLIC DEFENDER BOARD FY 2019**  
**July 1, 2018 – June 30, 2019**

- Approved salary adjustments for district defenders: District 2 - Mr. Donald Kneipp, from \$75,000 to \$87,000; District 3 - Mr. Rick Candler, from \$80,000 to \$90,000; and District 30 - Mr. Tony Tillman, from \$93,622 to \$105,622
- Approved immediate distribution of \$43,864 to District 11, which is the minimum amount needed for the district to maintain operations through Apr/May of 2019
- Urged the District Defenders to keep up with all the information that is being provided regarding the DAF and to provide as much information as possible to assist the Board in making the best decision possible
- Requested that the Capital Division's report provide additional information in order for Board members to be able to lead meaningful and accurate discussions with legislators and other stakeholders

May 9, 2019

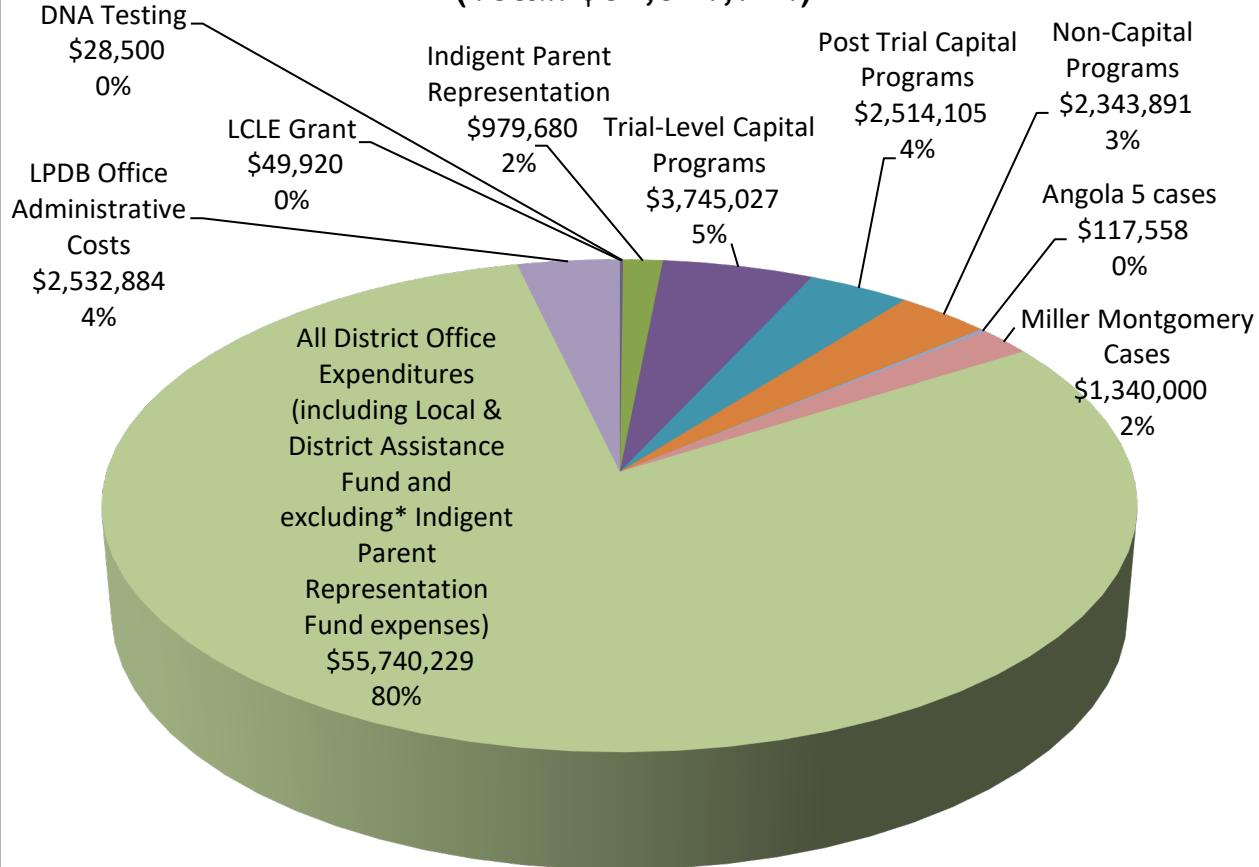
- Adopted the Minutes of the January 31, 2019 meeting
- Hired Attorney Andrea Stentz to fill the District Defender position in District 17
- Adopted LPDB's Strategic Plan for FY20-25
- Approved exigency funding in the amount of \$10,000 to District 11
- Approved exigency funding to District 19 in the amount of \$283,481
- Submitted exigency requests from District 8 to the Budget Committee for recommendation
- Authorized the State Public Defender to disburse exigency funds in the amount of \$228,811 to District 41 (Orleans Parish) only in the event of an emergency; otherwise, referred the request to the Budget Committee for review and recommendation
- Recommended the Catastrophic ROS issue to the Policy Committee for review and update of the existing ROS protocol/guide
- Authorized the contract amounts for the five professional and consulting contractors at the bottom of page 190, as invoiced in the past
- Approved the contract amounts as recommended in order to allow staff to start the contract process and, if necessary, to amend the contract amounts at a later date
- Approved three *McCoy* contracts, at \$20,000 each, to be paid upon submittal of approved invoices
- Adopted the recommendation (Budget Committee's Consensus Method 14) to refer the available million dollars to the Budget Committee for consideration for disbursement across the state, as needed
- Passed a Resolution giving staff the authority to seek an Attorney General opinion on the issue of email strings possibly violating Open Meeting Laws and proper email procedures among Board members and the field
- Ratified the appointment of Mr. Tom Gernhauser as interim district defender in District 25 pending the permanent replacement and his salary of \$3,000 per month

**DECISIONS AND ACTIONS**  
**of the**  
**LOUISIANA PUBLIC DEFENDER BOARD FY 2019**  
**July 1, 2018 – June 30, 2019**

June 11, 2019

- Adopted the Minutes of the May 9, 2019 meeting
- Accepted the resignation of James T. “Jay” Dixon as State Public Defender and thanked him for his service
- Accepted the Budget Committee’s recommendation to adopt the Financial Report as of April 30, 2019
- Approved exigency payments in the amount of \$8,000 to District 35 and \$121,086 to Orleans
- Approved the pro-rata distribution of all remaining FY19 DAF to the districts following the original FY19 distribution formula
- Granted the SPD authority to distribute approximately \$89,000 administrative funds to the districts, based on need, following the original DAF formula
- Approved CINC disbursements to the districts based on estimated FY20 caseloads using May 1, 2018 – April 20, 2019 case counts
- Approved funding to District 34 and District 2 in the amount of \$75,000 in addition to the amount allocated in DAF
- Deferred setting the capital trial program contract amount to the next meeting
- Ratified the annual salary of \$90,000 for District 17 (Lafourche Parish) District Defender Andrea Stentz
- Appointed the SPD Search Committee (Frank Holthaus, Donald North and Ross Foote - Mr. Chris Bowman and Mr. Moses Williams volunteered) and clarified the application process
- Appointed Mr. Richard Pittman as Interim State Public Defender for 60 days subject to renewal at the same salary as the current state public defender during the interim period
- Set the next meeting for August 8, 2019

## FY 2019 Public Defense Expenditures (Total: \$69,391,794)



<b>TOTAL EXPENDED</b>	<b>\$</b>	<b>69,391,794</b>	
LCLE Grant	\$	49,920	0.07%
DNA Testing	\$	28,500	0.04%
Indigent Parent Representation	\$	979,680	1.41%
Trial-Level Capital Programs	\$	3,745,027	5.40%
Post Trial Capital Programs	\$	2,514,105	3.62%
Non-Capital Programs	\$	2,343,891	3.38%
Angola 5 cases	\$	117,558	0.17%
Miller Montgomery Cases	\$	1,340,000	1.93%

All District Office Expenditures (including Local & District Assistance Fund and excluding* Indigent Parent Representation Fund expenses)	\$	55,740,229	80.33%
Total Non-Administrative Statewide	\$	66,858,910	96.35%
LPDB Office Administrative Costs		\$2,532,884	3.65%
LPDB Total Expended		<b>\$35,346,228</b>	

\*To avoid double-counting of the IPRF expense which is itemized separately above

## CY 2019 Revenues and Expenditures

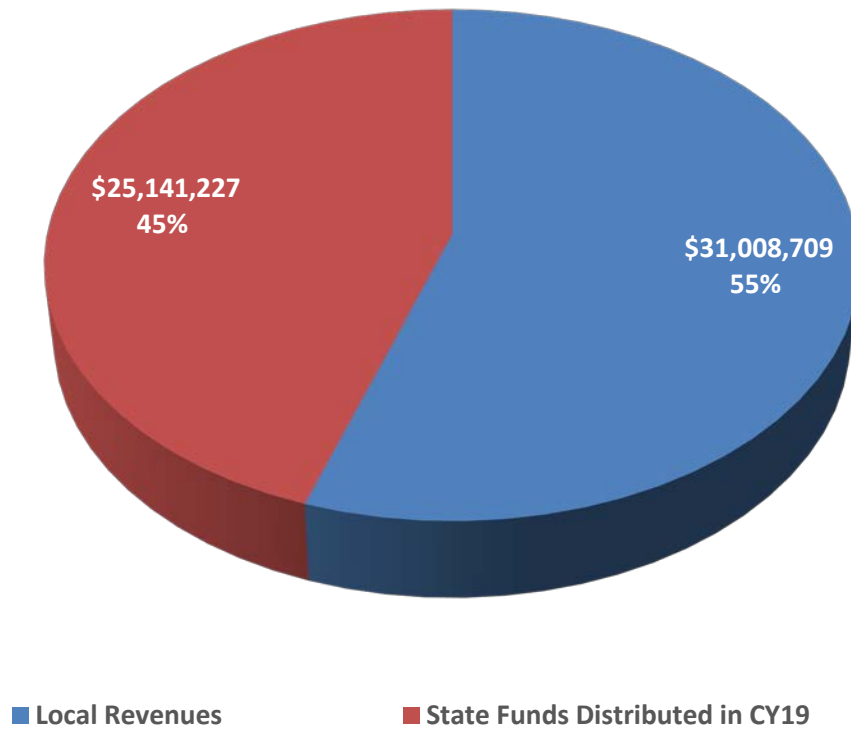
District	Total CY19 State Funds Distributed	Total Local Funding Received by Districts in CY19	Combined State and Local Funds in CY19	Percent of Total Revenue Funded by CY19 State Funds Distributed	Total CY19 Expenditures	Individual District Estimated CY19 Fund Balance Depletions	Raw Cases Handled in CY19
1	1,808,696	1,507,311	3,316,007	54.54%	3,170,304		17,470
2	82,009	354,005	436,013	18.81%	497,976	-61,963	1,875
3	7,237	561,403	568,640	1.27%	611,650	-43,011	3,348
4	1,155,852	1,081,917	2,237,768	51.65%	2,149,382		10,691
5	275,566	372,850	648,417	42.50%	572,029		2,511
6	207,030	422,170	629,200	32.90%	577,181		1,167
7	271,223	106,683	377,906	71.77%	407,752	-29,846	1,952
8	118,615	90,479	209,095	56.73%	307,547	-98,452	826
9	598,041	575,236	1,173,278	50.97%	1,232,701	-59,423	9,359
10	142,002	351,715	493,716	28.76%	490,973		1,568
11	382,645	68,565	451,209	84.80%	384,061		1,832
12	165,186	235,537	400,724	41.22%	399,195		3,811
13	230,002	79,227	309,229	74.38%	376,283	-67,053	1,387
14	881,714	1,431,301	2,313,015	38.12%	2,597,639	-284,624	11,469
15	1,916,639	2,228,697	4,145,336	46.24%	4,230,038	-84,702	20,933
16	1,049,374	905,314	1,954,688	53.69%	1,789,949		7,913
17	464,167	481,667	945,834	49.07%	939,554		4,795
18	167,178	726,385	893,563	18.71%	787,795		2,290
19	2,988,176	2,520,628	5,508,804	54.24%	4,658,977		14,631
20	5,757	240,485	246,242	2.34%	406,222	-159,980	1,135
21	1,886,181	1,725,247	3,611,428	52.23%	3,470,114		15,920
22	1,378,704	1,642,721	3,021,425	45.63%	3,159,155	-137,730	14,630
23	605,807	638,383	1,244,190	48.69%	1,178,473		6,712
24	1,016,585	2,522,107	3,538,692	28.73%	3,556,503	-17,811	17,149
25	216,931	138,228	355,158	61.08%	360,916	-5,758	1,050
26	979,044	783,177	1,762,221	55.56%	1,956,361	-194,140	13,033
27	512,464	541,300	1,053,764	48.63%	1,026,415		6,547
28	148,880	55,156	204,036	72.97%	202,395		566
29	238,791	908,237	1,147,027	20.82%	1,020,264		1,953
30	149,382	546,322	695,704	21.47%	833,670	-137,965	2,596
31	353,444	387,385	740,829	47.71%	639,110		2,569
32	574,518	768,086	1,342,604	42.79%	1,256,734		5,065
33	14,624	192,896	207,520	7.05%	271,671	-64,151	634
34	251,562	139,776	391,338	64.28%	562,779	-171,441	1,722
35	183,946	100,752	284,698	64.61%	283,380		823
36	163,341	270,928	434,270	37.61%	405,907		1,287
37	105,841	52,231	158,072	66.96%	227,383	-69,311	1,049
38	142	96,420	96,561	0.15%	82,498		618
39	122,088	33,636	155,724	78.40%	150,591		704
40	124,194	638,452	762,646	16.28%	852,665	-90,019	2,409
41	3,064,900	4,175,231	7,240,131	42.33%	8,119,565	-879,434	24,381
42	132,750	310,464	443,214	29.95%	447,661	-4,447	1,203
Totals	25,141,227	31,008,709	56,149,936	44.78%	56,651,417	-2,661,261	243,583

**Local Revenues \$ 31,008,709**  
**State Funds Distributed in CY19 \$ 25,141,227**  
**Estimated District Fund Balance Depletions \$ 2,661,261**

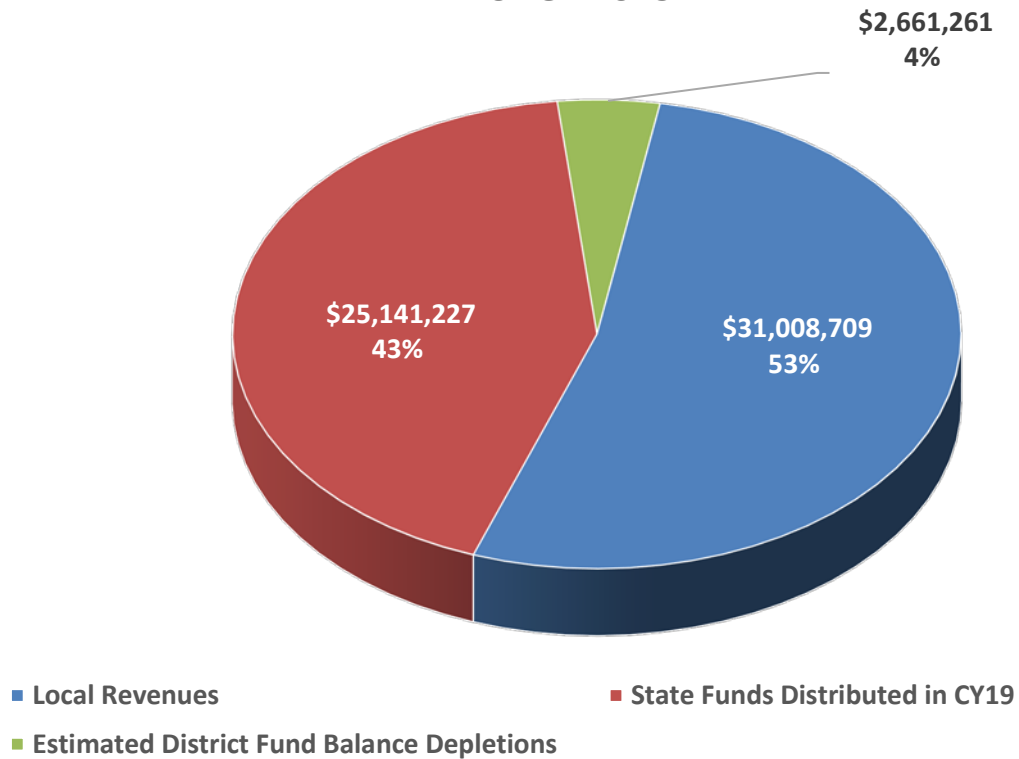
**NOTE:** Because state funding is appropriated for the Fiscal Year and this report is for the Calendar Year, totals must be derived from parts of FY19 & FY20. "CY19 State Funds Distributed" include all of FY20 CINC funds and 95% of the FY20 DAF disbursed in July and August 2019 (the remaining 5% to be disbursed as contingency/year-end funds near the end of FY20) as well as Fiscal year-end funds from FY19 including about 5% of the FY19 DAF Funds (contingency/year-end funds) disbursed in late Spring and early Summer 2019. (Individual District Fund Balance Depletion is estimated by subtracting district expenditures from combined state and local revenue.)

**NOTE:** CY19 local revenue includes \$1,836,812 in general appropriations to District 41, \$245,000 in Special Appropriations to District 19 and \$45,000 in Special Appropriations to District 20.

### Statewide Revenues by Funding Source for CY 2019



### Statewide Revenues & Fund Balance Depletions for CY 2019



### All Districts Aggregate CY 2019 Caseloads & Outcomes

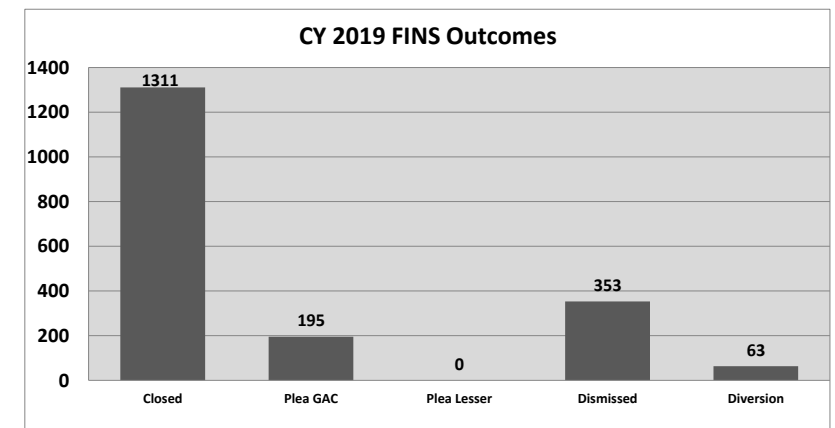
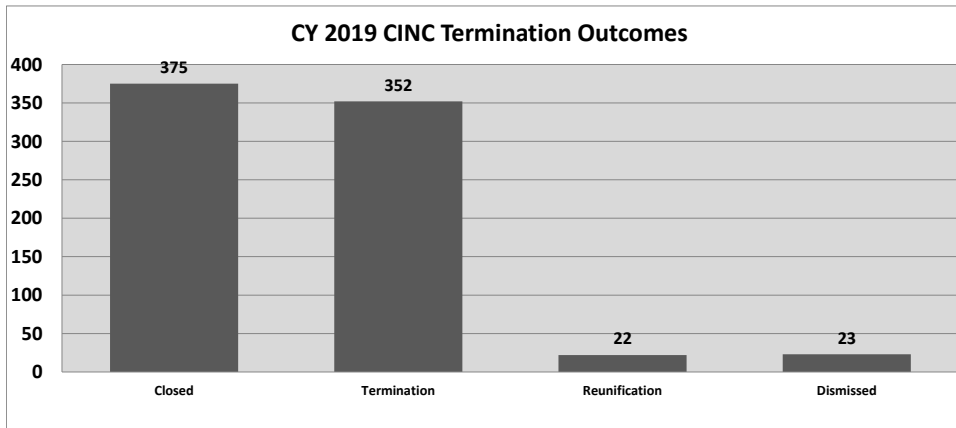
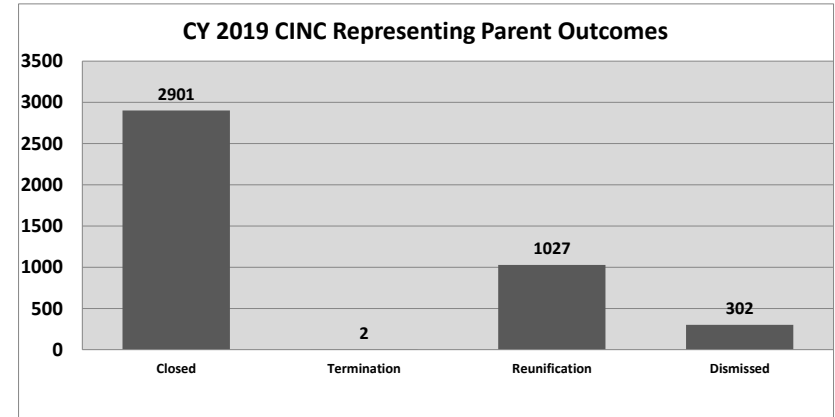
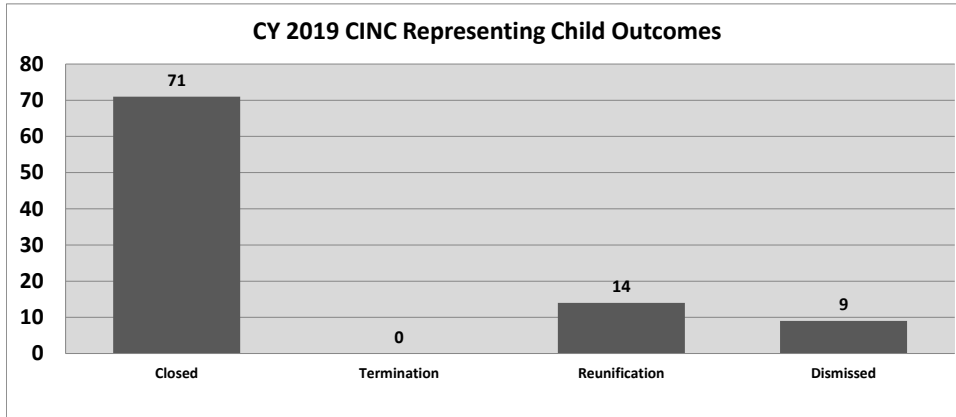
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	3407	2369	1278	2894	0	0	0	0	18	0	0	0	0	0	0
CINC-Child	78	71	167	245	0	14	0	0	9	0	0	0	0	0	0
CINC-Parent	3228	2901	3754	6980	2	1027	0	0	302	0	0	0	0	0	0
Termination	353	375	182	535	352	22	0	0	23	0	0	0	0	0	0
FINS	1714	1311	664	2203	0	0	195	0	353	63	0	0	0	0	0
Delinquency Misdemeanor	5910	4402	2361	7709	0	0	1528	128	1864	612	0	0	19	37	56
Delinquency Felony	3559	2663	1884	5169	0	0	1325	303	1395	232	0	0	27	45	72
Delinquency-Life	46	42	33	79	0	0	18	4	12	2	0	0	1	3	4
Juvenile Revocations	71	315	70	141	0	0	29	2	5	0	0	0	0	0	0
Adult Misdemeanor*	79834	64614	30589	106400	0	0	31427	3125	36982	223	4	23	138	251	416
Adult Felony Non-LWOP**	61355	53651	39549	100904	0	0	30639	7983	30375	175	21	169	47	195	432
Adult LWOP	589	589	817	1406	0	0	150	230	245	0	3	47	4	5	59
Capital***	39	20	27	66	0	0	2	0	4	0	1	3	0	0	4
Revocations	5334	6559	3422	8756	0	0	49	2	181	0	0	0	0	0	0
PCR	40	49	47	87	0	0	0	0	0	0	0	0	11	17	28
SOAP	1	7	8	9	0	0	0	0	0	0	0	0	0	0	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

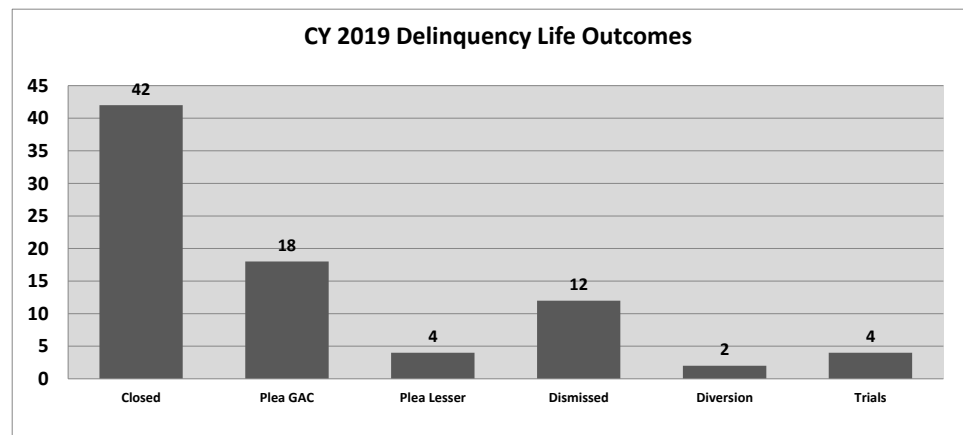
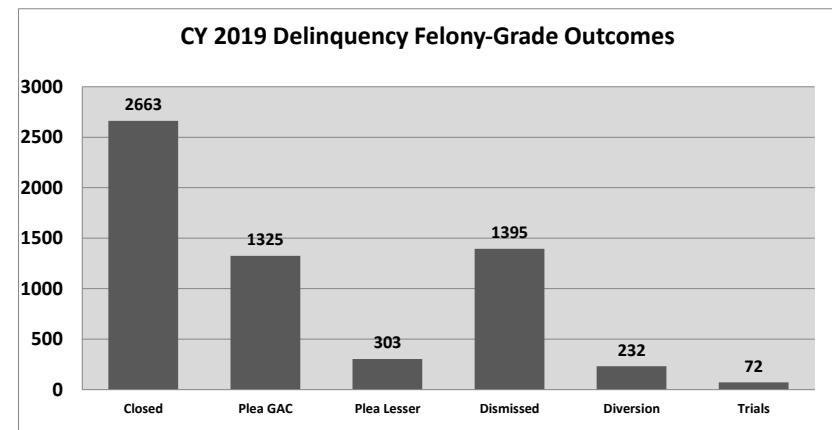
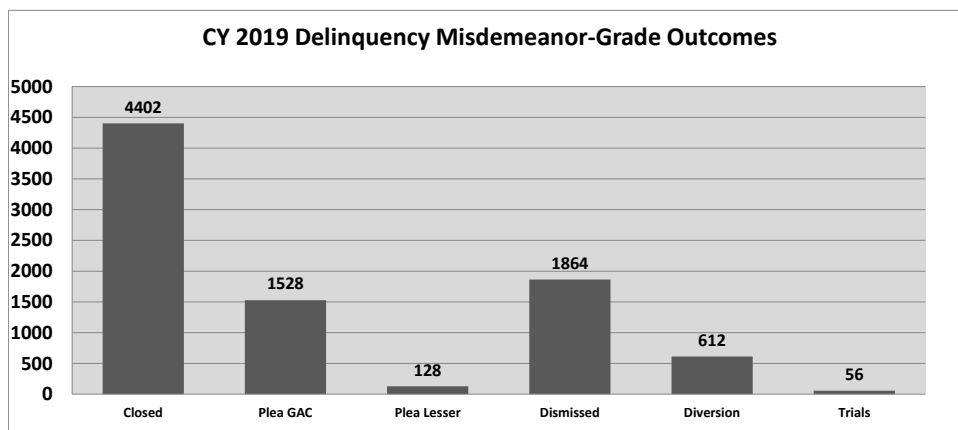
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

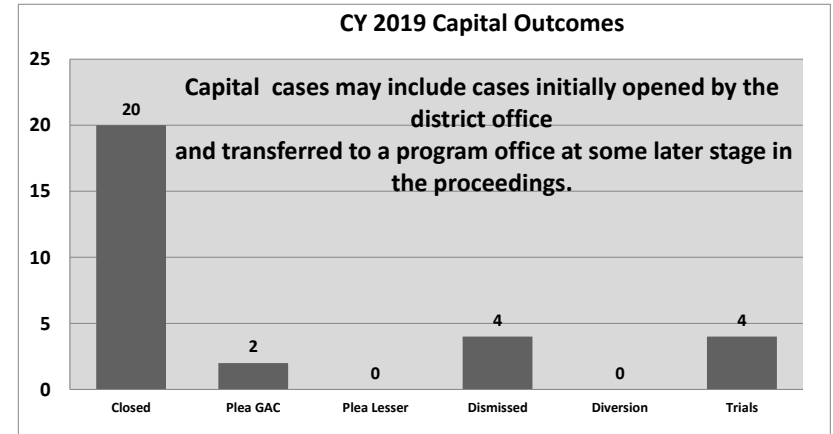
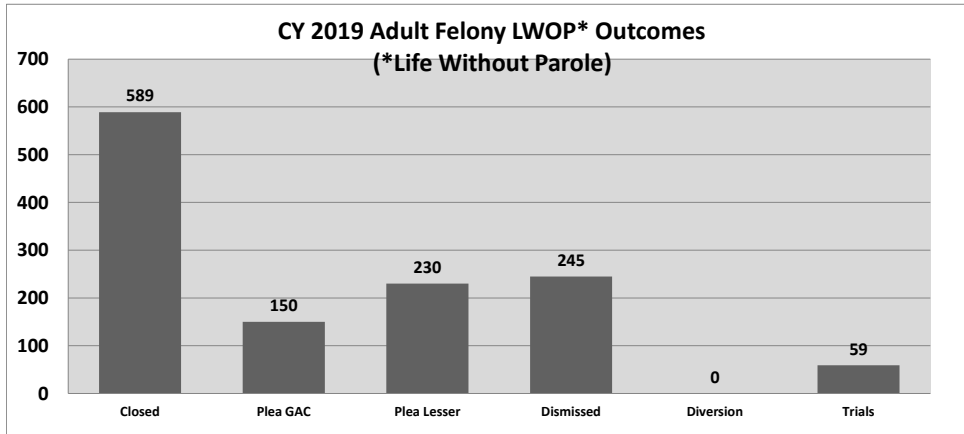
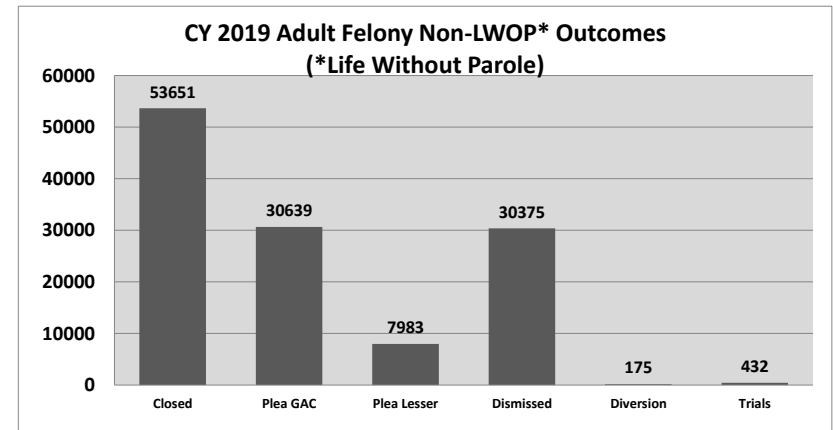
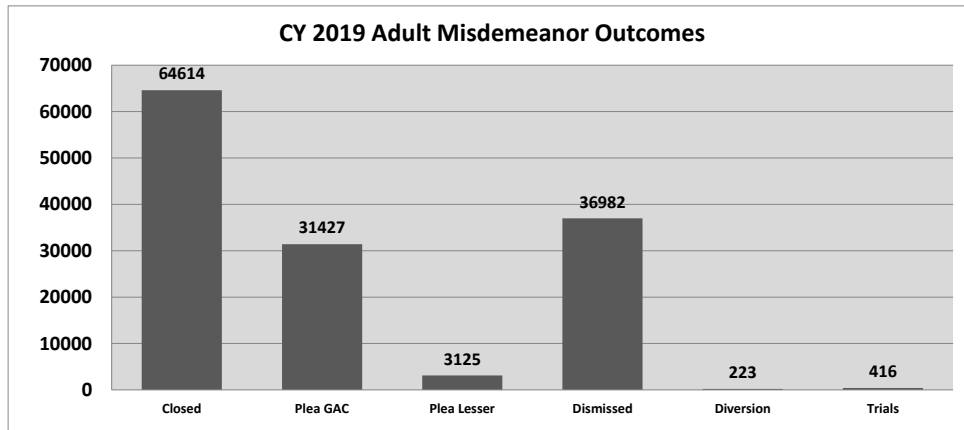
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.









# **DISTRICT REPORTS DATA COLLECTION METHODOLOGY (CY19)**

This methodology discussion covers the techniques employed to help the district offices produce their annual reports. These district reports are required per R.S.15:174, which provides that each district defender is required to submit to LPDB a detailed annual report on the prior year's "workload, resources, employees, and expenditures for each district or service region." The following district reports cover each individual Judicial District Public Defenders' Office (PDOs) regarding several factors: basic office information, district structures, caseload information, and budget information. This information is reported to LPDB by the District Defenders to the best of their knowledge and belief at the time of the submission. Preceding each district's report is an executive summary produced by LPDB staff using the self-reported information from each district as well as LPDB analytics, including information regarding state and local funding percentages over the past five years, traffic ticket filing information from the Louisiana Supreme Court Annual Reports, number of cases by case type handled during the past year, average attorney caseload changes over time as compared to standard maximums of the predecessor board, the Louisiana Indigent Defense Board (LIDB), and to the statewide average caseload, juvenile life without parole (Miller and Montgomery) cases pending in the district, and capital trial plans. These district reports executive summaries are analytics based on each district's self-reported information on their caseload and fiscal activity and can vary in part due to their differing local procedures and environments.

Following the executive summary is the first section of each district report. This is a narrative produced by district offices which lists basic contact information, including emergency contact information; descriptions of the structure of the local office and the local criminal justice system, including key figures in the local system; the staffing information and supervisory structure of the district public defenders' office; contact information for the assistant public defenders (provided only in the hardcopy version for protection of privacy); and an inventory of the office's present technology, hardware and software. (It should be noted that district staffing information in the narratives represents a "snap-shot" of the staff collected near year's end, typically in November or December, and is subject to change at any time due to staffing changes.) With the exception of the district's total population and juvenile population, these data are self-reported by the districts through the web-based annual survey questionnaire distributed to each District Defender near year's end. Population data is captured using the U.S. Census Bureau estimates.

The second section reports each public defender district's aggregated new and pending (from prior years) caseloads and outcomes of charges disposed in CY 2019. These data are also self-reported by the district offices, gathered through each district's data entry in the case management system. The data are collected throughout the year by each attorney or the attorney's designee through entry to the LPDB online database. In CY 2011, the LPDB purchased a new case management system for the districts and deployed it in June 2011. Data preceding June 2011 (as far back as 2007) were converted and migrated into the new database from the old database also in June 2011. Data are reported on new cases, closed cases, cases from prior years which are still actively

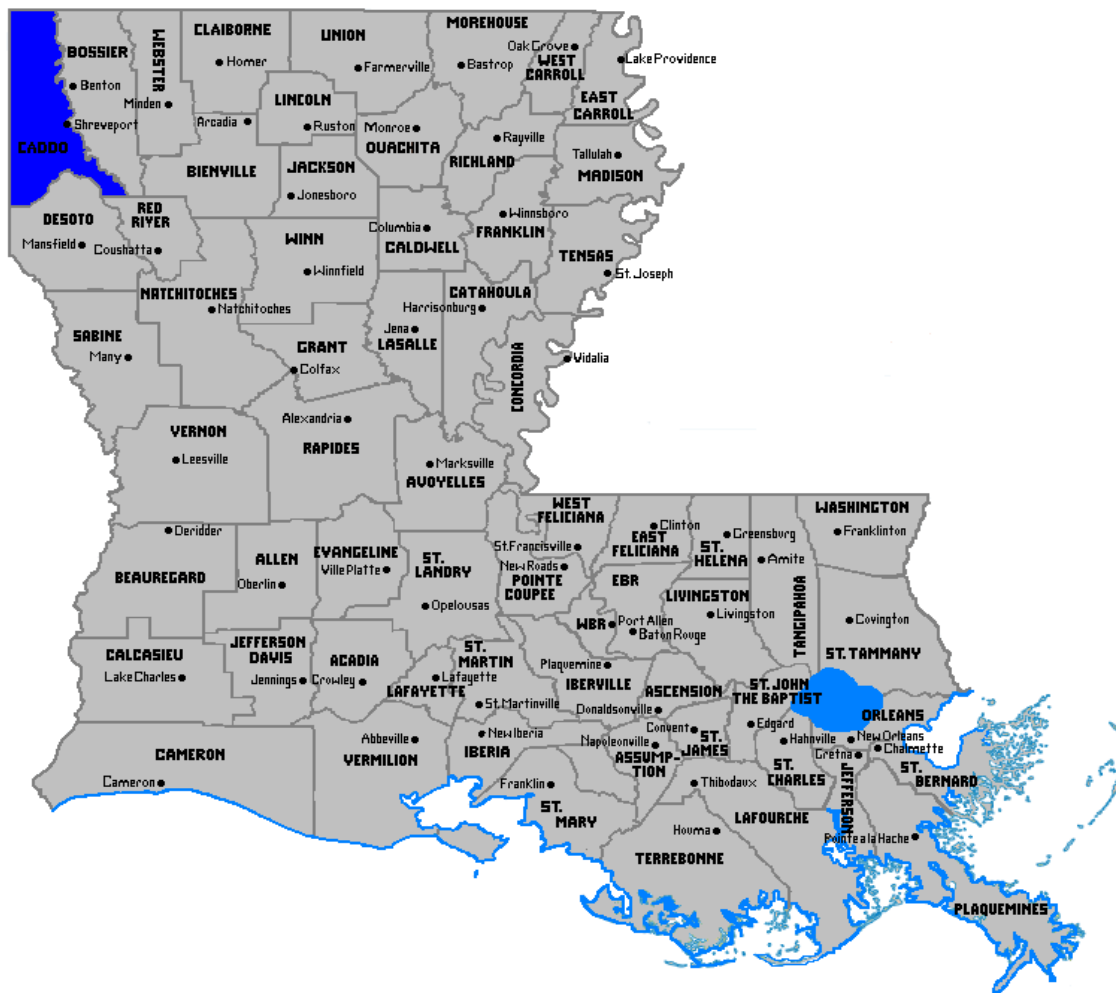
## DISTRICT REPORTS DATA COLLECTION METHODOLOGY (CY19)

pending, and the total of new and pending cases. Some cases listed as pending have been open for several years yet have been periodically reviewed by the districts to ensure these are truly still open cases, noting that complex cases such as juvenile, felony, capital and life without parole (LWOP) cases may indeed remain active even after several years. It is important to note that the database periodically and automatically changes the status from any of the several active statuses to “Autodormant” for every case which has sat idly untouched in the database for excessive periods of time in order to discount cases which are accidentally left UNCLOSED. **Cases which are in fugitive or other inactive statuses or in autodormant status, or which have not been reviewed periodically and confirmed as active cases are EXCLUDED from the case counts that contribute to state funding levels and caseload analyses.** Additionally, data are reported in this annual report regarding the disposition of charges in a manageable number of very broad categories for presentation purposes, with labels such as “Guilty as Charged,” “Dismissed” and “Plea to Lesser Charge,” for example, each of which include numerous outcomes similar and relevant to these broad labels. Nonetheless, the disposition data reported give a useful graphic impression of the outcomes of cases and charges. Given the February 1, 2020 deadline for submission of this Calendar Year 2019 annual report, case closings and pending cases may not be completely up-to-date. This is particularly true for cases handled very near the end of the calendar year, as the time-lag between case activity at year's end and case data entry may preclude some activity from being entered in time for this report.

The District CY19 Financial Summary Tables, the third and final section of the districts’ reports, address revenues and expenditures by individual line item in a very granular fashion. All information contained in this section of the districts’ reports was compiled automatically through the Financial Management System (FMS) component of the LPDB database. This was done using the online FMS report query using data from unaudited monthly financial statements which were submitted online to the Louisiana Public Defender Board by the individual Public Defender Offices on a monthly basis during the preceding calendar year. All monthly reports since August 2012 have been reported online, and all prior monthly reports since 2008 through 2012 were converted and migrated into the database.

Revenues reported in this third and final section show the actual amounts of state funding received in the calendar year regardless of which fiscal year the funds were appropriated. To report the amount of fiscal-year state funds actually received by a district on a calendar year-basis, the state revenue portion of the financial summaries were computed by adding all the District Assistance and Indigent Parent Representation Funds, along with all other emergency or supplemental state funds disbursed to the district office between January 1<sup>st</sup> and December 31<sup>st</sup> of 2019 (the second half of FY19 and the first half of FY20).

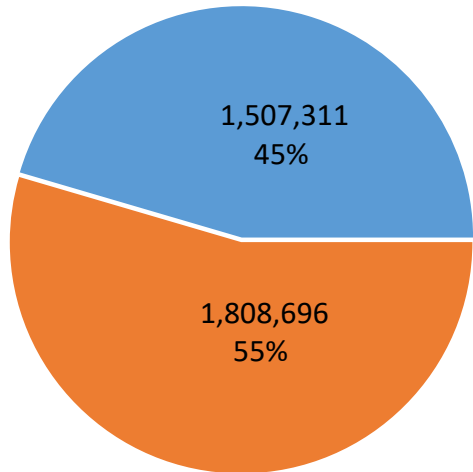
While the data reported herein are believed and known to be accurate at the time of this writing, should the need for any corrections become evident in the future, changes will be made in the database which would be reflected in any future reports.



THE 1<sup>ST</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
CADDO (SHREVEPORT)

DISTRICT DEFENDER: STEVEN R. THOMAS, INTERIM  
400 TRAVIS STREET, SUITE 2000  
SHREVEPORT, LA 71101  
(318) 221-2220

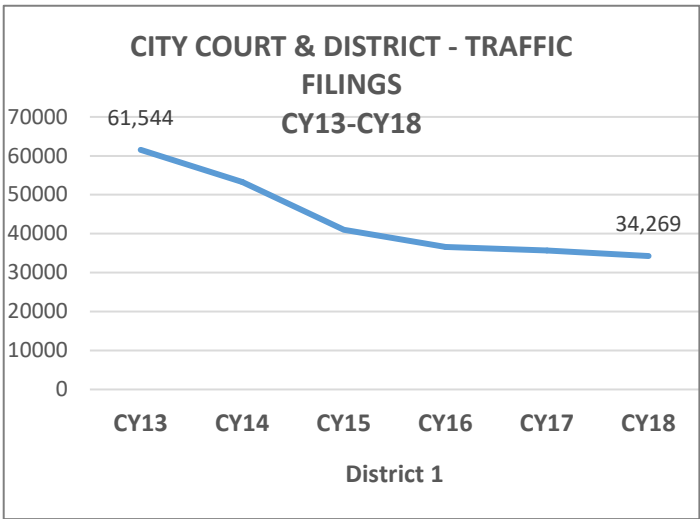
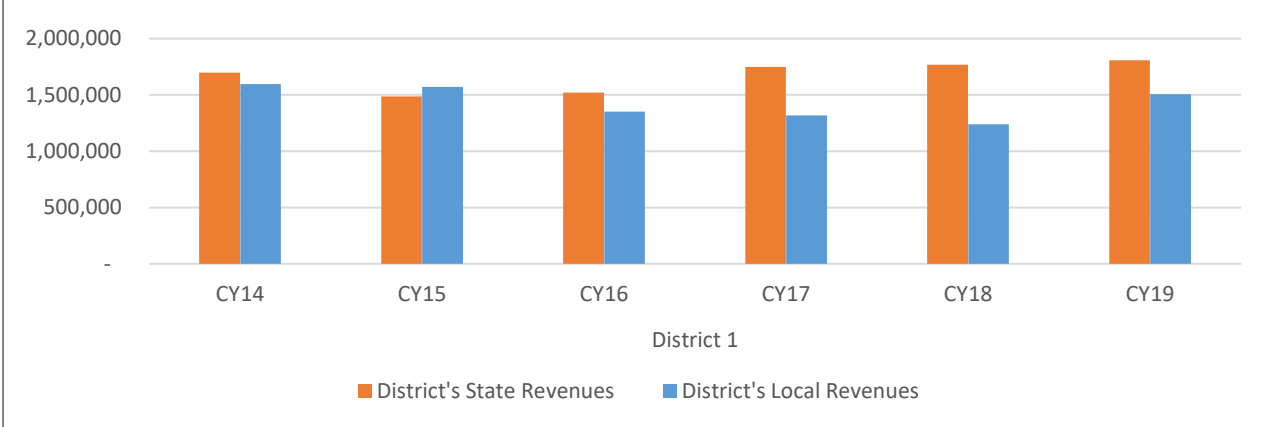
District 1 Revenue Sources CY19



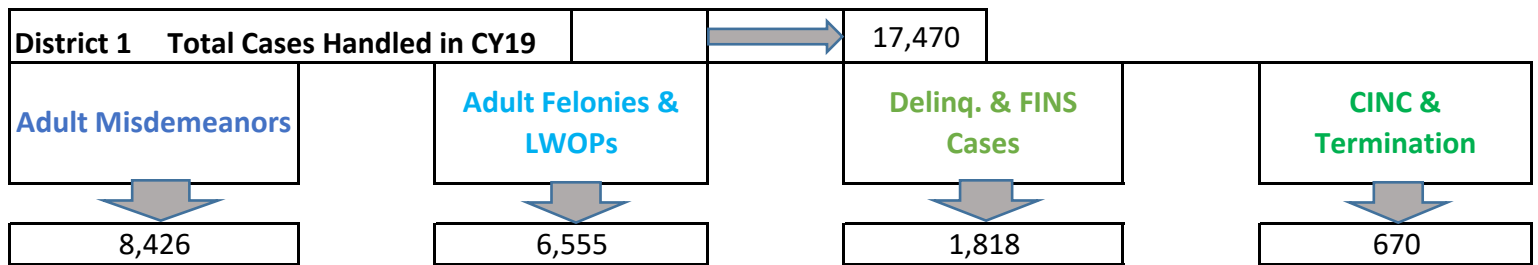
■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

During Calendar Year 2019, the 1st Judicial District Public Defenders Office (PDO) received \$3,316,007 in total revenues. Forty-five percent of the office's revenues came from local funding, compared to 41% during 2018. Local funding was derived primarily from traffic tickets and special court costs. As shown in the figure below, in 2019 the office experienced its first increase in local revenues in the last six years. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10. Although total revenues increased within the district by more than \$300,000 during Calendar Year 2019, the increase was insufficient to allow the office to obtain the appropriate financial and personnel resources to provide ethical representation to its clients. The 1st Judicial District office remains in service restriction which was implemented on April 1, 2015.

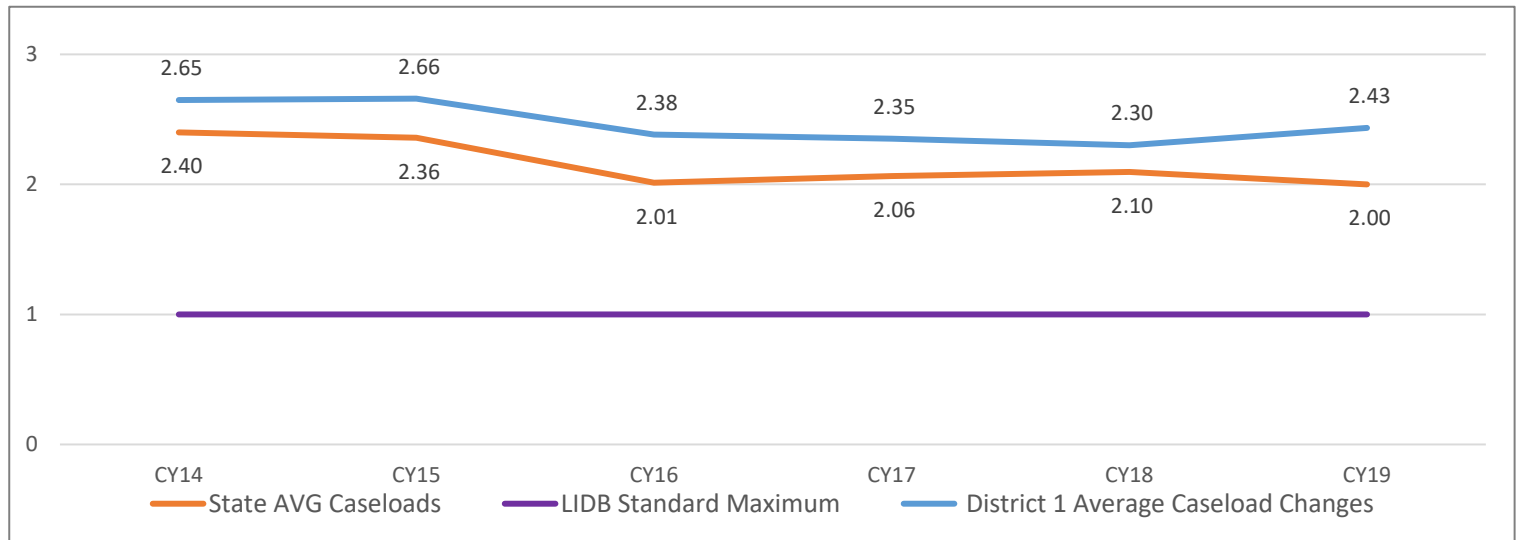
District's CY14 to CY19 Local and State Revenues



According to Supreme Court data, traffic filings in the 1<sup>st</sup> Judicial District have fallen 44% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the increase in local revenues is the result of an increase in traffic filings in the district.



**District 1 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 1st District PDO handled 17,470 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads nearly two-and-a-half times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

### MILLER/MONTGOMERY CASES

1/1

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 1st Judicial District Public Defenders Office handled one Miller Case and has one open Montgomery Case for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capittally certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 1<sup>ST</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Caddo - Shreveport
<b>Population</b>	242,922
<b>District Defender</b>	Steve Thomas, Interim
<b>Years as District Defender</b>	4 months in Caddo; 20 years in Desoto
<b>Years in Public Defense</b>	39
<b>Office Manager</b>	Lisa Akins
<b>Primary Office Street Address</b>	400 Travis Street, Suite 2000
<b>City</b>	Shreveport
<b>ZIP</b>	
<b>Primary Phone</b>	318-221-2220
<b>Primary Mailing Address</b>	Same
<b>Primary Fax Number</b>	318-221-2247
<b>Primary Emergency Contact</b>	Mary Harried
<b>Primary Emergency Phone</b>	318-698-2837
<b>Secondary Emergency Contact</b>	Lisa Akins
<b>Secondary Emergency Phone</b>	318-426-9126 Cell
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	Juvenile Office: 2800 Youree Dr., Suite 204, Shreveport, LA 71104, 318-212-1801. City Court Office 1234 Texas St. 71101. 318-673-5481.
<b>Other District Office Contact Personnel (Primary Only)</b>	George Harp (Juvenile Office) 318-272-1193; Lee Harville (City Court Office) 318-470-9582.
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Avant Properties/Beck Building (Main Office); Celt Center (Juvenile Office).
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	Main - \$16,484; Juvenile - \$4,637; File Storage - \$250; Monthly Parking - \$2,775; Utilities - \$2047
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Billables are handled in-house. Payroll is handled by APS Payroll Services.
<b>Courts and Locations</b>	1st Judicial District Court, 501 Texas St., Shreveport, LA 71101; Caddo Parish Juvenile Court, 1835 N. Spring St., Shreveport, LA 71101; Shreveport City Court, 1244 Texas Ave., Shreveport, LA 71101
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	1st Judicial District Court - 5 sections of criminal court; Caddo Juvenile Court - 3 sections of juvenile court (2 delinquency, 1 CINC); Shreveport City Court - 4 sections of criminal court.



<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	DISTRICT COURT: Felony and misdemeanor cases are assigned to full-time staff attorneys and part-time contract attorneys for the division to which the case is assigned. Contract conflict panel attorneys are assigned to conflict cases. JUVENILE: Full-time staff attorneys and part-time contract attorneys are appointed to cases in his/her division. Some conflict cases are assigned to the private bar. CINC conflicts are assigned to CINC conflict panel. CITY: Full-time misdemeanor staff attorney and part-time contract attorneys are appointed to the cases in which that particular attorney handles the intake (initial appearance & interview of client). However, based on the client's needs/circumstances, a special appointment of a particular attorney may be made by the District Defender if it is in the best interest of the client.
<b>Name of Adult Detention Facilities in This District</b>	Caddo Correctional Center & Shreveport City Jail
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Natchitoches Detention Center, Union Parish Detention Center, Bayou Dorcheat Detention Center (Webster Parish), Bossier Parish Jails, Claiborne Parish Jail.
<b>Name of Juvenile Detention Facilities In This District</b>	The Caddo Juvenile Correctional Center, Shreveport, LA.
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Ware Detention Center, Johnny Gray Jones Youth Shelter
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Only in the infrequent instances when someone is housed in Claiborne, Natchitoches, or Webster. Due to time constraints with court dockets, it is difficult to get to those facilities.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No juveniles are shackled.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	James Stewart
<b>Chief Judge of Criminal District Court</b>	Robert Waddell
<b>Juvenile Court Judges (Specify District or City Court)</b>	David Matlock, Paul Young, Ree Casey-Jones
<b>Drug Court Judges</b>	Erin Garrett (District Court), Paul Young & Ree Casey-Jones (Juvenile Court)
<b>Mental Health Court Judges</b>	Karelia Stewart
<b>Other Specialty Court</b>	(see below)
<b>Name of Specialty and Brief Description:</b>	District Court - Veterans Court; Juvenile Court - Family Preservation Court I (in-patient and out-patient counseling), Individualized Deferred Disposition Court (helps juveniles with mental health issues with compliance); Truancy Court, Child Support Court.
<b>Indigency Determined by Whom and How?</b>	Indigency is initially determined by the presiding judge, then verified by us based on information given in the "Application for Indigency" as per Office Policy in accordance with the Federal Poverty Guidelines.

<b>When is Assignment/Appointment of Counsel Made?</b>	If incarcerated - at 72-hour hearing. If on bond, at initial appearance.
<b>What steps does your office take to ensure conflict – free representation</b>	As soon as appointment lists are returned to the office each day, the investigators do thorough checks to determine any conflicts. Conflict counsel is then requested by the attorney appointed to the case either by written or oral motion.
<b>Brief Explanation of Intake Process</b>	The files are processed i.e. conflict check, case assignment, etc. within 1-2 days of appointment. The files are then given to the attorneys who conduct an initial visit immediately, if incarcerated. If on bond, the client is told to call the office to schedule an appointment with his/her attorney as soon as possible.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Partial reimbursement payments are collected both directly by the PDO and by probation departments of Department of Corrections and Caddo Parish Sheriff. The ability to collect money via debit card, credit card, or toll free number is outsourced through nCourt. The Juvenile Court staff provide a window for clients to pay PDO fees in the courthouse since the PDO is sort staffed to send someone to the courthouse.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	The PDO documents all fees collected both directly by the office and indirectly from probation departments of Department of Corrections and Caddo Parish Sheriff. Payments remitted directly to the office are logged onto a spreadsheet. Payments remitted to probation offices are sent as a lump sum with documentation. City and Juvenile Courts send documentation for the main office. Court sends documentation as well.
<b>Who Remits the Partial Payments Collected?</b>	Clients remit partial payments directly to the office, through the probation departments of Department of Corrections and Caddo Parish Sheriff, through Court, or through the Juvenile Court payment window at the courthouse. Additionally, nCourt collects partial payments by credit card, debit card, online, and toll free number.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Payments remitted directly to the office are logged onto a spreadsheet. Payments remitted to probation offices are sent as a lump sum with documentation. City and Juvenile Courts send documentation for the main office to enter into the database. nCourt sends documentation as well to be entered into the database.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	121,131.98 (Most of this is from Garnishment from the State)
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Yes
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	More attorneys to handle caseloads in all courts, more local training.

<b>Was your office in ROS at any time during 2019</b>	Technically, yes. However, the office is operating in the same manner as it would be were we not in ROS. We just need more attorneys and support staff.
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	N/A
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	More attorneys for all three courts, the ability to hold some reserve for emergencies because, without it, we are constantly constrained in implementing improvements to services provided.
<b>Long-Term Critical Issue Areas</b>	More attorneys. Additionally, social workers, paralegals, and more support staff to be more on par with other districts.
<b>2019 Media Coverage and/or Major Accomplishments</b>	The office as a whole has achieved favorable results (not guilty or responsive verdicts) at trials, favorable rulings at motion hearings. Media coverage includes commentary on high profile cases in an attempt to reduce the inflammatory community opinions of our clients, funding (still), and the status of counsel for Caddo Parish defendants charged with capital murder.
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Any new attorneys will shadow staff attorneys for a couple of weeks to observe court, jail visits, etc. If that is not possible due to needing to get the new attorney in his/her courtroom, the senior staff attorneys will be available in the courtroom and assist during the first few weeks. All attorneys will be encouraged to use the "buddy system" whereby two attorneys will be in all jury trials. Additionally, new attorneys are sent to DTI to learn the jury trial process. They are also required to sit second chair with a more experienced trial attorney to gain experience in the courtroom.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	George Harp
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	The Chief Defender supervises all staff. The City Court supervisor oversees entire City Court staff. The Office Manager and Assistant to the Chief Defender supervises the support staff, including the secretaries, and investigators. The Juvenile court supervisor oversees all Juvenile staff.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	The office is still adding attorneys as funding allows. However, the bigger challenge is finding competent attorneys who want to work for the low pay the office is able to afford.

<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	PDO pays 75% of health premium for employees and 25% for family. Coverage for other types of health-related insurance is made available but the employee pays 100% of those premiums.
<b>Regular Meetings for Any Staff, Please Describe</b>	Regular staff meetings are conducted for support staff and attorneys in all courts in which we discuss issues taking place in the workplace and the courts. We have had speakers come to the attorney staff meetings to present various legal issues i.e. sex offender registration, legislative updates, etc. Additionally, each section of court has brainstorming sessions to prepare cases for trial and/or hearings.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	0
<b>Number of Writs Your District Filed in 2019</b>	2
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	4
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	The senior attorneys will be assigned to these cases.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	3
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Senators: John Milkovich, Barrow Peacock, Greg Tarver. Representatives: Cedric Glover, Thomas Carmody, Jim Morris, Barbara Norton, Alan Seabaugh, Sam Jenkins, Larry Bagley
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Court schedules - all courts are in session everyday with lengthy dockets resulting in burnout.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	More meetings/brainstorming sessions have resulted in favorable outcomes. Meetings with attorneys and/or support staff with speakers or videos to improve morale.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Policy manual and online.

<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Lisa Akins
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	X
Westlaw	
Other (please list)	
Number of Legal Research Licenses	26
Total Cost of Legal Research Software:	\$750/month
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	x
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	
Microsoft Office 2013	x
Microsoft Office Version Older than 2013	x
Corel Word Perfect	
Other	Office 365
<b><u>Accounting Software</u></b>	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	x

Microsoft Edge	x
Firefox	x
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	39
Laptops	1
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	Download 51.7Mbps; Upload 14.43 Mbps
Provider Name:	Comcast
Email Provider:	Microsoft Office 365



## 1st District Defender Office CY 2019 Caseloads & Outcomes

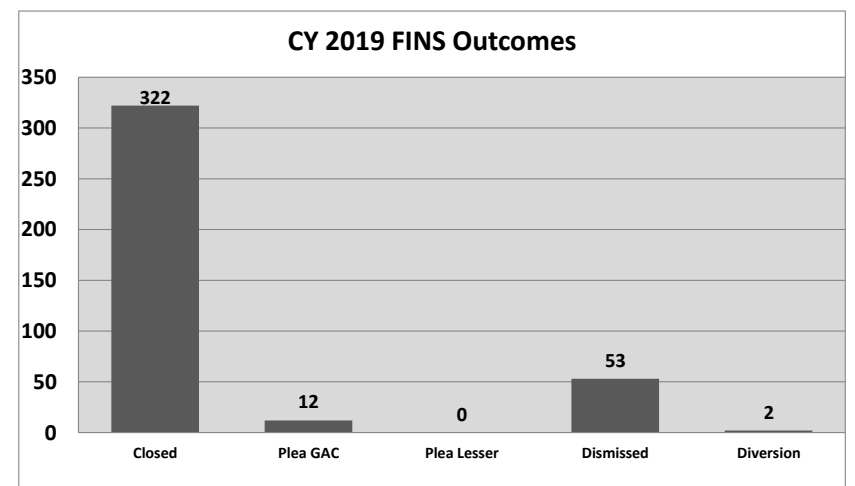
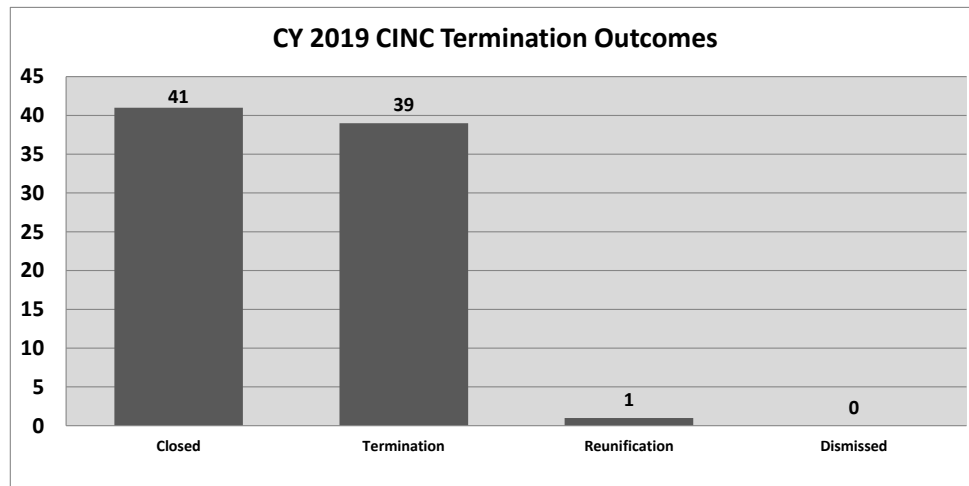
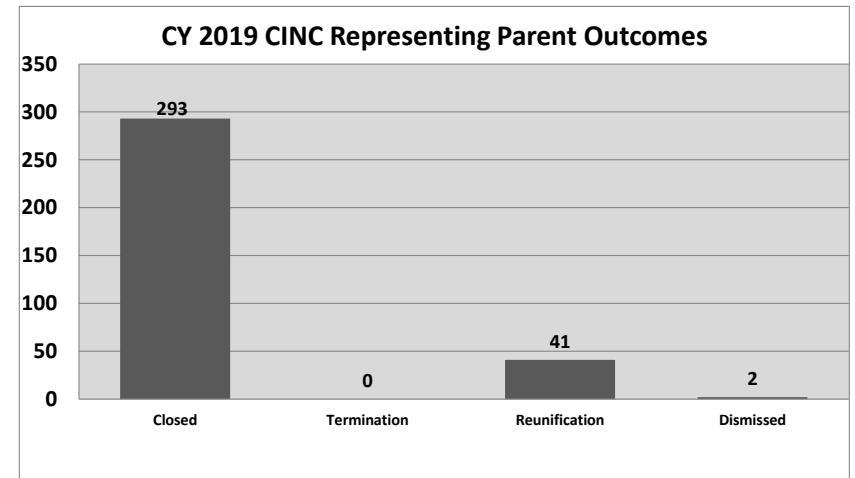
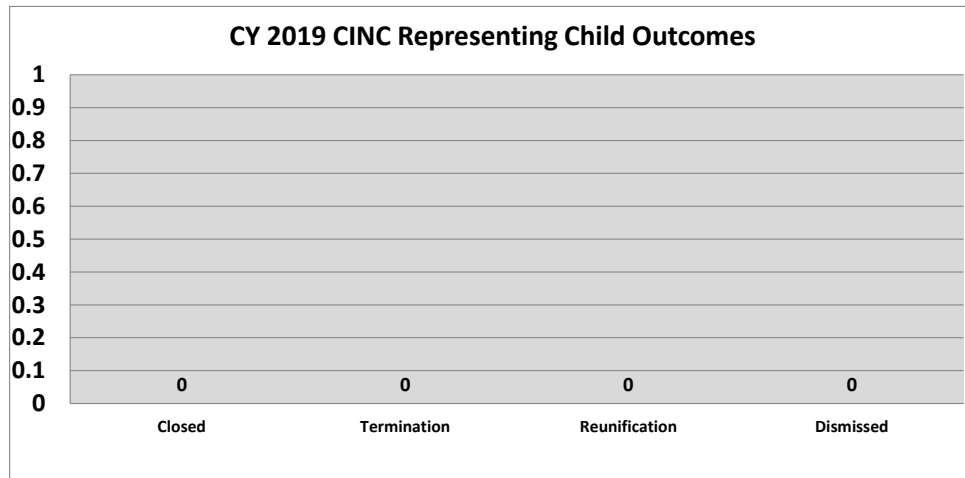
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	335	293	281	616	0	41	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A	0
Termination	41	41	12	53	39	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	309	322	93	402	N/A	N/A	12	0	53	2	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	687	635	183	870	N/A	N/A	114	8	188	8	N/A	N/A	4	21	25
Delinquency Felony	322	356	201	523	N/A	N/A	97	33	97	3	N/A	N/A	6	25	31
Delinquency-Life	17	16	6	23	N/A	N/A	3	1	6	1	N/A	N/A	0	2	2
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	6434	5562	1992	8426	N/A	N/A	3306	293	2585	0	0	0	9	11	20
Adult Felony Non-LWOP**	3633	3422	2483	6116	N/A	N/A	1999	502	2621	0	3	28	1	13	45
Adult LWOP	53	39	49	102	N/A	N/A	10	6	15	0	0	6	0	1	7
Capital***	1	1	0	1	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	243	442	87	330	N/A	N/A	8	2	21	0	N/A	N/A	N/A	N/A	0
PCR	2	3	4	6	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2	0	2
SOAP	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

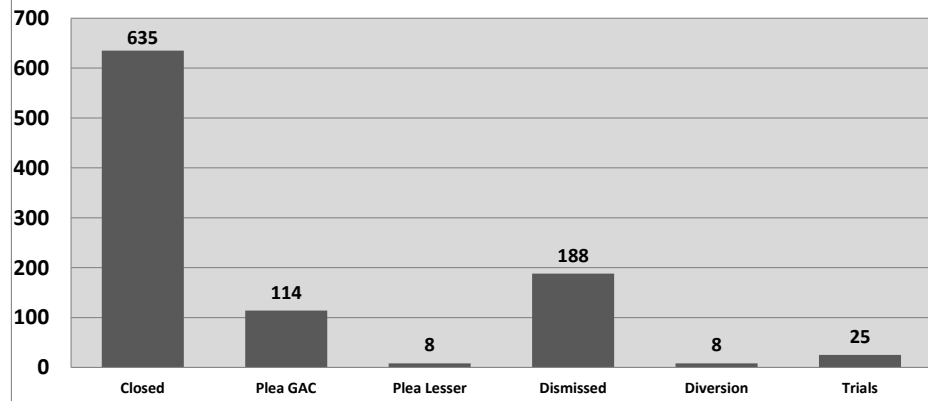
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

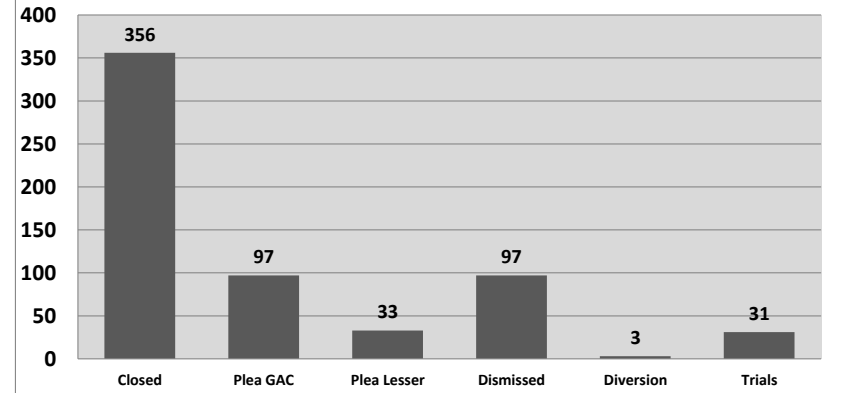
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



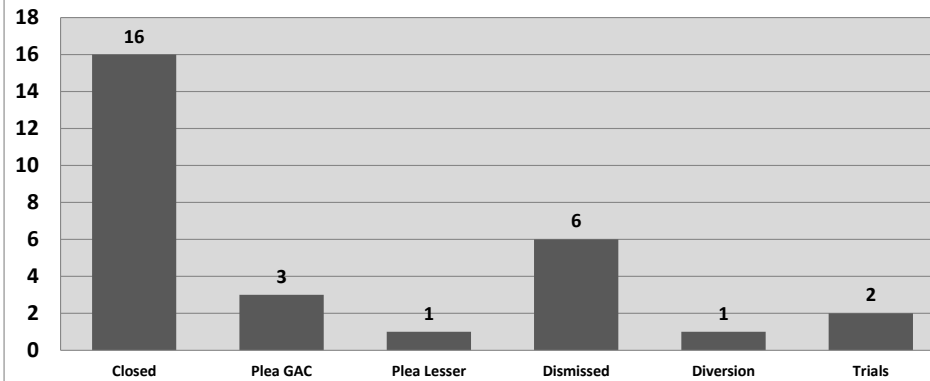
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



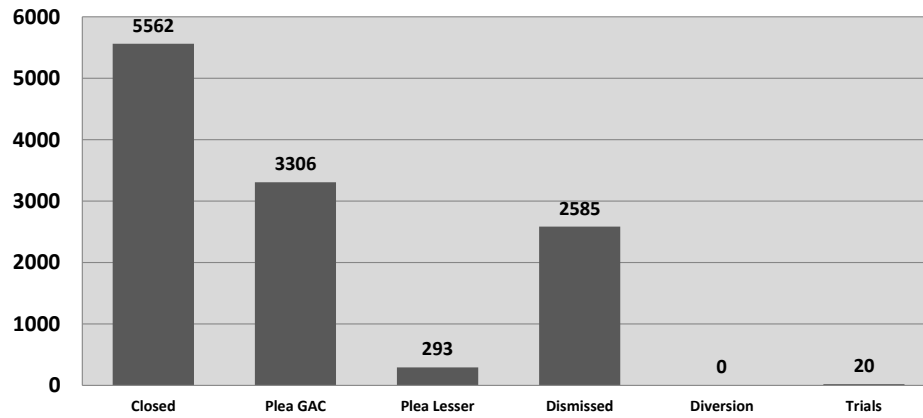
**CY 2019 Delinquency Felony-Grade Outcomes**



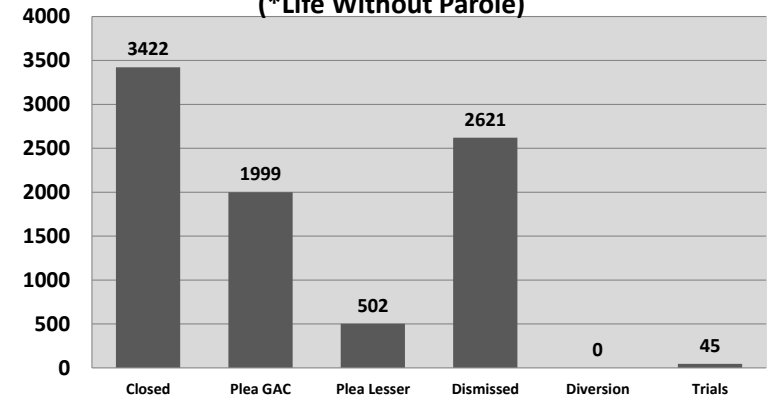
**CY 2019 Delinquency Life Outcomes**



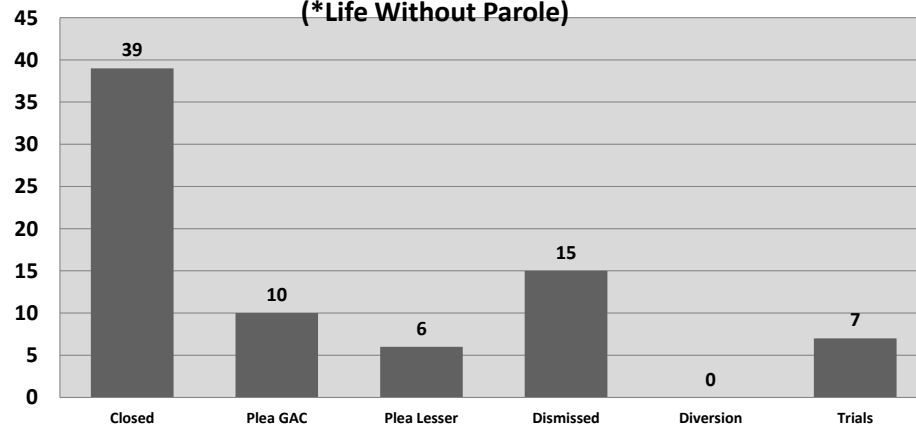
**CY 2019 Adult Misdemeanor Outcomes**



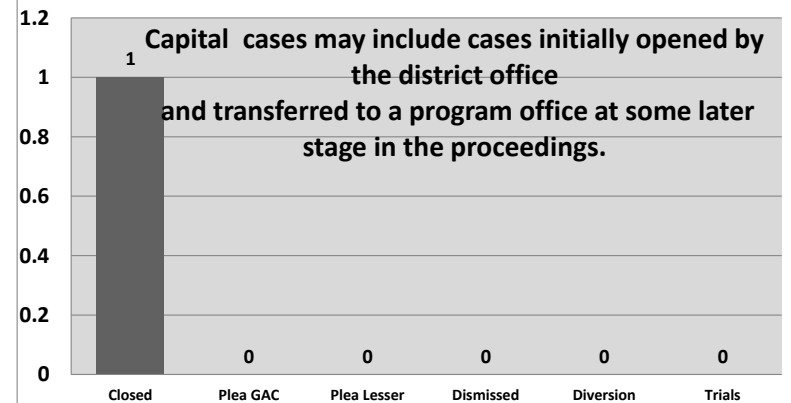
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



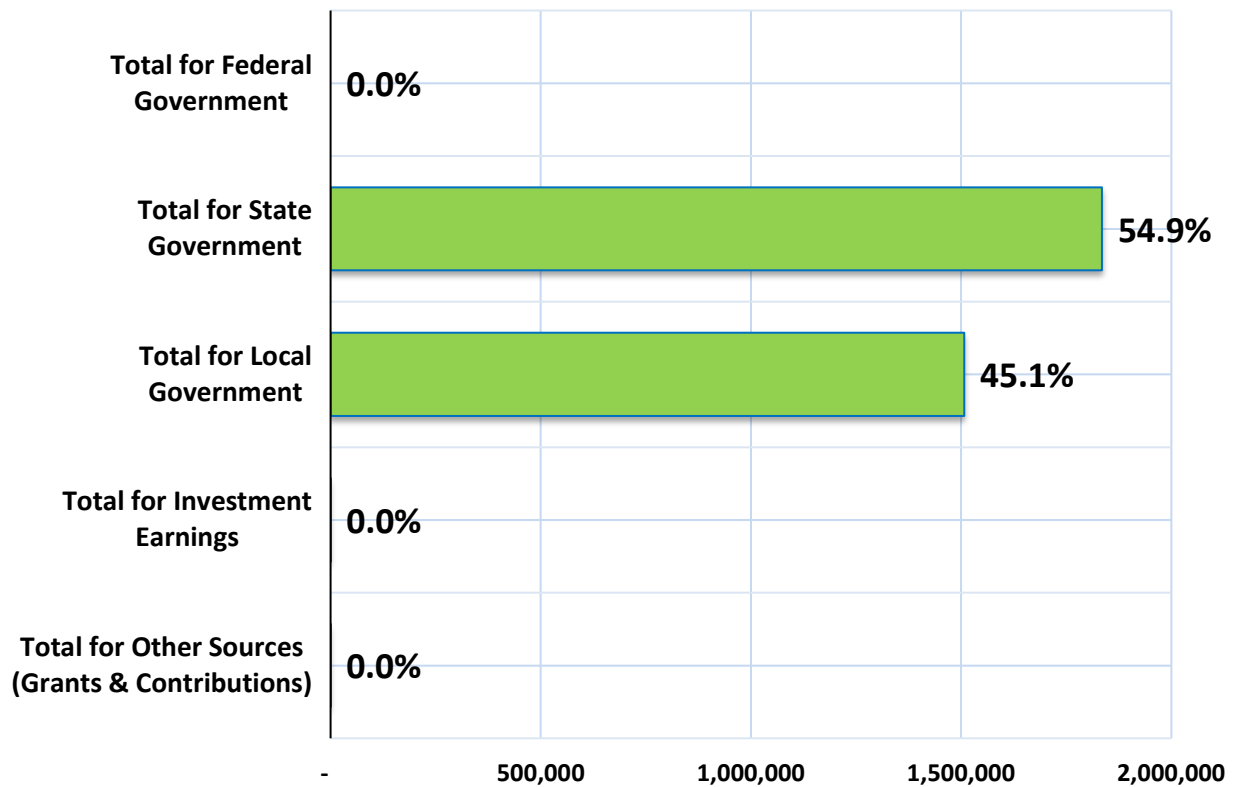
**CY 2019 Capital Outcomes**



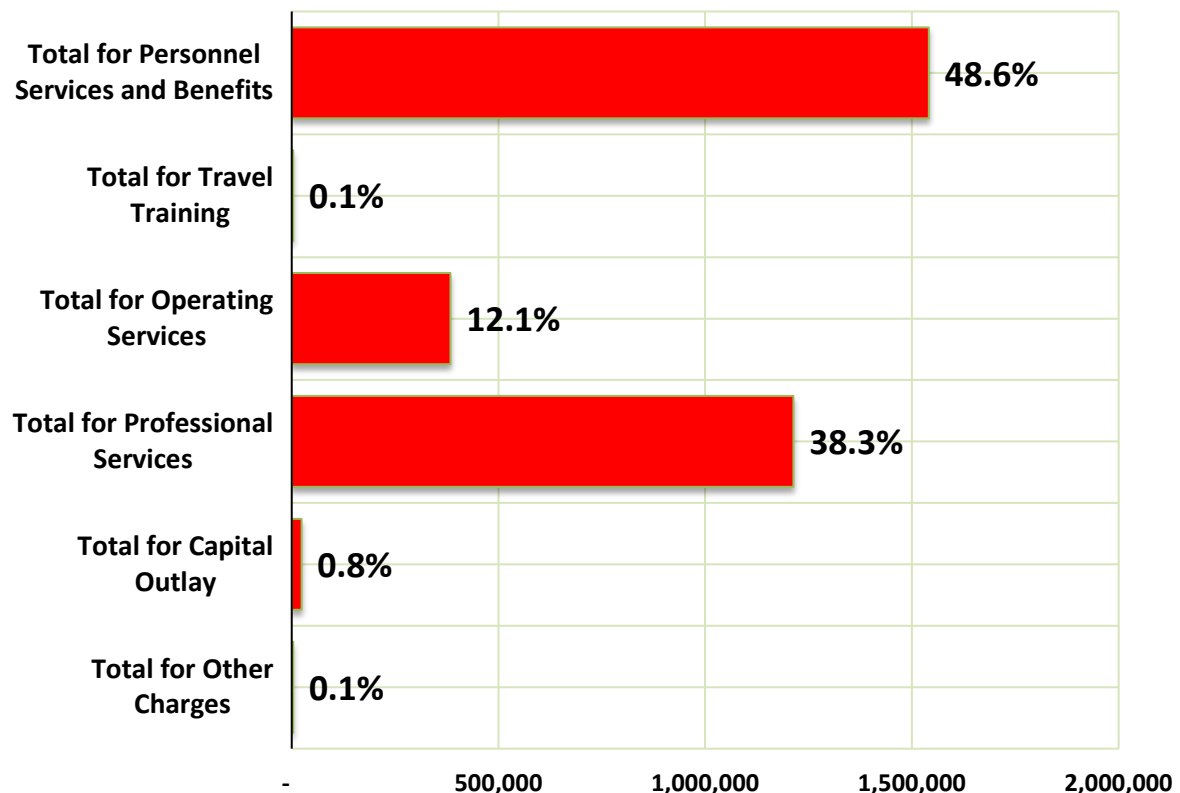
District 1 CY2019	Total CY2019
<b>District Defender: Steven R. Thomas, Interim</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
<b>Total for Federal Government</b>	-
State Government	
Department of Corrections	720
Child in Need of Care (CINC)	82,440
District Assistance Fund (DAF)	1,720,410
Supplemental/Emergency Funds	5,846
Grants	-
Other State Income -List source(s)	25,550
<b>Total for State Government</b>	<b>1,834,966</b>
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	10,164
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	322,481
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	93,500
<b>\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	
Criminal District Court	317,057
City & City-Ward Courts	591,792
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	14,630
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
<b>Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	<b>923,479</b>
<b>Charges For Services</b>	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	27,360
Partial Attorney Fees Reimbursements [as per 15:176]	123,127
Other Reimbursements	7,200
Other Local Income -List source(s)	-
<b>Total for Charges For Services</b>	<b>157,686</b>
<b>Total for Local Government</b>	<b>1,507,311</b>
<b>Investment Earnings</b>	
Interest Income	-
Other Investment Income - List source(s)	399
<b>Total for Investment Earnings</b>	<b>399</b>
<b>Other Sources (Grants &amp; Contributions)</b>	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	31
<b>Total for Other Sources (Grants &amp; Contributions)</b>	<b>31</b>
<b>Total for REVENUE</b>	<b>3,342,707</b>

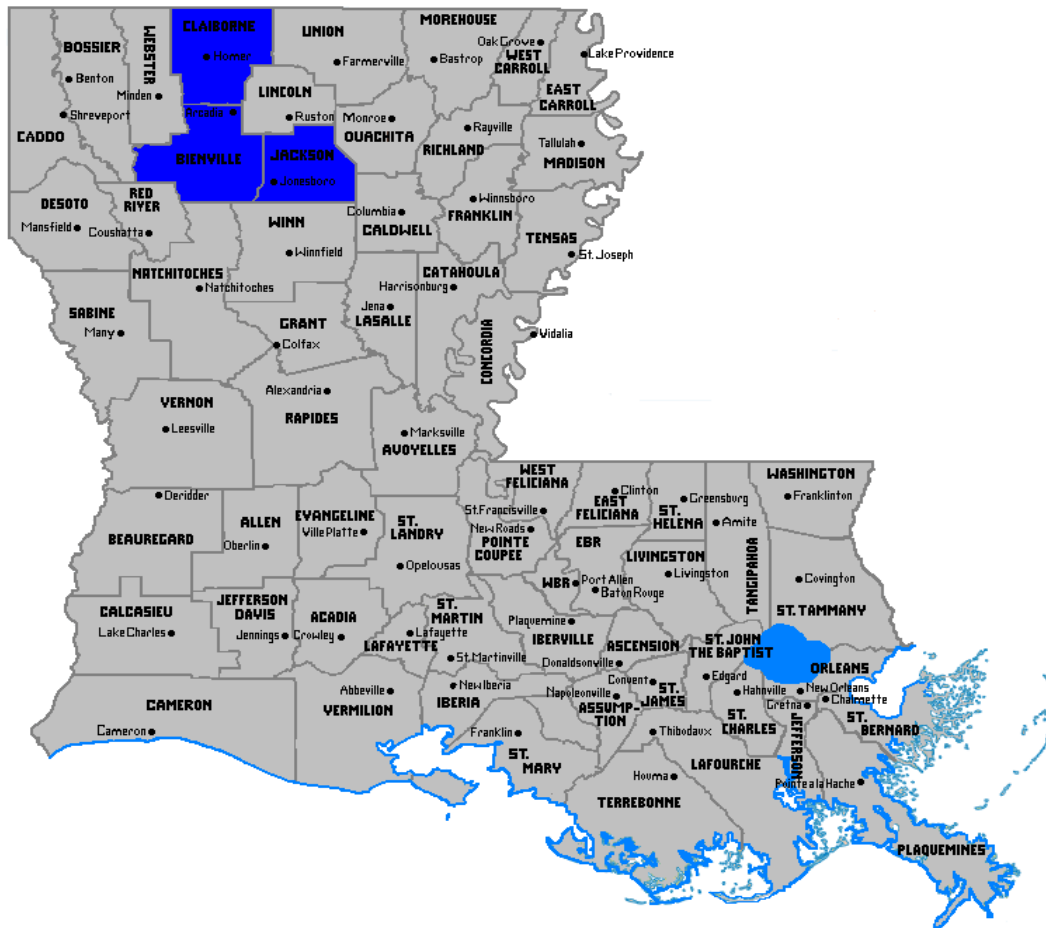
District 1 CY2019	Total CY2019
<b>District Defender: Steven R. Thomas, Interim</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	1,317,343
Accrued Leave	-
Payroll Taxes	20,444
Hospitalization and Disability Insurance	99,858
Retirement	103,474
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>1,541,118</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	3,929
<b>Total for Travel/Training</b>	<b>3,929</b>
Operating Services	
Advertisements	382
Workers' Compensation	6,759
Insurance - Malpractice	19,272
Insurance - Auto/Physical Liability	-
Insurance - Other	2,264
Lease - Office	283,823
Lease - Auto/Equipment	9,528
Lease - Other	913
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	19,431
Dues and Seminars	7,214
Law Library/Journals/Subscriptions	24,655
Office Supplies	10,008
<b>Total for Operating Services</b>	<b>384,250</b>
Professional Services	
Audit/Accounting Expense	23,571
Contract Clerical	-
Expert Witness	12,946
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	153,640
Contract - Juvenile Attorneys or CINC	380,327
Misdemeanor Attorney Contracts	90,674
Contract Attorneys - all other	528,261
IT/Technical Support	24,000
<b>Total for Professional Services</b>	<b>1,213,419</b>
Capital Outlay	
Major Acquisitions	24,099
<b>Total for Capital Outlay</b>	<b>24,099</b>
Other Charges	
Other Operating Expenses	3,490
<b>Total for Other Charges</b>	<b>3,490</b>
<b>Total for EXPENDITURES</b>	<b>3,170,304</b>

## CY19 REVENUES



## CY19 EXPENDITURES





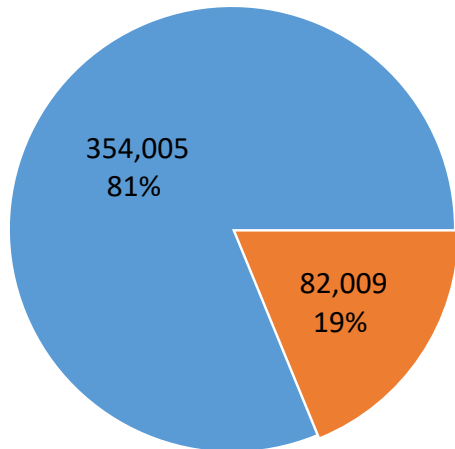
## THE 2<sup>ND</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE

BIENVILLE (ARCADIA) - CLAIBORNE (HOMER) - JACKSON (JONESBORO)

DISTRICT DEFENDER: DONALD L. KNEIPP  
208 COURTHOUSE, 100 COURTHOUSE DRIVE  
ARCADIA, LA 71001  
(318) 355-2413



**District 2 Revenue Sources CY19**

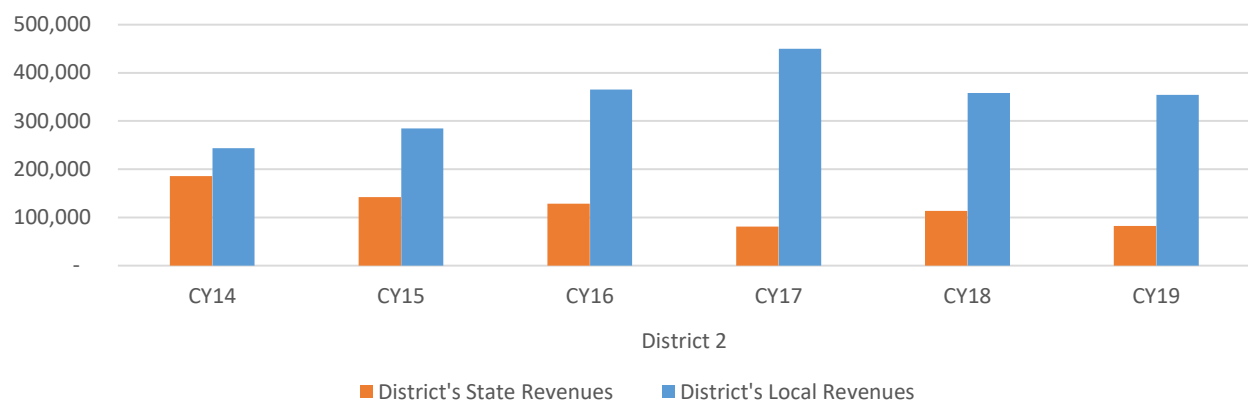


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

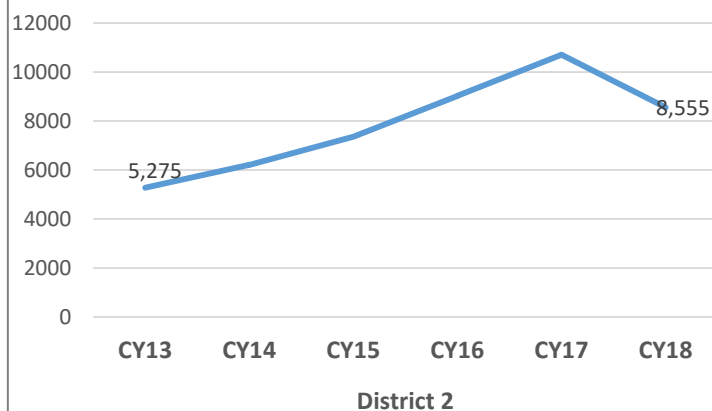
During Calendar Year 2019, the 2nd Judicial District Public Defenders Office (PDO) received \$436,014 in total revenues. Eighty-one percent of the office's revenues came from local funding, compared to 76% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, the office's local revenues have been relatively stable over the last two years after experiencing yearly increases beginning in Calendar Year 2014. The district has historically exceeded the revenue increases expected following the 2012 legislation that increased special court costs by \$10.

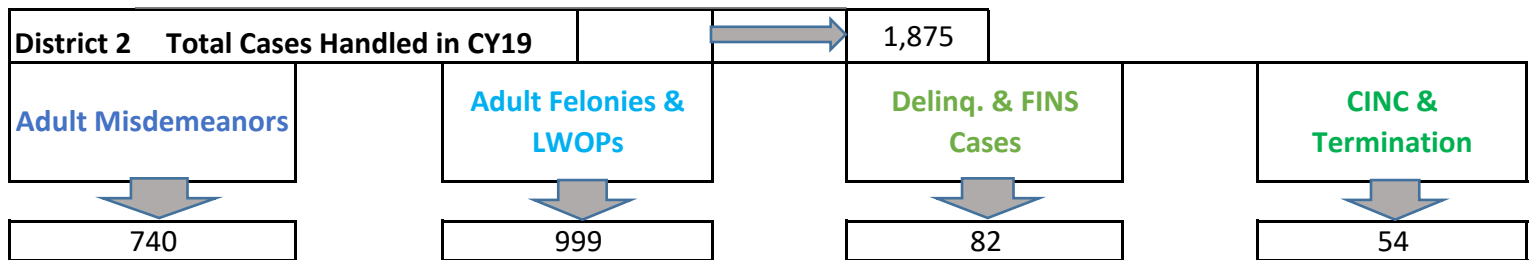
**District's CY14 to CY19 Local and State Revenues**



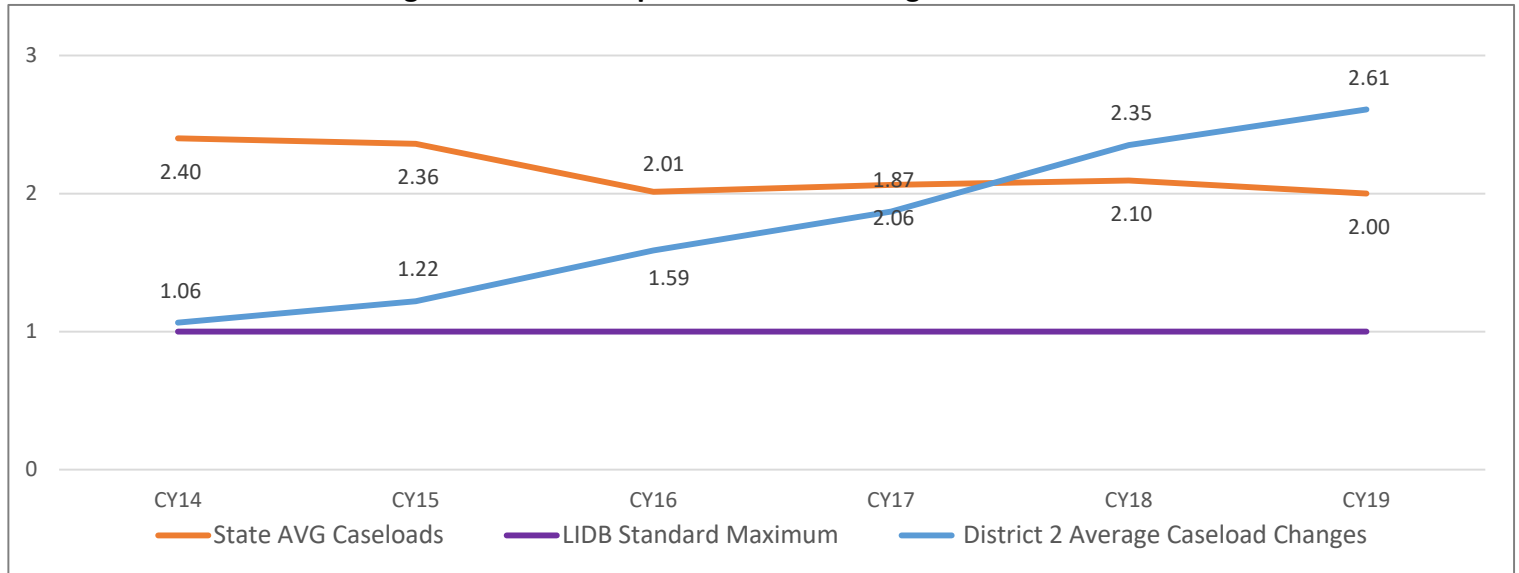
**CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18**



According to Supreme Court data, traffic filings in the 2nd Judicial District have increased 62% since 2013, the first full year following the passage of the \$10 increase to special court costs. This pattern is uncommon on the statewide level as most districts have experienced significant declines during this period. 2019 data is not yet available, however it is likely that filings remained near 2018 levels as total local revenues were nearly identical.



**District 2 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 2nd District PDO handled 1,875 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads more than two-and-a-half times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

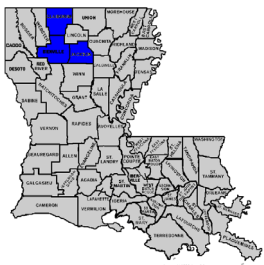
**MILLER/MONTGOMERY CASES**

**0/0**

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 2nd Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

**CAPITAL REPRESENTATION**

This PDO has no capially certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 2<sup>ND</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Bienville - Arcadia; Claiborne - Homer; Jackson - Jonesboro
<b>Population</b>	45,915
<b>District Defender</b>	Donald L. Kneipp
<b>Years as District Defender</b>	4
<b>Years in Public Defense</b>	4
<b>Office Manager</b>	Kay Kneipp ( volunteer)
<b>Primary Office Street Address</b>	208 Courthouse, 100 Courthouse Drive
<b>City</b>	Arcadia
<b>ZIP</b>	71001
<b>Primary Phone</b>	318-355-2413
<b>Primary Mailing Address</b>	P.O. Box 471, Jonesboro, 71251-0471
<b>Primary Fax Number</b>	318-388-3983
<b>Primary Emergency Contact</b>	Donald L. Kneipp
<b>Primary Emergency Phone</b>	318-355-2413
<b>Secondary Emergency Contact</b>	Kay Kneipp (volunteer)
<b>Secondary Emergency Phone</b>	318-791-1636
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	722 Pershing Highway, Jonesboro, Louisiana 71251. (318) 377-8150
<b>Other District Office Contact Personnel (Primary Only)</b>	Rick Warren
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Bienville Parish Police Jury for the Courthouse Drive office. Audubon Properties LLC for the Jackson Parish office.
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	\$500.00 monthly rent for Jonesboro office.
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Yes
<b>Courts and Locations</b>	2nd JDC Div. A, 513 N. Main St., Homer, LA 71040; 2nd JDC Div. B, 200 Courthouse, 500 E. Court St., Jonesboro, LA 71251; 2nd JDC Div. C, 208 Courthouse, 100 Courthouse Dr., Arcadia, LA 71001
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	3 divisions

<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	In each of the 3 parishes that comprise 2nd Judicial district 1 attorney is assigned all felonies and 1 attorney is assigned all misdemeanor cases. One attorney is assigned to handle juvenile cases throughout the district, there is presently one conflict attorney.
<b>Name of Adult Detention Facilities in This District</b>	Claiborne Parish Detention Center, Homer; Claiborne Parish Jail, Homer; Jackson Parish Correctional Center, Jonesboro; Bienville Parish Jail, Arcadia
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Bayou Dorchet Corr. Cntr, Minden; Richland Parish Det. Cntr, Rayville; LaSalle Corr. Cntr, Olla; Union Parish Det. Cntr., Farmerville
<b>Name of Juvenile Detention Facilities In This District</b>	N/A
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Ware Youth Center, Coushatta; Green Oaks Detention Center, Monroe
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Many detainees are held in facilities which are 30 to 90 miles away resulting in additional time and travel costs per visit.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No. While there is no policy the shackles are usually removed prior to entering the courtroom
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	Danny Newell
<b>Chief Judge of Criminal District Court</b>	Jenifer Ward Clason
<b>Juvenile Court Judges (Specify District or City Court)</b>	N/A
<b>Drug Court Judges</b>	N/A
<b>Mental Health Court Judges</b>	N/A
<b>Other Specialty Court</b>	N/A
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	Indigency is determined by each assistant public defender after review of the applicant's financial information as provided.
<b>When is Assignment/Appointment of Counsel Made?</b>	At the 72 hr. hearing if in custody and at arraignment if out on bond.
<b>What steps does your office take to ensure conflict – free representation</b>	Rely upon the attorneys to notify office when there is potential conflict. District presently has 1 conflict attorney and 5 other contract attorneys are available to represent conflict clients when the need arises.
<b>Brief Explanation of Intake Process</b>	Attorney visits with the client, explains general process and gathers needed information
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	

<b>Who Collects the Assessed Partial Payments?</b>	Probation officer or payment is made directly to my office.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Payment form showing amount of payment, total payments made to date and total assessment is sent with each payment.
<b>Who Remits the Partial Payments Collected?</b>	Probation officer or client.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Same as fees collected.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	4,964.57
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Private practice permitted, but No policy. While there is No formal policy, each attorney is aware primary responsibility is to the defender's office and No cases are to be taken that will be in conflict. The general policy of the former local board has been in place for over 12 years and I was advised of it when I was first hired.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	None
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Funding. The volatility of local revenue the district collects prevents there being any long term commitment for office space in 1 of the 3 parishes comprising the district.
<b>Long-Term Critical Issue Areas</b>	Caseload and/or workload will have to be reviewed on an ongoing basis to make sure that each attorney is within state standards. The issue will become whether appropriate funding will be available to meet future staffing needs.
<b>2019 Media Coverage and/or Major Accomplishments</b>	N/A
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Each new hire is assigned a veteran defender to mentor new attorneys.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	None

<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	No
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	District Defender supervises all attorneys.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	The district defender is the only supervisor and is available to be assigned a conflict case when the other contract attorneys have already been assigned to other defendants or have been conflicted out.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	None
<b>Regular Meetings for Any Staff, Please Describe</b>	Added part time clerical person, still have volunteer person . Meetings are held as needed. Meetings with contract attorneys are held on an individual basis at least monthly and more frequently if necessary.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	None
<b>Number of Writs Your District Filed in 2019</b>	None
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	None
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	None
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	All attorneys in the 2nd JDC are experienced with Juvenile Defendants.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	None
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Jim Fannin, Senator; Jay Luneau, Senator; Ryan Gatti, Senator; Mike Walsworth, Senator; Jack McFarland, Representative; Patrick Jefferson, Representative.
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	None

What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?	Secured a month to month lease for office space in Jackson Parish, one of the 3 parishes comprising the district. Added a part time clerical person for Jackson parish office. Added part time data entry person.
Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?	Yes. A copy was provided each employee and contract persons. a copy is also kept on file at the main office in Arcadia.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Don Kneipp
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	No
Westlaw	No
Other (please list)	No
Number of Legal Research Licenses	N/A
Total Cost of Legal Research Software:	N/A
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	
Windows 8	
Windows 7	x
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	x
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	x



Microsoft Edge	
Firefox	x
Google Chrome	
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	2
Laptops	2
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	Not known
Provider Name:	ATT for Arcadia and Jonesboro offices. Century Link for District Defender office.
Email Provider:	private provider--kneipplaw.com

## 2nd District Defender Office CY 2019 Caseloads & Outcomes

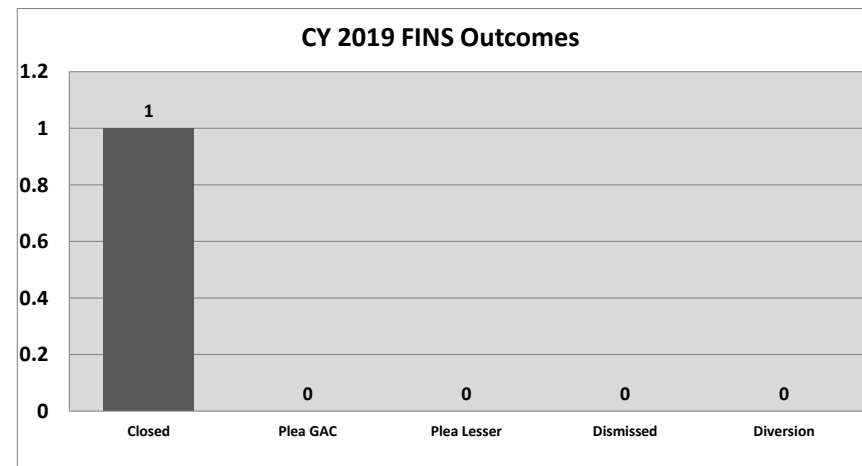
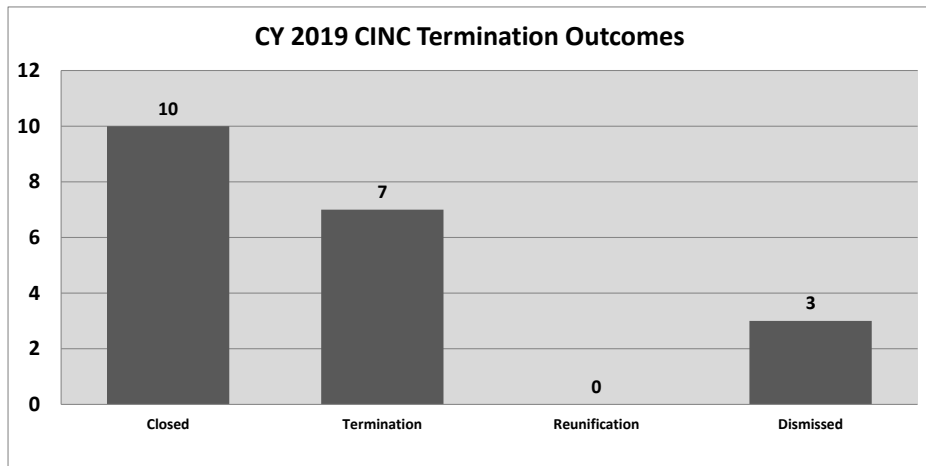
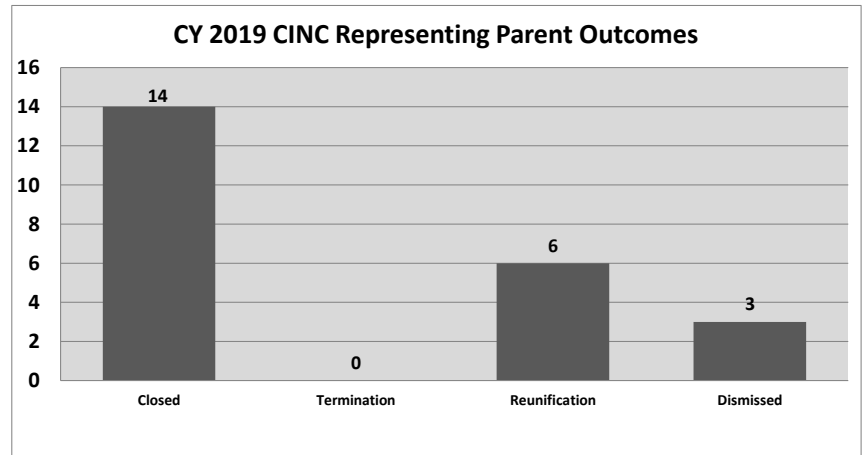
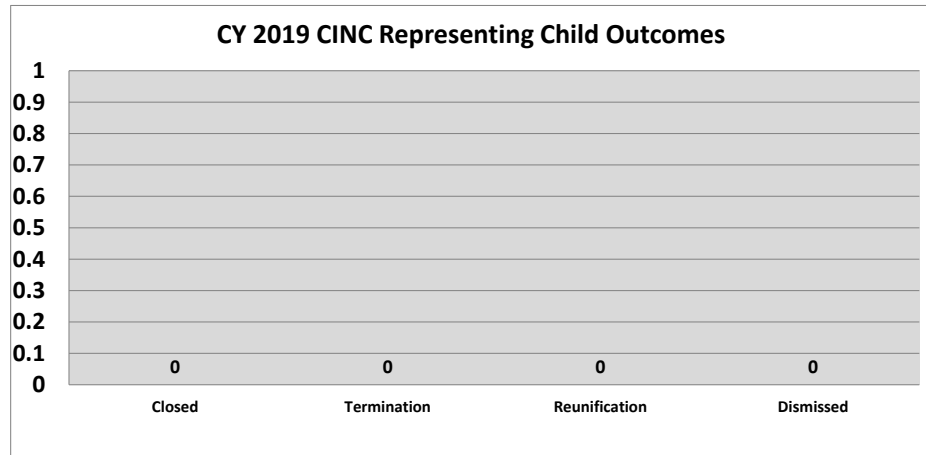
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	22	14	19	41	0	6	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A	0
Termination	12	10	0	12	7	0	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A	0
FINS	1	1	0	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	47	31	10	57	N/A	N/A	3	1	23	10	N/A	N/A	0	1	1
Delinquency Felony	18	6	5	23	N/A	N/A	3	0	2	2	N/A	N/A	0	0	0
Delinquency-Life	0	1	1	1	N/A	N/A	0	0	1	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	506	442	234	740	N/A	N/A	348	23	342	0	0	1	2	6	9
Adult Felony Non-LWOP**	504	409	450	954	N/A	N/A	262	23	117	0	0	0	0	2	2
Adult LWOP	2	2	0	2	N/A	N/A	0	0	0	0	0	0	1	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	33	26	10	43	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

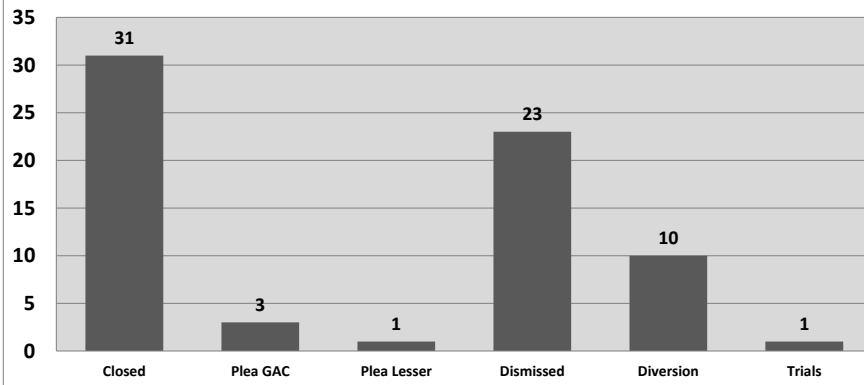
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

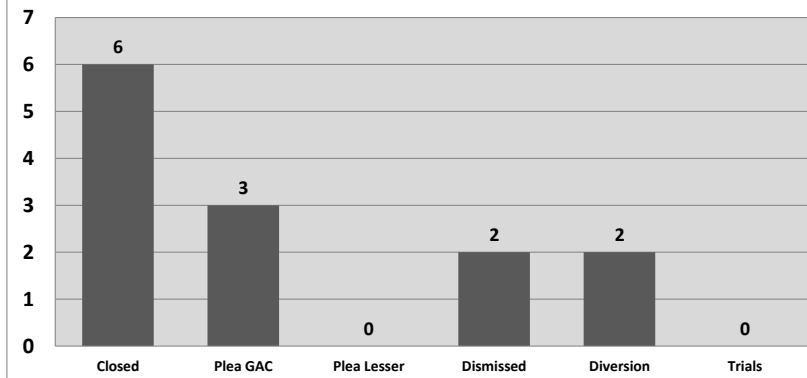
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



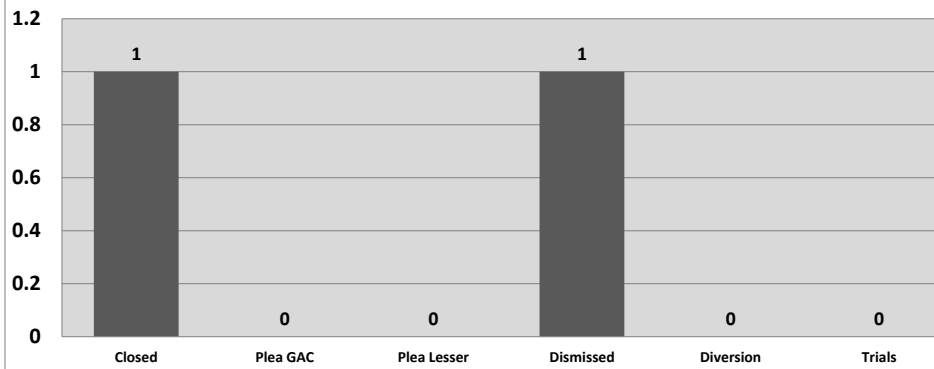
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**

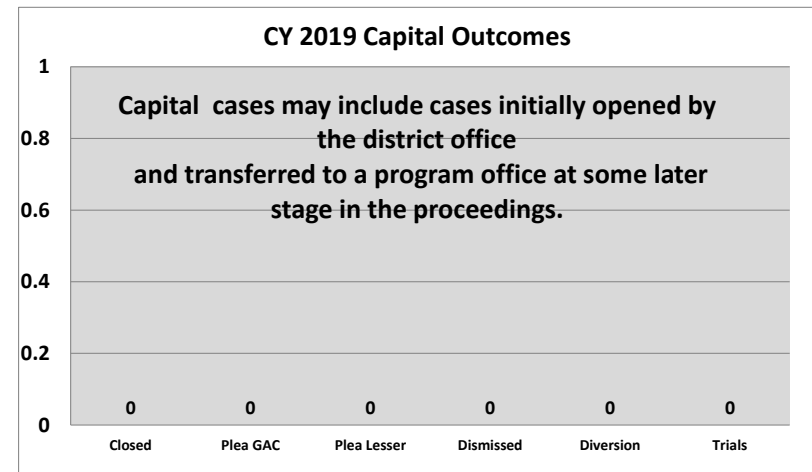
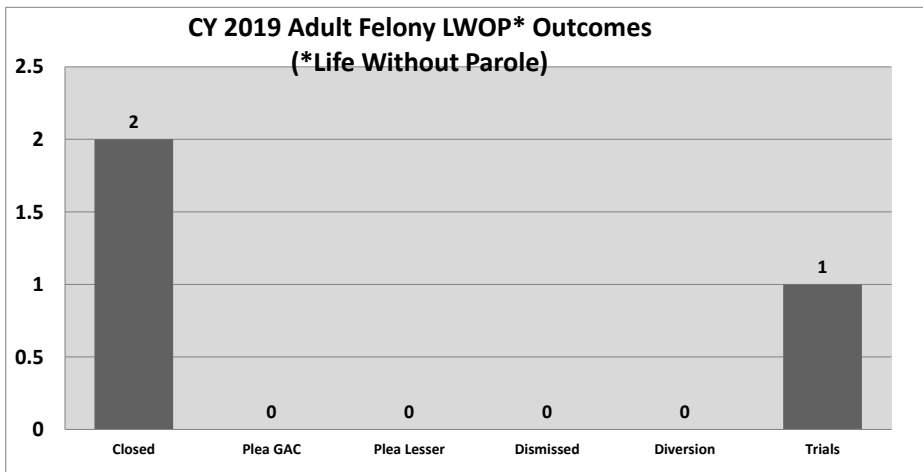
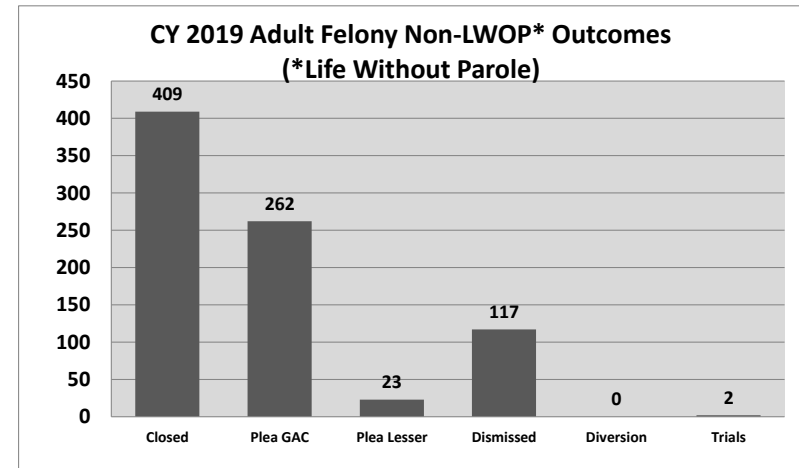
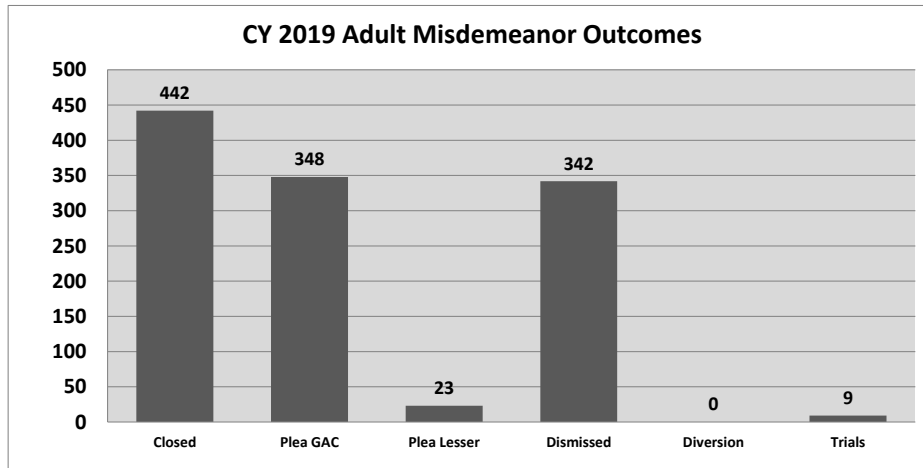


**CY 2019 Delinquency Felony-Grade Outcomes**



**CY 2019 Delinquency Life Outcomes**

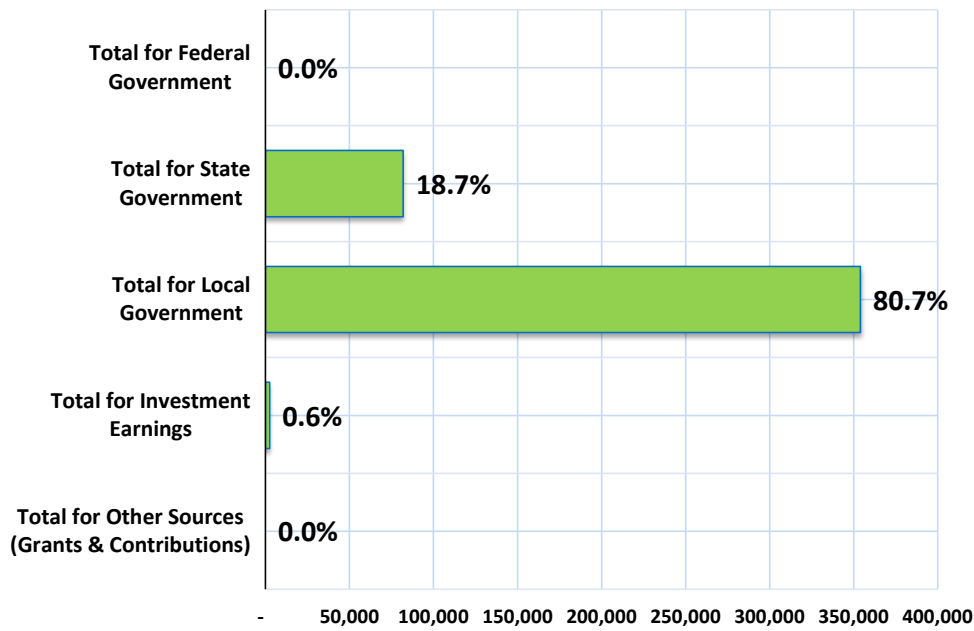




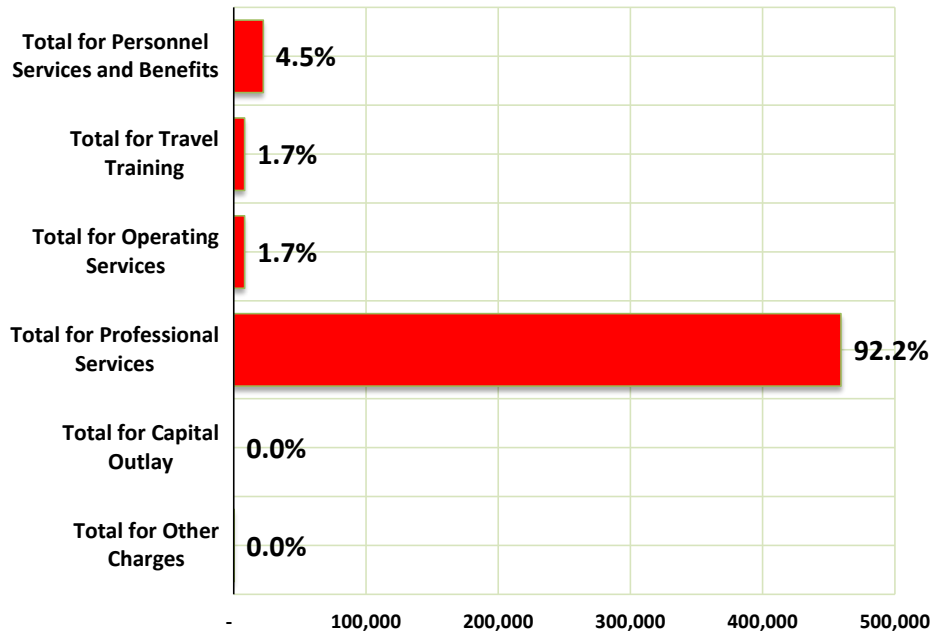
District 2 CY2019	Total CY2019
<b>District Defender: Donald Kneipp</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
<b>Total for Federal Government</b>	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	4,608
District Assistance Fund (DAF)	77,018
Supplemental/Emergency Funds	383
Grants	-
Other State Income -List source(s)	-
<b>Total for State Government</b>	82,009
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	36,197
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	19,370
<b>\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	288,779
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
<b>Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	288,779
<b>Charges For Services</b>	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	4,620
Partial Attorney Fees Reimbursements [as per 15:176]	4,965
Other Reimbursements	75
Other Local Income -List source(s)	-
<b>Total for Charges For Services</b>	9,660
<b>Total for Local Government</b>	354,005
<b>Investment Earnings</b>	
Interest Income	2,547
Other Investment Income - List source(s)	-
<b>Total for Investment Earnings</b>	2,547
<b>Other Sources (Grants &amp; Contributions)</b>	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
<b>Total for Other Sources (Grants &amp; Contributions)</b>	
<b>Total for REVENUE</b>	438,561

District 2 CY2019	Total CY2019
<b>District Defender: Donald Kneipp</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	18,200
Accrued Leave	-
Payroll Taxes	4,084
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>22,284</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	8,259
<b>Total for Travel/Training</b>	<b>8,259</b>
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	1,049
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	3,000
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	2,999
Dues and Seminars	765
Law Library/Journals/Subscriptions	452
Office Supplies	-
<b>Total for Operating Services</b>	<b>8,264</b>
Professional Services	
Audit/Accounting Expense	3,500
Contract Clerical	5,766
Expert Witness	-
Investigators	30,000
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	30,000
Contract - Juvenile Attorneys or CINC	27,000
Misdemeanor Attorney Contracts	93,000
Contract Attorneys - all other	267,600
IT/Technical Support	2,263
<b>Total for Professional Services</b>	<b>459,129</b>
Capital Outlay	
Major Acquisitions	-
<b>Total for Capital Outlay</b>	
Other Charges	
Other Operating Expenses	40
<b>Total for Other Charges</b>	<b>40</b>
<b>Total for EXPENDITURES</b>	<b>497,976</b>

## CY19 REVENUES



## CY19 EXPENDITURES



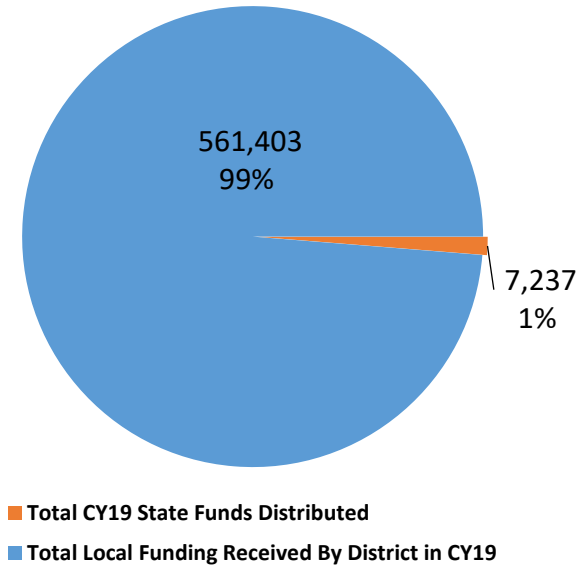




THE 3<sup>RD</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
LINCOLN (RUSTON) - UNION (FARMERVILLE)

DISTRICT DEFENDER: RICK L. CANDLER  
505 SOUTH VIENNA STREET  
RUSTON, LA 71270  
(318) 254-0070

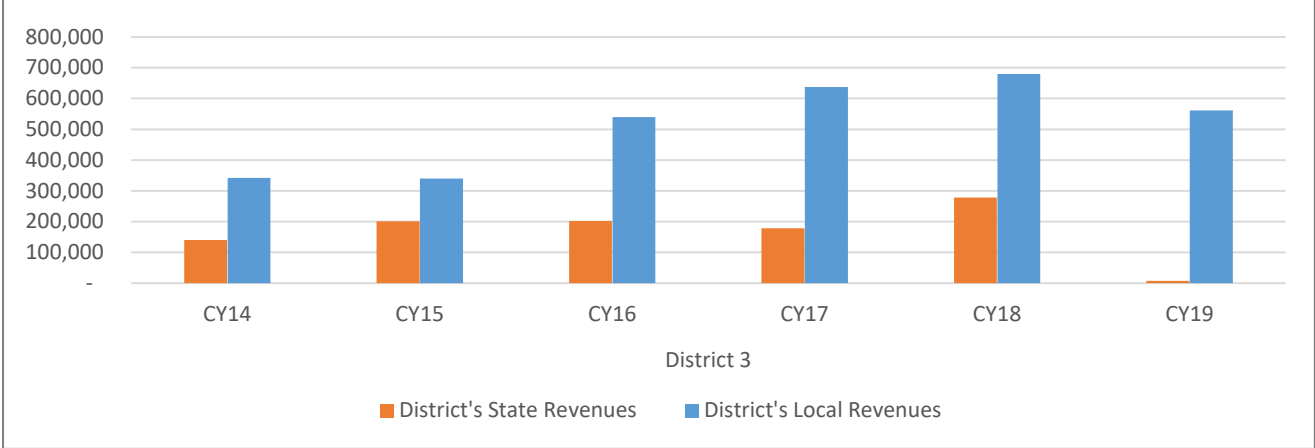
District 3 Revenue Sources CY19



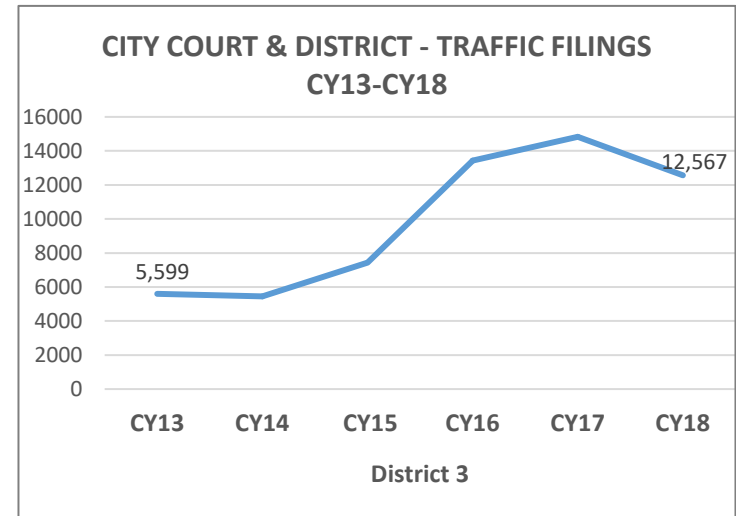
During Calendar Year 2019, the 3rd Judicial District Public Defenders Office (PDO) received \$568,640 in total revenues. Ninety-nine percent of the office's revenues came from local funding, compared to 71% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office experienced significant decreases in both local and state revenues. The decrease in state funding is accounted for by a revision of LPDB's District Assistance Fund formula which resulted in fewer state resources being diverted to districts with significant fund balances.

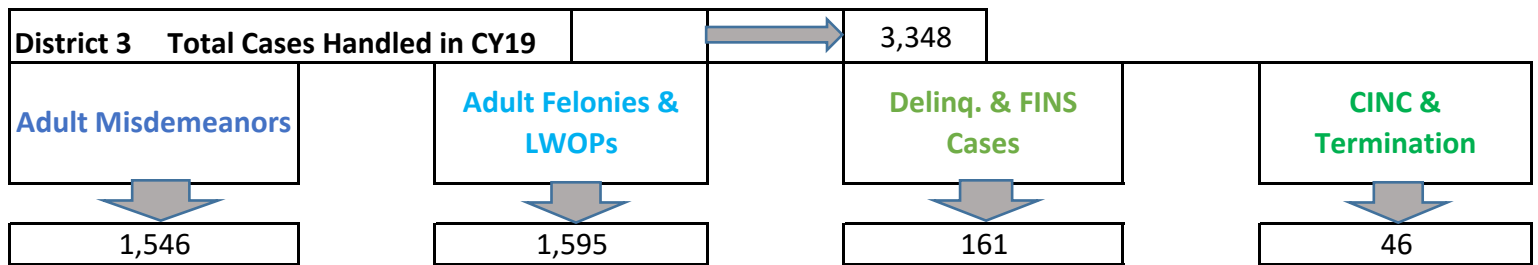
District's CY14 to CY19 Local and State Revenues



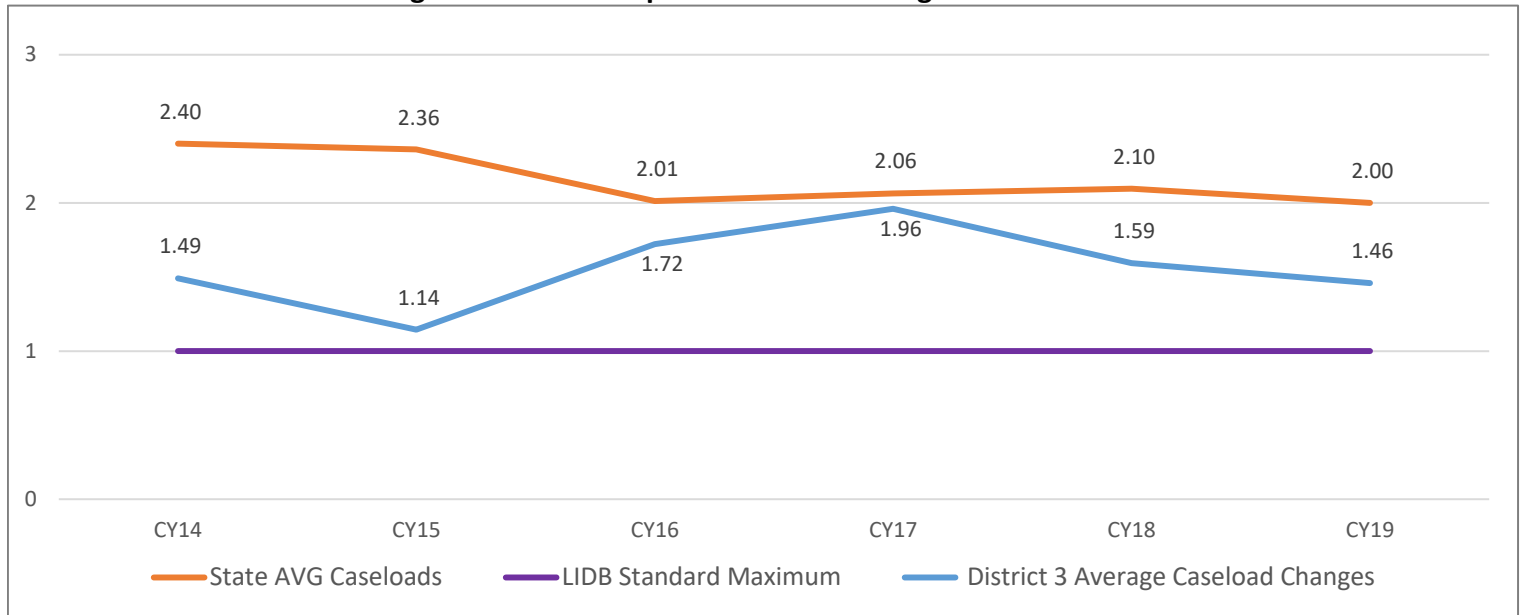
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 3rd Judicial District have increased by 124% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the decrease in local revenues is the result of decrease in traffic filings in the district.



**District 3 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 3rd District PDO handled 3,348 new and pending cases. The caseloads handled by attorneys in this office, while lower than the state average, exceed the established standard maximums.

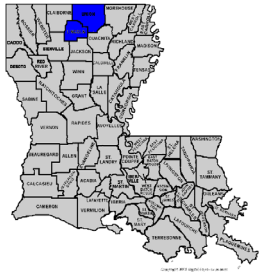
### MILLER/MONTGOMERY CASES

0/1

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 3rd Judicial District Public Defenders Office did not handle any Miller Cases and has one open Montgomery Case for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capitally certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 3<sup>RD</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Lincoln - Ruston; Union - Farmerville
<b>Population</b>	69,526
<b>District Defender</b>	Rick L. Candler, Director
<b>Years as District Defender</b>	3 years
<b>Years in Public Defense</b>	13 years
<b>Office Manager</b>	Yvette Robinson
<b>Primary Office Street Address</b>	505 South Vienna Street, Ruston, LA 71270
<b>City</b>	Ruston
<b>ZIP</b>	71270
<b>Primary Phone</b>	318-254-0070
<b>Primary Mailing Address</b>	Same
<b>Primary Fax Number</b>	318-255-0383
<b>Primary Emergency Contact</b>	Rick L. Candler
<b>Primary Emergency Phone</b>	318-573-0452 (cell)
<b>Secondary Emergency Contact</b>	Forrest Moegle
<b>Secondary Emergency Phone</b>	318-614-8520 (cell)
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	N/A
<b>Other District Office Contact Personnel (Primary Only)</b>	N/A
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Rick L. Candler
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	0
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Stephanie Perry of Wade & Perry, CPAs
<b>Courts and Locations</b>	3rd Judicial District Court, Lincoln Parish, Ruston; Ruston City Court; 3rd Judicial District Court, Union Parish, Farmerville
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	3 divisions in Lincoln District, 3 divisions in Union District, 1 in Ruston City Court, and a Drug Court in Lincoln and Union District Courts.

<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	One contract attorney handles Ruston City Court and Lincoln juvenile cases; one contract attorney handles felonies in Union Parish; one contract attorney handles misdemeanor, conflict, and juvenile cases in Union Parish; one contract attorney handles Lincoln misdemeanors; one contract attorney handles one criminal division in Lincoln Parish; another contract attorney handles another criminal division in Lincoln Parish; and a third contract attorney handles all criminal matters in a third division in Lincoln Parish. Two of these three Lincoln Parish contract attorneys also handle all conflict matters in Lincoln Parish.
<b>Name of Adult Detention Facilities in This District</b>	Lincoln Parish Detention Center and Union Parish Detention Center
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Jackson Parish Correctional Center (Jonesboro) and Wade Correctional Center (Homer)
<b>Name of Juvenile Detention Facilities In This District</b>	There are no "juvenile detention facilities"; however, juveniles are sometimes held at the Methodist Children's Home in Ruston.
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Johnny Gray Detention Center (Bossier City), Ware Detention (Coushatta), Green Oaks Detention Center (Monroe)
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	It is difficult to communicate with clients who are housed in parishes other than that in which their charges are pending.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Court does not have a written shackling procedure. Generally, they are not brought into the courtroom in leg restraints or hand cuffs. There is usually a bailiff at each courtroom door, but the juvenile is not restrained in the courtroom.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	John F. Belton, as of 1/12/15
<b>Chief Judge of Criminal District Court</b>	Tommy W. Rogers
<b>Juvenile Court Judges (Specify District of City Court)</b>	Jeffrey Robinson and Bruce Hampton
<b>Drug Court Judges</b>	Same judges rotate, Jeff Robinson, Tommy Rodgers, and Bruce Hampton.
<b>Mental Health Court Judges</b>	No
<b>Other Specialty Court</b>	None
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	If incarcerated, determined by judge via telephone within 72 hours of arrest. Otherwise, determined in court at the arraignment by the contract attorney handling court on that particular day.
<b>When is Assignment/Appointment of Counsel Made?</b>	By telephone within 72 hours of arrest if in custody. If not, at arraignment.

<b>What steps does your office take to ensure conflict – free representation</b>	Each attorney as well as our staffs gets a copy of each docket one or two days after each court proceeding, we all see appointments and discuss if there are any conflicts. Also, each Judge has been provided the order of appointment of Attorneys concerning conflict cases.
<b>Brief Explanation of Intake Process</b>	Within 72 hours of appointment, lawyer responsible for doing the intake visits with the defendant, answers any questions that they may have, and completes the intake form.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Either the sheriff or the marshal's office.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	None
<b>Who Remits the Partial Payments Collected?</b>	Either the sheriff or Ruston Marshal.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	The Lincoln Parish Sheriff's Office, Union Parish Sheriff's Office, and the Ruston Marshal's Office provide documentation showing the number of cases for which the fee was collected and the total collected.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	This is not broken out by the remitting agencies, so I cannot give an accurate figure. I would guess less than \$1000.
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Attorneys are permitted to have a private practice as long as it does not conflict with their contractual obligations; however, the policy is not in writing.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	Office laptop for court room and courthouse usage.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Sufficient funding.
<b>Long-Term Critical Issue Areas</b>	Sufficient funding.
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes, I provide training, coaching and mentoring, by attending court sessions with the new attorney as well as having sessions in person and by phone on a daily basis when needed.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Dawn Frasier

<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Other than the district defender, we only have 8 attorneys. All attorneys are directly supervised by the district defender. All attorneys are contract and therefore, supervise their own support staff.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	No
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	No medical benefits provided.
<b>Regular Meetings for Any Staff, Please Describe</b>	No
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	None
<b>Number of Writs Your District Filed in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	None
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	None
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	All of our attorneys have experience with juvenile defendants.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Representatives are Rob Shadoin and Patrick Jefferson. Senators are James. Fannin, Jay Luneau and Mike Walsworth
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	None that I can think of.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Better communication with line defenders on a weekly and monthly basis.

Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?	Yes, via email
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.



2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Rick L. Candler
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	0
Westlaw	0
Other (please list)	0
Number of Legal Research Licenses	0
Total Cost of Legal Research Software:	0
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	X
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	X
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	X
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	X

Microsoft Edge	
Firefox	X
Google Chrome	X
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	2
Laptops	
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	
Provider Name:	AT&T
Email Provider:	AT&T

### 3rd District Defender Office CY 2019 Caseloads & Outcomes

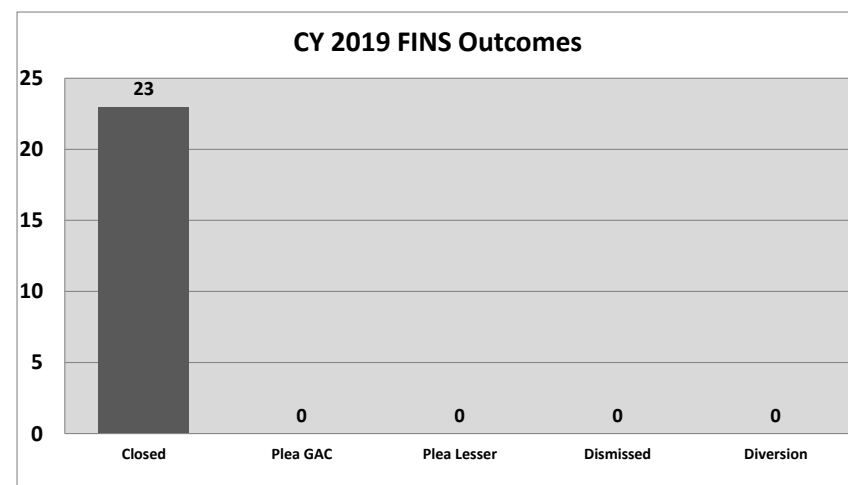
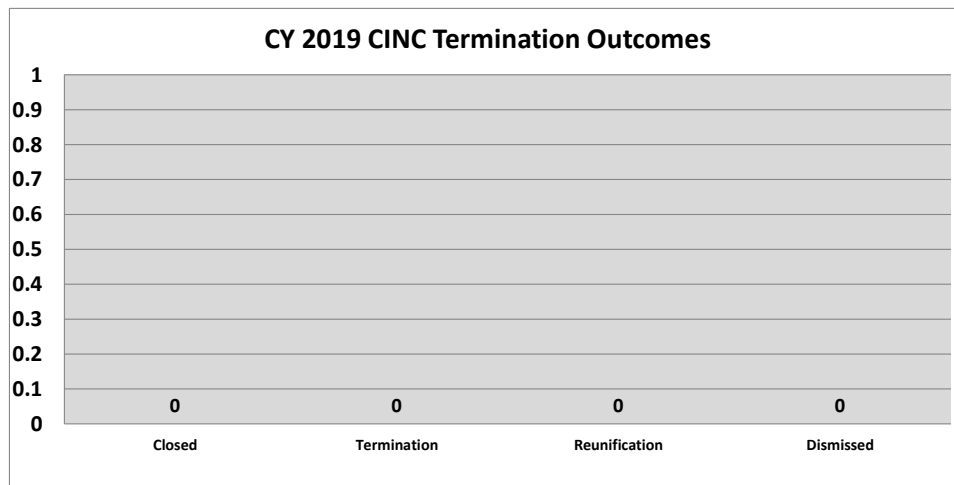
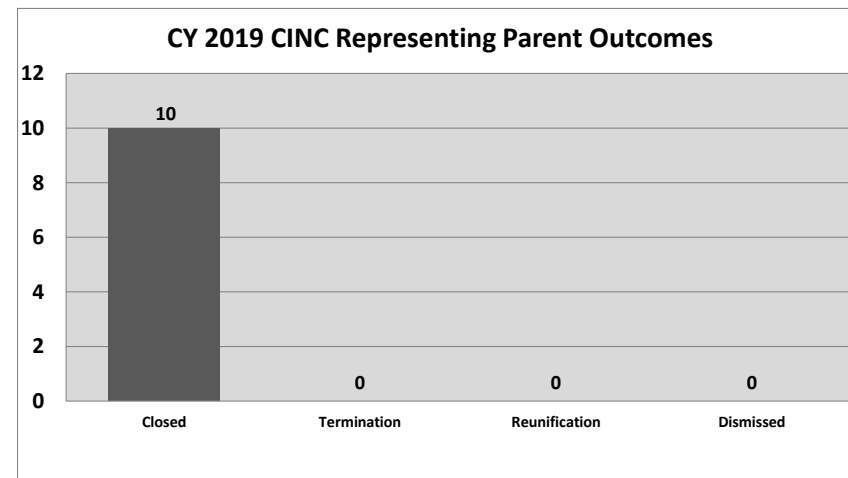
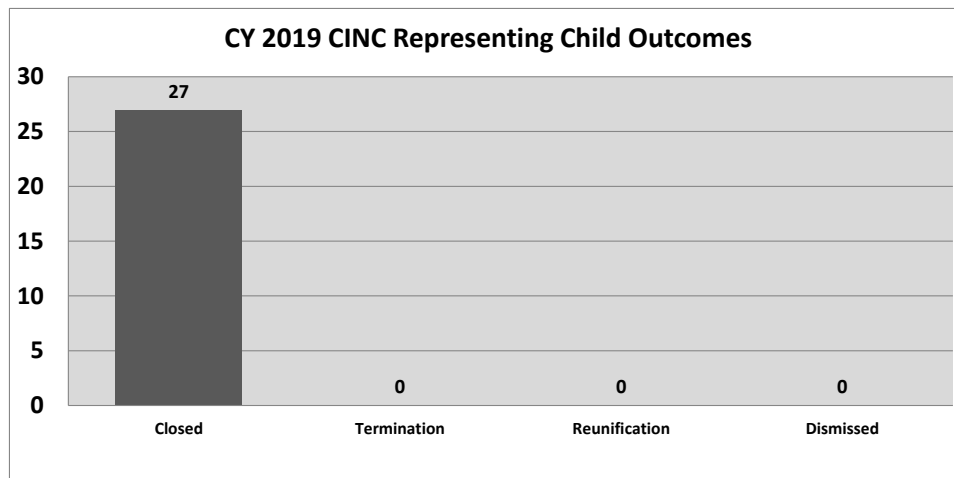
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	20	27	16	36	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	0	10	10	10	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	23	23	23	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	17	83	72	89	N/A	N/A	2	0	4	0	N/A	N/A	0	0	0
Delinquency Felony	11	44	34	45	N/A	N/A	0	0	5	1	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	4	4	4	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	932	1143	614	1546	N/A	N/A	504	8	139	0	0	0	0	0	0
Adult Felony Non-LWOP**	784	974	773	1557	N/A	N/A	661	3	68	0	0	0	1	0	1
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	38	38	38	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

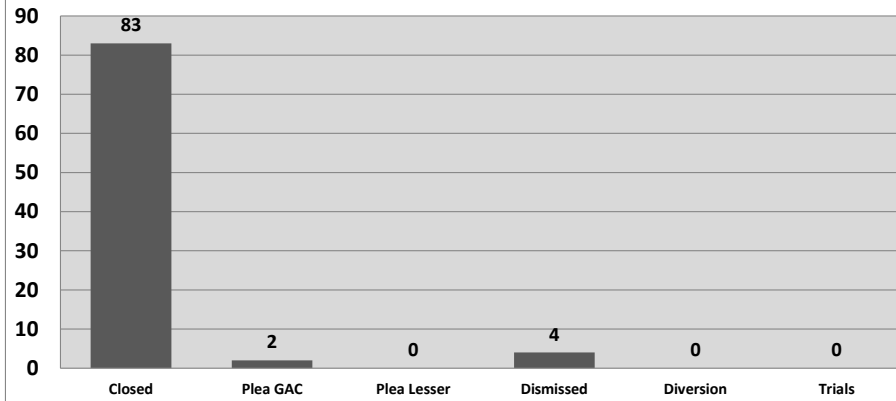
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

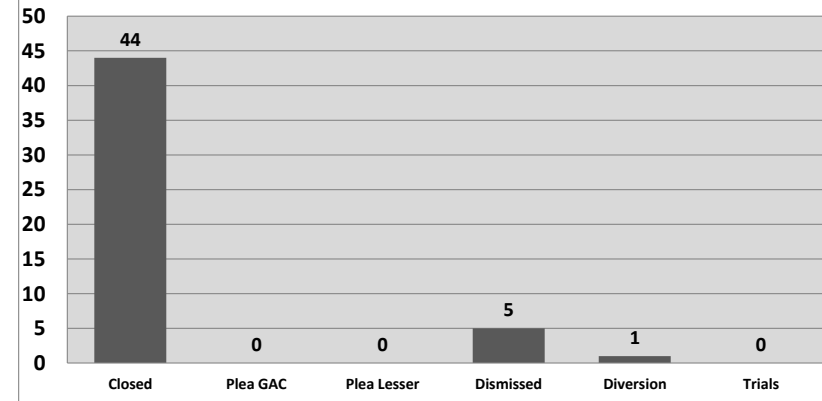
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



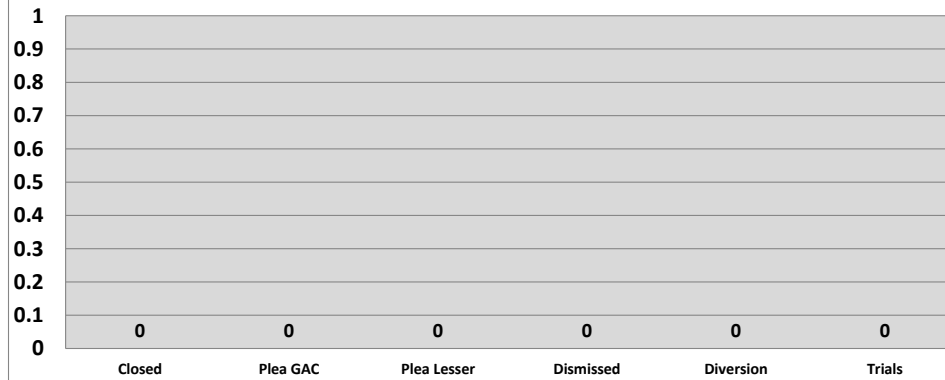
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**

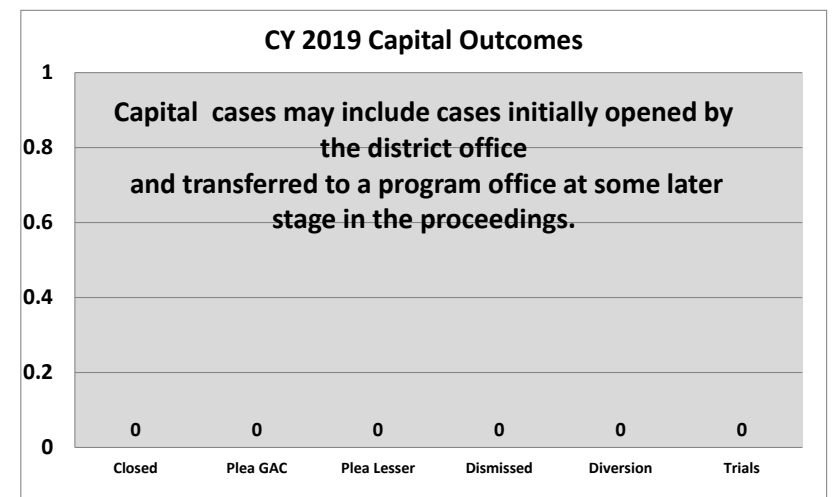
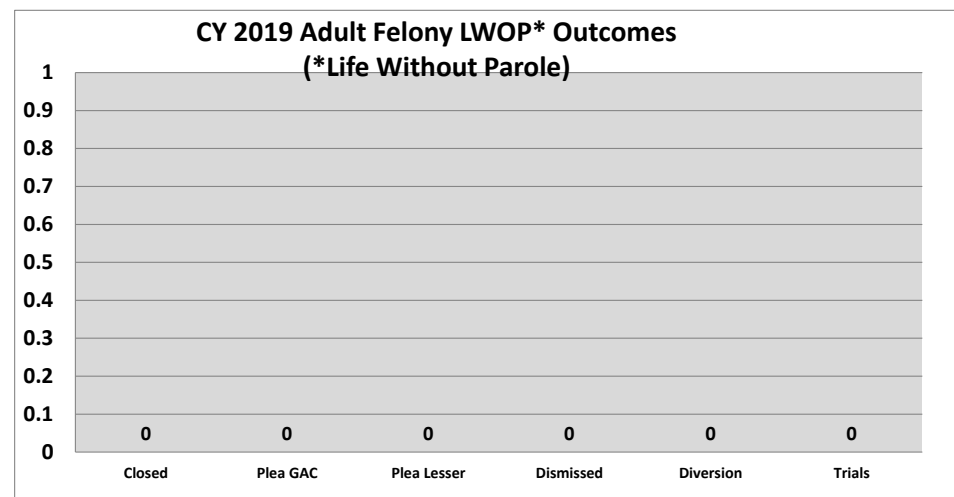
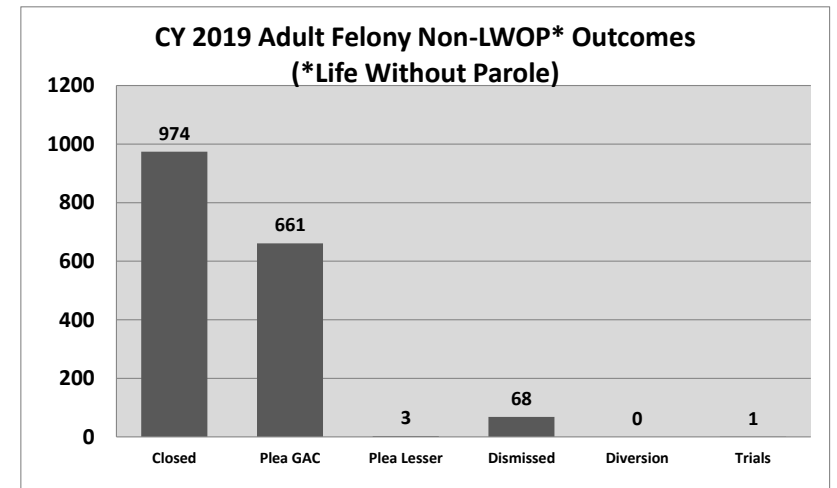
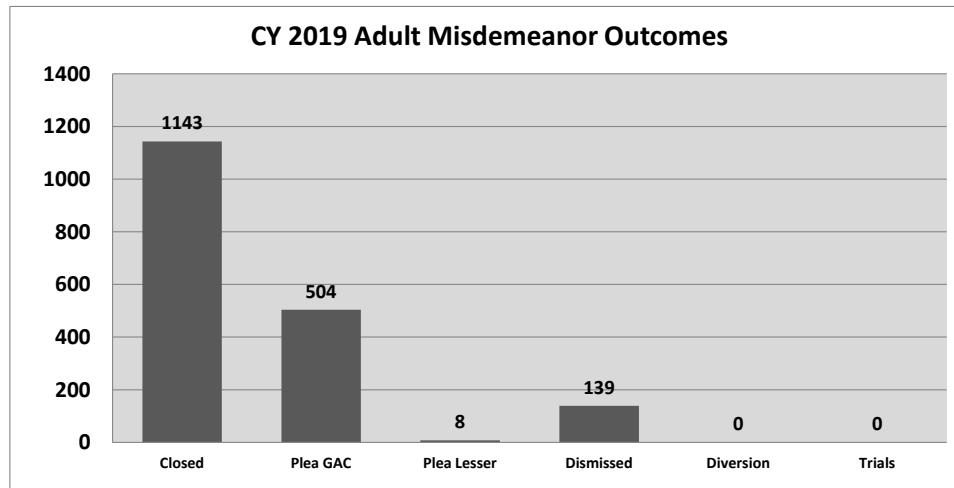


**CY 2019 Delinquency Felony-Grade Outcomes**



**CY 2019 Delinquency Life Outcomes**



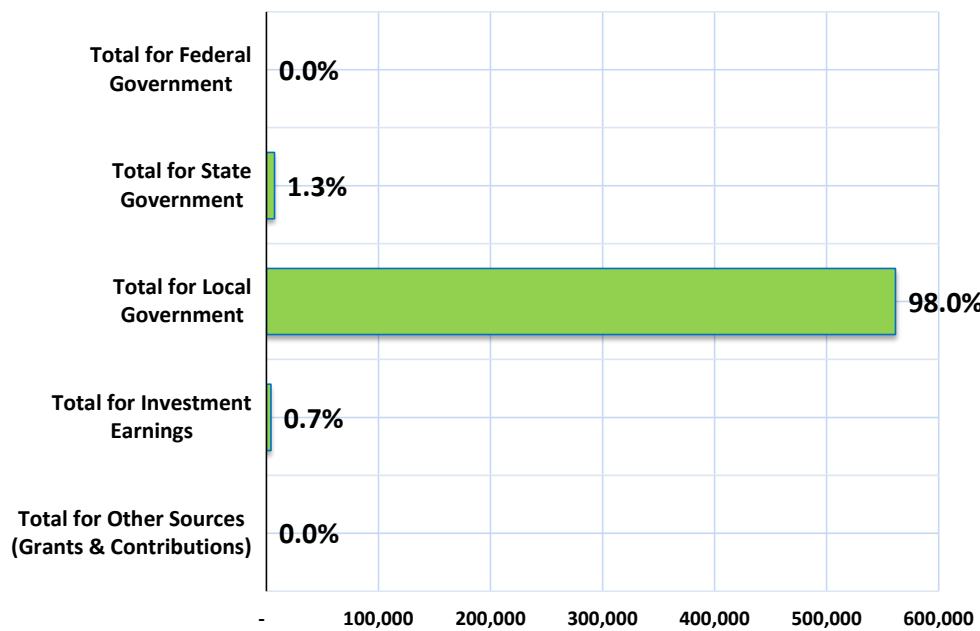


District 3 CY2019	Total CY2019
<b>District Defender: Rick Candler</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	1,536
District Assistance Fund (DAF)	4,792
Supplemental/Emergency Funds	909
Grants	-
Other State Income -List source(s)	-
Total for State Government	7,237
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	1,935
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	63,962
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	23,673
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	85,659
City & City-Ward Courts	170,000
Judicial District Courts	107,698
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	57,354
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	6,192
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	426,903
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	27,738
Partial Attorney Fees Reimbursements [as per 15:176]	10,270
Other Reimbursements	1,500
Other Local Income -List source(s)	5,422
Total for Charges For Services	44,930
Total for Local Government	561,403
Investment Earnings	
Interest Income	4,125
Other Investment Income - List source(s)	-
Total for Investment Earnings	4,125
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	572,765

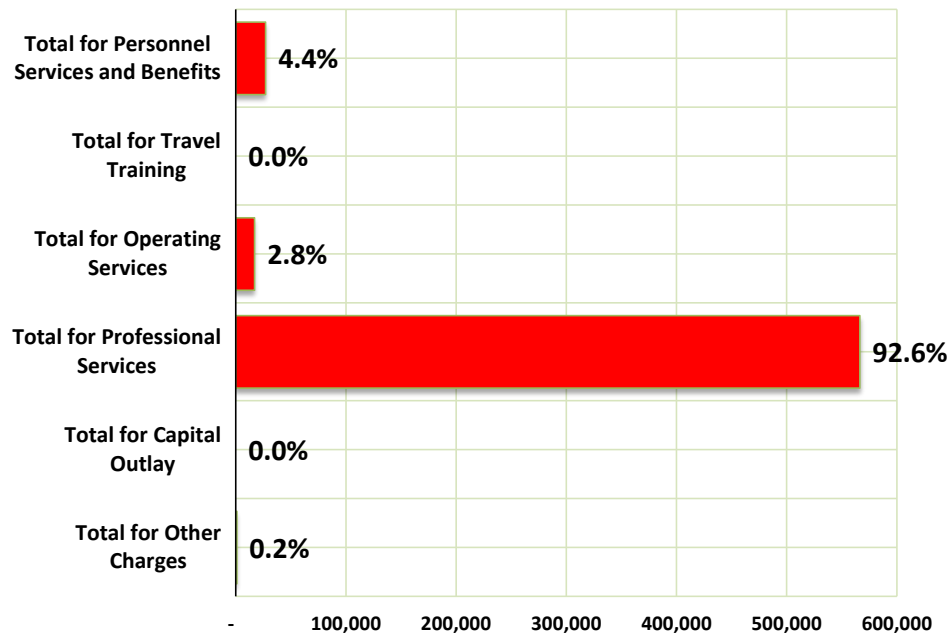
District 3 CY2019	Total CY2019
District Defender: Rick Candler	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	25,200
Accrued Leave	-
Payroll Taxes	1,985
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	27,185
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	-
Total for Travel/Training	-
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	8,081
Insurance - Auto/Physical Liability	934
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	5,943
Dues and Seminars	-
Law Library/Journals/Subscriptions	441
Office Supplies	1,772
Total for Operating Services	17,171
Professional Services	
Audit/Accounting Expense	11,129
Contract Clerical	5,829
Expert Witness	-
Investigators	24,000
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	11,000
Misdemeanor Attorney Contracts	130,000
Contract Attorneys - all other	384,337
IT/Technical Support	-
Total for Professional Services	566,294
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	1,000
Total for Other Charges	1,000
Total for EXPENDITURES	611,650



## CY19 REVENUES



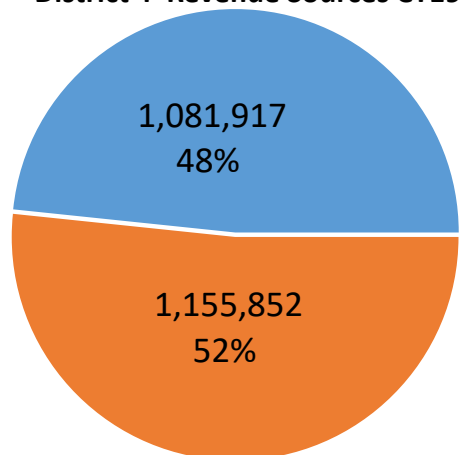
## CY19 EXPENDITURES





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District 4 Revenue Sources CY19

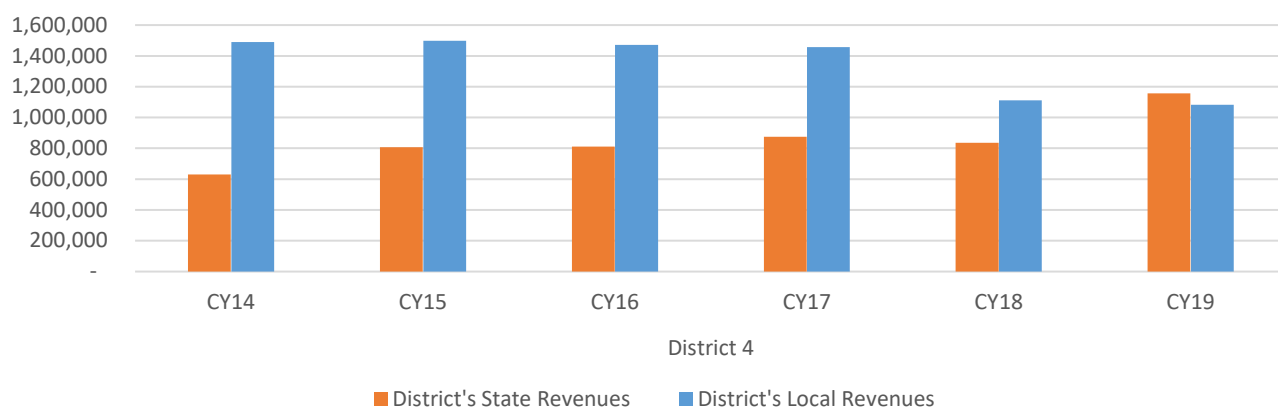


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

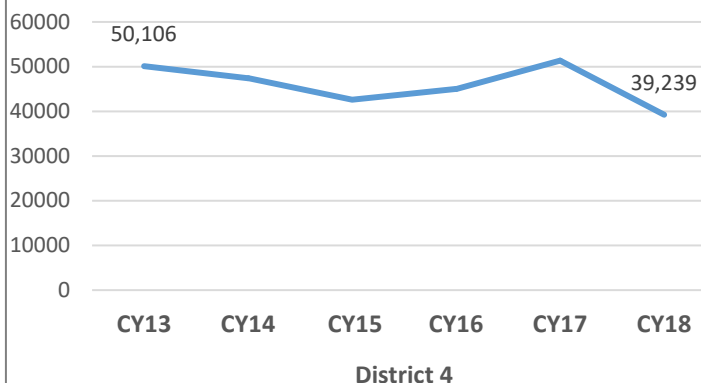
During Calendar Year 2019, the 4th Judicial District Public Defenders Office (PDO) received \$2,237,769 in total revenues. Forty-eight percent of the office's revenues came from local funding, compared to 57% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office experienced a second consecutive year wherein local revenues were significantly lower than previous years. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10. This continued pattern of receiving fewer local revenues than projected resulted in LPDB providing additional state revenues during 2019 in an effort to keep the office stable.

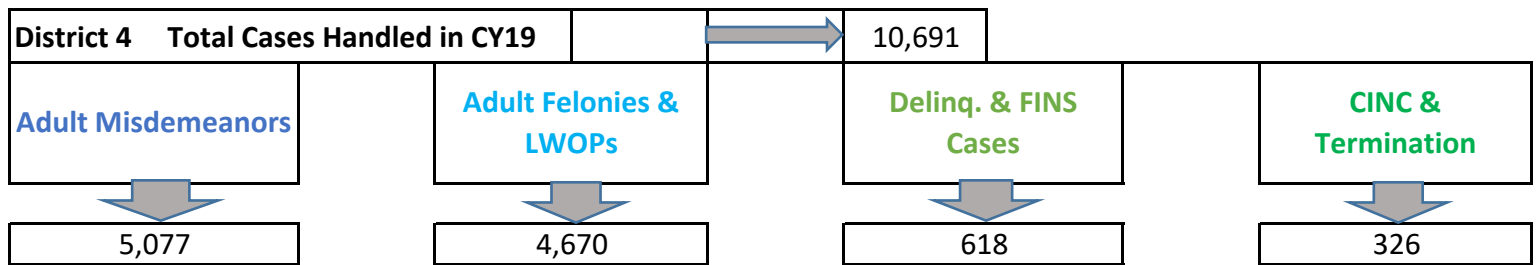
District's CY14 to CY19 Local and State Revenues



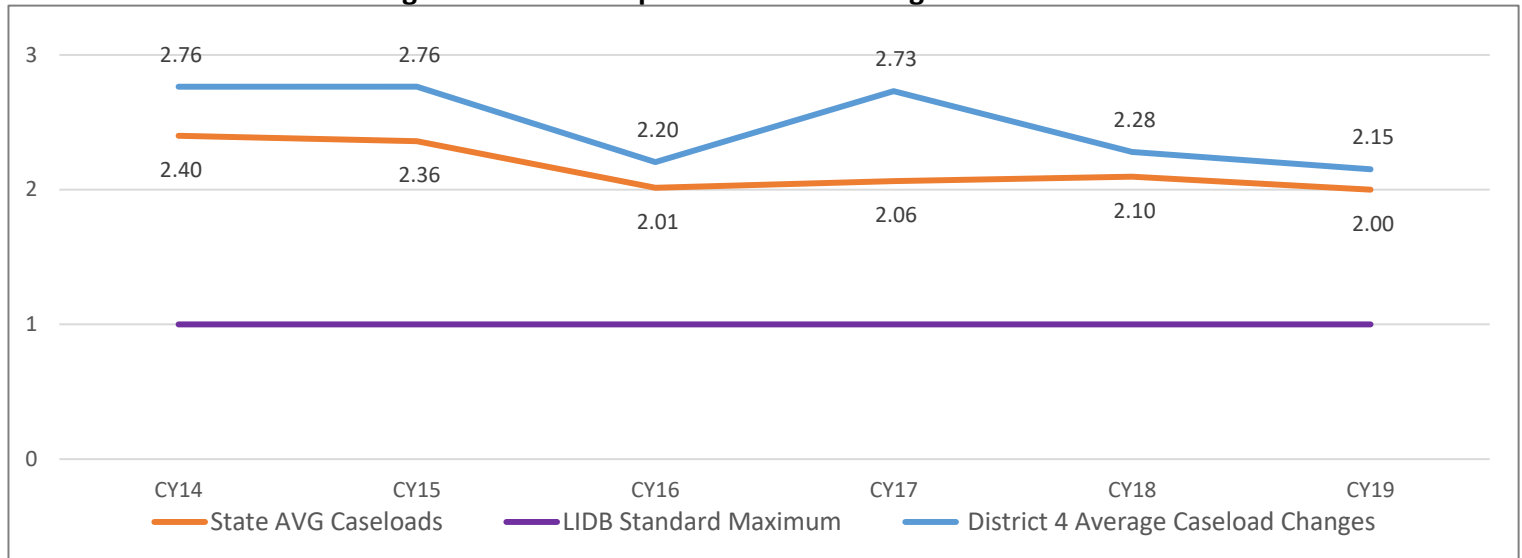
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 4th Judicial District have fallen 22% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the decrease in local revenues is the result of an decrease in traffic filings in the district.



**District 4 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 4th District PDO handled 10,691 new and pending cases. As the office's revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads more than two times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

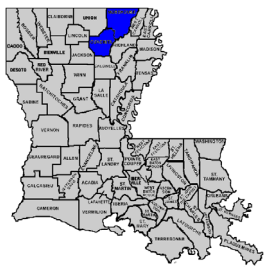
### **MILLER/MONTGOMERY CASES**

**0/0**

According to the Louisiana Center for Children's Rights, the program office tasked with providing representation in Montgomery hearings, the 4th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### **CAPITAL REPRESENTATION**

This PDO has no capitally certified counsel on contract. nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 4<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Ouachita Parish- Monroe, Morehouse Parish- Bastrop
<b>Population</b>	180,245
<b>District Defender</b>	Michael A. Courteau
<b>Years as District Defender</b>	27
<b>Years in Public Defense</b>	30
<b>Office Manager</b>	Dixie Stout
<b>Primary Office Street Address</b>	714 St. John Street
<b>City</b>	Monroe
<b>ZIP</b>	71201
<b>Primary Phone</b>	318-322-6643
<b>Primary Mailing Address</b>	714 Saint John Street
<b>Primary Fax Number</b>	318-325-7814
<b>Primary Emergency Contact</b>	Michael A. Courteau
<b>Primary Emergency Phone</b>	318-614-4727
<b>Secondary Emergency Contact</b>	Bob Noel
<b>Secondary Emergency Phone</b>	318-366-6668
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	N/A
<b>Other District Office Contact Personnel (Primary Only)</b>	N/A
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Owned by 4th JDC Public Defender Office
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	\$950.00 (Utilities), No rent/mortgage due to the building being owned by the 4th JDC Public Defender Office.
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	In-House by Garvice Hattox. Reviewed Quarterly by Independent CPA Bill Stansbury.
<b>Courts and Locations</b>	4th JDC, Ouachita and Morehouse Parishes in Monroe and Bastrop (includes juvenile courts); Monroe City, West Monroe City, Green Oaks Detention Center.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	4 Sections in Ouachita Parish; 2 Sections in Morehouse Parish; 3 Districts in Monroe City Court; 1 district in West Monroe City Court; 1 District in Bastrop City Court.
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Ouachita Parish- Cases are assigned by case number and section. Morehouse Parish- by the Judge. Monroe City Court- by 4th PDO staff. Juvenile in 4th District, Monroe City Court, West Monroe City Court determined by the case type.

<b>Name of Adult Detention Facilities in This District</b>	Ouachita Correctional Center; Morehouse Correctional; Bastrop City Jail
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Collingston Correctional Center, Richwood Detention Center, Richland Parish Detention Center
<b>Name of Juvenile Detention Facilities In This District</b>	Green Oaks Detention Center; Swanson's
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Christian Acres
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	No
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling.</b>	Yes, unless requested by Attorney and approved over hearing by judge.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No.
<b>District Attorney</b>	Steve Tew
<b>Chief Judge of Criminal District Court</b>	Judge Scott Leehy
<b>Juvenile Court Judges (Specify District of City Court)</b>	Chief Judge Danny Ellender, Judge Aisha Clark, Judge Jefferson Joyce, Judge Tammy Lee, Judge Jim Norris.
<b>Drug Court Judges</b>	Yes. Judge Sharon Marchman
<b>Mental Health Court Judges</b>	No
<b>Other Specialty Court</b>	Re-entry court
<b>Name of Specialty and Brief Description:</b>	<p>This program combines the supervision of the courts, correctional system, the economic opportunity of Louisiana's business community, and the guidance of mentors and social service organizations to reverse the effects of Louisiana's high incarceration rates. Once chosen to participate, the participant spends at least two years at the Louisiana State Penitentiary where he or she receives workforce development training, substance abuse therapy, educational resources, and vocational and rehabilitative training.</p> <p>Upon reentry to the populace, the returning citizen is placed on probation under the intensive supervision of a Reentry Court, where he/she will continue to receive the services needed to succeed, including community support, substance abuse treatment and counseling.</p>
<b>Indigency Determined by Whom and How?</b>	Determined by Qualifications Investigators.
<b>When is Assignment/Appointment of Counsel Made?</b>	Upon determination of indigency and availability of case number and section.
<b>What steps does your office take to ensure conflict – free representation</b>	Co-defendants are checked in the database plus notification of District Defender or Section Head of any potential conflict.
<b>Brief Explanation of Intake Process</b>	Qualification investigators are present in court and at jails and juvenile facilities to interview and determine qualifications as soon as the potential client is referred by a judge.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	

<b>Who Collects the Assessed Partial Payments?</b>	We collect \$40 partial, Sheriff and various clerks collect in the other parishes
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Monthly Collection reports are complied with the bank deposit records and reviewed. Provided by Dixie Stout/Digitized by Garvice Hattox.
<b>Who Remits the Partial Payments Collected?</b>	We collect \$40 partial, Sheriff and various clerks collect in the other parishes
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Each collecting agency now provides documentation.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	0
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Permitted provided no conflict with indigent appointed cases
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes. See attached contract.
<b>Primary Immediate Needs</b>	Adequate funding.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	Possible if total revenue does not increase.
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Efforts to increase local funding
<b>Long-Term Critical Issue Areas</b>	Consistent, reliable funding. Overloaded Misdemeanor Attorneys are facing a constant high workload.
<b>2019 Media Coverage and/or Major Accomplishments</b>	No
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes. 2 hour sessions are offered 9 times a year. Each attorney is required to attend 6. Training provided on practical subject such as Voir Dire, database use, cross examination, and etc..
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Bobby Manning
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	See attached Chart.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	Partial workload attempted.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Robert Noel, Scotty Lowrey, Janet Floyd, Walt Caldwell all health dues are 100% paid for by the individual attorneys. (too expensive for any of the actual office staff)

<b>Regular Meetings for Any Staff, Please Describe</b>	Monthly mandatory training done at PD Office. Nine training sessions per year. Monthly contract lawyers and section heads meetings. Section heads formally meet with their lawyers ranging from monthly for juvenile to semi-annually for misdemeanor. One seminar per year paid for by ID office for continued juvenile or capital qualifications. Other requests considered individually by Dist. Defender, but attendance at seminar for capital penalty phase lawyer is encouraged. We also perform monthly young lawyer training.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	0
<b>Number of Writs Your District Filed in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	1
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	The Juvenile Section Head, Bobby Manning handles all these cases.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Senators - Mike Walsworth, Neil Riser, James Fannin, Francis Thompson. Representatives - Charles Chaney, Katrina Jackson, Jay Morris, Frank A. Hoffmann, Jack G. McFarland.
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Local law enforcement not writing as many traffic tickets as in the past.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Individualized training for new felony attorneys.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes, Distributed as part of the Employee Handbook upon Hire.



<b>Staff Directory:</b>
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Staff Directory deleted on this web version for privacy and security reasons.

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Garvice Hattox
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	
Westlaw	x
Other (please list)	
Number of Legal Research Licenses	0
Total Cost of Legal Research Software:	\$0, we use books. Each Contract Attorney is responsible for their own case research.
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	x
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	x
Microsoft Office 2016	x
Microsoft Office 2013	x
Microsoft Office Version Older than 2013	
Corel Word Perfect	x
Other	Apache Open Office
<b><u>Accounting Software</u></b>	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	

Internet Explorer	x
Microsoft Edge	x
Firefox	x
Google Chrome	x
Other	x
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	11
Laptops	5
iPad/Tablets (Funded by Office)	0
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	100 mbs
Provider Name:	Comcast
Email Provider:	Yahoo/Gmail

#### 4th District Defender Office CY 2019 Caseloads & Outcomes

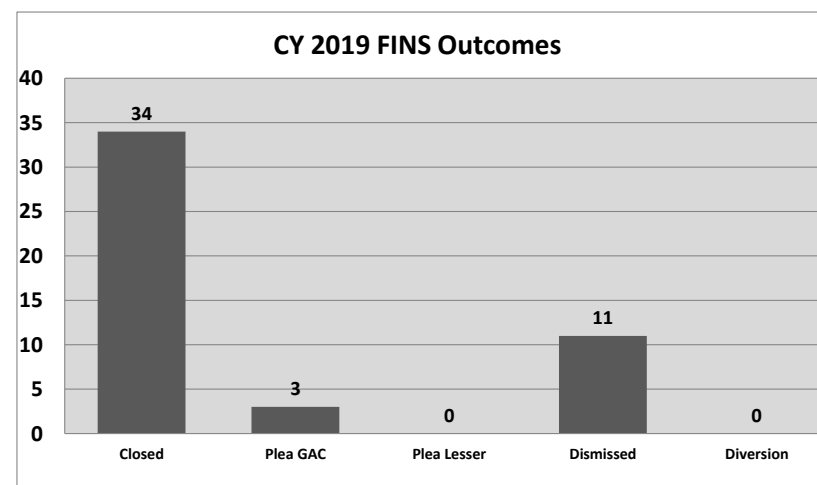
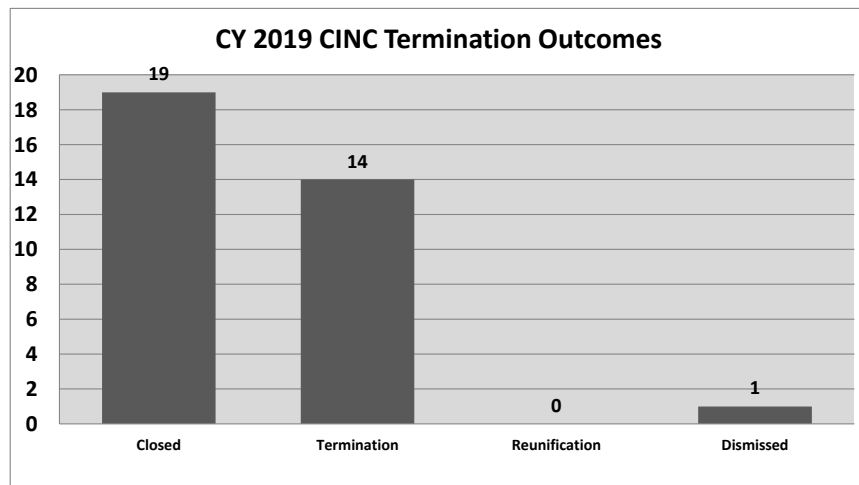
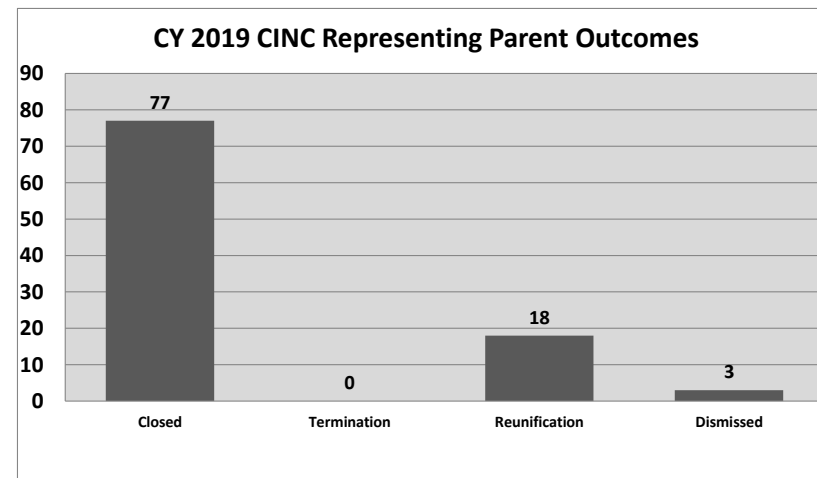
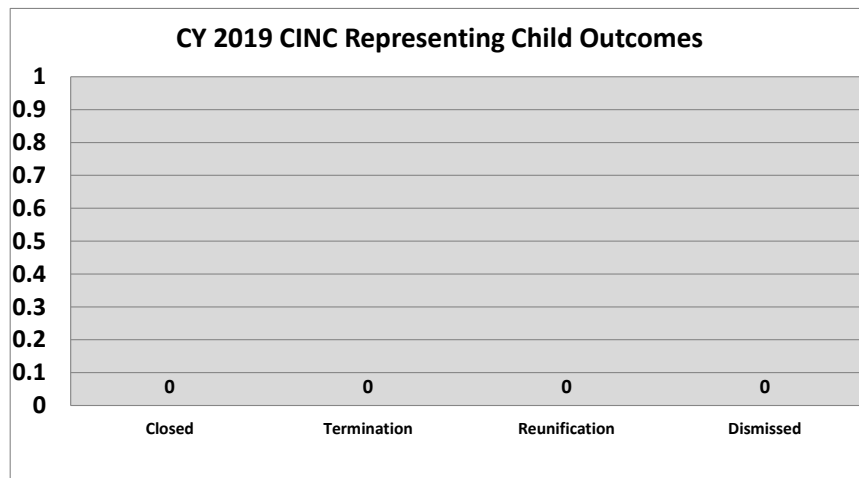
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilt y Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	1	1	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	56	56	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	109	77	127	236	0	18	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A	0
Termination	23	19	10	33	14	0	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
FINS	29	34	60	89	N/A	N/A	3	0	11	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	260	122	183	443	N/A	N/A	30	17	63	5	N/A	N/A	0	0	0
Delinquency Felony	39	20	30	69	N/A	N/A	0	3	31	0	N/A	N/A	0	0	0
Delinquency-Life	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	6	2	10	16	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	3330	3824	1747	5077	N/A	N/A	784	503	941	47	0	0	12	27	39
Adult Felony Non-LWOP**	2865	2772	1609	4474	N/A	N/A	842	643	2581	10	1	16	0	20	37
Adult LWOP	85	74	89	174	N/A	N/A	10	27	51	0	0	4	0	0	4
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	2	3	17	19	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	1	1	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

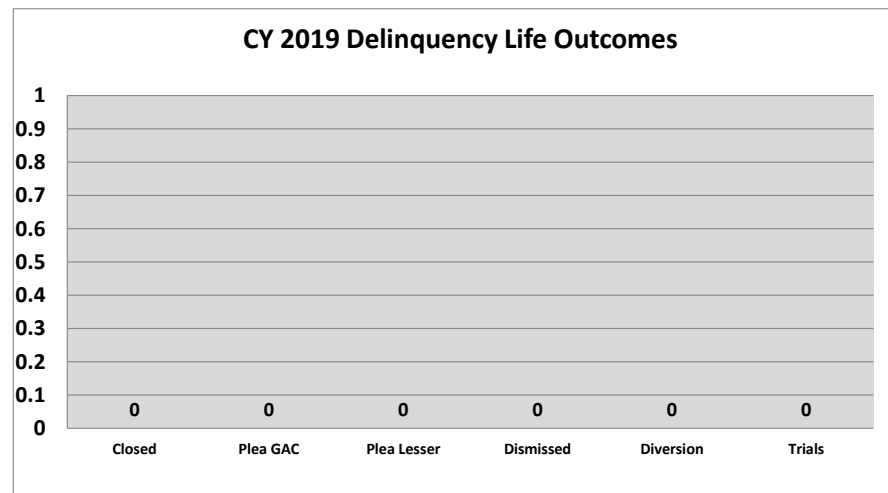
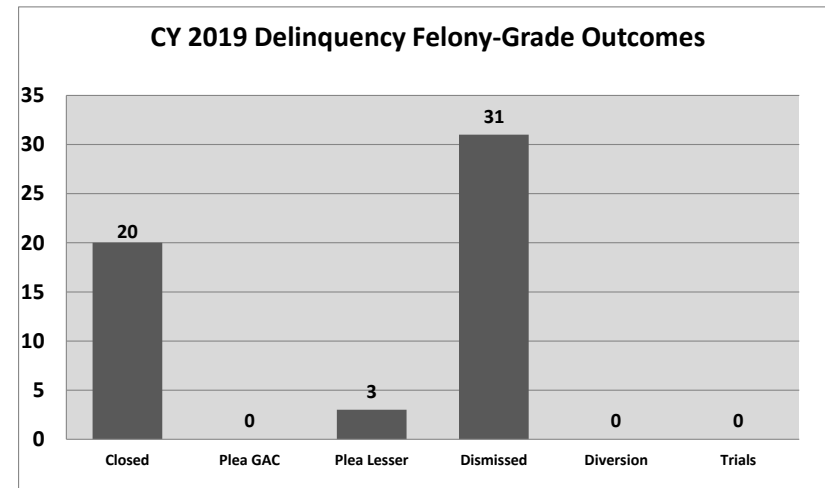
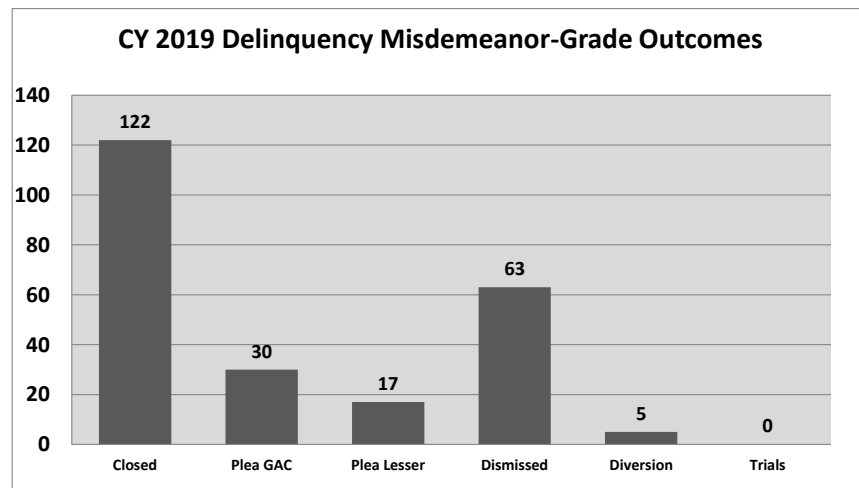
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

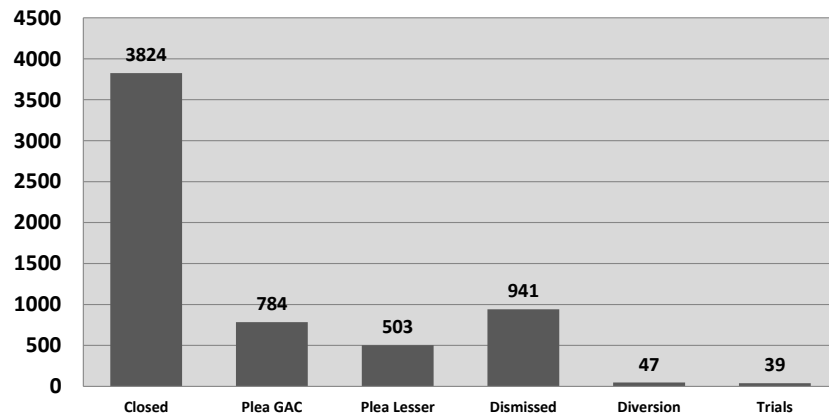
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

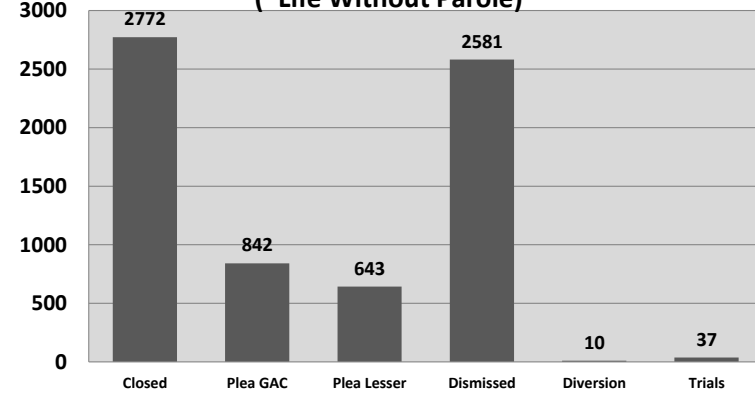




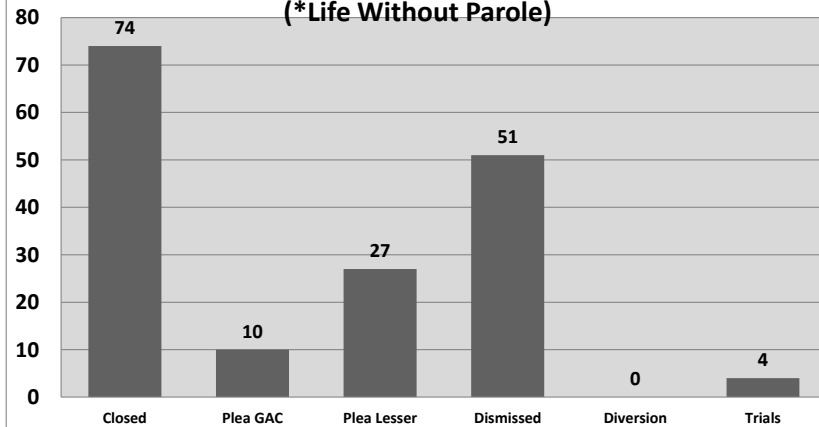
**CY 2019 Adult Misdemeanor Outcomes**



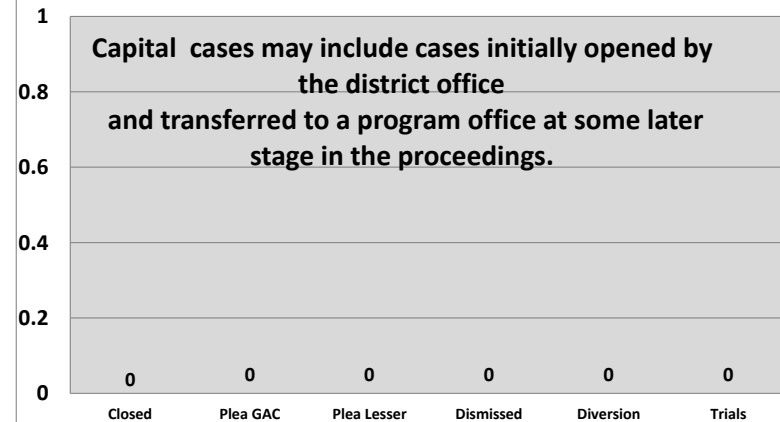
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Capital Outcomes**

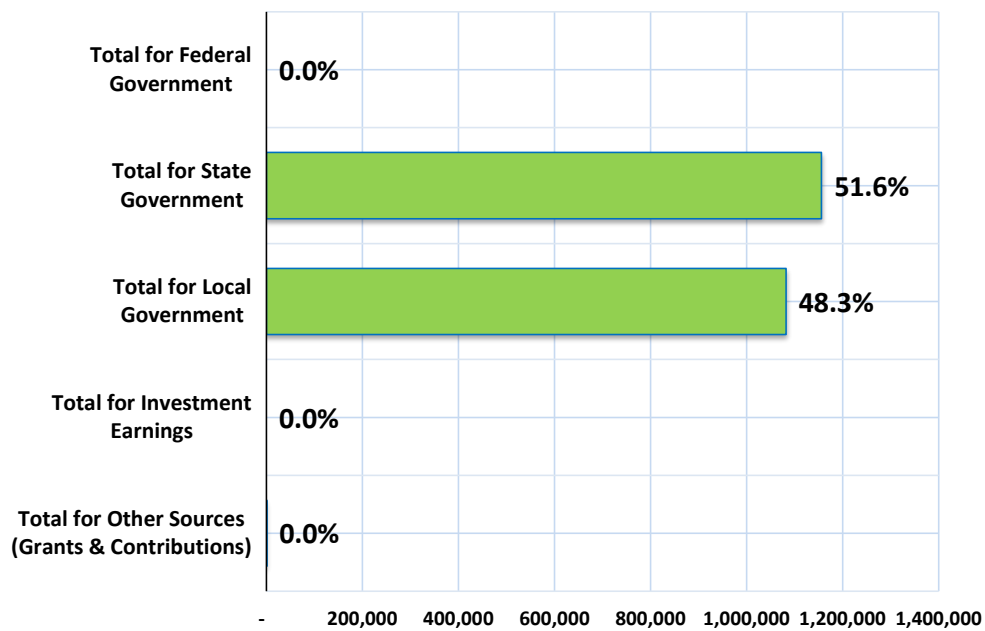




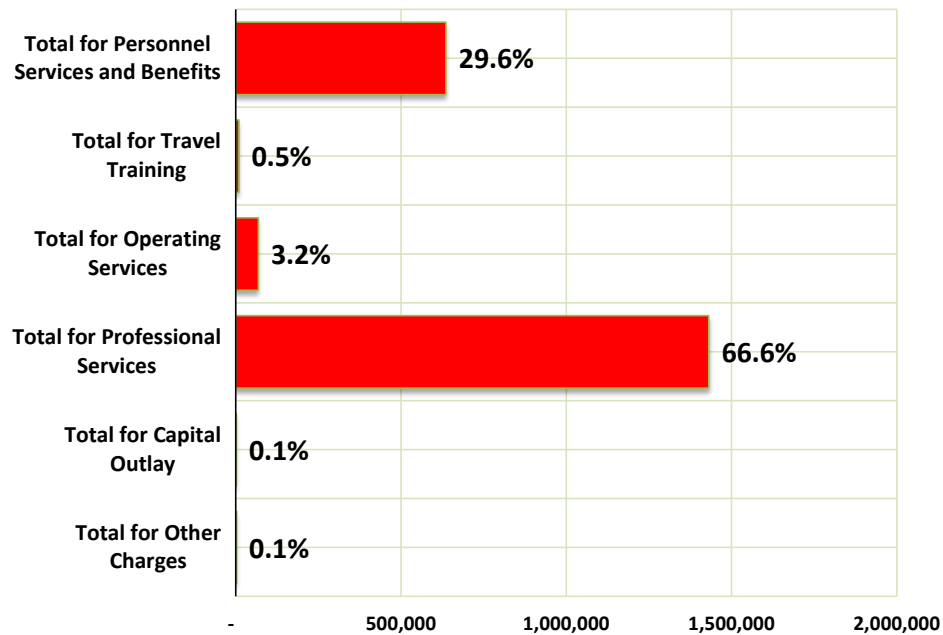
District 4 CY2019	Total CY2019
<b>District Defender: Mike A. Courteau</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	51,077
District Assistance Fund (DAF)	1,102,109
Supplemental/Emergency Funds	2,665
Grants	-
Other State Income -List source(s)	-
Total for State Government	1,155,852
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	11,895
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	8,151
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	25,581
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	49,502
City & City-Ward Courts	295,079
Judicial District Courts	578,829
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	923,410
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	47,774
Partial Attorney Fees Reimbursements [as per 15:176]	57,430
Other Reimbursements	-
Other Local Income -List source(s)	7,675
Total for Charges For Services	112,880
Total for Local Government	1,081,917
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	-
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	669
Total for Other Sources (Grants & Contributions)	669
Total for REVENUE	2,238,437

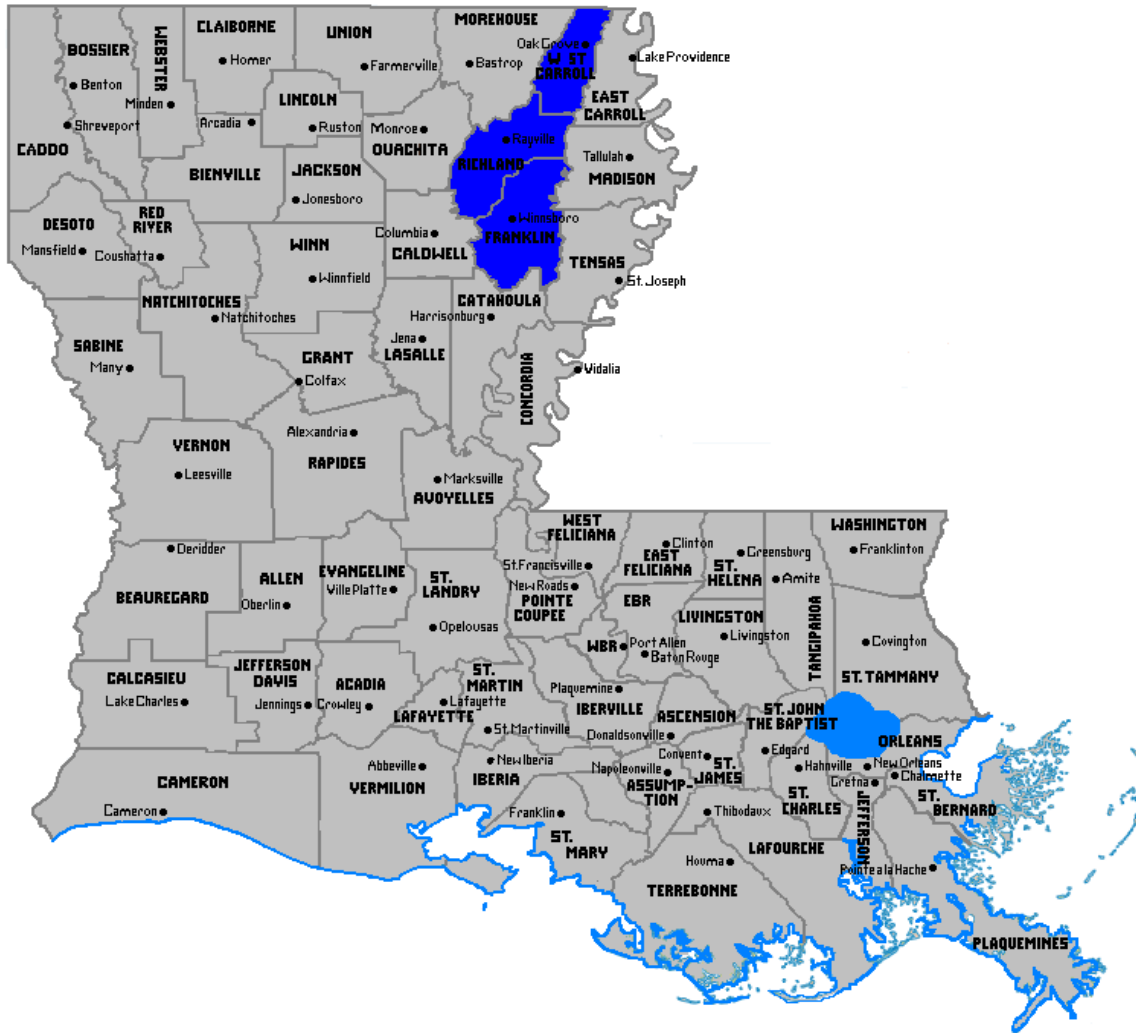
District 4 CY2019	Total CY2019
District Defender: Mike A. Courteau	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	589,322
Accrued Leave	-
Payroll Taxes	46,744
Hospitalization and Disability Insurance	-
Retirement	-
Other	(0)
Total for Personnel Services and Benefits	636,065
Travel/Training	
Parking/Auto Tolls	469
Travel/Lodging/Per Diem/Mileage	9,532
Total for Travel/Training	10,001
Operating Services	
Advertisements	68
Workers' Compensation	5,568
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	3,932
Insurance - Other	4,147
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	2,949
Office Repair and Maintenance	18,387
Office - Telephone/Utilities/Postage/Internet	11,901
Dues and Seminars	4,665
Law Library/Journals/Subscriptions	-
Office Supplies	16,740
Total for Operating Services	68,356
Professional Services	
Audit/Accounting Expense	15,240
Contract Clerical	14,159
Expert Witness	4,520
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	18,114
Contract - Juvenile Attorneys or CINC	222,700
Misdemeanor Attorney Contracts	366,973
Contract Attorneys - all other	789,367
IT/Technical Support	-
Total for Professional Services	1,431,074
Capital Outlay	
Major Acquisitions	1,550
Total for Capital Outlay	1,550
Other Charges	
Other Operating Expenses	2,336
Total for Other Charges	2,336
Total for EXPENDITURES	2,149,382

## CY19 REVENUES



## CY19 EXPENDITURES



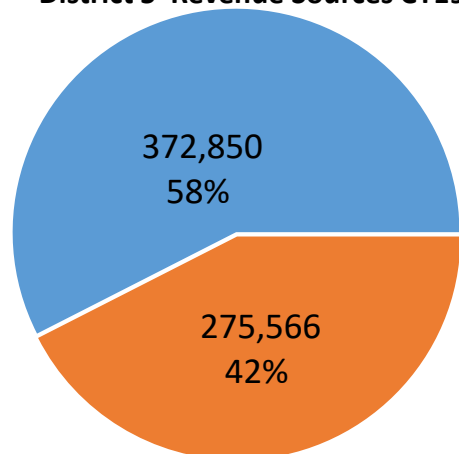


## THE 5<sup>TH</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE

FRANKLIN (WINNSBORO) - RICHLAND (RAYVILLE) - WEST CARROLL (OAK GROVE)

DISTRICT DEFENDER: JOHN ALBERT ELLIS  
108 COURTHOUSE SQUARE  
RAYVILLE, LA 71269  
(318) 728-1117

District 5 Revenue Sources CY19

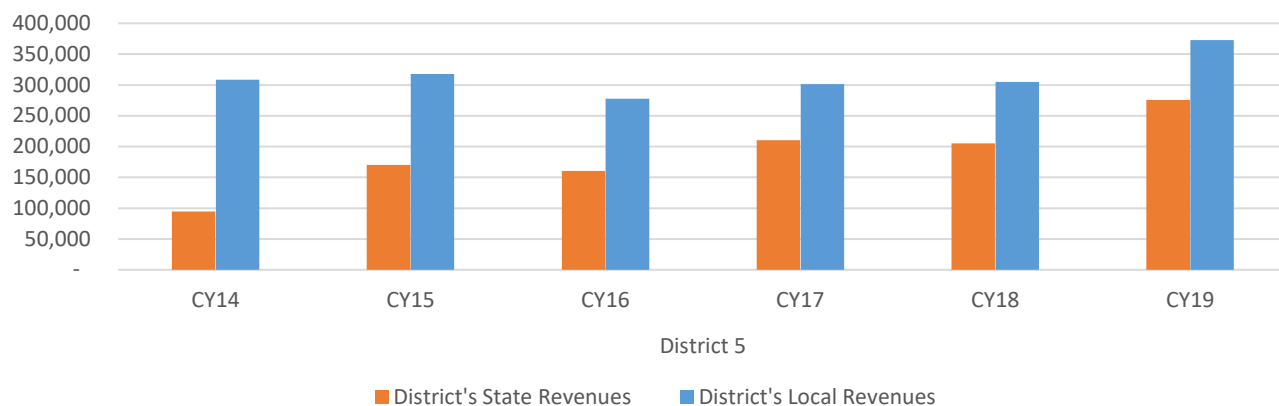


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

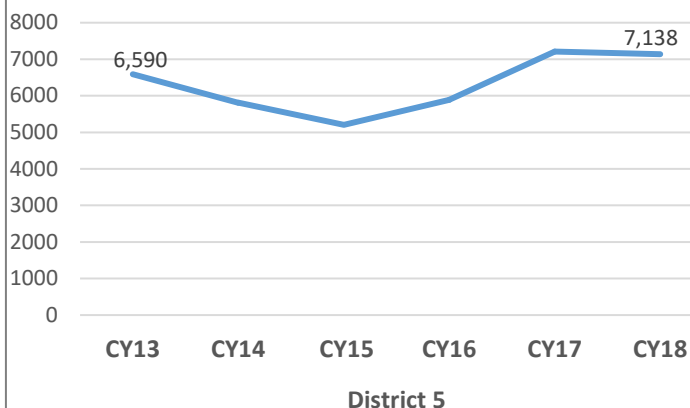
During Calendar Year 2019, the 5th Judicial District Public Defenders Office (PDO) received \$648,416 in total revenues. Fifty-eight percent of the office's revenues came from local funding, compared to 60% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in addition to yearly increases in state supplemental funding, the district also experienced an increase in local funding during 2019. The district has historically met or exceeded the revenue increases expected following the 2012 legislation that increased special court costs by \$10, a pattern that is uncommon for districts across the state.

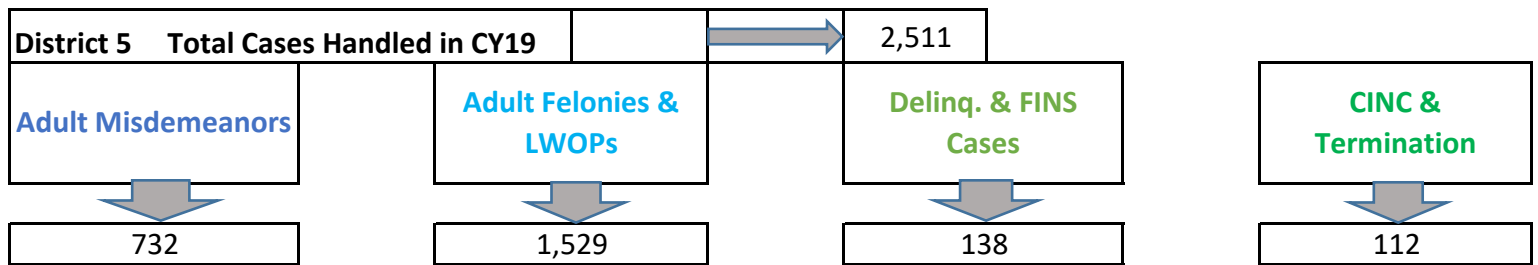
District's CY14 to CY19 Local and State Revenues



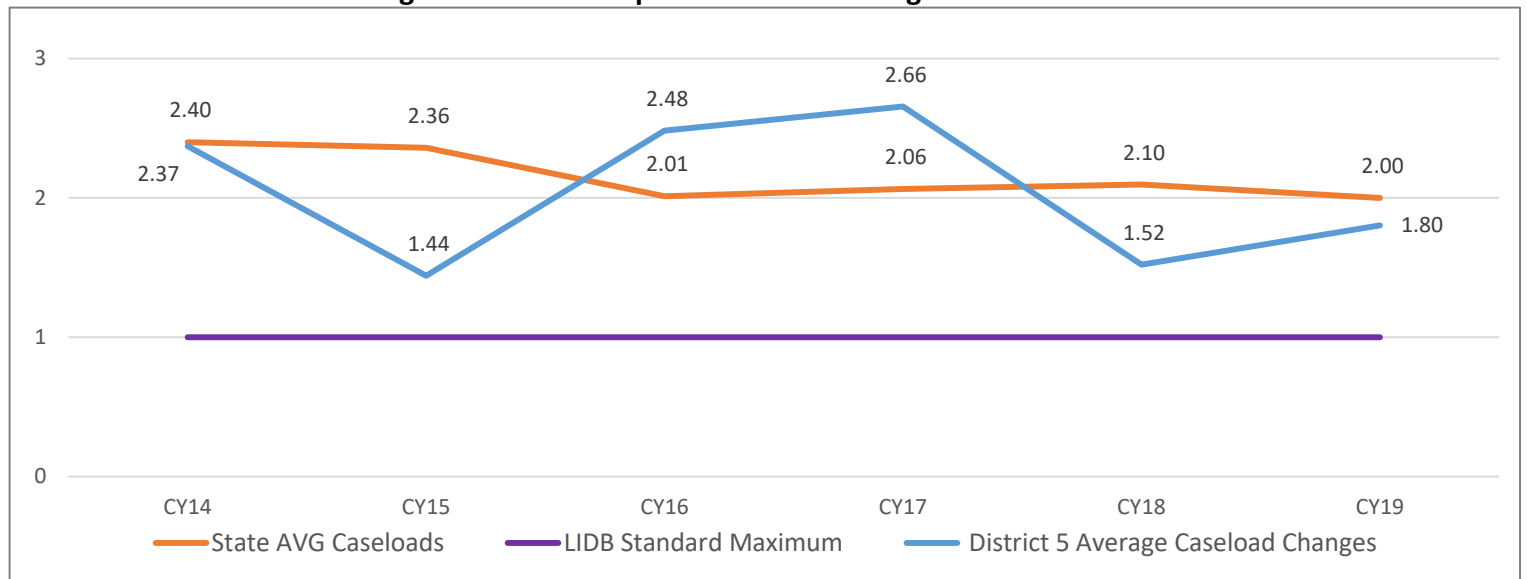
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 5th Judicial District have increased slightly since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the increase in local revenues is the result of an increase in traffic filings in the district.



**District 5 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 5th District PDO handled 2,511 new and pending cases. As the office's revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads nearly two times the state standard maximum.

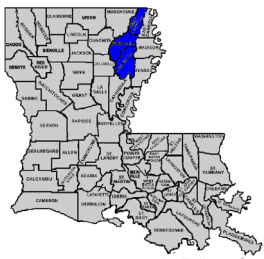
### **MILLER/MONTGOMERY CASES**

**0/0**

According to the Louisiana Center for Children's Rights, the program office tasked with providing representation in Montgomery hearings, the 5th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### **CAPITAL REPRESENTATION**

This PDO has no capially certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 5<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Franklin - Winnsboro; Richland - Rayville; West Carroll - Oak Grove
<b>Population</b>	Richland Parish: 20,192 (2018 Pop. Estimates), Franklin Parish: 20,156 (2018 Pop. Estimates), West Carroll Parish: 10,982 (2018 Pop. Estimates). District Total Pop.: 51,330. United States Census data for July 1, 2019 indicated as N/A.
<b>District Defender</b>	John Albert Ellis
<b>Years as District Defender</b>	2
<b>Years in Public Defense</b>	14
<b>Office Manager</b>	Vacant
<b>Primary Office Street Address</b>	108 Courthouse Square
<b>City</b>	Rayville
<b>ZIP</b>	71269
<b>Primary Phone</b>	318-728-1117
<b>Primary Mailing Address</b>	P.O. Box 717, Rayville, LA 71269
<b>Primary Fax Number</b>	318-728-1118
<b>Primary Emergency Contact</b>	John Albert Ellis
<b>Primary Emergency Phone</b>	318-201-4212
<b>Secondary Emergency Contact</b>	Latoya Byrd
<b>Secondary Emergency Phone</b>	318-334-8288
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	None
<b>Other District Office Contact Personnel (Primary Only)</b>	None
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Billy Coenen
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	\$1000 Monthly Rent, plus \$600 Utilities Total \$1600
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Cochran, Clark, Robinson & Thomason, A Corporation of Certified Public Accountants P. O. Box 538, Rayville, Louisiana 71269
<b>Courts and Locations</b>	Franklin Parish District Court, Winnsboro; Richland Parish District Court, Rayville; West Carroll Parish District Court, Oak Grove; and Winnsboro City Court, Winnsboro.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	3 Divisions in 3 District Courts; 1 Division in Winnsboro City Court.

<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	<p>Four new attorneys were employed in 2019 with a fifth attorney moving from conflict status to a full caseload. 8 attorneys have been maintained employed by the 5th JDC. As of December 2019, one attorney resigned to become Chief of the 6th JDC. The second attorney moved to Conflict Counsel status due to the demands of her private civil office. One attorney resigned due to severe family and personal issues. One replacement attorney was hired effective November 2019. The method of assignment instituted by Bob Noel as Interim Chief has been maintained to facilitate the ability of attorneys to see incarcerated clients and appear in the three Divisions of Court which hold court at the same time in the three Parishes of the District. Three attorneys are assigned to Richland Parish, now three attorneys are assigned to Franklin Parish. From April 2018 until October 2019, the District Defender personally staffed the West Carroll Court. Finding an attorney to assign to West Carroll was very challenging as no attorney willing to work in West Carroll and travel the distance. The District Defender was assisted in West Carroll Parish by one attorney. Currently all District 5 attorneys are required to accept appointment in Juvenile cases, as the Fifth experienced a rash of multiple Juvenile fights will varying Juvenile members in each group event. These fights taxed the resources of the 5th District. All cases are assigned on a rotational basis in each Parish, with special conflict assignment to out-of Parish PD's when all the attorneys in any one Parish are conflicted.</p>
<b>Name of Adult Detention Facilities in This District</b>	Franklin Detention Center; Winnsboro; Richland Detention Center, Rayville; West Carroll Parish Jail, Oak Grove.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Morehouse Detention Center, Collinston; Morehouse Parish Jail, Bastrop, LA; and Riverbend Detention Center, Lake Providence, LA.
<b>Name of Juvenile Detention Facilities In This District</b>	None in district.
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Green Oaks, Monroe, LA
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	<p>Because of the size geographically of the District and the distances to the detention centers, the attorneys and staff incur travel costs not associated with urban areas. Additionally, the prior method used by this District in assigning cases placed a greater burden on attorneys being required to see clients in 6 different parishes.</p>



<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	During 2018, the District Defender has attended the majority of Juvenile Court dates. More than 90% of our Juvenile Clients are in the custody of their parents are therefore not shackled. Additionally, even Juveniles in custody have routinely appeared in court for review hearings, well dressed and groomed without any form of physical restraint. Judge Clay Hamilton, newly elected in July 2018, has become the permanent Juvenile Judge. Judge Hamilton accords the Juveniles and their parents a tremendous amount of courtesies and respect and does not require restraints.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	John M. Lancaster
<b>Chief Judge of Criminal District Court</b>	Hon. Will Barham
<b>Juvenile Court Judges (Specify District of City Court)</b>	Judge Clay Hamilton is the Juvenile Court Judge
<b>Drug Court Judges</b>	Judge Clay Hamilton
<b>Mental Health Court Judges</b>	No
<b>Other Specialty Court</b>	No
<b>Name of Specialty and Brief Description:</b>	Non-support court and domestic disputes are handled by a Magistrate Judge.
<b>Indigency Determined by Whom and How?</b>	Effective 2018, the Judges make a preliminary indigency inquiry as to whether the defendant is employed, has an attorney, intends to hire an attorney, can afford to hire an attorney and whether the defendant would like a "free" lawyer? Following this short inquiry the defendant is sworn and directed to report to the Public Defender's Office within three (3) business days, if not that day, to make application and be accessed for representation. Applications of non-detained clients are taken by the Central Office Staff in Richland Parish; by a part-time Intake Worker in Franklin Parish and by the 5th District Investigator in West Carroll Parish on Court Day. Applications by Detained Clients in all the Parishes of District are taken by the Investigator and/or District Defender at the facilities. All applications are reviewed and personally approved or declined (rarely) by the District Defender.
<b>When is Assignment/Appointment of Counsel Made?</b>	At time of arrest. If incarcerated -appointment within 72 hours of arrest. If on bond - judge will appoint at arraignment if determined indigent
<b>What steps does your office take to ensure conflict – free representation</b>	All clients are specifically questioned as to whether any one else was arrested with them or involved with them. This information is noted on the application and considered by the District Defender in the assignment of attorneys. Additionally, all Jail Call Order notifications of detained clients are reviewed for date and time of arrest and similarity of charges in the same parish. District appointments are maintained on a matrix which allows for ready visual assessment of District Wide Appointments.

<b>Brief Explanation of Intake Process</b>	A Legal Assistant, and two Investigators each take applications, each take applications, upload them to the Database. Attorneys are assigned on a rotational basis.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Sheriff's office in each parish.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Sheriff's office in each parish collects all money and are sent to us once a month. Franklin Parish refuses to give us a detailed summary of disbursements. Administrator collects all application fees.
<b>Who Remits the Partial Payments Collected?</b>	Sheriff's Office in each parish.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Sheriff's Office in each parish. Franklin Parish refuses to give us a detailed summary of disbursements.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	None
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Permitted. All attorneys are part-time (supposedly) but the workload is so heavy it seems full-time. Attorneys can take retained criminal cases and can maintain their usual private practice. This policy is not in writing.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	There is a written contract for each attorney.
<b>Primary Immediate Needs</b>	Sufficient funding from State Office.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Funding from the State
<b>Long-Term Critical Issue Areas</b>	Funding from the State
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Mandatory Training in the 5th District is provided on the third Friday of each month from January-October covering specific types of pretrial motions to recent changes in the statutory and jurisprudential law. Additionally, all attorneys are observed into court and given pointers and suggestions privately. Various litigation aides are being designed to help attorneys identify and isolate key pretrial issues.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Shirley Guillory, Lakeisha Johnson, Cody McElroy

<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	The District Defender supervises three (3) workers in Central Office. A Legal Assistant, two Investigators, and eight Attorneys.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	Yes. Effective December 2018, the office workload has been assigned to the support staff by Parish. Each support staff will handle all paperwork for one of the three parishes.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	No
<b>Regular Meetings for Any Staff, Please Describe</b>	Beginning February 2018, all support staff met for the first 30 minutes with the Attorney Staff for Mandatory Training and Staff Enrichment on the third Friday of each month. Commencing in November 2018, all support staff is required to meet with District Defender every Friday Morning to set calendars, discuss offices issues, change practices and pertinent law changes directly affecting Staff performance and how they work.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	None
<b>Number of Writs Your District Filed in 2019</b>	None
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	None
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	None
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	No attempt to transfer to Adult jurisdiction has taken place recently.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	None
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Senator Francis Thompson, Senator Neil Riser, Representatives Charles Chaney, Katrina Jackson and Steve Pylant
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Court schedule has all 3 judges handling court in all 3 parishes at the same time. Because not enough days are devoted to criminal matters, dockets are at grid lock. Judges have on occasion agreed to special settings for hearings.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Turned over staff, increased mandatory training, put in place better financial controls, trying to get video conferencing at rural facility, placed a stronger emphasis on standards of practice.

Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?	Local Office Policy replaced with State policy. Mandatory Training is required for all employees and contract attorneys.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	John Albert Ellis
<b>Legal Research Tools Used:</b>	
Lexis Nexis	
Westlaw	District Subscription
Other (please list)	
Number of Legal Research Licenses	
Total Cost of Legal Research Software:	\$335 per month
<b>SOFTWARE:</b>	
Mark an X in all that apply	
<b>Operating Systems Used:</b>	
Windows 10	X
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b>Case Management System(s): Check all that apply</b>	
defenderData (LPDB statewide system)	X
Other System (please name)	
<b>Productivity Suites Used:</b>	
Microsoft Office 2019 (Word, Excel, etc.)	X
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b>Accounting Software</b>	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
<b>Internet Browsers Used:</b>	
Internet Explorer	X

Microsoft Edge	X
Firefox	X
Google Chrome	X
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	2
Laptops	3
iPad/Tablets (Funded by Office)	0
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	1.1 Mbps Download; .68 Mbps Upload; 85 ms Latency
Provider Name:	ATT
Email Provider:	ATT

### 5th District Defender Office CY 2019 Caseloads & Outcomes

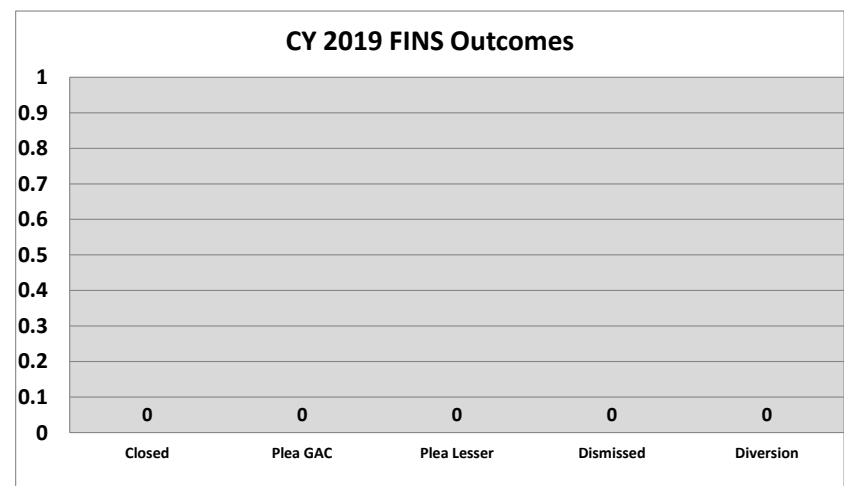
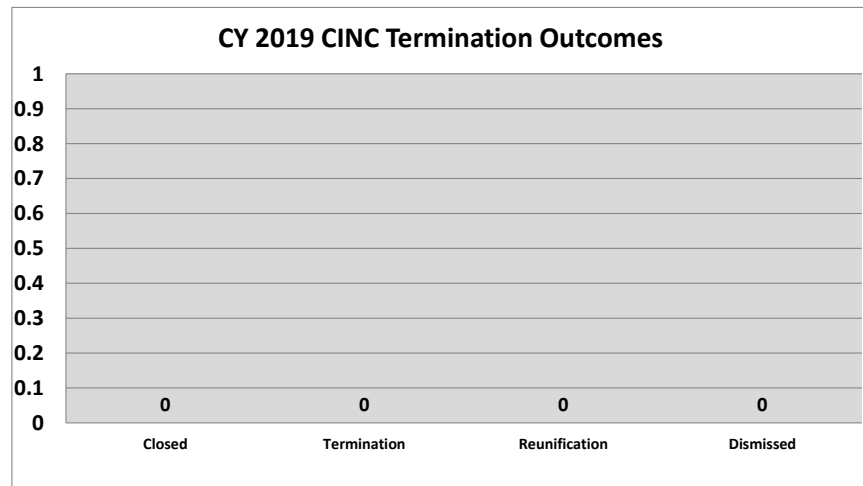
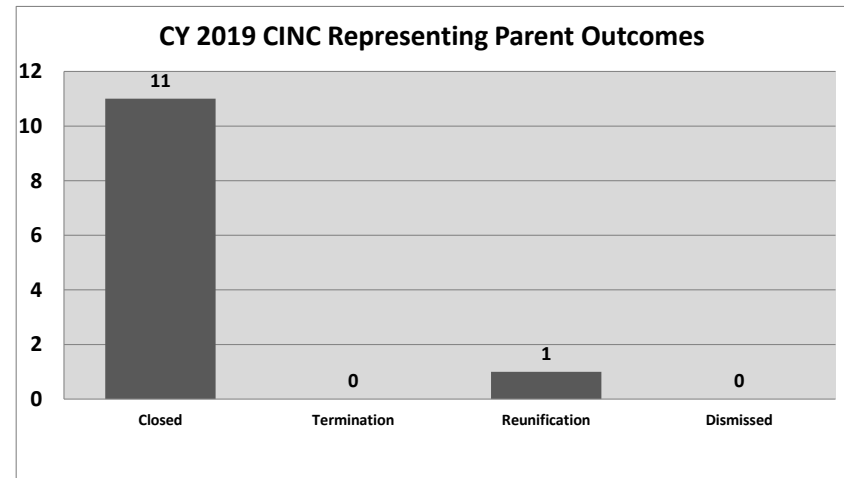
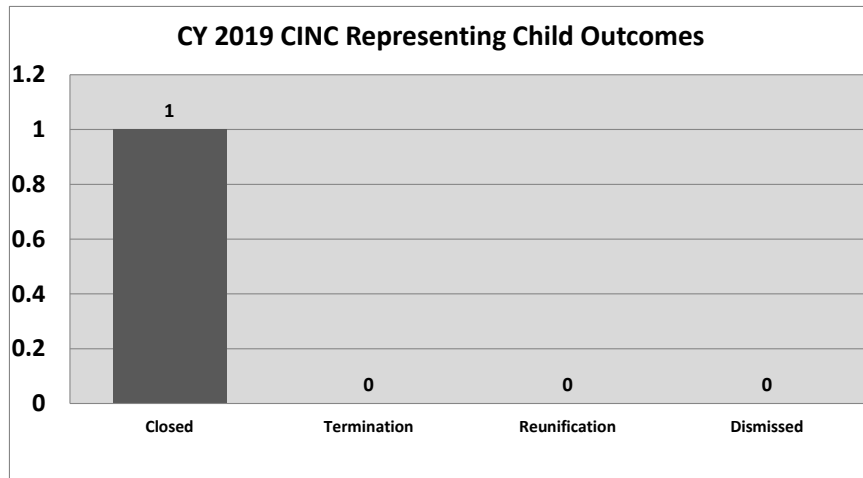
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	1	1	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	1	8	9	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	14	11	88	102	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	8	4	35	43	N/A	N/A	2	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	23	5	70	93	N/A	N/A	4	0	3	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	2	2	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	231	349	501	732	N/A	N/A	84	7	104	0	0	0	0	19	19
Adult Felony Non-LWOP**	729	650	787	1516	N/A	N/A	198	37	106	0	0	1	0	32	33
Adult LWOP	5	2	4	9	N/A	N/A	0	0	0	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	0	4	4	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

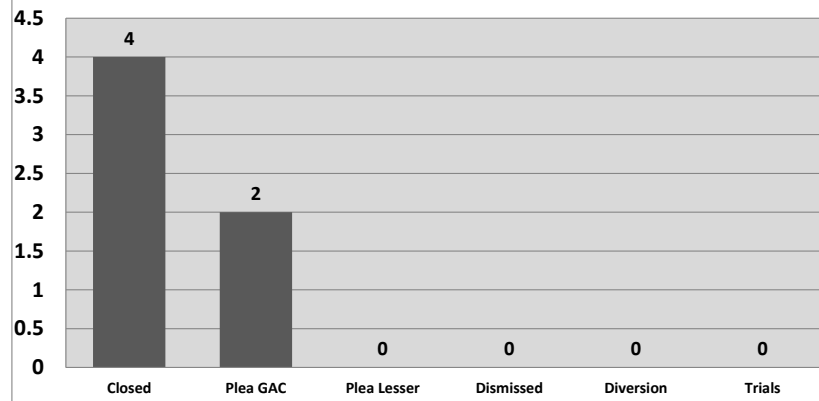
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

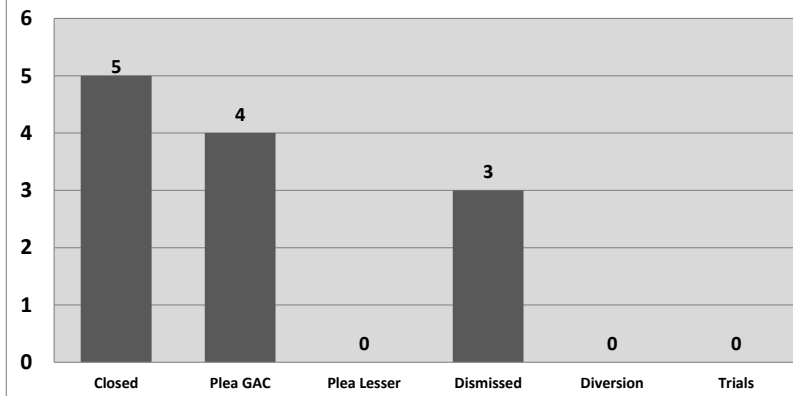




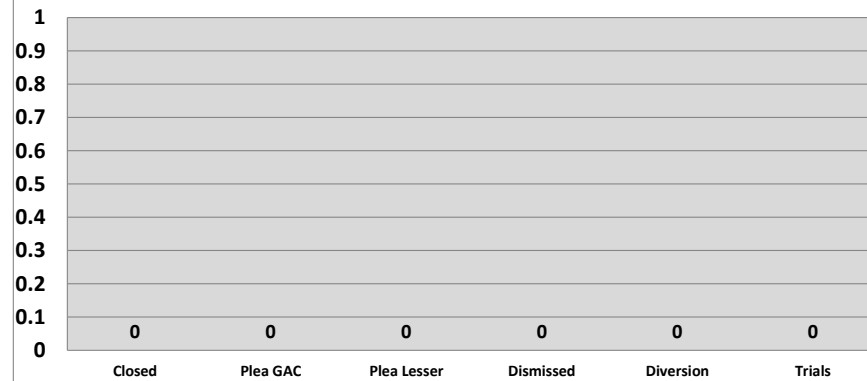
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



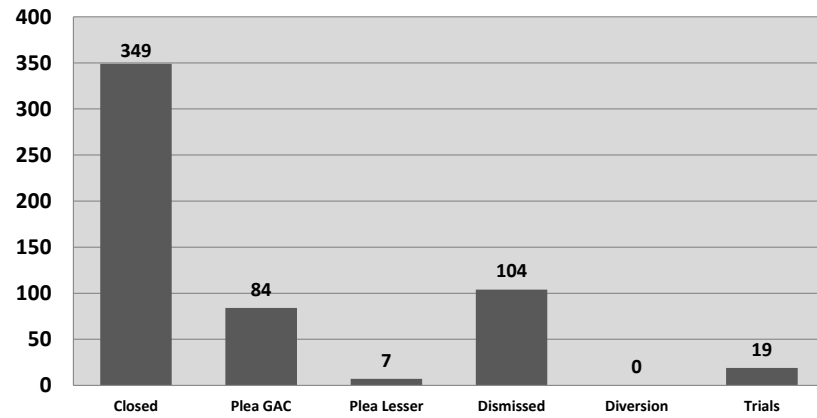
**CY 2019 Delinquency Felony-Grade Outcomes**



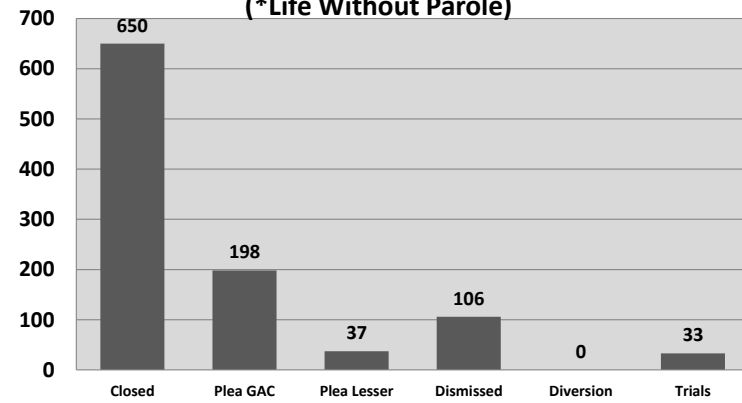
**CY 2019 Delinquency Life Outcomes**



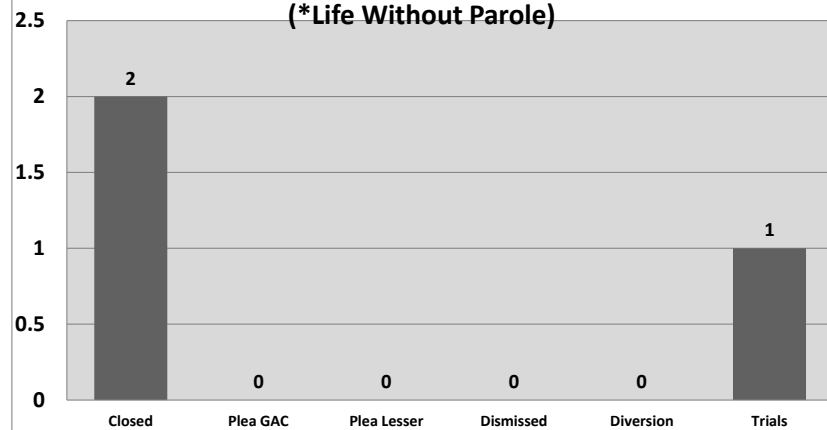
**CY 2019 Adult Misdemeanor Outcomes**



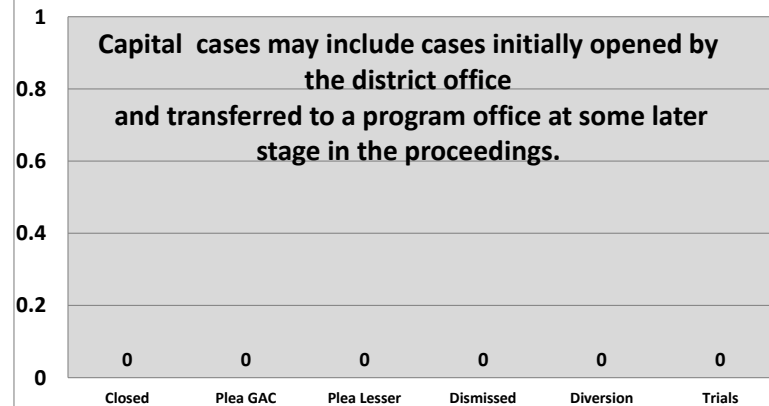
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



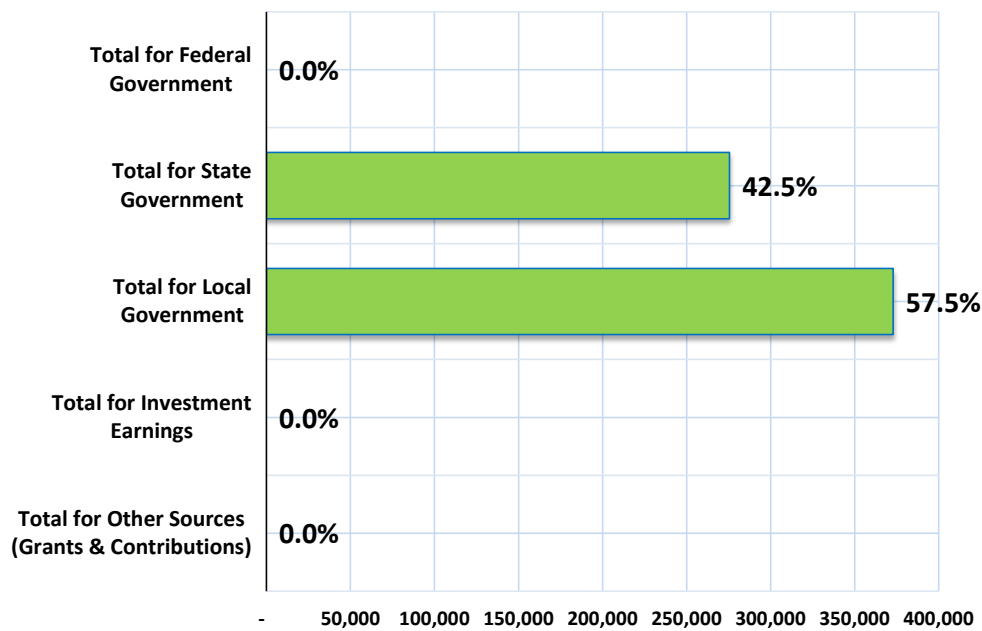
**CY 2019 Capital Outcomes**



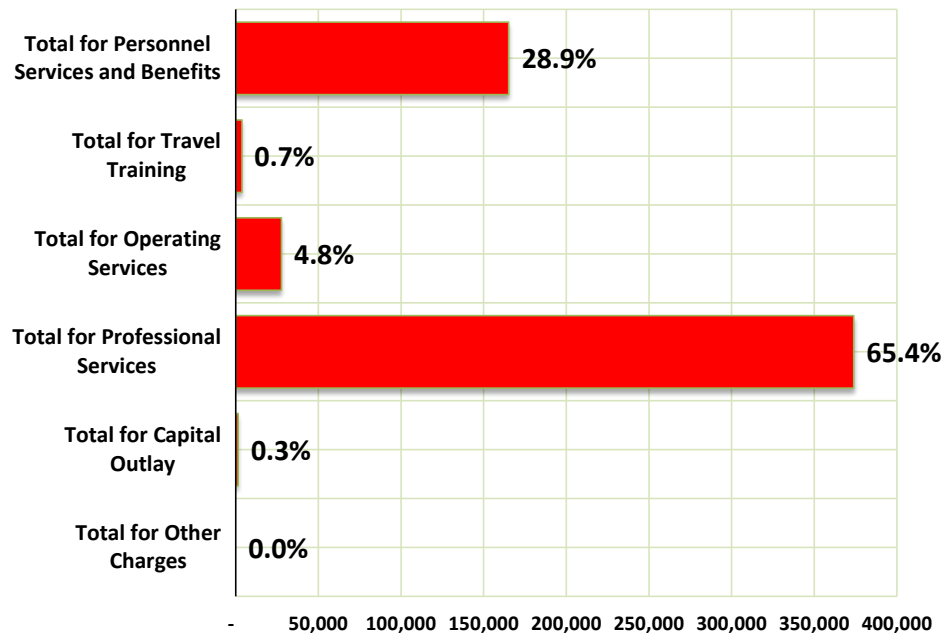
District 5 CY2019	Total CY2019
<b>District Defender: John Albert Ellis</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
<b>Total for Federal Government</b>	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	10,369
District Assistance Fund (DAF)	264,547
Supplemental/Emergency Funds	650
Grants	-
Other State Income -List source(s)	-
<b>Total for State Government</b>	275,566
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	4,640
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	41,974
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
<b>\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	
Criminal District Court	51,650
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	23,078
Parish Courts	-
Traffic Court	239,524
Non-itemized, lump sum collected and remitted by all courts	21
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
<b>Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	314,274
<b>Charges For Services</b>	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	11,963
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
<b>Total for Charges For Services</b>	11,963
<b>Total for Local Government</b>	372,850
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
<b>Total for Investment Earnings</b>	-
<b>Other Sources (Grants &amp; Contributions)</b>	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
<b>Total for Other Sources (Grants &amp; Contributions)</b>	-
<b>Total for REVENUE</b>	648,417

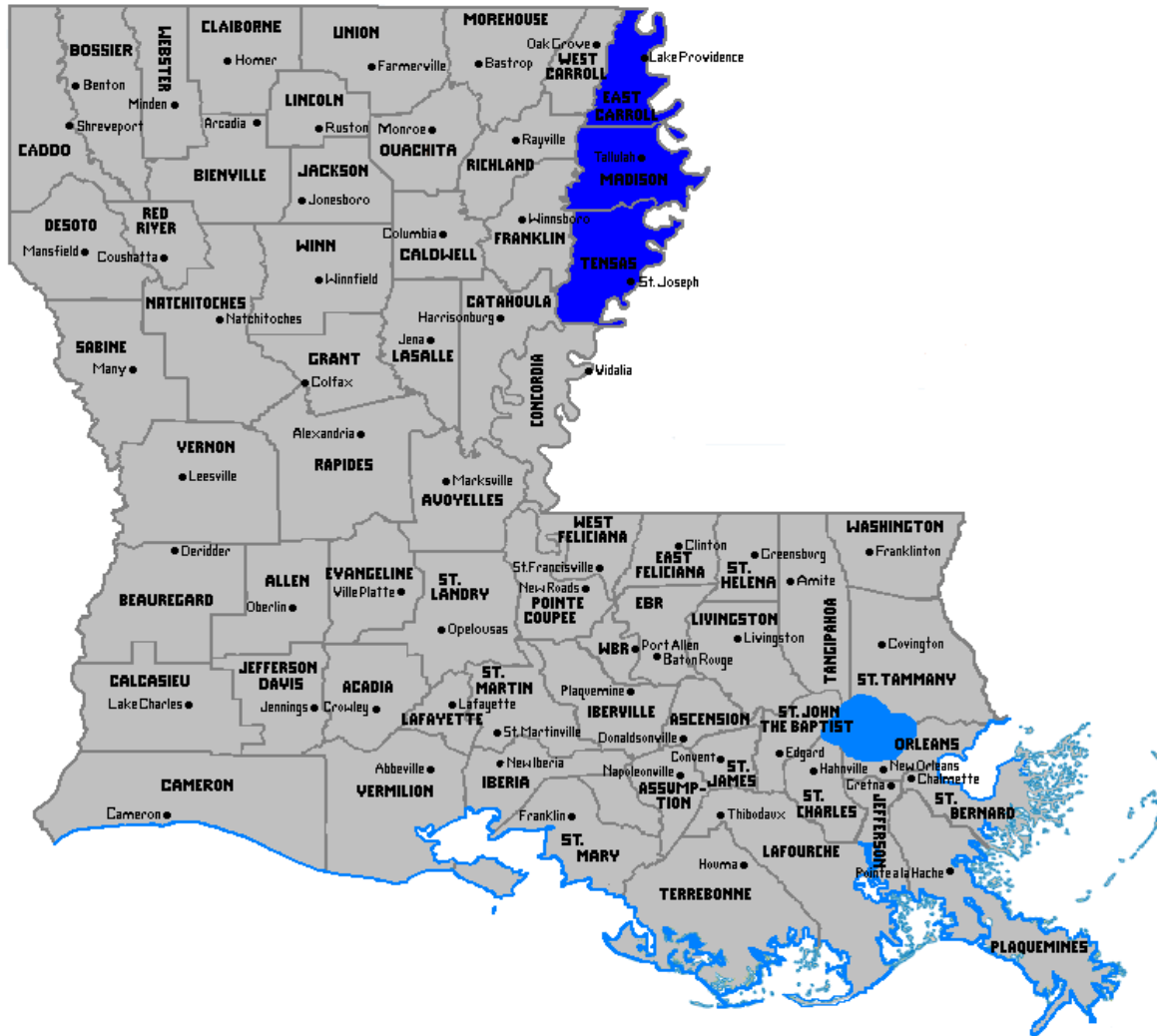
District 5 CY2019	Total CY2019
District Defender: John Albert Ellis	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	152,947
Accrued Leave	-
Payroll Taxes	12,241
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	165,188
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	3,730
Total for Travel/Training	3,730
Operating Services	
Advertisements	281
Workers' Compensation	854
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	1,623
Lease - Office	11,040
Lease - Auto/Equipment	-
Lease - Other	400
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	7,940
Dues and Seminars	1,785
Law Library/Journals/Subscriptions	2,786
Office Supplies	977
Total for Operating Services	27,687
Professional Services	
Audit/Accounting Expense	12,189
Contract Clerical	2,400
Expert Witness	-
Investigators	1,500
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	326,800
IT/Technical Support	31,000
Total for Professional Services	373,889
Capital Outlay	
Major Acquisitions	1,535
Total for Capital Outlay	1,535
Other Charges	
Other Operating Expenses	-
Total for Other Charges	-
Total for EXPENDITURES	572,029

## CY19 REVENUES



## CY19 EXPENDITURES



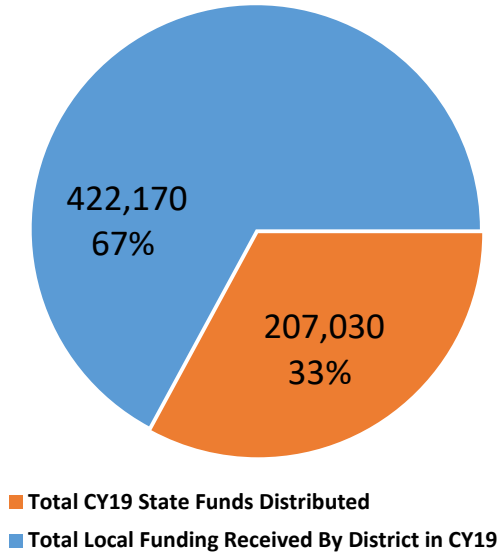


THE 6<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE

EAST CARROLL (LAKE PROVIDENCE) - MADISON (TALLULAH) - TENSAS (ST. JOSEPH)

DISTRICT DEFENDER: ANGELA CLAXTON  
1602 A FELICIA DRIVE  
TALLULAH, LA 71282  
(318) 574-2554

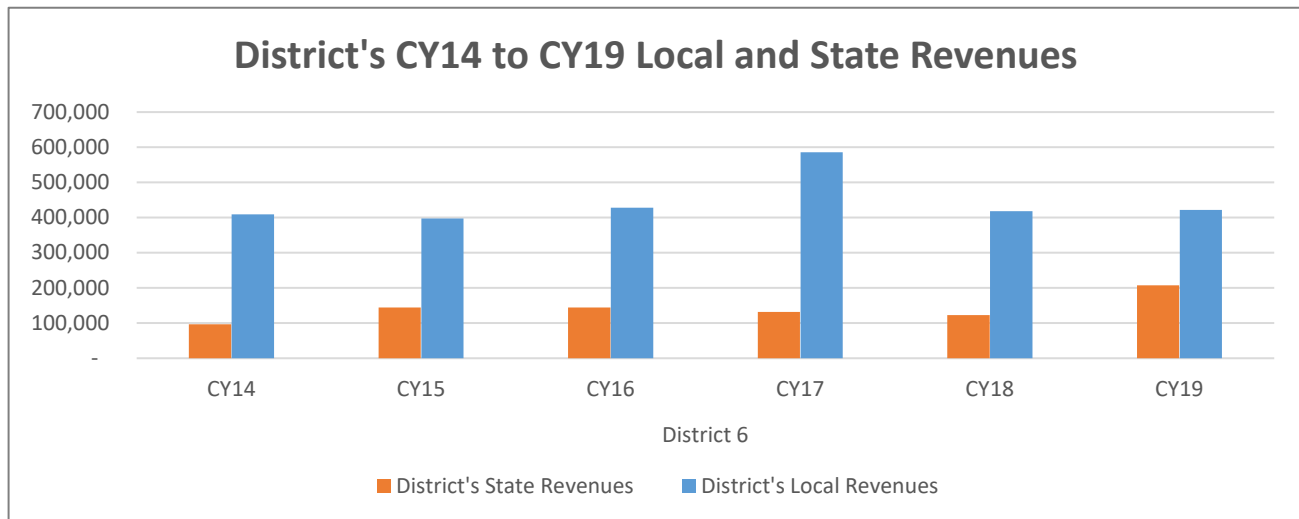
**District 6 Revenue Sources CY19**



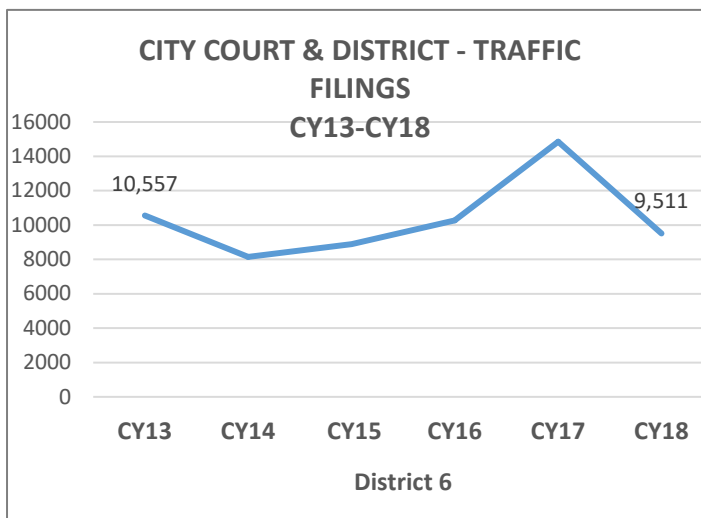
During Calendar Year 2019, the 6th Judicial District Public Defenders Office (PDO) received \$629,200 in total revenues. Sixty-seven percent of the office's revenues came from local funding, compared to 77% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office received local revenues nearly identical to the amount received during the previous year. However, the office did receive more than \$80,000 in additional state funding during 2019. With the exception of Calendar Year 2017, local revenues have remained consistent since 2014 as the district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10.

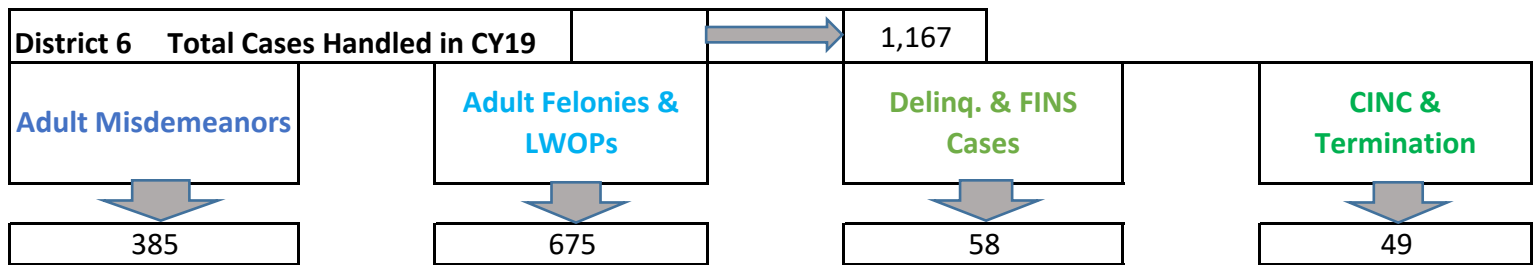
**District's CY14 to CY19 Local and State Revenues**



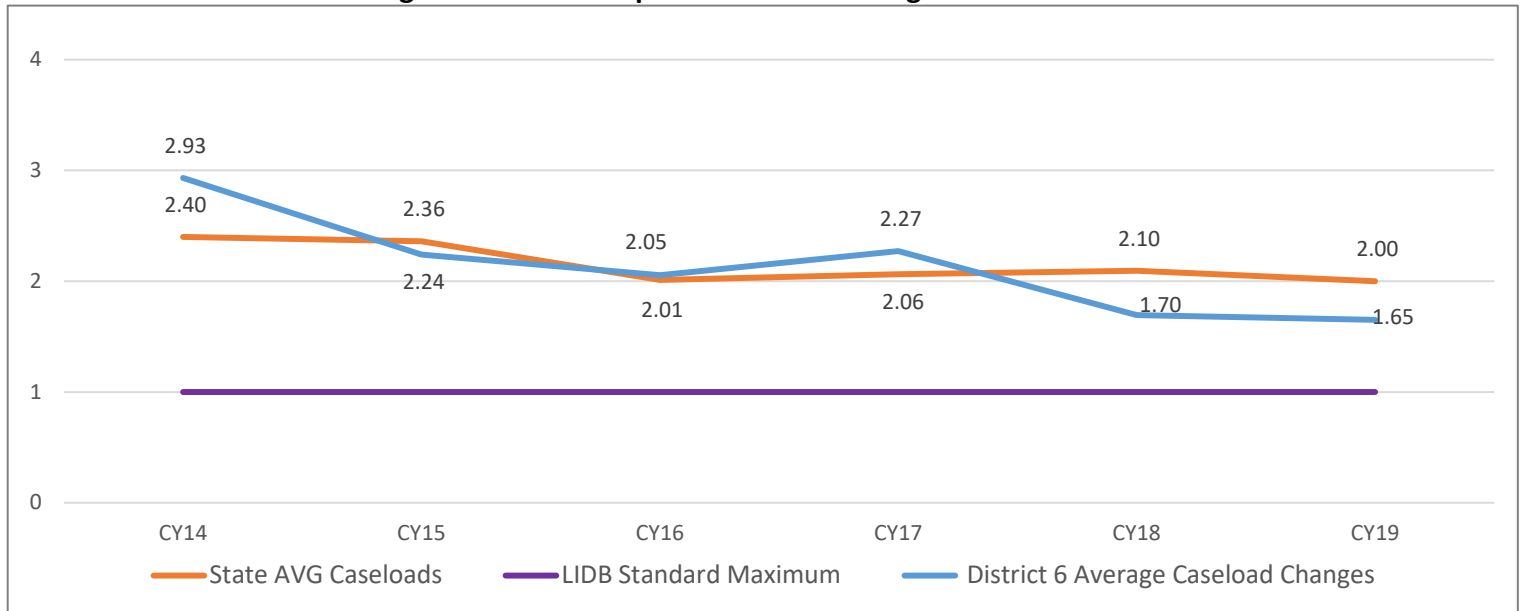
**CITY COURT & DISTRICT - TRAFFIC  
FILINGS  
CY13-CY18**



According to Supreme Court data, traffic filings in the 6th Judicial District have fallen 10% compared to 2013, the first full year following the passage of the \$10 increase to special court costs, although there was a notable increase in 2017. While 2019 data is not yet available, it is likely that the number of traffic filings in the district was similar to the number of traffic filings in the district during 2018.



**District 6 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 6th District PDO handled 1,167 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads more than one-and-a-half times the state standard maximum.

### **MILLER/MONTGOMERY CASES**

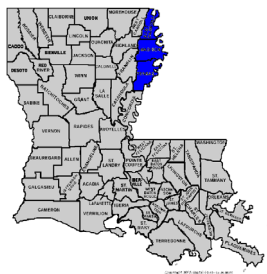
**0/0**

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 6th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### **CAPITAL REPRESENTATION**

This PDO has no capitally certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.





## THE 6<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	East Carroll - Lake Providence; Madison - Tallulah; Tensas - St. Joseph.
<b>Population</b>	24,753
<b>District Defender</b>	Angela Claxton
<b>Years as District Defender</b>	11
<b>Years in Public Defense</b>	13
<b>Office Manager</b>	Kathy Grady
<b>Primary Office Street Address</b>	1602 A Felicia Drive
<b>City</b>	Tallulah
<b>ZIP</b>	71282
<b>Primary Phone</b>	318-574-2554
<b>Primary Mailing Address</b>	1602 A Felicia Drive, Tallulah, LA 71282
<b>Primary Fax Number</b>	318-574-2536
<b>Primary Emergency Contact</b>	Angela Claxton
<b>Primary Emergency Phone</b>	318-308-7474
<b>Secondary Emergency Contact</b>	Kathy Grady (Office Manager)
<b>Secondary Emergency Phone</b>	318-341-0667
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	100 Cedar St Tallulah, LA, 71282; Courthouse Building, Lake Providence, La 71250; 201 Hancock St St Joseph, LA 71366
<b>Other District Office Contact Personnel (Primary Only)</b>	Bobbe Cox, Madison , Tallulah, La
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Craig Clark; Owner.
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	Monthly Rent \$600. Utilities \$965
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	David Hart, (Auditor) and May & Co.
<b>Courts and Locations</b>	6th JDC- Madison Court-- Tallulah, LA; Tensas Court-- St Joseph, LA; East Carroll Court--Lake Providence, LA.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	2 Divisions: Division A--Judge Michael Lancaster; Division B--Judge Laurie Brister
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Each Lawyer is assign to a parish.

<b>Name of Adult Detention Facilities in This District</b>	Madison Correctional -Tallulah, LA; Riverbend Correctional - Lake Providence; Tensas Correctional - Waterproof, LA.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Richland Parish Correctional- Rayville, LA
<b>Name of Juvenile Detention Facilities In This District</b>	Christian Acres - Tallulah, LA
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	None
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Yes, Increases mileage costs because of the distances between facilities.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Sometime, depending on their crime.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	James Paxton
<b>Chief Judge of Criminal District Court</b>	Judge Michael Lancaster
<b>Juvenile Court Judges (Specify District of City Court)</b>	Judge Michael Lancaster & Judge Laurie Brister
<b>Drug Court Judges</b>	None
<b>Mental Health Court Judges</b>	None
<b>Other Specialty Court</b>	Same as Criminal District Court
<b>Name of Specialty and Brief Description:</b>	None
<b>Indigency Determined by Whom and How?</b>	Defender Office, Filling out a financial report.
<b>When is Assignment/Appointment of Counsel Made?</b>	Time of arrest
<b>What steps does your office take to ensure conflict – free representation</b>	We hire outside our contract lawyers.
<b>Brief Explanation of Intake Process</b>	When our lawyers are appointed our investigator goes to where the client is housed to take information from client.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Madison, Tensas, and East Carroll
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Same as above
<b>Who Remits the Partial Payments Collected?</b>	Sheriff's Department
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Same as above
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	6,712.44
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Permitted - Criminal Practice

<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	Funds to hire additional attorneys.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	None
<b>Immediate Critical Issue Areas</b>	0
<b>Long-Term Critical Issue Areas</b>	0
<b>2019 Media Coverage and/or Major Accomplishments</b>	Monthly court docket much faster and gained open file discovery.
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	N/A
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Angela Claxton, Douglas Busari, Jami Crews, Andy Magoun
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	No
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Public Defender reviews case loads and assignments.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	No
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Yes. Blue Cross-Blue Shield for office manager and one (1) investigator.
<b>Regular Meetings for Any Staff, Please Describe</b>	Monthly
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	0
<b>Number of Writs Your District Filed in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	2
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	Assigned by Parishes
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	N/A

<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	N/A
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	N/A
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Rep Andy Anders & Rep Charles Chaney/ East Carroll, and Madison Rep Andy Anders and Steve Plyant, Tensas Parish Sen Franxis Thompson, Rep Andy Andrews
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Size of District
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	None
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes. Copy of policy is given to each employee and contracted attorney.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Angela Claxton
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	x
Westlaw	
Other (please list)	
Number of Legal Research Licenses	1
Total Cost of Legal Research Software:	862
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	
Windows 7	x
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	
Microsoft Office 2013	x
Microsoft Office Version Older than 2013	
Corel Word Perfect	x
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	x

Microsoft Edge	x
Firefox	x
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	3
Laptops	1
iPad/Tablets (Funded by Office)	0
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	DSL
Provider Name:	AT&T
Email Provider:	AT&T

## 6th District Defender Office CY 2019 Caseloads & Outcomes

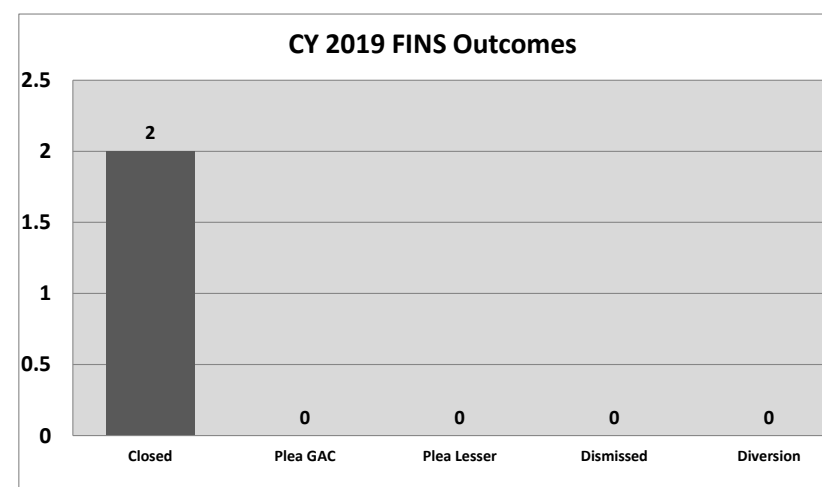
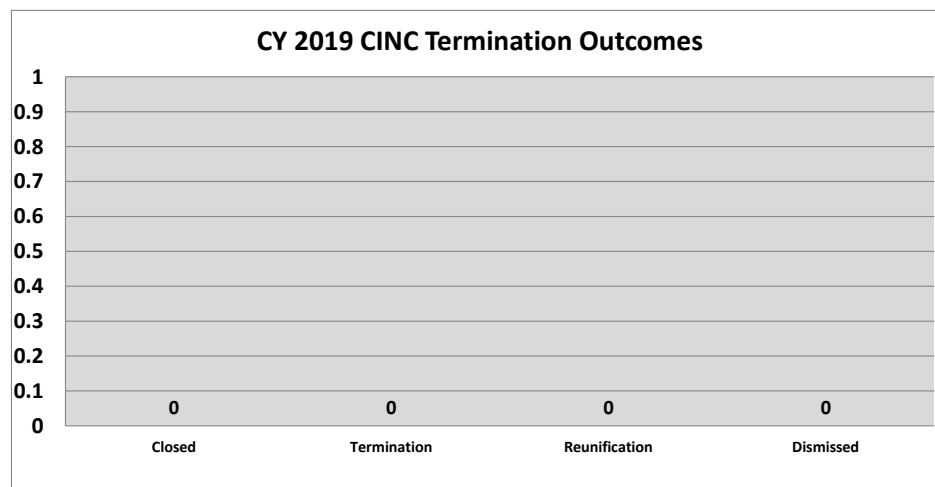
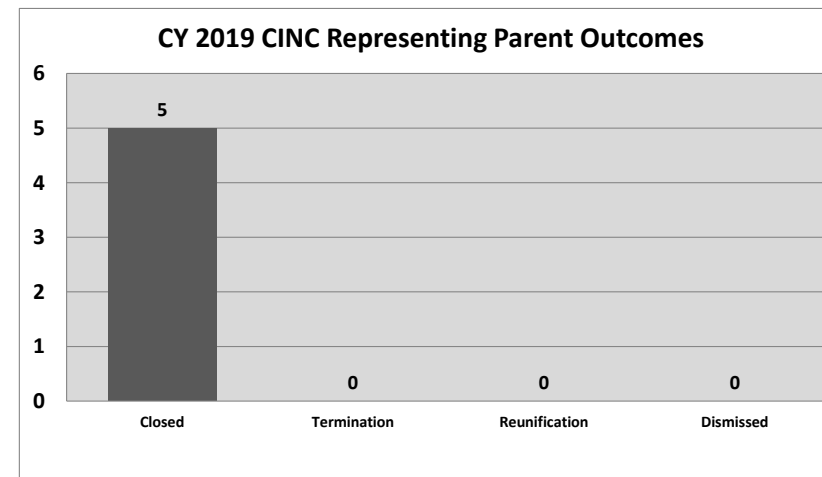
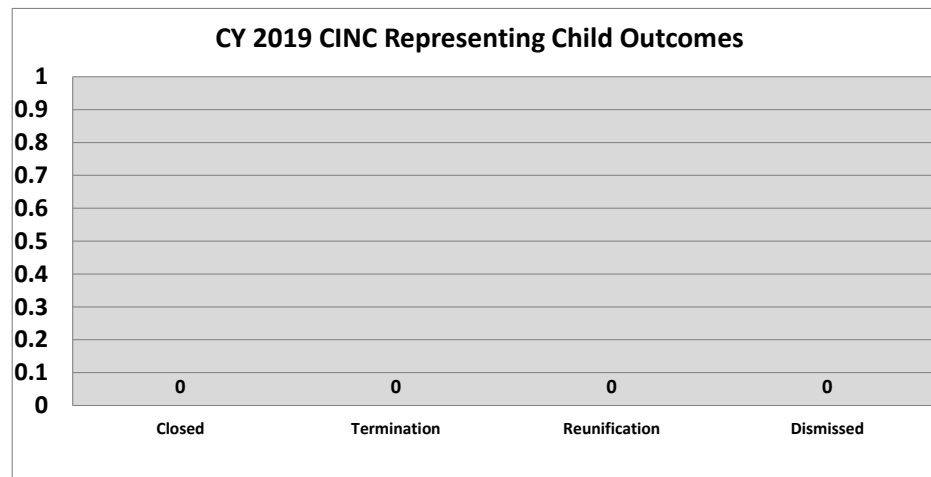
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	2	2	2	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	21	5	25	46	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	2	2	0	2	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	19	14	5	24	N/A	N/A	14	0	3	0	N/A	N/A	0	0	0
Delinquency Felony	22	20	8	30	N/A	N/A	14	3	6	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	2	0	0	2	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	249	221	136	385	N/A	N/A	88	29	142	0	0	0	0	1	1
Adult Felony Non-LWOP**	380	349	293	673	N/A	N/A	110	91	197	0	0	0	0	0	0
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	2	0	0	2	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

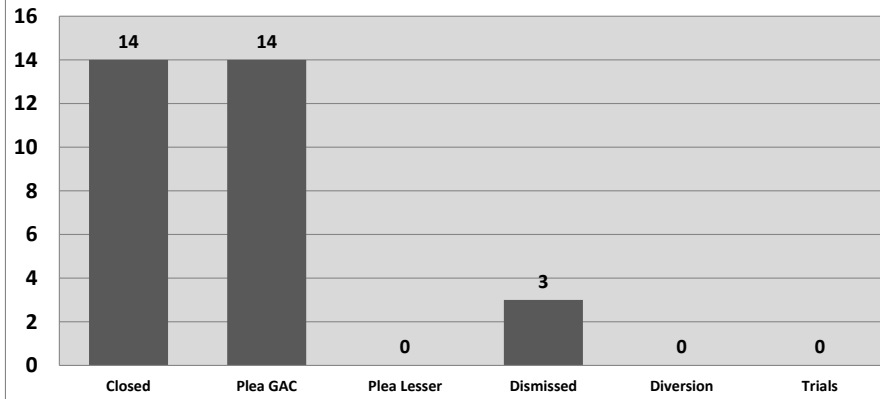
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

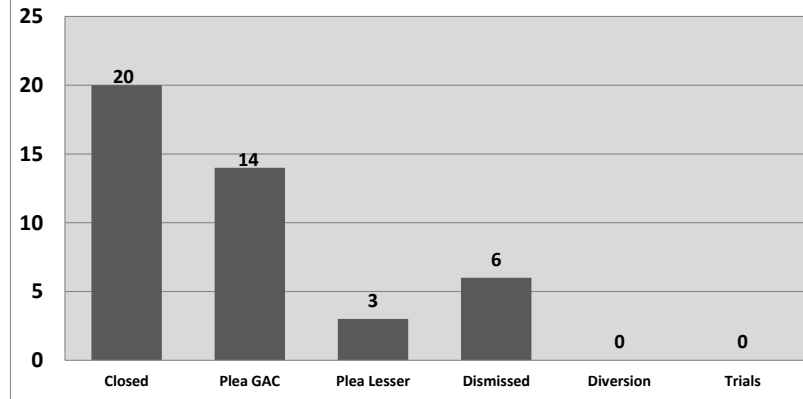




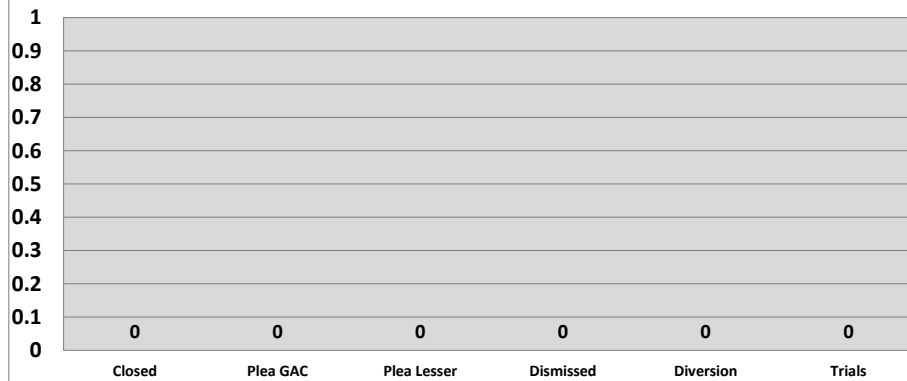
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**

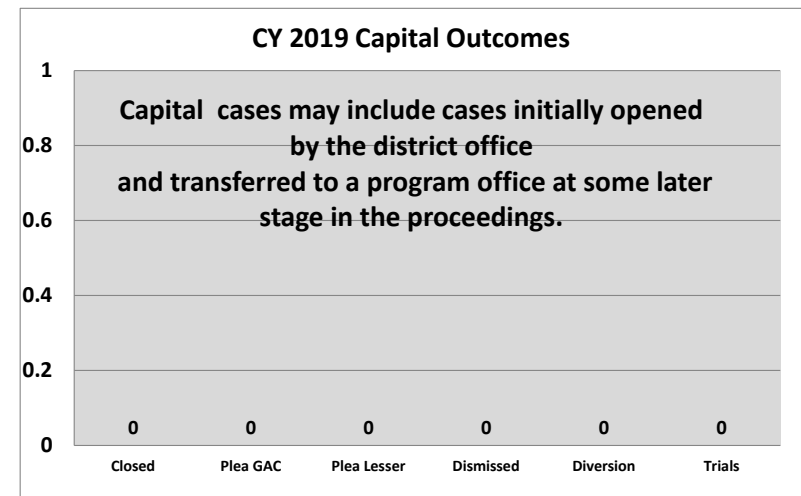
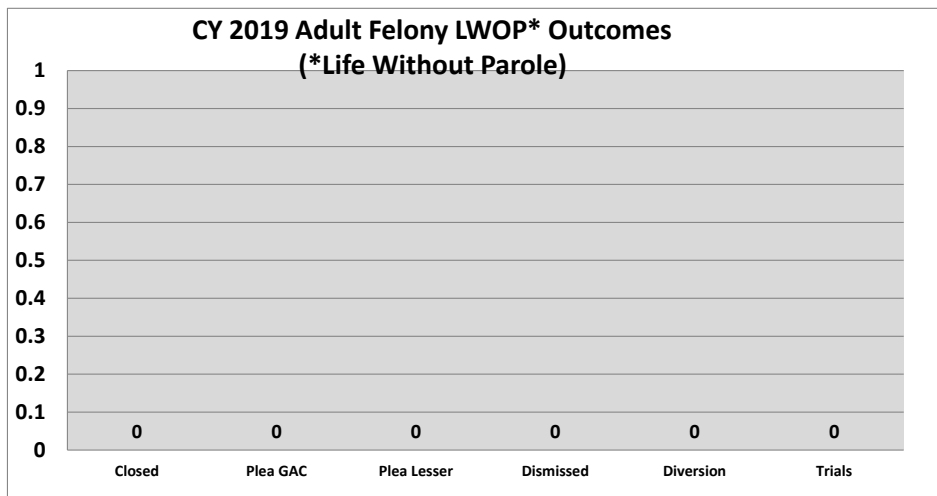
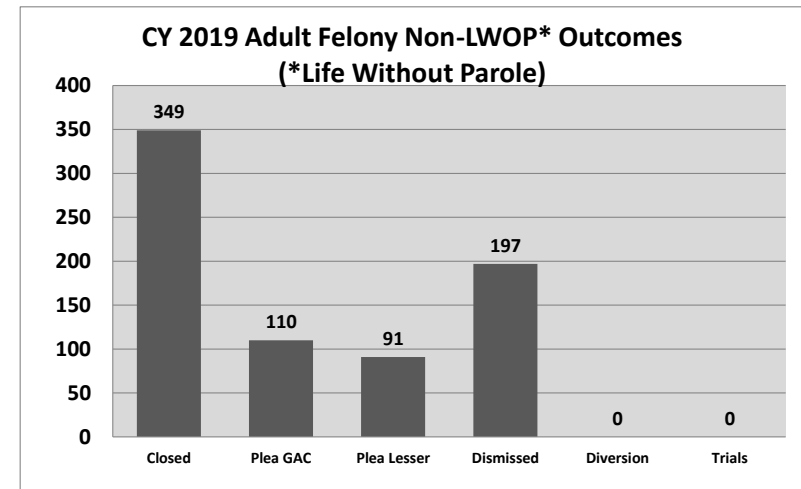
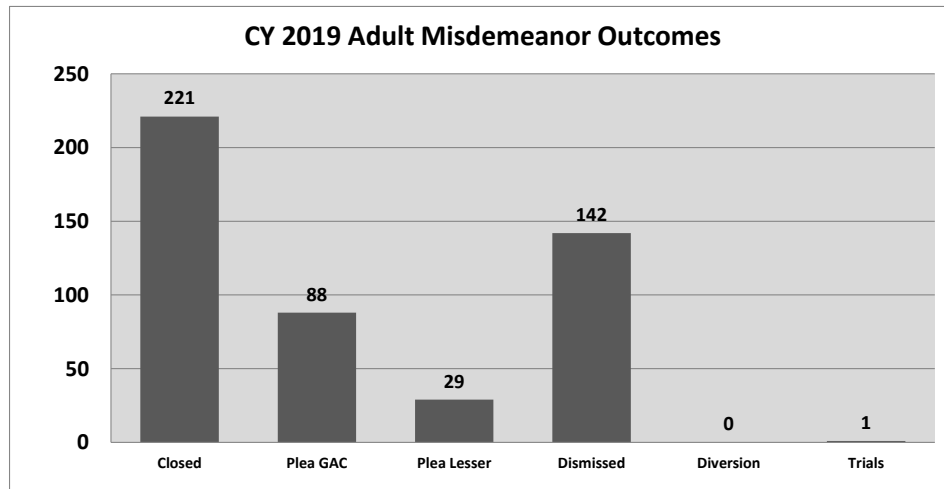


**CY 2019 Delinquency Felony-Grade Outcomes**



**CY 2019 Delinquency Life Outcomes**

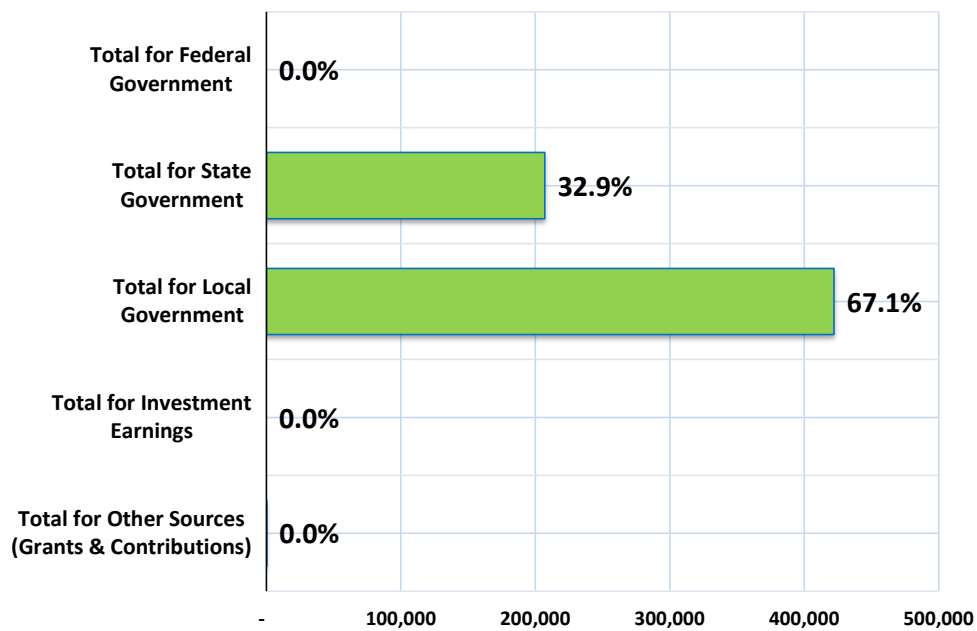




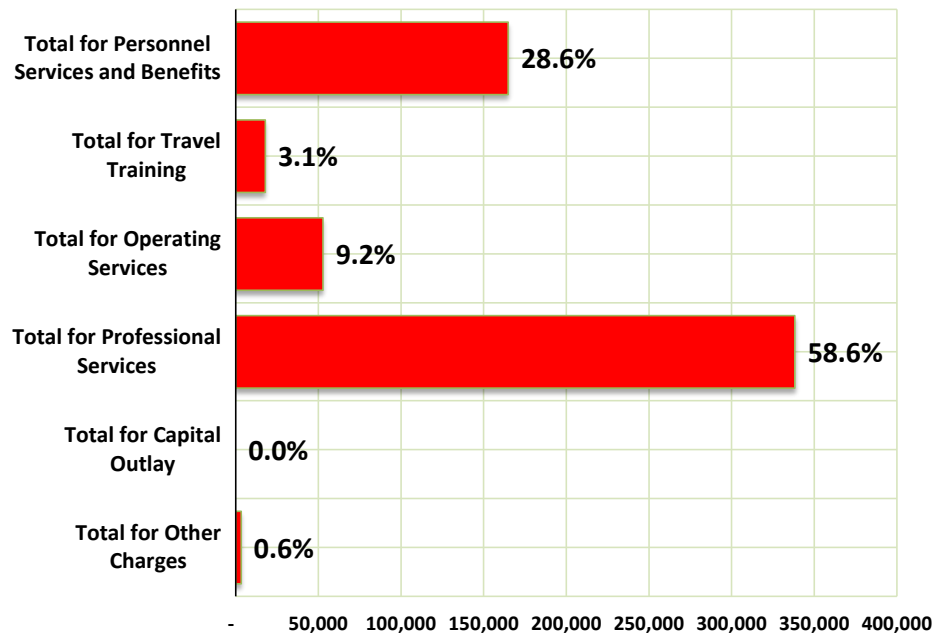
District 6 CY2019	Total CY2019
<b>District Defender: Angela Claxton</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	5,889
District Assistance Fund (DAF)	200,736
Supplemental/Emergency Funds	405
Grants	-
Other State Income -List source(s)	-
Total for State Government	207,030
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	18,089
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	390,889
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	390,889
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	3,700
Partial Attorney Fees Reimbursements [as per 15:176]	6,532
Other Reimbursements	-
Other Local Income -List source(s)	2,960
Total for Charges For Services	13,192
Total for Local Government	422,170
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	136
Total for Other Sources (Grants & Contributions)	136
Total for REVENUE	629,336

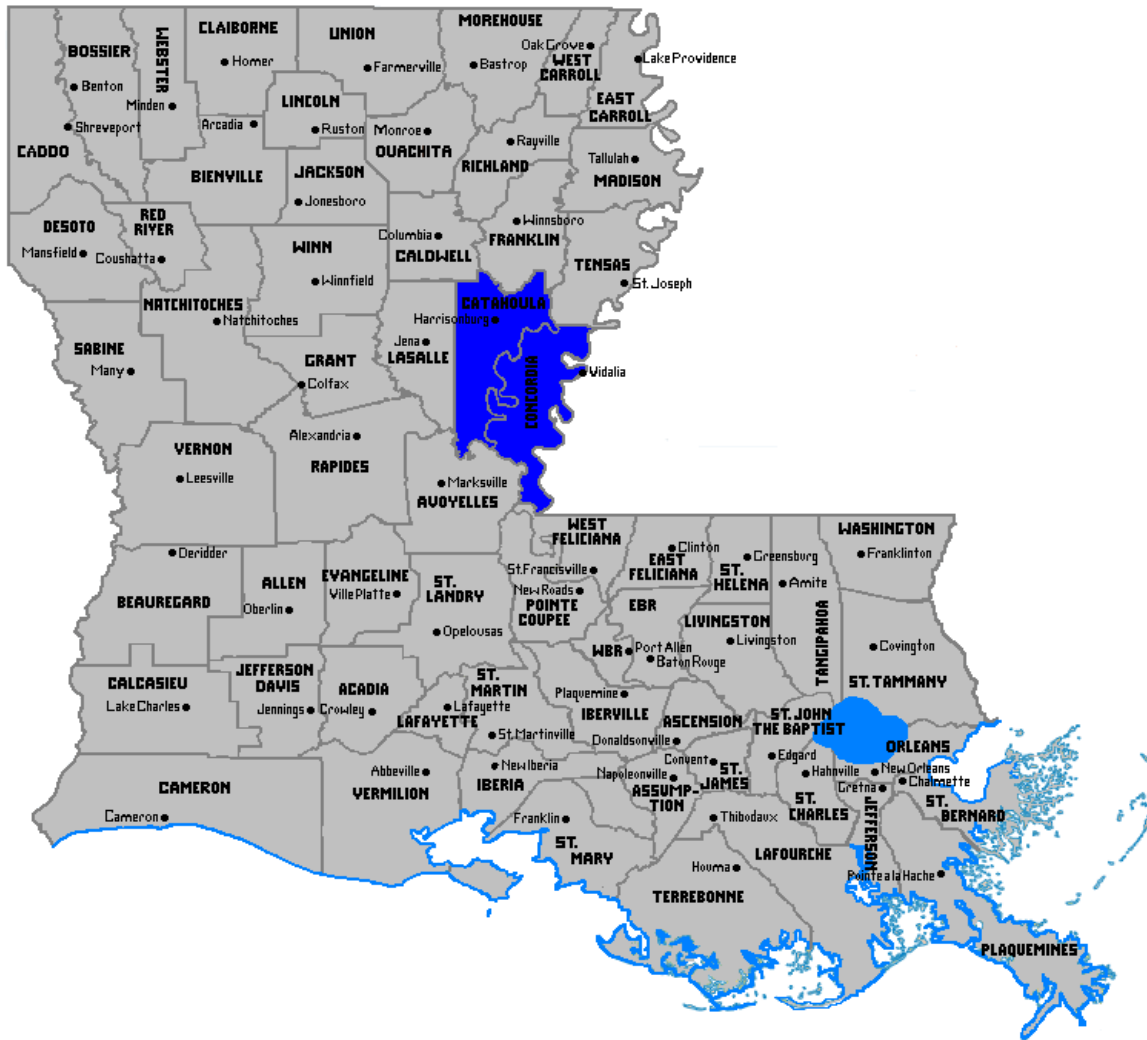
District 6 CY2019	Total CY2019
<b>District Defender: Angela Claxton</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	136,733
Accrued Leave	-
Payroll Taxes	10,673
Hospitalization and Disability Insurance	17,459
Retirement	-
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>164,865</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	17,927
<b>Total for Travel/Training</b>	<b>17,927</b>
Operating Services	
Advertisements	401
Workers' Compensation	898
Insurance - Malpractice	10,062
Insurance - Auto/Physical Liability	1,091
Insurance - Other	-
Lease - Office	7,800
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	1,779
Office - Telephone/Utilities/Postage/Internet	8,770
Dues and Seminars	2,438
Law Library/Journals/Subscriptions	16,948
Office Supplies	2,634
<b>Total for Operating Services</b>	<b>52,822</b>
Professional Services	
Audit/Accounting Expense	8,524
Contract Clerical	-
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	5,320
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	324,410
IT/Technical Support	-
<b>Total for Professional Services</b>	<b>338,254</b>
Capital Outlay	
Major Acquisitions	-
<b>Total for Capital Outlay</b>	
Other Charges	
Other Operating Expenses	3,314
<b>Total for Other Charges</b>	<b>3,314</b>
<b>Total for EXPENDITURES</b>	<b>577,181</b>

## CY19 REVENUES



## CY19 EXPENDITURES

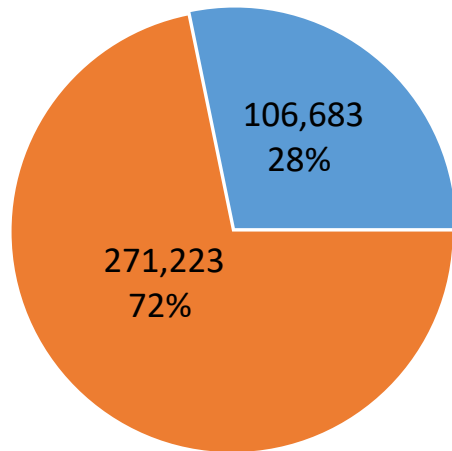




THE 7<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
CATAHOULA (HARRISONBURG) - CONCORDIA (VIDALIA)

DISTRICT DEFENDER: DERRICK CARSON  
4001 CARTER STREET, ROOM 4  
VIDALIA, LA 71373  
(318) 336-7548

### District 7 Revenue Sources CY19

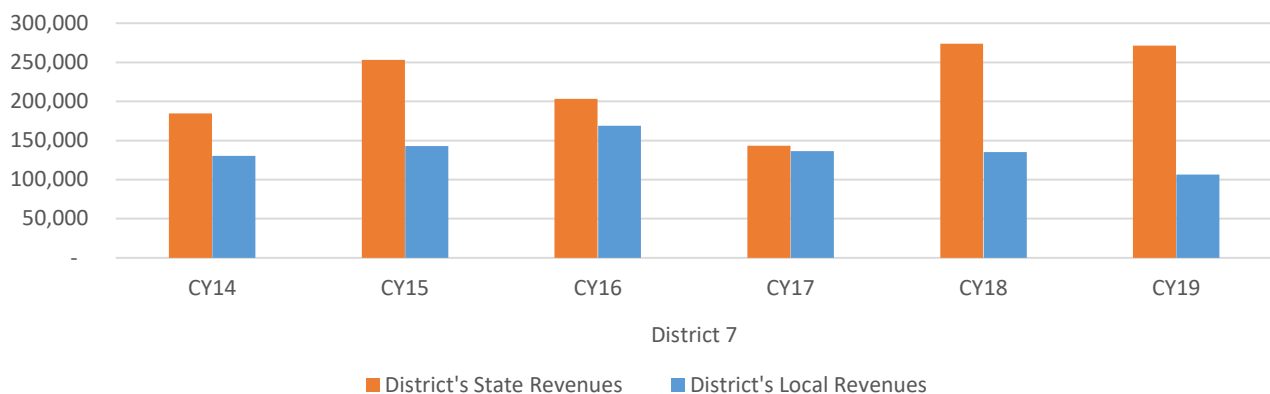


During Calendar Year 2019, the 7th Judicial District Public Defenders Office (PDO) received \$377,906 in total revenues. Only 28% percent of the office's revenues came from local funding, compared to the state average of 55%. Local funding was derived primarily from traffic tickets and special court costs.

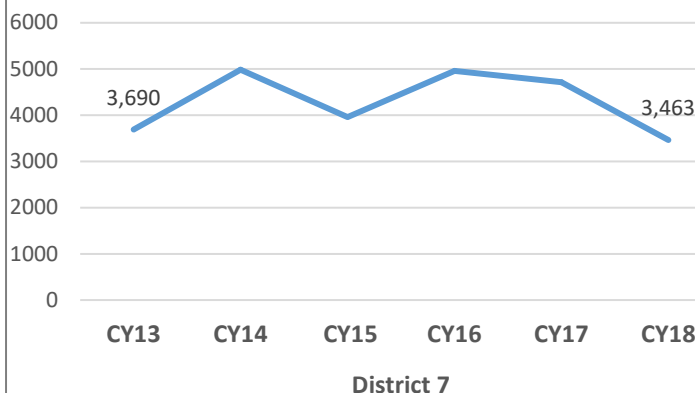
As shown in the figure below, in 2019 the office's local revenues continued to decline. The office received fewer local resources in 2019 than in any of the previous five years.

■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

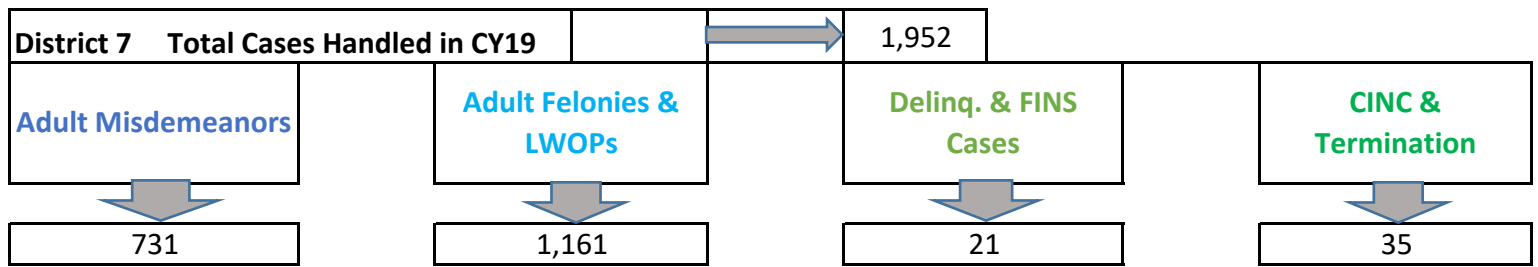
### District's CY14 to CY19 Local and State Revenues



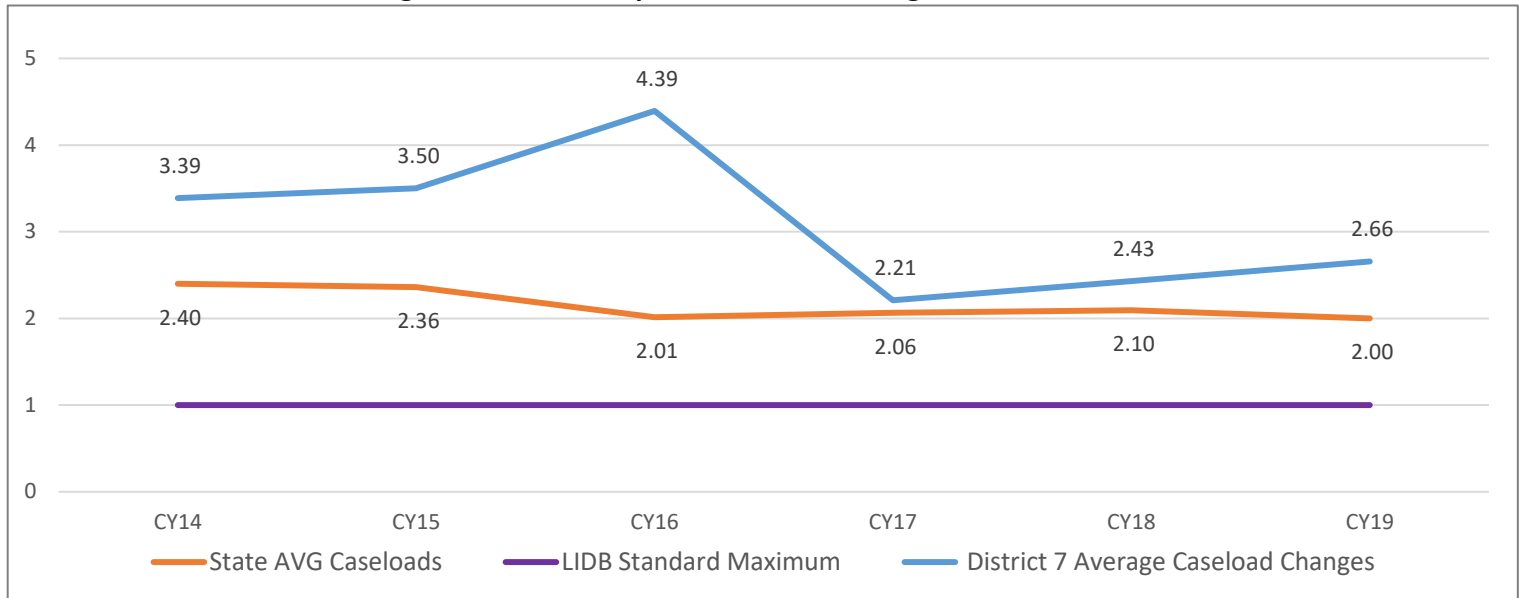
### CITY COURT & DISTRICT - TRAFFIC FILINGS CY13-CY18



According to Supreme Court data, traffic filings in the 7th Judicial District have been inconsistent. At the close of Calendar Year 2018, the district filed slightly fewer traffic tickets than in 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the decrease in local revenues is the result of a decrease in traffic filings in the district.



**District 7 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 7th District PDO handled 1,952 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads more than two-and-a-half times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

### **MILLER/MONTGOMERY CASES**

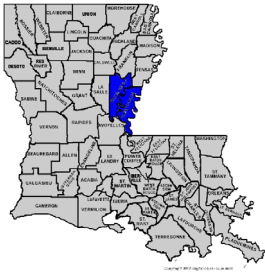
**0/1**

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 7th Judicial District Public Defenders Office did not handle any Miller Cases and has one open Montgomery Case for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### **CAPITAL REPRESENTATION**

This PDO has no capital certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.





## THE 7<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Concordia - Vidalia; Catahoula - Harrisonburg
<b>Population</b>	29,741
<b>District Defender</b>	Derrick Carson
<b>Years as District Defender</b>	19
<b>Years in Public Defense</b>	20
<b>Office Manager</b>	Judy Pugh
<b>Primary Office Street Address</b>	4001 Carter Street, Room 4
<b>City</b>	Vidalia
<b>ZIP</b>	71373
<b>Primary Phone</b>	318-336-7548
<b>Primary Mailing Address</b>	4001 Carter Street, Room 4, Vidalia, LA 71373
<b>Primary Fax Number</b>	318-336-2179
<b>Primary Emergency Contact</b>	Judy Pugh
<b>Primary Emergency Phone</b>	318-452-5746; 318-336-7548; 318-757-2870
<b>Secondary Emergency Contact</b>	Derrick Carson
<b>Secondary Emergency Phone</b>	318-623-0390; 318-757-0473
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	None
<b>Other District Office Contact Personnel (Primary Only)</b>	None
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Concordia Parish Police Jury
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	None. Space provided by police jury.
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Jeri Sue Tosspon, CPA.
<b>Courts and Locations</b>	7th Judicial District Court; Vidalia, Concordia Parish; 7th Judicial District Court, Harrisonburg, Catahoula Parish; Vidalia City Court, Vidalia, LA; (Ferriday Mayor's Court and Jonesville Mayor's Court we do not represent nor get funds from these two courts).
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	Div. A, Judge Kathy Johnson, Div. B. Judge John Reeves, Vidalia City Court Judge Scott McLemore.
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Cases are referred by the Court to PD office at magistrate hearing by form that is filled out by Clerk and to PD office. Form is received, clients are interviewed, information is reviewed and counsel assigned.

<b>Name of Adult Detention Facilities in This District</b>	Concordia Parish Correctional Facility; Catahoula Correctional Facility.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Franklin Detention Center, Winnsboro, LA, and women are held at Richland Corrections, Monroe, LA.
<b>Name of Juvenile Detention Facilities In This District</b>	None in parish.
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	The district used the St. James Juvenile Detention Center until its closure had been housed at Assumption Youth Center and other facilities around the state at different times.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Inability to see clients on regular basis; budgeting travel expense; using time for travel that could be used to see local clients.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling.</b>	Yes
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	Catahoula Corrections houses mostly federal at this time.
<b>District Attorney</b>	Brad Burgett
<b>Chief Judge of Criminal District Court</b>	Judge John Reeves
<b>Juvenile Court Judges (Specify District of City Court)</b>	Div. A, Judge Kathy Johnson, Div. B, Judge John Reeves.
<b>Drug Court Judges</b>	No
<b>Mental Health Court Judges</b>	No
<b>Other Specialty Court</b>	Yes, Judge Scott McLemore, Vidalia City Court.
<b>Name of Specialty and Brief Description:</b>	Misdemeanor cases within the Vidalia city limits.
<b>Indigency Determined by Whom and How?</b>	Judge determines at magistrate hearing, refers to PDO, application filled out.
<b>When is Assignment/Appointment of Counsel Made?</b>	Time of arrest. Both incarcerated and bonded defendants are appointed counsel at magistrate hearing or arraignment.
<b>What steps does your office take to ensure conflict – free representation</b>	Chief reviews files, discovery, reassigning counsel if necessary
<b>Brief Explanation of Intake Process</b>	Defendant appointed at Magistrate Hearing, appointment sheet filled out by clerk, sent to our office someone interviews defendant.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Judge orders to pay office. If at sentencing then Sheriff office collects with other assessed costs.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Sheriff's Office
<b>Who Remits the Partial Payments Collected?</b>	Sheriff's Office
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Sheriff's Office
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	Judges assess partial payments occasionally.

<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Permitted, but no policy established.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	Same needs for funding losing attorneys due to not being able to pay a decent wage.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	Possible, keeping close on revenue and spending and looking for ways to decrease monthly costs
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Funding to continue providing services.
<b>Long-Term Critical Issue Areas</b>	Funding & Training
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	None
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Brandy McClure, HuCheryl Walker
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	No
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	No organization chart District operates under the Chief who oversees and delegates cases to the attorneys. Office Administration and Chief oversee the office.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	None
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	None
<b>Regular Meetings for Any Staff, Please Describe</b>	Yes, normally quarterly, discuss new information, get feedback.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	None
<b>Number of Writs Your District Filed in 2019</b>	None

Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019	None
Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	None
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	Juvenile Attorney follows case.
Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019	None
Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office	1
Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019	None
Please Provide the Names of All State Representatives and Senators from Your District	Travis Johnson, newly elected representative
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	Timely receiving information to identify potential conflicts and distance for client visitation for women housed elsewhere.
What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?	None due to funding issues.
Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?	Working on policy. Will be handed out to employees.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Judy Pugh
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	
Westlaw	ok
Other (please list)	
Number of Legal Research Licenses	5
Total Cost of Legal Research Software:	\$2,634/yr.
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	x
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	x
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	x
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	x

Microsoft Edge	
Firefox	
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	3
Laptops	
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	
Provider Name:	at&t
Email Provider:	at&t

### 7th District Defender Office CY 2019 Caseloads & Outcomes

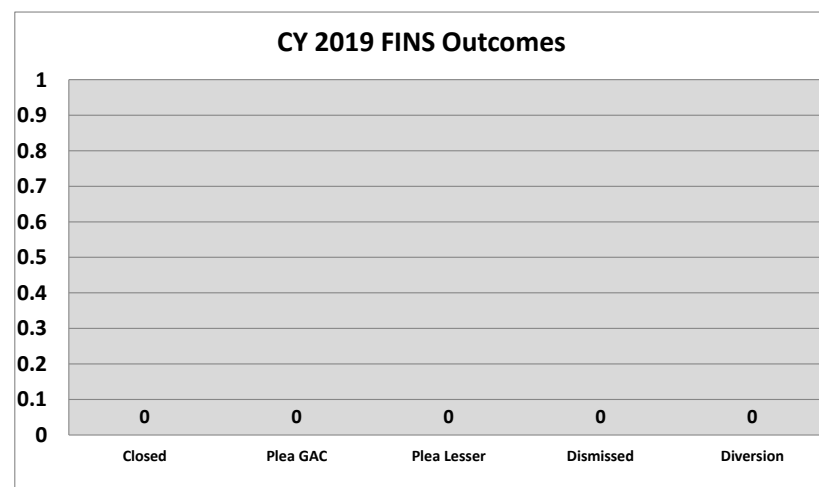
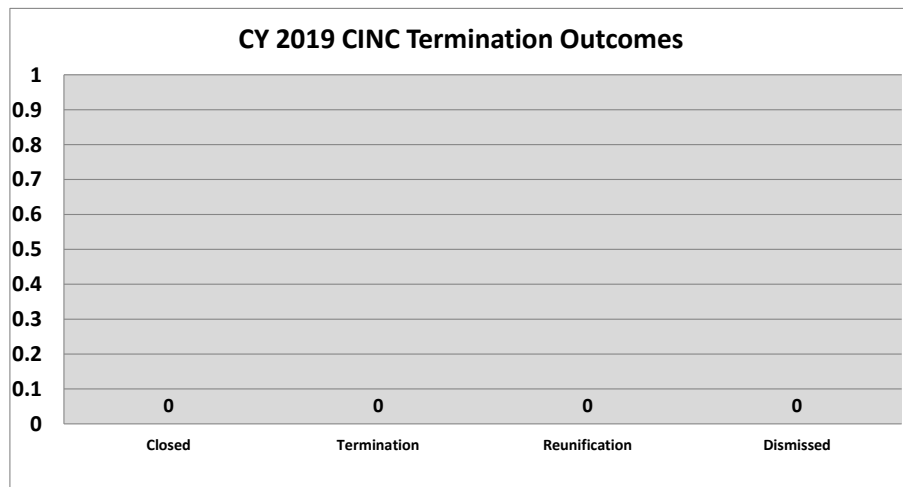
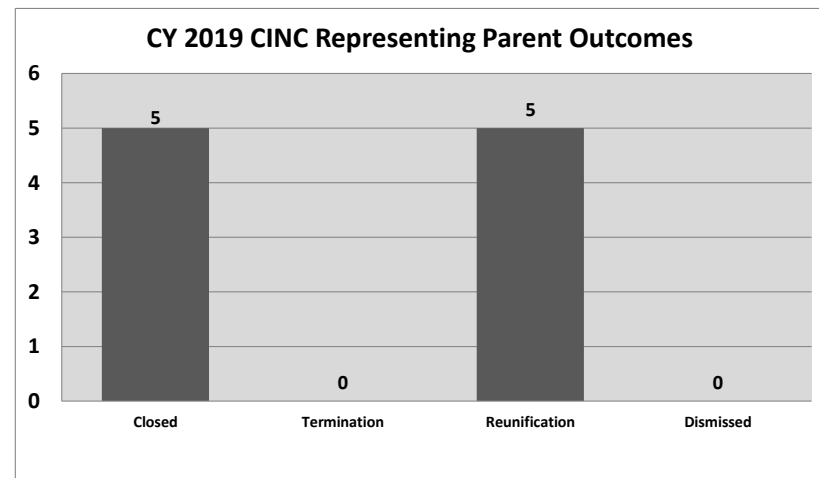
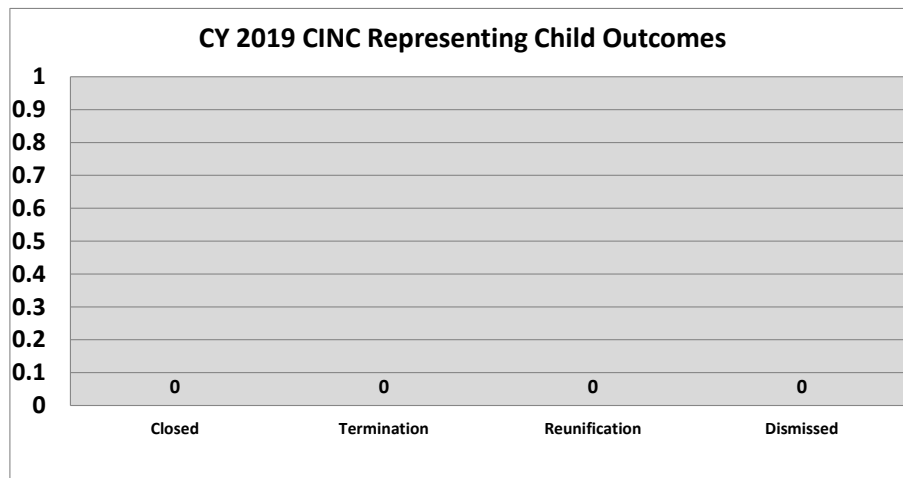
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	3	0	1	4	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	12	5	19	31	0	5	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	15	3	5	20	N/A	N/A	2	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	598	405	133	731	N/A	N/A	114	12	232	0	0	0	0	0	0
Adult Felony Non-LWOP**	853	680	256	1109	N/A	N/A	307	77	160	3	0	5	0	0	5
Adult LWOP	0	0	1	1	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	4	2	0	4	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	44	18	7	51	N/A	N/A	0	0	1	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

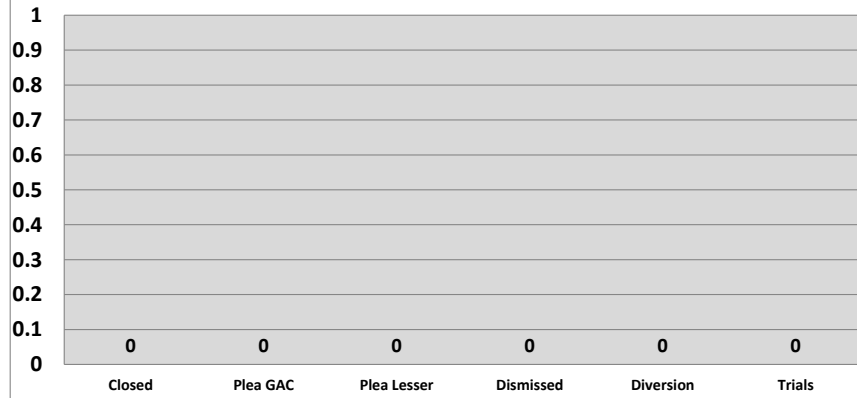
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

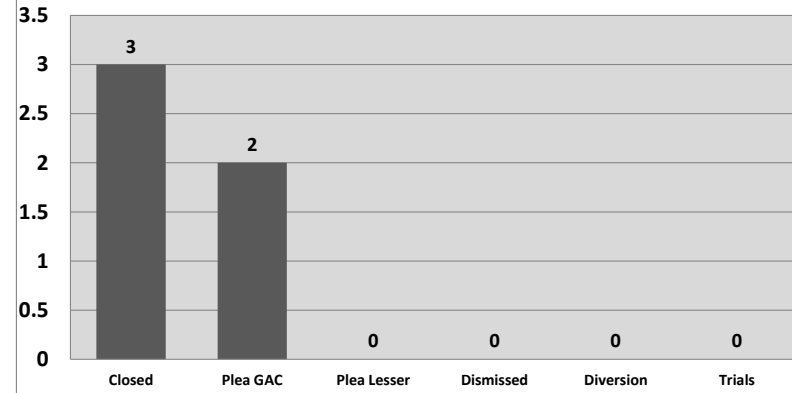




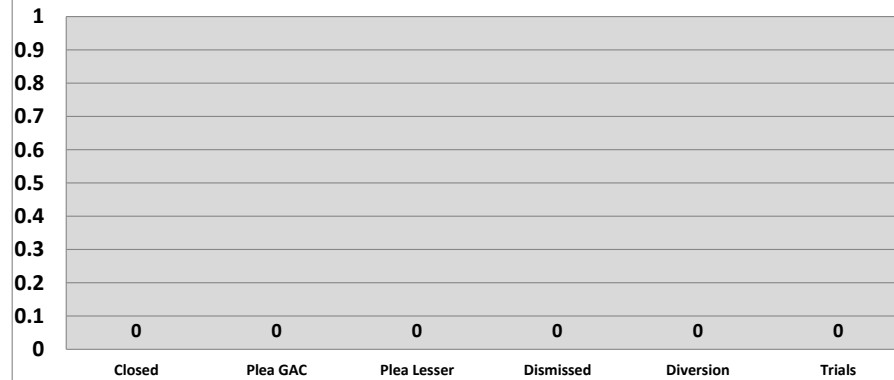
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



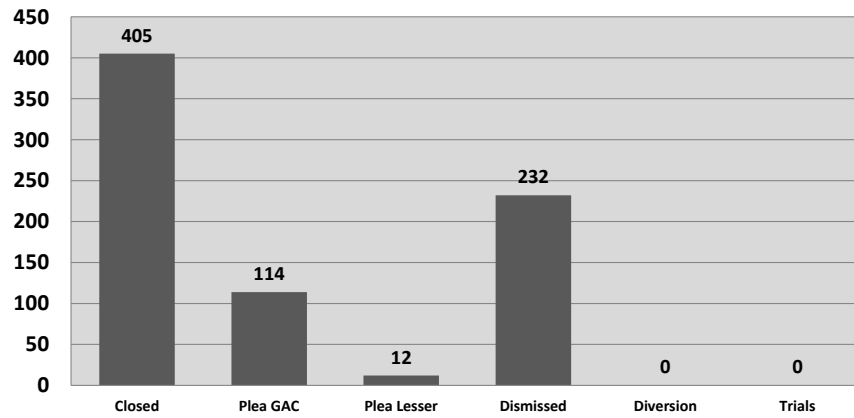
**CY 2019 Delinquency Felony-Grade Outcomes**



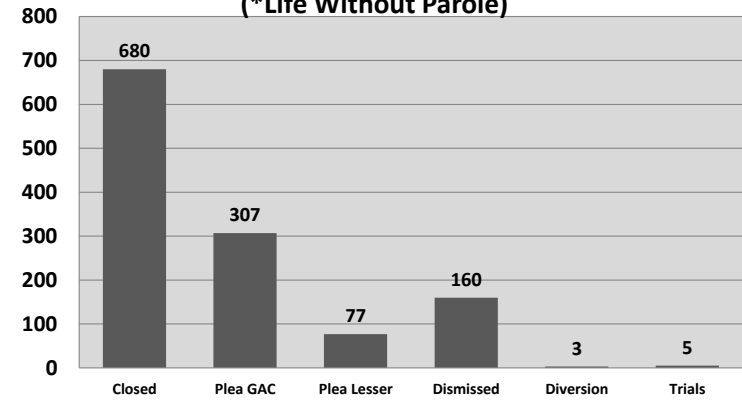
**CY 2019 Delinquency Life Outcomes**



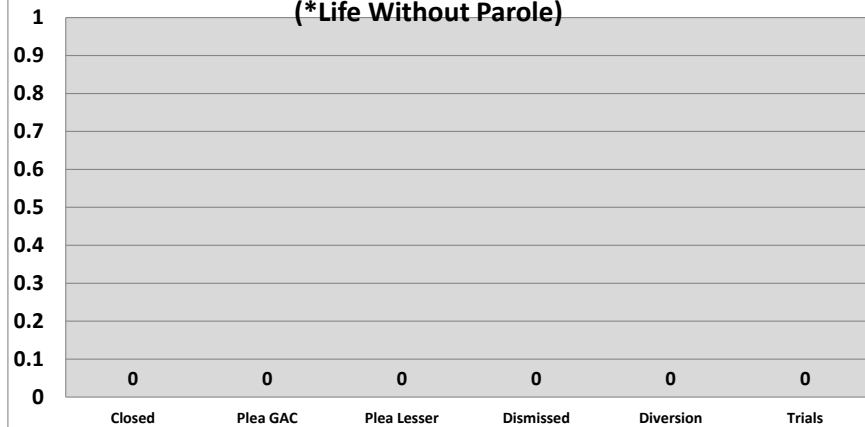
**CY 2019 Adult Misdemeanor Outcomes**



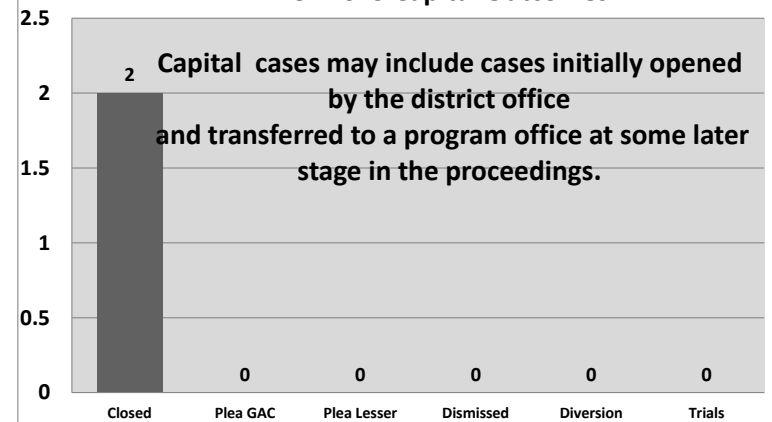
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



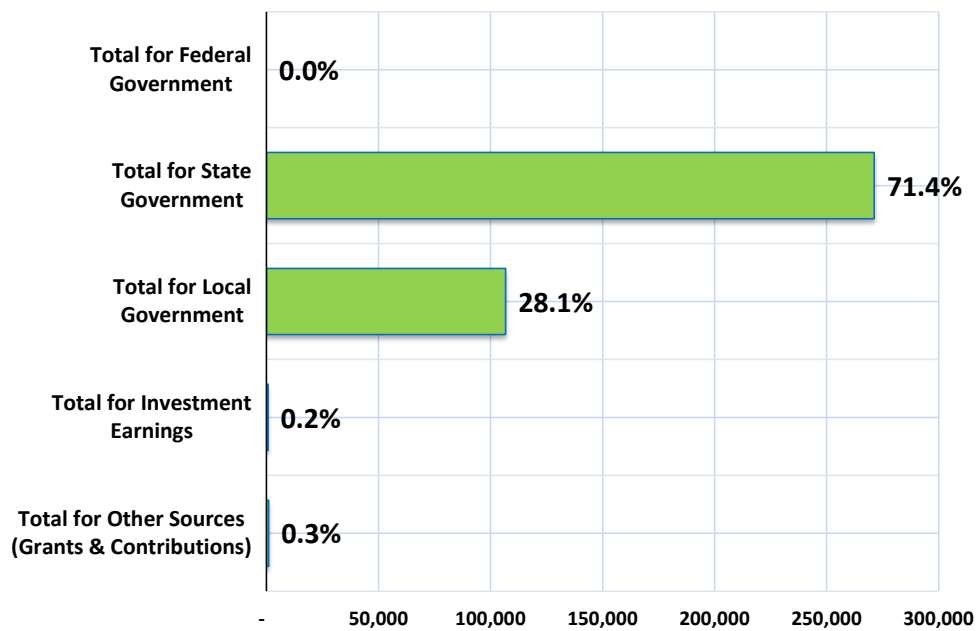
**CY 2019 Capital Outcomes**



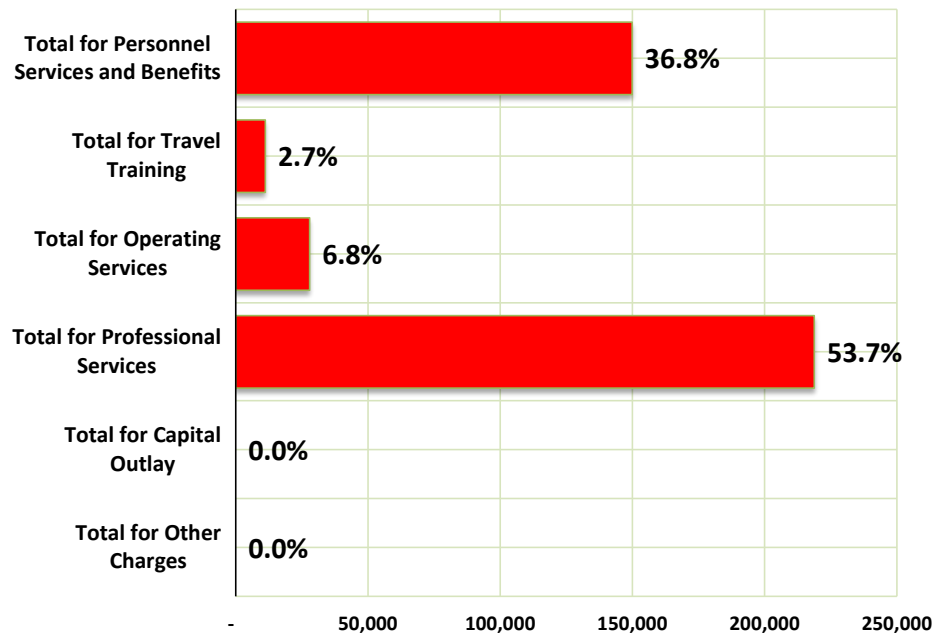
District 7 CY2019	Total CY2019
<b>District Defender: Derrick Carson</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	4,480
District Assistance Fund (DAF)	265,805
Supplemental/Emergency Funds	938
Grants	-
Other State Income -List source(s)	-
Total for State Government	271,223
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	-
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	12,325
Parish Courts	90,948
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	103,273
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	3,410
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	3,410
Total for Local Government	106,683
Investment Earnings	
Interest Income	762
Other Investment Income - List source(s)	-
Total for Investment Earnings	762
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	981
Total for Other Sources (Grants & Contributions)	981
Total for REVENUE	379,649

District 7 CY2019	Total CY2019
<b>District Defender: Derrick Carson</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	133,200
Accrued Leave	-
Payroll Taxes	1,246
Hospitalization and Disability Insurance	-
Retirement	15,423
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>149,869</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	11,190
<b>Total for Travel/Training</b>	<b>11,190</b>
Operating Services	
Advertisements	-
Workers' Compensation	157
Insurance - Malpractice	5,373
Insurance - Auto/Physical Liability	-
Insurance - Other	750
Lease - Office	808
Lease - Auto/Equipment	665
Lease - Other	133
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	8,106
Dues and Seminars	(15)
Law Library/Journals/Subscriptions	5,719
Office Supplies	6,216
<b>Total for Operating Services</b>	<b>27,912</b>
Professional Services	
Audit/Accounting Expense	9,227
Contract Clerical	-
Expert Witness	-
Investigators	31,155
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	60,673
Contract - Juvenile Attorneys or CINC	25,410
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	92,317
IT/Technical Support	-
<b>Total for Professional Services</b>	<b>218,781</b>
Capital Outlay	
Major Acquisitions	-
<b>Total for Capital Outlay</b>	
Other Charges	
Other Operating Expenses	-
<b>Total for Other Charges</b>	
<b>Total for EXPENDITURES</b>	<b>407,752</b>

## CY19 REVENUES



## CY19 EXPENDITURES

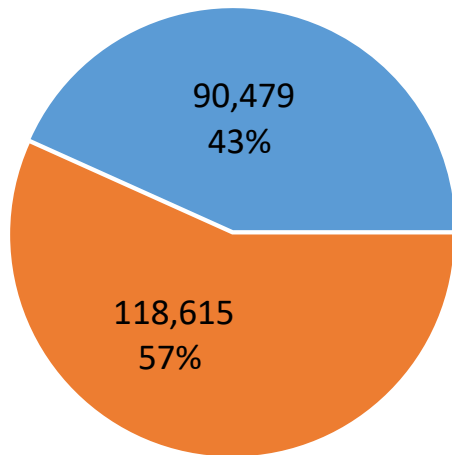




THE 8<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
WINN (WINNFIELD)

DISTRICT DEFENDER: HERMAN A. CASTETE  
116 WEST MAIN STREET  
WINNFIELD, LA 71483  
(318) 628-3592

District 8 Revenue Sources CY19

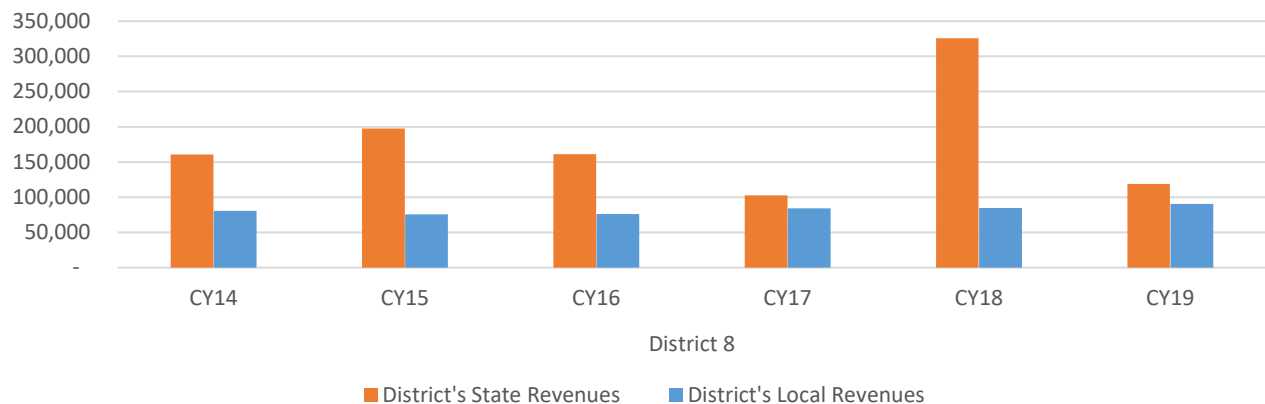


During Calendar Year 2019, the 8th Judicial District Public Defenders Office (PDO) received \$209,094 in total revenues. Only 43% percent of the office's revenues came from local funding. Local funding was derived primarily from traffic tickets and special court costs.

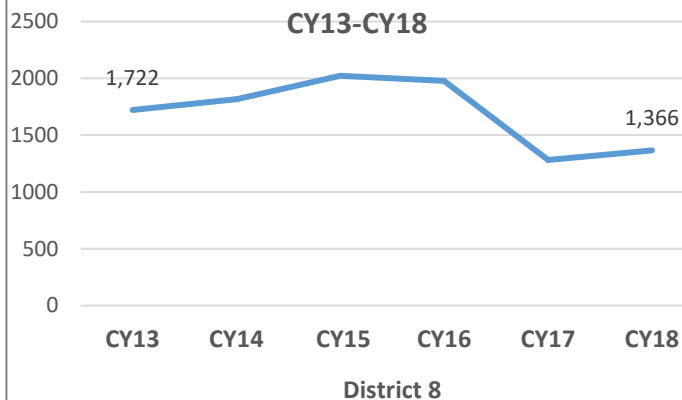
As shown in the figure below, while local funding remained similar to 2018 levels, the office received significantly less funding from the state office due to a change in the District Assistance Fund formula.

■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

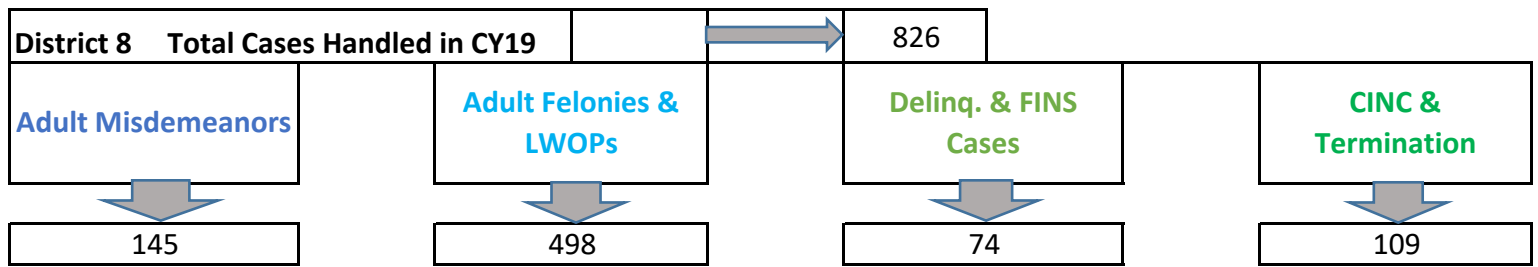
District's CY14 to CY19 Local and State Revenues



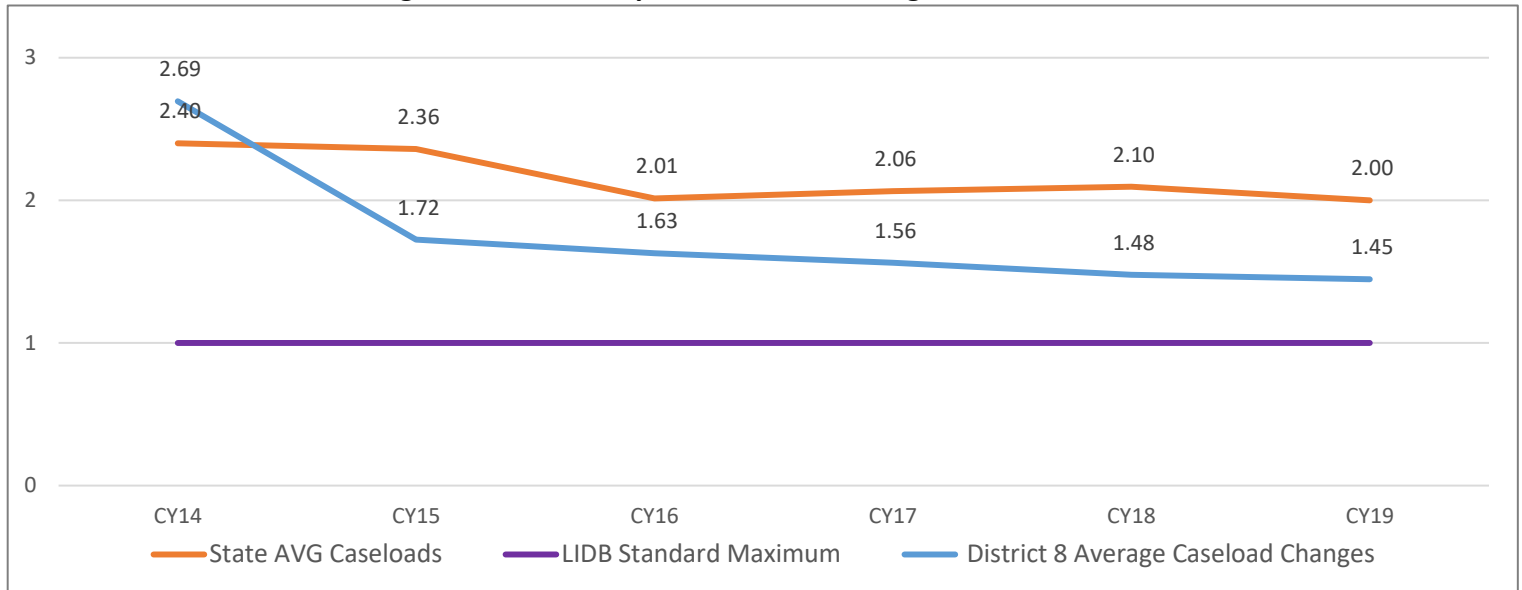
CITY COURT & DISTRICT - TRAFFIC  
FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 8th Judicial District have fallen 21% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the number of traffic filings in the district was similar to the number of tickets filed during 2018.



**District 8 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 8th District PDO handled 826 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads in excess of the state standard maximum.

### MILLER/MONTGOMERY CASES

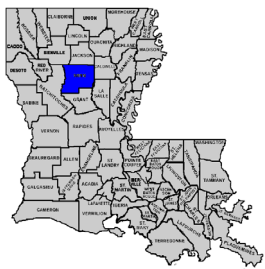
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According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 8th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capitally certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.





## THE 8<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Winn - Winnfield
<b>Population</b>	14,134
<b>District Defender</b>	Herman A. Castete
<b>Years as District Defender</b>	19
<b>Years in Public Defense</b>	39
<b>Office Manager</b>	Herman Castete
<b>Primary Office Street Address</b>	116 West Main Street
<b>City</b>	Winnfield
<b>ZIP</b>	71483
<b>Primary Phone</b>	318-628-3592
<b>Primary Mailing Address</b>	Post Office Box 428, Winnfield, LA 71483
<b>Primary Fax Number</b>	318-628-5080
<b>Primary Emergency Contact</b>	Herman Castete
<b>Primary Emergency Phone</b>	318-805-4526
<b>Secondary Emergency Contact</b>	Deborah C. Castete
<b>Secondary Emergency Phone</b>	318-805-4525
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	N/A
<b>Other District Office Contact Personnel (Primary Only)</b>	None
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Lasyone Rentals, Lasyone Building, Winnfield, LA
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	1,200
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Yes
<b>Courts and Locations</b>	8th Judicial District Court, Winnfield, LA; Winnfield City Court, Winnfield, LA; Dodson Mayor's Court, Dodson, LA
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	One
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Counsel assigned temporarily at 72 hours hearing and normally permanently assigned at arraignment. Felony cases are assigned to the felony attorney and misdemeanors to the misdemeanor attorney except in conflict situations in which both may be appointed as needed as well as a contracted conflict attorney.

<b>Name of Adult Detention Facilities in This District</b>	Winn Parish Detention Center, Winnfield, LA; Winnfield City Jail, Winnfield, LA
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Concordia Correctional Center only on certain occasions and Angola State Penitentiary
<b>Name of Juvenile Detention Facilities In This District</b>	None
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Ware Detention Center, Coushatta, LA.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	No
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Juveniles are not routinely shackled. The Court's policy is that shackles be used only if they are a flight risk or considered a danger to others.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	Christopher Nevils
<b>Chief Judge of Criminal District Court</b>	Jacque D. Derr (1/1/09)
<b>Juvenile Court Judges (Specify District of City Court)</b>	Jacque D. Derr, District Judge
<b>Drug Court Judges</b>	None
<b>Mental Health Court Judges</b>	None
<b>Other Specialty Court</b>	None
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	Public Defender in court at the time of arraignment.
<b>When is Assignment/Appointment of Counsel Made?</b>	Time of arrest. Incarcerated defendant - counsel appointed within 72 hours of arrest; bonded defendant - at arraignment.
<b>What steps does your office take to ensure conflict – free representation</b>	We have the District Defender, 2 felony attorneys and 1 misdemeanor attorney. Our data base reflects how cases are assigned. If there are more than 4 co-defendants the Judge is asked to appoint counsel to represent any additional defendants.
<b>Brief Explanation of Intake Process</b>	Investigator usually does initial interview and reports to Chief Defender who then assigns counsel.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Public Defender's Office (Vicky Keiffer, John Wooten, Deborah Castete)
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Copy of receipt for payment from database; office receipt book; original money order.
<b>Who Remits the Partial Payments Collected?</b>	Clients remit to Public Defender Office.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Copy of receipt for payment from database; office receipt book; original money order.

<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	10,052
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	All attorneys can maintain a private practice as long as it does not interfere with their work for the Public Defender's Office
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	No. District Defender is the only contract employee.
<b>Primary Immediate Needs</b>	Bookkeeper; vehicle for District Defender.
<b>Was your office in ROS at any time during 2019</b>	No longer in ROS
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	None
<b>Long-Term Critical Issue Areas</b>	None
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes. Case by case review, analysis and preparation until attorney is ready for solo.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Tammy Weaver
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	No
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	District Defender personally oversees the operation of the office. Attorneys are assigned cases and their progress is supervised as required. Non-attorney personnel have specific task assignments which are supervised by the District Defender.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	Taking CINC cases as long as CINC funding lasts.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	No.
<b>Regular Meetings for Any Staff, Please Describe</b>	State Board Meetings when not in conflict with Court Docket; Office Staff Meetings monthly.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	0
<b>Number of Writs Your District Filed in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	0

Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied	0
Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases	None
Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019	0
Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office	0
Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019	0
Please Provide the Names of All State Representatives and Senators from Your District	Jack McFarland, Representative; Gabe Firment, Representative; Louie Bernard, Senator; Jay Morris, Senator; Jay Luneau, Senator
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?	None
Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?	Yes. Online training.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Herman Castete
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	
Westlaw	x
Other (please list)	
Number of Legal Research Licenses	3
Total Cost of Legal Research Software:	\$5,202
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	x
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	x
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	
Quicken	x
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	

Microsoft Edge	
Firefox	x
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	5
Laptops	1
iPad/Tablets (Funded by Office)	0
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	
Email Provider:	

### 8th District Defender Office CY 2019 Caseloads & Outcomes

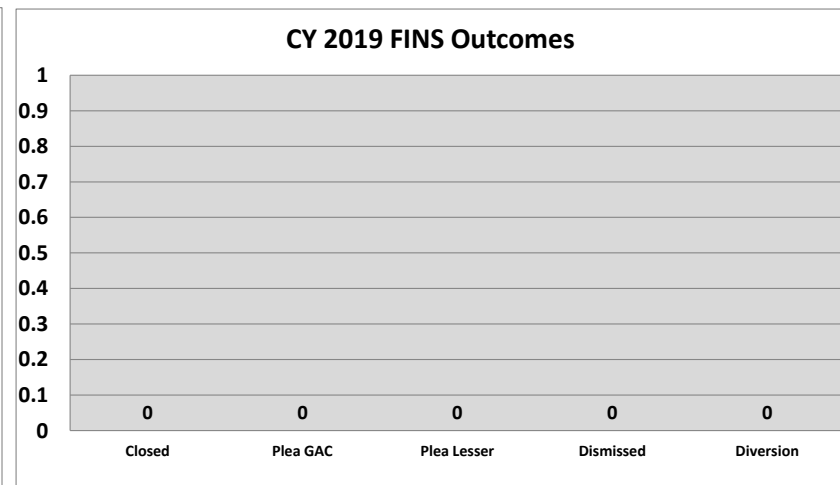
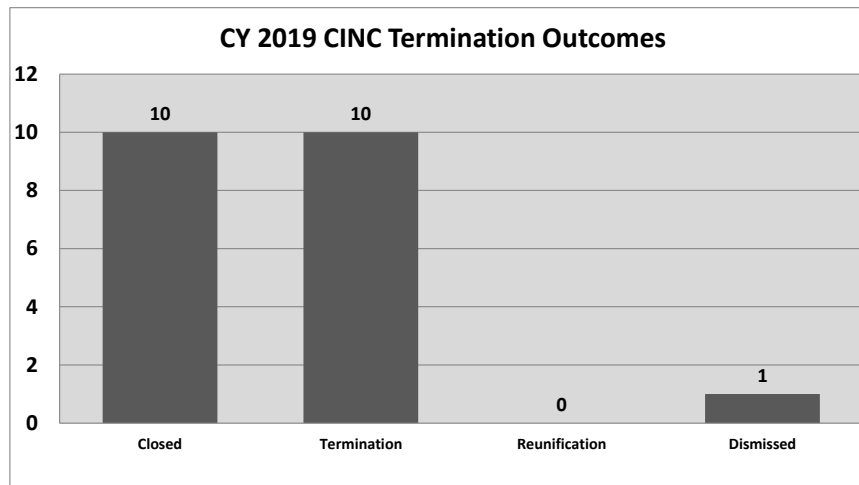
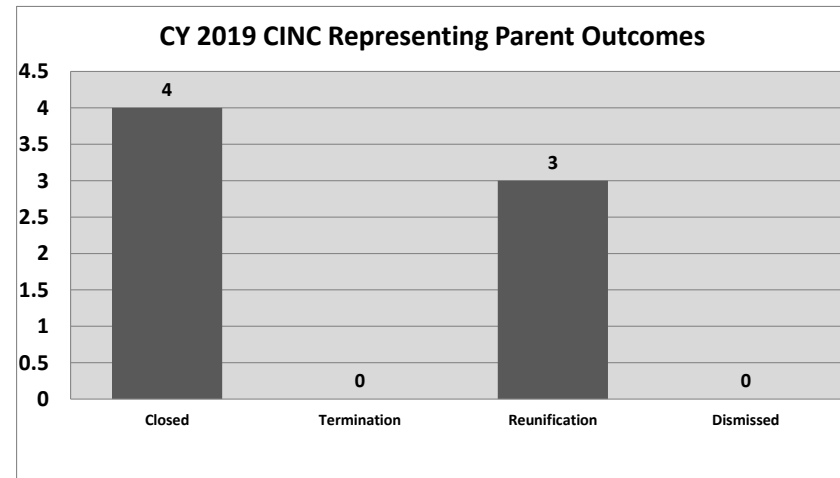
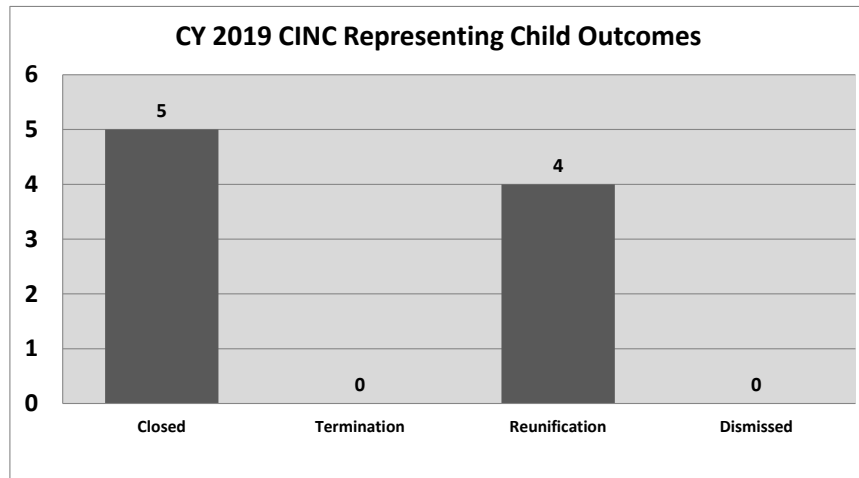
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	12	5	23	35	0	4	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	19	4	31	50	0	3	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	1	10	23	24	10	0	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	30	42	30	60	N/A	N/A	19	1	8	12	N/A	N/A	1	0	1
Delinquency Felony	2	10	12	14	N/A	N/A	3	1	7	2	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	101	109	44	145	N/A	N/A	78	18	83	0	0	0	0	0	0
Adult Felony Non-LWOP**	274	306	221	495	N/A	N/A	145	47	348	0	0	2	0	3	5
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	1	3	2	3	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

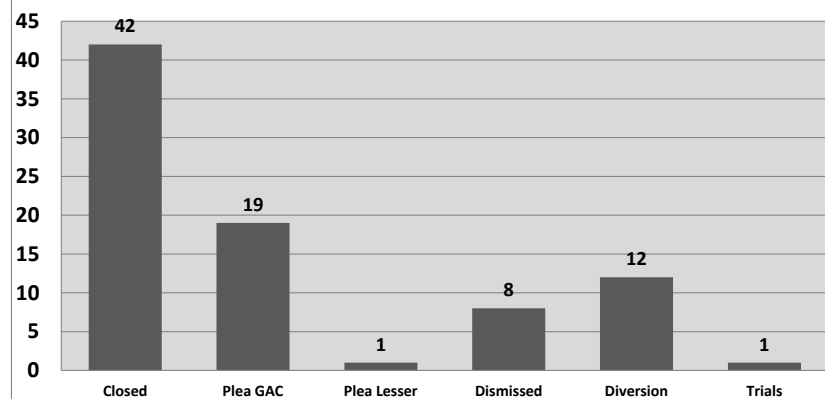
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

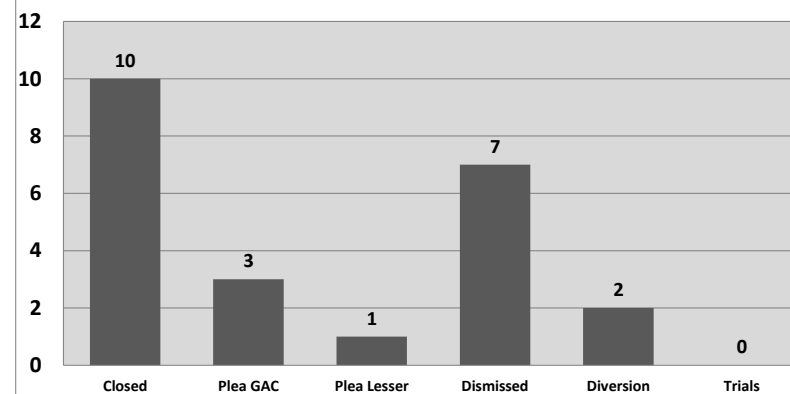




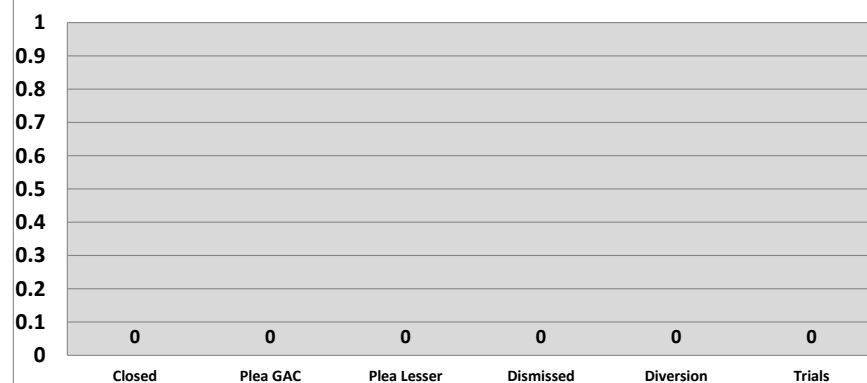
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



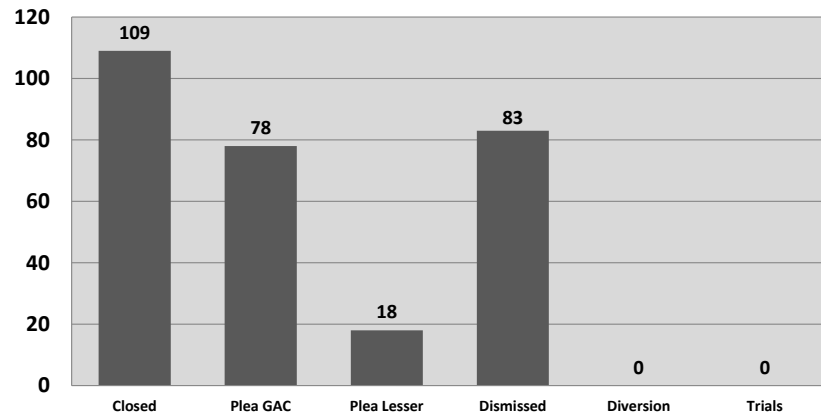
**CY 2019 Delinquency Felony-Grade Outcomes**



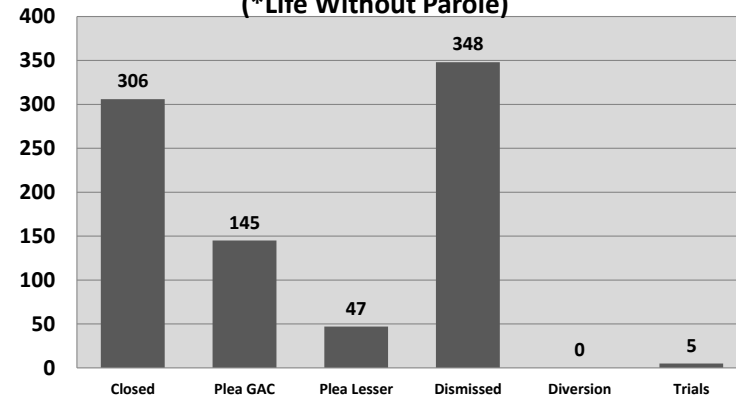
**CY 2019 Delinquency Life Outcomes**



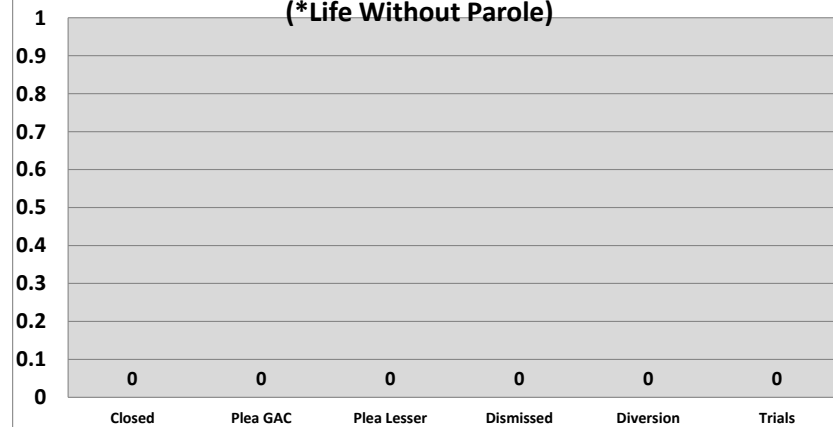
**CY 2019 Adult Misdemeanor Outcomes**



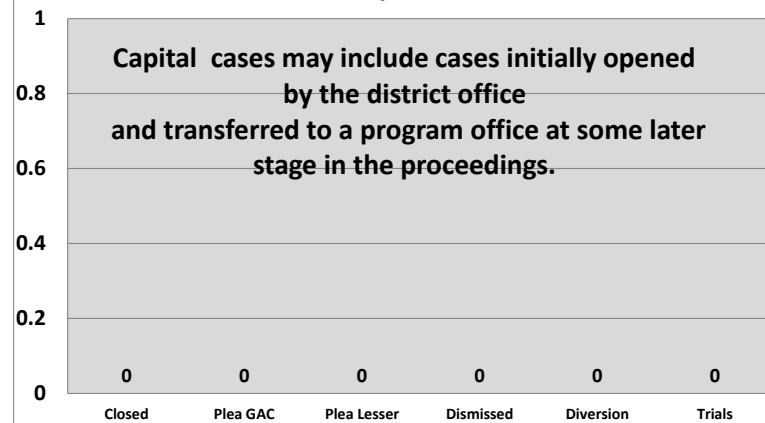
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



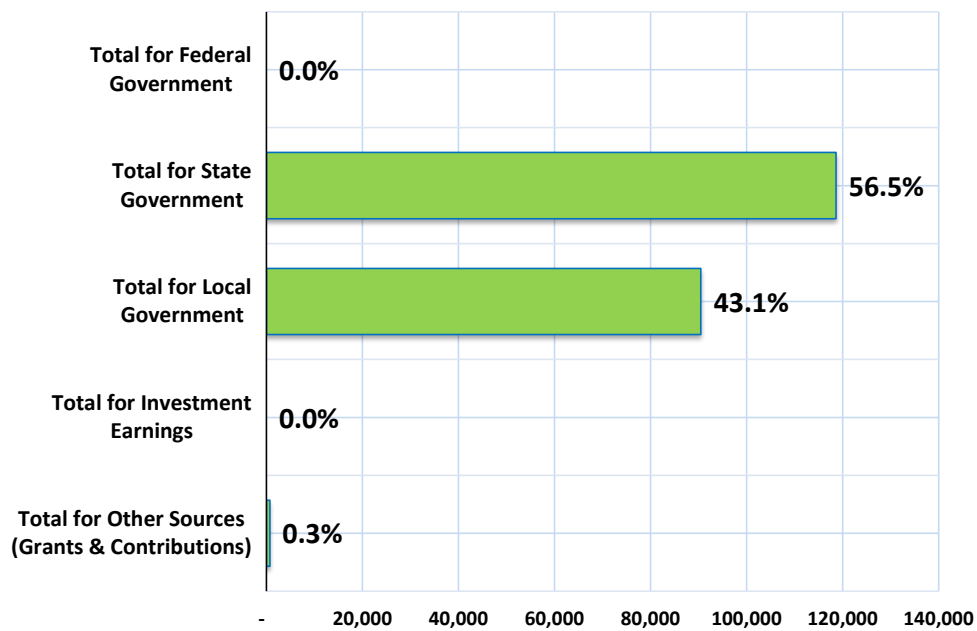
**CY 2019 Capital Outcomes**



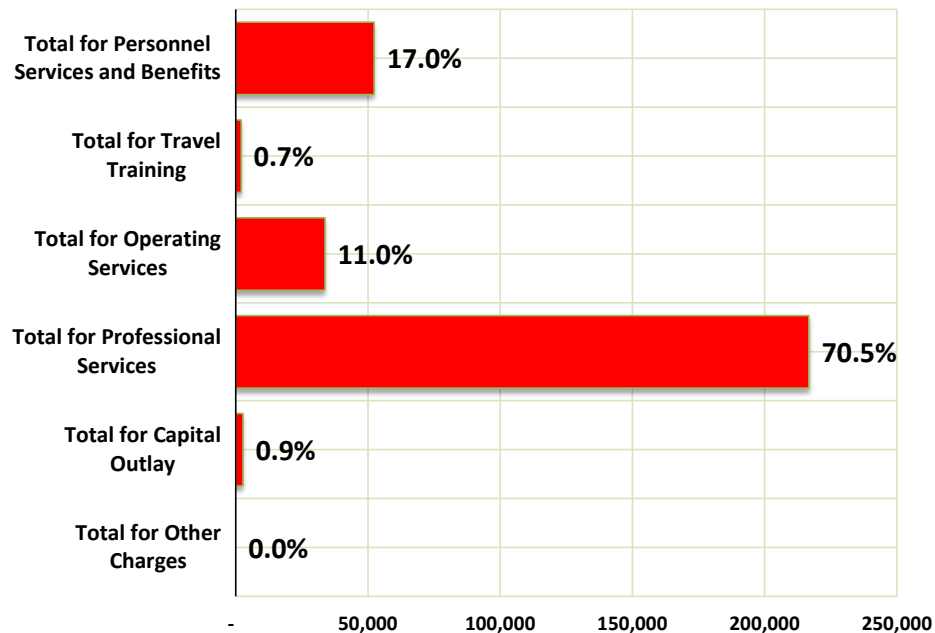
District 8 CY2019	Total CY2019
<b>District Defender: Herman A. Castete</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	4,480
District Assistance Fund (DAF)	113,205
Supplemental/Emergency Funds	930
Grants	-
Other State Income -List source(s)	-
Total for State Government	118,615
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	13,530
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	-
Criminal District Court	-
City & City-Ward Courts	16,830
Judicial District Courts	34,345
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	13,740
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	64,915
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	1,240
Partial Attorney Fees Reimbursements [as per 15:176]	10,052
Other Reimbursements	452
Other Local Income -List source(s)	290
Total for Charges For Services	12,034
Total for Local Government	90,479
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	-
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	714
Total for Other Sources (Grants & Contributions)	714
Total for REVENUE	209,809

District 8 CY2019	Total CY2019
<b>District Defender: Herman A. Castete</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	47,875
Accrued Leave	-
Payroll Taxes	3,662
Hospitalization and Disability Insurance	-
Retirement	-
Other	781
<b>Total for Personnel Services and Benefits</b>	<b>52,318</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	2,047
<b>Total for Travel/Training</b>	<b>2,047</b>
Operating Services	
Advertisements	-
Workers' Compensation	788
Insurance - Malpractice	3,808
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	7,200
Lease - Auto/Equipment	3,123
Lease - Other	-
Office Repair and Maintenance	2,951
Office - Telephone/Utilities/Postage/Internet	6,807
Dues and Seminars	1,300
Law Library/Journals/Subscriptions	5,202
Office Supplies	2,534
<b>Total for Operating Services</b>	<b>33,713</b>
Professional Services	
Audit/Accounting Expense	4,168
Contract Clerical	-
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	158
Misdemeanor Attorney Contracts	30,000
Contract Attorneys - all other	181,750
IT/Technical Support	653
<b>Total for Professional Services</b>	<b>216,728</b>
Capital Outlay	
Major Acquisitions	2,740
<b>Total for Capital Outlay</b>	<b>2,740</b>
Other Charges	
Other Operating Expenses	-
<b>Total for Other Charges</b>	<b>-</b>
<b>Total for EXPENDITURES</b>	<b>307,547</b>

## CY19 REVENUES



## CY19 EXPENDITURES

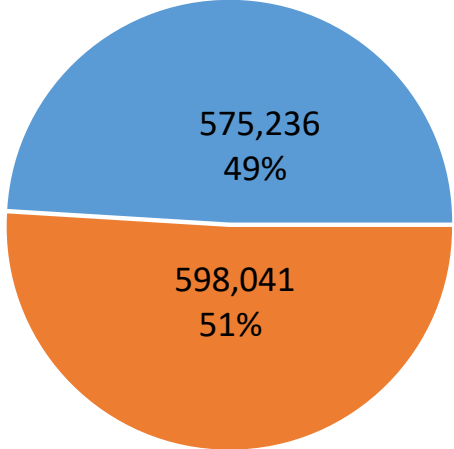




THE 9<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDER'S OFFICE  
RAPIDES (ALEXANDRIA)

DISTRICT DEFENDER: DEIRDRE FULLER  
620 MURRAY STREET  
ALEXANDRIA, LA 71301  
(318) 443-7082

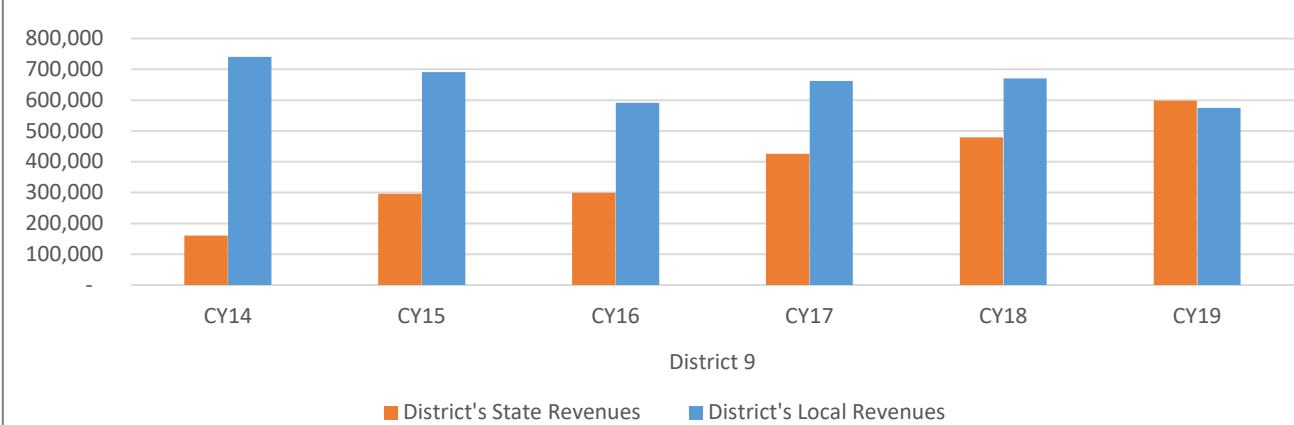
District 9 Revenue Sources CY19



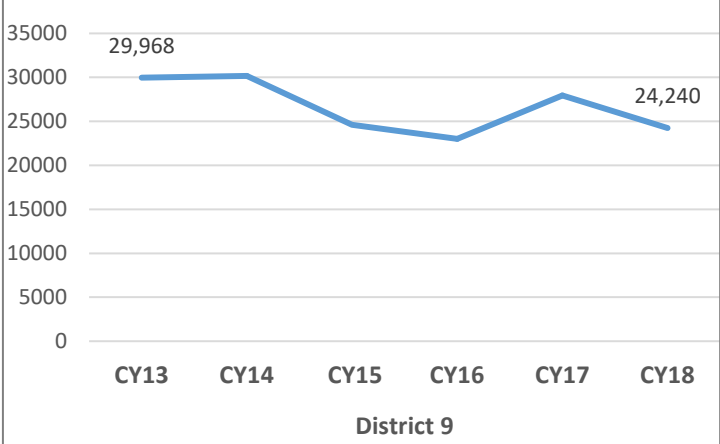
During Calendar Year 2019, the 9th Judicial District Public Defenders Office (PDO) received \$1,173,277 in total revenues. Only 49% percent of the office's revenues came from local funding, compared to 58% during 2018. Local funding was derived primarily from traffic tickets and special court costs. As shown in the figure below, in 2019 the office experienced its sixth consecutive year of increases in state funding while local revenues declined by nearly \$115,000 when compared to the previous year. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10.

- Total CY19 State Funds Distributed
- Total Local Funding Received By District in CY19

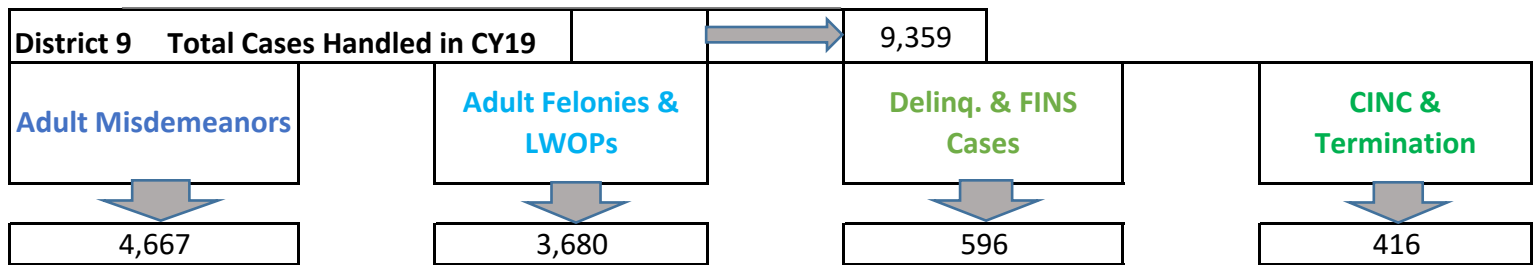
District's CY14 to CY19 Local and State Revenues



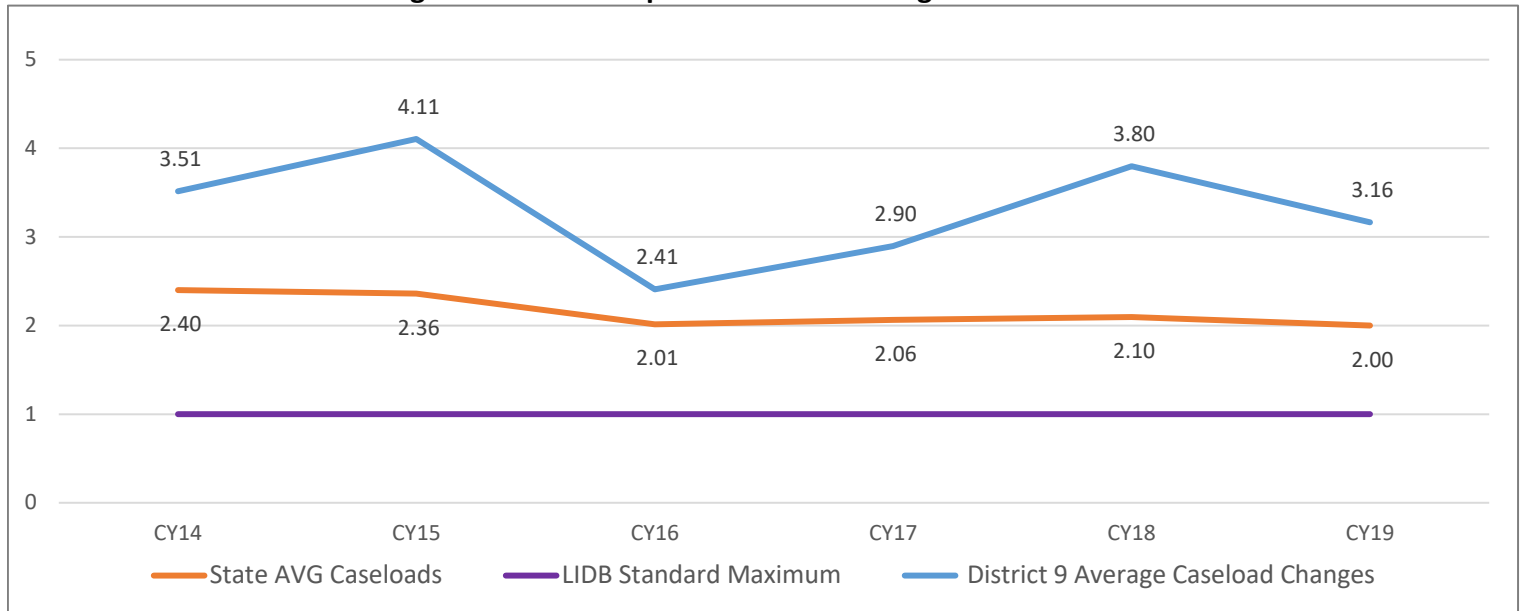
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 9th Judicial District have fallen 19% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the decrease in local revenues is the result of a decrease in traffic filings in the district.



**District 9 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 9th District PDO handled 9,359 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads more than three times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

### MILLER/MONTGOMERY CASES

2/0

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 9th Judicial District Public Defenders Office handled two Miller Cases and does not have an open Montgomery Case for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capially certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.





## THE 9<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Rapides - Alexandria
<b>Population</b>	131,648
<b>District Defender</b>	Deirdre Fuller
<b>Years as District Defender</b>	3 Years 7 Months
<b>Years in Public Defense</b>	12
<b>Office Manager</b>	Ruth Raper
<b>Primary Office Street Address</b>	620 Murray Street
<b>City</b>	Alexandria
<b>ZIP</b>	71301
<b>Primary Phone</b>	318-443-7082
<b>Primary Mailing Address</b>	P.O. BOX 8522, Alexandria LA 71306
<b>Primary Fax Number</b>	318-443-7085
<b>Primary Emergency Contact</b>	Deirdre Fuller
<b>Primary Emergency Phone</b>	318-730-4123
<b>Secondary Emergency Contact</b>	Ruth Raper
<b>Secondary Emergency Phone</b>	318-443-7082 Ext 6
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	620 Murray Street, Alexandria, LA 71301
<b>Other District Office Contact Personnel (Primary Only)</b>	Ruth Raper, (318) 443-7082 Ext 6
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Marion French
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	Rent: \$1,500.00; Utilities - \$301.79; Total - \$1,801.79
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	No. Payne, Moore & Herrington
<b>Courts and Locations</b>	Ninth Judicial District Court, Alexandria, Rapides Parish; Ninth Judicial District Juvenile Court, Rapides Parish, Alexandria; Alexandria City Court, Alexandria; Pineville City Court, Pineville.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	Ninth Judicial District Court - 3 sections; Alexandria City Court - 1; Pineville City Court - 1.
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Felony and Misdemeanor attorneys are appointed counsel on a rotational basis. Arteria Scott (Juvenile Division Coordinator) specifically assigns Juvenile cases to individual attorneys in order to avoid conflict and maintain an even caseload.

<b>Name of Adult Detention Facilities in This District</b>	DC-1, Rapides Courthouse, Murray Street, Alexandria; DC-2, 400 B John Allison Dr., Alexandria; DC-3, 7400 Academy Drive, Alexandria.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	None other than DOC facilities.
<b>Name of Juvenile Detention Facilities In This District</b>	Renaissance Home for Youth - 6177 Bayou Rapides Road, Alexandria
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	None
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Yes, attorney/client communication is more difficult due to location of some facilities. Increase in postal costs is a direct result of attorney attempts to communicate with the clients housed outside this jurisdiction.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling.</b>	Yes
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	If the facility is under a lock-down we won't have access to any detainees.
<b>District Attorney</b>	Phillip Terrell
<b>Chief Judge of Criminal District Court</b>	Hon. Greg Beard is the Chief Judge of the entire 9th Judicial District Court. The 9th JDC doesn't have a Chief Criminal Judge.
<b>Juvenile Court Judges (Specify District of City Court)</b>	Hon. John Davidson
<b>Drug Court Judges</b>	Hon. Mary Doggett
<b>Mental Health Court Judges</b>	Hon. Patricia Koch
<b>Other Specialty Court</b>	Yes.
<b>Name of Specialty and Brief Description:</b>	Juvenile District Court, Hon. John Davidson, handles Juvenile drug offenders. Provides skills to live drug free. Veterans Court, Hon. John Davidson, handles this court. Mental Health Court, Hon. Judge Koch handles this court.
<b>Indigency Determined by Whom and How?</b>	Indigency is determined by Deirdre Fuller, Ruth Raper, Edward Butler, Anthony Collins, John LaCour, Diane Lee, Pearl Paulo, Arteria Scott and Vickie Sergeant. Defendant applications are reviewed in accordance with the federal poverty guideline, utilizing question provided in Defender Data's Indigency Determination Section. If the defendant received federal assistance, indigency is declared.
<b>When is Assignment/Appointment of Counsel Made?</b>	Assignment is made as soon as we receive the Order's to Allot and Appoint an Attorney from the Clerk's office.
<b>What steps does your office take to ensure conflict – free representation</b>	When interviewed, clients are asked if there are co-defendants. We notate the file to avoid conflicts of interest in representation. We also review docket numbers to further ensure conflict free representation.

<b>Brief Explanation of Intake Process</b>	The investigator obtains applications from the jail and at Pineville City Court, the Office Clerk obtains applications from bond hearings in the courtroom or the jail, the Felony Division Coordinator obtains applications from Alexandria City Court, the Juvenile Division Coordinator obtains application from Juvenile Court, the Intake Clerk obtains applications from Walk-Ins in the office, and the entire staff collects applications at Arraignments. After indigency determination, the application is entered into Defender Data and notices are the sent to the appropriate parties.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	This office.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Clients are given a receipt when they make a payment. The payment is recorded in Defender Data under the Fees section and report is generated and printed off the system when needed.
<b>Who Remits the Partial Payments Collected?</b>	This office.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Clients are given a receipt when they make a payment. The payment is recorded in Defender Data under the Fees section and report is generated and printed off the system when needed.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	0
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Yes it is in writing; i.e. their contract
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	Need an increase in funds to secure a larger building, and also need to secure another second competent investigator.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Increase of DAF.
<b>Long-Term Critical Issue Areas</b>	Remaining out of ROS.
<b>2019 Media Coverage and/or Major Accomplishments</b>	We now have WI-FI in the courthouse for our attorney's and staff to access, and also have an IT company handling our account full-time.
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes. LACDL dues were paid and we have monthly In-service trainings with all the attorneys and staff.

<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Dmitrc Burnes, Malcolm Larvadain, Tiffany Sanders and Elizabeth Thornhill
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes, Handbooks – Supplemented as new policies or revisions of policies occur.
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Sam Giordano - Misdemeanor Division Supervisor, Tiffany Sanders - Juvenile Division Supervisor, Chad Guillot and Andree Jacques - First Assistants (Felony Supervisors). Each supervisor monitors their division while working closely with the District Defender.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	None
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	No. Only workmen's compensation coverage for attorneys and staff.
<b>Regular Meetings for Any Staff, Please Describe</b>	Monthly In-service trainings are held and each training has a guest speaker. Contract Attorneys share their recent trainings / CLEs at monthly meetings.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	1
<b>Number of Writs Your District Filed in 2019</b>	6
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	7
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	The Juvenile Division Attorney assigned to the minor client will meet and discuss the case with the attorney assigned on the transferred case.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Senators: Bill Cassidy and John Kennedy. Representative: Lance Abraham
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Probation and Parole does not assist with collections on Application Fees and Judge Ordered Fees. In addition, the District Attorney does not share in the funds collected through PTI.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Hired an additional felony attorney and upgrade our computers

Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?	Yes. A handout.
Staff Directory:	

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Ruth Raper
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	No
Westlaw	No
Other (please list)	No
Number of Legal Research Licenses	N/A
Total Cost of Legal Research Software:	N/A
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	x
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	x

Microsoft Edge	x
Firefox	
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	9
Laptops	6
iPad/Tablets (Funded by Office)	0
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	50MB Download 8MB Upload
Provider Name:	Suddenlink
Email Provider:	Google

## 9th District Defender Office CY 2019 Caseloads & Outcomes

Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	4	7	13	17	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	119	142	191	310	0	53	N/A	N/A	6	N/A	N/A	N/A	N/A	N/A	0
Termination	65	56	24	89	33	4	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A	0
FINS	169	177	142	311	N/A	N/A	37	0	9	8	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	22	29	31	53	N/A	N/A	8	0	4	1	N/A	N/A	0	0	0
Delinquency Felony	132	115	100	232	N/A	N/A	18	6	12	5	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	2320	1214	2347	4667	N/A	N/A	276	40	659	13	0	3	0	9	12
Adult Felony Non-LWOP**	2241	1297	1408	3649	N/A	N/A	373	153	556	5	0	2	0	5	7
Adult LWOP	15	10	15	30	N/A	N/A	0	0	3	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	1	1	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	5	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

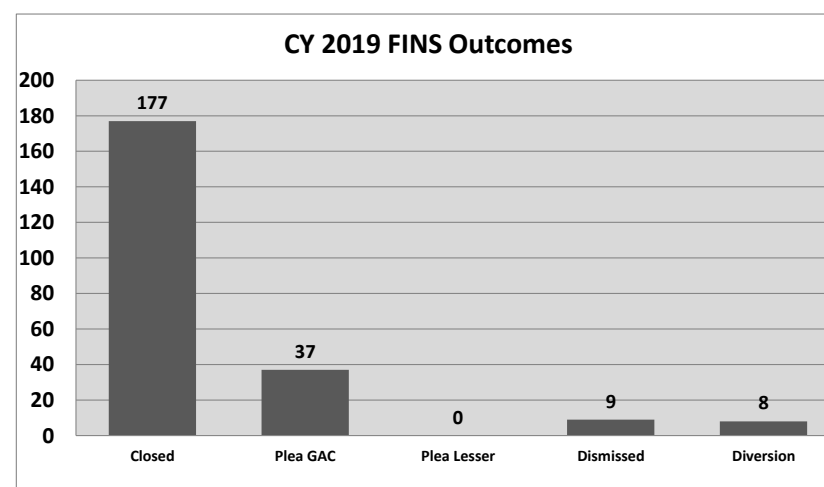
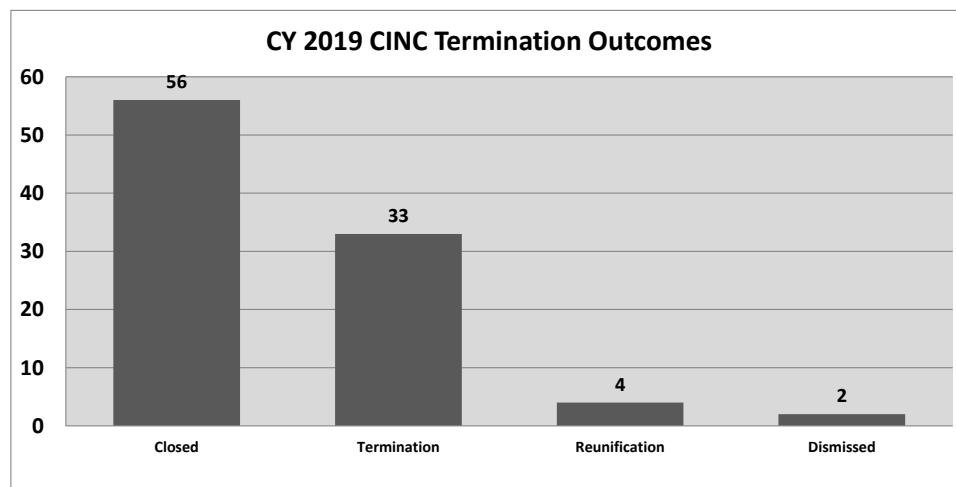
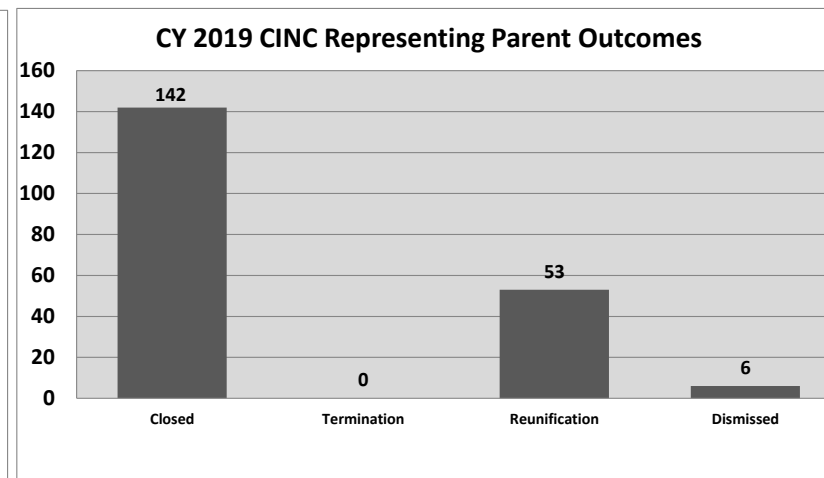
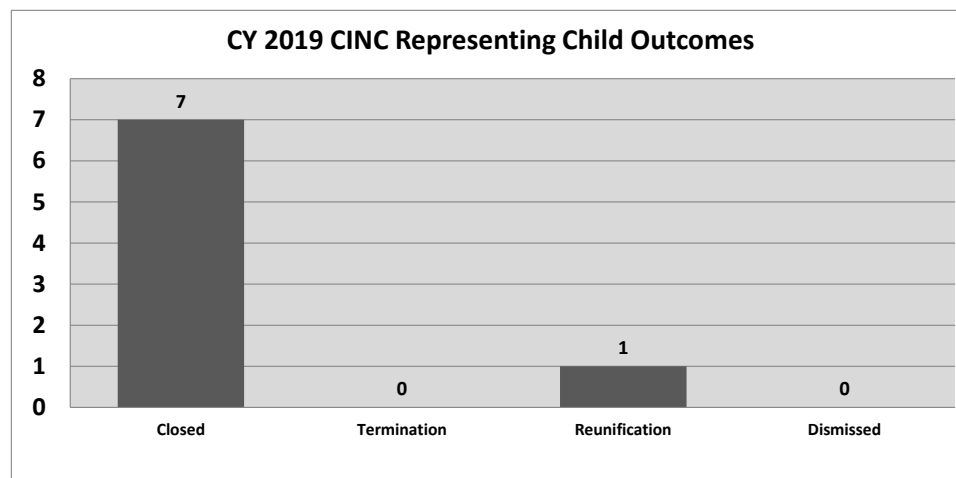
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

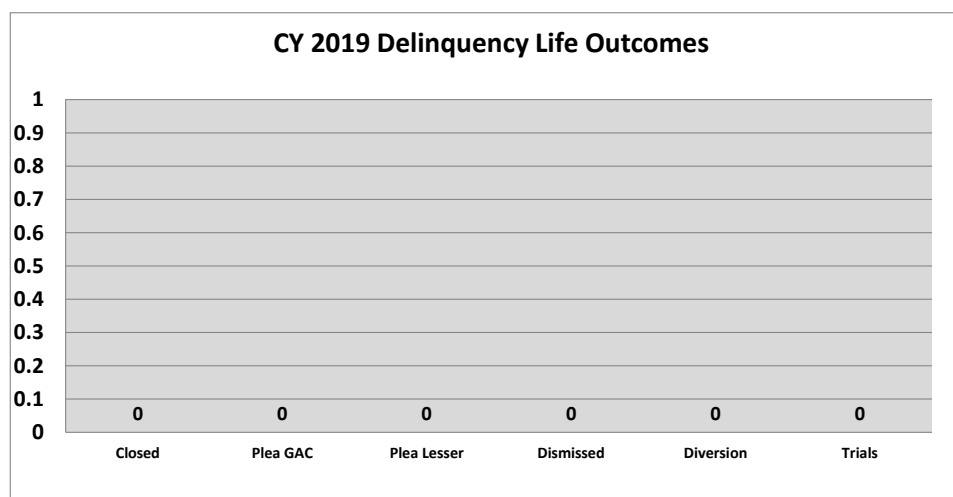
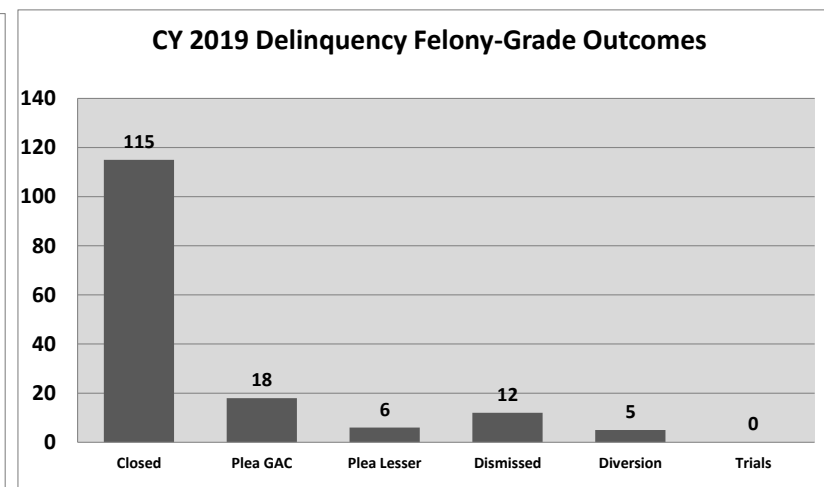
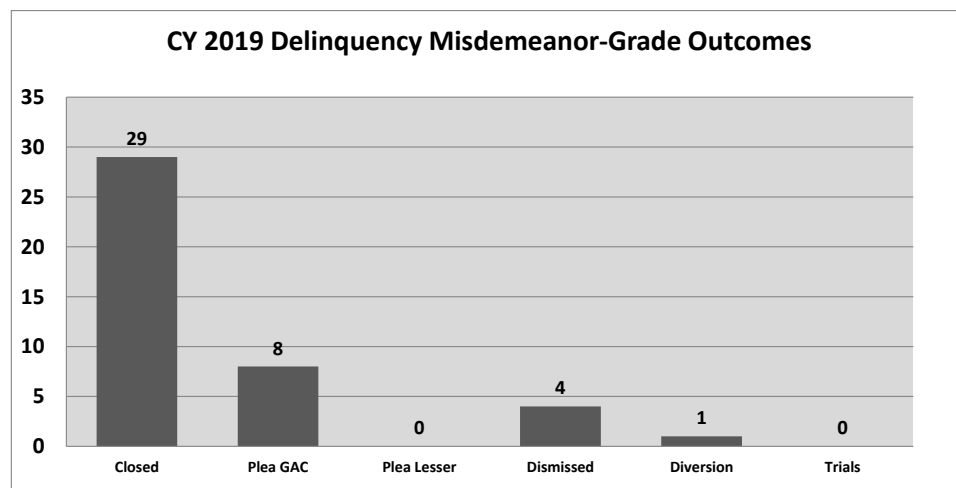
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

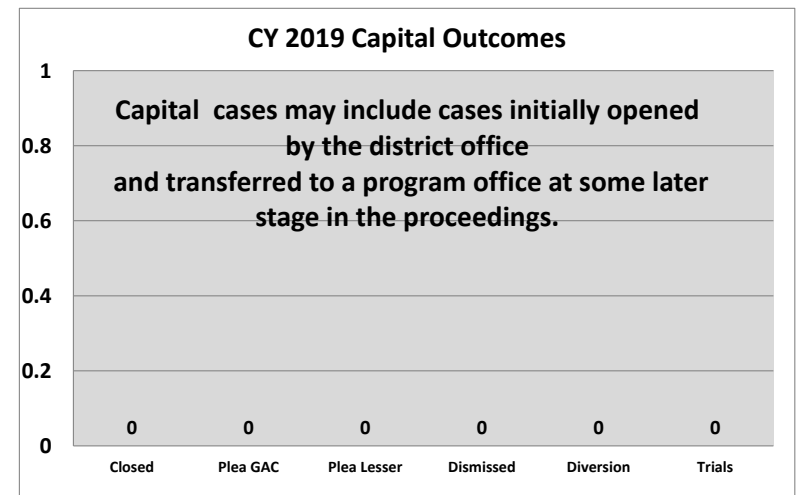
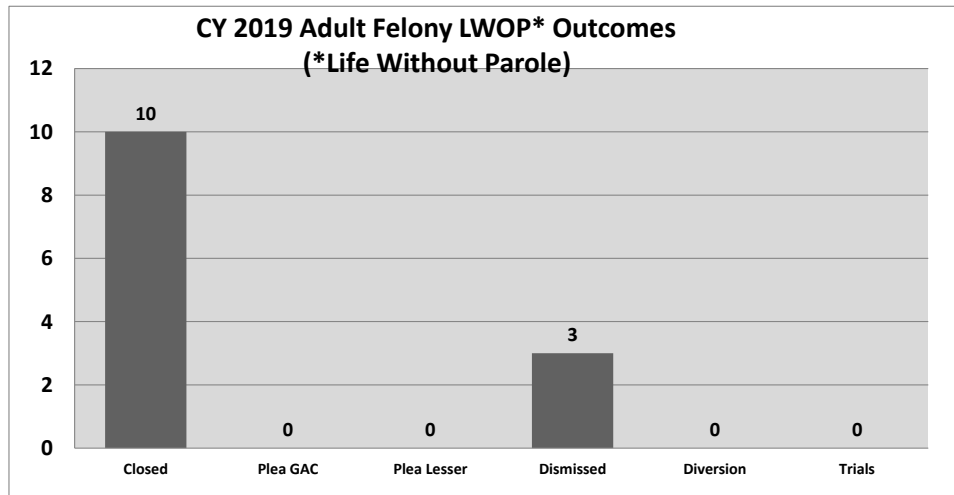
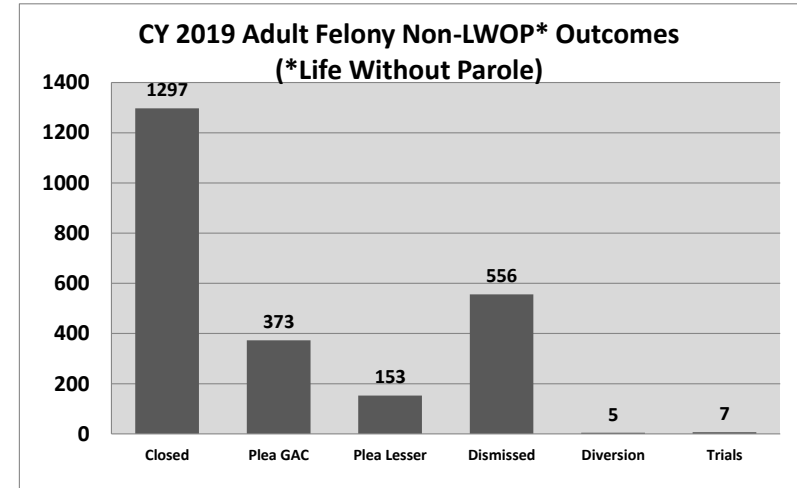
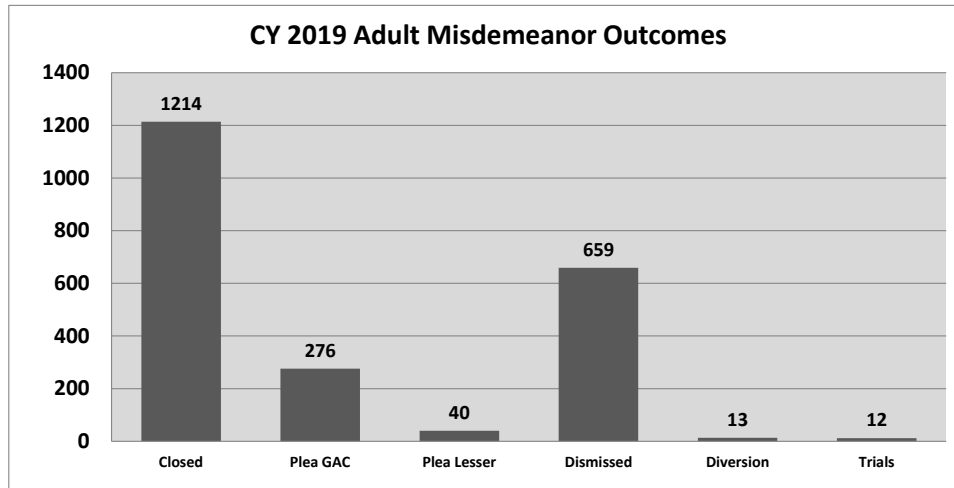
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.





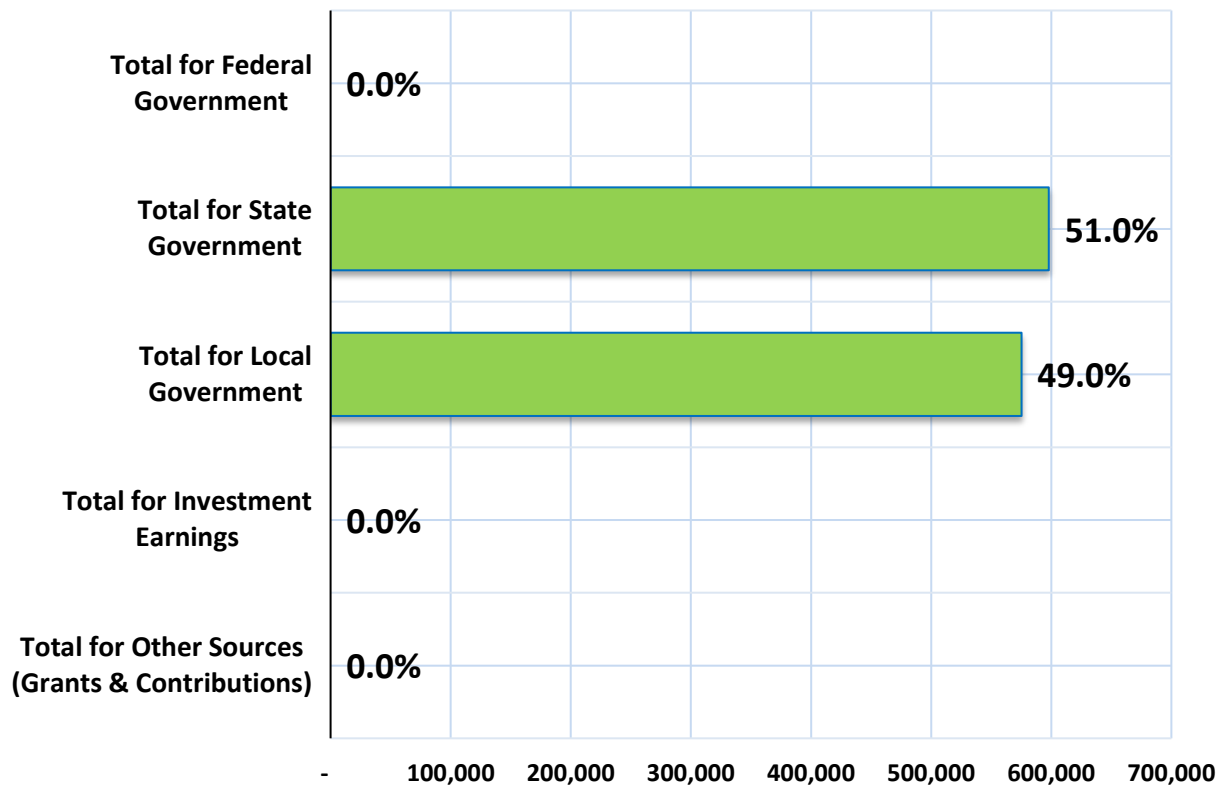




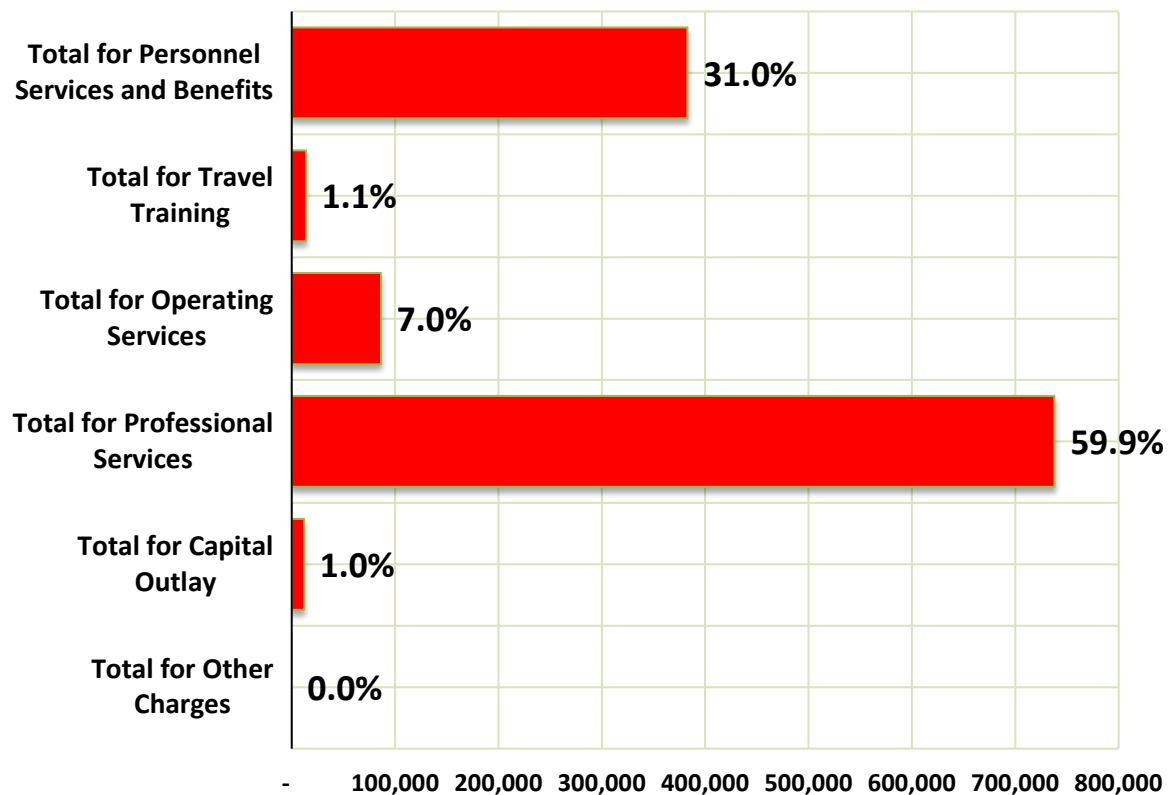
District 9 CY2019	Total CY2019
<b>District Defender: Deirdre Fuller</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	40,068
District Assistance Fund (DAF)	556,426
Supplemental/Emergency Funds	1,547
Grants	-
Other State Income -List source(s)	-
Total for State Government	598,041
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	91,827
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	1,742
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	-
Criminal District Court	-
City & City-Ward Courts	254,700
Judicial District Courts	196,805
Juvenile Court	44
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	451,548
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	30,119
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	30,119
Total for Local Government	575,236
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	1,173,278

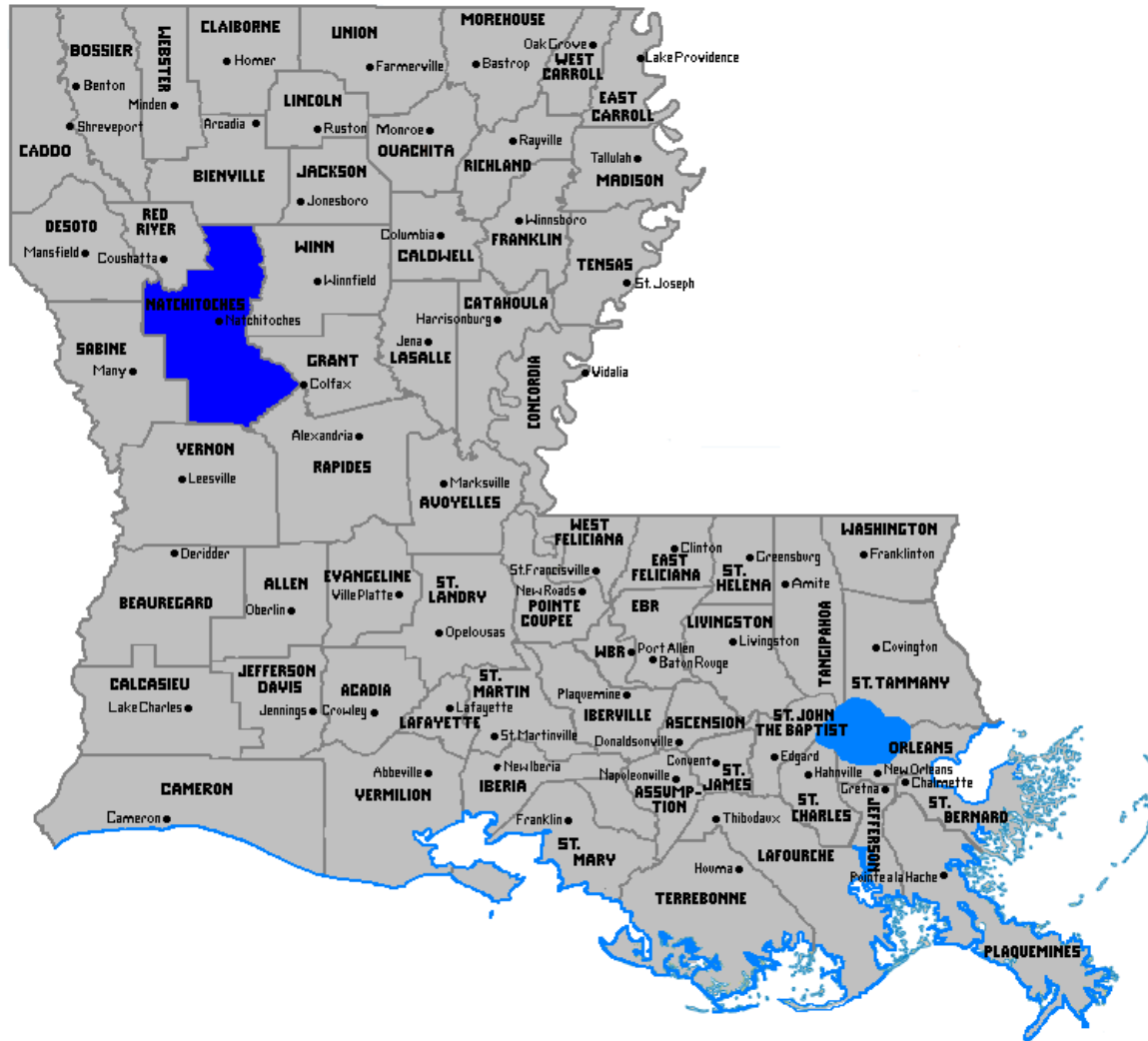
District 9 CY2019	Total CY2019
<b>District Defender: Deirdre Fuller</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	338,835
Accrued Leave	-
Payroll Taxes	4,913
Hospitalization and Disability Insurance	-
Retirement	38,966
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>382,714</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	13,838
<b>Total for Travel/Training</b>	<b>13,838</b>
Operating Services	
Advertisements	531
Workers' Compensation	8,514
Insurance - Malpractice	13,834
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	18,000
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	14,976
Dues and Seminars	4,891
Law Library/Journals/Subscriptions	8,999
Office Supplies	16,718
<b>Total for Operating Services</b>	<b>86,462</b>
Professional Services	
Audit/Accounting Expense	28,945
Contract Clerical	-
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	155,277
Misdemeanor Attorney Contracts	127,169
Contract Attorneys - all other	413,385
IT/Technical Support	13,000
<b>Total for Professional Services</b>	<b>737,777</b>
Capital Outlay	
Major Acquisitions	11,911
<b>Total for Capital Outlay</b>	<b>11,911</b>
Other Charges	
Other Operating Expenses	-
<b>Total for Other Charges</b>	<b>-</b>
<b>Total for EXPENDITURES</b>	<b>1,232,701</b>

## CY19 REVENUES



## CY19 EXPENDITURES

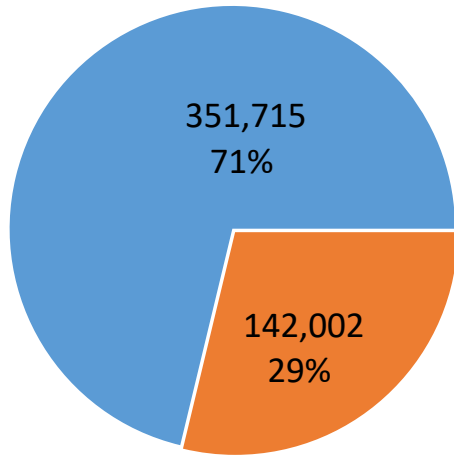




THE 10<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
NATCHITOCHES (NATCHITOCHES)

DISTRICT DEFENDER: BRETT BRUNSON  
710 THIRD STREET  
NATCHITOCHES, LA 71457  
(318) 352-9311

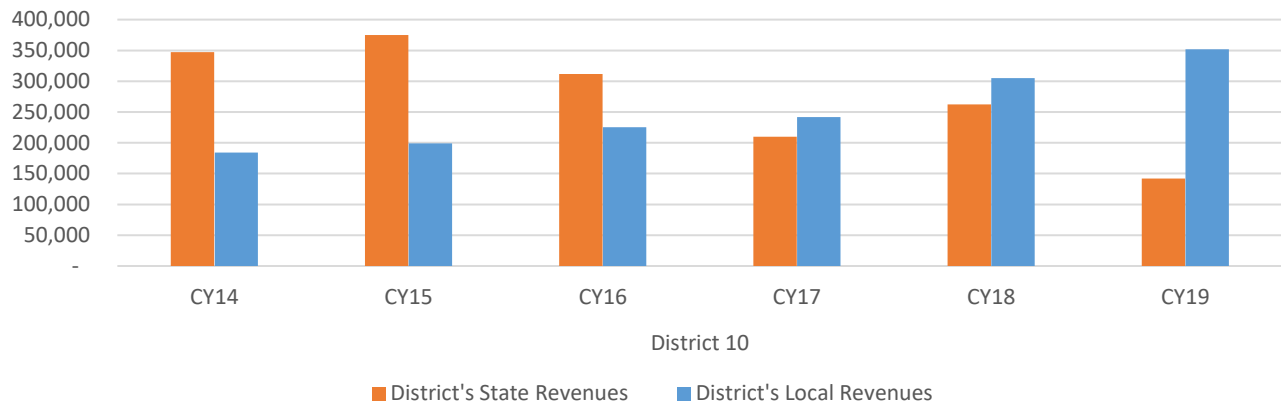
District 10 Revenue Sources CY19



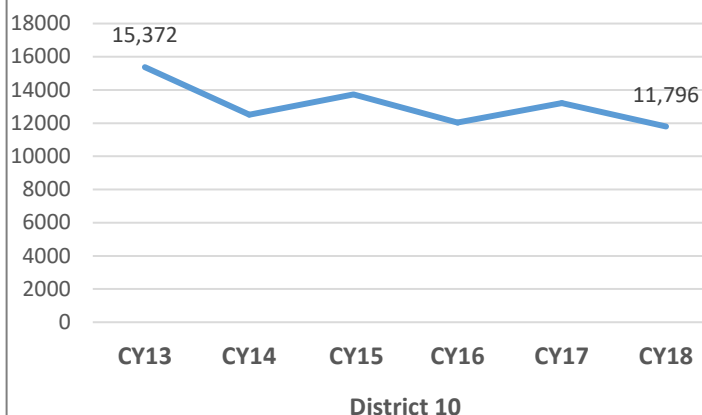
■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

During Calendar Year 2019, the 10th Judicial District Public Defenders Office (PDO) received \$493,717 in total revenues. Seventy-one percent of the office's revenues came from local funding, compared to 54% during 2018. Local funding was derived primarily from traffic tickets and special court costs. As shown in the figure below, in 2019 the office continued its pattern of increased local revenues that began in 2014. State supplemental assistance declined due to a change in the District Assistance Formula. Although local revenues have continued to increase in the district, the office has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10.

District's CY14 to CY19 Local and State Revenues

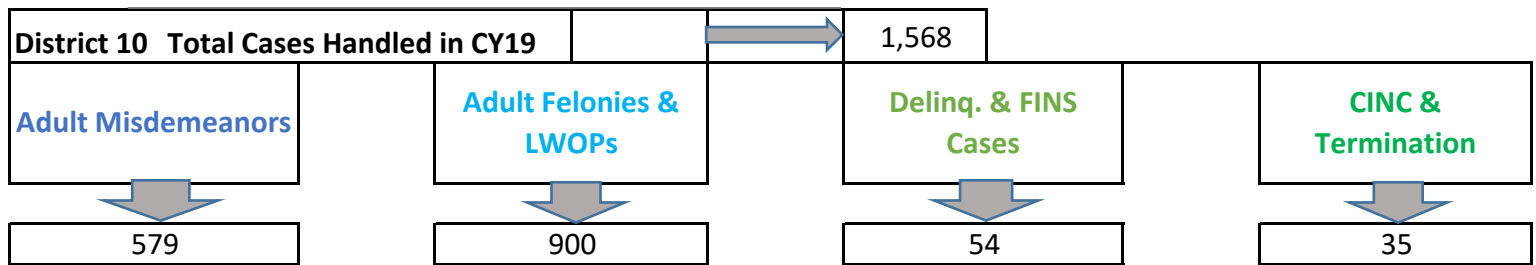


CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18

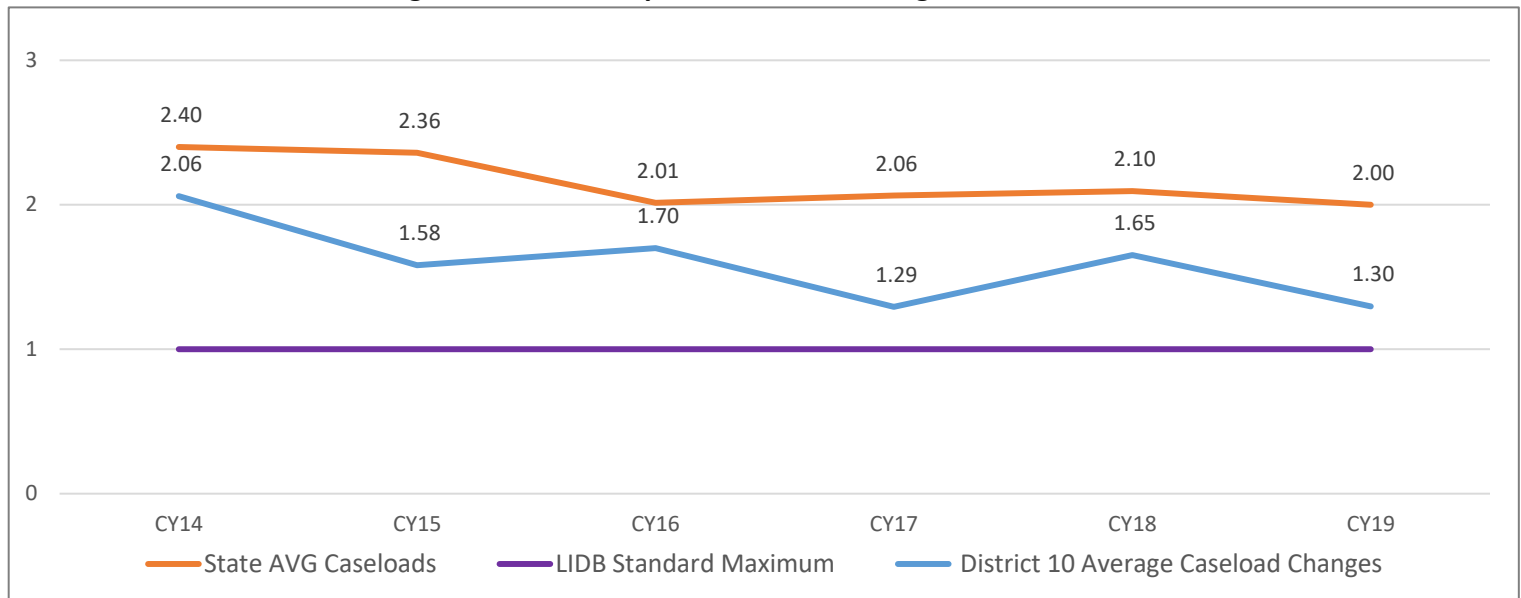


According to Supreme Court data, traffic filings in the 10th Judicial District have fallen 23% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the increase in local revenues is the result of an increase in traffic filings in the district





**District 10 Average Caseloads Compared to State Average & State Standard Maximums**



In the 10th Judicial District, during Calendar year 2019 the office handled 1,568 new and pending cases. Public defense attorneys presently maintain caseloads near the recommended caseload limit for each attorney. The district has consistently been below the state average.

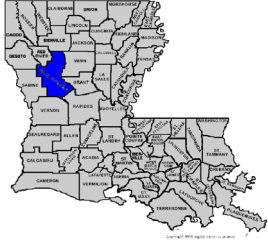
### MILLER/MONTGOMERY CASES

0/1

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 10th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and has one open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capably certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 10TH JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Natchitoches - Natchitoches
<b>Population</b>	39,566
<b>District Defender</b>	Brett Brunson
<b>Years as District Defender</b>	12.6
<b>Years in Public Defense</b>	17.6
<b>Office Manager</b>	Alice Martin
<b>Primary Office Street Address</b>	710 Third Street
<b>City</b>	Natchitoches
<b>ZIP</b>	71457
<b>Primary Phone</b>	318-352-9311
<b>Primary Mailing Address</b>	PO Box 12, Natchitoches, LA 71458
<b>Primary Fax Number</b>	318-352-8019
<b>Primary Emergency Contact</b>	Brett Brunson
<b>Primary Emergency Phone</b>	318-471-9806 - cell
<b>Secondary Emergency Contact</b>	Alice Martin
<b>Secondary Emergency Phone</b>	318-663-4522 - cell
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	None
<b>Other District Office Contact Personnel (Primary Only)</b>	None
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	McCoy, Roberts & Begnaud, L.L.C.
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	1,600
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Rozier, Harrington & McKay, CPAs
<b>Courts and Locations</b>	10th Judicial District Court, Natchitoches Parish, 200 Church Street, Natchitoches, 71457; Natchitoches City Court, 314 Amulet Street, Natchitoches, 71457.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	3 - 2 District Court Division and 1 City Court
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Judges forward assignment requests to the PDO and PDO assigns contract attorneys. Volunteers are appointed in CINC and a few juvenile cases.
<b>Name of Adult Detention Facilities in This District</b>	Natchitoches Parish Detention Center, 299 Edwina Drive, Natchitoches, LA, 71457

<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Avoyelles Parish Detention Center, Richland Parish Jail.
<b>Name of Juvenile Detention Facilities In This District</b>	N/A
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Ware Youth Center, Rt.1 Box 6000 (Hwy 71), Coushatta, LA 71019
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Client contact is less frequent and more costly due to travel expenses. We receive tardy notifications of out-of-parish detainment.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Yes. At request of counsel, they allow removal.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	Billy Joe Harrington
<b>Chief Judge of Criminal District Court</b>	Desiree Duhon Dyess
<b>Juvenile Court Judges (Specify District of City Court)</b>	Lala Sylvester
<b>Drug Court Judges</b>	Yes. Lala Sylvester
<b>Mental Health Court Judges</b>	No
<b>Other Specialty Court</b>	Yes. Fred Gahagan
<b>Name of Specialty and Brief Description:</b>	City Court - Adult Misdemeanor, FINS, CINC, and Juvenile Delinquency
<b>Indigency Determined by Whom and How?</b>	Administrator - application is reviewed and determination is made using the Annual Federal Poverty Guidelines. (200%)
<b>When is Assignment/Appointment of Counsel Made?</b>	If incarcerated, after 72-hour hearing; If out on bond, at arraignment
<b>What steps does your office take to ensure conflict – free representation</b>	Search of database for information re: prior appointments and co-defendant representation.
<b>Brief Explanation of Intake Process</b>	Application is reviewed and determination is made using the Annual Federal Poverty Guidelines. (200%)
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	PDO if it is imposed at arraignment. City Marshall and Sheriff if it is imposed as part of a sentence.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	None
<b>Who Remits the Partial Payments Collected?</b>	City Marshall and Sheriff.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Itemization does not show the source. We separate from the \$46 payments for reporting purposes.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	900

<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Permitted. The District Defender is the only full time employee who does not represent other clients. Other attorneys are part-time contract attorneys and would not contract if they gave up private practice to do so.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	None
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No. Unless our DAF is reduced.
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	None
<b>Long-Term Critical Issue Areas</b>	State funding.
<b>2019 Media Coverage and/or Major Accomplishments</b>	We had almost 1,000 charges dismissed compared to pleas in less than 400.
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	All my attorneys are experienced trial lawyers. All felony attorneys have won multiple LWOP acquittals.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Brett Brunson and Kathryn Cooper
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	No
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	We are small, so I directly supervise all staff and contract attorneys.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	No written policy, but as the only supervisory staff, the District Defender attends most court dates and observes and assists contract attorneys. All attorneys are experienced enough to handle serious felony trials. We use a team approach to jury trials, with at least two attorneys.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	No.
<b>Regular Meetings for Any Staff, Please Describe</b>	Monthly meetings with all staff. LPDB board and committee meetings, Regional District Defender Meetings and PDAL board meetings and conference calls.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	0
<b>Number of Writs Your District Filed in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	0

<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	N/A
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	N/A
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Louis Bernard, State Senator, Kenny Cox, State Representative
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	None
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	We use a rotating schedule for attorneys to attend 72 hr. hearings and encourage them to see their clients at the detention center when we are out there. The District Defender and paralegal assist attorneys in preparing for trial and trying cases. We use a team approach to trials and trial preparation, particularly crime scene investigation and voir dire preparation. Attorneys are encouraged to file motions for preliminary examination, bond reduction and discovery as soon as they receive their appointment notices. They are also encouraged to engage in creative pre-trial motion practice. The use of which creates earlier opportunities for cases to be dismissed or for reaching reasonable plea agreements. Local funding is closely monitored.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes. Our office adopted the policy of the LPDB. It is available online at the LPDB website.

**Staff Directory:**

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Brett Brunson
<b>Legal Research Tools Used:</b>	None. Attorneys have their own.
Lexis Nexis	
Westlaw	
Other (please list)	
Number of Legal Research Licenses	
Total Cost of Legal Research Software:	
<b>SOFTWARE:</b>	
Mark an X in all that apply	
<b>Operating Systems Used:</b>	
Windows 10	x
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b>Case Management System(s): Check all that apply</b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b>Productivity Suites Used:</b>	
Microsoft Office 2019 (Word, Excel, etc.)	x
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b>Accounting Software</b>	
QuickBooks	
Quicken	
Intuit	
Other (list here):	Netlink Solutions
<b>Internet Browsers Used:</b>	
Internet Explorer	

Microsoft Edge	
Firefox	x
Google Chrome	
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	
Laptops	
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	CP-TEL
Email Provider:	CP-TEL



### 10th District Defender Office CY 2019 Caseloads & Outcomes

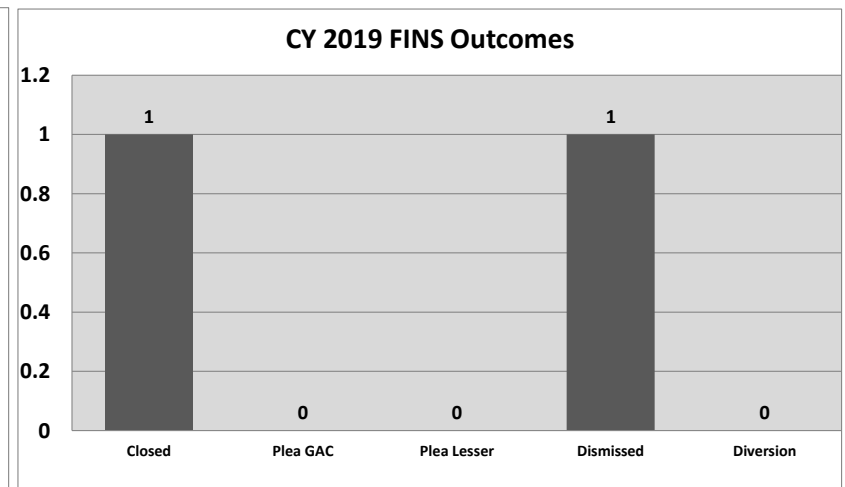
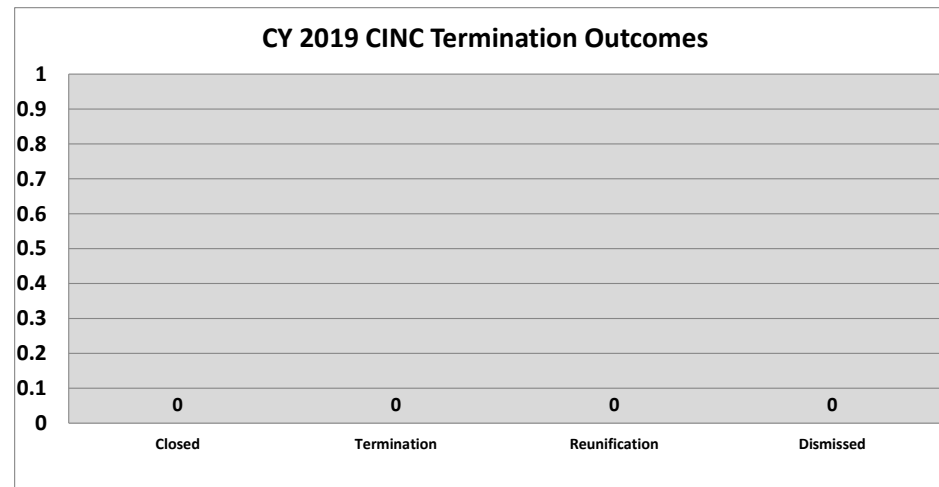
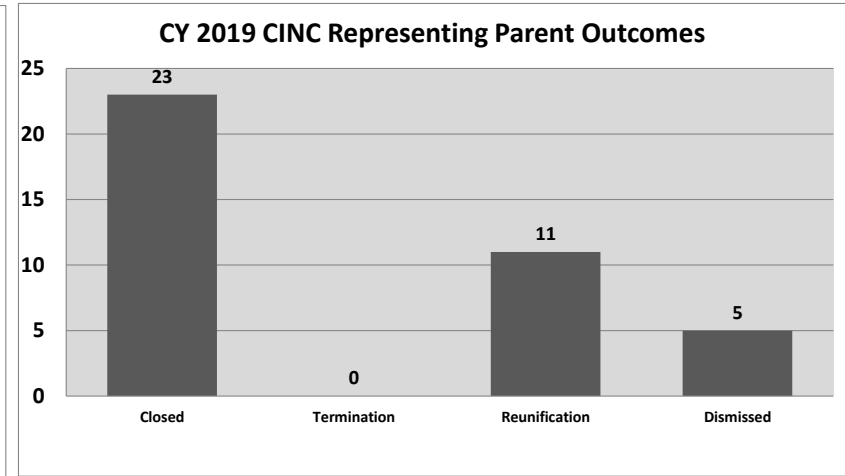
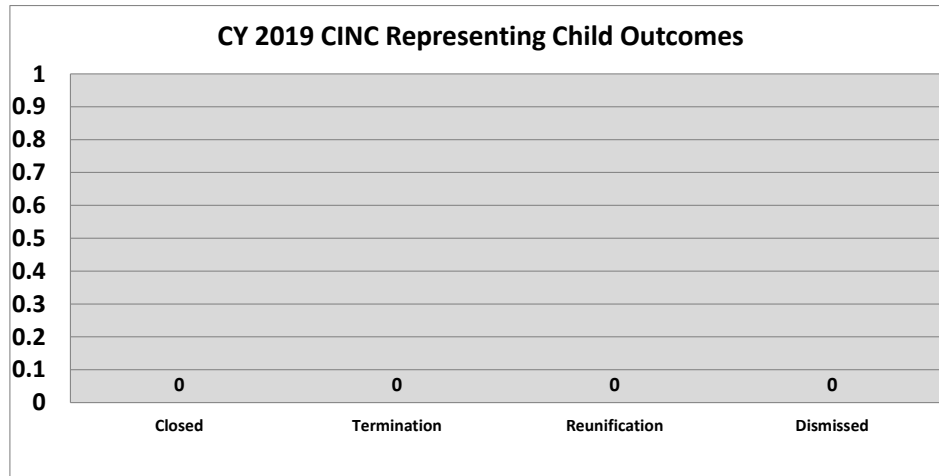
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	0	0	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	14	23	20	34	0	11	N/A	N/A	5	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	1	1	0	1	N/A	N/A	0	0	1	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	24	14	2	26	N/A	N/A	2	0	13	1	N/A	N/A	0	1	1
Delinquency Felony	26	9	1	27	N/A	N/A	0	2	7	1	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	464	308	115	579	N/A	N/A	109	20	359	11	0	0	0	2	2
Adult Felony Non-LWOP**	573	416	236	809	N/A	N/A	144	105	614	6	0	0	0	1	1
Adult LWOP	2	0	1	3	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	78	65	10	88	N/A	N/A	0	0	1	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

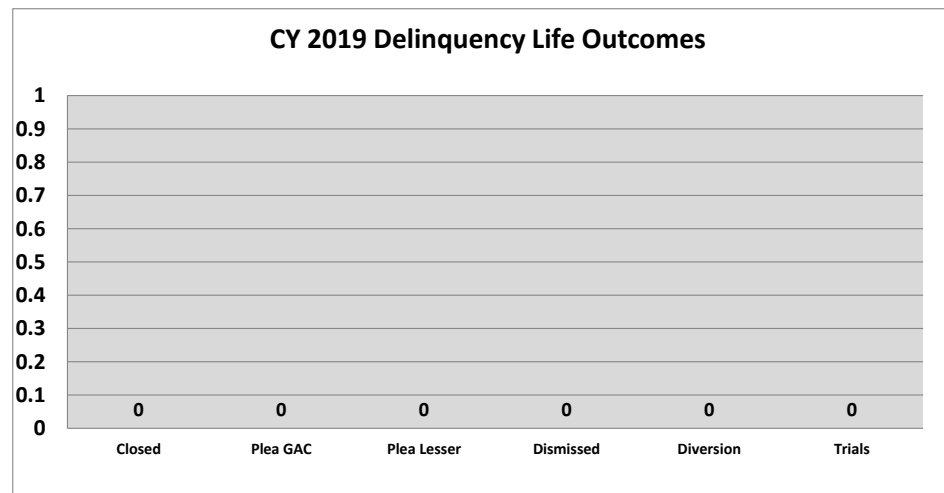
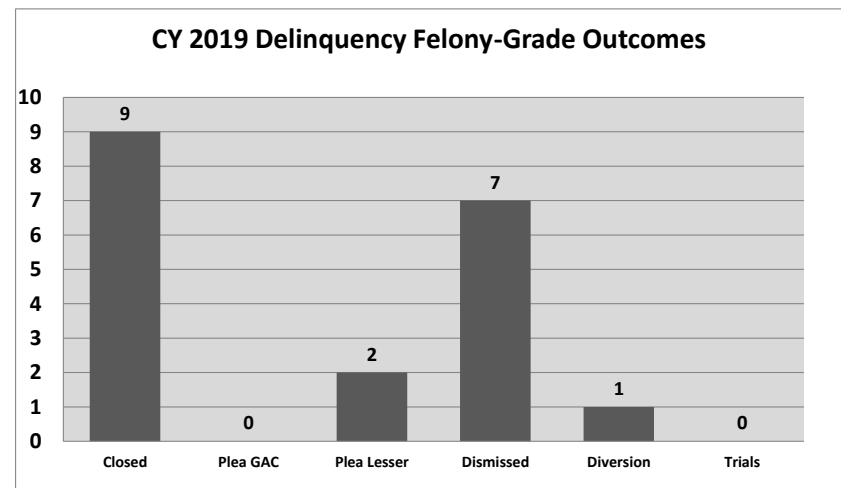
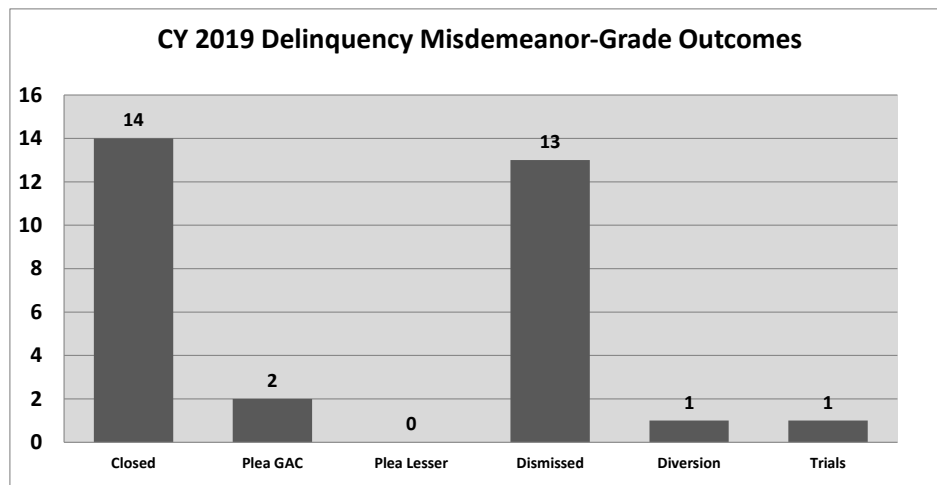
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

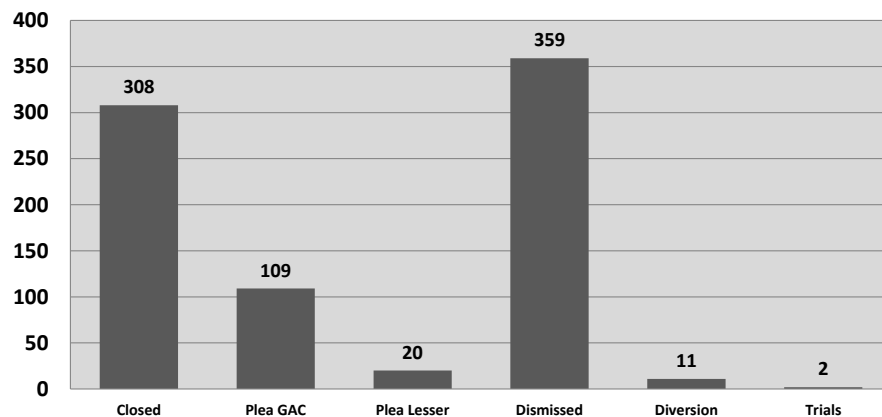
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

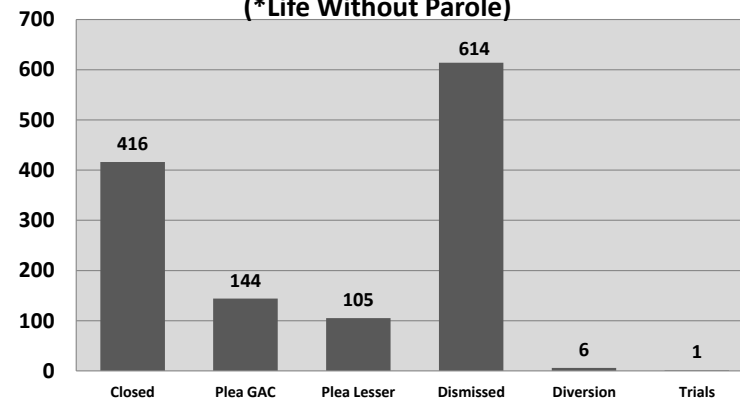




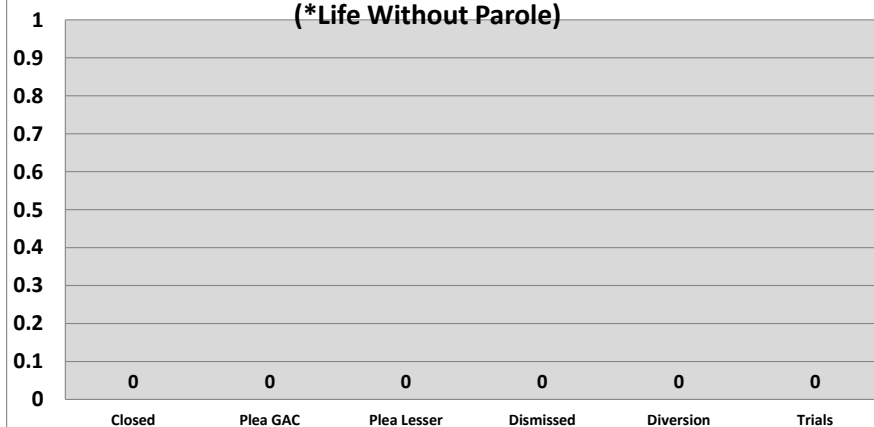
**CY 2019 Adult Misdemeanor Outcomes**



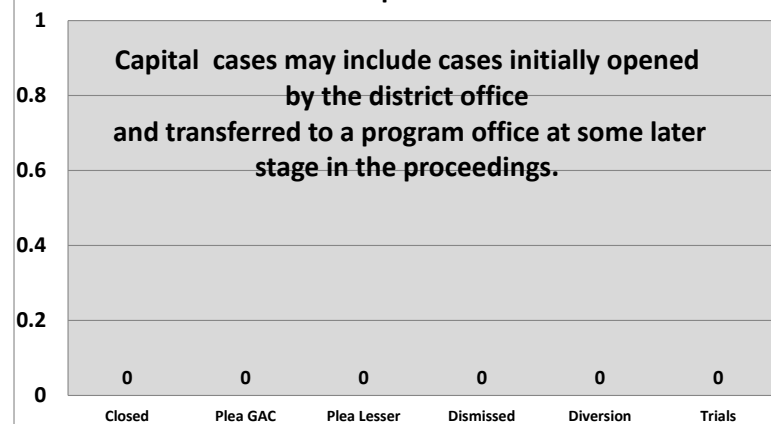
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



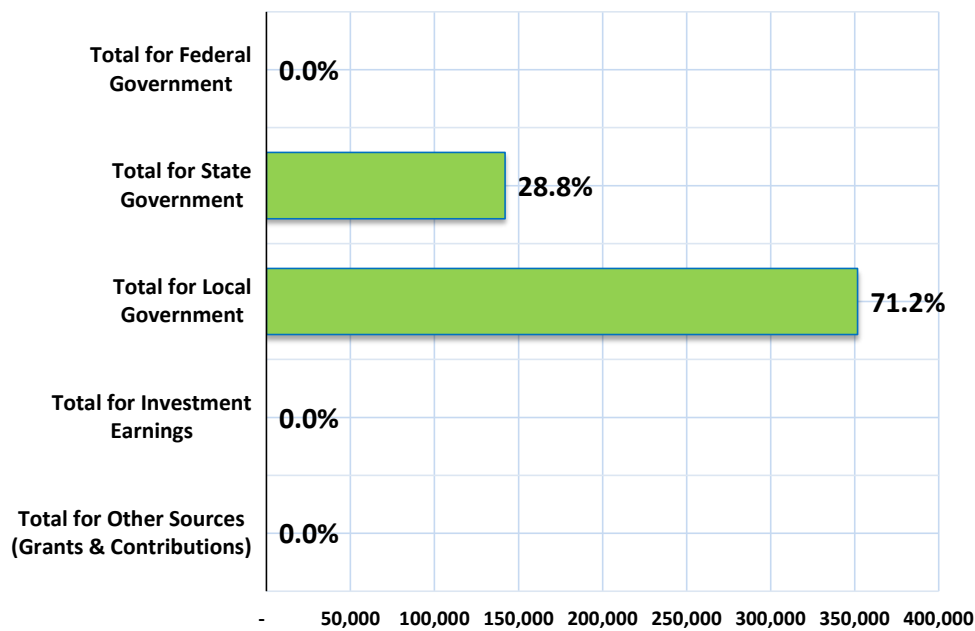
**CY 2019 Capital Outcomes**



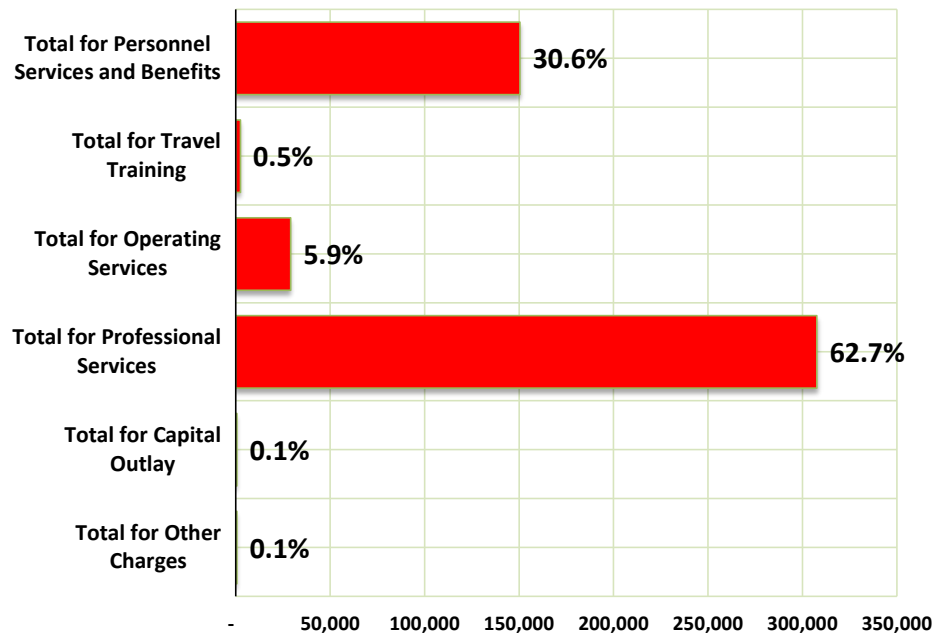
District 10 CY2019	Total CY2019
<b>District Defender: Brett Bunson</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	6,145
District Assistance Fund (DAF)	134,958
Supplemental/Emergency Funds	898
Grants	-
Other State Income -List source(s)	-
Total for State Government	142,002
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	17,196
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	27,135
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	62,795
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	234,127
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	296,922
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	9,562
Partial Attorney Fees Reimbursements [as per 15:176]	900
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	10,462
Total for Local Government	351,715
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	-
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	493,716

District 10 CY2019	Total CY2019
<b>District Defender: Brett Bunson</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	136,511
Accrued Leave	-
Payroll Taxes	13,884
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>150,395</b>
Travel/Training	
Parking/Auto Tolls	288
Travel/Lodging/Per Diem/Mileage	2,257
<b>Total for Travel/Training</b>	<b>2,545</b>
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	7,413
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	12,000
Lease - Auto/Equipment	689
Lease - Other	-
Office Repair and Maintenance	200
Office - Telephone/Utilities/Postage/Internet	4,766
Dues and Seminars	2,237
Law Library/Journals/Subscriptions	588
Office Supplies	1,205
<b>Total for Operating Services</b>	<b>29,097</b>
Professional Services	
Audit/Accounting Expense	10,542
Contract Clerical	27,150
Expert Witness	2,218
Investigators	350
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	7,087
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	12,500
Contract Attorneys - all other	247,800
IT/Technical Support	-
<b>Total for Professional Services</b>	<b>307,647</b>
Capital Outlay	
Major Acquisitions	622
<b>Total for Capital Outlay</b>	<b>622</b>
Other Charges	
Other Operating Expenses	668
<b>Total for Other Charges</b>	<b>668</b>
<b>Total for EXPENDITURES</b>	<b>490,973</b>

## CY19 REVENUES



## CY19 EXPENDITURES

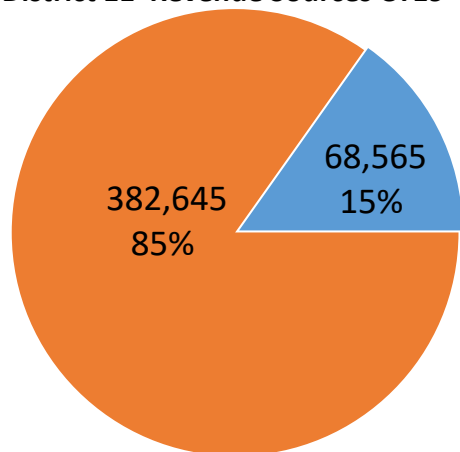




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District 11 Revenue Sources CY19

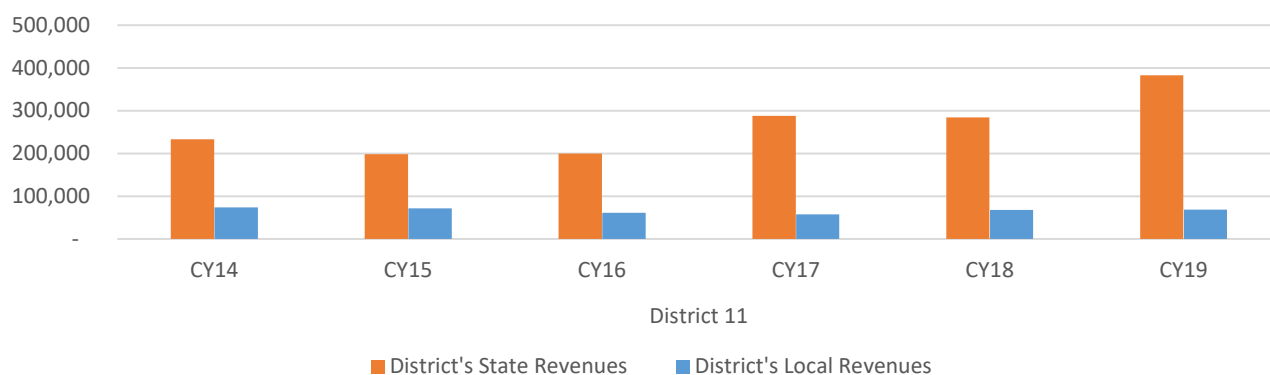


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

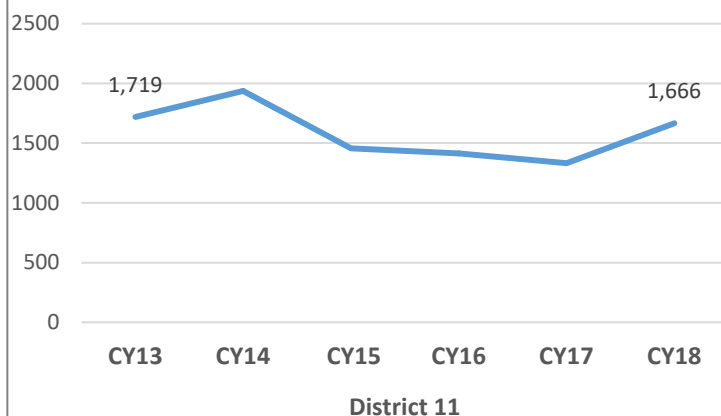
During Calendar Year 2019, the 11th Judicial District Public Defenders Office (PDO) received \$451,210 in total revenues. Only 15% of the office's revenues came from local funding, compared to the statewide average of 55%. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, the local revenues received by the office have remained stagnant. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10. The 11th Judicial District office's expenditures exceed the office's revenues. The district has remained solvent only due to a cooperative endeavor agreement with the 42nd Judicial District.

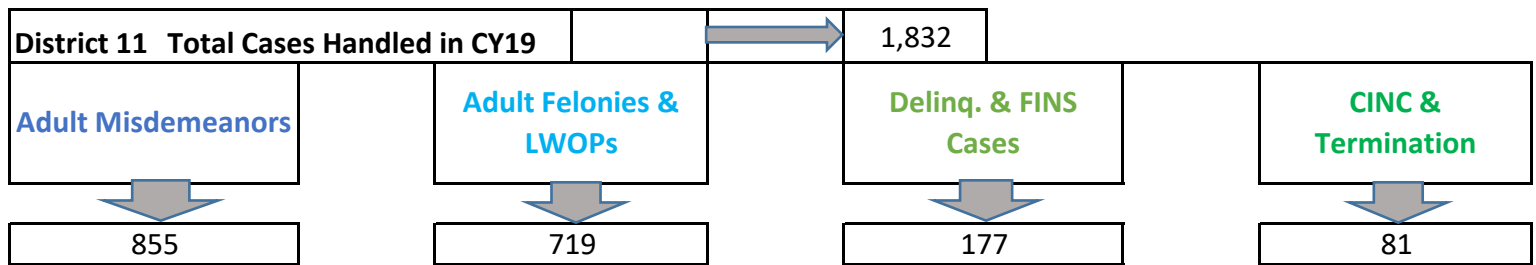
District's CY14 to CY19 Local and State Revenues



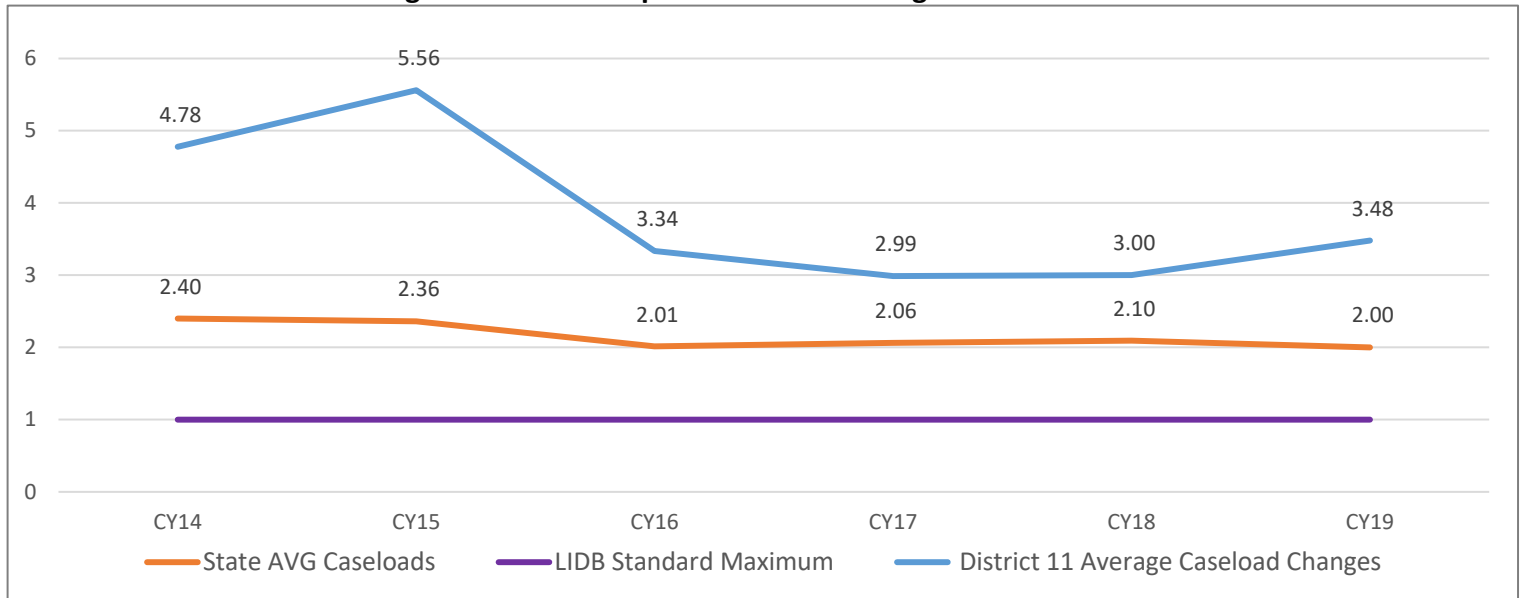
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 11th Judicial District have remained at nearly the same levels since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, the number of traffic tickets filed within the district is not expected to vary much from previous years.



**District 11 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 11th District PDO handled 1,832 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads nearly three-and-a-half times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

**MILLER/MONTGOMERY CASES**

**0/0**

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 11th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

**CAPITAL REPRESENTATION**

This PDO has no capittally certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 11<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Sabine - Many
<b>Population</b>	24,009
<b>District Defender</b>	Steven R. Thomas
<b>Years as District Defender</b>	20
<b>Years in Public Defense</b>	39
<b>Office Manager</b>	Cheri Sewell
<b>Primary Office Street Address</b>	94 Polk St., Suite 202
<b>City</b>	Mansfield
<b>ZIP</b>	71052
<b>Primary Phone</b>	318-872-6250
<b>Primary Mailing Address</b>	P.O. Box 1004 Mansfield La. 71052
<b>Primary Fax Number</b>	318-872-6262
<b>Primary Emergency Contact</b>	Steven R. Thomas
<b>Primary Emergency Phone</b>	cell: 318-465-7001
<b>Secondary Emergency Contact</b>	Brian McRae
<b>Secondary Emergency Phone</b>	cell: 318-286-2486 Brian McRae
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	N/A
<b>Other District Office Contact Personnel (Primary Only)</b>	Brian McRae cell: 318-286-2486
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Citizen's National Bank
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	\$800.00 a month
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Deborah Dees CPA
<b>Courts and Locations</b>	11 JDC Sabine Parish, Many, Louisiana, Mayor's Court, Many, Louisiana
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	One division
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	All 72 hour hearing forms are sent to District Defender who assigns attorneys.
<b>Name of Adult Detention Facilities in This District</b>	Sabine Parish Detention Center, P.O. Box 1550, Many La. 71449
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	N/A
<b>Name of Juvenile Detention Facilities In This District</b>	None

<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Ware Youth Center, Coushatta La.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Yes, distance from clients impacts access and greatly increases costs for attorneys, mileage, etc.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	Don M. Burkett
<b>Chief Judge of Criminal District Court</b>	Stephen Beasley
<b>Juvenile Court Judges (Specify District of City Court)</b>	Stephen Beasley
<b>Drug Court Judges</b>	N/A
<b>Mental Health Court Judges</b>	N/A
<b>Other Specialty Court</b>	N/A
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	Initially, at 72 hour by district judge based on poverty guidelines. Subsequently after questionnaire by district defender.
<b>When is Assignment/Appointment of Counsel Made?</b>	Time of arrest. Within 72 hours of notice to PD office
<b>What steps does your office take to ensure conflict – free representation</b>	Careful review of indigence at 72 hour notice by DD, to identify conflicts. On going review of case developments.
<b>Brief Explanation of Intake Process</b>	Primarily by teleconference within 72 hours of notice of appointment
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Probation office
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Report from Probation office
<b>Who Remits the Partial Payments Collected?</b>	Probation Office
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Report from Probation Office
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	10,016.71
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Private practice is permitted for contract attorneys. No it is not in writing.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	See attachment.
<b>Primary Immediate Needs</b>	More funding.
<b>Was your office in ROS at any time during 2019</b>	No

<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	One attorney resigned to be a college professor and has not been replaced.
<b>Immediate Critical Issue Areas</b>	Critical shortfall in revenue. The 11th has little/no concern and is unwilling to change anything. Uncertainty in revenue source makes it difficult to plan and impossible to grow/improve my program. Poor revenue from Sabine has forced me to reconsider the fairness of the agreement. Additionally, I must replace the attorney who resigned. Caseloads are on the rise due to a political campaign where the Judge and the D.A. are competing to be the most "tough on crime." This will impact the revenue situation. The P&N DAF plan unfairly discriminates against small rural programs and their unique problems.
<b>Long-Term Critical Issue Areas</b>	See above.
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes, I pay for seminars for attorneys. I also work individually with attorneys about strategies and approach on particular cases. We also train on the data base. We have quarterly training as well.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Richard Woolbert
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Chief Defender- Steven R. Thomas, Assistant District Defender- Brian C. McRae, and staff contract attorneys.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	Supervisory staff has reduced case load.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	No
<b>Regular Meetings for Any Staff, Please Describe</b>	Yes, quarterly staff meetings for attorneys, and bi-monthly staff meeting for support staff.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	0
<b>Number of Writs Your District Filed in 2019</b>	2
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0

<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	Both. Attorneys responsible for representation in juvenile delinquency cases also handle adult felonies. The case stays with them.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	None
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Frank A. Howard, State Representative, Gerald Long, Senator
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	State Staff continues to micro manage local programs.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Improved house training for attorneys and staff
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes. By providing a copy contained in the policy/procedure manual.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Cheri Sewell
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	
Westlaw	
Other (please list)	FASTCASE
Number of Legal Research Licenses	
Total Cost of Legal Research Software:	No cost.
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	X
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	X
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	X
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	

Microsoft Edge	
Firefox	X
Google Chrome	X
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	4
Laptops	1
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	HIGH
Provider Name:	CP-TEL
Email Provider:	AT&T



### 11th District Defender Office CY 2019 Caseloads & Outcomes

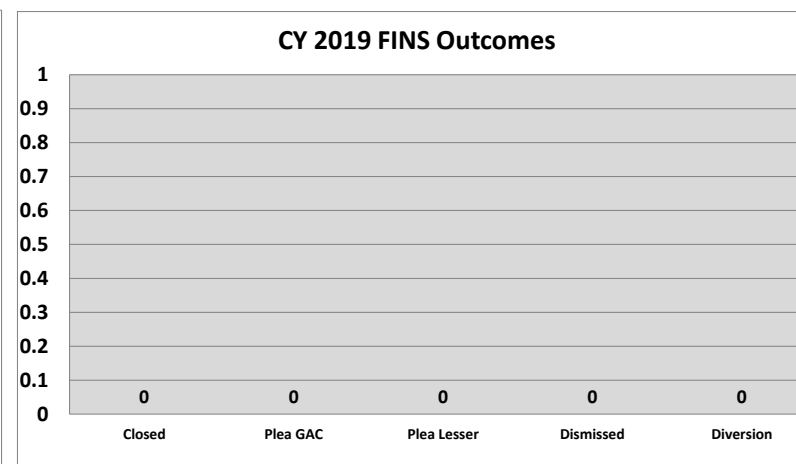
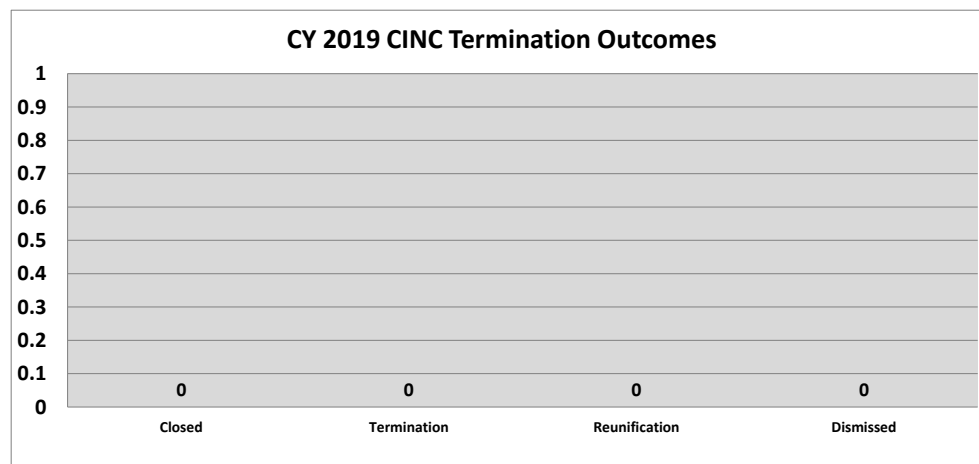
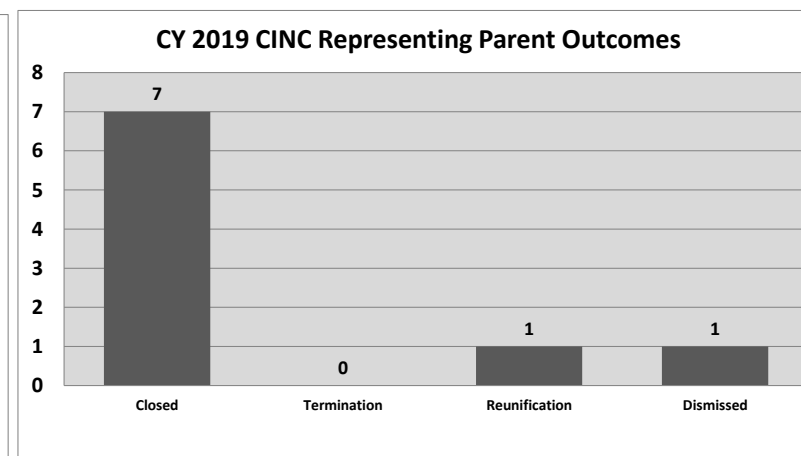
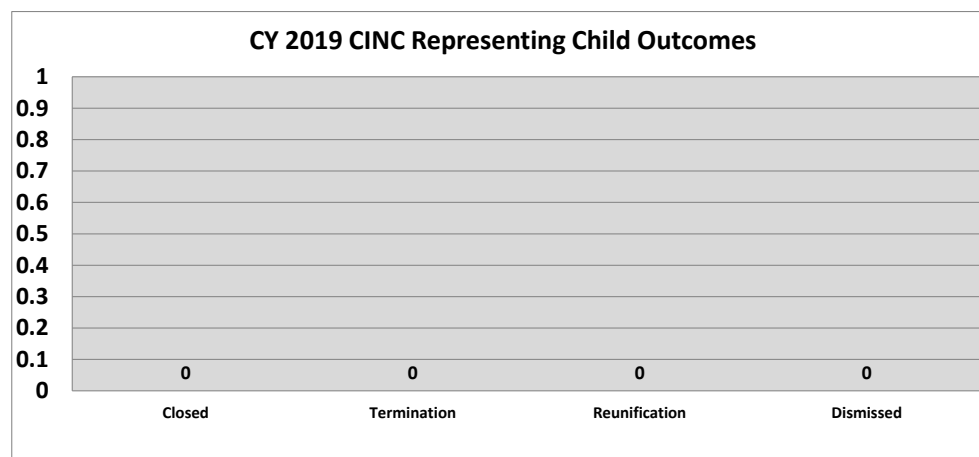
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019-12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	17	7	63	80	0	1	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	40	10	96	136	N/A	N/A	6	0	2	0	N/A	N/A	0	0	0
Delinquency Felony	17	4	24	41	N/A	N/A	5	0	5	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	510	517	345	855	N/A	N/A	407	17	538	0	0	0	6	3	9
Adult Felony Non-LWOP**	451	352	243	694	N/A	N/A	198	62	162	1	0	1	1	1	3
Adult LWOP	5	0	1	6	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	9	8	10	19	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

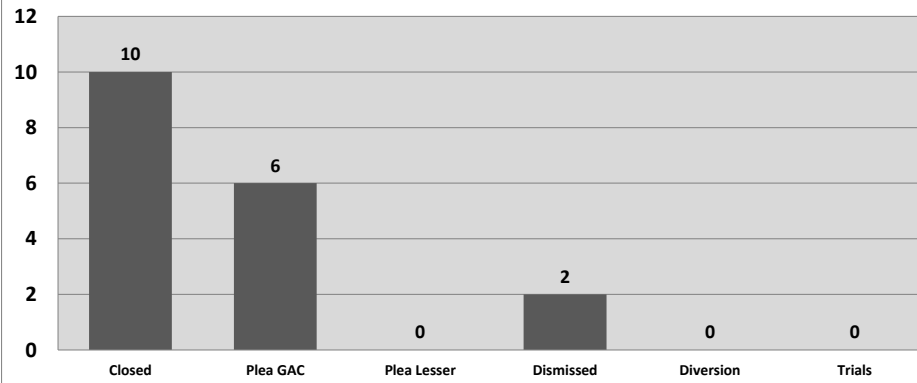
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

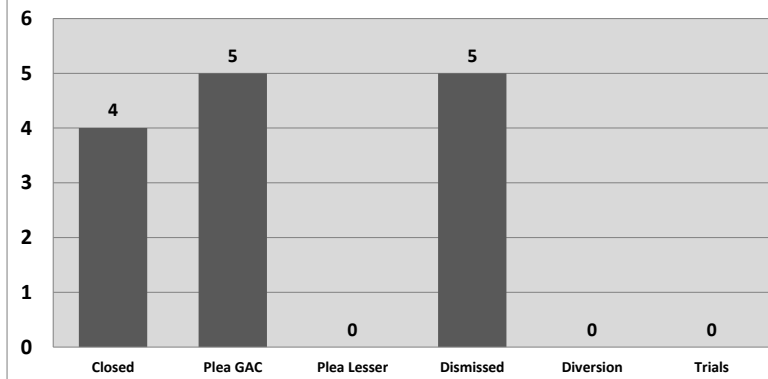
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



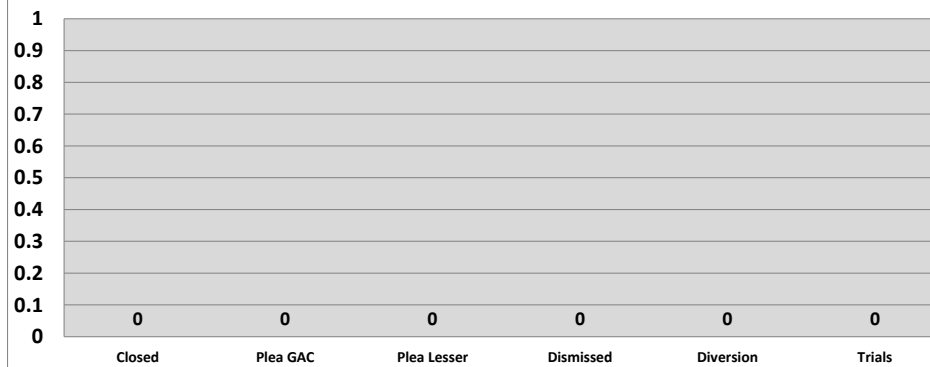
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**

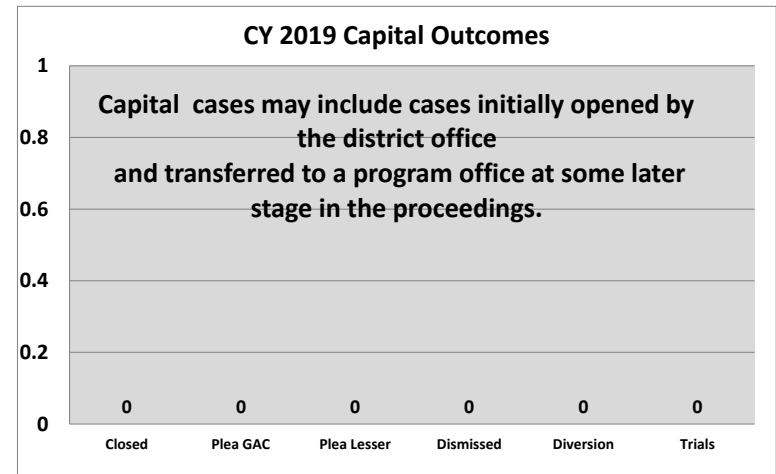
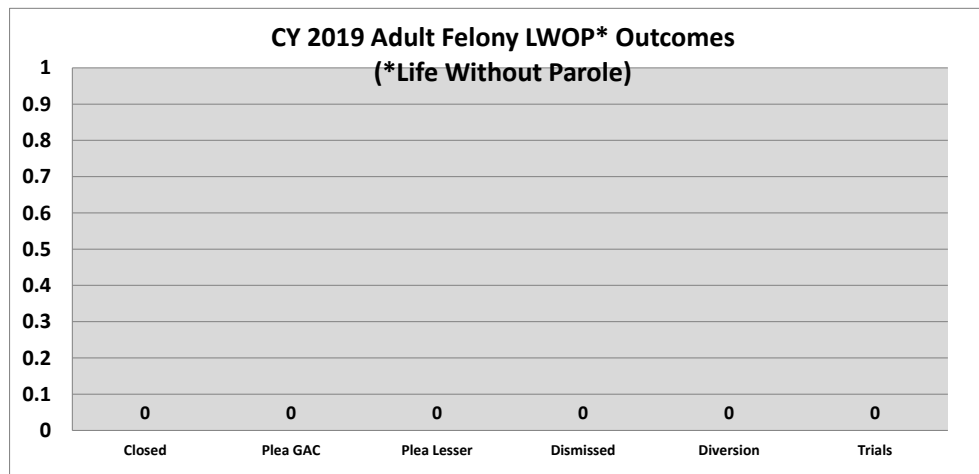
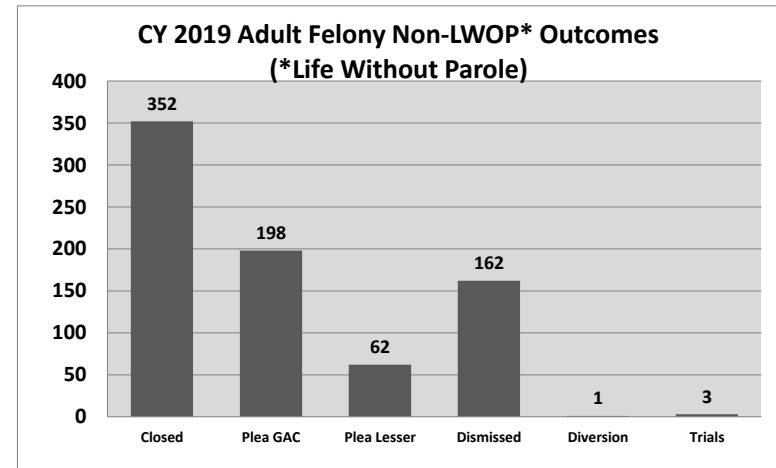
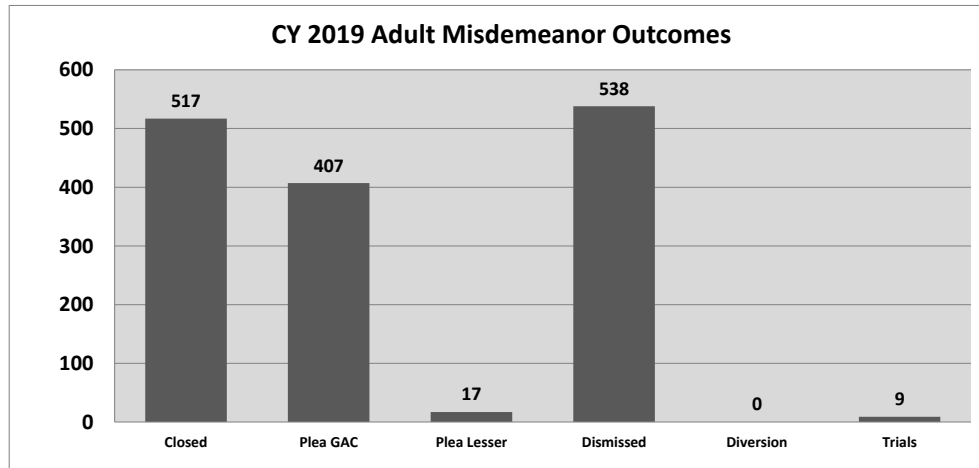


**CY 2019 Delinquency Felony-Grade Outcomes**



**CY 2019 Delinquency Life Outcomes**

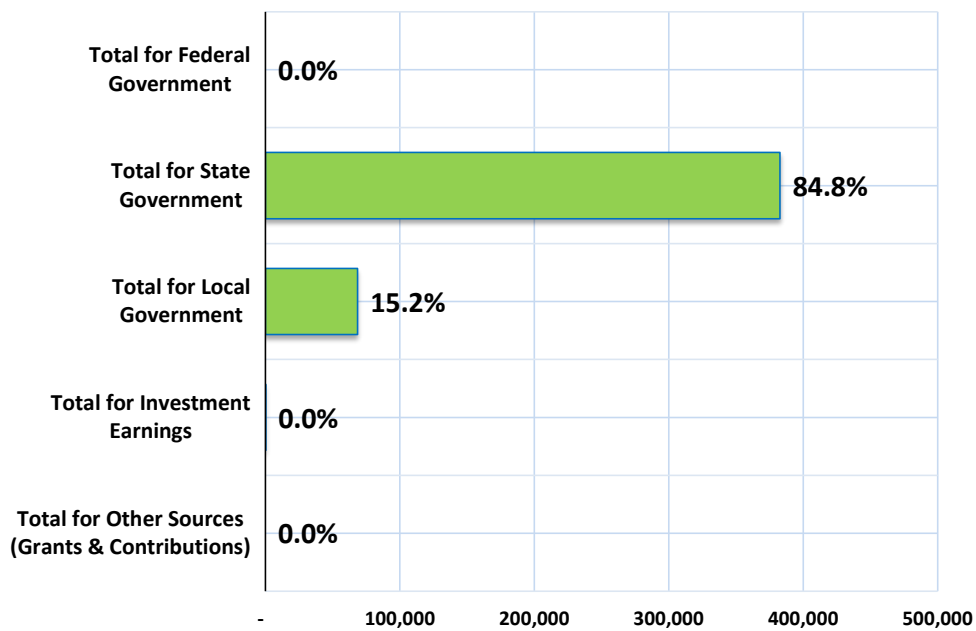




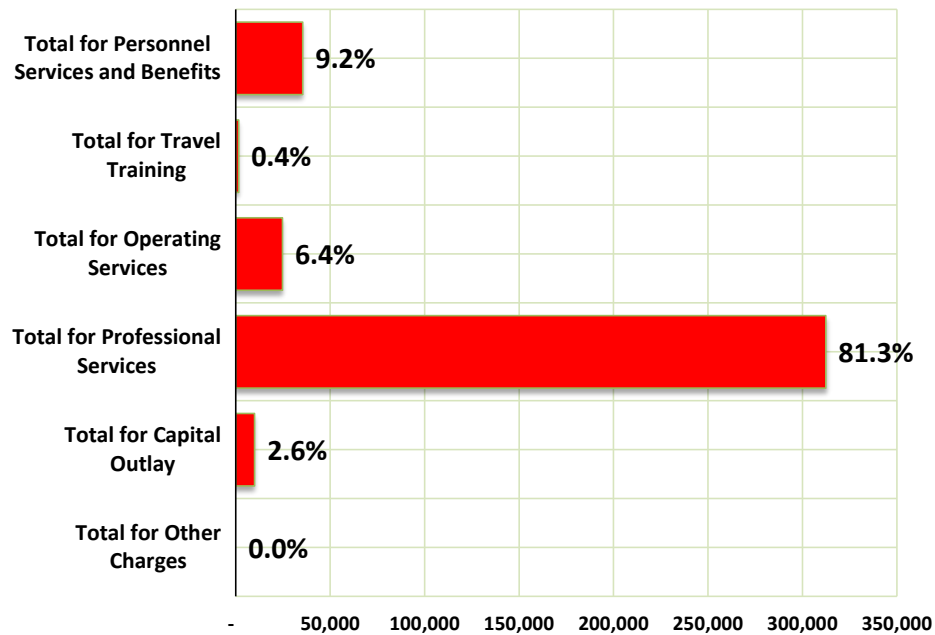
District 11 CY2019	Total CY2019
<b>District Defender: Steven R. Thomas</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	11,009
District Assistance Fund (DAF)	316,843
Supplemental/Emergency Funds	54,792
Grants	-
Other State Income -List source(s)	-
Total for State Government	382,645
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	11,918
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	5,760
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	36,270
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	42,030
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	4,600
Partial Attorney Fees Reimbursements [as per 15:176]	10,017
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	14,617
Total for Local Government	68,565
Investment Earnings	
Interest Income	131
Other Investment Income - List source(s)	-
Total for Investment Earnings	131
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	451,340

District 11 CY2019	Total CY2019
<b>District Defender: Steven R. Thomas</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	33,000
Accrued Leave	-
Payroll Taxes	2,524
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>35,524</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	1,552
<b>Total for Travel/Training</b>	<b>1,552</b>
Operating Services	
Advertisements	39
Workers' Compensation	155
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	2,785
Lease - Office	14,400
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	3,375
Dues and Seminars	298
Law Library/Journals/Subscriptions	248
Office Supplies	3,386
<b>Total for Operating Services</b>	<b>24,687</b>
Professional Services	
Audit/Accounting Expense	7,863
Contract Clerical	-
Expert Witness	1,500
Investigators	855
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	33,000
Misdemeanor Attorney Contracts	12,000
Contract Attorneys - all other	255,145
IT/Technical Support	1,962
<b>Total for Professional Services</b>	<b>312,324</b>
Capital Outlay	
Major Acquisitions	9,973
<b>Total for Capital Outlay</b>	<b>9,973</b>
Other Charges	
Other Operating Expenses	-
<b>Total for Other Charges</b>	
<b>Total for EXPENDITURES</b>	<b>384,061</b>

## CY19 REVENUES



## CY19 EXPENDITURES



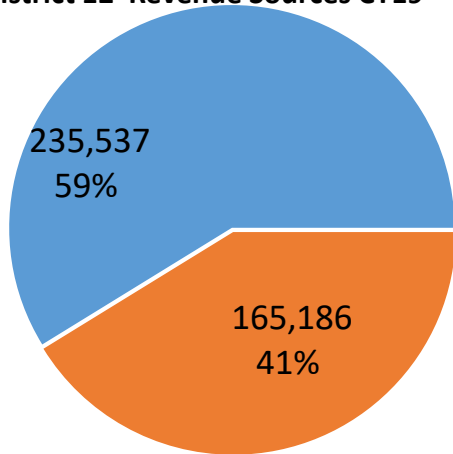


THE 12<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
AVOELLES (MARKSVILLE)

DISTRICT DEFENDER: BRADLEY P. DAUZAT  
110 E. MARK STREET  
MARKSVILLE, LA 71351  
(318) 253-0091



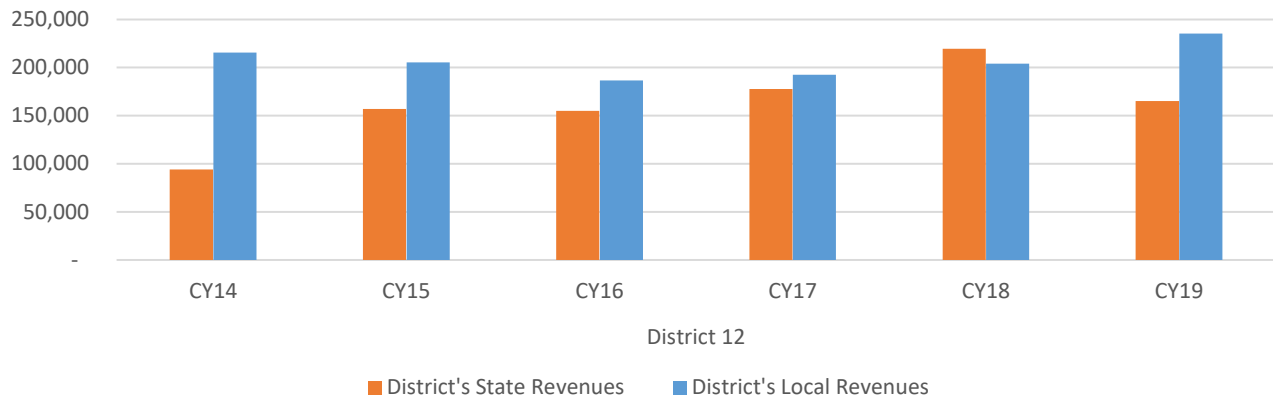
District 12 Revenue Sources CY19



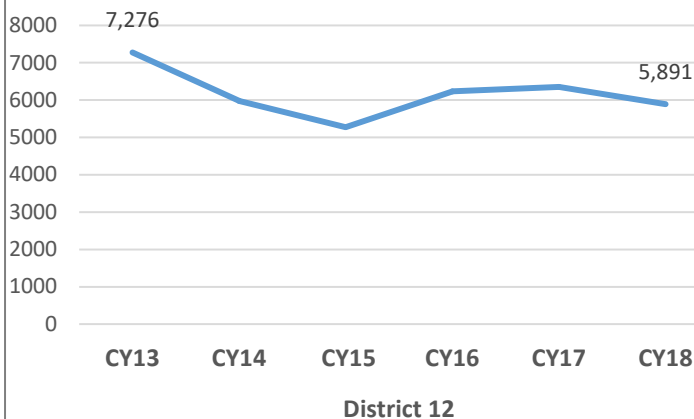
■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

During Calendar Year 2019, the 12th Judicial District Public Defenders Office (PDO) received \$400,723 in total revenues. Fifty-nine percent of the office's revenues came from local funding, compared to 48% during 2018. Local funding was derived primarily from traffic tickets and special court costs. As shown in the figure below, in 2019 local revenues continued to increase within the district. While local revenues have increased for the fourth consecutive year, the district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10.

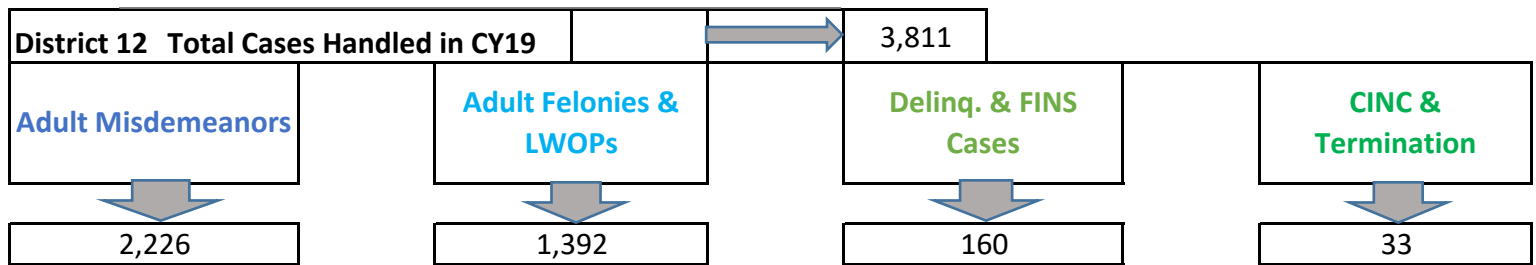
District's CY14 to CY19 Local and State Revenues



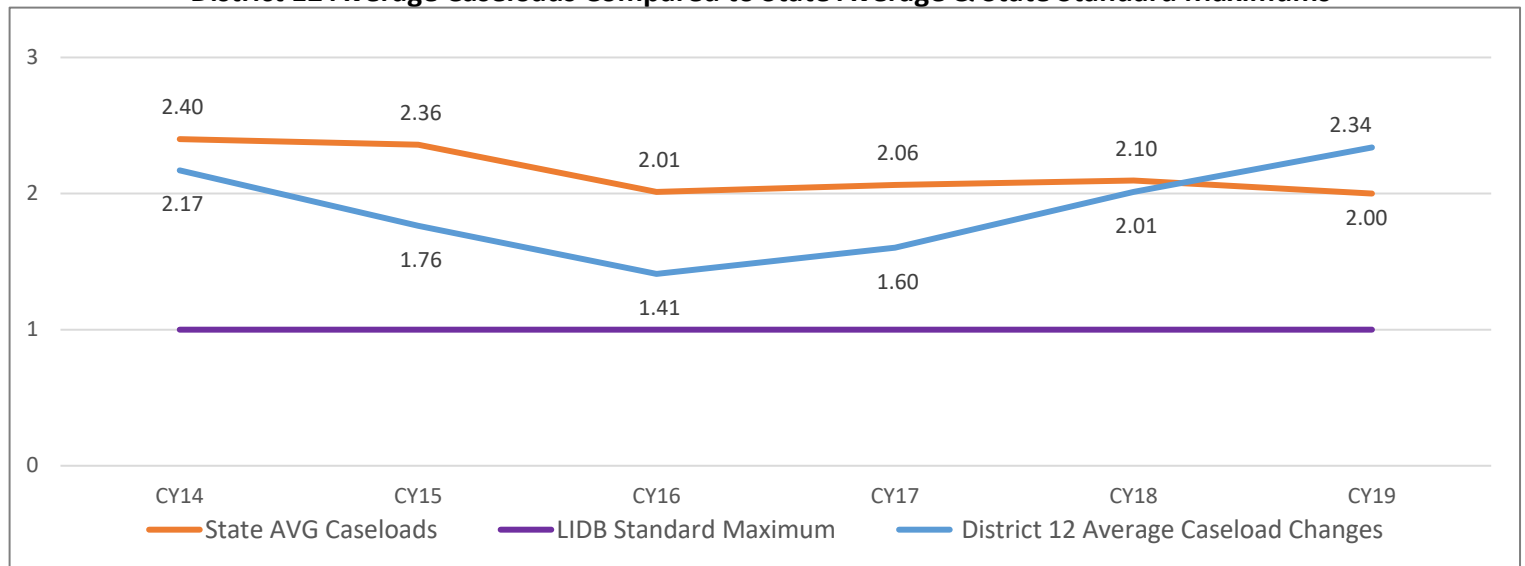
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 12th Judicial District have fallen 19% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the increase in local revenues is the result of an increase in traffic filings in the district.



**District 12 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 12th District PDO handled 3,811 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads more than two times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

### **MILLER/MONTGOMERY CASES**

**0/0**

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 12th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### **CAPITAL REPRESENTATION**

This PDO has no capitally certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 12<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Avoyelles - Marksville
<b>Population</b>	40,462
<b>District Defender</b>	Bradley P. Dauzat
<b>Years as District Defender</b>	12
<b>Years in Public Defense</b>	13
<b>Office Manager</b>	V. Elaine Benjamin
<b>Primary Office Street Address</b>	110 E Mark Street
<b>City</b>	Marksville
<b>ZIP</b>	71351
<b>Primary Phone</b>	318-253-0091
<b>Primary Mailing Address</b>	P.O. Box 111, Marksville, LA 71351
<b>Primary Fax Number</b>	318-253-0088
<b>Primary Emergency Contact</b>	Elaine Benjamin
<b>Primary Emergency Phone</b>	318-359-0732
<b>Secondary Emergency Contact</b>	Bradley Dauzat
<b>Secondary Emergency Phone</b>	318-253-7964
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	None
<b>Other District Office Contact Personnel (Primary Only)</b>	None
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	bdmanagement
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	1,350
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Ducote & Company
<b>Courts and Locations</b>	12th Judicial District Court, Avoyelles Parish, Marksville; Marksville City Court; Bunkie City Court.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	4- 2 district court divisions 2 city courts.
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	2 criminal court divisions - 2 public defenders (contract) per division handling felonies; 1 attorney handles misd. in both divisions; 1 full time juvenile attorney - district and city courts and 2 conflict hourly attorney as needed (felony & CINC).
<b>Name of Adult Detention Facilities in This District</b>	Sheriff's Office / Men's Parish Jail; Cottonport Women's Prison.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Rapides (only for special cases - rare/frequent).
<b>Name of Juvenile Detention Facilities In This District</b>	Acadiana Center for Youth In Bunkie La.
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Rapides (only for special cases - rare/frequent).

<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Marginally -- however, defense attorney are allowed any request necessary to facilitate proper representation.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No shackles before the Judge.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	None
<b>District Attorney</b>	Charles Riddle, III
<b>Chief Judge of Criminal District Court</b>	William Bennett
<b>Juvenile Court Judges (Specify District of City Court)</b>	William Bennett District Court, Kerry Spruill, District Court, Angelo Piazza III Marksville City Court; Derrick Earles Bunkie City Court.
<b>Drug Court Judges</b>	William Bennett
<b>Mental Health Court Judges</b>	N/A
<b>Other Specialty Court</b>	N/A
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	Initial inquiry by Judge then by application to chief defender. Incarceration automatically qualifies.
<b>When is Assignment/Appointment of Counsel Made?</b>	At 72 hour hearing. If incarcerated - at 72 hour hearing; if on bond - at 72 hour hearing, upon application, or at arraignment - whichever occurs first.
<b>What steps does your office take to ensure conflict – free representation</b>	District Chief reviews file before appointments are made.
<b>Brief Explanation of Intake Process</b>	The chief defender is the primary counsel at 72 hour hearing. At arraignment, a more thorough intake is completed which becomes part of the client file.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	N/A
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	N/A
<b>Who Remits the Partial Payments Collected?</b>	N/A
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	N/A
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	0
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Private practice and criminal practice permitted provide no conflict.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	Insure funding and continued training of personnel.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	Unknown as this time

<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Find funding to insure continuing operations and to properly fund LWOP Cases. Provide a central file storage area for all closed P.D. files.
<b>Long-Term Critical Issue Areas</b>	Explore possibility of purchasing a building for the PDO.
<b>2019 Media Coverage and/or Major Accomplishments</b>	Due to cuts in expenditures & staff downsize, this office was able to complete the year without going into restrictions of services.
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	12th JDC has 2 criminal court divisions with 2 defenders (1 senior and 1 junior) in each along with the chief. Each junior has a more experienced senior attorney upon which they can get advice and experience. Juniors are asked to sit on senior trials and seniors are asked to monitor junior trials. Chief monitors all. Juvenile defender is responsible only to the client and the chief. Chief takes criminal cases because he chooses to and each defender is assigned cases equally by the chief.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Maxwell Bordelon
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	None
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	12th JDC has 2 criminal court divisions with 2 defenders (1 senior and 1 junior) in each along with the chief. Each junior has a more experienced senior attorney upon which they can get advice and experience. Juniors are asked to sit on senior trials and seniors are asked to monitor junior trials. Chief monitors all. Juvenile defender is responsible only to the client and the chief. Chief takes criminal cases because he chooses to and each defender is assigned cases equally by the chief.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	No. See supervisory structure above.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Elaine Benjamin

<b>Regular Meetings for Any Staff, Please Describe</b>	Chief Defender Bradley Dauzat attends state board meetings each month.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	No data retained in 2016
<b>Number of Writs Your District Filed in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	1
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	None
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	None
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	None
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Robert Johnson – Rep. Eric Lafleur - Senate.
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Clients failure to consult with his/her counsel.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	More effort was spent in supervisory role and file review with defenders.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes, posted in office.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

### Survey Completer's Name

V. Elaine Benjamin

### Legal Research Tools Used:

Lexis Nexis

x

Westlaw

Other (please list)

Number of Legal Research Licenses

0

Total Cost of Legal Research Software:

0

### SOFTWARE:

Mark an X in all that apply

### Operating Systems Used:

Windows 10

x

Windows 8

Windows 7

Windows Server 2008/2012/2016

Windows XP

Mac OSX

### Case Management System(s): Check all that apply

defenderData (LPDB statewide system)

x

Other System (please name)

x Our own excel program to monitor clients

### Productivity Suites Used:

Microsoft Office 2019 (Word, Excel, etc.)

Microsoft Office 2016

Microsoft Office 2013

Microsoft Office Version Older than 2013

x

Corel Word Perfect

Other

### Accounting Software

QuickBooks

x

Quicken

Intuit

Other (list here):

### Internet Browsers Used:

Internet Explorer

x

Microsoft Edge

Firefox

x

Google Chrome

x

Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of devices in your inventory.	
Desktop PCs	2
Laptops	2
iPad/Tablets (Funded by Office)	0
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	AT&T
Email Provider:	AT&T



## 12th District Defender Office CY 2019 Caseloads & Outcomes

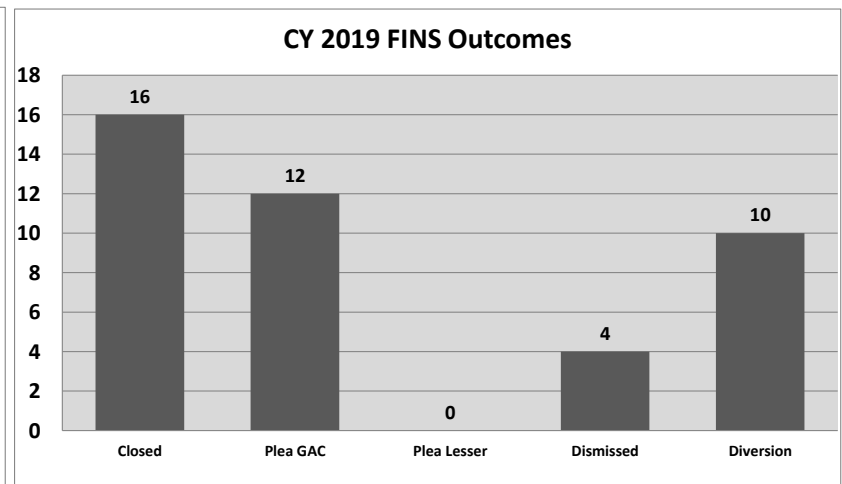
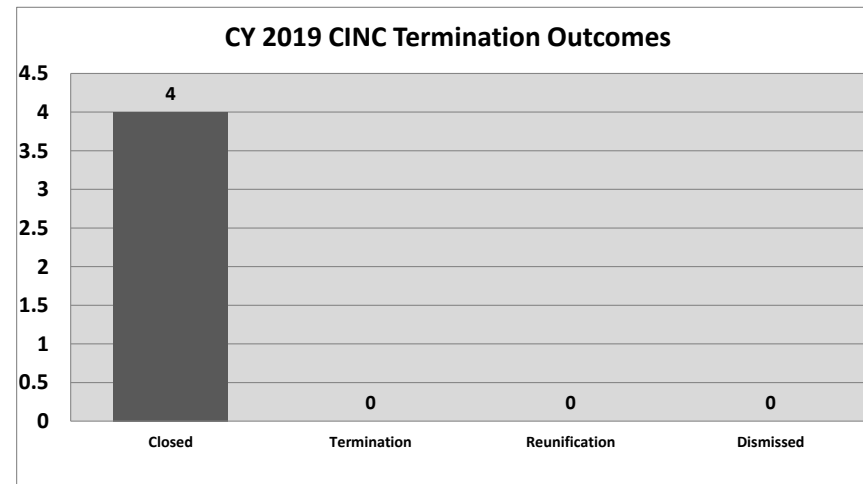
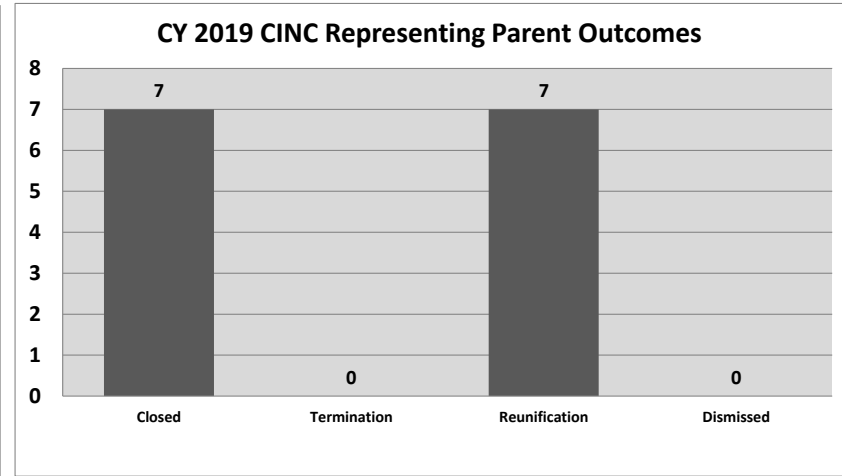
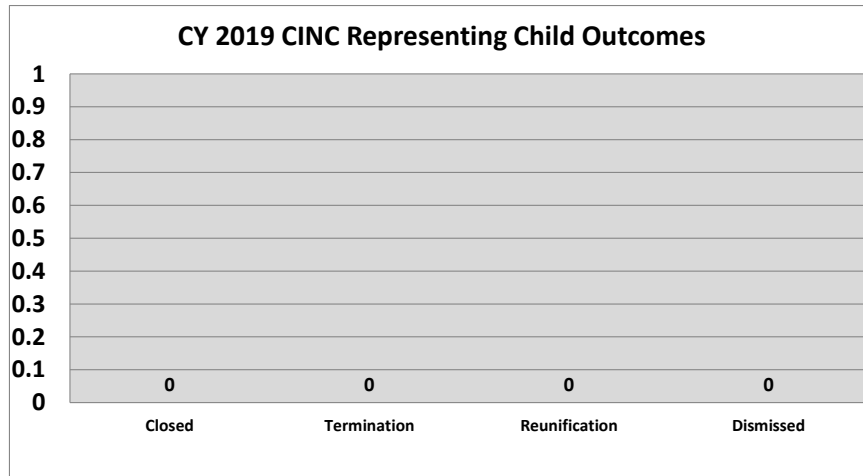
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	0	0	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	21	7	7	28	0	7	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	4	4	0	4	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	15	16	5	20	N/A	N/A	12	0	4	10	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	79	96	22	101	N/A	N/A	69	0	25	44	N/A	N/A	2	0	2
Delinquency Felony	17	22	18	35	N/A	N/A	14	5	1	3	N/A	N/A	1	0	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	1	1
Juvenile Revocations	4	4	0	4	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	1712	1213	514	2226	N/A	N/A	338	26	785	0	1	0	3	3	7
Adult Felony Non-LWOP**	1008	657	377	1385	N/A	N/A	231	94	412	1	0	1	2	3	6
Adult LWOP	5	1	2	7	N/A	N/A	0	0	0	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	62	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

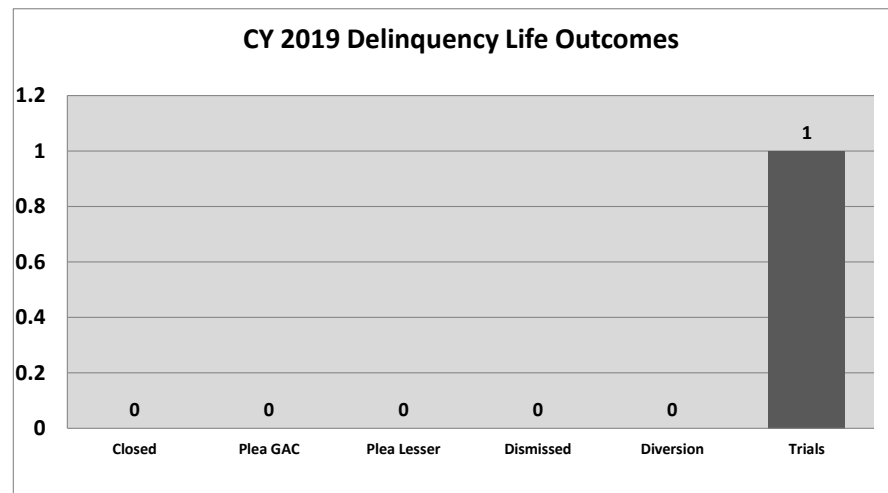
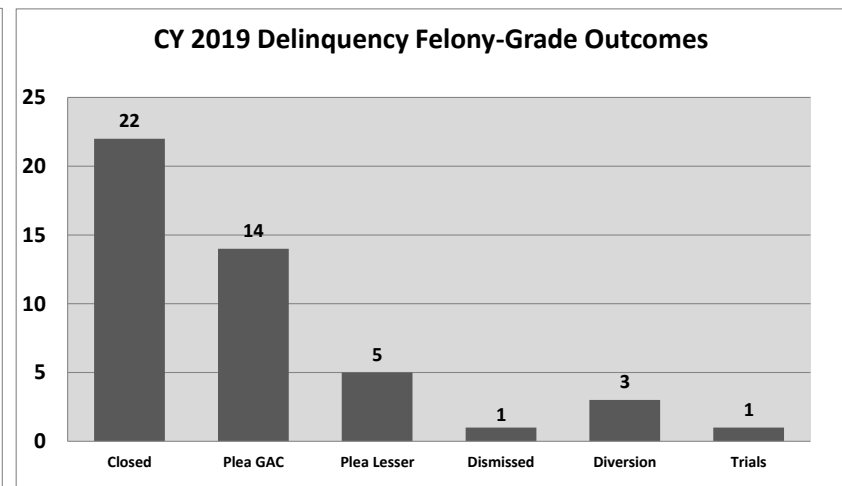
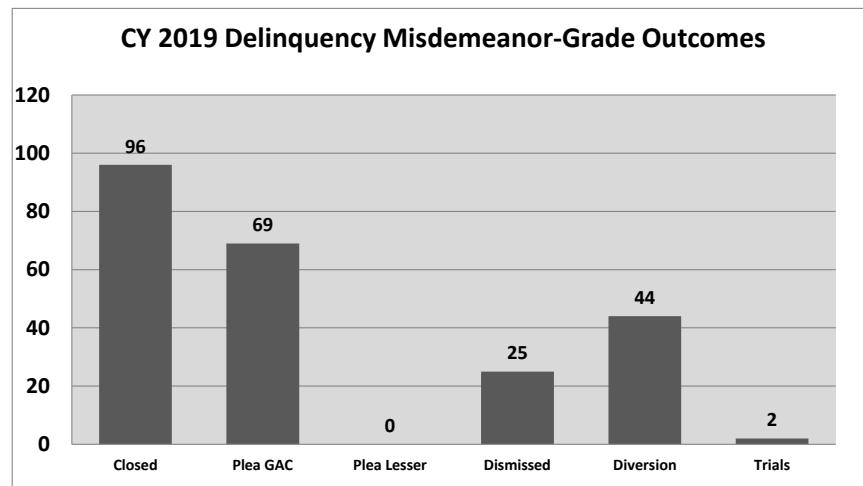
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

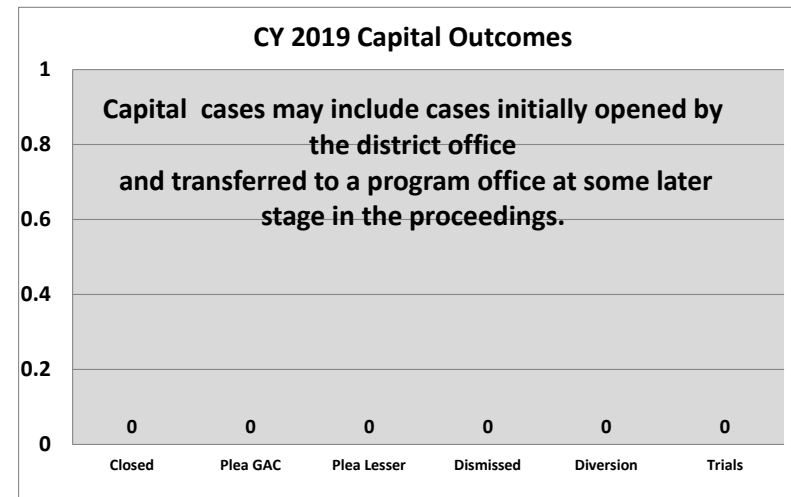
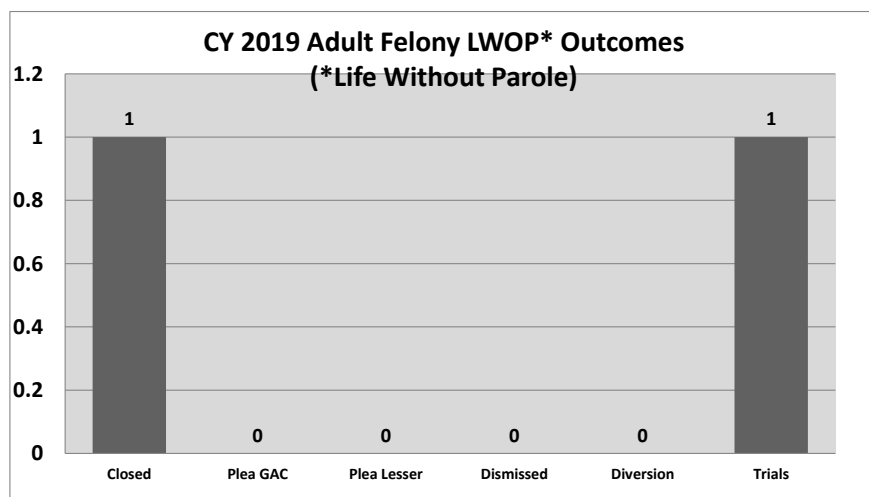
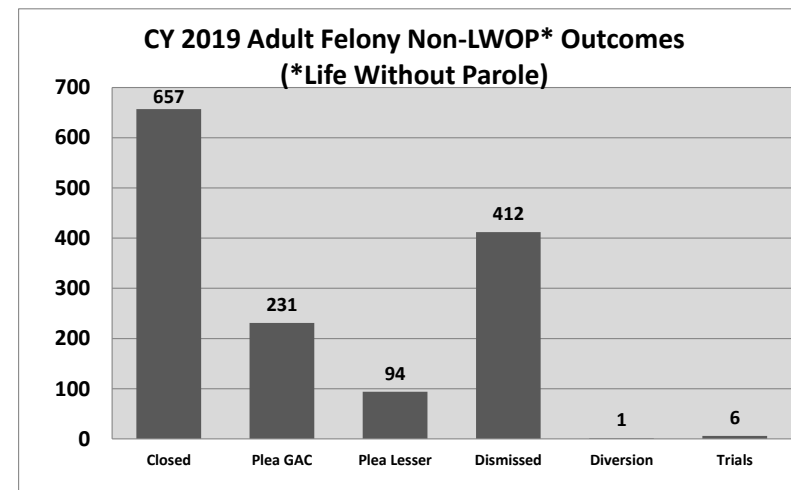
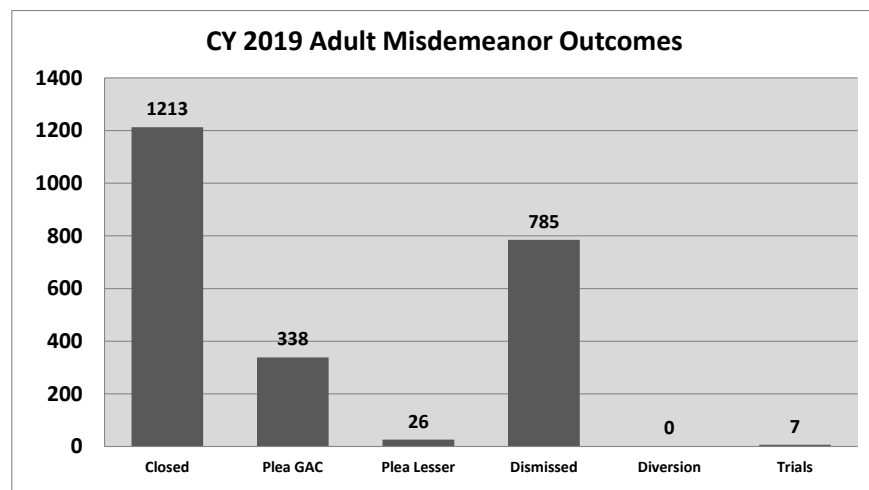
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



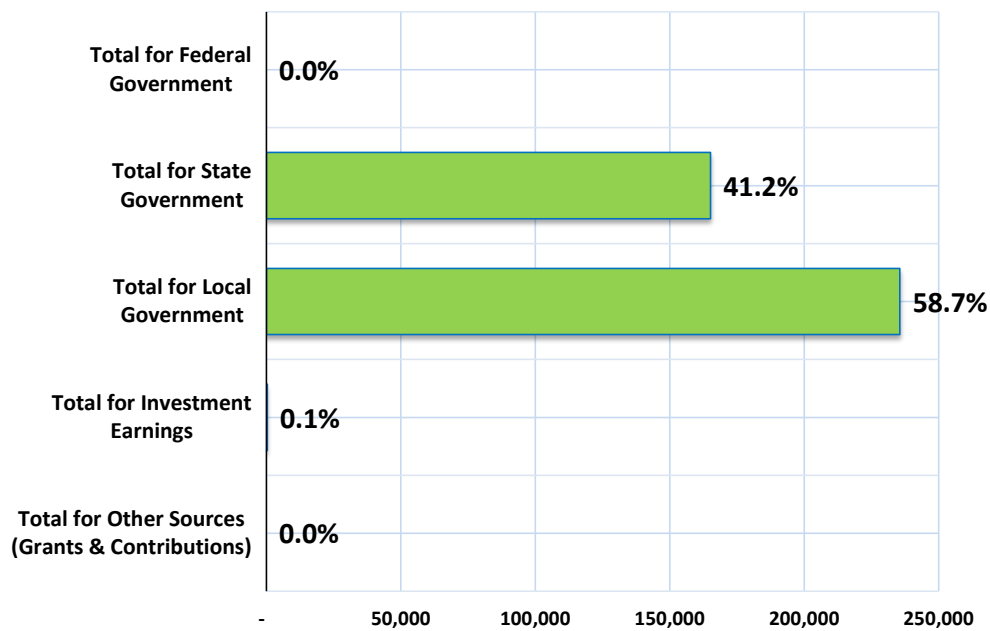




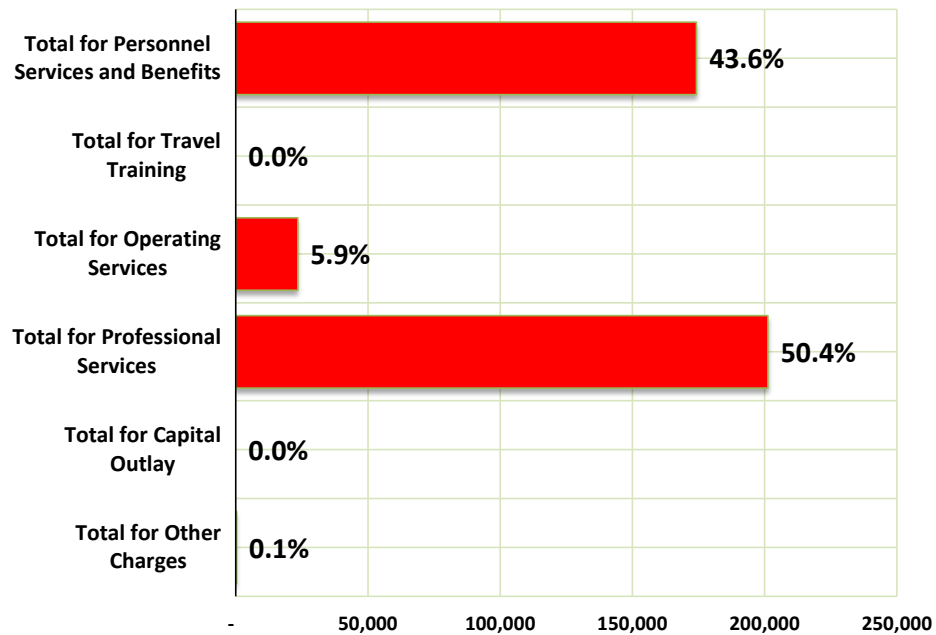
District 12 CY2019	Total CY2019
<b>District Defender: Bradley P. Dauzat</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	2,048
District Assistance Fund (DAF)	162,379
Supplemental/Emergency Funds	759
Grants	-
Other State Income -List source(s)	-
Total for State Government	165,186
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	26,399
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	3,745
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	57,180
Judicial District Courts	127,995
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	185,175
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	10,081
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	464
Other Local Income -List source(s)	9,674
Total for Charges For Services	20,219
Total for Local Government	235,537
Investment Earnings	
Interest Income	367
Other Investment Income - List source(s)	-
Total for Investment Earnings	367
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	401,090

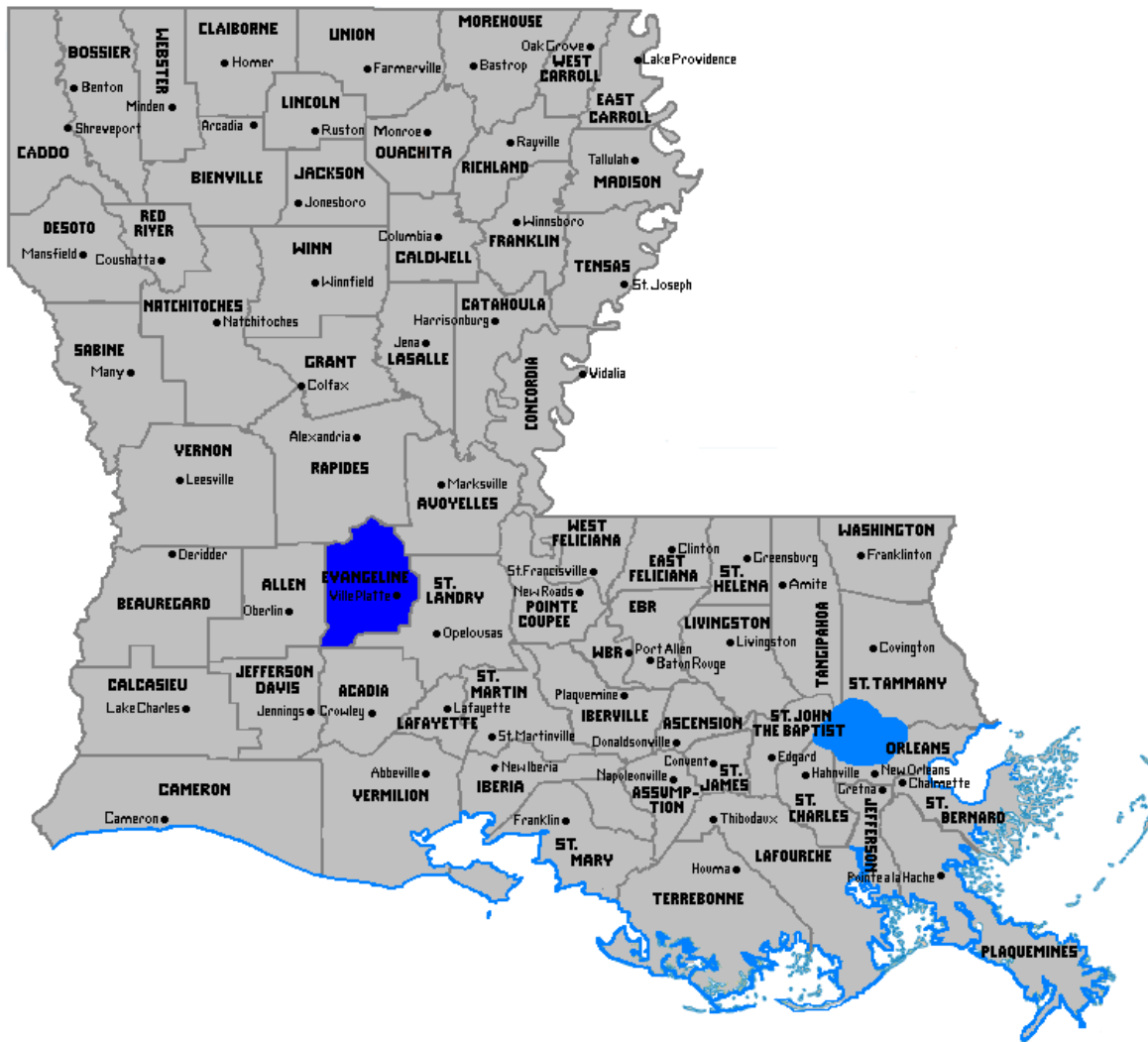
District 12 CY2019	Total CY2019
District Defender: Bradley P. Dauzat	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	151,400
Accrued Leave	-
Payroll Taxes	2,692
Hospitalization and Disability Insurance	2,703
Retirement	17,411
Other	-
Total for Personnel Services and Benefits	174,206
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	-
Total for Travel/Training	
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	5,304
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	7,800
Lease - Auto/Equipment	196
Lease - Other	2,041
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	6,528
Dues and Seminars	165
Law Library/Journals/Subscriptions	-
Office Supplies	1,405
Total for Operating Services	23,439
Professional Services	
Audit/Accounting Expense	3,600
Contract Clerical	-
Expert Witness	-
Investigators	850
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	34,800
Contract Attorneys - all other	162,000
IT/Technical Support	-
Total for Professional Services	201,250
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	300
Total for Other Charges	300
Total for EXPENDITURES	399,195

## CY19 REVENUES



## CY19 EXPENDITURES



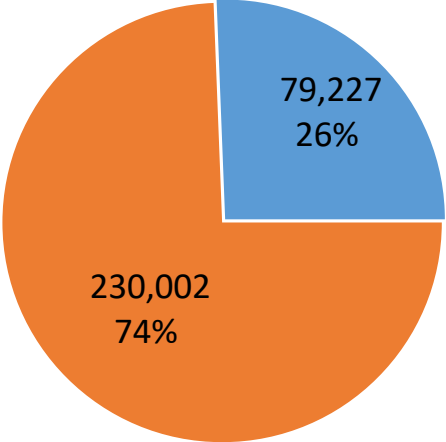


# THE 13<sup>TH</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE EVANGELINE (VILLE PLATTE)

DISTRICT DEFENDER: ALEX D. CHAPMAN, JR.  
801 WEST LINCOLN ROAD  
VILLE PLATTE, LA 70586  
(337) 363-2229



District 13 Revenue Sources CY19

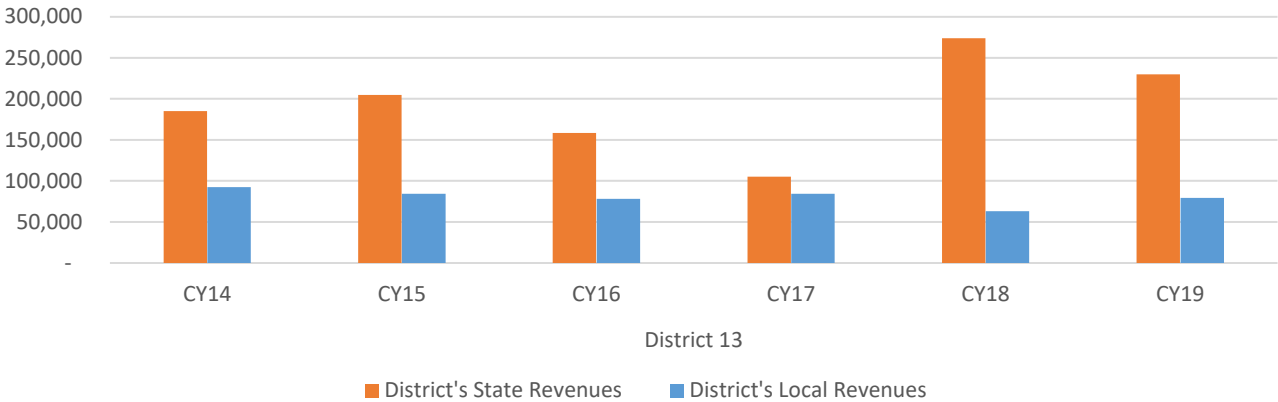


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

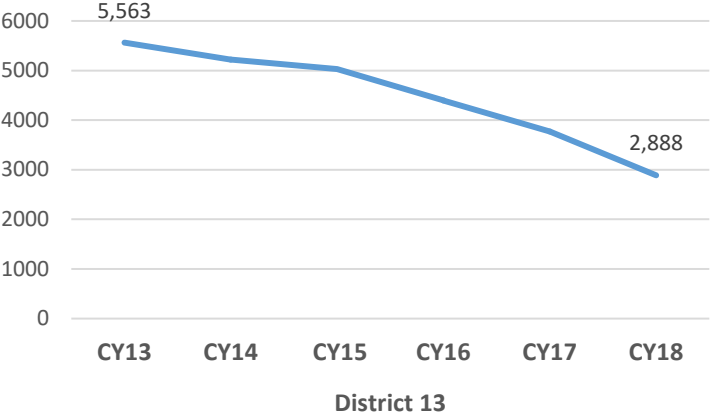
During Calendar Year 2019, the 13th Judicial District Public Defenders Office (PDO) received \$309,229 in total revenues. Only 26% of the office's revenues came from local funding, compared to the statewide average of 55%. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office recently experienced slight increases in local revenues as well as a slight decrease in state supplemental funding. Although local revenues increased from the previous year, the district failed to meet the revenue increases expected following the 2012 legislation which increased special court costs by \$10.

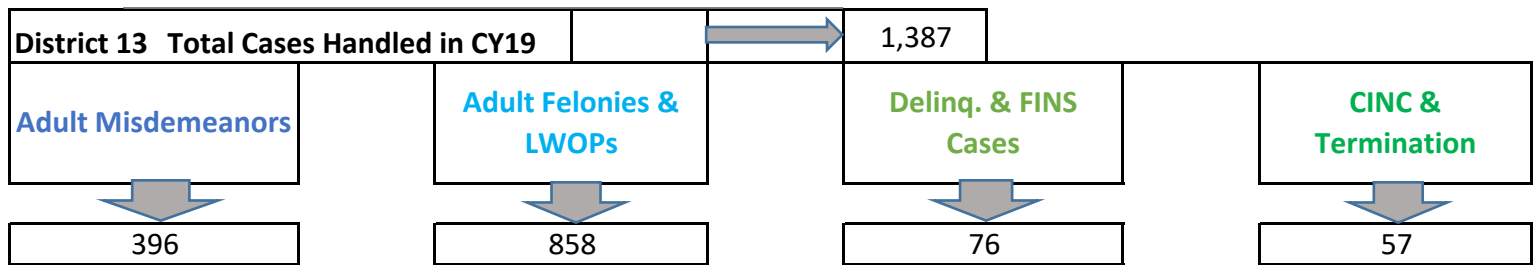
District's CY14 to CY19 Local and State Revenues



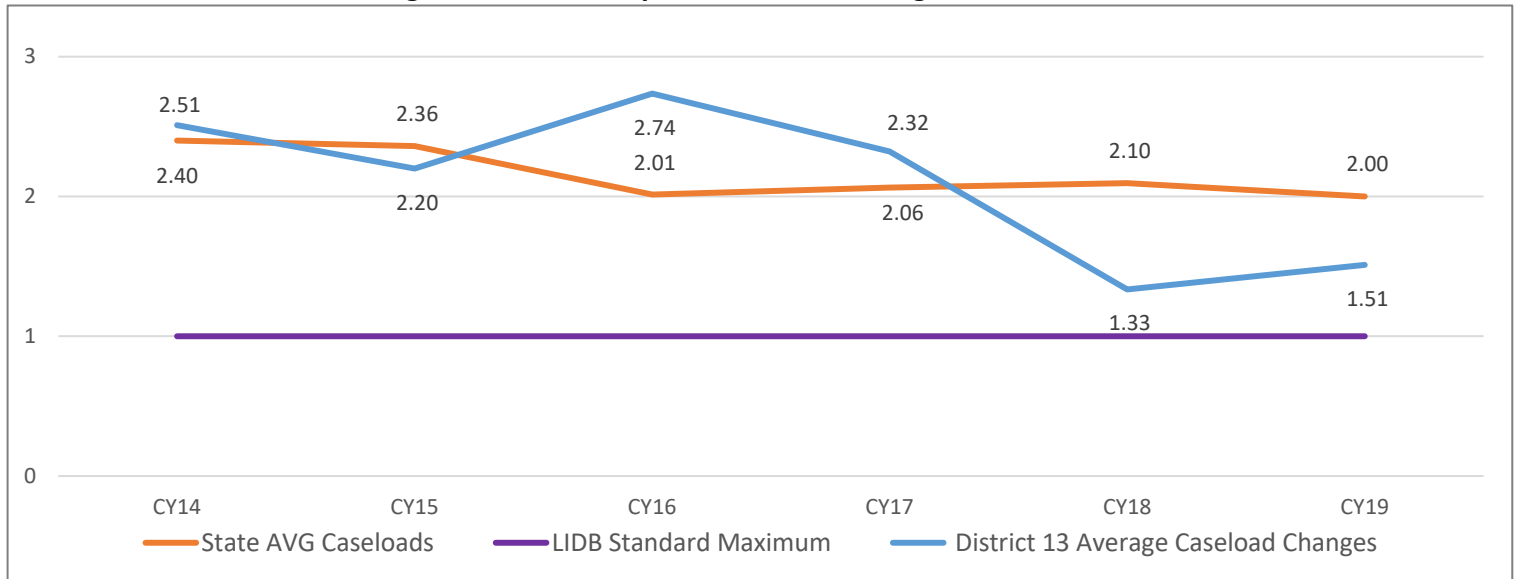
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 13th Judicial District have fallen 48% since 2013, the first full year following the passage of the \$10 increase to special court costs.



**District 13 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 13th District PDO handled 1,387 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads one-and-a-half times the state standard maximum.

### **MILLER/MONTGOMERY CASES**

**0/1**

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 13th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and has one open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### **CAPITAL REPRESENTATION**

This PDO has no capially certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 13<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Evangeline - Ville Platte
<b>Population</b>	30,000
<b>District Defender</b>	Alex D. Chapman, Jr.
<b>Years as District Defender</b>	14
<b>Years in Public Defense</b>	21
<b>Office Manager</b>	Phyllis Lafleur
<b>Primary Office Street Address</b>	801 W. Lincoln Road
<b>City</b>	Ville Platte
<b>ZIP</b>	70586
<b>Primary Phone</b>	337-363-2229
<b>Primary Mailing Address</b>	Same as street address.
<b>Primary Fax Number</b>	337-363-6024
<b>Primary Emergency Contact</b>	Alex D. Chapman, Jr.
<b>Primary Emergency Phone</b>	337-831-0058 - cell
<b>Secondary Emergency Contact</b>	Phyllis Lafleur
<b>Secondary Emergency Phone</b>	337-789-1176 - cell
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	N/A
<b>Other District Office Contact Personnel (Primary Only)</b>	N/A
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Ken FaKouri. Rent paid to FaKouri Realty.
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	\$3,000
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Kolder, Champagne, Slaven & Co.
<b>Courts and Locations</b>	13th Judicial District Court, Ville Platte, LA; Ville Platte City Court, Ville Platte, LA
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	District Court - 2 divisions; City Court - 1 division.
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	In Dist. Ct. def's are sequentially appointed at arraign or 72 hr hearings. In Juv. Proceedings 1 atty handles Dist. Ct. matters and 1 atty handles City Ct. matters.
<b>Name of Adult Detention Facilities in This District</b>	Evangeline Parish Sher. Dept., Ville Platte, LA; Basile Correctional, Basile, LA; Pine Prairie Correctional, Pine Prairie, LA; Mamou City Jail, Mamou, LA; Ville Platte City Jail, Ville Platte, LA.

<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Allen Correctional Ctr., Kinder, LA; Avoyelles Bunkie Det. Ctr., Bunkie, LA; Avoyelles Women's Correctional, Simmesport, LA; Caldwell Parish Detention Ctr., Grayson, LA.
<b>Name of Juvenile Detention Facilities In This District</b>	None
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	None
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	No
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No. Juveniles are unshackled.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	Trent S. Brignac
<b>Chief Judge of Criminal District Court</b>	Chuck R. West; Gary J. Ortego
<b>Juvenile Court Judges (Specify District of City Court)</b>	Chuck R. West and Gary J. Ortego - District Court; Gregory Vidrine - City Court.
<b>Drug Court Judges</b>	None
<b>Mental Health Court Judges</b>	None
<b>Other Specialty Court</b>	None
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	Initially Judges at time of appointment of attorney.
<b>When is Assignment/Appointment of Counsel Made?</b>	Time charges are filed. If is incarcerated - at 72 hour court hearing. If bonded out-at arraignment.
<b>What steps does your office take to ensure conflict – free representation</b>	Constant communication among attorneys.
<b>Brief Explanation of Intake Process</b>	Incarcerated clients visited by assigned indigent defense attorney within 72 hours of appointment to determine bond issues, need for investigation, conflicts and family communication.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	N/A
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	N/A
<b>Who Remits the Partial Payments Collected?</b>	N/A
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	N/A
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	None
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Private criminal practice by Indigent Defense Attorneys in this district is allowed but extremely rare.

<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes. See Attachment
<b>Primary Immediate Needs</b>	Maintain current funding.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	Yes. Request Emergency Funds from LPDB.
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Maintain current funding and re-hiring investigators.
<b>Long-Term Critical Issue Areas</b>	Maintain current funding and re-hiring investigators.
<b>2019 Media Coverage and/or Major Accomplishments</b>	Local radio and newspaper accounts of mistrial and Lessor Responsive Verdict.
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes. Monitoring, directly and indirectly, all attorneys and investigators.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Alex D. Chapman, Jr.; Douglas Pucheu
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Distribute information from Louisiana Indigence Defense Board.
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Trisha Ward is the Supervising Attorney for District Defender.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	No
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	No
<b>Regular Meetings for Any Staff, Please Describe</b>	No
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	None
<b>Number of Writs Your District Filed in 2019</b>	1
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	1

<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	None
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	This is within the purview of the two juvenile attorneys of this district.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	None
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	State Representative - Rhonda Butler; State Senator - Heather Cloud, Both of the 38th District
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	None
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Always tried to be fair and supportive to all district personnel.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes. All required employees of the 13th District Indigent Defender Board have taken the required training.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Phyllis Lafleur and Alex D. Chapman
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	
Westlaw	
Other (please list)	FastCase
Number of Legal Research Licenses	
Total Cost of Legal Research Software:	
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	X
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	X
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	X
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	
Microsoft Office 2013	X
Microsoft Office Version Older than 2013	X
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	X

Microsoft Edge	
Firefox	X
Google Chrome	X
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	2
Laptops	2
iPad/Tablets (Funded by Office)	0
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	1792 KB
Provider Name:	CenturyLink DSL
Email Provider:	Gmail



### 13th District Defender Office CY 2019 Caseloads & Outcomes

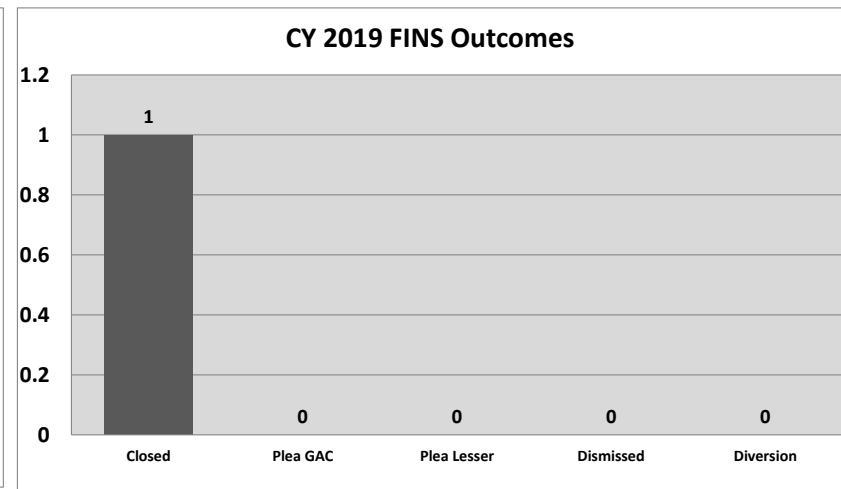
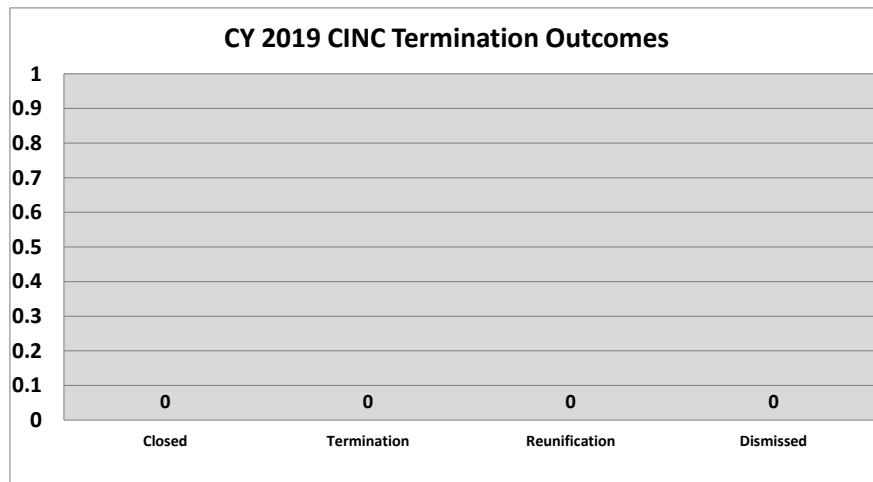
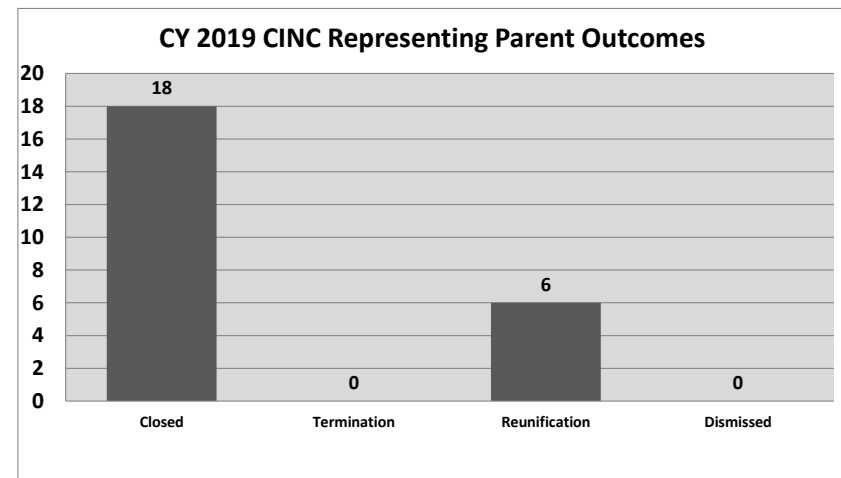
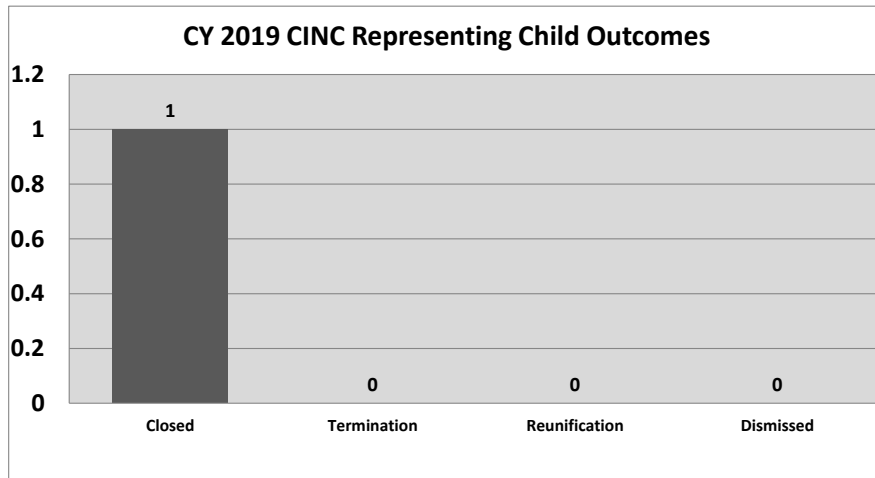
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	1	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	29	18	27	56	0	6	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	12	1	1	13	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	46	34	3	49	N/A	N/A	11	0	6	20	N/A	N/A	0	0	0
Delinquency Felony	9	4	5	14	N/A	N/A	8	0	1	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	346	240	50	396	N/A	N/A	252	18	51	30	0	1	1	0	2
Adult Felony Non-LWOP**	506	405	194	700	N/A	N/A	576	64	300	32	0	1	0	7	8
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	140	108	16	156	N/A	N/A	0	0	4	0	N/A	N/A	N/A	N/A	0
PCR	2	1	0	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

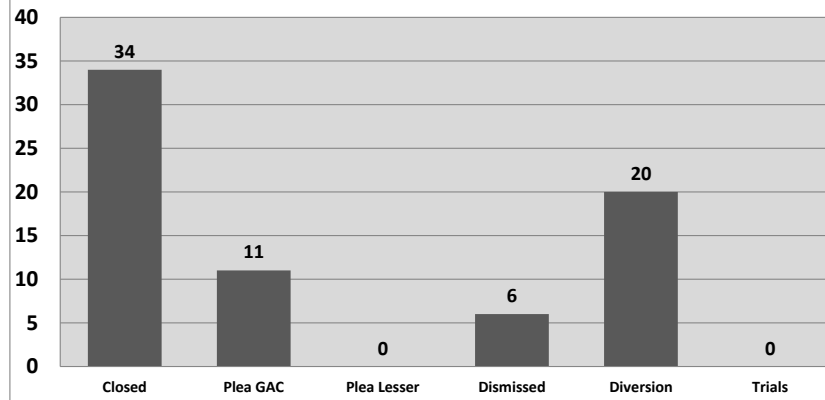
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

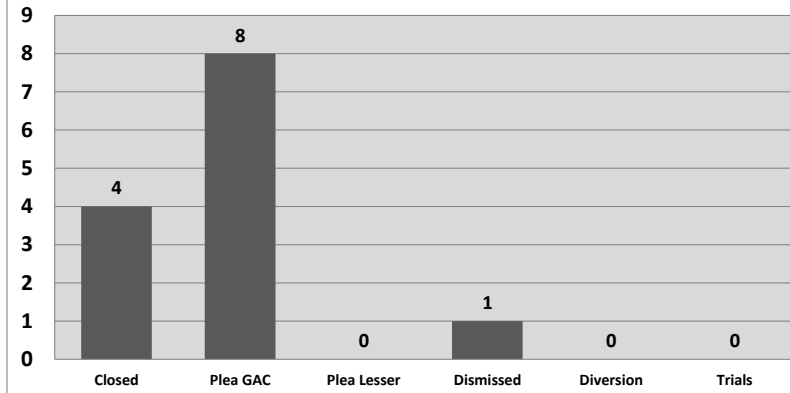
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



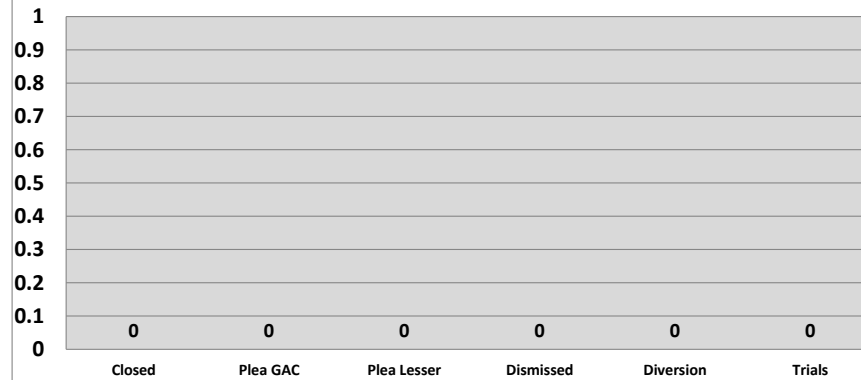
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



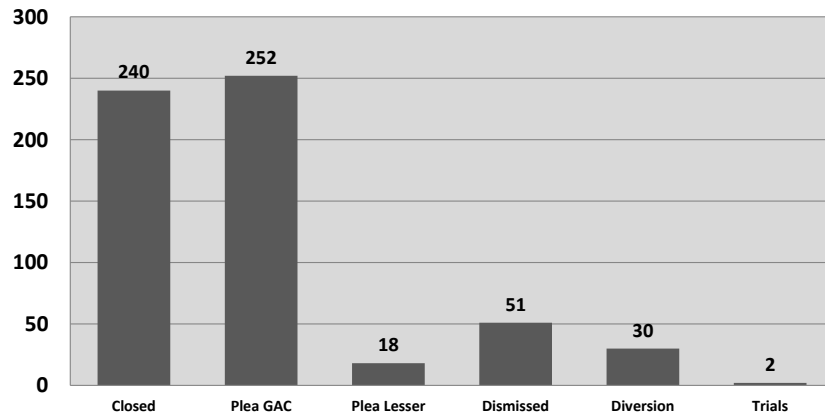
**CY 2019 Delinquency Felony-Grade Outcomes**



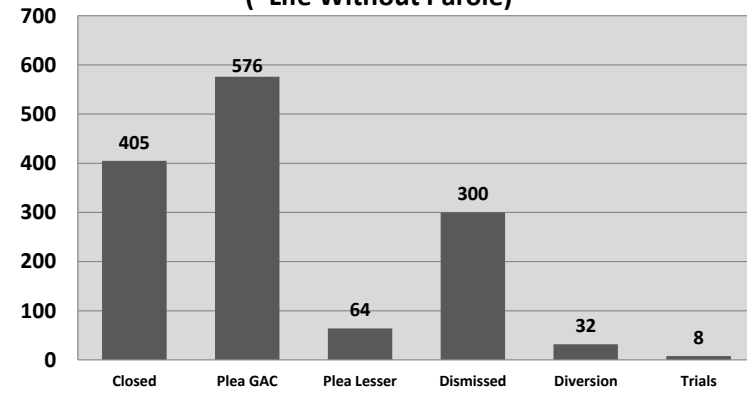
**CY 2019 Delinquency Life Outcomes**



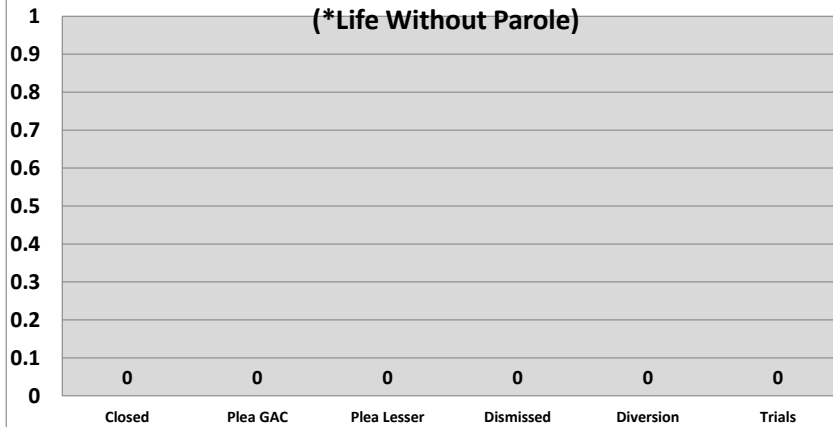
**CY 2019 Adult Misdemeanor Outcomes**



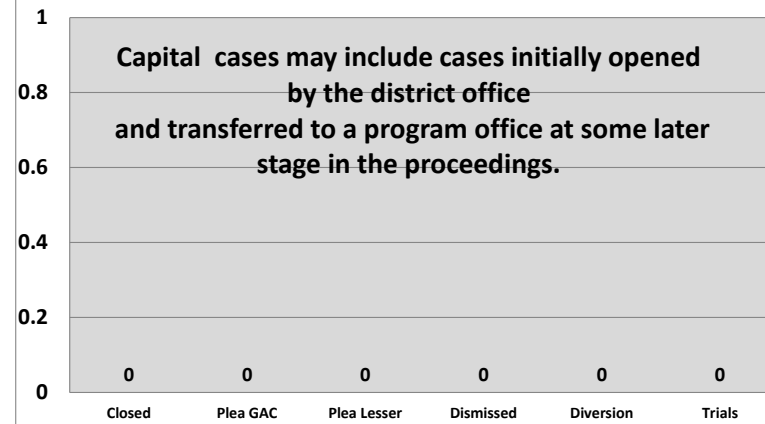
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



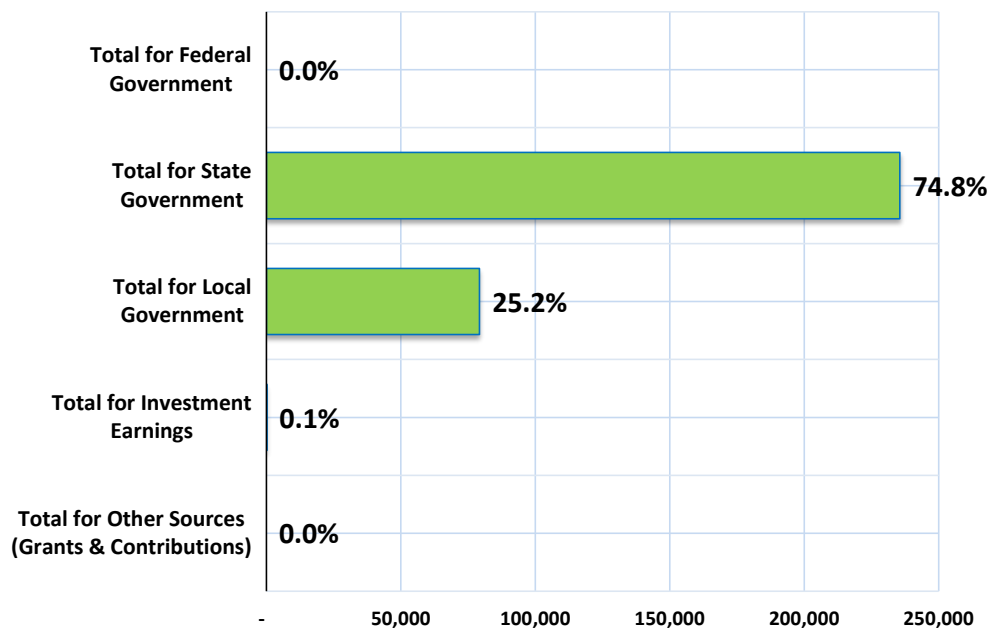
**CY 2019 Capital Outcomes**



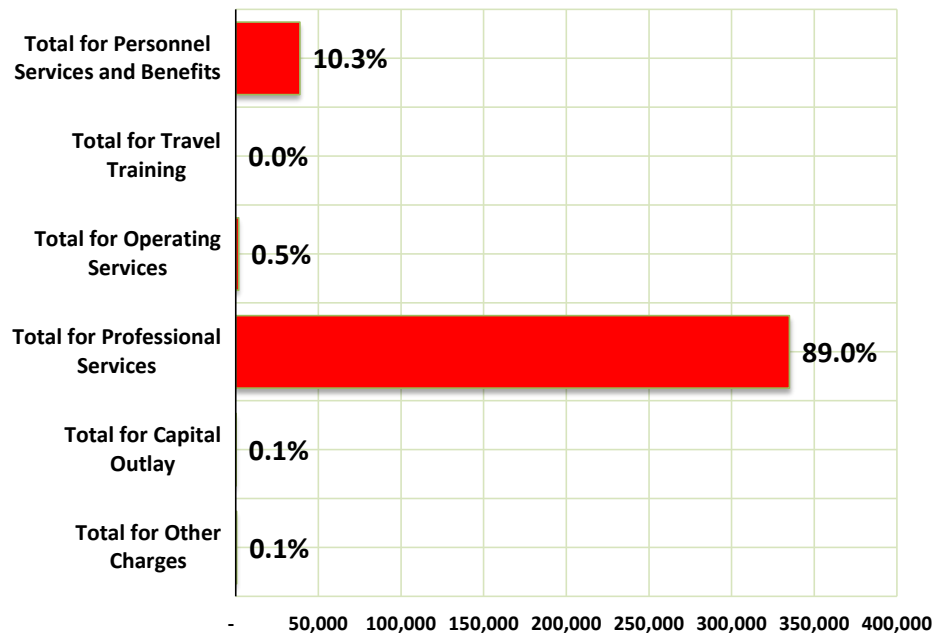
District 13 CY2019	Total CY2019
<b>District Defender: Alex D. Chapman, Jr.</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
<b>Total for Federal Government</b>	
State Government	
Department of Corrections	5,535
Child in Need of Care (CINC)	10,369
District Assistance Fund (DAF)	218,735
Supplemental/Emergency Funds	899
Grants	-
Other State Income -List source(s)	-
<b>Total for State Government</b>	<b>235,537</b>
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	-
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
<b>\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	
Criminal District Court	-
City & City-Ward Courts	7,118
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	72,110
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
<b>Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	<b>79,227</b>
<b>Charges For Services</b>	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	-
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
<b>Total for Charges For Services</b>	
<b>Total for Local Government</b>	<b>79,227</b>
Investment Earnings	
Interest Income	171
Other Investment Income - List source(s)	-
<b>Total for Investment Earnings</b>	<b>171</b>
<b>Other Sources (Grants &amp; Contributions)</b>	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
<b>Total for Other Sources (Grants &amp; Contributions)</b>	
<b>Total for REVENUE</b>	<b>314,935</b>

District 13 CY2019	Total CY2019
District Defender: Alex D. Chapman, Jr.	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	31,188
Accrued Leave	-
Payroll Taxes	2,394
Hospitalization and Disability Insurance	5,195
Retirement	-
Other	-
Total for Personnel Services and Benefits	38,776
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	-
Total for Travel/Training	
Operating Services	
Advertisements	515
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	-
Dues and Seminars	225
Law Library/Journals/Subscriptions	1,056
Office Supplies	-
Total for Operating Services	1,796
Professional Services	
Audit/Accounting Expense	5,095
Contract Clerical	14,586
Expert Witness	2,650
Investigators	13,200
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	500
Contract - Juvenile Attorneys or CINC	61,000
Misdemeanor Attorney Contracts	17,512
Contract Attorneys - all other	220,385
IT/Technical Support	-
Total for Professional Services	334,928
Capital Outlay	
Major Acquisitions	245
Total for Capital Outlay	245
Other Charges	
Other Operating Expenses	538
Total for Other Charges	538
Total for EXPENDITURES	376,283

## CY19 REVENUES



## CY19 EXPENDITURES



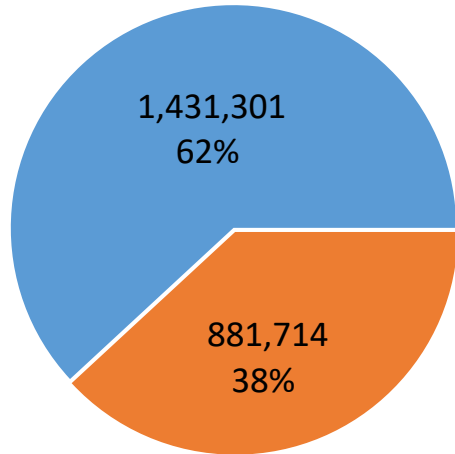


# THE 14<sup>TH</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE CALCASIEU (LAKE CHARLES)

DISTRICT DEFENDER: HARRY FONTENOT  
1032 RYAN STREET  
LAKE CHARLES, LA 70601  
(337) 436-1718



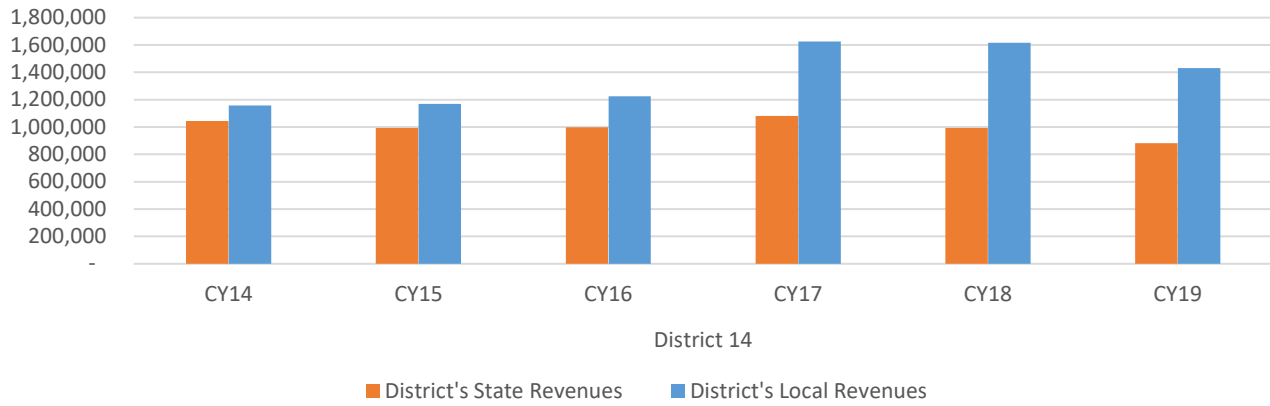
District 14 Revenue Sources CY19



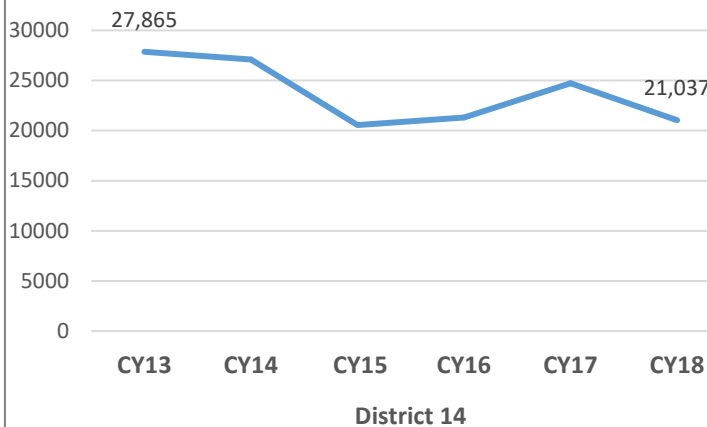
■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

During Calendar Year 2019, the 14th Judicial District Public Defenders Office (PDO) received \$2,313,015 in total revenues. Sixty-two percent of the office's revenues came from local funding. Local funding was derived primarily from traffic tickets and special court costs. As shown in the figure below, in 2019 the office experienced decreases in the amount received from both local revenues and state supplemental assistance. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10. The reductions in state supplemental assistance is the result of a change in LPDB's District Assistance Fund formula which resulted in a decrease for districts with significant fund balances.

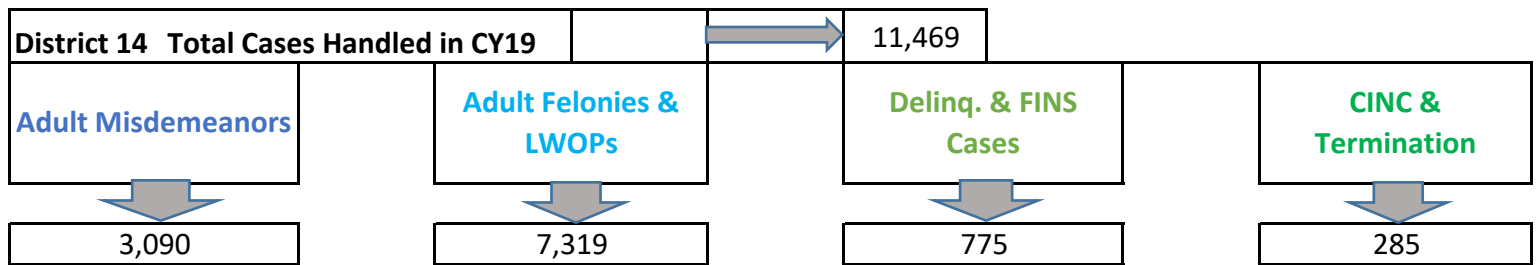
District's CY14 to CY19 Local and State Revenues



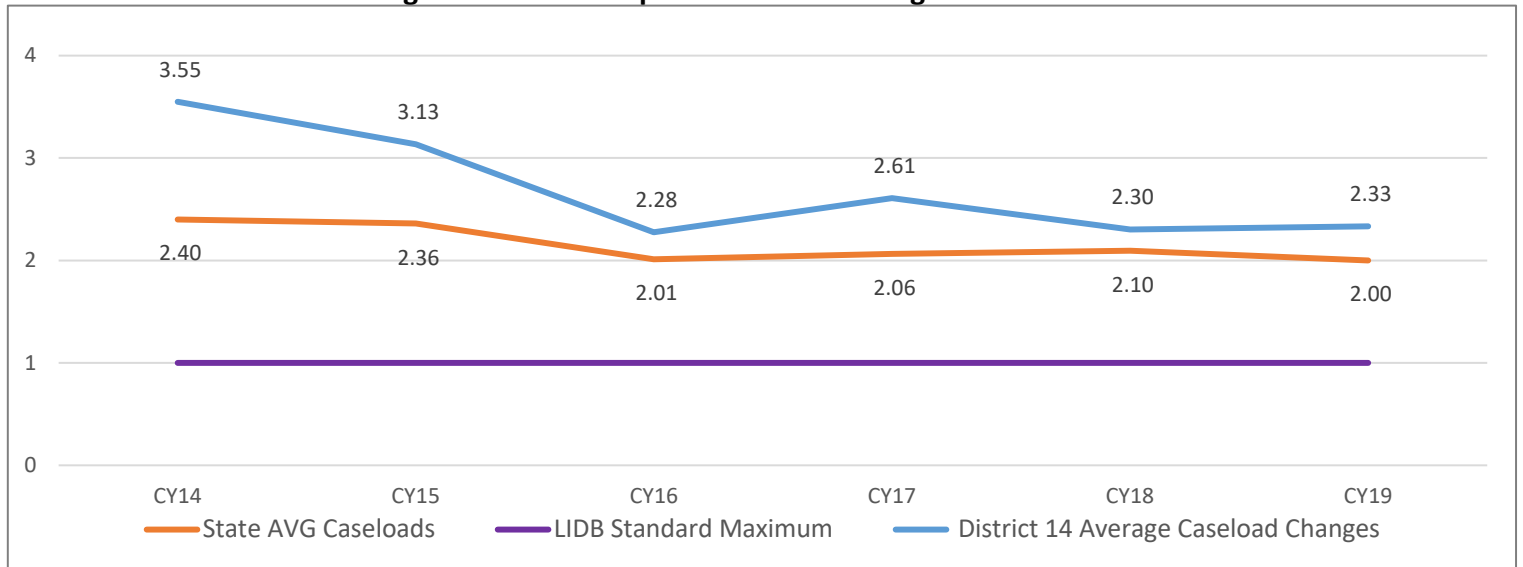
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 14th Judicial District have fallen 25% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the decrease in local revenues is the result of a decrease in traffic filings in the district.



**District 14 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 14th District PDO handled 11,469 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads nearly two-and-a-half times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

### MILLER/MONTGOMERY CASES

4/0

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 14th Judicial District Public Defenders Office handled four Miller Cases but does not have an open Montgomery Case for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capially certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 14TH JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Calcasieu - Lake Charles
<b>Population</b>	203,112
<b>District Defender</b>	Harry Fontenot
<b>Years as District Defender</b>	7
<b>Years in Public Defense</b>	21
<b>Office Manager</b>	Mitchell P. Bergeron - Deputy District Defender & Chief financial Officer
<b>Primary Office Street Address</b>	1032 Ryan Street
<b>City</b>	Lake Charles
<b>ZIP</b>	70601
<b>Primary Phone</b>	337-436-1718
<b>Primary Mailing Address</b>	P.O. Box 3757, Lake Charles, LA 70602
<b>Primary Fax Number</b>	337-494-0370
<b>Primary Emergency Contact</b>	Harry Fontenot
<b>Primary Emergency Phone</b>	337-405-9771
<b>Secondary Emergency Contact</b>	Mitchell Bergeron
<b>Secondary Emergency Phone</b>	337-529-0907
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	N/A
<b>Other District Office Contact Personnel (Primary Only)</b>	N/A
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Calcasieu Parish Police Jury
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	6,882
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Yes
<b>Courts and Locations</b>	14th Judicial District Court, Calcasieu Parish, Lake Charles; Lake Charles City Court; and Sulphur City Court.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	13
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	The PDO has a fulltime attorney in each Section of the court. If a conflict arises, we have an assigned contract attorney handling conflicts in that division. If there are two or more clients conflicted per case, we have other contract attorneys assigned to cross over divisions.

<b>Name of Adult Detention Facilities in This District</b>	Calcasieu Correctional Center, Lake Charles, Louisiana
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	None
<b>Name of Juvenile Detention Facilities In This District</b>	Juvenile Detention Center, Lake Charles, Louisiana
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	None
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	No
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	The courts comply with the change in the law. The court does not require juveniles to be shackled in open court unless they are a risk of violence or flight. If the juvenile is shackled the judge(s) must state the reason for shackling.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	John DeRosier
<b>Chief Judge of Criminal District Court</b>	Mitch Redd
<b>Juvenile Court Judges (Specify District or City Court)</b>	Lilynn Cutrer, Guy Bradberry and Mitch Redd
<b>Drug Court Judges</b>	G. Michael Canaday, David Ritchie and Clayton B. Davis
<b>Mental Health Court Judges</b>	Robert Wyatt
<b>Other Specialty Court</b>	Veteran's Court
<b>Name of Specialty and Brief Description:</b>	Veteran's Court will used to address the specific mental health or substance abuse needs of veteran's who are brought into the criminal justice system.
<b>Indigency Determined by Whom and How?</b>	Upon requesting counsel, the accused is required to fill out an application for court-appointed counsel. The application is presented to the judge who makes the indigency determination.
<b>When is Assignment/Appointment of Counsel Made?</b>	Time charges are filed. If incarcerated - at 72 hour hearing; if on bond - at arraignment.
<b>What steps does your office take to ensure conflict – free representation</b>	We do an initial review of the intake/interview forms to look for potential co-defendants, victims and witnesses. If a conflict is discovered, the case is referred to conflict free counsel. A secondary search is conducted after discovery is received on a case to verify there are no other potential conflicts that may not have been known to the client or discovered in our initial investigation. We also run that list of individuals against each of the conflict attorneys to ensure there are no potential conflicts with the conflict attorney who is appointed on a particular case.
<b>Brief Explanation of Intake Process</b>	Intake is done by either an attorney or investigator who is assigned to complete that work on a given week.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	The PDO collects the majority of the fees. The Sheriff's Office /Tax collector collects some fees if the clients pay court ordered reimbursement while paying their court costs.

<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	We prepare and maintain that documentation if the fees are collected interoffice. If the fees are collected by Sheriff / tax collector, that office provides us with the documentation.
<b>Who Remits the Partial Payments Collected?</b>	The clients, unless the clients paid at the Sheriff's office/ Tax collector as mentioned above.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Done in office.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	193,954.78
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	All attorneys employed by PD office are fulltime with no outside practice permitted. Contract attorneys are considered part-time and have their own private practices.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	See attached
<b>Primary Immediate Needs</b>	Adequate funds to maintain the attorneys at full-time.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	We let go of the Contract Attorney handling felony arraignments. District Defender Harry Fontenot assumed those duties in order to conserve funds.
<b>Immediate Critical Issue Areas</b>	Adequate funds to maintain the attorneys as full-time employees.
<b>Long-Term Critical Issue Areas</b>	Adequate funding.
<b>2019 Media Coverage and/or Major Accomplishments</b>	District Defender and several PDO Attorneys were quoted in regional and National Publications such as the Washington Post.
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	We held the 2nd Annual John H LaVern Memorial CLE. The CLE presented 15 hours of specialized criminal subjects as well as professionalism and ethics. This CLE is provided free of charge to all Public Defenders and Criminal Defense Attorneys in Louisiana and elsewhere.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Harry Fontenot; Necole Williams; Mike Stratton; Wade Smith; Ted Nichols, Robert Sheffield and Marcus Myers.
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes

<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	District defender Harry Fontenot oversees all aspects of the office. Deputy District defender Mitchell Bergeron has supervisory authority over all employees and is the Chief Financial Officer. LWOP attorneys Andrew Casanave and E. King Alexander were promoted to Line Supervisors and have supervisory authority over their division and support staff. All supervisors act as mentors and training officers.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	None
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Yes. Staff provided with health, dental and life insurance without deductions from their salary.
<b>Regular Meetings for Any Staff, Please Describe</b>	Meetings are held the 1st Thursday of each month.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	2
<b>Number of Writs Your District Filed in 2019</b>	11
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	1
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	An LWOP attorney will assist the Juvenile attorney in any hearing which involves transfer.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	1
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	1
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	5
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Les Farnum defeated Stuart Moss in the State Representative race.
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Programs by the DA that divert our funds such as LACE and pre-trial diversion.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	We have hired Mr. Anthony LaRue who is an LCSW. Mr. LaRue will assist in assessing, diagnosing and creating treatment plans for our clients. He will have collegiate interns who will assist him in his tasks.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes. The Sexual Harassment/Discrimination policy is contained in the Employee's Handbook. All employees are required to comply with the State Law and participate in all sexual harassment/discrimination trainings provided by and required by the state.

**Staff Directory:**

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Harry Fontenot
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	X
Westlaw	
Other (please list)	Fast Case
Number of Legal Research Licenses	15
Total Cost of Legal Research Software:	16,209
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	
Windows 8	
Windows 7	X
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	X
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	x
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	X
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	X



Microsoft Edge	
Firefox	X
Google Chrome	X
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	31
Laptops	5
iPad/Tablets (Funded by Office)	0
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	320 MB+ download/15-20 MB upload
Provider Name:	Suddenlink
Email Provider:	Gmail

### 14th District Defender Office CY 2019 Caseloads & Outcomes

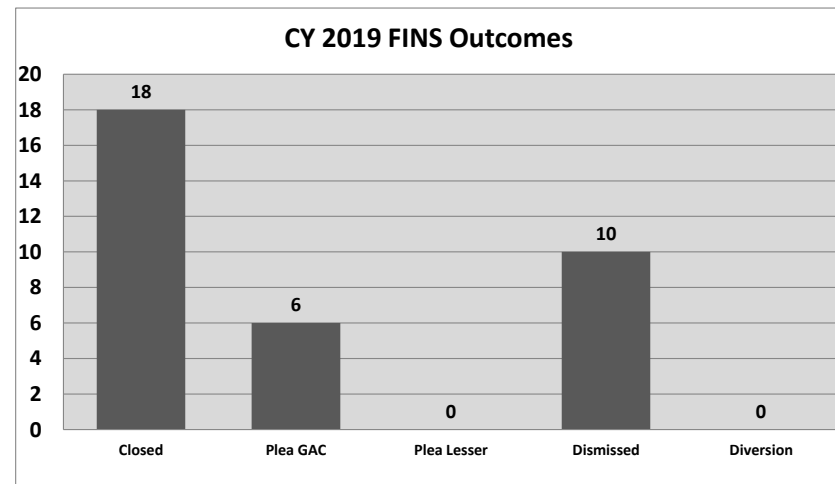
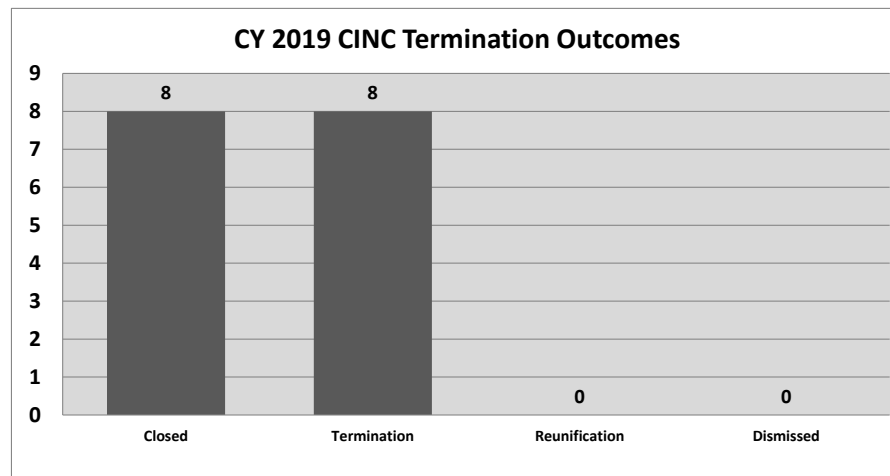
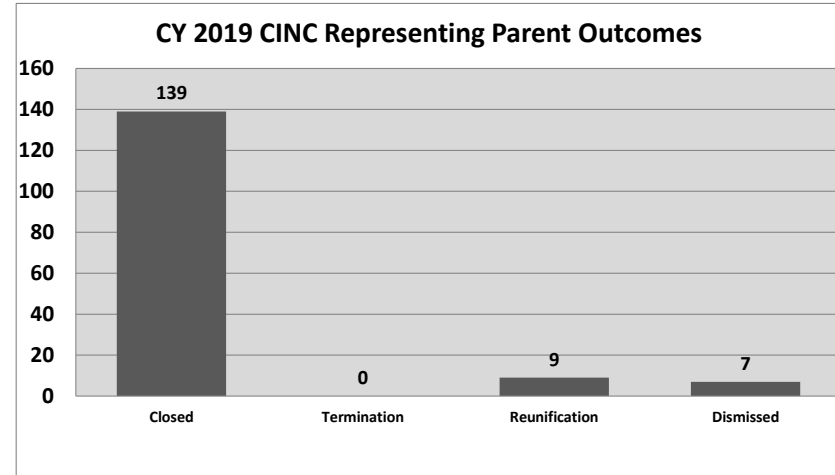
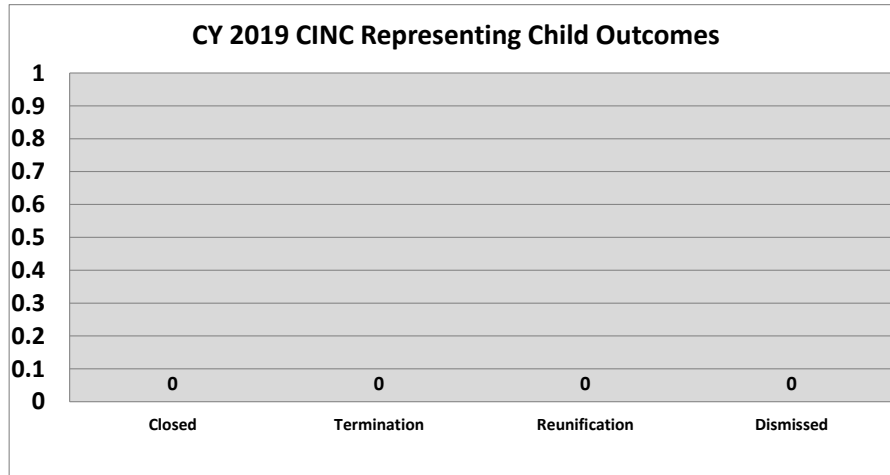
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	93	139	180	273	0	9	N/A	N/A	7	N/A	N/A	N/A	N/A	N/A	0
Termination	7	8	5	12	8	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	40	18	13	53	N/A	N/A	6	0	10	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	238	321	224	462	N/A	N/A	191	19	127	2	N/A	N/A	0	0	0
Delinquency Felony	128	158	127	255	N/A	N/A	130	34	118	1	N/A	N/A	0	0	0
Delinquency-Life	1	2	2	3	N/A	N/A	2	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	69	2	2	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	1952	2183	1138	3090	N/A	N/A	1330	234	1817	19	0	0	0	1	1
Adult Felony Non-LWOP**	3621	3774	2577	6198	N/A	N/A	1565	749	2070	29	0	24	1	9	34
Adult LWOP	29	16	26	55	N/A	N/A	2	3	10	0	0	2	0	0	2
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	209	328	857	1066	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

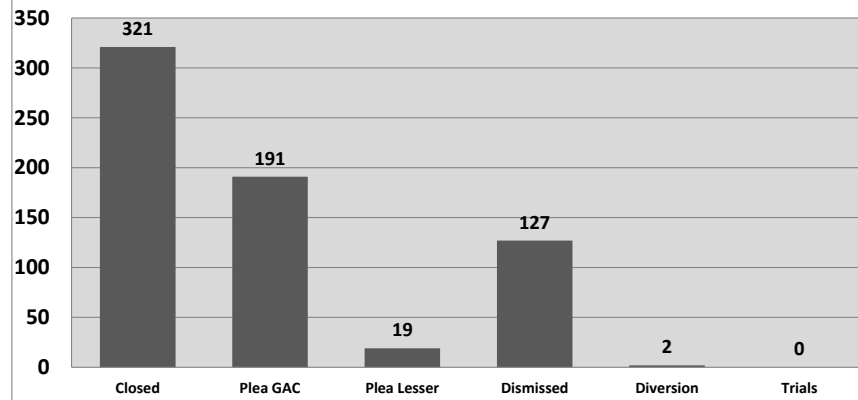
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

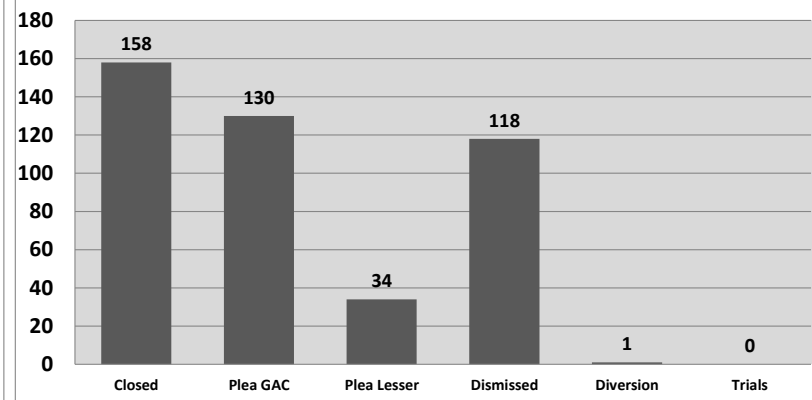
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



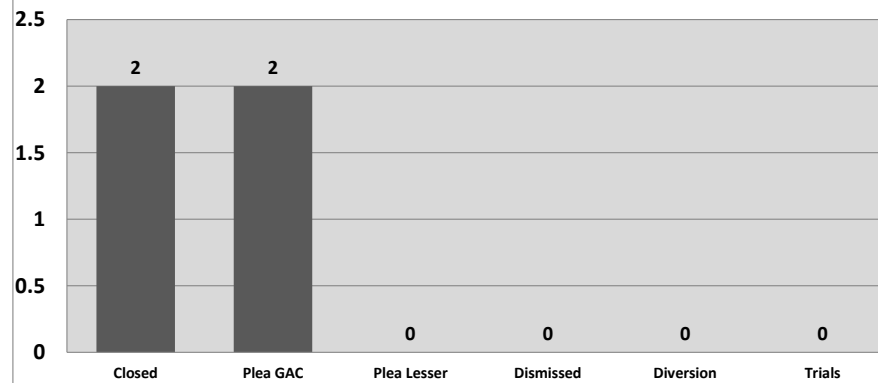
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



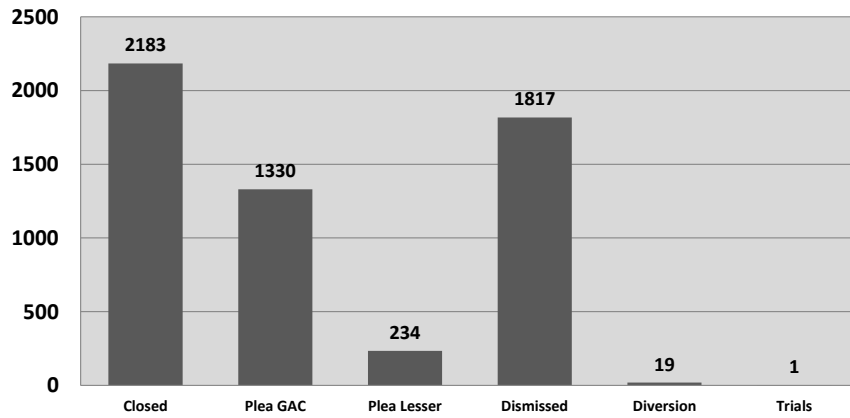
**CY 2019 Delinquency Felony-Grade Outcomes**



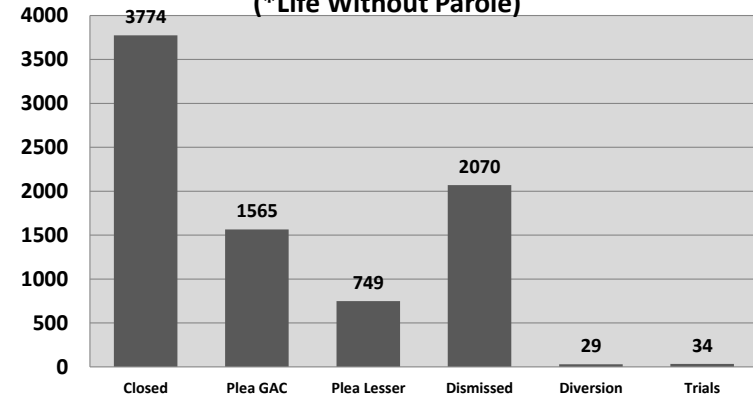
**CY 2019 Delinquency Life Outcomes**



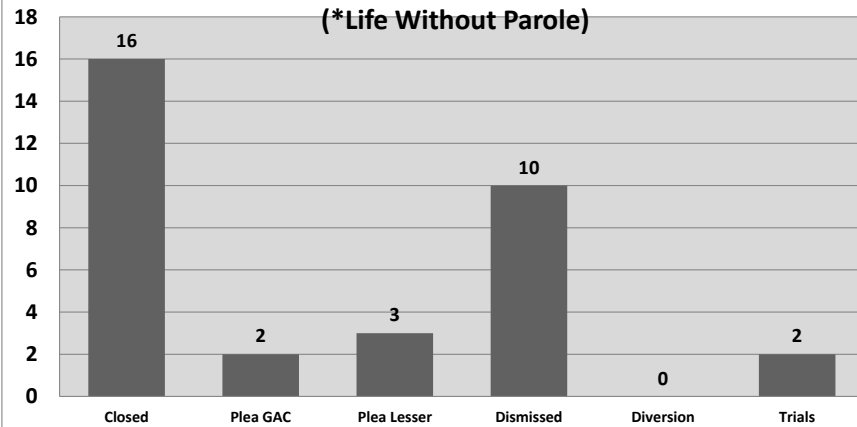
**CY 2019 Adult Misdemeanor Outcomes**



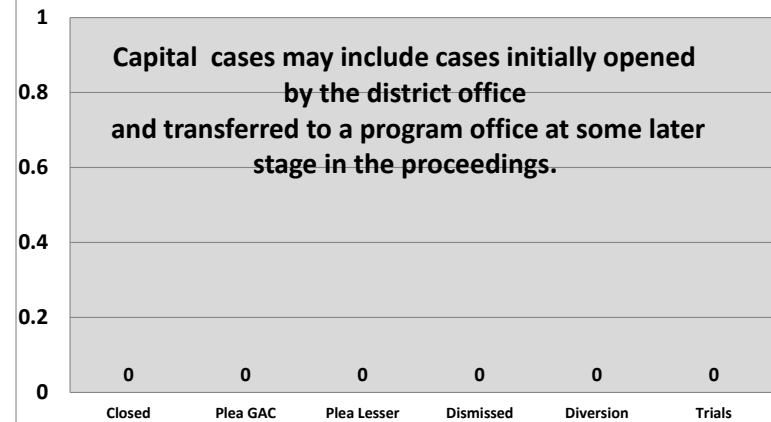
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



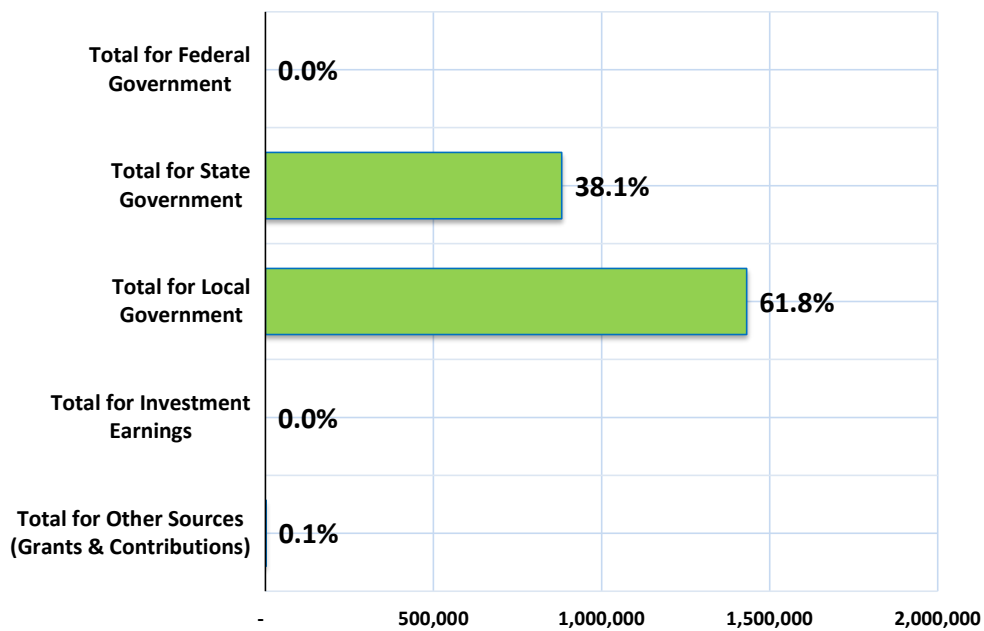
**CY 2019 Capital Outcomes**



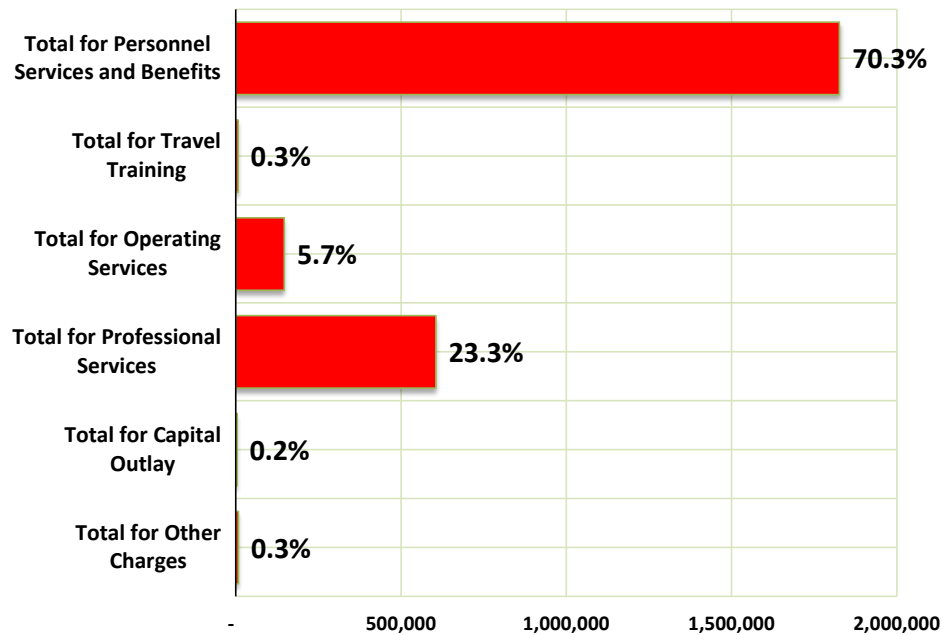
District 14 CY2019	Total CY2019
<b>District Defender: Harry Fontenot</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	35,459
District Assistance Fund (DAF)	842,998
Supplemental/Emergency Funds	3,257
Grants	-
Other State Income -List source(s)	-
Total for State Government	881,714
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	208,978
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	131,998
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	-
Criminal District Court	-
City & City-Ward Courts	346,367
Judicial District Courts	140,170
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	110,390
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	222,300
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	26,622
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	845,849
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	48,965
Partial Attorney Fees Reimbursements [as per 15:176]	193,955
Other Reimbursements	1,542
Other Local Income -List source(s)	15
Total for Charges For Services	244,476
Total for Local Government	1,431,301
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	-
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	1,700
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	1,700
Total for REVENUE	2,314,715

District 14 CY2019	Total CY2019
<b>District Defender: Harry Fontenot</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	1,486,575
Accrued Leave	-
Payroll Taxes	111,348
Hospitalization and Disability Insurance	195,001
Retirement	33,243
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>1,826,168</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	7,314
<b>Total for Travel/Training</b>	<b>7,314</b>
Operating Services	
Advertisements	35
Workers' Compensation	5,947
Insurance - Malpractice	15,599
Insurance - Auto/Physical Liability	2,780
Insurance - Other	126
Lease - Office	42,944
Lease - Auto/Equipment	133
Lease - Other	6,620
Office Repair and Maintenance	2,105
Office - Telephone/Utilities/Postage/Internet	13,604
Dues and Seminars	7,630
Law Library/Journals/Subscriptions	26,631
Office Supplies	22,932
<b>Total for Operating Services</b>	<b>147,085</b>
Professional Services	
Audit/Accounting Expense	25,000
Contract Clerical	21,772
Expert Witness	5,400
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	419,038
Contract - Juvenile Attorneys or CINC	80,000
Misdemeanor Attorney Contracts	29,250
Contract Attorneys - all other	14,214
IT/Technical Support	10,594
<b>Total for Professional Services</b>	<b>605,267</b>
Capital Outlay	
Major Acquisitions	3,922
<b>Total for Capital Outlay</b>	<b>3,922</b>
Other Charges	
Other Operating Expenses	7,883
<b>Total for Other Charges</b>	<b>7,883</b>
<b>Total for EXPENDITURES</b>	<b>2,597,639</b>

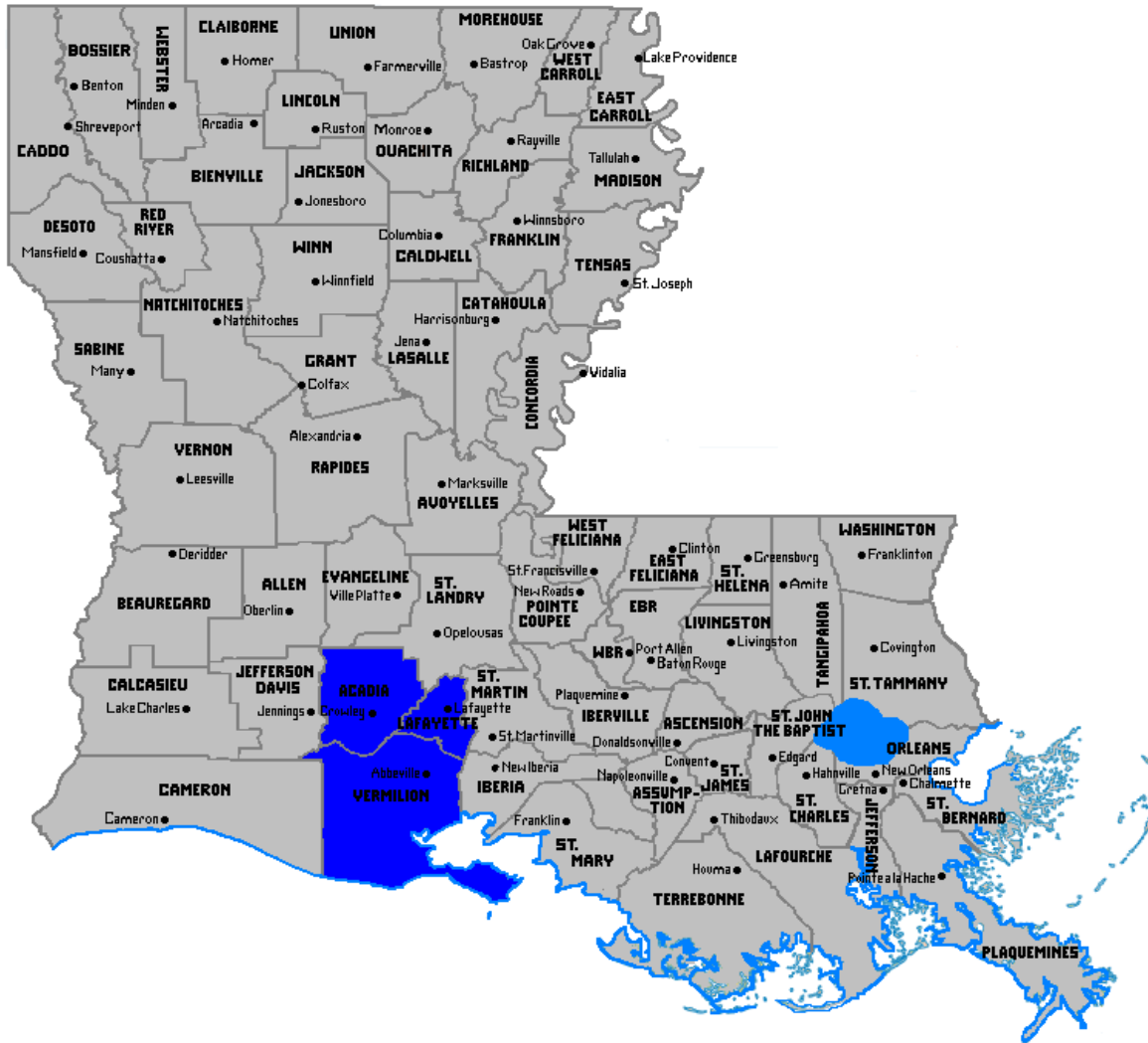
## CY19 REVENUES



## CY19 EXPENDITURES





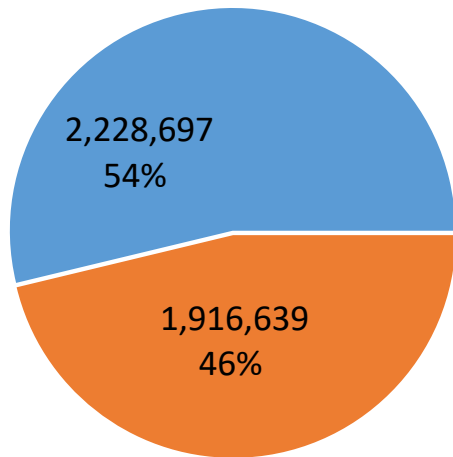


## THE 15<sup>TH</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE

ACADIA (CROWLEY) - LAFAYETTE (LAFAYETTE) - VERMILION (ABBEVILLE)

DISTRICT DEFENDER: G. PAUL MARX  
600 JEFFERSON STREET, SUITE 902  
LAFAYETTE, LA 70501  
(337) 232-9345

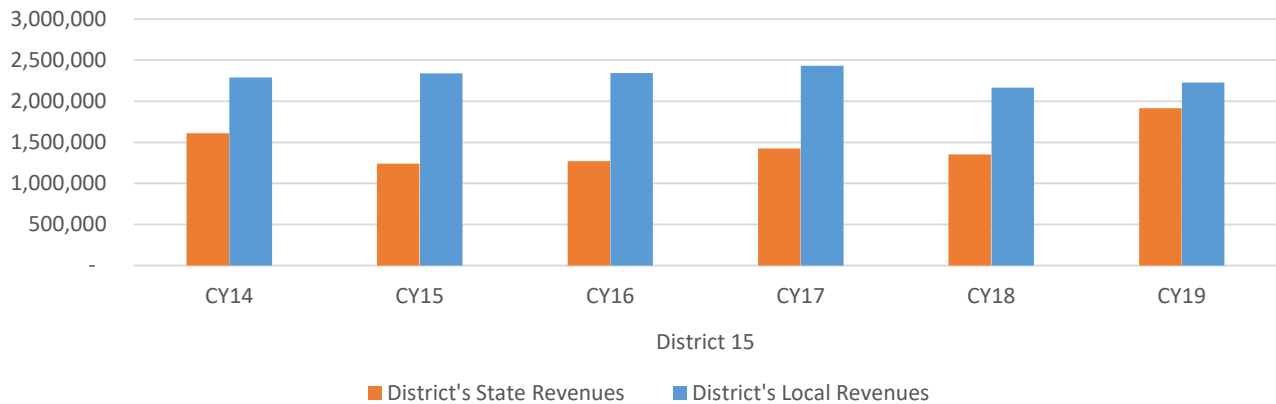
**District 15 Revenue Sources CY19**



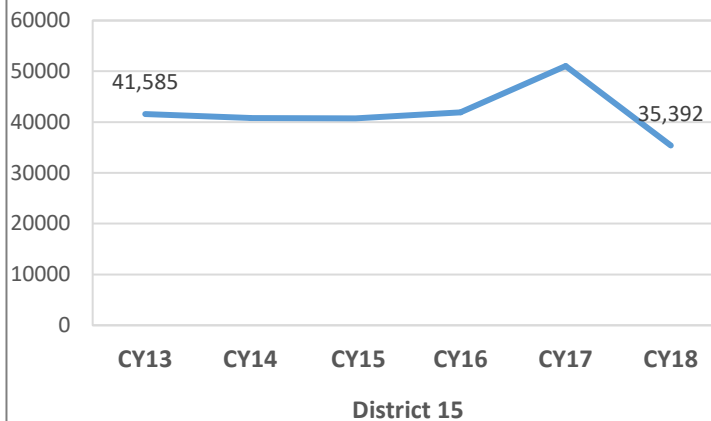
■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

During Calendar Year 2019, the 15th Judicial District Public Defenders Office (PDO) received \$4,145,336 in total revenues. Fifty-four percent of the office's revenues came from local funding, compared to 62% during 2018. Local funding was derived primarily from traffic tickets and special court costs. As shown in the figure below, in 2019 the office experienced increases in both state and local revenues. Although total revenues increased within the district by more than \$600,000 during Calendar Year 2019, the increase was insufficient to allow the office to obtain the appropriate financial and personnel resources to provide ethical representation to its clients. The 15th Judicial District office remains in service restriction which was implemented on January 1, 2016.

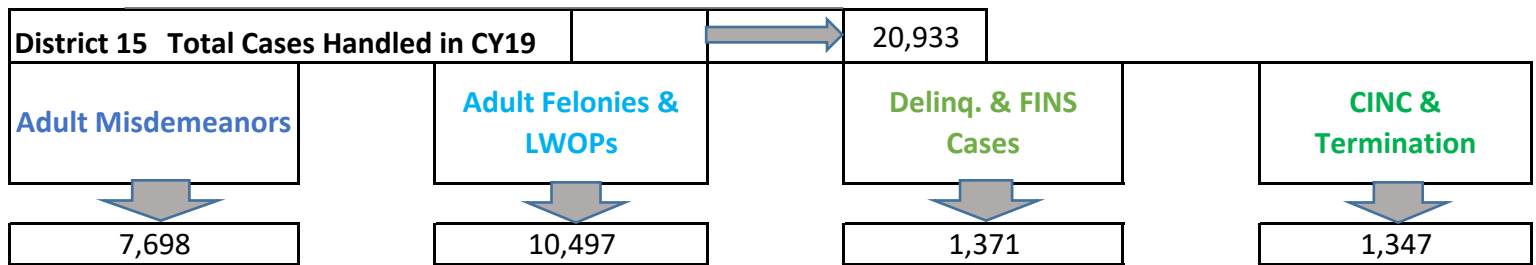
**District's CY14 to CY19 Local and State Revenues**



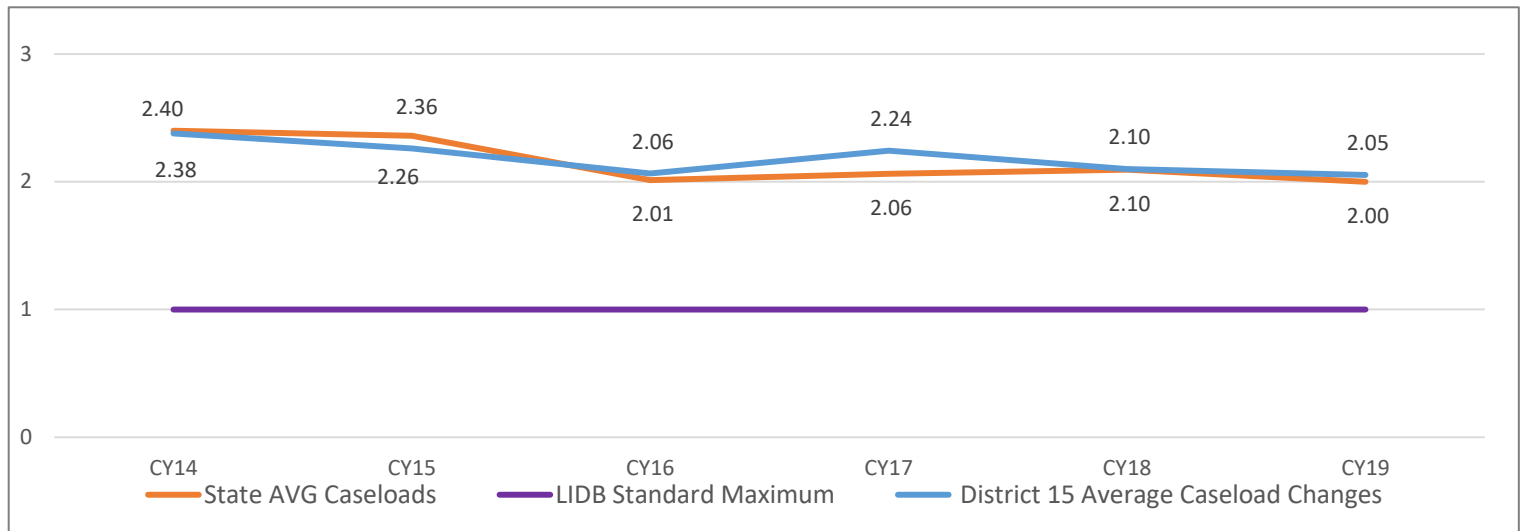
**CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18**



According to Supreme Court data, traffic filings in the 15th Judicial District have fallen 15% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the increase in local revenues is the result of an increase in traffic filings in the district.



**District 15 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 15th District PDO handled 20,933 new and pending cases. As the office's revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads two times the state standard maximum. The caseloads held by attorneys in the office also slightly exceed the state average.

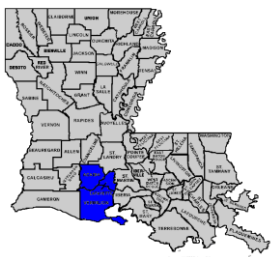
### **MILLER/MONTGOMERY CASES**

**1/3**

According to the Louisiana Center for Children's Rights, the program office tasked with providing representation in Montgomery hearings, the 15th Judicial District Public Defenders Office handled one Miller Case and has three open Montgomery Cases for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### **CAPITAL REPRESENTATION**

This PDO has no capially certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 15<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Acadia - Crowley; Lafayette - Lafayette; Vermilion - Abbeville
<b>Population</b>	372,000
<b>District Defender</b>	G. Paul Marx
<b>Years as District Defender</b>	Oct 2010 to present, and 1987-2000
<b>Years in Public Defense</b>	40
<b>Office Manager</b>	Chris St. Julien - Business Team Leader
<b>Primary Office Street Address</b>	600 Jefferson Street, Suite 902
<b>City</b>	Lafayette
<b>ZIP</b>	70501
<b>Primary Phone</b>	337-232-9345
<b>Primary Mailing Address</b>	Post Office Box 3622, Lafayette, LA 70501
<b>Primary Fax Number</b>	337-232-1169
<b>Primary Emergency Contact</b>	G Paul Marx
<b>Primary Emergency Phone</b>	337-278-6518
<b>Secondary Emergency Contact</b>	Chris St. Julien
<b>Secondary Emergency Phone</b>	337-344-7488
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	Acadia - 516 SE Court Circle, Crowley, P.O. Box 252, Crowley LA 70527; Vermilion - 204 Charity Street, Abbeville, LA 70510.
<b>Other District Office Contact Personnel (Primary Only)</b>	ACADIA: Annette Guidry, Michelle Calloway. VERMILION: April Broussard, Brittany Broussard.
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Acadia- Legion City Hall, Inc.; Lafayette- Chase Tower, LLC; Vermilion- Russo Management, LLC
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	Acadia-2,145; Lafayette-12,600; Vermilion-1,460.
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Accounting is internal with a CPA firm which verifies monthly accounting and provides summary report. J. L. Sonnier, CPA. This CPA has governmental accounting compliance expertise as well.
<b>Courts and Locations</b>	15th Judicial District Court, Lafayette Parish, 800 S. Buchanan, Lafayette; 15th Judicial District Court, Acadia Parish, Crowley; 15th Judicial District Court, Vermilion Parish, 100 N. State Street, Abbeville; Crowley City Court; Rayne City Court; Lafayette City Court; Abbeville City Court, 208 State Street, Abbeville; Kaplan City Court; Mayor's Courts, Lafayette Parish: Carencro, Youngsville, Scott.

<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	Lafayette- 5 Criminal Divisions, including one for all drug offenses; 2 juvenile Divisions in addition; Acadia 2 Criminal Divisions; Vermilion 2 Criminal Divisions.
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Cases are assigned by track. Some attorneys are cross-tracked, meaning they have clients in more than a single division. This is moving away from "judge assigned" to "client assigned".
<b>Name of Adult Detention Facilities in This District</b>	Acadia Parish Detention Center, 1061 Capital Avenue, Crowley, 70526; Acadia Parish Jail, 1037 Capital Avenue, Crowley, 70526; Lafayette Parish Correctional Center; Vermilion Parish Correctional Center - 14202 Savoy Road, Abbeville, 70510.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Avoyelles Marksville Detention Center, Marksville, LA; New Iberia Correction Center, New Iberia, LA ; Richland Detention Center, Rayville, LA.
<b>Name of Juvenile Detention Facilities In This District</b>	Lafayette Juvenile Detention Center.
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Lafayette Parish Juvenile Detention, PO Box 2399, Lafayette, LA; Assumption Youth Detention Center, 122 Parish Complex Rd, Napoleonville, LA 70390.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	The lack of public defenders and assistant District Attorneys is impacting the interest of clients in jail across the district by having their custodians ship them out 3 to 5 hours from their communities. This creates difficulty in client communication because we either drive to the distant prisons or get clients transported back for conferences. Travel to and from is a full day, limiting the number of clients that can be accessed. The only possible solution is to fund additional attorneys and fund enhanced communication alternatives.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Generally no shackles in court, exceptions for serious or violent offenses.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	Acadia Parish has limited visiting hours. No other lockups do.
<b>District Attorney</b>	Keith Stutes
<b>Chief Judge of Criminal District Court</b>	Terry Fitzgerald

<b>Juvenile Court Judges (Specify District of City Court)</b>	Lafayette City Court - Doug Saloom & Francie Bouillion; Kaplan City Court - Stanton Hardee; Crowley City Court - Malese Trahan; Lafayette District Court - Juvenile Judge Michelle M. Breaux (CINC Judge is Thomas Duplantier); Vermilion District Court - Ed Broussard, Laurie Hulin & Thomas Duplantier; Acadia District Court.
<b>Drug Court Judges</b>	Judge Jules Edwards (adult) and Thomas Duplantier (juvenile)
<b>Mental Health Court Judges</b>	No Mental Health or Veterans Courts
<b>Other Specialty Court</b>	Yes
<b>Name of Specialty and Brief Description:</b>	Adult DWI Treatment Court.
<b>Indigency Determined by Whom and How?</b>	Court makes initial referral in most cases. Intake then consists of review of financial statement unless incarcerated, and appointment of counsel if client is unable to afford counsel of their choice.
<b>When is Assignment/Appointment of Counsel Made?</b>	Vertical appointment based on time of offense for all felonies. Inmates appointed out of 72s or as soon as PDO is aware. Those not detained as soon as application is approved.
<b>What steps does your office take to ensure conflict – free representation</b>	Staff reviews related parties at intake. Counsel is required to continually review and request reassignment immediately upon finding conflicts that arise after initial appointment.
<b>Brief Explanation of Intake Process</b>	Clients provide basic financial information. Unless the client has exceptional resources, only the application fee is requested.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	The PDO keeps a record of payments during litigation, and at sentencing the trial court may order the collection through the court which the Sheriff collects and remits those payment to PDO monthly.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Lafayette Parish Sheriff reports detail for the largest parish. Other sheriffs provide less detailed reports.
<b>Who Remits the Partial Payments Collected?</b>	Clients pay during litigation and then after final judgment payment is through the presiding court.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	A detailed report which includes client names, docket numbers and payments is provided by the Lafayette Parish Sheriff Office for any fees collected by that office.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	90,879
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Full time attorneys have no private practice, although they can take leave time or off time for legal matters. Contractors must limit outside practice and treat public defense clients equally with appointed cases.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Written contract attached, with Compensation Addendum.

<b>Primary Immediate Needs</b>	Lafayette City Court is down current fiscal year by half a million. We cannot provide acceptable counsel without 2.5 million dollars in addition to local revenue for the following fiscal year.
<b>Was your office in ROS at any time during 2019</b>	We did fail in July. We will again run out of money for operations between June 1 and July 1, 2020.
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	We have moved out of a number of full times posts and added contractors.
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	Positions vacated by attrition.
<b>Immediate Critical Issue Areas</b>	Lawyers and basic needs.
<b>Long-Term Critical Issue Areas</b>	Funding, funding. DAF is arbitrary
<b>2019 Media Coverage and/or Major Accomplishments</b>	We have started "Detention Litigation" section and also "Misdemeanor Probation Litigation". Three attorneys in DL and we are moving more lawyer time into MD Revocations, already have gotten Supervisory Jurisdiction to intervene on the issue of MD Revos.
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	We have provided a CLE in December, Orientation and in office training periodically during the year, and paid for expenses to attend training on line and in Louisiana.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Janet Brown, Natalie Awad, Nicole Guidry, Kasy Pharis, India Roberts
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	We have once again had to rebuild. Now have Section Chiefs in Acadia and Vermilion Parishes. Previous trainers and FA are no longer with us. DD does training coordination.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	None
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	All full time employees are enrolled for health and dental benefits after 60 days of employment. PDO pays all but \$15 of the premium cost.
<b>Regular Meetings for Any Staff, Please Describe</b>	CLE programs, Friday Brainstorms, Informal mooting for trials.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	5

<b>Number of Writs Your District Filed in 2019</b>	30
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	3
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	Case team includes a Juvenile Defender and a Felony Lawyer.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	One - Judge summarily granted Parole Eligibility and admonished the state for blanket demand to deny PE.
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	7
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	1
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	HOUSE (9 + 1 vacant); Phillip Devillier (Dist 41); John Stefanski (Dist 42); Taylor Barras (Dist 48); Stuart Bishop (43); John Paul Coussan (Dist 45); Julie Emerson (Dist 39); Terry C. Landry (Dist 96); Nancy Landry (Dist 31); Vincent Pierre (Dist 44); Ryan Joseph Bourriaque (Dist 47); Blake Miguez (Dist 49); Jonathan Godeau (House 31); SENATE Jonathan Perry (Dist 26); W. Blade Morrish (Dist 25); Eric LaFleur (Dist 28); Gerald Boudreaux (Dist 24); Page Cortez (Dist 23); Fred Mills (Dist 22)
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Remote lockups for pre Judgment detainees creates consultation and cost challenges.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	None
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes; Written and 60 minutes training materials.



**Staff Directory:**

Staff Directory deleted on this web version for privacy and security reasons.

Staff Directory redacted from this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Chris St. Julien
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	ok
Westlaw	ok
Other (please list)	
Number of Legal Research Licenses	10
Total Cost of Legal Research Software:	10,175
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	ok
Windows 8	ok
Windows 7	none
Windows Server 2008/2012/2016	ok
Windows XP	none
Mac OSX	none
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	ok
Other System (please name)	none
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	ok
Microsoft Office 2016	ok
Microsoft Office 2013	ok
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	ok
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	

Microsoft Edge	
Firefox	ok
Google Chrome	ok
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	41
Laptops	9
iPad/Tablets (Funded by Office)	2
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	125mbps and 100mbps
Provider Name:	LUS and Cox Communication
Email Provider:	

### 15th District Defender Office CY 2019 Caseloads & Outcomes

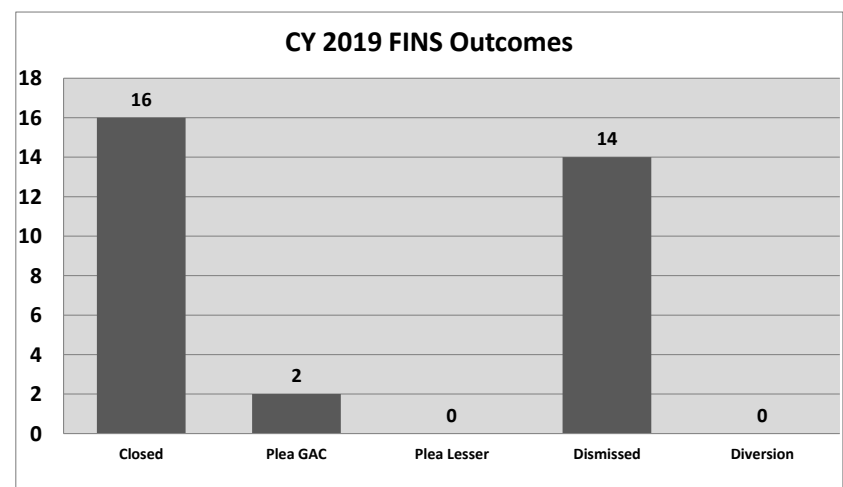
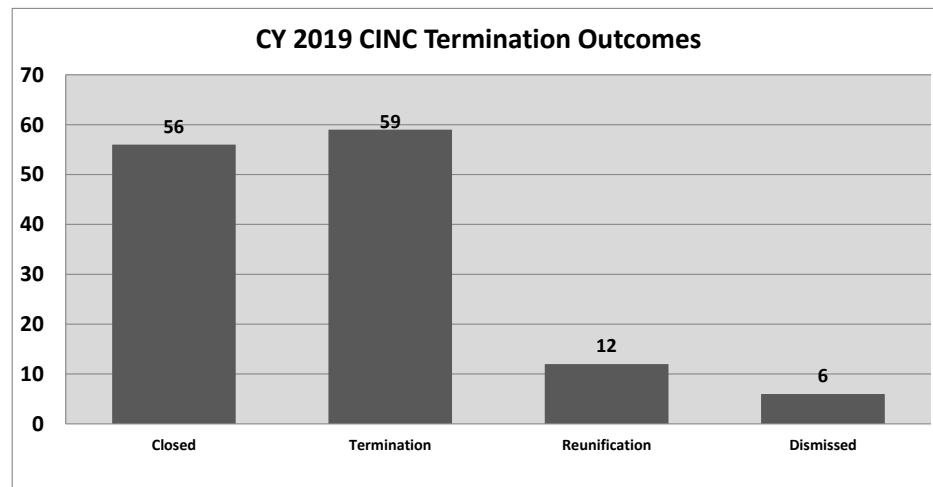
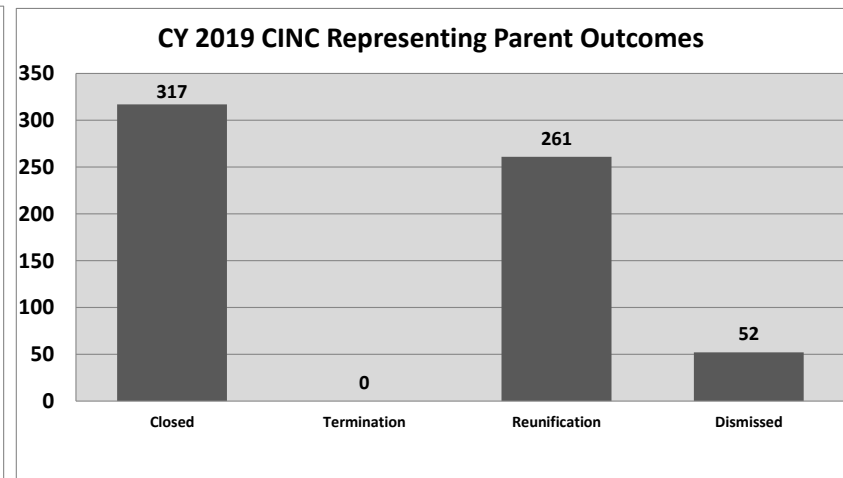
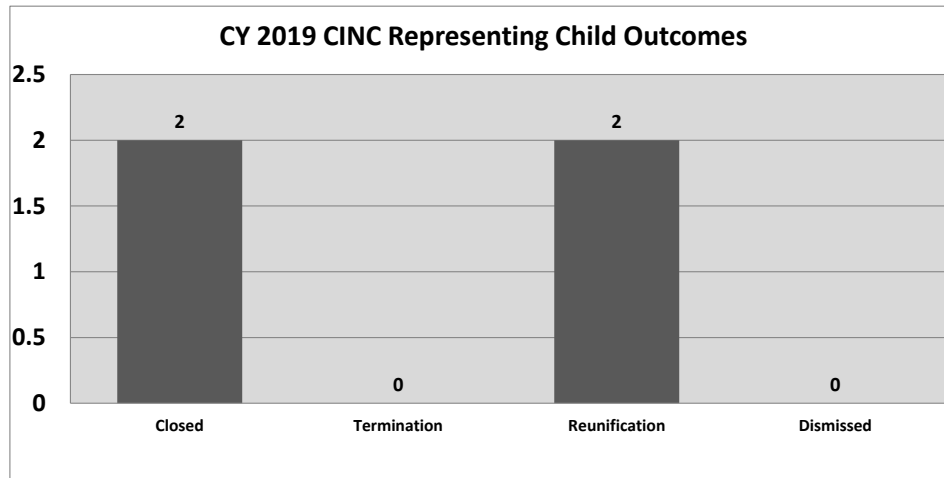
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	568	553	39	607	N/A	N/A	N/A	N/A	15	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	2	2	4	6	0	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	358	317	297	655	0	261	N/A	N/A	52	N/A	N/A	N/A	N/A	N/A	0
Termination	45	56	34	79	59	12	N/A	N/A	6	N/A	N/A	N/A	N/A	N/A	0
FINS	35	16	18	53	N/A	N/A	2	0	14	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	509	395	262	771	N/A	N/A	31	1	311	121	N/A	N/A	0	0	0
Delinquency Felony	357	231	180	537	N/A	N/A	39	9	296	44	N/A	N/A	0	0	0
Delinquency-Life	2	0	0	2	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	8	2	0	8	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	5042	4856	2656	7698	N/A	N/A	4008	260	3224	0	0	0	3	25	28
Adult Felony Non-LWOP**	4713	5097	4841	9554	N/A	N/A	2926	987	6548	1	2	9	2	4	17
Adult LWOP	65	87	137	202	N/A	N/A	12	50	61	0	0	3	0	0	3
Capital***	4	5	16	20	N/A	N/A	2	0	2	0	0	0	0	0	0
Revocations	352	1090	362	714	N/A	N/A	0	0	3	0	N/A	N/A	N/A	N/A	0
PCR	5	15	20	25	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	4	6	10
SOAP	0	0	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

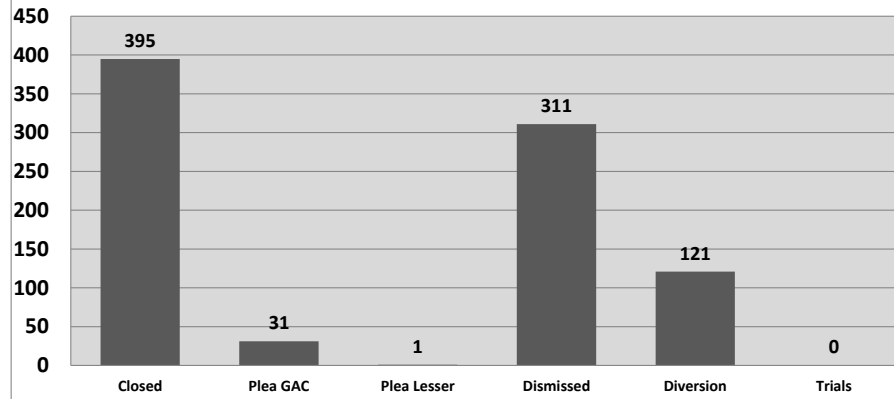
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

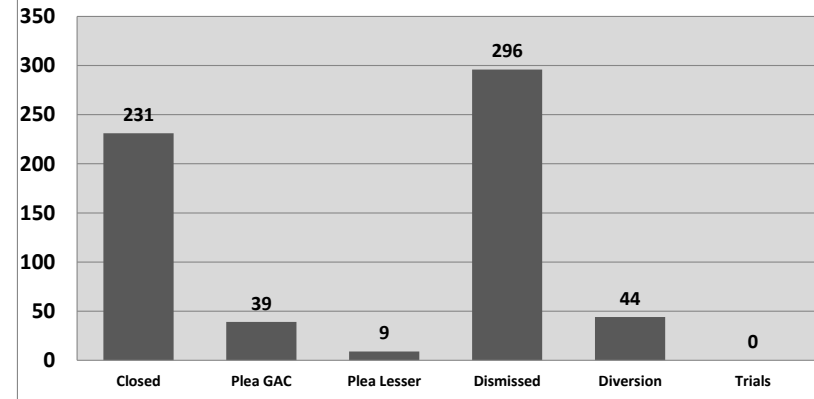
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



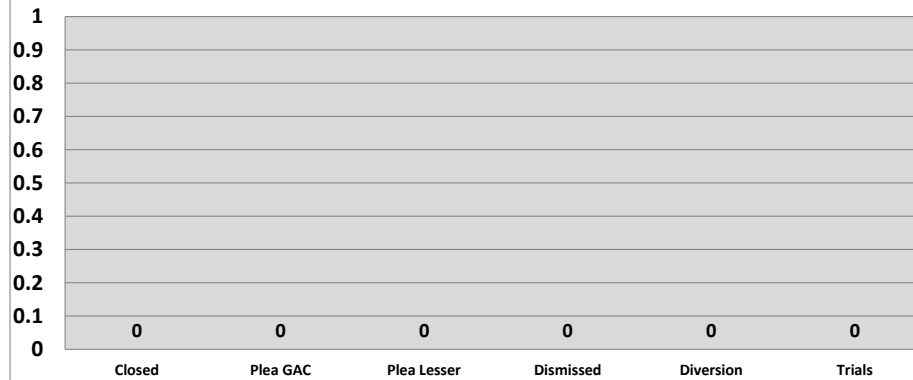
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



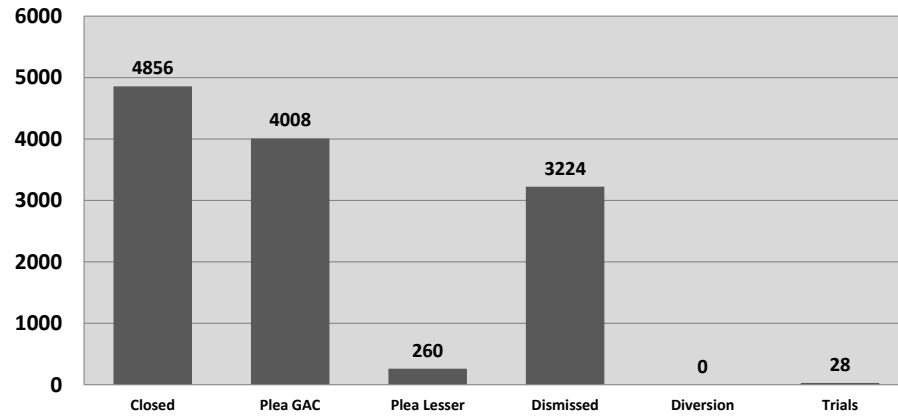
**CY 2019 Delinquency Felony-Grade Outcomes**



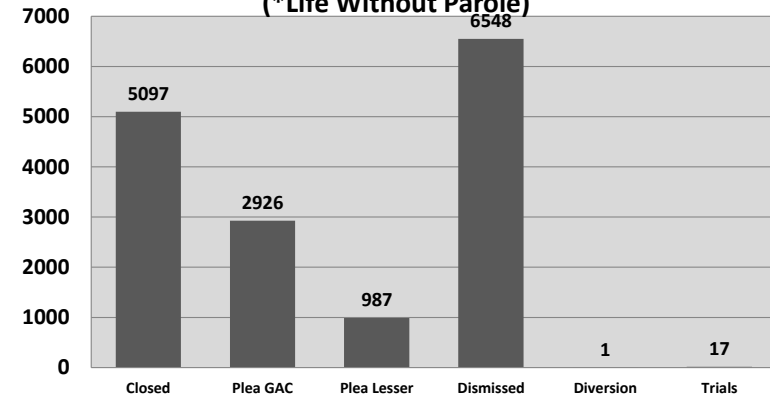
**CY 2019 Delinquency Life Outcomes**



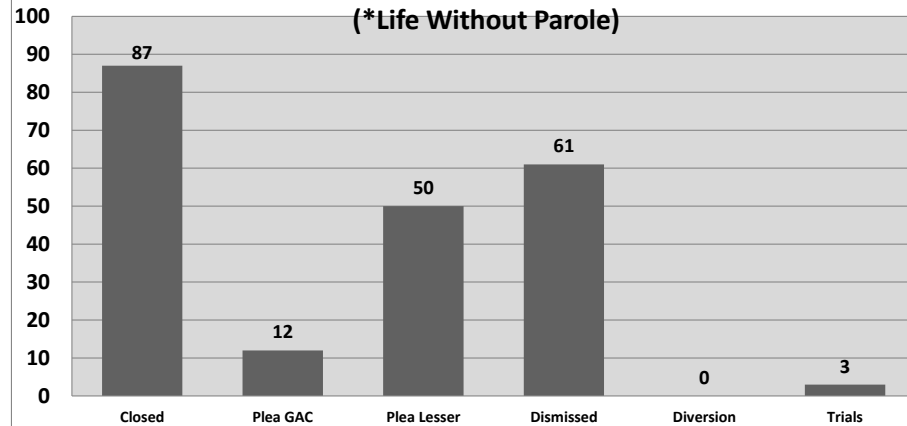
**CY 2019 Adult Misdemeanor Outcomes**



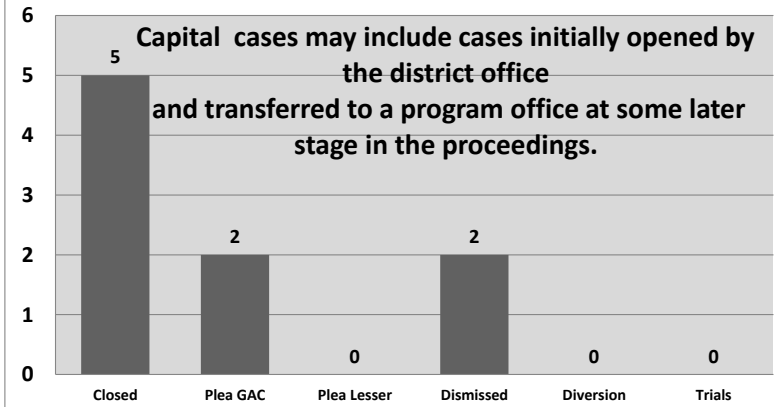
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Capital Outcomes**

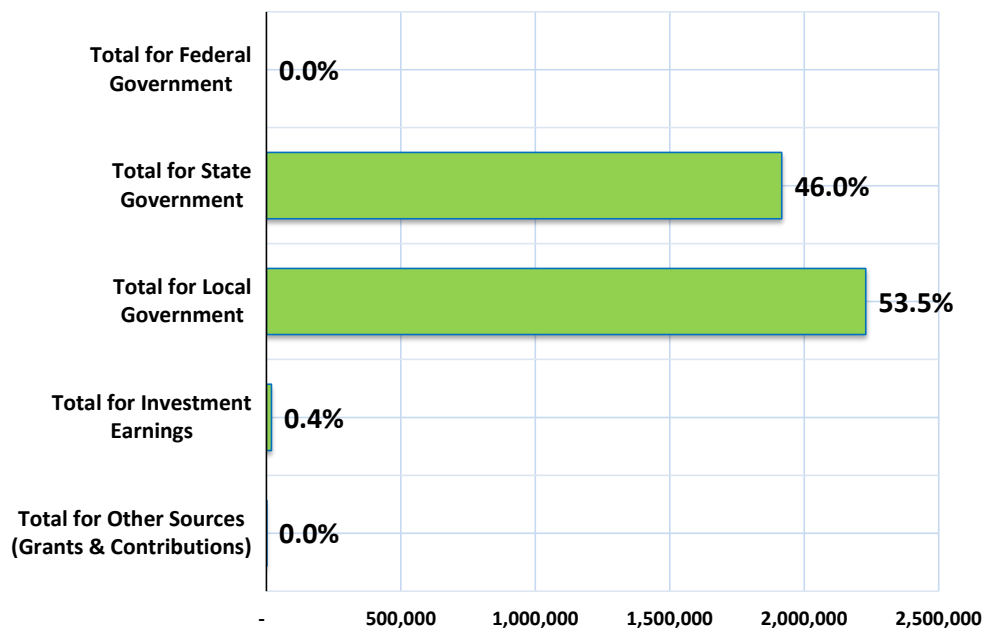




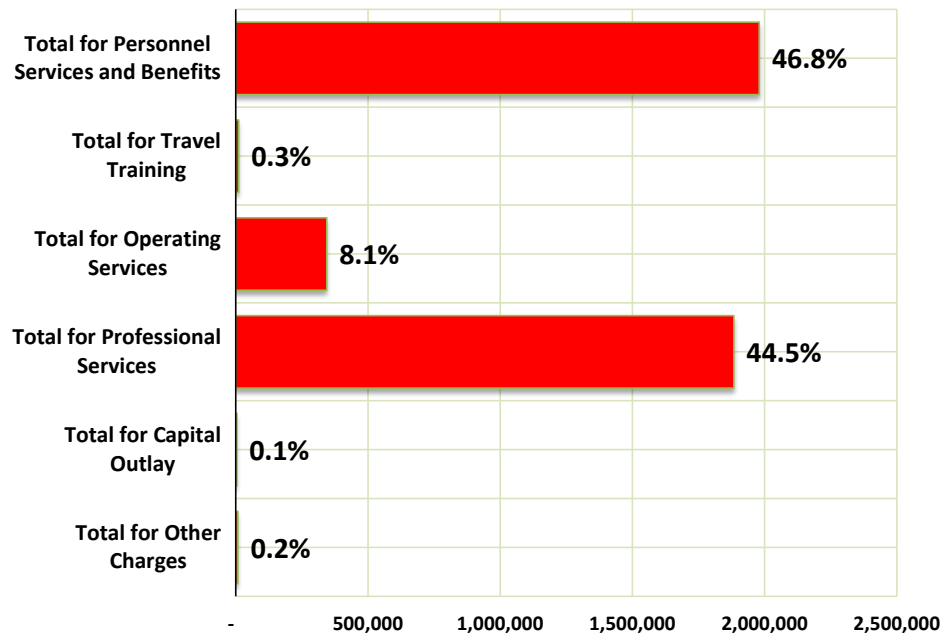
District 15 CY2019	Total CY2019
<b>District Defender: G. Paul Marx</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	93,065
District Assistance Fund (DAF)	1,819,285
Supplemental/Emergency Funds	4,288
Grants	-
Other State Income -List source(s)	-
Total for State Government	1,916,639
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	407,996
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	8,910
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	573,822
City & City-Ward Courts	690,983
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	364,704
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	1,629,509
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	83,299
Partial Attorney Fees Reimbursements [as per 15:176]	98,984
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	182,283
Total for Local Government	2,228,697
Investment Earnings	
Interest Income	18,633
Other Investment Income - List source(s)	-
Total for Investment Earnings	18,633
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	450
Total for Other Sources (Grants & Contributions)	450
Total for REVENUE	4,164,419

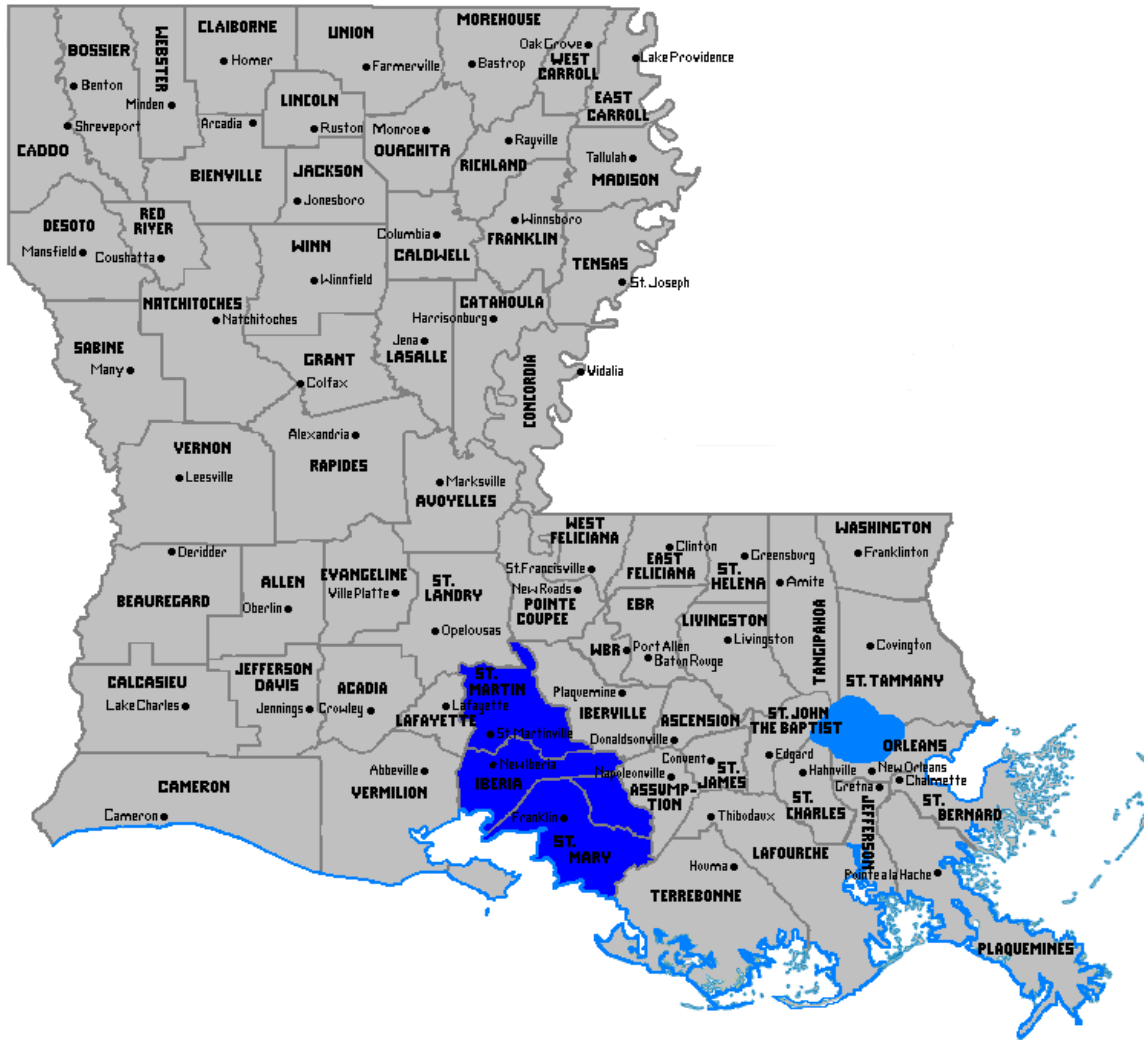
District 15 CY2019	Total CY2019
District Defender: G. Paul Marx	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	1,647,078
Accrued Leave	-
Payroll Taxes	128,177
Hospitalization and Disability Insurance	177,429
Retirement	17,191
Other	9,822
Total for Personnel Services and Benefits	1,979,696
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	10,934
Total for Travel/Training	10,934
Operating Services	
Advertisements	226
Workers' Compensation	8,018
Insurance - Malpractice	9,629
Insurance - Auto/Physical Liability	3,128
Insurance - Other	385
Lease - Office	161,100
Lease - Auto/Equipment	12,053
Lease - Other	13,155
Office Repair and Maintenance	6,591
Office - Telephone/Utilities/Postage/Internet	32,827
Dues and Seminars	24,931
Law Library/Journals/Subscriptions	19,773
Office Supplies	52,193
Total for Operating Services	344,009
Professional Services	
Audit/Accounting Expense	27,406
Contract Clerical	-
Expert Witness	28,625
Investigators	44,329
Interpreters	900
Social Workers	9,360
Capital Representation	-
Conflict	28,250
Contract - Juvenile Attorneys or CINC	296,058
Misdemeanor Attorney Contracts	355,255
Contract Attorneys - all other	1,087,014
IT/Technical Support	5,764
Total for Professional Services	1,882,962
Capital Outlay	
Major Acquisitions	3,871
Total for Capital Outlay	3,871
Other Charges	
Other Operating Expenses	8,565
Total for Other Charges	8,565
Total for EXPENDITURES	4,230,038

## CY19 REVENUES



## CY19 EXPENDITURES



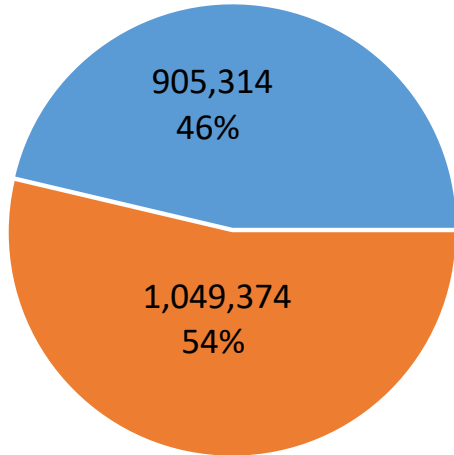


## THE 16<sup>TH</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE

IBERIA (NEW IBERIA) - SAINT MARTIN (ST. MARTINVILLE) - SAINT MARY  
(FRANKLIN)

DISTRICT DEFENDER: MARGARET SIMON LEBLANC  
301 EAST ST. PETER STREET, SUITE 101  
NEW IBERIA LA 70560  
(337) 365-4006

District 16 Revenue Sources CY19

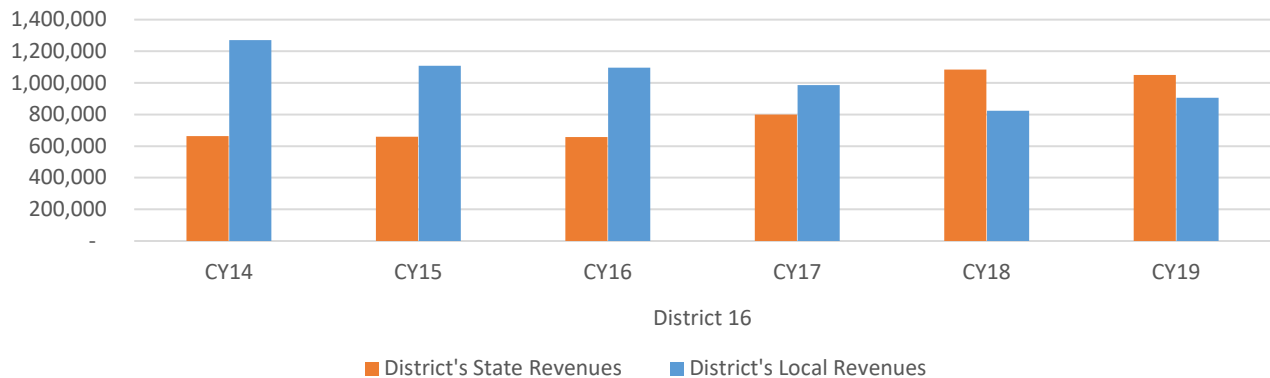


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

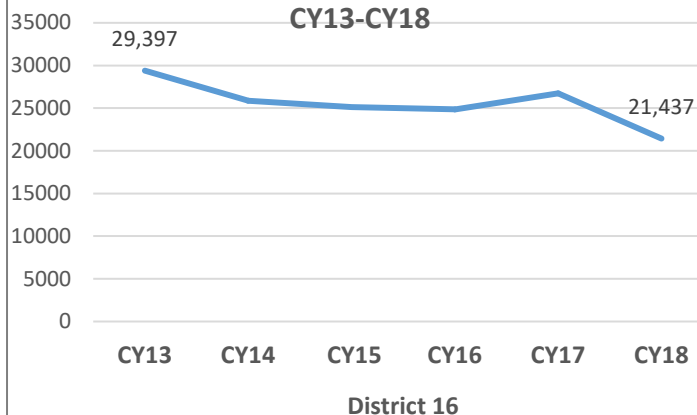
During Calendar Year 2019, the 16th Judicial District Public Defenders Office (PDO) received \$1,954,688 in total revenues. Forty-six percent of the office's revenues came from local funding, compared to 43% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office received greater local revenues than in 2018. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10. Although total revenues increased within the district during Calendar Year 2019, the increase was insufficient to allow the office to obtain the appropriate financial and personnel resources to provide ethical representation to its clients. The 16th Judicial District office remains in service restriction which was implemented on May 27, 2016.

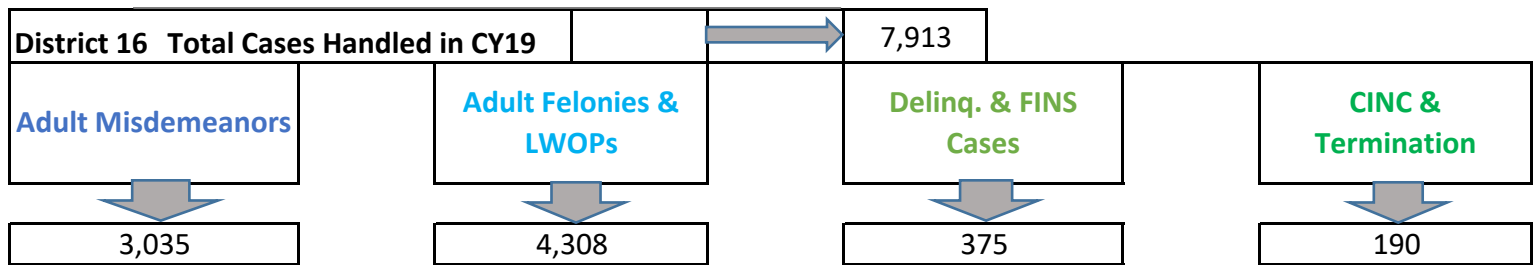
District's CY14 to CY19 Local and State Revenues



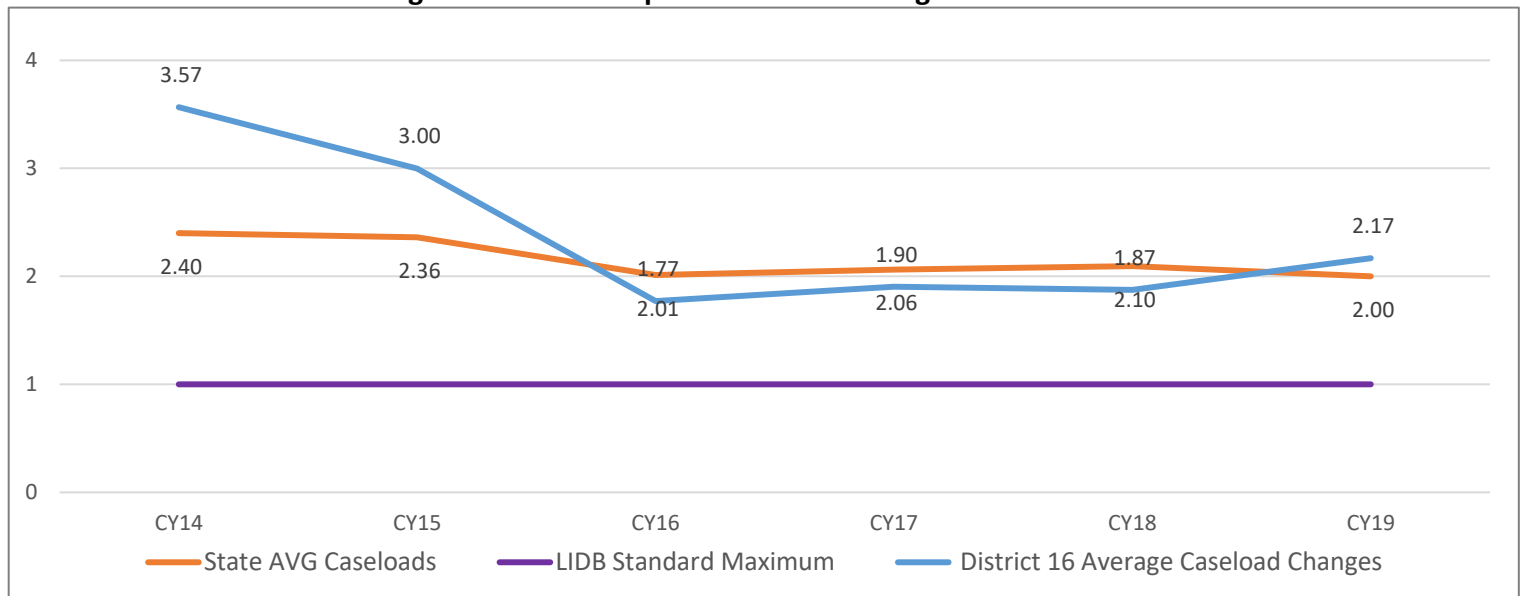
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 16th Judicial District have fallen 27% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the increase in local revenues is the result of an increase in traffic filings in the district.



**District 16 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 16th District PDO handled 7,913 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads more than two times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

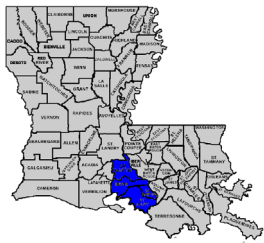
### MILLER/MONTGOMERY CASES

3/3

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 16th Judicial District Public Defenders Office handled three Miller Cases and has three open Montgomery Cases for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capitably certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 16<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	St. Mary Parish, Franklin; Iberia Parish New Iberia; St. Martin Parish, St. Martinville.
<b>Population</b>	174,336
<b>District Defender</b>	Margaret (Maggie) Simon LeBlanc
<b>Years as District Defender</b>	1 year, 5 months
<b>Years in Public Defense</b>	9
<b>Office Manager</b>	Margaret (Maggie) Simon LeBlanc
<b>Primary Office Street Address</b>	301 E. St. Peter St., Suite 101
<b>City</b>	New Iberia
<b>ZIP</b>	70560
<b>Primary Phone</b>	337-365-4006
<b>Primary Mailing Address</b>	301 E. St. Peter St., Suite 101, New Iberia, La, 70560
<b>Primary Fax Number</b>	337-365-0410
<b>Primary Emergency Contact</b>	Margaret (Maggie) Simon LeBlanc
<b>Primary Emergency Phone</b>	cell: 337-519-0791
<b>Secondary Emergency Contact</b>	Michael Caffery
<b>Secondary Emergency Phone</b>	337 298 2778
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	Franklin - 107 Wilson St., Franklin, LA 70538, 337-828-3628; St. Martin - 106 W. Berard St., St. Martinville, LA 70582, 337-394-1446.
<b>Other District Office Contact Personnel (Primary Only)</b>	Iberia-Maggie LeBlanc; St. Martin-Ian Alpha; St. Mary-Michael Caffery
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	St. Mary Parish -- Estate of Prevost and Thompson Real Estate for St. Mary Offices; Iberia Parish -- Johnny Romero; St. Martin Parish -- Estate of Kathleen Willis.
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	\$3,950 Rent (one parish includes utilities); Utilities \$585
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	No - Contracted with Boudreaux Henderson & Co LLP.
<b>Courts and Locations</b>	16th Judicial District Court (3 parishes-St. Mary Parish, Franklin, LA, Iberia Parish, New Iberia, LA, St. Martin Parish, St. Martinville, LA; Morgan City City Court, Franklin City Court, Jeanerette City Court, New Iberia City Court, Breaux Bridge City Court; Patterson Mayor Court, St. Martinville Mayor Court.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	8 Criminal Divisions of 16th Judicial District Court; 1 Division in each of the above listed city courts.

<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Attorneys are assigned to a specific section of court. In Iberia, sections are further divided by prosecutor.
<b>Name of Adult Detention Facilities in This District</b>	St. Mary Parish Law Enforcement Center, Centerville, LA; Berwick City Jail, Berwick, LA; Morgan City City Jail, Morgan City, LA; Jeanerette City Jail, Jeanerette, LA; Patterson City Jail, Patterson, LA; Iberia Parish Jail, Iberia Parish, LA; New Iberia City Jail, New Iberia, LA; St. Martin Parish Jail, St. Martinville, LA.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Lafayette Parish Jail, St. Landry Parish Jail, Avoyelles Parish Jail, Caldwell Correctional Center, Claiborne Parish Detention Center, Lasalle Parish, Madison Jail, Concordia Parish and Louisiana State Penitentiary
<b>Name of Juvenile Detention Facilities In This District</b>	None
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Assumption, Terrebonne, Lafayette Detention Centers.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Yes. Attorneys are having a hard time visiting their out-of-district clients.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Yes; particularly in New Iberia City Court, juveniles are routinely shackled.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	We recently struggled with access to our clients in St Mary Parish Jail where attorneys were not given a private setting in which they could meet with clients. After reaching out to the Sheriff, this was ameliorated.
<b>District Attorney</b>	Bo Duhe
<b>Chief Judge of Criminal District Court</b>	Lewis H. Pitman
<b>Juvenile Court Judges (Specify District of City Court)</b>	Judge Trey Haik in New Iberia City Court; Cameron Simmons in Jeanerette City Court; Judge James Supple in Franklin City Court, Judge Comeaux in Iberia Parish (District Court), Judge Borne in St. Mary Parish (District Court), and Judge Pitman in St. Martin Parish (District Court)
<b>Drug Court Judges</b>	Judge Anthony Thibodeaux in Iberia Parish (District Court), Judge Curtis Sigur in St. Martin Parish (District Court), and Judge Lewis Pitman in St. Mary Parish (District Court)
<b>Mental Health Court Judges</b>	None
<b>Other Specialty Court</b>	No DWI in any parish.
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	First the judge then the intake specialist then defenderData Indigency Assessment.
<b>When is Assignment/Appointment of Counsel Made?</b>	At the 72 hour hearing and arraignment.



<b>What steps does your office take to ensure conflict – free representation</b>	As soon as a case is assigned to our office, we perform a conflict screen to determine if PDO is conflicted out. If so, the case is placed on a conflict spreadsheet, reviewed by the District Defender and assigned by the District Defender to outside counsel. We have contracts with outside counsel to handle conflict cases in every section and every court, as well as a panel of attorneys we can call upon when needed.
<b>Brief Explanation of Intake Process</b>	Incarcerated clients - within 72 hours of appointment, intake specialist/investigator will go to the jail to conduct the initial client intake. Clients that are appointed but not incarcerated - are given an appointment letter at the arraignment to meet with the attorney at a later date in which the initial client intake is conducted.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Probation, Sheriff's Office.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Payments from DA and sheriff's office are accompanied by reports and Probation and Parole payments have stubs attached that show case associated with payment.
<b>Who Remits the Partial Payments Collected?</b>	DA's office; some City Courts; OUT of State company for probation.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Payments from DA and sheriff's office are accompanied by reports and Probation and Parole payments have stubs attached that show case associated with payment.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	37,068.65
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Attorneys are not allowed to have a private practice within the section of court they are assigned.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	Update to hardware: several new computers, including for District Defender, attorney, and assistant. More local attorneys available for conflict panel.
<b>Was your office in ROS at any time during 2019</b>	Yes-all year.
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	Remained in ROS for all of CY19, however we are currently applying to exit ROS.
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Implementing a file retention policy and physically storing and arranging files properly throughout the district.

<b>Long-Term Critical Issue Areas</b>	Continuing to be able to keep caseloads at reasonable levels to ensure delivery of quality services; continuing to fund and increase budget for investigations and experts; adding budget for social worker for clients and parent partners for families.
<b>2019 Media Coverage and/or Major Accomplishments</b>	Major accomplishments include moving the location of our New Iberia office and hiring some very promising new lawyers throughout the district.
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Office provides group trial strategy sessions and senior attorneys guide newer attorneys in case strategy, motion practice, and sentencing. New hires spend at least 2 weeks in training including shadowing multiple senior attorneys. To the extent possible, office funds education and training provided through professional organization and other public defender offices.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Charlotte Bordenave, Robert Duffy, S. Marie Johnson, Nicole Funchess, Margaret Simon LeBlanc
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	District Defender supervises the entire office at this time. But each Office has a head assistant in charge of that office.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	Yes. Tracks the state board regulations for restriction of services.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Full time staff and attorneys receive health insurance with premiums that are 95% paid by the District Office for the higher deductible; a lower deductible plan is offered where employees fund the difference in premium. Dental and Vision insurance are offered at no cost to the employees. All plans are available to family members of employees at employees' expense.
<b>Regular Meetings for Any Staff, Please Describe</b>	Support staff meet once per month in each office unless more frequency is called for; attorneys meet quarterly throughout the year, in addition to trial strategy meetings and intra-office attorney meetings.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	None
<b>Number of Writs Your District Filed in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	2
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	None
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	Juvenile attorney and felony attorney work together on the transferred case; assign that particular case to our felony attorney who has juvenile experience and JLWOP training.

<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	1
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	3
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Representatives: Taylor Barras (Iberia/St. Martin), Mike Huval (Iberia/St. Martin), Terry C. Landry, Sr. (Iberia/St. Martin), Blake Miguez (Iberia), Sam Jones (St. Martin/St. Mary), Beryl A. Amedee (St. Mary). Senators: Fred Mills (St. Martin/Iberia), Rick Ward III (St. Martin), Gerald Boudreaux (St. Martin), R.L. "Brett" Allain II (Iberia/St. Mary)
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Again, the court calendar still limits the number of court dates available to our clients for hearings so that we must work with the individual judges to ensure that clients are not waiting over a month for a bond reduction or preliminary examination hearing. In one particular section of court, there are only 4 motion dates for the calendar year. Another challenge is transportation of inmates to court who are housed outside of our parish. Although we file transport orders with the court, these are not always followed by law enforcement due to staffing and security issues. We have had some challenges in each of our parishes at correctional facilities with long wait times and lack of private space for attorney client meetings.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	We continue to reduce individual caseloads by fine-tuning case assignment; more attention is paid to assigning a particular case to an attorney that would be better suited for the type of case and client. We have equipped each attorney with access to an office laptop, so that clients can more readily review media discovery. We have succeeded in securing more court dates from the Judges for hearing bond reductions and preliminary examinations, thus reducing the amount of time a detained client spends before getting into court. We have been able to fund more education and training for our staff attorneys, so that they are up to date on the latest developments in law and practice. We have funded our contract investigator who has provided tremendous results for our clients and been able to invest adequate money in experts. We have also moved our New Iberia office location into a space that is larger, more private, and better structured for our needs. We now have a spacious conference room in which attorneys can meet privately with their clients. Our new location is easier for our clients to find, so that staff no longer spends time giving directions and we have a better turn out when people are sent from court.

Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?	Yes; it is provided to employees by hard copy at staff and attorney meetings.
Staff Directory:	

Staff Directory deleted on this web version for privacy and security reasons.

Staff Directory redacted from this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Margaret (Maggie) Simon LeBlanc
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	Yes for Accurint; terminated contract in December.
Westlaw	Yes
Other (please list)	
Number of Legal Research Licenses	20 (10 for attorneys & 10 for legal assistants)
Total Cost of Legal Research Software:	\$8,647.08
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	X
Windows 8	
Windows 7	X-currently working on replacement
Windows Server 2008/2012/2016	
Windows XP	X
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	X
Other System (please name)	We use shared Excel spreadsheets to manage Conflict, LWOP and Capital case assignment in addition to defenderData.
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	X
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	X
Quicken	
Intuit	X
Other (list here):	

<b>Internet Browsers Used:</b>	
Internet Explorer	X
Microsoft Edge	
Firefox	X
Google Chrome	X
Other	
<b>HARDWARE:</b>	
Please enter the number of	
devices in your inventory.	18
Desktop PCs	7
Laptops	11
iPad/Tablets (Funded by Office)	0
<b>INTERNET SERVICES:</b>	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	50 Mbps x 10 Mbps
Provider Name:	Cox Communications
Email Provider:	Microsoft Office 365

## 16th District Defender Office CY 2019 Caseloads & Outcomes

Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	2	1	0	2	0	0	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	117	61	54	171	0	2	N/A	N/A	31	N/A	N/A	N/A	N/A	N/A	0
Termination	11	3	6	17	1	0	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A	0
FINS	98	56	17	115	N/A	N/A	22	0	28	6	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	162	115	10	172	N/A	N/A	38	1	32	34	N/A	N/A	0	0	0
Delinquency Felony	65	56	21	86	N/A	N/A	31	10	48	9	N/A	N/A	0	0	0
Delinquency-Life	2	3	0	2	N/A	N/A	1	0	0	1	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	2137	1773	898	3035	N/A	N/A	1300	92	1344	1	0	3	18	6	27
Adult Felony Non-LWOP**	2452	1798	1745	4197	N/A	N/A	967	258	2166	0	0	6	1	2	9
Adult LWOP	18	8	22	40	N/A	N/A	1	4	4	0	0	0	0	0	0
Capital***	4	0	1	5	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	19	163	48	67	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	2	0	2	4	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	1	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

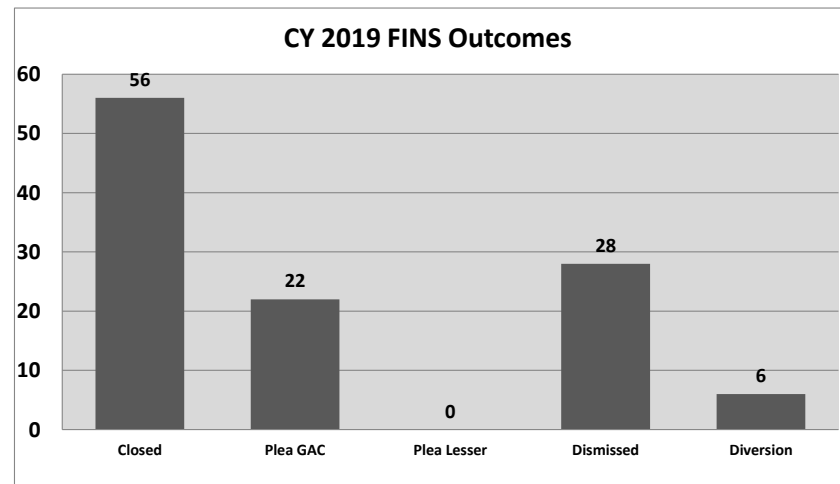
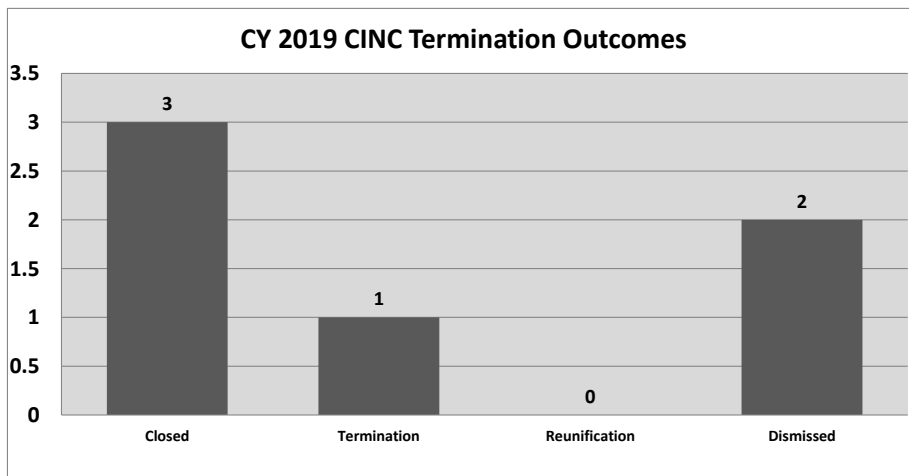
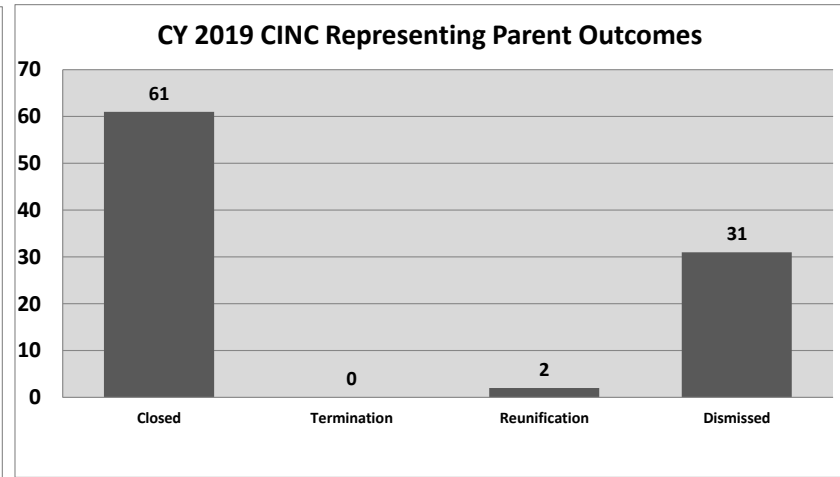
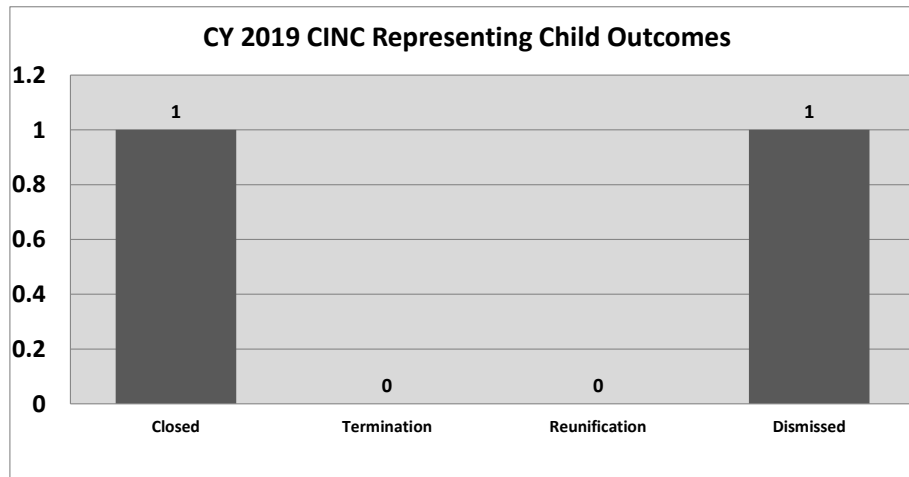
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

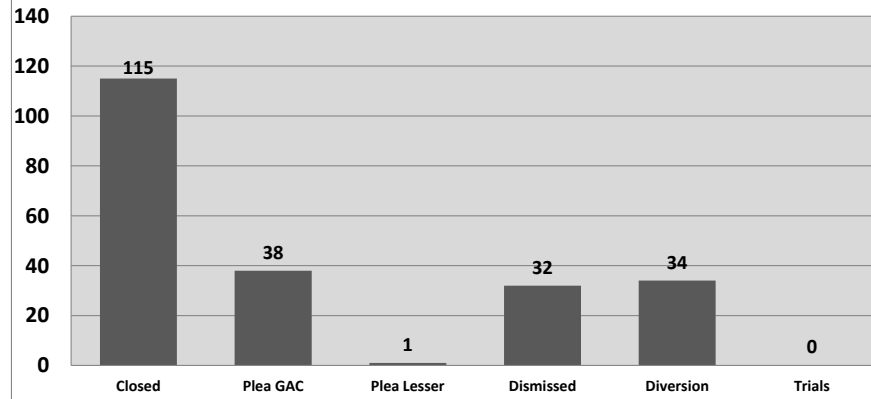
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

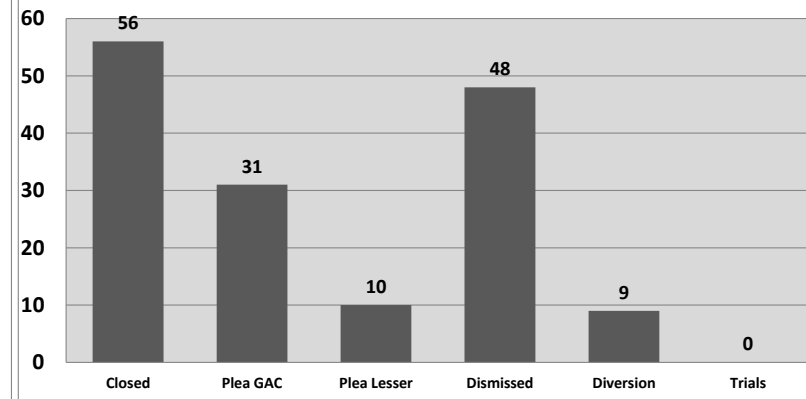




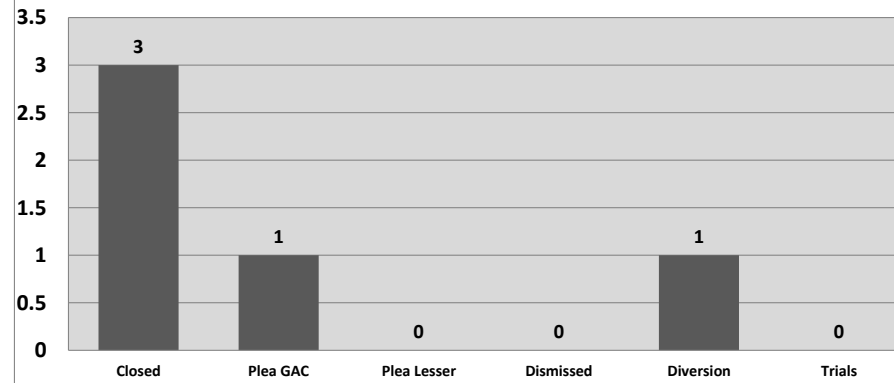
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



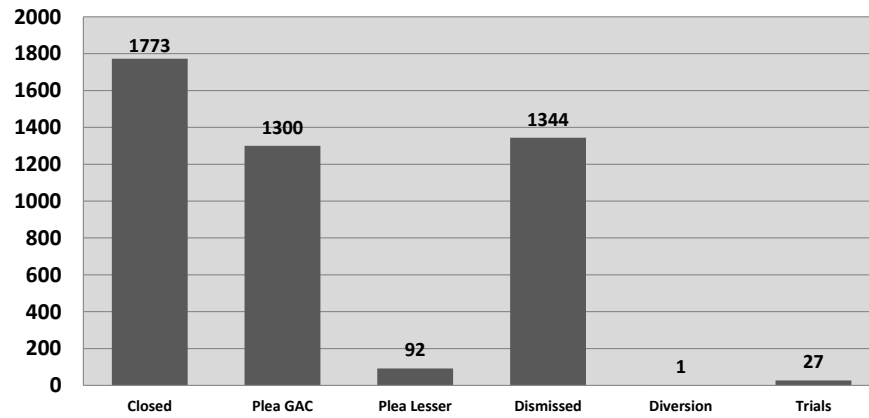
**CY 2019 Delinquency Felony-Grade Outcomes**



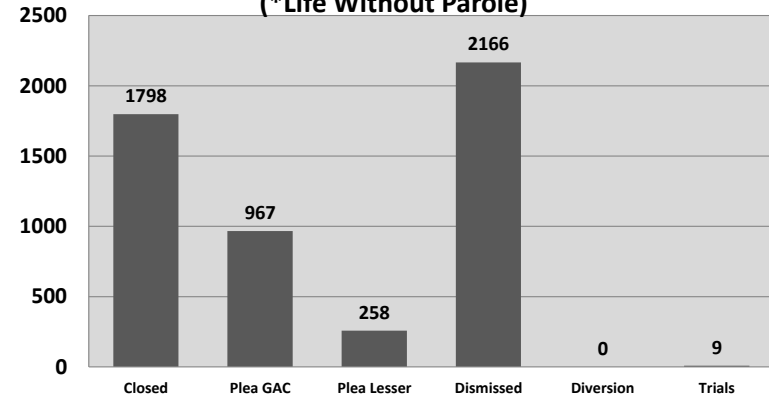
**CY 2019 Delinquency Life Outcomes**



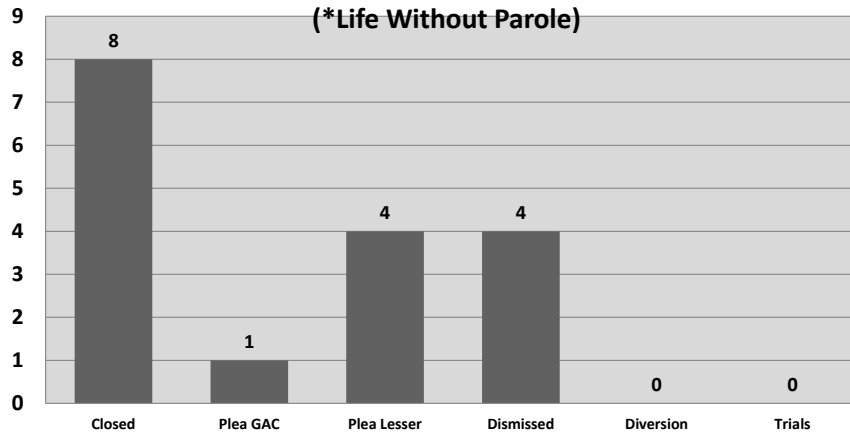
**CY 2019 Adult Misdemeanor Outcomes**



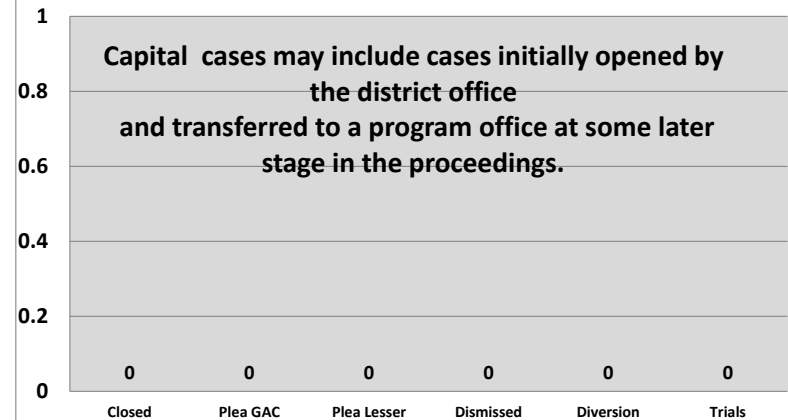
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



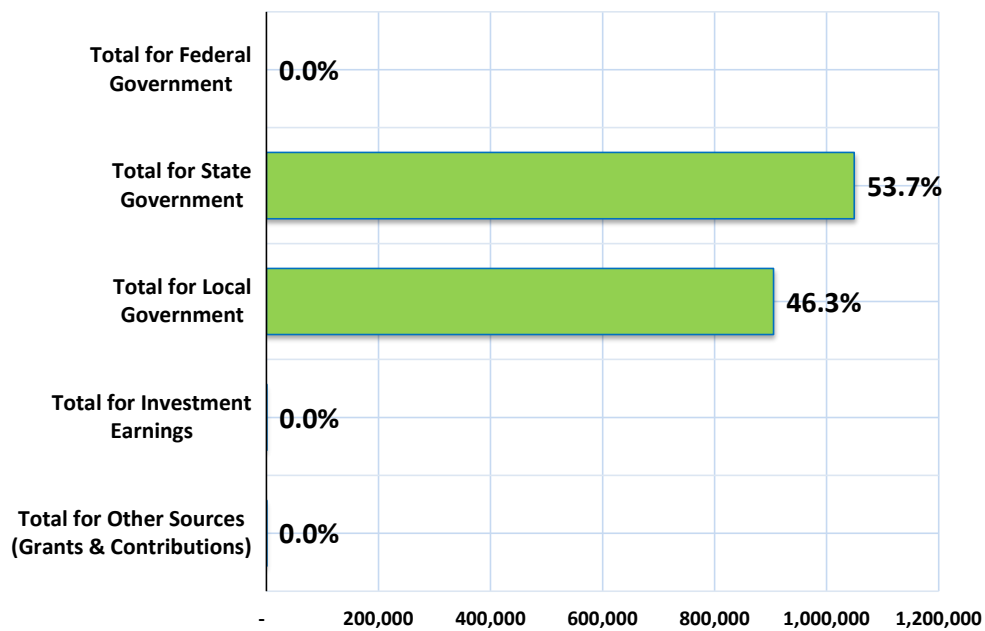
**CY 2019 Capital Outcomes**



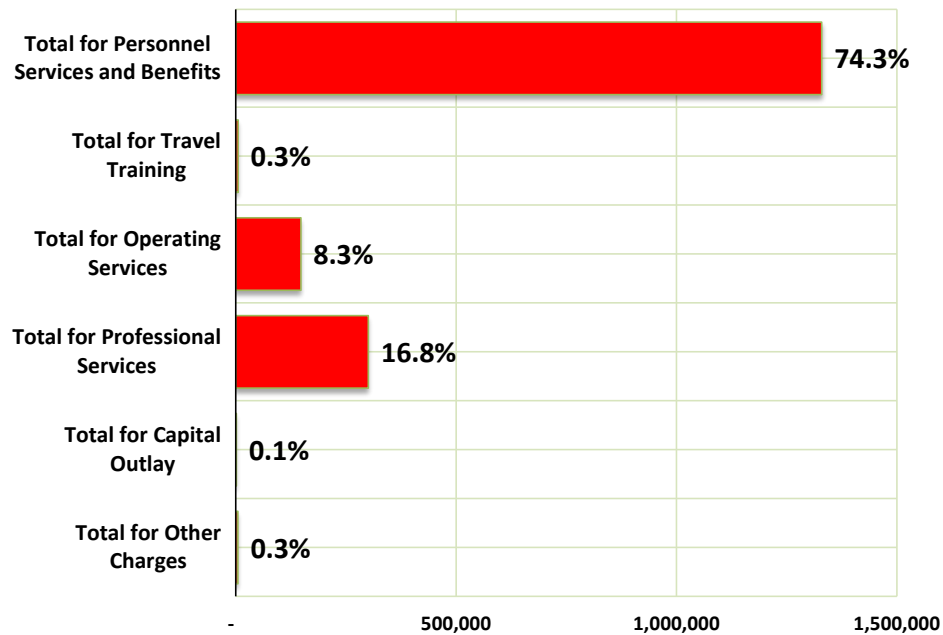
District 16 CY2019	Total CY2019
<b>District Defender: Margaret Simon LeBlanc</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
<b>Total for Federal Government</b>	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	29,059
District Assistance Fund (DAF)	1,017,022
Supplemental/Emergency Funds	3,294
Grants	-
Other State Income -List source(s)	-
<b>Total for State Government</b>	<b>1,049,374</b>
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	250
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	124,425
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	22,870
<b>\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	
Criminal District Court	-
City & City-Ward Courts	192,009
Judicial District Courts	435,111
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	52,676
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
<b>Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	<b>679,795</b>
<b>Charges For Services</b>	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	34,321
Partial Attorney Fees Reimbursements [as per 15:176]	37,069
Other Reimbursements	6,584
Other Local Income -List source(s)	-
<b>Total for Charges For Services</b>	<b>77,973</b>
<b>Total for Local Government</b>	<b>905,314</b>
Investment Earnings	
Interest Income	385
Other Investment Income - List source(s)	-
<b>Total for Investment Earnings</b>	<b>385</b>
<b>Other Sources (Grants &amp; Contributions)</b>	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	239
<b>Total for Other Sources (Grants &amp; Contributions)</b>	<b>239</b>
<b>Total for REVENUE</b>	<b>1,955,312</b>

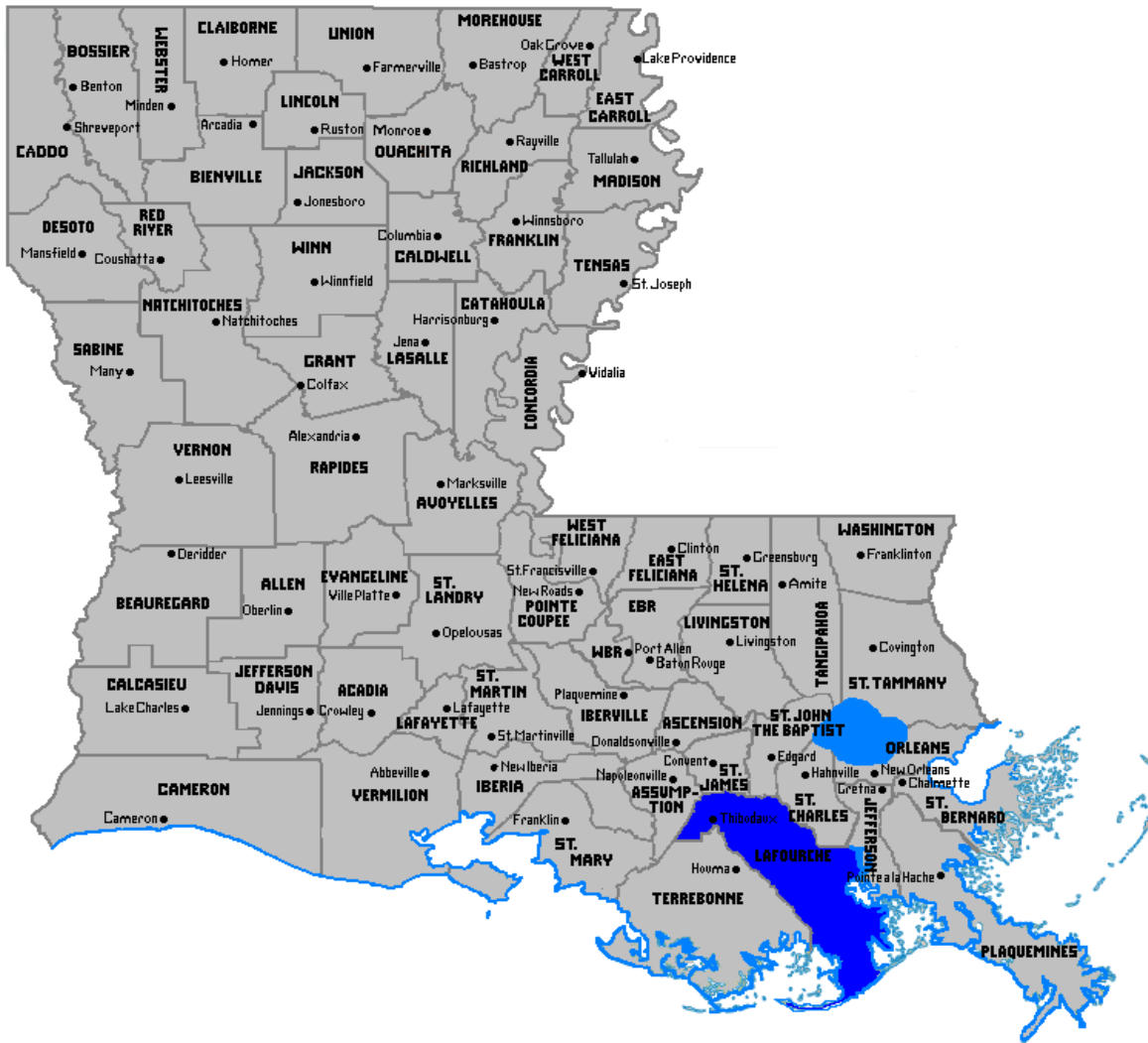
District 16 CY2019	Total CY2019
District Defender: Margaret Simon LeBlanc	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	1,108,339
Accrued Leave	-
Payroll Taxes	86,728
Hospitalization and Disability Insurance	113,658
Retirement	20,446
Other	-
Total for Personnel Services and Benefits	1,329,171
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	5,538
Total for Travel/Training	5,538
Operating Services	
Advertisements	1,694
Workers' Compensation	4,182
Insurance - Malpractice	10,780
Insurance - Auto/Physical Liability	1,159
Insurance - Other	-
Lease - Office	43,404
Lease - Auto/Equipment	8,529
Lease - Other	-
Office Repair and Maintenance	7,307
Office - Telephone/Utilities/Postage/Internet	28,428
Dues and Seminars	12,938
Law Library/Journals/Subscriptions	17,089
Office Supplies	12,184
Total for Operating Services	147,693
Professional Services	
Audit/Accounting Expense	44,685
Contract Clerical	360
Expert Witness	4,375
Investigators	5,130
Interpreters	525
Social Workers	-
Capital Representation	-
Conflict	216,375
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	-
IT/Technical Support	29,412
Total for Professional Services	300,862
Capital Outlay	
Major Acquisitions	1,559
Total for Capital Outlay	1,559
Other Charges	
Other Operating Expenses	5,126
Total for Other Charges	5,126
Total for EXPENDITURES	1,789,949

## CY19 REVENUES



## CY19 EXPENDITURES

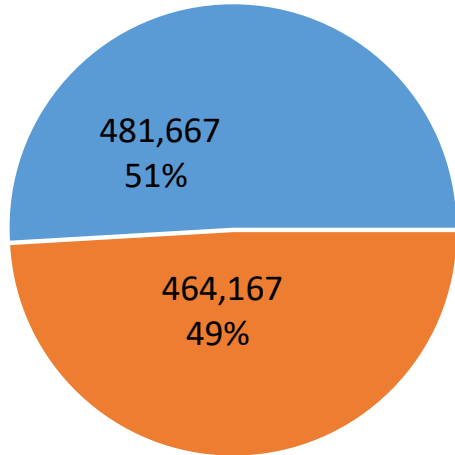




THE 17<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
LAFOURCHE (THIBODAUX)

DISTRICT DEFENDER: ANDREA STENTZ  
204 GREEN STREET  
THIBODAUX, LA 70301  
(985) 446-8808

District 17 Revenue Sources CY19

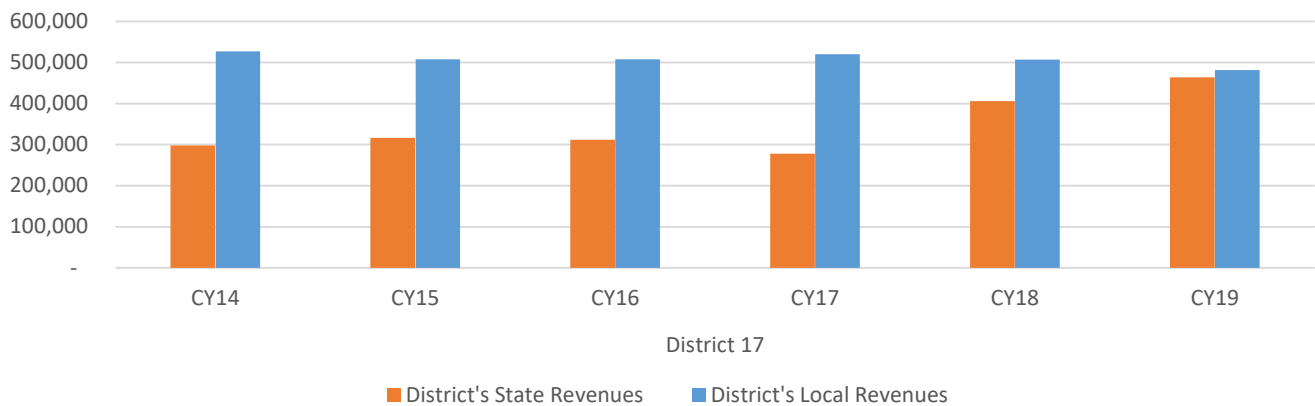


During Calendar Year 2019, the 17th Judicial District Public Defenders Office (PDO) received \$945,834 in total revenues. Fifty-one percent of the office's revenues came from local funding, compared to 56% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

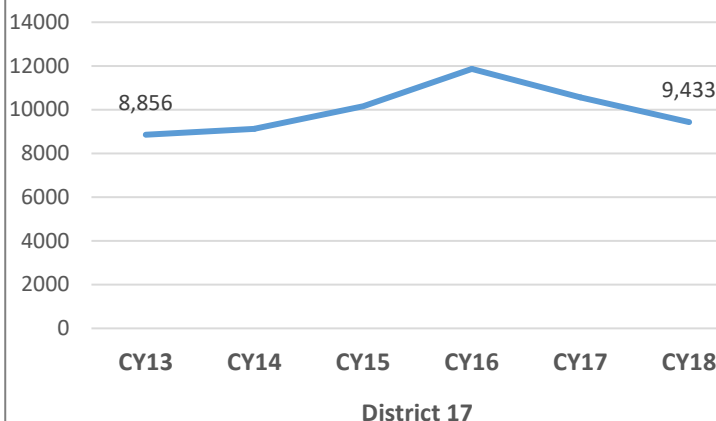
As shown in the figure below, in 2019 the office experienced a decline in local revenues while state supplemental funding was greater than in 2018. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10.

■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

District's CY14 to CY19 Local and State Revenues

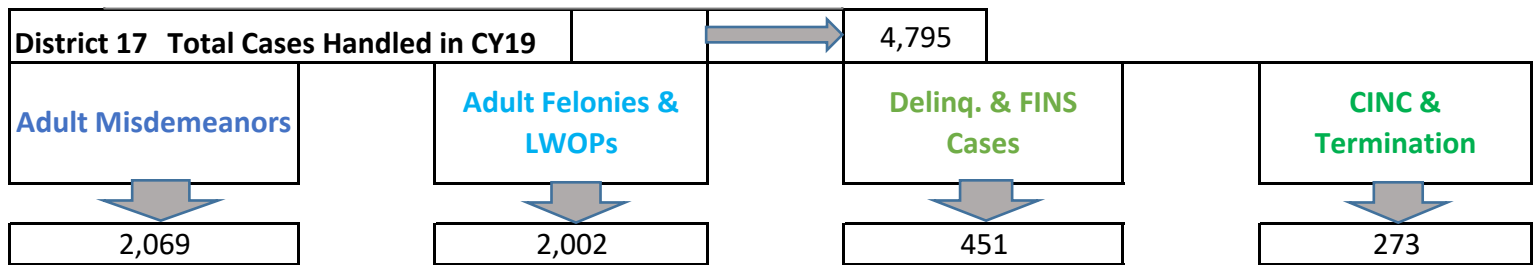


CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18

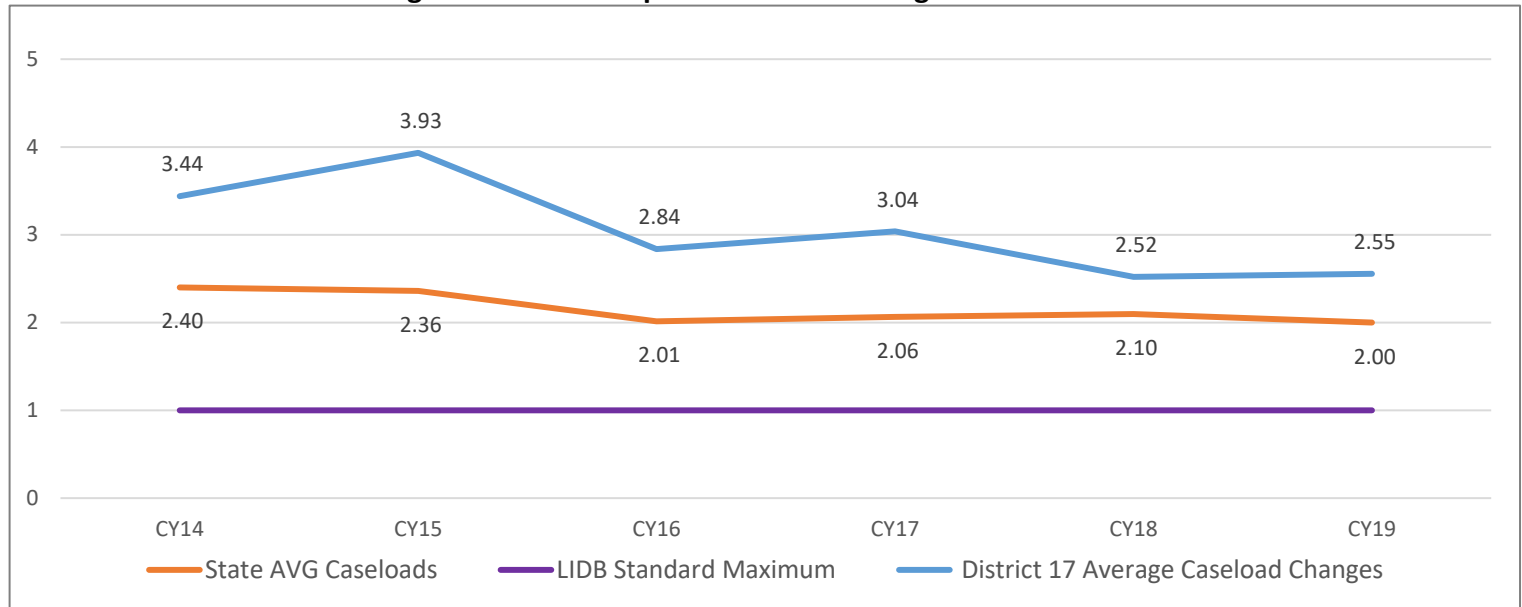


According to Supreme Court data, traffic filings in the 17th Judicial District have experienced an overall increase since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data are not yet available, it is likely that the decrease in local revenues is the result of a decrease in traffic filings in the district.





**District 17 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 17th District PDO handled 4,795 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads two-and-a-half times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

### MILLER/MONTGOMERY CASES

0/0

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 17th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capitably certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 17<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Lafourche-Thibodaux, LA
<b>Population</b>	98,115
<b>District Defender</b>	Andrea C. Stentz
<b>Years as District Defender</b>	6 Months
<b>Years in Public Defense</b>	11 Years
<b>Office Manager</b>	Christie Boudreaux
<b>Primary Office Street Address</b>	204 Green Street
<b>City</b>	Thibodaux
<b>ZIP</b>	70301
<b>Primary Phone</b>	985-446-8808
<b>Primary Mailing Address</b>	204 Green Street, Thibodaux, LA 70301
<b>Primary Fax Number</b>	985-446-8818
<b>Primary Emergency Contact</b>	Andrea C. Stentz
<b>Primary Emergency Phone</b>	985-209-2918
<b>Secondary Emergency Contact</b>	Christie Boudreaux
<b>Secondary Emergency Phone</b>	985-713-6606
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	204 Green Street, Thibodaux, LA 70301 phone: 985-446-8808 fax: 985-446-8818
<b>Other District Office Contact Personnel (Primary Only)</b>	None
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Amy B. Roth
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	2,450
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Payroll by Paychex
<b>Courts and Locations</b>	17th Judicial District Court, Lafourche Parish, Div. A-E, 201 Green St. & 303 West 3rd Street, Thibodeaux, 70301; Thibodeaux City Court, 1309 Canal Blvd. Thibodeaux, 70301
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	A, B, C, D, & E only (1) division in City Court
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Each section of court is assigned an attorney. A duty attorney handles magistrate. The defendant is then appointed the division attorney at arraignment.
<b>Name of Adult Detention Facilities in This District</b>	Lafourche Parish Correctional Complex

<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	None
<b>Name of Juvenile Detention Facilities In This District</b>	Lafourche Parish Juvenile Justice Facility
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	None
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	No
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	Kristine Morvant Russell
<b>Chief Judge of Criminal District Court</b>	John E. Leblanc
<b>Juvenile Court Judges (Specify District of City Court)</b>	Mark Chiasson-city court; John E. LeBlanc, Div. A; Steven Miller, Div. B, Marla Abel, Div. C; Christopher J. Boudreaux, Div. D, F. Hugh Larose, Div. E
<b>Drug Court Judges</b>	Steve Miller
<b>Mental Health Court Judges</b>	None
<b>Other Specialty Court</b>	None
<b>Name of Specialty and Brief Description:</b>	None
<b>Indigency Determined by Whom and How?</b>	A public defender is appointed. Some defendants are ordered to apply.
<b>When is Assignment/Appointment of Counsel Made?</b>	At magistrate.
<b>What steps does your office take to ensure conflict – free representation</b>	Appointed Defendant names are cross referenced through the database.
<b>Brief Explanation of Intake Process</b>	At detention center within 72 hours or if they are not in jail a registered letter is sent immediately for them to come to our office.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Our office
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	None
<b>Who Remits the Partial Payments Collected?</b>	Clients and LPSO
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	None
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	710
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	No restriction on private practice. Duties of indigent defense take priority over private practice.

<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	Additional funding for additional staff attorneys and investigators.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Investigator -- Salary increases
<b>Long-Term Critical Issue Areas</b>	General Increase in Financing; better retirement policy.
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Trained by District Defender
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Andrea C. Stentz
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	District Defender for attorneys, Office Manager for non attorney staff.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	None
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Medical Insurance -- Office pays 25% of premium
<b>Regular Meetings for Any Staff, Please Describe</b>	When necessary called for by District Defender.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	0
<b>Number of Writs Your District Filed in 2019</b>	1
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	None
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0

Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office	0
Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019	0
Please Provide the Names of All State Representatives and Senators from Your District	Representatives--Beryl Amedee, Jerry Gisclair, Tanner Magee, Jerome Richard, Jerome Zeringue; Senators--Norbert Chabert, Gary Smith, R.L. Bret Allain, II, Edward J. Price
Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?	None
What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?	Training, access to resources, collaborations, improved communications.
Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?	Yes
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Andrea C. Stentz
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	
Westlaw	
Other (please list)	
Number of Legal Research Licenses	0
Total Cost of Legal Research Software:	0
	Fast Case
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	x
Windows 7	
Windows Server 2008/2012/2016	x
Windows XP	x
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	x
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	x
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	Paychex
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	x

Microsoft Edge	
Firefox	
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	6
Laptops	2
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	
Email Provider:	Microsoft

### 17th District Defender Office CY 2019 Caseloads & Outcomes

Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	1	3	3	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	115	91	104	219	0	32	N/A	N/A	40	N/A	N/A	N/A	N/A	N/A	0
Termination	37	43	14	51	79	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	77	76	17	94	N/A	N/A	9	0	39	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	225	252	48	273	N/A	N/A	211	5	136	0	N/A	N/A	0	0	0
Delinquency Felony	58	63	24	82	N/A	N/A	60	12	39	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	2	25	0	2	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	1535	1352	534	2069	N/A	N/A	1262	69	800	1	0	0	2	2	4
Adult Felony Non-LWOP**	1301	1064	583	1884	N/A	N/A	852	146	335	0	0	7	0	4	11
Adult LWOP	16	19	15	31	N/A	N/A	9	6	8	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	30	63	52	82	N/A	N/A	0	0	9	0	N/A	N/A	N/A	N/A	0
PCR	2	1	3	5	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

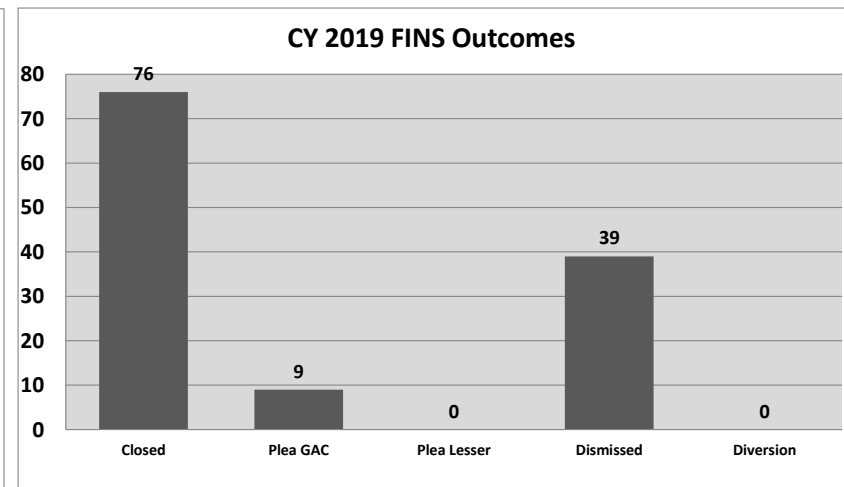
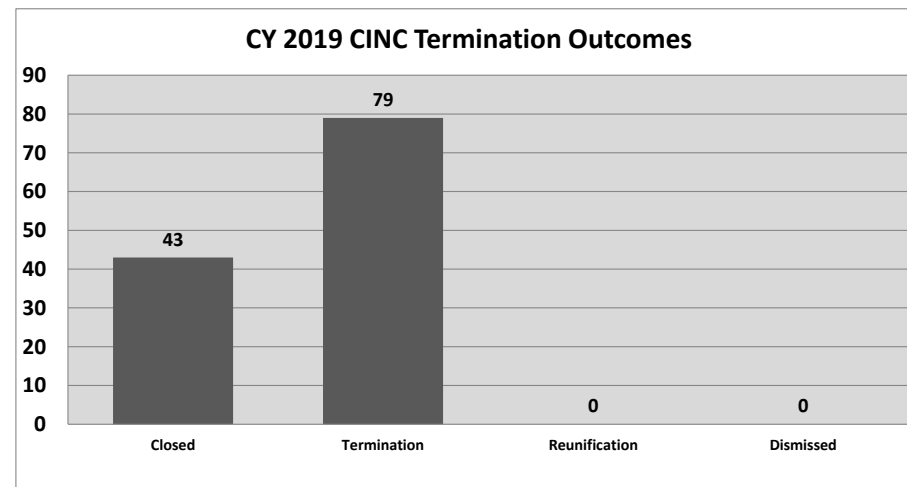
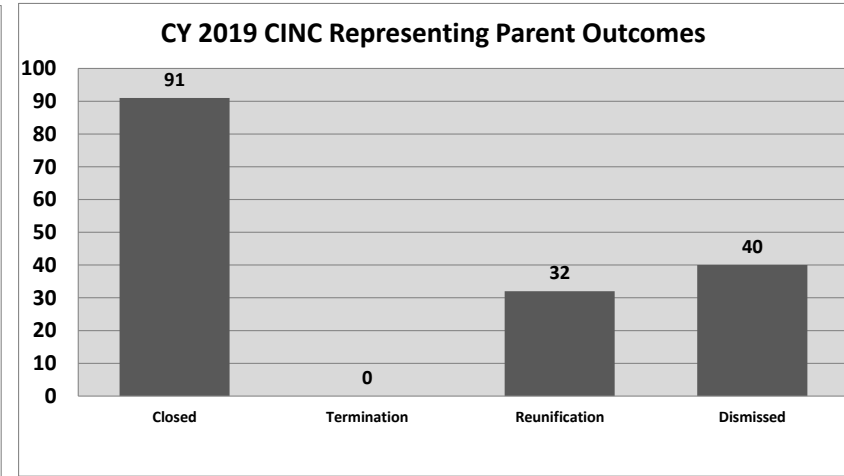
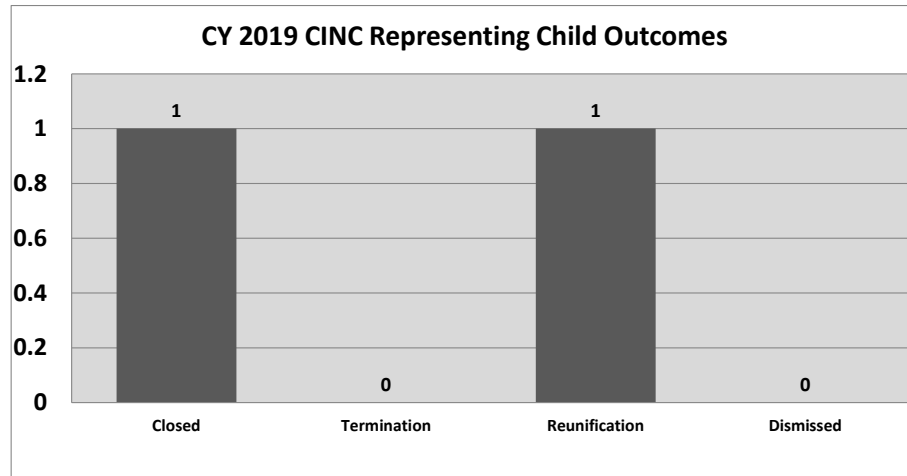
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

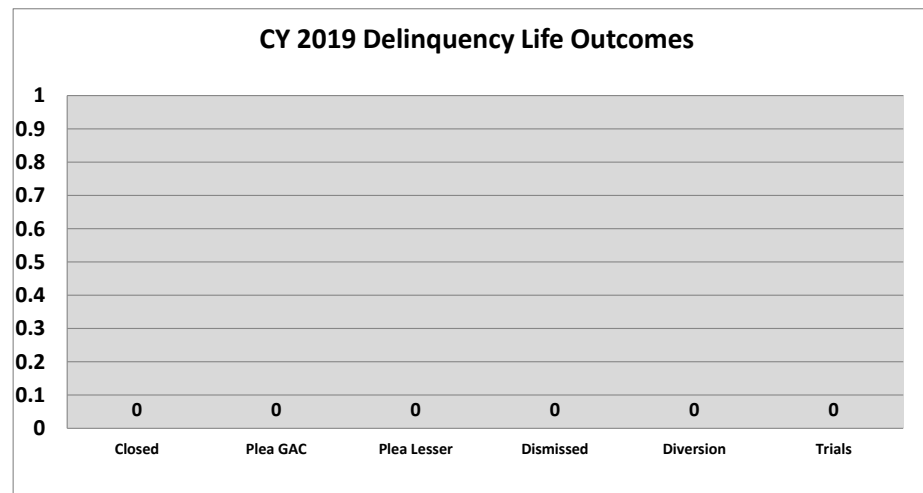
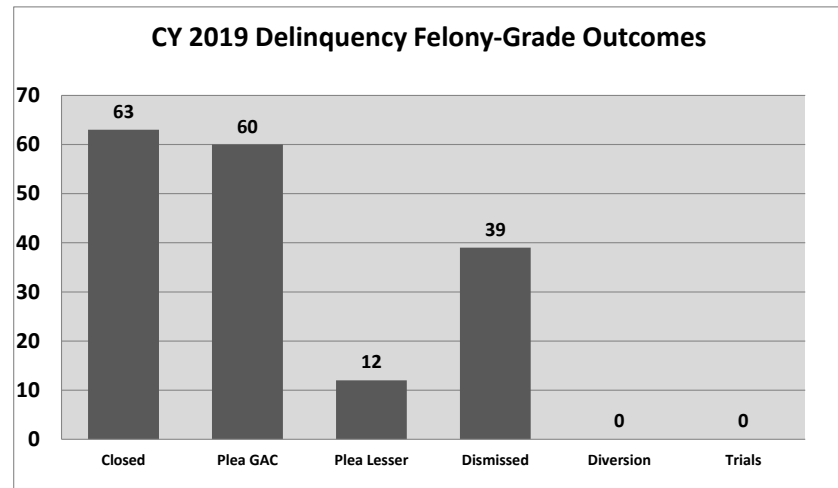
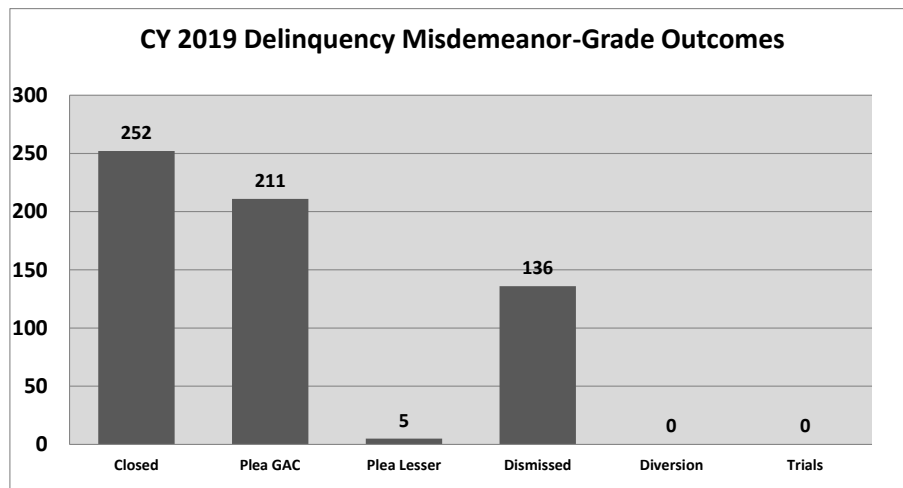
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

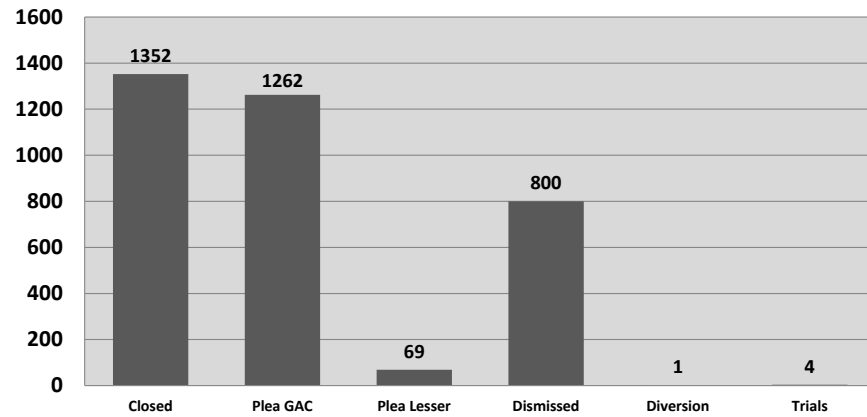
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



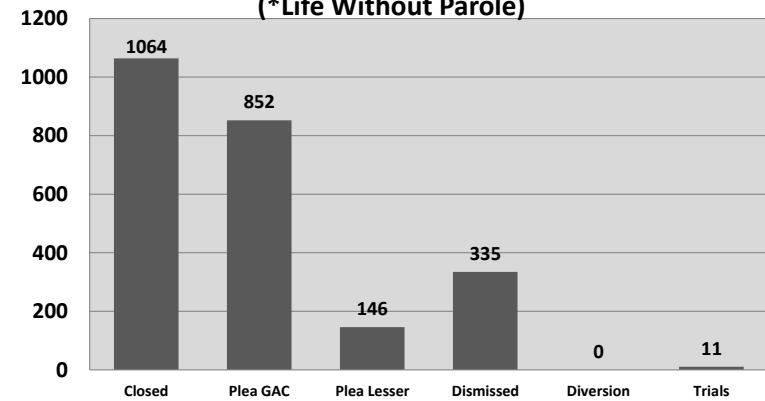




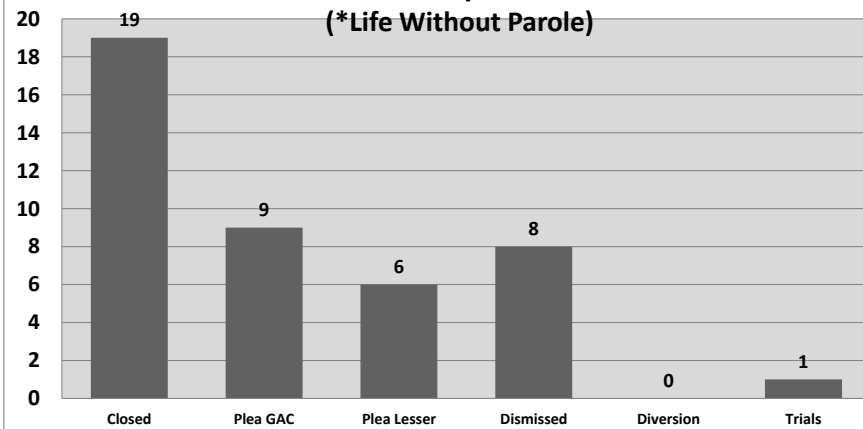
**CY 2019 Adult Misdemeanor Outcomes**



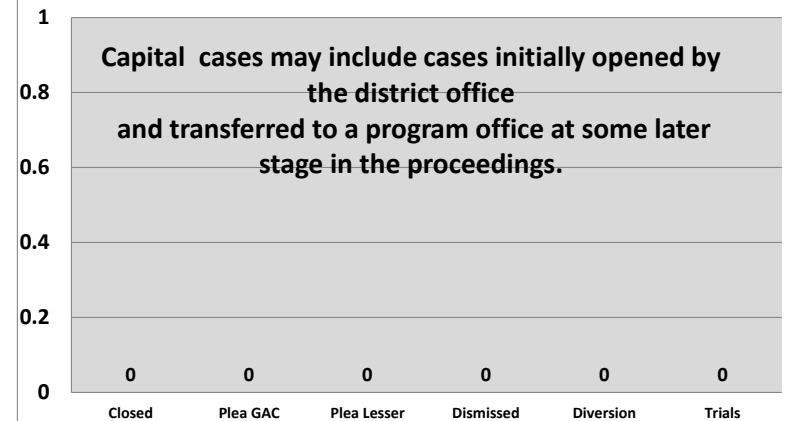
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



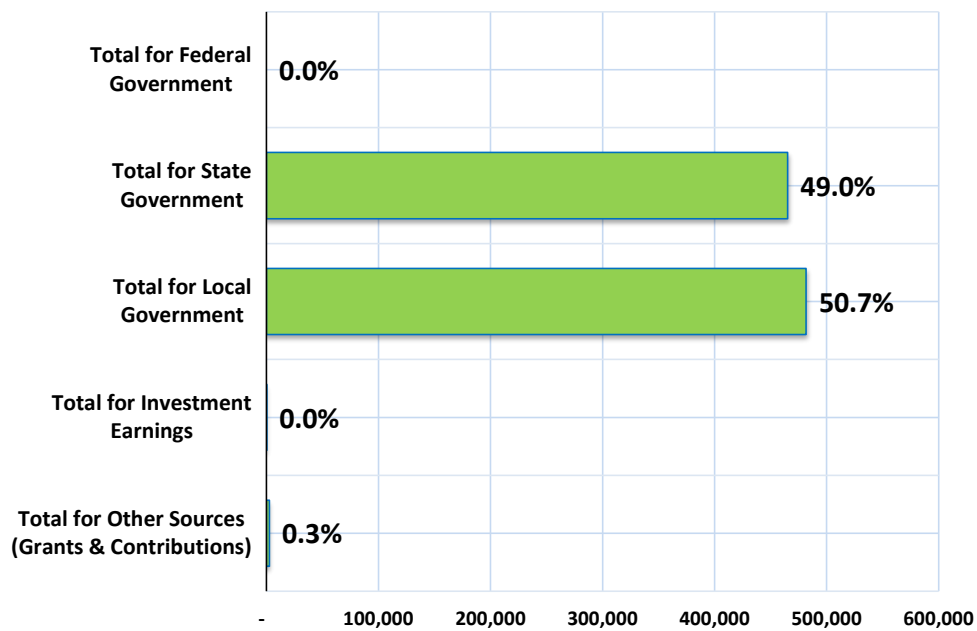
**CY 2019 Capital Outcomes**



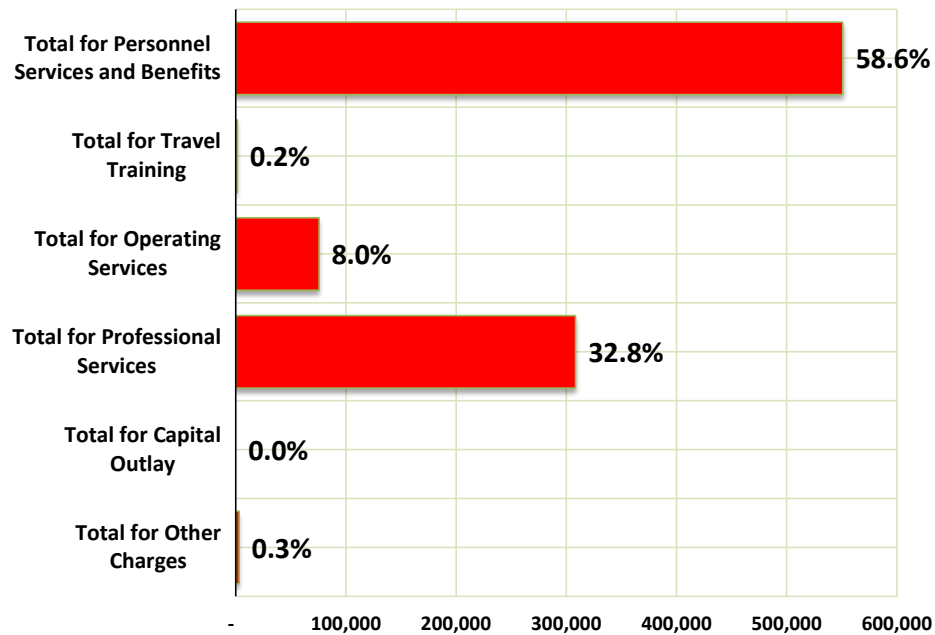
District 17 CY2019	Total CY2019
<b>District Defender: Andrea Stentz</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	29,187
District Assistance Fund (DAF)	433,666
Supplemental/Emergency Funds	1,314
Grants	-
Other State Income -List source(s)	1,068
Total for State Government	465,235
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	67,534
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	5,629
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	306,328
City & City-Ward Courts	90,700
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	397,028
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	9,945
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	1,532
Total for Charges For Services	11,476
Total for Local Government	481,667
Investment Earnings	
Interest Income	165
Other Investment Income - List source(s)	-
Total for Investment Earnings	165
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	2,706
Total for Other Sources (Grants & Contributions)	2,706
Total for REVENUE	949,773

District 17 CY2019	Total CY2019
District Defender: Andrea Stentz	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	451,185
Accrued Leave	-
Payroll Taxes	32,097
Hospitalization and Disability Insurance	34,371
Retirement	33,260
Other	-
Total for Personnel Services and Benefits	550,914
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	1,517
Total for Travel/Training	1,517
Operating Services	
Advertisements	1,384
Workers' Compensation	1,219
Insurance - Malpractice	7,466
Insurance - Auto/Physical Liability	-
Insurance - Other	1,295
Lease - Office	28,175
Lease - Auto/Equipment	2,519
Lease - Other	-
Office Repair and Maintenance	6,127
Office - Telephone/Utilities/Postage/Internet	10,091
Dues and Seminars	4,922
Law Library/Journals/Subscriptions	3,018
Office Supplies	9,360
Total for Operating Services	75,576
Professional Services	
Audit/Accounting Expense	11,139
Contract Clerical	-
Expert Witness	-
Investigators	4,832
Interpreters	245
Social Workers	-
Capital Representation	-
Conflict	127,767
Contract - Juvenile Attorneys or CINC	34,850
Misdemeanor Attorney Contracts	44,700
Contract Attorneys - all other	84,450
IT/Technical Support	472
Total for Professional Services	308,455
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	3,092
Total for Other Charges	3,092
Total for EXPENDITURES	939,554

## CY19 REVENUES



## CY19 EXPENDITURES



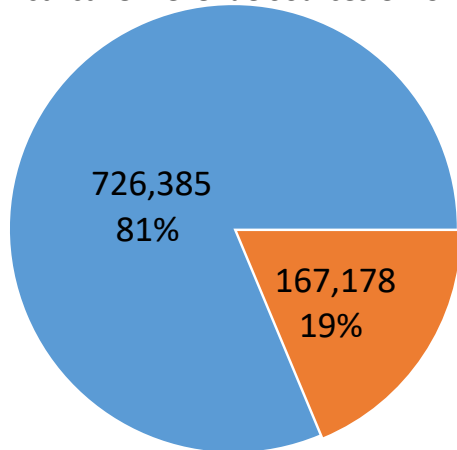


## THE 18<sup>TH</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE

IBERVILLE (PLAQUEMINE) - POINTE COUPEE (NEW ROADS) - WEST BATON  
ROUGE (PORT ALLEN)

DISTRICT DEFENDER: C. JEROME D'AQUILA  
308 E. MAIN STREET  
NEW ROADS, LA 70760  
(225) 638-9083

**District 18 Revenue Sources CY19**

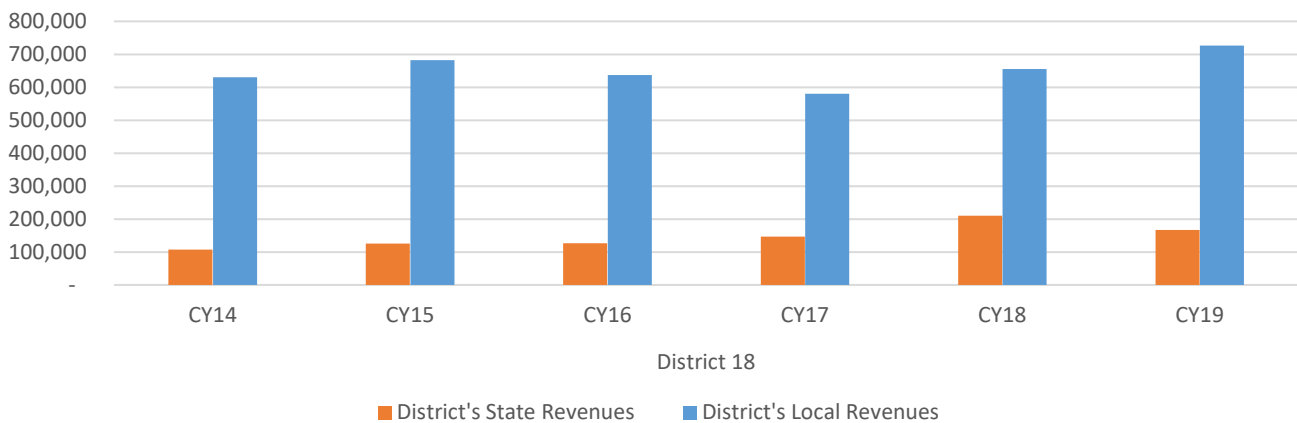


During Calendar Year 2019, the 18th Judicial District Public Defenders Office (PDO) received \$893,563 in total revenues. Eighty-one percent of the office's revenues came from local funding, compared to 76% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

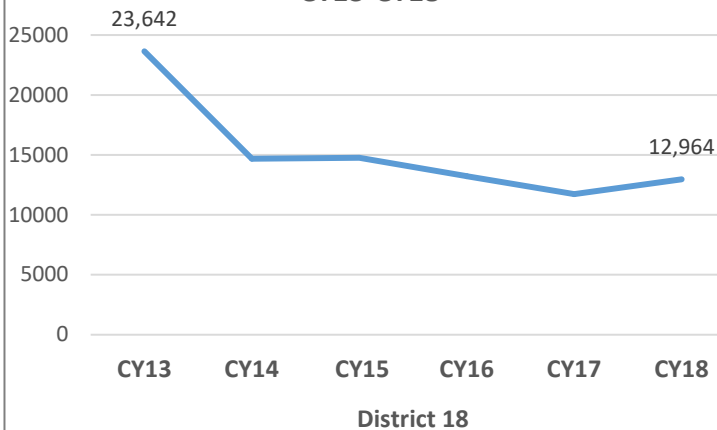
As shown in the figure below, in 2019 the office experienced its third consecutive increase in local revenues. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10.

■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

**District's CY14 to CY19 Local and State Revenues**

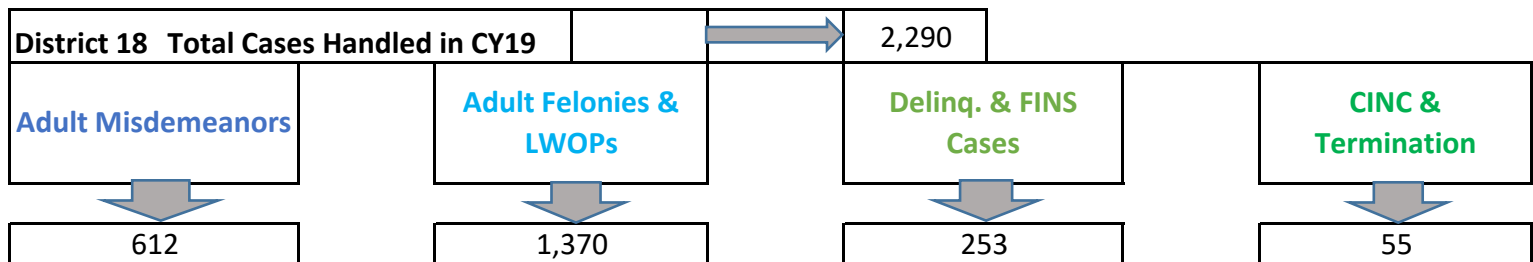


**CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18**

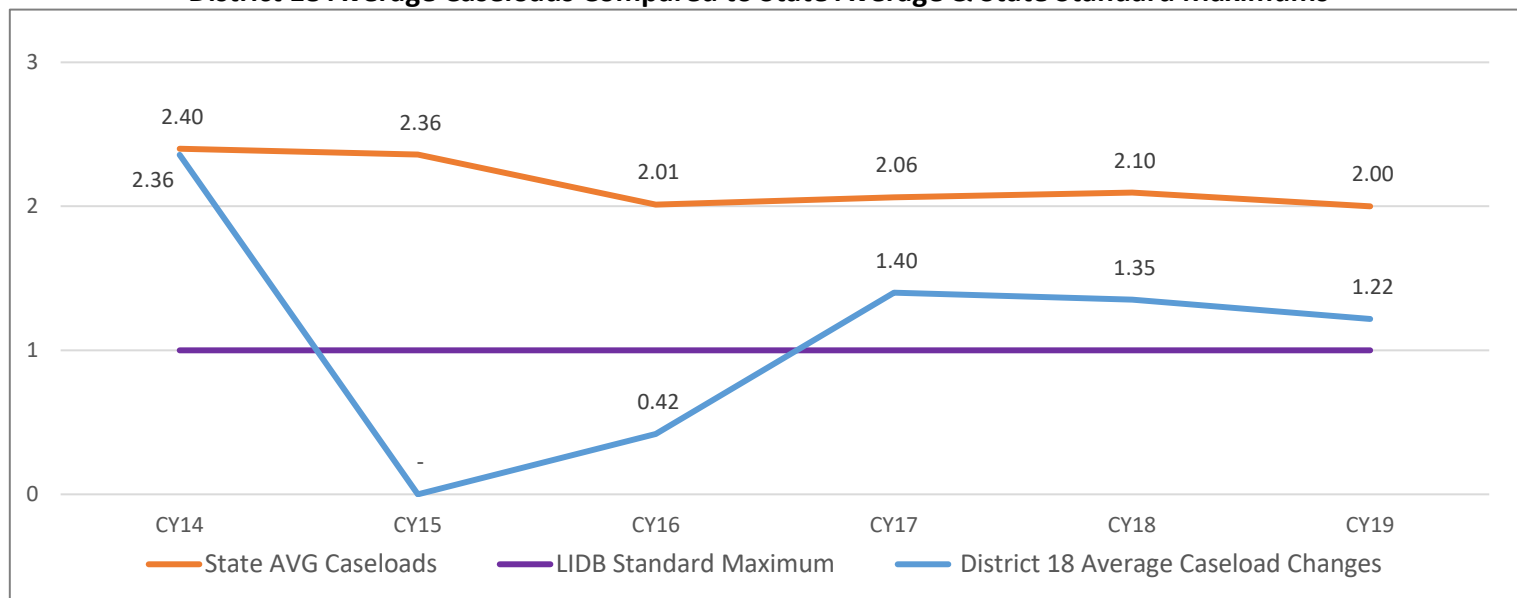


According to Supreme Court data, traffic filings in the 18th Judicial District have fallen 45% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the increase in local revenues is the result of an increase in traffic filings in the district.





**District 18 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 18th District PDO handled 2,290 new and pending cases. Attorneys in the office maintained workloads near the state recommended maximum.

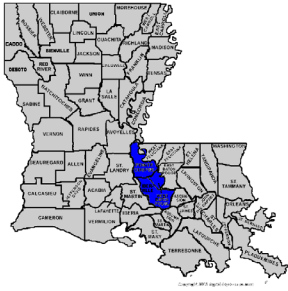
### MILLER/MONTGOMERY CASES

0/1

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 18th Judicial District Public Defenders Office did not handle any Miller Cases and has one open Montgomery Case for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capitally certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 18<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Iberville - Plaquemine; Pointe Coupee - New Roads; West Baton Rouge - Port Allen
<b>Population</b>	81,088 using 7/1/2018 estimates from U S Census Quick Facts
<b>District Defender</b>	C. Jerome D'Aquila
<b>Years as District Defender</b>	48
<b>Years in Public Defense</b>	50
<b>Office Manager</b>	None
<b>Primary Office Street Address</b>	308 E. Main St.
<b>City</b>	New Roads
<b>ZIP</b>	70760
<b>Primary Phone</b>	225-638-9083
<b>Primary Mailing Address</b>	P. O. Box 866, New Roads LA 70760
<b>Primary Fax Number</b>	225-638-7227
<b>Primary Emergency Contact</b>	C. Jerome D'Aquila
<b>Primary Emergency Phone</b>	225-638-9083 (O); 225-718-1924 (Cell)
<b>Secondary Emergency Contact</b>	Thomas Nelson
<b>Secondary Emergency Phone</b>	225-638-9083 (O); 225-718-2708 (Cell)
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	Iberville Parish - 58050 Meriam St., Courthouse Bldg., 3rd Floor; Plaquemine 70765, 225-687-5215; Pointe Coupee Parish - 308 E. Main St., New Roads 70764, 225-638-9083; West Baton Rouge Parish - 850 8th St., Courthouse Bldg. Room #27, 2nd Floor, Port Allen 70767, 225-387-6209.
<b>Other District Office Contact Personnel (Primary Only)</b>	N/A
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Iberville Parish(Iberville Courthouse) no rent paid WBR Parish(WBR Courthouse) no rent paid C Jerome D'Aquila (Pointe Coupee office) no rent paid.
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	No rent and/or utilities are paid at any location.
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Not handled in-house, accounting contracted with Accountant Chris Guerin.
<b>Courts and Locations</b>	18th Judicial District Court, Iberville, Pointe Coupee, West Baton Rouge Parishes; Port Allen City Court.

<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	18th JDC four(4) divisions; Port Allen City Court(1) division.
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Contract felony attorneys are assigned to a particular division and contract misdemeanor attorneys are appointed to share juvenile and misdemeanor cases. The contract attorneys decide amongst themselves how to allocate the cases.
<b>Name of Adult Detention Facilities in This District</b>	WBR Detention Center - Port Allen Pointe Coupee Detention Center - New Roads Iberville Parish Jail - Plaquemine
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	N/A
<b>Name of Juvenile Detention Facilities In This District</b>	None
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Lafayette Juvenile Detention Center
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Affects office budget by putting strain on travel budget.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Yes
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	Richard "Ricky" Ward
<b>Chief Judge of Criminal District Court</b>	None, rotating Duty Judge
<b>Juvenile Court Judges (Specify District of City Court)</b>	Kevin Kimball Pointe Coupee Parish, Alvin Batiste & Elizabeth Engolio Iberville Parish, Tonya Lurry West Baton Rouge Parish
<b>Drug Court Judges</b>	Elizabeth Engolio Iberville Parish Kevin Kimball Pointe Coupee Parish West Baton Rouge Parish (no drug court)
<b>Mental Health Court Judges</b>	None
<b>Other Specialty Court</b>	William T. Kleinpeter
<b>Name of Specialty and Brief Description:</b>	City Court of Port Allen Hearing Officer(Brandy Blanchard) for Non-Support and Family Court
<b>Indigency Determined by Whom and How?</b>	Interrogation by the Court
<b>When is Assignment/Appointment of Counsel Made?</b>	At the 72 hour hearing or arraignment date.
<b>What steps does your office take to ensure conflict – free representation</b>	All PD's maintain their own law offices, all PD's are independent contractors & if necessary outside attorneys are contracted.
<b>Brief Explanation of Intake Process</b>	If client is in jail, intake is conducted by investigator at the 72 hour hearing. If client is bonded, intake is conducted by support staff and then interviewed by an attorney on appointment date. Only attorneys gather facts about the case.

<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	N/A
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	N/A
<b>Who Remits the Partial Payments Collected?</b>	N/A
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	N/A
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	None
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Private practice permitted. Duties as Public Defender take priority. Criminal practice/representation permitted if retained prior to appointment as Public Defender.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes, contract attached.
<b>Primary Immediate Needs</b>	Increased funding to hire additional PD staff & fund raises for support staff.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Increased funding to hire additional PD staff & fund raises for support staff.
<b>Long-Term Critical Issue Areas</b>	Increased funding to hire additional PD staff & fund raises for support staff.
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Newly contracted attorneys are initially assisted/helped by an experienced contract attorney.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Lagretta Lazard completed 1 hr. of juvenile training in December 2019
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	No
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Since the attorneys are independent contractors very little hands-on supervision is required, only exception is supervisory requirements imposed by the LPDB.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	No

<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	None
<b>Regular Meetings for Any Staff, Please Describe</b>	No regular staff meetings are held.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	All cases transferred to LAP.
<b>Number of Writs Your District Filed in 2019</b>	None
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	(2) in Pointe Coupee Parish, (0) in Iberville and/or West Baton Rouge Parish
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	None
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	Due to funding 18th JDC has one Public Defender handling all Juvenile cases and transfers.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	None
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Representatives - Dist. 18 Jeremy Lacombe, Dist. 58 - Ken Brass, Dist. 29 - Edmond Jordan, Dist. 60 - Chad Brown. Senators - Dist. 17 - Rick Ward III, Dist. 2 - Edward Price.
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	None
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	None
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	No formal policy, all employees and contract attorneys completed the 1 hr. state required sexual harassment online program in 2019.

<b>Staff Directory:</b>
-------------------------

Staff Directory deleted on this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Chris Guerin
<b>Legal Research Tools Used:</b>	
Lexis Nexis	
Westlaw	x
Other (please list)	
Number of Legal Research Licenses	8
Total Cost of Legal Research Software:	22,922.62
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	
Windows 7	x
Windows Server 2008/2012/2016	
Windows XP	x
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	x
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	x
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	x

Microsoft Edge	x
Firefox	x
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	4
Laptops	
iPad/Tablets (Funded by Office)	3
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Cox Communications
Email Provider:	various



## 18th District Defender Office CY 2019 Caseloads & Outcomes

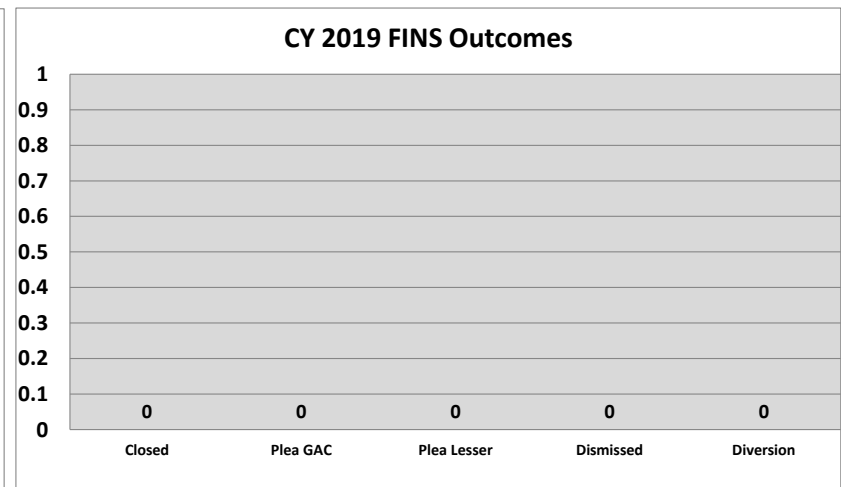
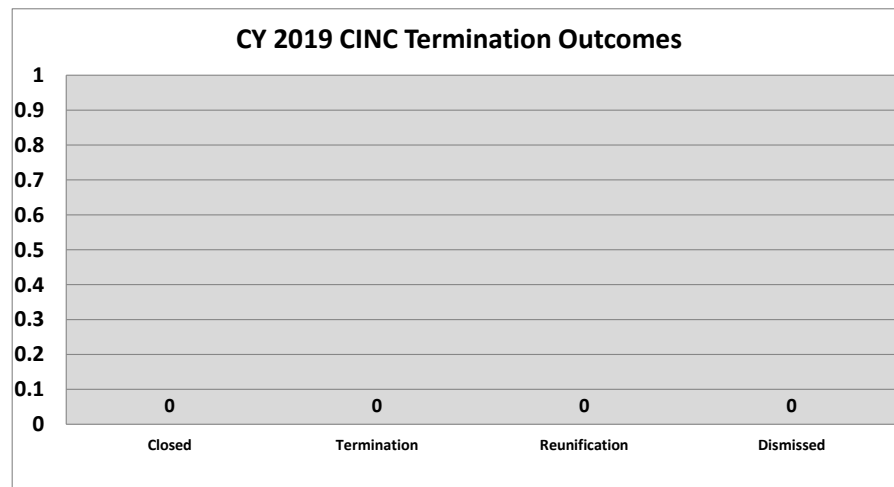
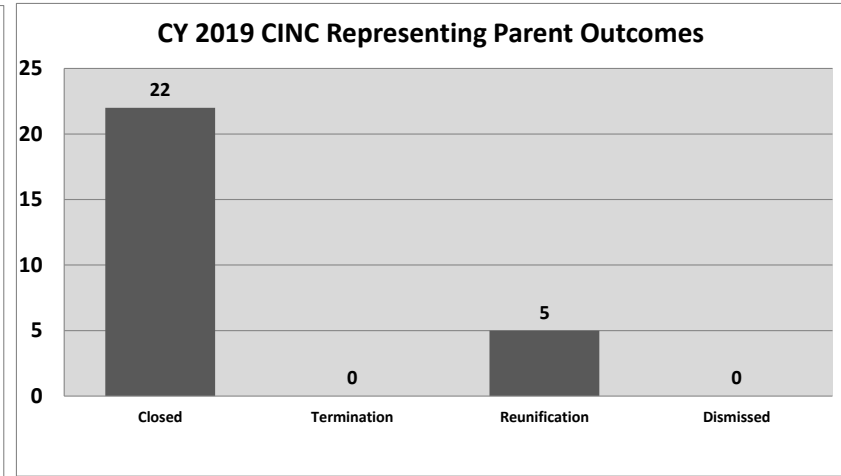
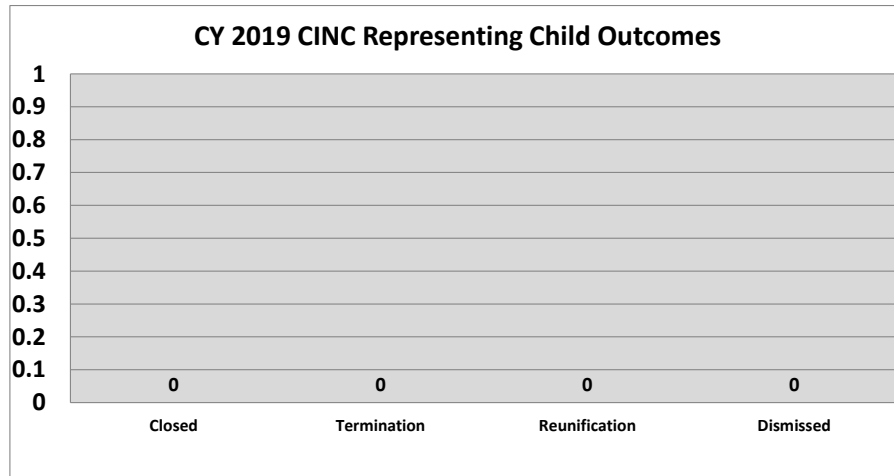
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	7	8	8	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	18	22	29	47	0	5	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	138	94	25	163	N/A	N/A	41	4	21	34	N/A	N/A	0	0	0
Delinquency Felony	72	25	16	88	N/A	N/A	16	5	13	3	N/A	N/A	0	0	0
Delinquency-Life	2	2	0	2	N/A	N/A	2	0	2	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	458	429	154	612	N/A	N/A	281	17	295	1	0	0	4	11	15
Adult Felony Non-LWOP**	858	855	505	1363	N/A	N/A	433	293	284	0	0	2	1	0	3
Adult LWOP	0	4	7	7	N/A	N/A	1	2	2	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

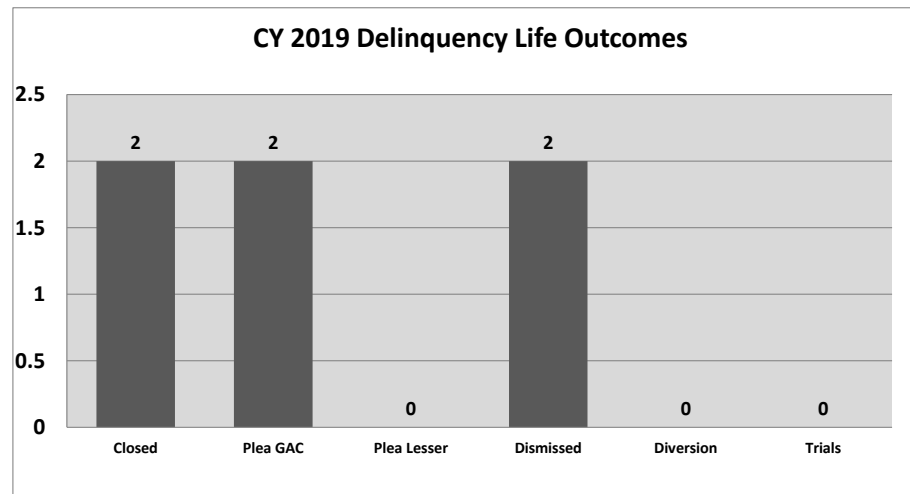
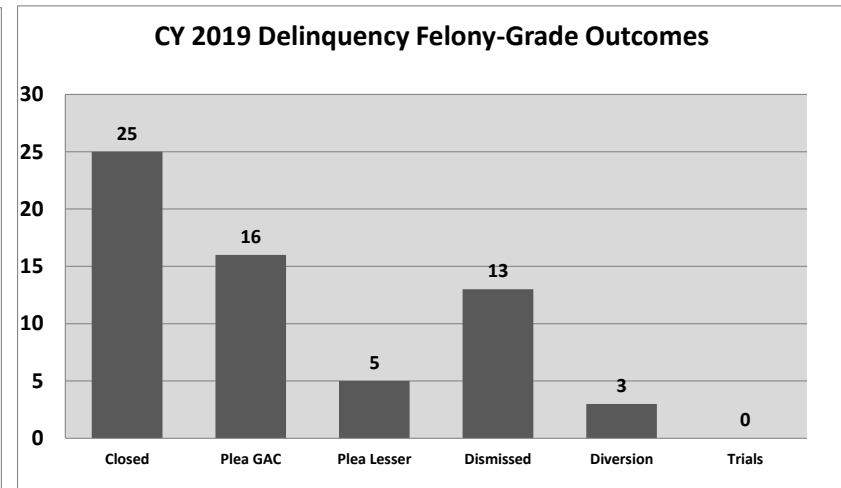
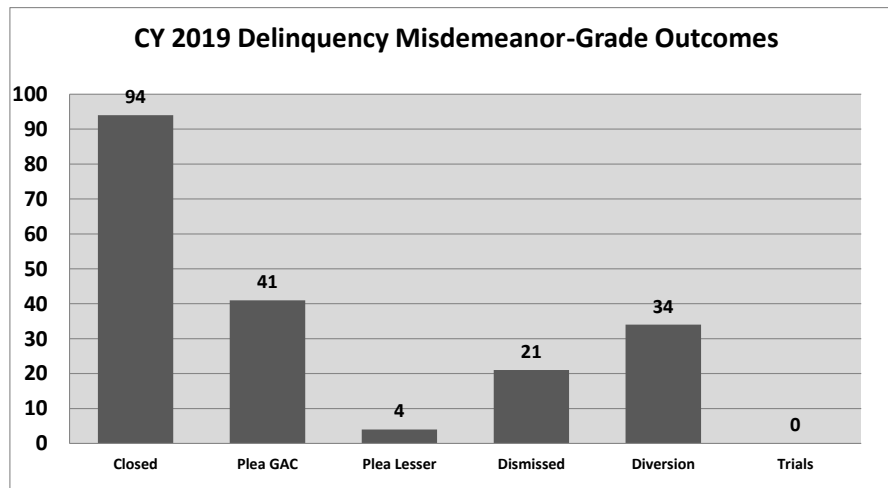
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

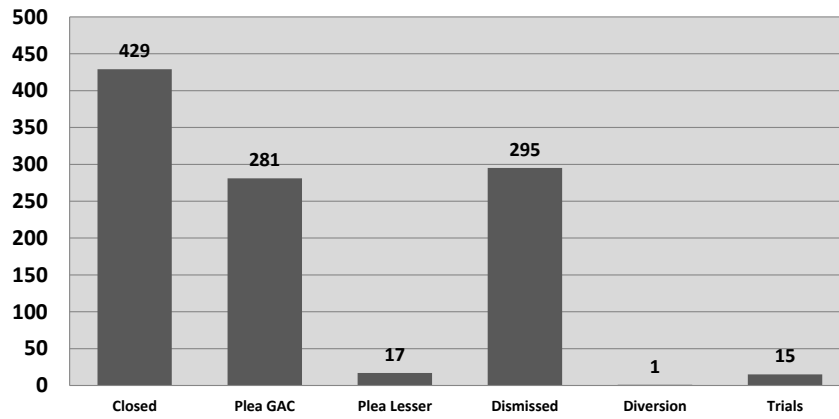
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

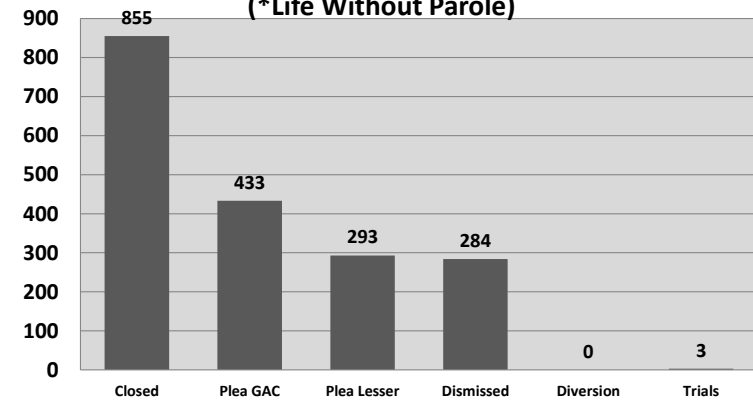




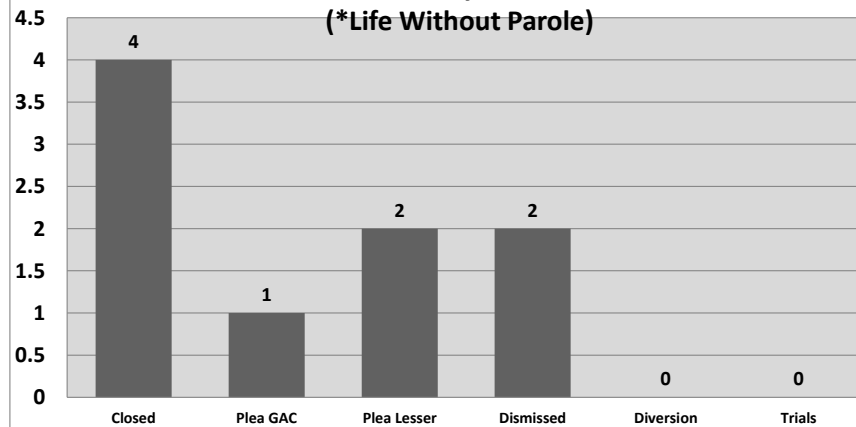
**CY 2019 Adult Misdemeanor Outcomes**



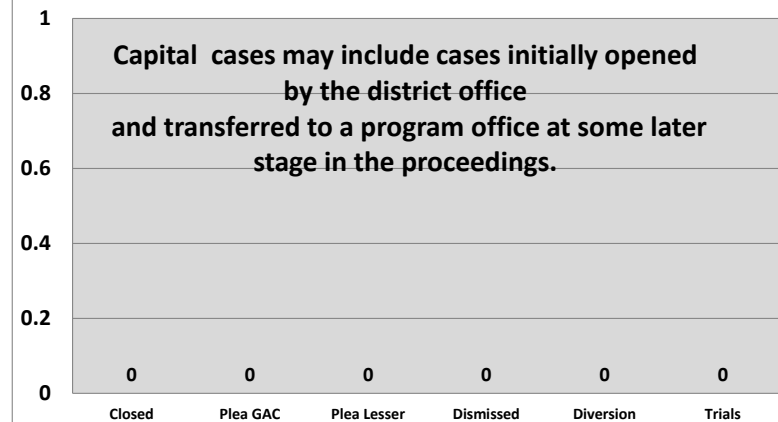
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



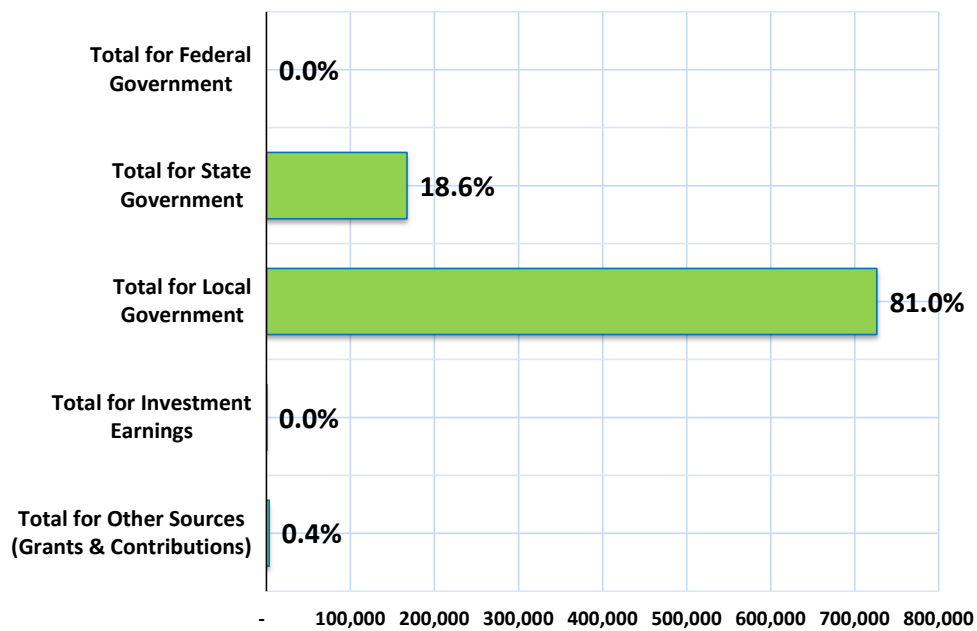
**CY 2019 Capital Outcomes**



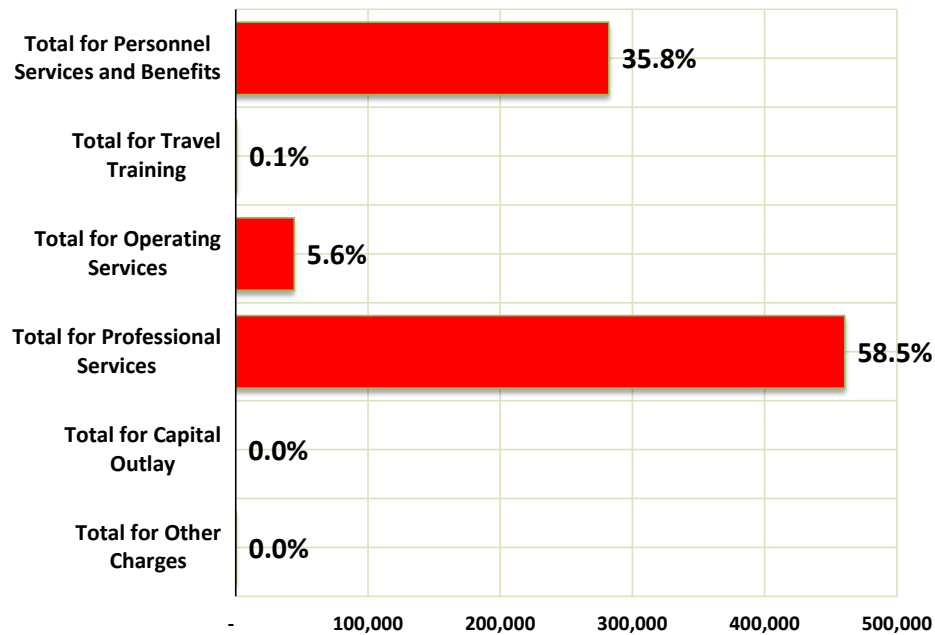
District 18 CY2019	Total CY2019
<b>District Defender: Jerome D'Aquila</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	6,785
District Assistance Fund (DAF)	159,693
Supplemental/Emergency Funds	701
Grants	-
Other State Income -List source(s)	-
Total for State Government	167,178
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	78,300
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	-
Criminal District Court	-
City & City-Ward Courts	139,774
Judicial District Courts	440,064
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	579,837
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	54,430
Partial Attorney Fees Reimbursements [as per 15:176]	12,618
Other Reimbursements	-
Other Local Income -List source(s)	1,200
Total for Charges For Services	68,248
Total for Local Government	726,385
Investment Earnings	
Interest Income	1
Other Investment Income - List source(s)	-
Total for Investment Earnings	1
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	3,213
Total for Other Sources (Grants & Contributions)	3,213
Total for REVENUE	896,778

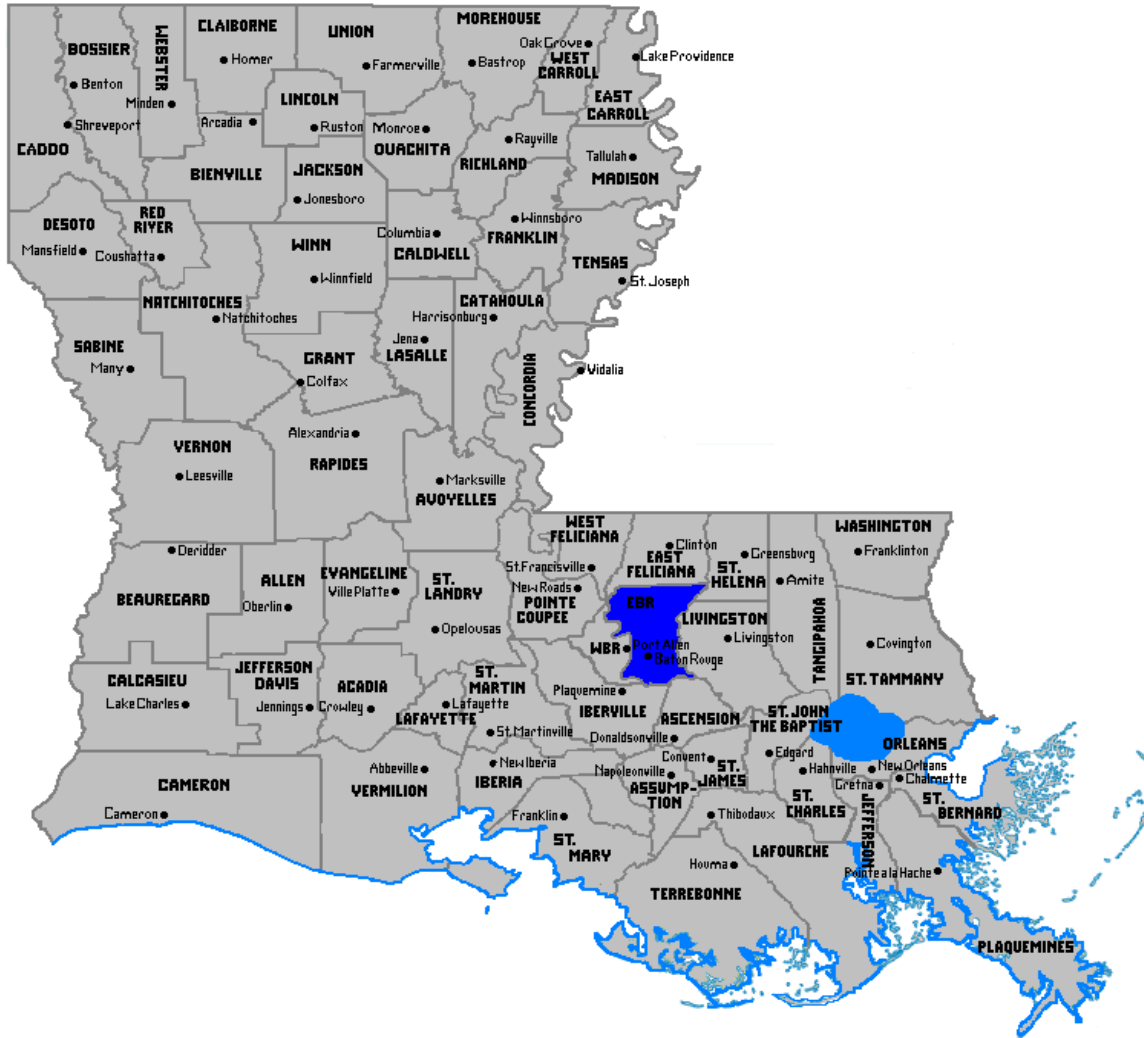
District 18 CY2019	Total CY2019
District Defender: Jerome D'Aquila	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	262,002
Accrued Leave	-
Payroll Taxes	20,097
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	282,099
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	700
Total for Travel/Training	700
Operating Services	
Advertisements	551
Workers' Compensation	2,348
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	300
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	3,960
Office Repair and Maintenance	1,163
Office - Telephone/Utilities/Postage/Internet	6,752
Dues and Seminars	-
Law Library/Journals/Subscriptions	23,149
Office Supplies	5,975
Total for Operating Services	44,199
Professional Services	
Audit/Accounting Expense	24,901
Contract Clerical	-
Expert Witness	-
Investigators	783
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	61,344
Misdemeanor Attorney Contracts	30,000
Contract Attorneys - all other	342,808
IT/Technical Support	640
Total for Professional Services	460,476
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	322
Total for Other Charges	322
Total for EXPENDITURES	787,795

## CY19 REVENUES



## CY19 EXPENDITURES



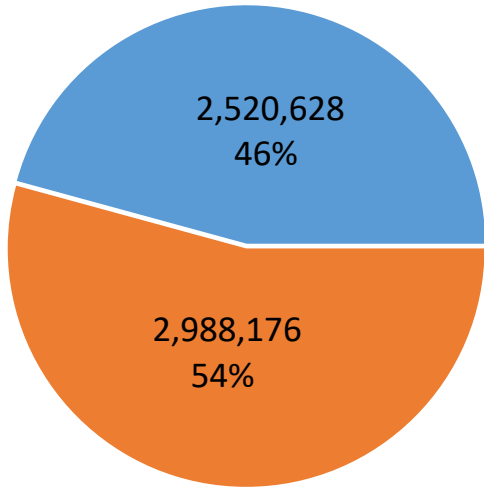


# THE 19<sup>TH</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE EAST BATON ROUGE (BATON ROUGE)

DISTRICT DEFENDER: MICHAEL A. MITCHELL  
222 ST. LOUIS AVE., 7TH FL., CITY HALL BLDG.  
BATON ROUGE, LA 70802  
(225) 389-3150



District 19 Revenue Sources CY19



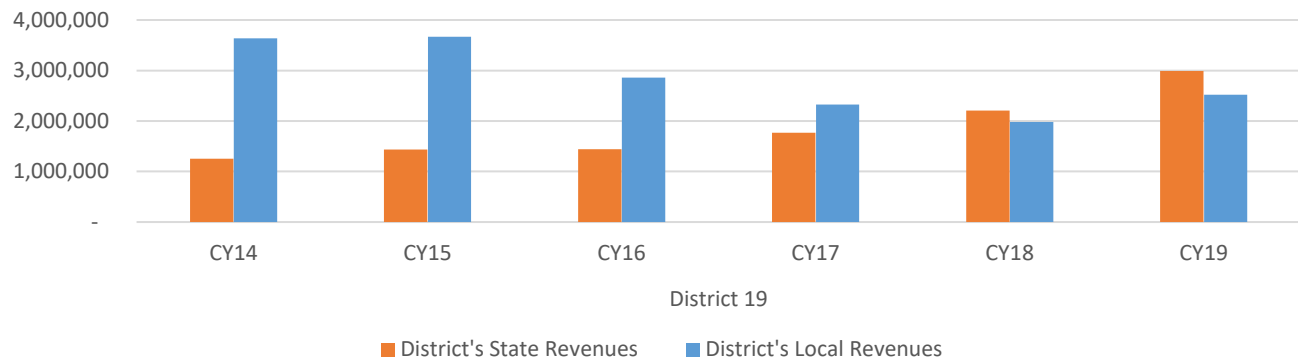
■ Total CY19 State Funds Distributed

■ Total Local Funding Received By District in CY19

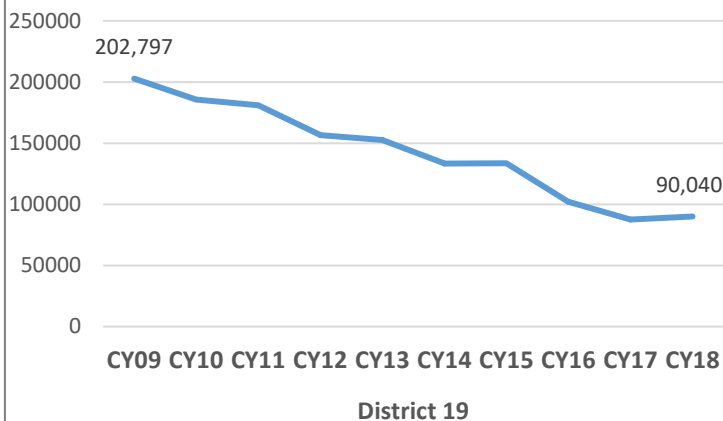
During Calendar Year 2019, the 19th Judicial District Public Defenders Office (PDO) received \$5,508,804 in total revenues. Forty-six percent of the office's revenues came from local funding, compared to 47% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office received increased state and local revenues from the previous year. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10. Although total revenues increased within the district by more than \$1,300,000 during Calendar Year 2019, the increase was insufficient to allow the office to obtain the appropriate financial and personnel resources to provide ethical representation to its clients. The 19th Judicial District office remains in service restriction which was implemented on March 1, 2015.

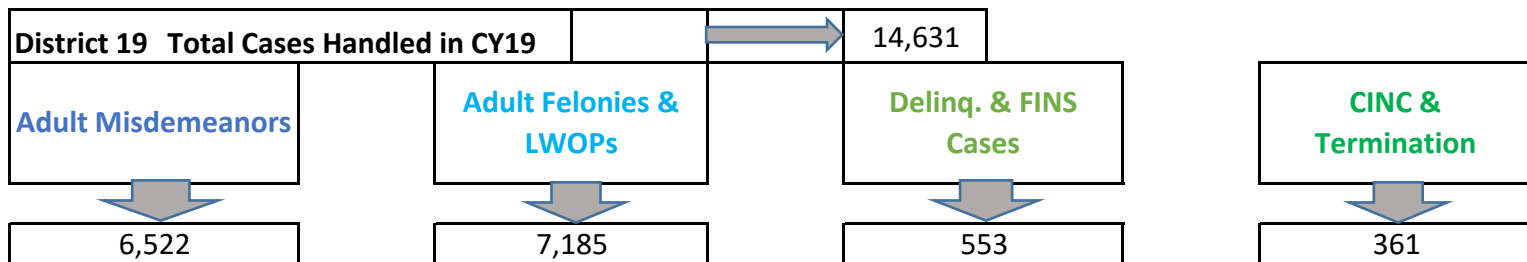
District's CY14 to CY19 Local and State Revenues



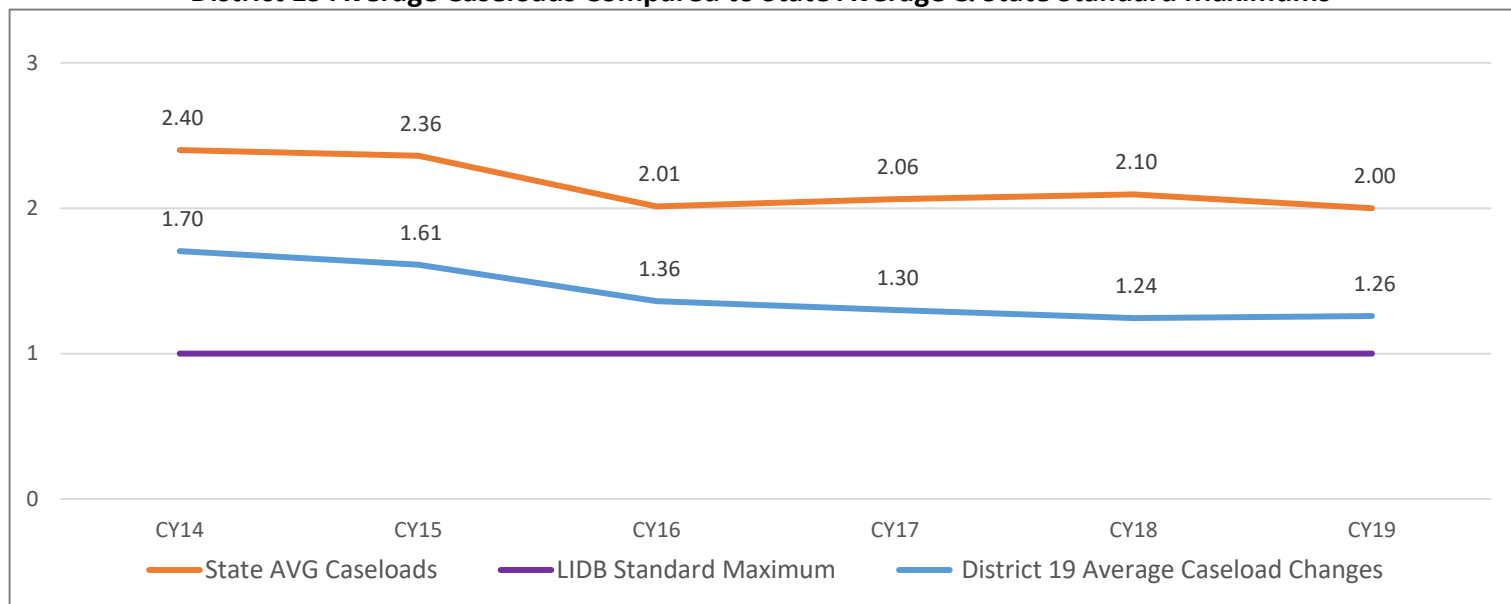
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY09-CY18



According to Supreme Court data, traffic filings in the 19th Judicial District have fallen 56% since 2009. Historically, the office received more than 70% of its total funding from local sources, however due to significant reductions in traffic filings the district now relies on the state for more than 50% of its funding. While 2019 data is not yet available, it is likely that the increase in local revenues is the result of an increase in traffic filings in the district.



**District 19 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 19th District PDO handled 14,631 new and pending cases. Public defense attorneys in the district maintain caseloads near the recommended caseload limits for each attorney.

## MILLER/MONTGOMERY CASES

8/12

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 19th Judicial District Public Defenders Office handled eight Miller Case and has 12 open Montgomery Cases for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

## CAPITAL REPRESENTATION

This PDO has no capitally certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 19<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	East Baton Rouge - Baton Rouge
<b>Population</b>	440,956
<b>District Defender</b>	Michael A. Mitchell
<b>Years as District Defender</b>	25
<b>Years in Public Defense</b>	33
<b>Office Manager</b>	Beulah Decuir/ Dawn D. George
<b>Primary Office Street Address</b>	222 St. Louis Ave., 7th Fl., City Hall Bldg., Baton Rouge, LA 70802
<b>City</b>	Baton Rouge
<b>ZIP</b>	70802
<b>Primary Phone</b>	225-389-3150 (w)
<b>Primary Mailing Address</b>	Post Office Box 3356 Baton Rouge, LA 70821-3356
<b>Primary Fax Number</b>	225-389-5418
<b>Primary Emergency Contact</b>	Michael A. Mitchell
<b>Primary Emergency Phone</b>	225-937-7990 cell
<b>Secondary Emergency Contact</b>	Lindsay Blouin
<b>Secondary Emergency Phone</b>	504-975-1329
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	N/A
<b>Other District Office Contact Personnel (Primary Only)</b>	N/A
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	East Baton Rouge City Parish building.
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	The Mayor-President has eliminated rent with OPDBR's move to City Hall. Utilities costs still approx. \$43,000
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Handled In-House utilizing Paychex Online, QuickBooks, with Monthly Review by John McKowen, CPA.
<b>Courts and Locations</b>	19th Judicial District Court (Criminal), East Baton Rouge Parish, Baton Rouge; Baton Rouge City Court; Baker City Court; Zachary City Court; Juvenile Court of Baton Rouge (2); Child Support Court (4).
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	District Court-8 Criminal Divisions; Baton Rouge City Court- 5 Divisions; Baker and Zachary City Court-1 Division each ; Juvenile Court-2 Divisions; Child Support Court-4 Divisions.

<p><b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b></p>	<p>District Court: attorneys are assigned by section of court. There are 8 sections of criminal court who have a docket every day of the week. A section chief and three to four additional assistant public defenders are assigned per section of court.</p> <ul style="list-style-type: none"> <li>•29 attorneys currently in district court</li> <li>•9 positions remain unfilled due to funding shortages</li> </ul> <p>Baton Rouge City Court: attorneys are assigned primary sections of court. There are 5 city court sections that have a docket every day of the week. Attorneys can rotate courtrooms.</p> <ul style="list-style-type: none"> <li>•4 attorneys currently in Baton Rouge City Court</li> <li>•3 positions remain unfilled due to funding shortages</li> </ul> <p>Zachary City Court: 1 attorney currently; 1 position remains unfilled due to funding shortages</p> <p>Baker City Court: 1 attorney; 1 position remains unfilled due to funding shortages</p> <p>Juvenile Court: attorneys are assigned by case and primary section of court. There are 2 sections of juvenile court that have a docket every day of the week.</p> <ul style="list-style-type: none"> <li>•5 attorneys currently</li> <li>•1 positions remain unfilled due to funding shortages</li> </ul> <p>Non-Support Court: attorneys are directly appointed to cases by the court</p> <ul style="list-style-type: none"> <li>•No attorneys currently due to funding shortages</li> <li>•2 positions unfilled</li> </ul> <p>CINC Attorneys: attorneys are directly appointed to cases by the court</p> <ul style="list-style-type: none"> <li>•2 attorneys currently</li> </ul> <p>Conflict Attorneys: attorneys are assigned to cover felony conflict cases in each section of court. Historically, the office provided misdemeanor conflict attorneys for city court. Due to funding shortages those contracts have gone unfilled.</p> <ul style="list-style-type: none"> <li>•7 conflict attorneys for district court</li> <li>•ELIMINATED - 1 Spanish speaking attorney for district court</li> <li>•ELIMINATED - 1 felony conflict contract unfilled due to funding shortages</li> <li>•ELIMINATED - 3 misdemeanor conflict contracts unfilled due to funding shortages.</li> </ul>
<p><b>Name of Adult Detention Facilities in This District</b></p>	<p>East Baton Rouge Parish Prison</p>
<p><b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b></p>	<p>Catahoula Correctional Center, Concordia; Dequincy; East Carroll; LaSalle Correctional; Pine Prairie, West Baton Rouge Parish Prison.</p>
<p><b>Name of Juvenile Detention Facilities In This District</b></p>	<p>East Baton Rouge Juvenile Detention Center.</p>
<p><b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b></p>	<p>N/A</p>
<p><b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b></p>	<p>Yes. It is inefficient. Investigators and attorneys travel long distances to meet with clients who are housed in facilities out of parish; on occasions the client will have been transferred to another facility. The monetary cost (mileage etc.) time and inefficiency is substantial. Travel time limits the number of clients who may be seen on any given visit, thus requiring repeat trips.</p>
<p><b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b></p>	<p>Yes, Shackling is placed at the ankles, not the hands.</p>

<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	Yes. In addition to the reasons given last year, the parish prison is now unable to hold juveniles charged as adults due to prison dilapidation that has led to the shut down of the separate juvenile line. Any person, 17 or younger, sent to the adult parish prison in East Baton Rouge Parish is now shipped within the day to East Carroll. This has made it incredibly difficult to access our youngest clients in the adult system. These clients are vulnerable and the displacement has placed hardships on the attorneys' ability access the clients and the clients' access to their lawyer and families.
<b>District Attorney</b>	Hillar Moore, III
<b>Chief Judge of Criminal District Court</b>	Judge Beau Higginbotham
<b>Juvenile Court Judges (Specify District of City Court)</b>	Adam Haney & Gail Grover
<b>Drug Court Judges</b>	Judge Donald Johnson
<b>Mental Health Court Judges</b>	N/A
<b>Other Specialty Court</b>	N/A
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	To clarify on last year's response, the court makes an initial indigency review and determination at callout (1st appearance) or arraignment. The client is then appointed to the Office of the Public Defender. OPDBR conducts an indigency review with the client in the initial interview (in office or jail). The indigency verification is memorialized through the office's notice of formal enrollment on the case to the court after the initial interview with the client.
<b>When is Assignment/Appointment of Counsel Made?</b>	Time of arrest; Time Charges are filed. Depends: at 48 hour hearing or arraignment or any point in the interim at client's request.
<b>What steps does your office take to ensure conflict – free representation</b>	Check in the state database for conflict of interest regarding witnesses, co-defendants, relatives and other cases you are representing. This can be preformed using Name search with as much information you have available in the lookup area, next, selecting related people and utilizing the duplicate function. If conflict exist transfer the case to Contract Conflict Attorneys Panel. The office provided Conflict Attorneys and Staff Attorneys are restricted from viewing the others work product in the State's DefenderData Database.
<b>Brief Explanation of Intake Process</b>	A representative from OPDBR attends callout (1st appearance) to accept appointments after client arrest. Clients are also appointed to the office at arraignment if a callout appointment was not made. After appointment, the client sits with an investigator from the office for an initial interview which also includes an indigency review. In jail clients are interviewed as soon as possible after appointment. Out of jail clients schedule an in office initial interview that follows the same procedure as in jail clients but is conducted at the office.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Partial Indigency payments are collected, generally, by the District Defender Office. However, the Court may order that the client pay through the collector for that Court,i.e., Sheriff, B.R. City Court Clerk, etc...
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	EBRP Sheriff, Baker City Court, EBR City Court Accounting Department, EBRP Juvenile Court, and Zachary City Court provides itemized list of funds collected.

<b>Who Remits the Partial Payments Collected?</b>	Baker City Court Finance Dept., Zachary City Court Finance Dept., EBRP Juvenile Accounting Dept., and City Parish Finance Department handles EBRP City Court and District Court.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Partial Indigency payments are collected, generally, by the District Defender Office. However, the Court may order that the client pay through the collector for that Court, i.e., Sheriff, B.R. City Court Clerk, etc.. The EBRP Clerk of Court Information group provides detail information on all Partial payment collected by EBR District Court. EBR City Court information is available by utilizing their Sustain Justice System.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	49,261.34
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Attorneys may be allowed to have a very limited (non-criminal within the District) private practice. The attorney must demonstrate an ability to handle his/her caseload responsibly. The policy is under constant review. The practice is monitored and the general rule is that the private practice is acceptable so far as it does not interfere with the attorneys public defender duties.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	<p>OPDBR has seen a continued decline in local revenues over the last calendar year. Over \$316,000 was needed in emergency funding from the district assistance fund in order to remain solvent going into FY20 in July 2019. The office still has numerous unfilled full time attorney and contract attorney positions in the office. In addition to those unfilled positions, we continue to operate with student investigators who are trained law students as our primary means of support in conducting initial interviews with clients. This is so that the 3 full time district court investigators and 1 full time Spanish speaking investigator who are overloaded in their caseloads can complete as much field work as possible. The office needs additional resources to make hires in these areas.</p> <p>Otherwise, caseloads will continue to balloon in this district. In addition to attorney and investigator resources, the office also needs funding for additional training of its attorneys. Though the office has been able to fill some of the positions left open since 2015, the attorneys hired have traditionally been recent graduates. Though they are tremendously dedicated, there is necessary training in trial skills as well as fundamentals of criminal practice (4th Amendment, DNA, etc.) that would enhance those attorneys' representation. Due to the unconstitutionally high caseloads experienced in East Baton Rouge Parish, the Office of the Public Defender filed litigation in the 19th JDC this year to request appointment relief. That motion was denied and is now currently on appeal.</p>
<b>Was your office in ROS at any time during 2019</b>	Yes

<p><b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b></p>	<p>We will remain in ROS however if continued local revenues decline, we will progress further into ROS.</p>
<p><b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b></p>	<p>In 2019, OPDBR was once again required to make service cuts to ensure that we reduced our anticipated financial deficit. This included: Elimination of one Non-Support division staffer; Reduction of Child in Need of Care contracts; Reduction of one Baker City Court contract; Elimination of one Zachary City Court contract; Elimination of one Spanish Speaking contract; Elimination of janitorial staff; Reduction of Baton Rouge City Court attorney salaries; Reduction of one District Court Conflict Contract</p>
<p><b>Immediate Critical Issue Areas</b></p>	<p>Revenues continue to decline at the local level in all areas. Funding from the DAF will once again be necessary to ensure this office is able to work to restore services and positions that have been eliminated in 2015 and last year as well as remain solvent. This office once again cut services in the beginning of 2019 to reduce an anticipated deficit gap of over \$600,000 to just over \$300,000. We still have vacant attorney positions in every court in our jurisdiction. Our investigative staff remains critically low in 2019. We were able to hire one full time Spanish speaking investigator but no longer have a dedicated Padilla/Spanish speaking attorney due to service restrictions. As a result, clients' cases are taking on average over a year to resolve for low felonies/misdemeanors. For LWOPs that case length can balloon often to two years or more.</p>
<p><b>Long-Term Critical Issue Areas</b></p>	<p>With the now half decade long financial constraints, the office continues to lose experienced attorneys to other agencies like the Attorney General and other public defender offices who can afford higher salaries. Without additional financial support in order to move out of ROS, we will continue to lose our most experienced attorneys due to salary ceilings. That loss of experience continues to depress our ability to effectively represent clients charged with the most serious offenses and train/develop new attorneys.</p>

	<p>Though 2019 funds for OPDBR were critically low, the dedicated work of the team members in this office allowed us to expand our work in the community and grow the programs we created through grant funding and partnerships with other local stakeholders.</p> <p>OPDBR in partnership with other local criminal justice agencies continues to spearhead the Baton Rouge Easy Expungement Service. The service is offered on the first Saturday of every other month where members of the community can come to City Hall and check their criminal history and public defenders prepare expungement motions for free. The program has helped over 1000 people in East Baton Rouge with cleansing their criminal records. <a href="https://www.wafb.com/2020/01/04/first-expungement-event-scheduled-jan/">https://www.wafb.com/2020/01/04/first-expungement-event-scheduled-jan/</a></p> <p>In 2018, OPDBR partnered with the Mayor-President's Office and other community health organizations in a grant initiative funded by the Substance Abuse and Mental Health Services Administration. A grant program called ReCast (Resiliency in Communities After Stress and Trauma) was provided to East Baton Rouge Parish in response to the continuing trauma in this community in the wake of the catastrophic events of 2016. Social services and immediate criminal justice representation were provided to this vulnerable client population to reduce that jail population, recidivism, and dismissal of their charges with successful placement in treatment and other services like housing, education, and job training. In 2019 due to our successful application to continue as a year 2 site, the program was able to expand to a fully responsive pretrial bail release team. While there is still a focus on young persons who are arrested and incarcerated at the East Baton Rouge Parish Prison, we have been able to hire an additional client advocate and bail attorney to create a more comprehensive bond unit assessing trauma impacted clients in the EBR Parish Prison and providing immediate public defender appointment and service assistance. The OPDBR Bond Unit is staffed using grant funding to now include 2 bond attorneys, 1 social worker, 2 client advocates, and 2 client resource secretaries. With the expansion of this team, OPDBR is now providing more effective and more responsive representation after arrest to poor people in Baton Rouge. This expansion has also created partnerships between this office and the Baton Rouge Area Foundation, Capital Area Human Services, the MacArthur Foundation, the Urban Institute, and the Bureau for Justice Administration. The Office of the Public Defender's focus on pretrial decarceration and services instead of prosecution for the poor people of East Baton Rouge Parish has received both national and local consideration. We hope to continue to expand not only our ability to serve the clients through this team, but also continue to generate attention and better data tracking of the who, why, and how behind pretrial detention and prosecution of the poor. <a href="https://www.theadvocate.com/baton_rouge/news/courts/article_6993fb70-20bd-11e9-9116-bf412ba1a121.html">https://www.theadvocate.com/baton_rouge/news/courts/article_6993fb70-20bd-11e9-9116-bf412ba1a121.html</a></p> <p>The successful expansion of the OPDBR pretrial release team was also instrumental in bringing about an additional change in East Baton Rouge centered on reducing the pretrial detention rates and providing better/faster access to justice for our clients. In the second half of 2019, in partnership with the 19th JDC and the EBR District Attorney, a rapid arraignment process was implemented in Baton Rouge. Historically, there is a 45-120 day period in which the DA can wait to file charges against someone. That led to months in jail for many poor people waiting to be formally charged and arraigned. In response to correcting this unnecessarily lengthy process, client instead were brought to court and formally billed within 72 hours of arrest. The Public Defender was responsive to providing representation, bond advocacy, and mitigation services days instead of months after a person was incarcerated.</p>
<p><b>2019 Media Coverage and/or Major Accomplishments</b></p>	<p><a href="https://www.theadvocate.com/baton_rouge/news/courts/article_14ee928a-e636-11e9-9e94-8be80539b5b1.html">https://www.theadvocate.com/baton_rouge/news/courts/article_14ee928a-e636-11e9-9e94-8be80539b5b1.html</a></p> <p><a href="https://www.theadvocate.com/baton_rouge/news/courts/article_aa68a582-c45b-11e9-8439-a7110c42fa80.html">https://www.theadvocate.com/baton_rouge/news/courts/article_aa68a582-c45b-11e9-8439-a7110c42fa80.html</a></p> <p><a href="https://www.theadvocate.com/baton_rouge/news/courts/article_83910b02-1bb8-11ea-9e61-f7a4239488e3.html">https://www.theadvocate.com/baton_rouge/news/courts/article_83910b02-1bb8-11ea-9e61-f7a4239488e3.html</a> Spearheaded by one of our attorneys, Alaina Boothe, the office partnered with the NAACP and the YWCA to create a Christmas Bail Out for Single Mothers event. Ms. Boothe was successful in raising over \$5,000 and partnered with our pretrial bail release team to obtain bond reductions to secure release for more than 10 single mothers before Christmas. The effort has expanded an ongoing conversation in EBR regarding why we incarcerate people who are living in poverty and are not charged with violent offenses. It also placed a spotlight on the familial separation practices in EBR surrounding the incarceration of single parents. <a href="https://www.brproud.com/news/baton-rouge-naacp-public-defenders-working-to-reunite-incarcerated-single-moms-with-their-families-for-the-holidays/">https://www.brproud.com/news/baton-rouge-naacp-public-defenders-working-to-reunite-incarcerated-single-moms-with-their-families-for-the-holidays/</a></p> <p>OPDBR also litigated the excessive caseloads of its public defenders in the 19th JDC. That case is currently on appeal to the First Circuit. <a href="https://www.theadvocate.com/baton_rouge/news/courts/article_a66b725c-8d33-11e9-983e-8f3dd6b7bd29.html">https://www.theadvocate.com/baton_rouge/news/courts/article_a66b725c-8d33-11e9-983e-8f3dd6b7bd29.html</a></p> <p>Due to changes in the LA Children's Code, juveniles who are transferred to adult court are no longer required to be transferred to adult prison. Due to deteriorating conditions and housing insufficiency at the adult parish prison, juveniles being prosecuted as adults in EBR were being sent hours away to the Riverbend Detention Center. OPDBR attorneys led the charge and are continuing to litigate the juvenile confinement in adult jail. To date, they've prevented the transfer to adult jail in all but one of their cases. <a href="https://www.theadvocate.com/baton_rouge/news/courts/article_29f9dbd8-3706-11e9-a641-d76ed928b953.html">https://www.theadvocate.com/baton_rouge/news/courts/article_29f9dbd8-3706-11e9-a641-d76ed928b953.html</a></p> <p><a href="https://www.theadvocate.com/baton_rouge/news/courts/article_9c2ed750-2fe8-11e9-8b13-53208c9c7ad6.html">https://www.theadvocate.com/baton_rouge/news/courts/article_9c2ed750-2fe8-11e9-8b13-53208c9c7ad6.html</a></p> <p><a href="https://www.theadvocate.com/baton_rouge/news/courts/article_dc1c5f8a-7d91-11e9-a9dc-5f867839a255.html">https://www.theadvocate.com/baton_rouge/news/courts/article_dc1c5f8a-7d91-11e9-a9dc-5f867839a255.html</a></p>



<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes. We sent 2 attorneys to Gideon's Promise this year. We will need additional funding to send our more experienced/specialized attorneys to NCDC, TLC, and GP's Train the Trainer. Each new attorney is placed in a section supervised by a senior attorney known as the section chief. That new attorney receives daily supervision and training from their section chief. The section chief is responsible for supervising all of the junior attorneys in their section and assisting in their cases.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Shawn Bray, Herman "Pete" Holmes, Jack Harrison, Lakita Leonard, and Alyson Lang
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	There are 8 sections of District Court - Each section has a Chief who is responsible for the supervision of the attorneys in the section and is the direct contact with the court; Section Chief - Juvenile Court; Chief of Baton Rouge City Court; Office Manager/Executive Assistant supervises other support staff. District Defender is responsible for overall supervision including all contract attorneys. We have filled the position of Deputy Chief District Defender, Lindsay Blouin.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	No. Supervisors may carry a reduced felony caseloads depending on section needs.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	We offer 2 health plans through BCBS. OPDBR pays 52.5% of the premium for the premier plan and 80% of the premium for the Blue POS plan. We intend to offer a high deductible health care plan next year. Blue POS is our closest version of an HDHP available this year. We offer dental and vision plans as well. For dental/vision OPDBR pays 65%.
<b>Regular Meetings for Any Staff, Please Describe</b>	The OPDBR goal is to have a monthly office wide meeting. That did not occur every month this year due to scheduling conflicts. In 2020, OPDBR plans to implement quarterly individual staff review meetings as well.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	1
<b>Number of Writs Your District Filed in 2019</b>	15+ (Our office is continuing to litigate the pretrial detention of our clients based on their ability to afford bail). This accounts for our higher than average number of writs filed to the 1st Circuit and the Louisiana Supreme Court
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	8
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	Zero. Per the juvenile division at OPDBR, there were no judicial transfer hearings conducted this year. There are additional numbers on how many children were transferred via District Attorney indictment. Please let us know if that information would be helpful as well.

<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	The Juvenile Attorney will co-counsel with or at minimum act as consultant to the Attorney assigned to handle the Juvenile matter transferred to the District Court
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	The EBRDA did not indict any juvenile clients for 1st Degree Murder in 2019, thereby preventing the Miller sentencing trigger. There were 5 from the prior year and before the Miller legislation changing the automatic parole eligibility trigger re second degree murder. However, the number of juveniles charged with second degree murder is steadily increasing in EBR. Currently there are 2 juveniles who were arrested for First Degree Murder and awaiting an indictment decision in the 19th JDC. They are currently in a Miller posture.
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	5
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0 (by our office)
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Senators: Regina Barrow; Dan Claitor; Yvonne Colomb; Dale Erdey; Rick Ward, III; Mack "Bodi" White. Representatives: Reps: Roy Daryl Adams-Dist. 62, Independent; Barbara W. Carpenter-Dist. 63, Democrat; Stephen F. Carter-Dist. 68, Republican; Paula P. Davis-Dist. 69, Republican; Rick Edmonds-Dist. 66, Republican; Franklin J. Foil-Dist. 70, Republican; Valarie Hodges-Dist. 64, Republican; Barry Ivey-Dist. 65, Republican; Edward C. "Ted" James, II-Dist. 101, Democrat; Edmond Jordan-Dist. 29, Democrat; C. Denise Marcelle-Dist. 61, Democrat; Patricia Haynes Smith-Dist. 67, Democrat.
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	In addition to the factors stated last year which continue to be an issue, the fact that all 17 and under clients are transferred within 24 hours from the parish prison to East Carroll is a critical issue.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	See above. The implementation of a pretrial bail release team in conjunction with 72 hour expedited arraignments in this parish have resulted in significant pretrial decarceration in the last two months of 2019. It is our hope to continue those efforts in 2020.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes pursuant to the LPDB provided policy. That is available electronically to staff via email and a copy is available with our office manager
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

Staff Directory redacted from this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Michael A. Mitchell
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	Yes
Westlaw	No
Other (please list)	
Number of Legal Research Licenses	
Total Cost of Legal Research Software:	12,564
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	x
Windows 7	x
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	x
Microsoft Office 2016	x
Microsoft Office 2013	x
Microsoft Office Version Older than 2013	x
Corel Word Perfect	x
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	x
Microsoft Edge	x
Firefox	x

Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	20+ (current desktops are being phased out due to continuing hardware failures)
Laptops	55 laptops were acquired for staff in November and December 2019. 2 laptops were acquired in 2018 through grant funds for the pretrial release unit. This is in addition to the 14 laptops in use last year (2018). Some of those laptops were loaned to the office from the EBRDA. They will be returned due to being able to use newer devices.
iPad/Tablets (Funded by Office)	0
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	6 MB Down / 420 KB UP
Provider Name:	AT&T
Email Provider:	Google Business

## 19th District Defender Office CY 2019 Caseloads & Outcomes

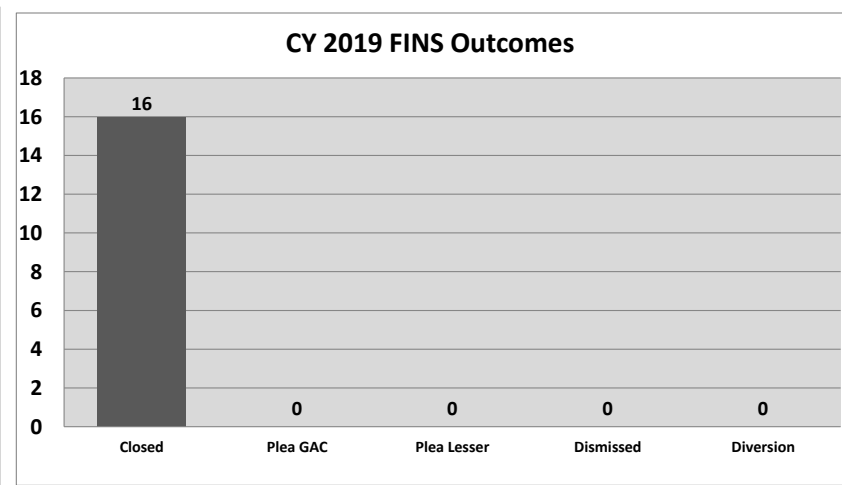
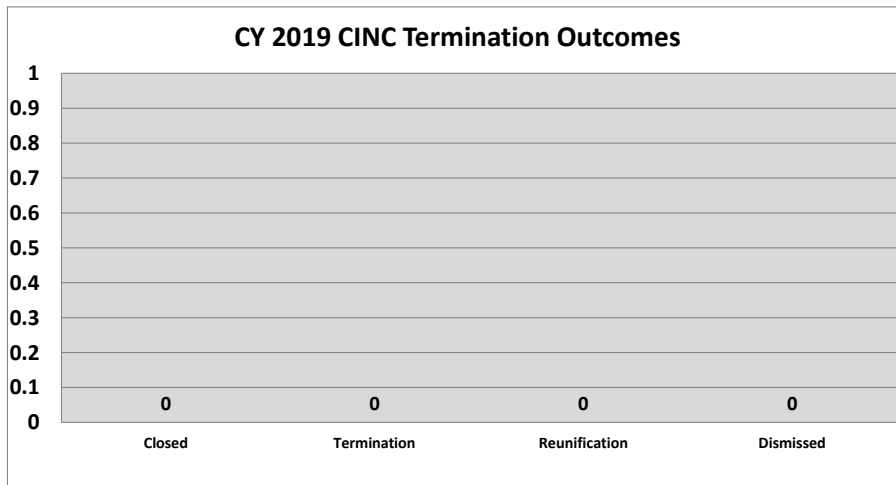
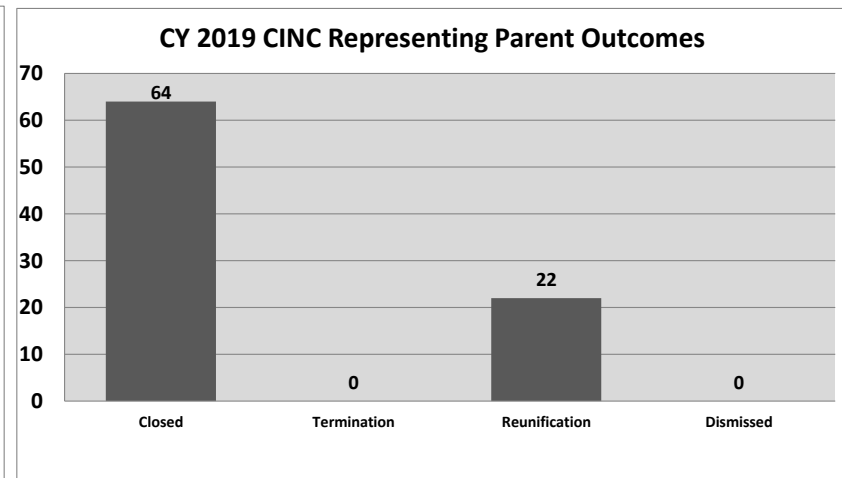
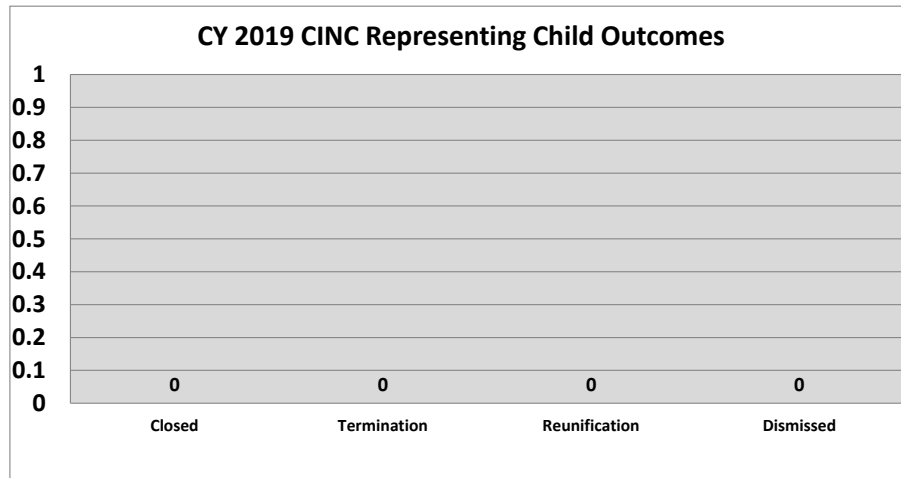
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	74	147	147	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	145	64	69	214	0	22	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	30	16	9	39	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	96	78	59	155	N/A	N/A	1	0	10	0	N/A	N/A	0	0	0
Delinquency Felony	246	141	110	356	N/A	N/A	8	9	32	2	N/A	N/A	0	0	0
Delinquency-Life	2	2	1	3	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	4579	3378	1943	6522	N/A	N/A	1075	558	2702	1	1	3	6	11	21
Adult Felony Non-LWOP**	4393	2667	2458	6851	N/A	N/A	908	894	1475	1	2	3	2	4	11
Adult LWOP	47	27	65	112	N/A	N/A	7	7	6	0	0	4	0	0	4
Capital***	10	2	0	10	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	53	75	169	222	N/A	N/A	4	0	2	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

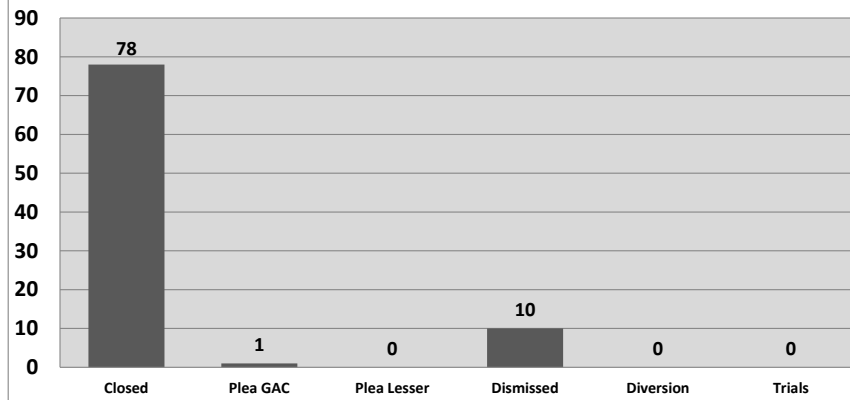
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

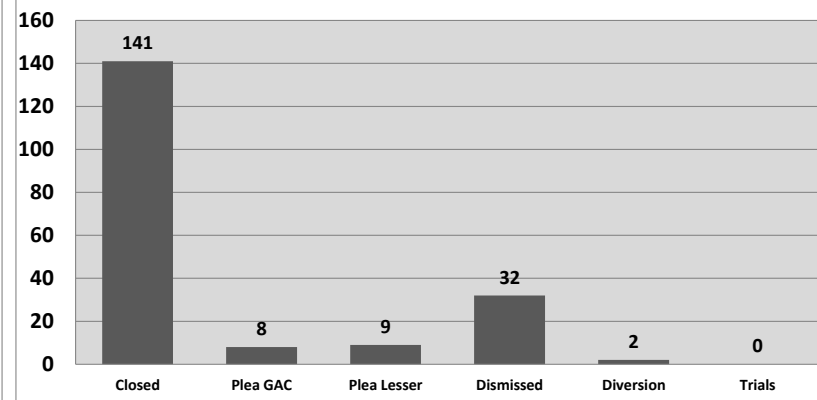




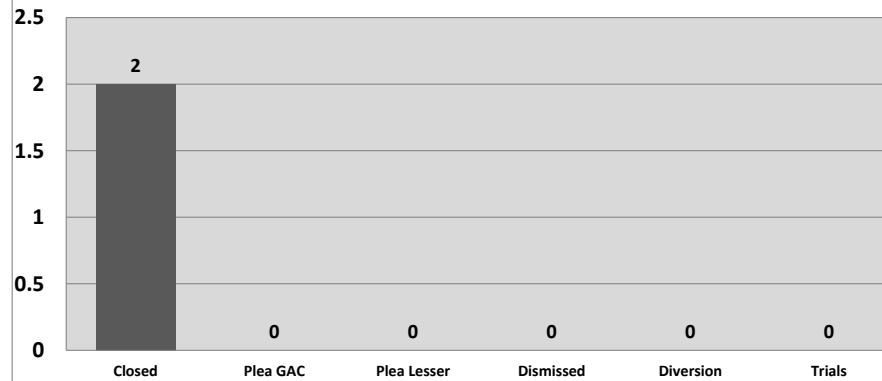
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**

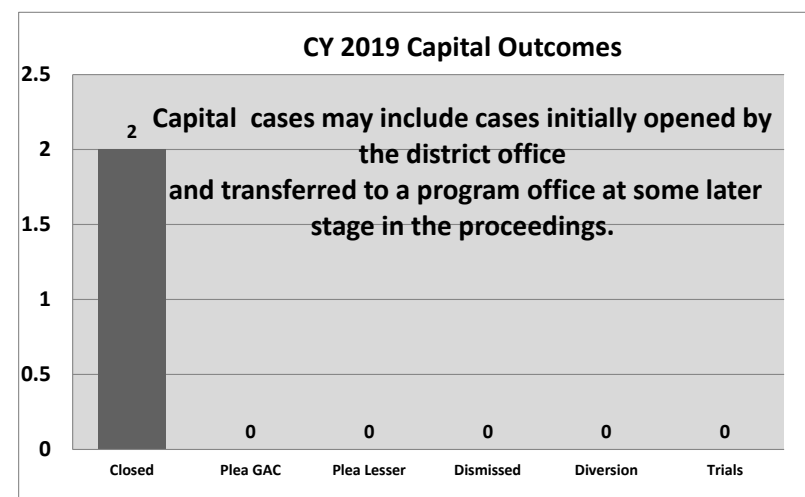
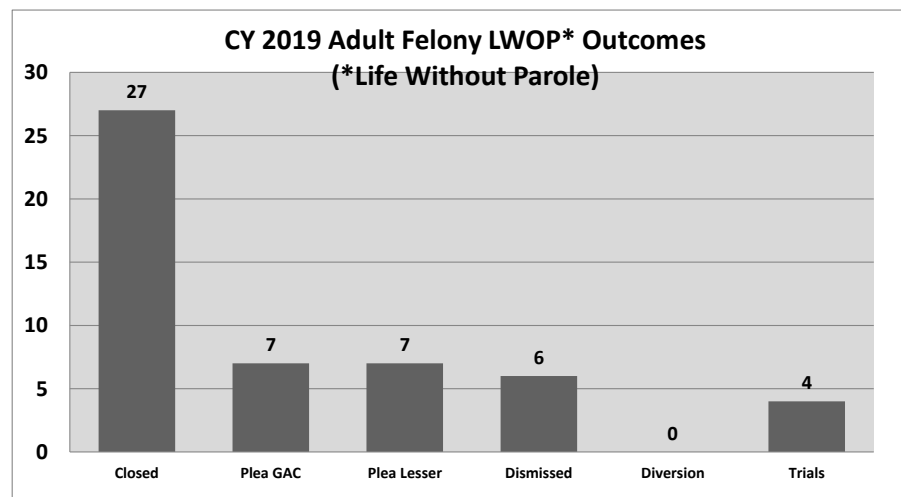
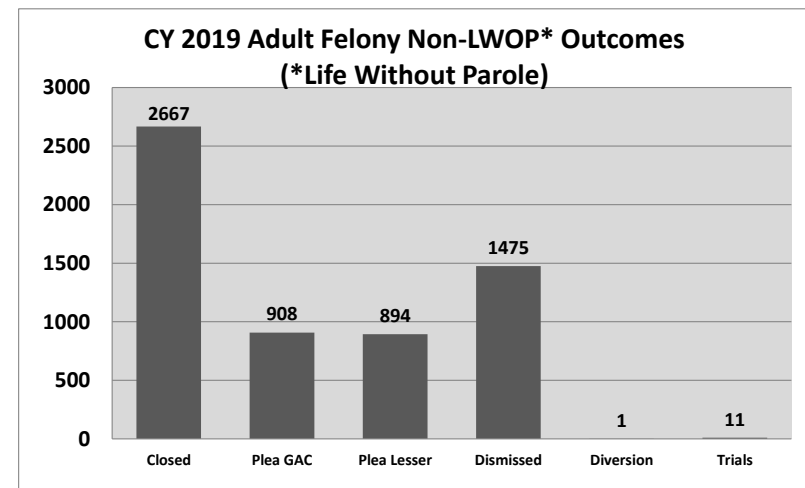
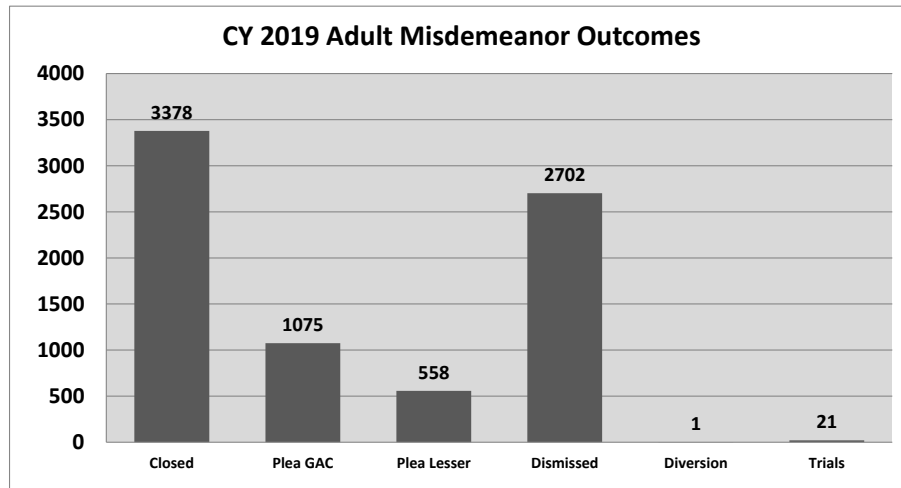


**CY 2019 Delinquency Felony-Grade Outcomes**



**CY 2019 Delinquency Life Outcomes**

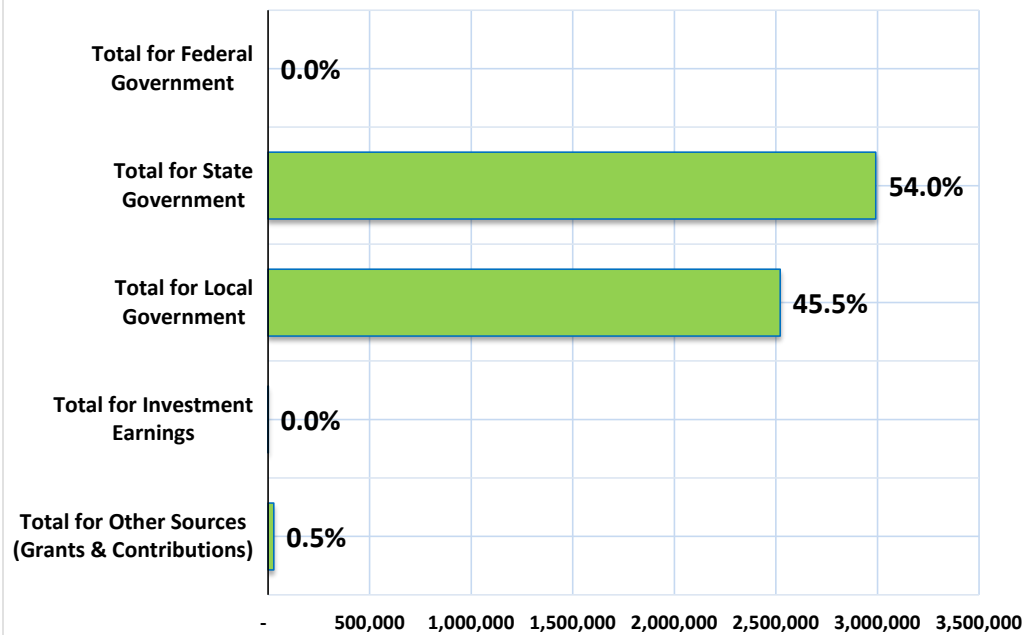




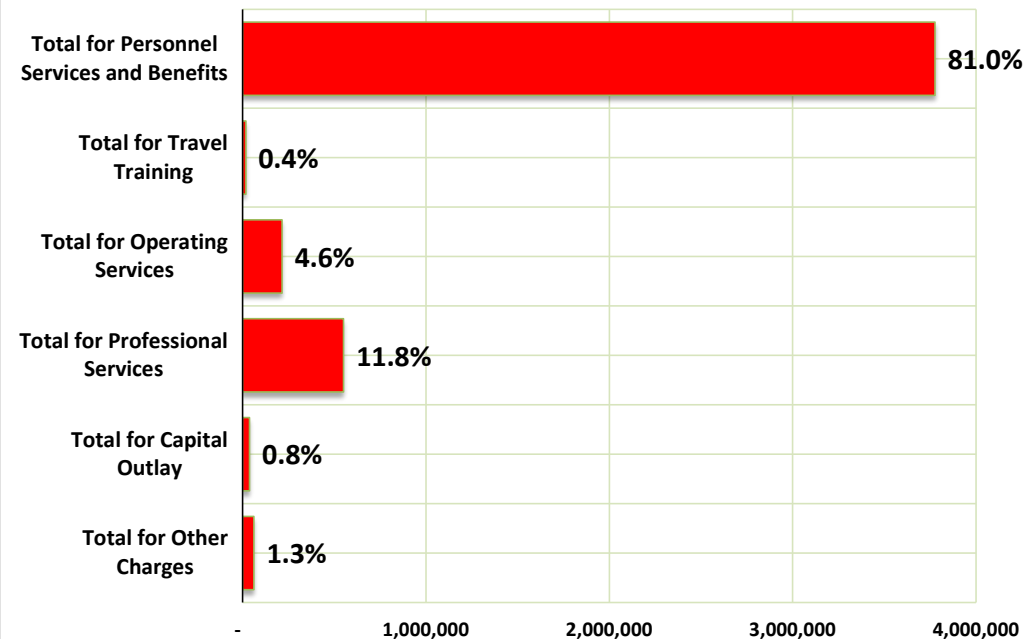
<b>District 19 CY2019</b>	<b>Total CY2019</b>
<b>District Defender: Michael Mitchell</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
<b>Total for Federal Government</b>	
State Government	
Department of Corrections	3,476
Child in Need of Care (CINC)	28,419
District Assistance Fund (DAF)	2,670,065
Supplemental/Emergency Funds	289,692
Grants	-
Other State Income -List source(s)	-
<b>Total for State Government</b>	<b>2,991,651</b>
Local Government	
Appropriations - General	-
Appropriations - Special	245,000
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	384,216
Traffic Camera	-
Grants	111,078
Other Local Income -List source(s)	1
<b>\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	661,893
Juvenile Court	5,872
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	675,099
Parish Courts	-
Traffic Court	4,697
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
<b>Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	<b>1,347,561</b>
<b>Charges For Services</b>	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	43,482
Partial Attorney Fees Reimbursements [as per 15:176]	49,261
Other Reimbursements	-
Other Local Income -List source(s)	340,029
<b>Total for Charges For Services</b>	<b>432,772</b>
<b>Total for Local Government</b>	<b>2,520,628</b>
Investment Earnings	
Interest Income	38
Other Investment Income - List source(s)	-
<b>Total for Investment Earnings</b>	<b>38</b>
<b>Other Sources (Grants &amp; Contributions)</b>	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	27,700
<b>Total for Other Sources (Grants &amp; Contributions)</b>	<b>27,700</b>
<b>Total for REVENUE</b>	<b>5,540,018</b>

<b>District 19 CY2019</b>	<b>Total CY2019</b>
<b>District Defender: Michael Mitchell</b>	
<b>EXPENDITURES</b>	
<b>Personnel Services and Benefits</b>	
Salaries	3,199,719
Accrued Leave	-
Payroll Taxes	42,832
Hospitalization and Disability Insurance	337,789
Retirement	195,166
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>3,775,506</b>
<b>Travel/Training</b>	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	17,590
<b>Total for Travel/Training</b>	<b>17,590</b>
<b>Operating Services</b>	
Advertisements	734
Workers' Compensation	6,956
Insurance - Malpractice	22,267
Insurance - Auto/Physical Liability	-
Insurance - Other	537
Lease - Office	17,404
Lease - Auto/Equipment	18,666
Lease - Other	-
Office Repair and Maintenance	10,854
Office - Telephone/Utilities/Postage/Internet	36,602
Dues and Seminars	35,617
Law Library/Journals/Subscriptions	39,887
Office Supplies	25,937
<b>Total for Operating Services</b>	<b>215,461</b>
<b>Professional Services</b>	
Audit/Accounting Expense	22,240
Contract Clerical	-
Expert Witness	6,338
Investigators	28
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	104,000
Misdemeanor Attorney Contracts	5,352
Contract Attorneys - all other	367,428
IT/Technical Support	45,401
<b>Total for Professional Services</b>	<b>550,787</b>
<b>Capital Outlay</b>	
Major Acquisitions	37,975
<b>Total for Capital Outlay</b>	<b>37,975</b>
<b>Other Charges</b>	
Other Operating Expenses	61,658
<b>Total for Other Charges</b>	<b>61,658</b>
<b>Total for EXPENDITURES</b>	<b>4,658,977</b>

## CY19 REVENUES



## CY19 EXPENDITURES





## THE 20<sup>TH</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE

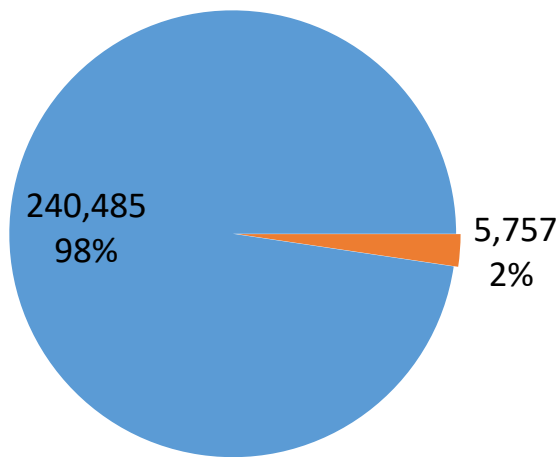
EAST FELICIANA (CLINTON) - WEST FELICIANA (SAINT FRANCISVILLE)

DISTRICT DEFENDER: RHONDA B. COVINGTON  
12213 JACKSON STREET  
CLINTON, LA 70722  
(225) 683-3620

**20TH JUDICIAL DISTRICT : EAST FELICIANA AND WEST  
FELICIANA PARISHES**

**Rhonda B. Covington  
District Defender**

**District 20 Revenue Sources CY19**

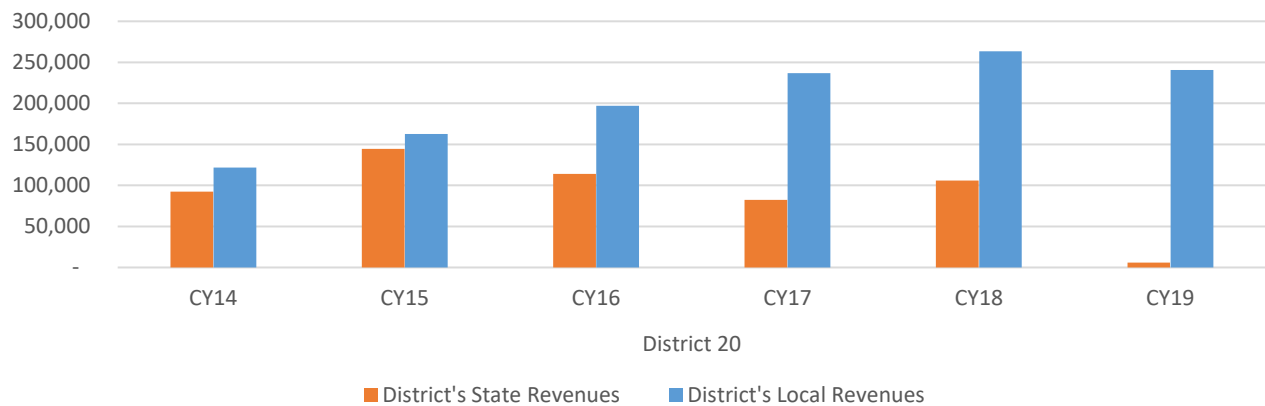


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

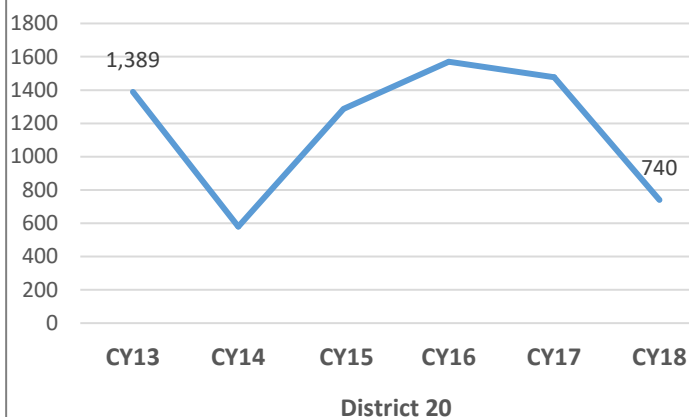
During Calendar Year 2019, the 20th Judicial District Public Defenders Office (PDO) received \$246,242 in total revenues. Ninety-eight percent of the office's revenues came from local funding, compared to 71% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office experienced a slight reduction in local funding as well as reduction of state supplemental assistance of \$100,000. The state funding reduction is accounted for by a change in LPDB's District Assistance Fund formula which prioritized districts at risk of a shortfall during Fiscal Year 2020.

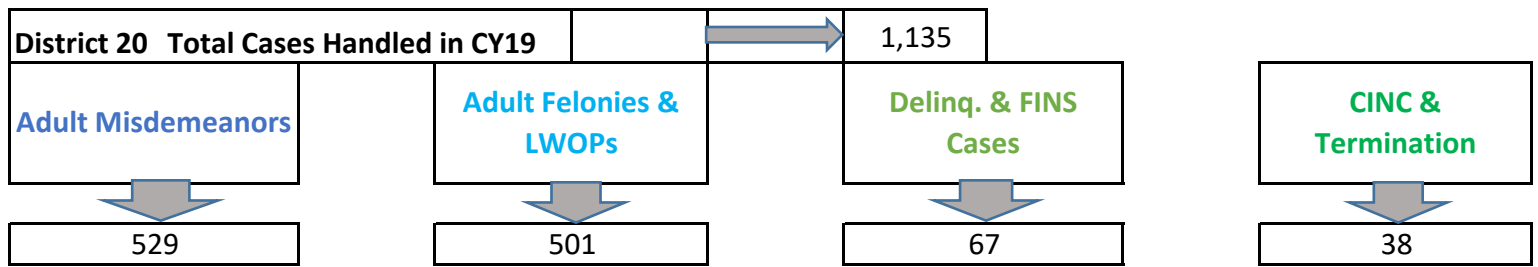
**District's CY14 to CY19 Local and State Revenues**



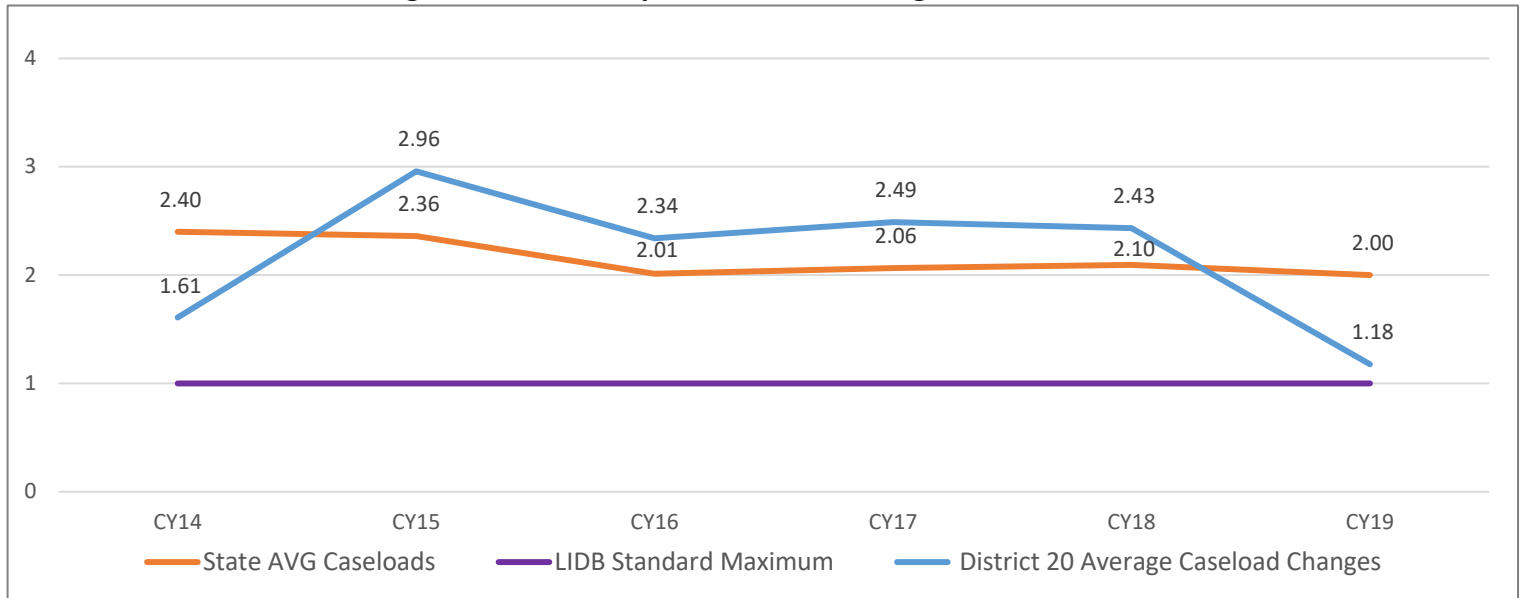
**CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18**



According to Supreme Court data, traffic filings in the 20th Judicial District have been erratic since 2013, the first full year following the passage of the \$10 increase to special court costs. The most recent available data shows that filings dropped almost exactly 50% from 2017 to 2018.



**District 20 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 20th District PDO handled 1,135 new and pending cases. Attorneys within the district maintain caseloads near the state established maximums.

### **MILLER/MONTGOMERY CASES**

**0/0**

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 20th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### **CAPITAL REPRESENTATION**

This PDO has no capitally certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.





## THE 20<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	East Feliciana – Clinton, LA; West Feliciana - St. Francisville, LA
<b>Population</b>	34,765
<b>District Defender</b>	Rhonda B. Covington
<b>Years as District Defender</b>	9.5
<b>Years in Public Defense</b>	18
<b>Office Manager</b>	None
<b>Primary Office Street Address</b>	12213 Jackson St.
<b>City</b>	Clinton, LA
<b>ZIP</b>	70722
<b>Primary Phone</b>	225-683-3620
<b>Primary Mailing Address</b>	P.O. Box 68, Clinton, LA 70722
<b>Primary Fax Number</b>	225-683-3669
<b>Primary Emergency Contact</b>	Rhonda B. Covington
<b>Primary Emergency Phone</b>	225-719-1249
<b>Secondary Emergency Contact</b>	Ashley Armand
<b>Secondary Emergency Phone</b>	225-718-0575
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	4789 Prosperity St., P.O. Box 575, St. Francisville, LA, 70775; 225-304-4175
<b>Other District Office Contact Personnel (Primary Only)</b>	Kelly Edwards
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Feliciana Builders, LLC & West Feliciana Parish Police Jury
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	1,100
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	In-House
<b>Courts and Locations</b>	20th Judicial District Court – Clinton, La.; 20th Judicial District Court-St. Francisville, La.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	2 divisions
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	At 72 hour rule the jail Notifies the district defender and office manager by phone and fax. The district defender then assigns cases to individual contract attorneys on a rotating basis. All other clients are assigned by the district defender at arraignment.

<b>Name of Adult Detention Facilities in This District</b>	East Feliciana Parish Detention Center; West Feliciana Parish Detention Center.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Catahoula Correctional Facility, Richland Parish, River Parish Detention Center, East Baton Rouge Parish Prison, St. Helena Parish Prison, Avoyelles Parish Correctional Facility for Men and Avoyelles Correctional Facility for Women, EHCC for Men, St. Gabriel Facility for Women which now houses at the Judson Facility in Baker, Rayburn Facility in Washington Parish.
<b>Name of Juvenile Detention Facilities In This District</b>	No juvenile facilities.
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Assumption Parish Juvenile Facility.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	It is difficult to contact clients who are housed in other parishes except by phone which limits the content of the conversation. We spend time traveling, I am now also paying mileage which increases our expenses.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No -- Juveniles are not shackled.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	Sometimes in East Feliciana -- the jail is understaffed and they have no one to get the inmate for us and no one to remain outside the door when we talk to them.  In addition to last year's comments, we have difficulties getting appointments in Angola. We also have a woman housed on death row and we rarely are able to see her fact to face as we are trying to prepare for trial.
<b>District Attorney</b>	Samuel C. D'Aquila
<b>Chief Judge of Criminal District Court</b>	William G. Carmichael
<b>Juvenile Court Judges (Specify District or City Court)</b>	William G. Carmichael, 20th J.D. and Kathryn Betsy Jones, 20th J.D.
<b>Drug Court Judges</b>	No Drug court
<b>Mental Health Court Judges</b>	No Mental Health Court
<b>Other Specialty Court</b>	None
<b>Name of Specialty and Brief Description:</b>	None
<b>Indigency Determined by Whom and How?</b>	After judge makes the initial determination, they fill out an application and we review their financial information to determine whether or not they qualify.
<b>When is Assignment/Appointment of Counsel Made?</b>	72 hour rule and arraignment.
<b>What steps does your office take to ensure conflict – free representation</b>	Our attorneys are contract and maintain files in their own private offices.
<b>Brief Explanation of Intake Process</b>	In addition, client & Judge are Notified when they do not qualify

Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)	
<b>Who Collects the Assessed Partial Payments?</b>	East Feliciana Parish Sheriff's Office and West Feliciana Sheriff's Office will collect fees and forward them to us. Also, the Office of Probation and Parole will collect the fees and pay them to the Sheriff's Office and they in turn will remit them to us.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	West Feliciana Sheriff's Office gives us the name and amount on the sheet provided by the state. East Feliciana provides us with a printout of names and fees collected and we must determine which fees are court cost, bond fees, and partial payments.
<b>Who Remits the Partial Payments Collected?</b>	The Sheriff's Office in East Feliciana and West Feliciana.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	West Feliciana submits the form provided by the state along with the check. East Feliciana provides a printout of names and amounts collected by the department. We must then determine what the fees were collected for.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	\$37,304 was collected last year for partial attorney fees
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	No -- all attorneys are contract attorneys
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	Additional staff needed.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No downsizing.
<b>Immediate Critical Issue Areas</b>	None
<b>Long-Term Critical Issue Areas</b>	Staff
<b>2019 Media Coverage and/or Major Accomplishments</b>	I stayed out of the news in 2019!
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	I work with my attorney on a daily basis. We review his cases and discuss his strategies. I try to guide him towards appropriate defenses and procedure and help him to develop the defenses without assistance. We also review issues like contact with clients, jail visits, etc.

<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	P. Michelle Duncan
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	No
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	We have no office manager, so I supervise everyone as well as all of my many other duties.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	No policy -- tackle each situation as it emerges.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Medical Insurance for District Defender beginning Jan, 2018 and the benefit is paid by the office.
<b>Regular Meetings for Any Staff, Please Describe</b>	Meetings are periodic when needed.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	1
<b>Number of Writs Your District Filed in 2019</b>	2
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	All attorneys handle juvenile matters as well as adult cases. They are assigned on a rotating basis.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Robby Carter, Roy Darryl Adams, Jeremy LaCombe, Neil Riser, Rick Ward, & Major Thibeat
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	No body cameras for police or dash cameras.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	No new changes for 2019.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	No written policy. Employees are instructed according to the sexual harassment video training.

**Staff Directory:**

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Rhonda Covington
<b>Legal Research Tools Used:</b>	
Lexis Nexis	
Westlaw	ok
Other (please list)	
Number of Legal Research Licenses	1
Total Cost of Legal Research Software:	\$3,400/year
<b>SOFTWARE:</b>	
Mark an X in all that apply	
<b>Operating Systems Used:</b>	
Windows 10	X
Windows 8	X
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b>Case Management System(s): Check all that apply</b>	
defenderData (LPDB statewide system)	X
Other System (please name)	
<b>Productivity Suites Used:</b>	
Microsoft Office 2019 (Word, Excel, etc.)	X
Microsoft Office 2016	X
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	X
Other	
<b>Accounting Software</b>	
QuickBooks	X
Quicken	
Intuit	
Other (list here):	
<b>Internet Browsers Used:</b>	
Internet Explorer	X

Microsoft Edge	X
Firefox	
Google Chrome	
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	14
devices in your inventory.	
Desktop PCs	2
Laptops	6
iPad/Tablets (Funded by Office)	1
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	uverse
Provider Name:	AT&T
Email Provider:	AT&T

## 20th District Defender Office CY 2019 Caseloads & Outcomes

Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	14	23	21	35	0	11	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	3	3	0	3	3	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	2	1	3	5	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	38	21	10	48	N/A	N/A	5	0	8	6	N/A	N/A	0	0	0
Delinquency Felony	9	6	5	14	N/A	N/A	5	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	410	384	119	529	N/A	N/A	278	16	24	0	0	0	18	10	28
Adult Felony Non-LWOP**	261	293	201	462	N/A	N/A	188	61	20	0	1	0	9	0	10
Adult LWOP	9	6	9	18	N/A	N/A	0	1	1	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	17	15	4	21	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

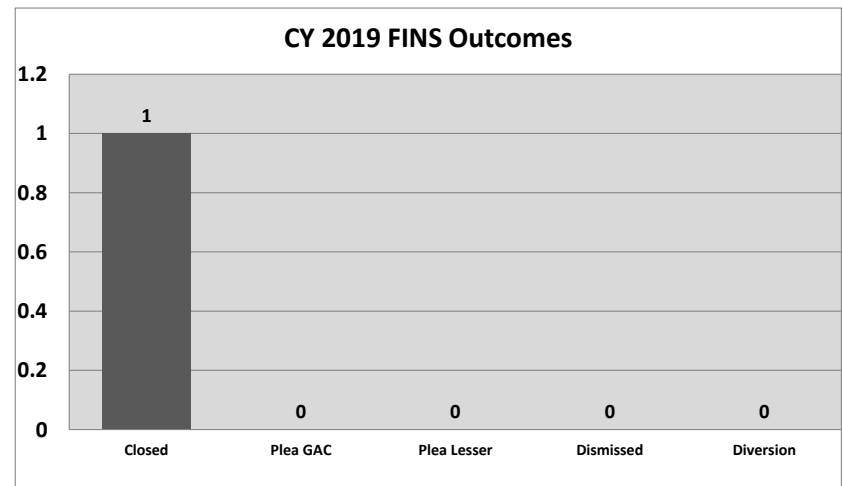
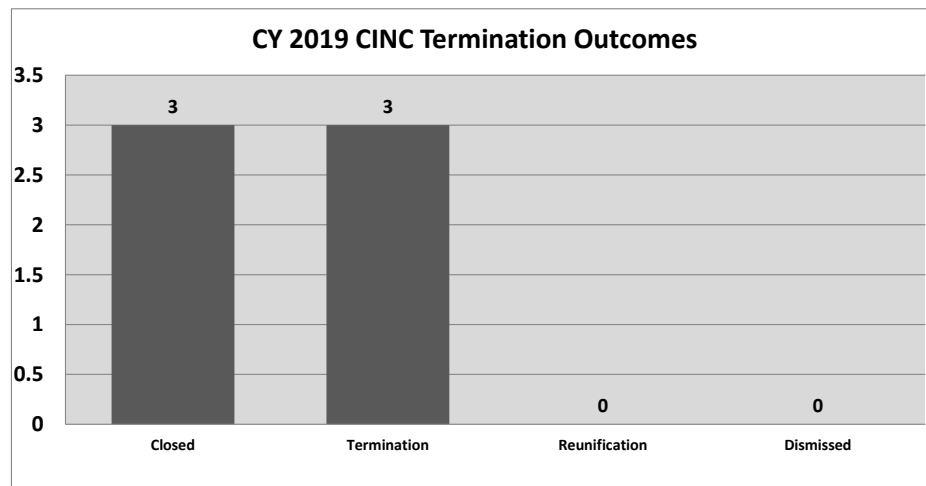
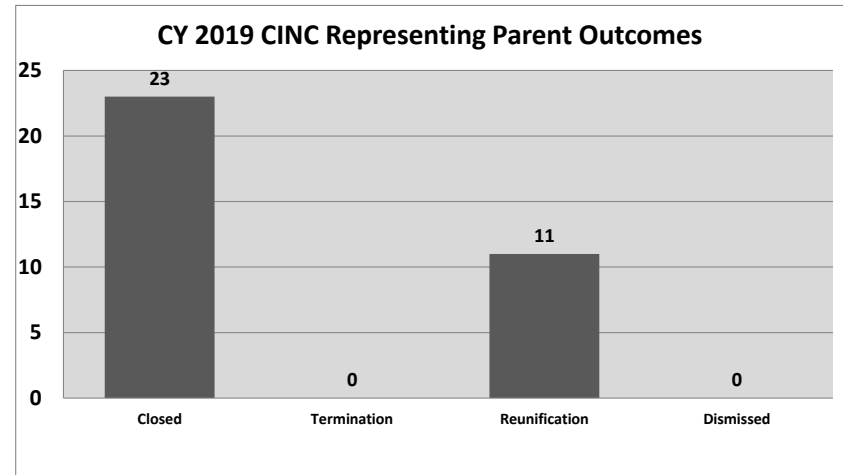
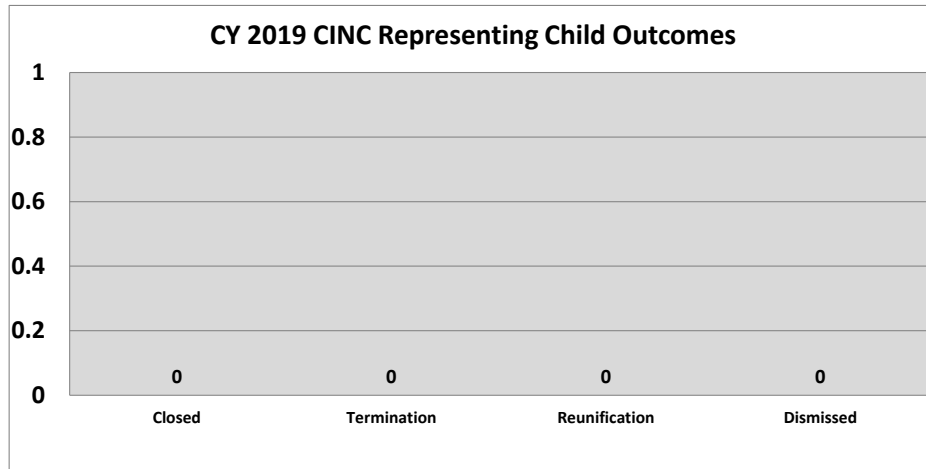
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

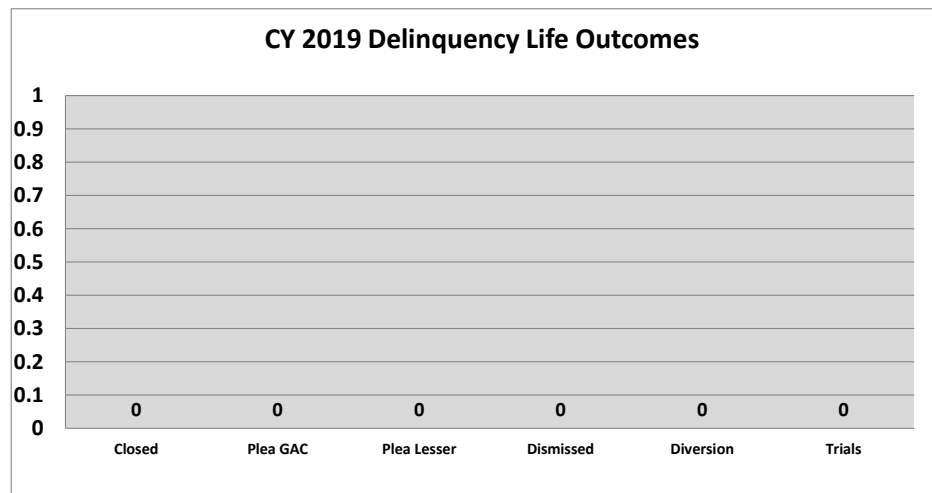
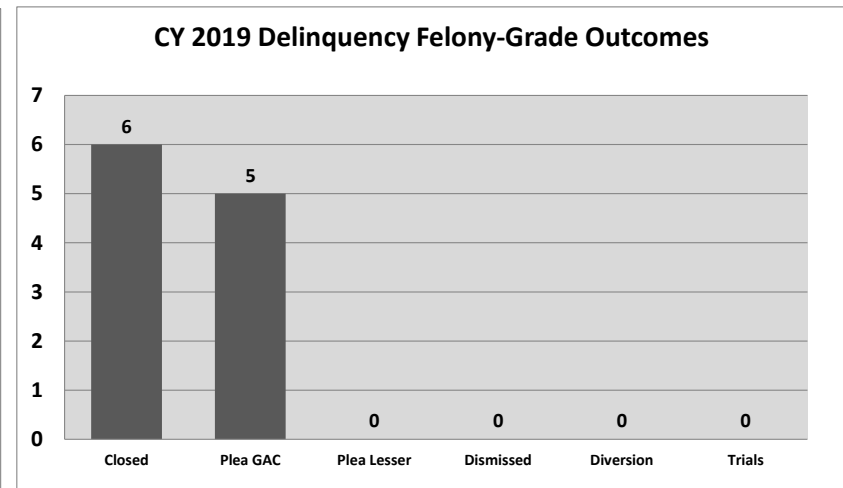
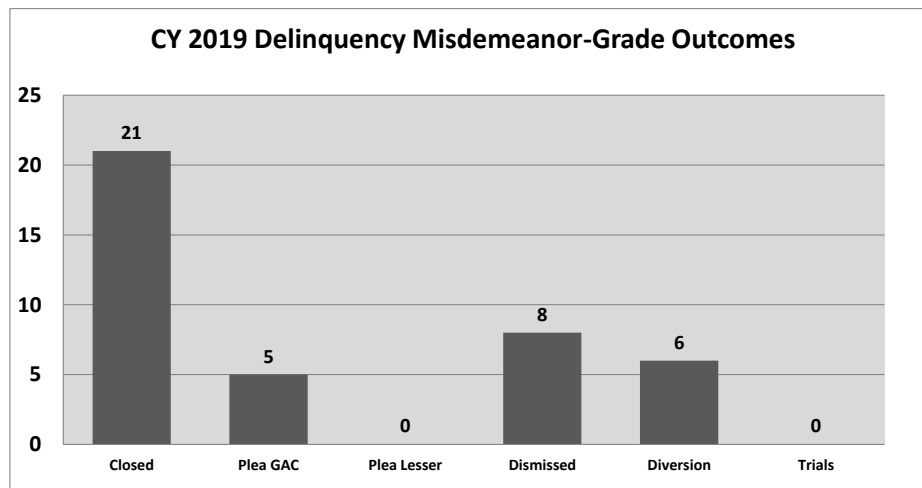
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

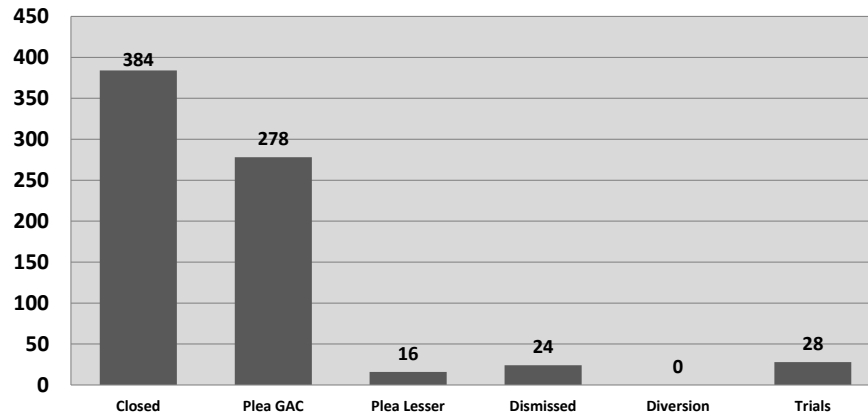
NOTE: THE DISTRICT OFFICE ALSO TOOK WRITS AND GOT A CONVICTION OVERTURNED IN 2019.



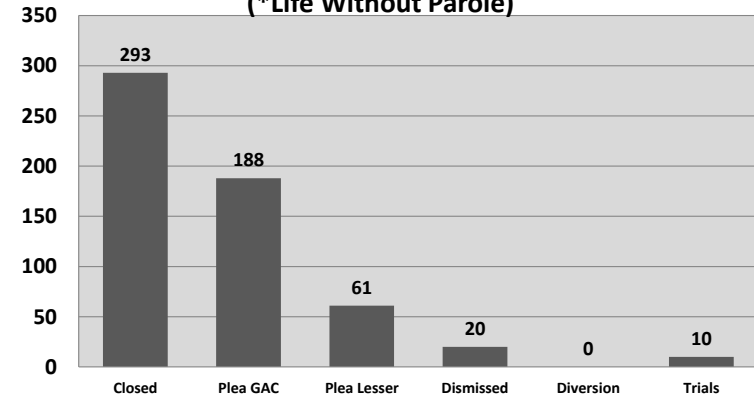




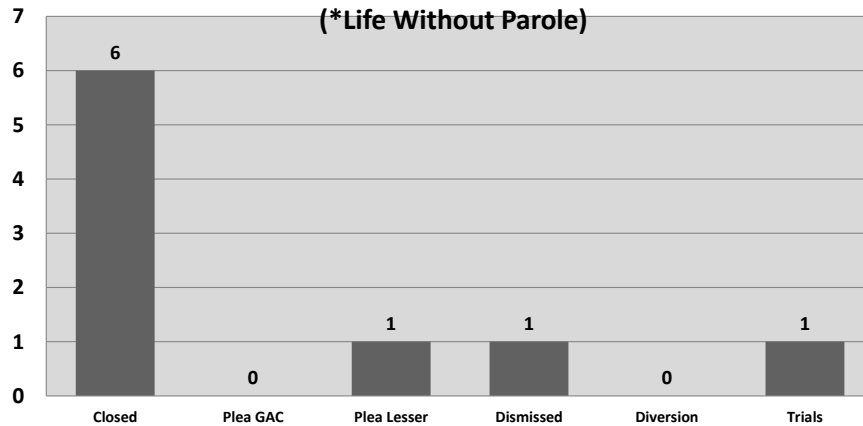
**CY 2019 Adult Misdemeanor Outcomes**



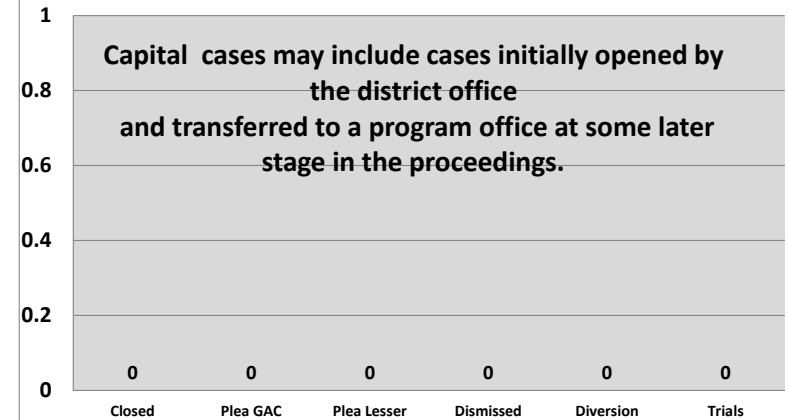
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



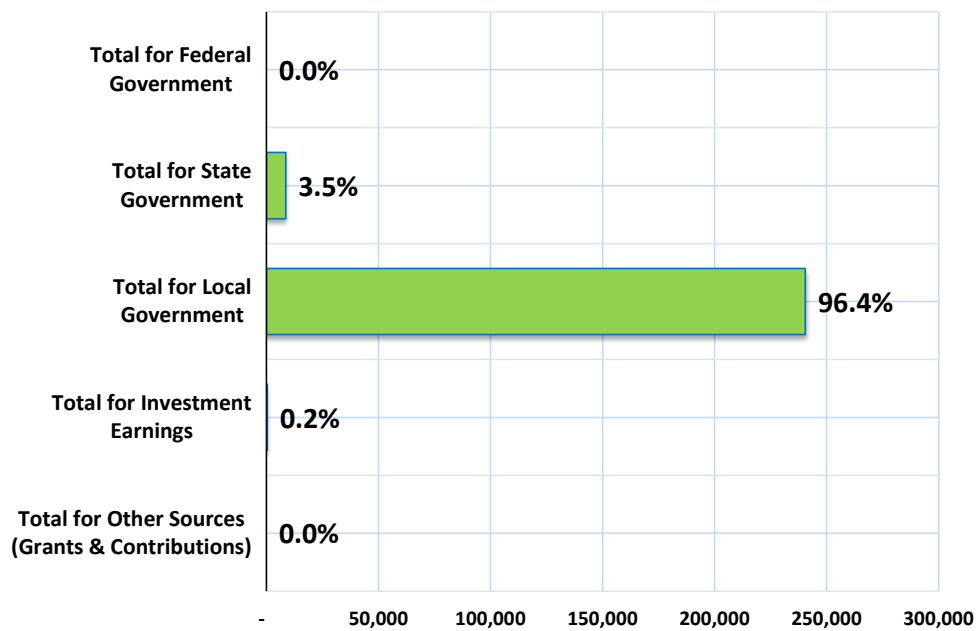
**CY 2019 Capital Outcomes**



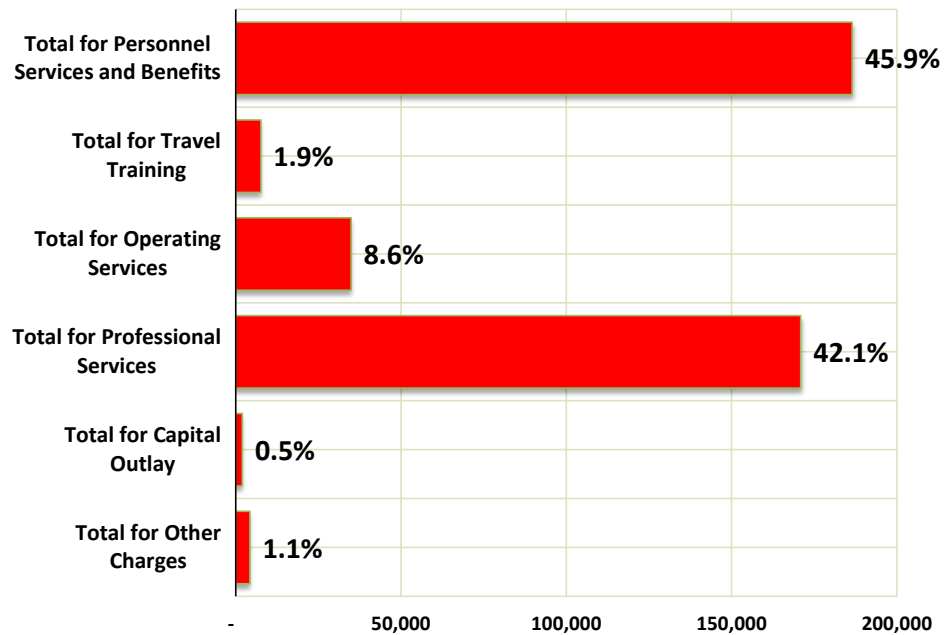
District 20 CY2019	Total CY2019
<b>District Defender: Rhonda Covington</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	2,875
Child in Need of Care (CINC)	3,584
District Assistance Fund (DAF)	1,827
Supplemental/Emergency Funds	346
Grants	-
Other State Income -List source(s)	-
Total for State Government	8,632
Local Government	
Appropriations - General	-
Appropriations - Special	45,000
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	22,922
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	14,440
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	118,270
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	118,270
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	4,478
Partial Attorney Fees Reimbursements [as per 15:176]	34,755
Other Reimbursements	619
Other Local Income -List source(s)	-
Total for Charges For Services	39,853
Total for Local Government	240,485
Investment Earnings	
Interest Income	241
Other Investment Income - List source(s)	202
Total for Investment Earnings	443
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	249,560

District 20 CY2019	Total CY2019
<b>District Defender: Rhonda Covington</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	154,388
Accrued Leave	288
Payroll Taxes	3,784
Hospitalization and Disability Insurance	12,493
Retirement	15,536
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>186,488</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	7,601
<b>Total for Travel/Training</b>	<b>7,601</b>
Operating Services	
Advertisements	-
Workers' Compensation	655
Insurance - Malpractice	4,383
Insurance - Auto/Physical Liability	254
Insurance - Other	350
Lease - Office	9,000
Lease - Auto/Equipment	1,961
Lease - Other	990
Office Repair and Maintenance	650
Office - Telephone/Utilities/Postage/Internet	5,302
Dues and Seminars	1,858
Law Library/Journals/Subscriptions	4,558
Office Supplies	4,943
<b>Total for Operating Services</b>	<b>34,903</b>
Professional Services	
Audit/Accounting Expense	4,879
Contract Clerical	1,951
Expert Witness	-
Investigators	2,869
Interpreters	225
Social Workers	-
Capital Representation	-
Conflict	24,180
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	136,260
IT/Technical Support	541
<b>Total for Professional Services</b>	<b>170,905</b>
Capital Outlay	
Major Acquisitions	2,001
<b>Total for Capital Outlay</b>	<b>2,001</b>
Other Charges	
Other Operating Expenses	4,325
<b>Total for Other Charges</b>	<b>4,325</b>
<b>Total for EXPENDITURES</b>	<b>406,222</b>

## CY19 REVENUES



## CY19 EXPENDITURES



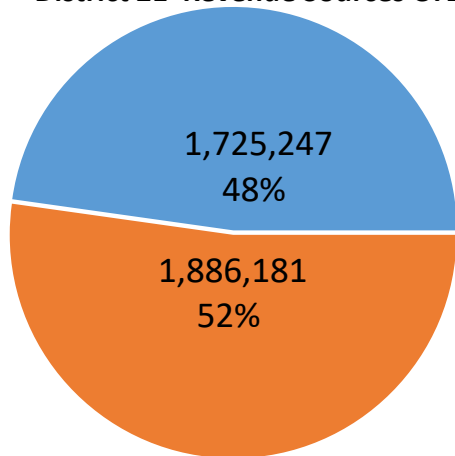


DISTRICT DEFENDER: REGINALD MCINTYRE  
303 EAST OAK STREET  
AMITE, LA 70422  
(985) 748-4922

## 21ST JUDICIAL DISTRICT : LIVINGSTON, ST. HELENA, TANGIPAHOA PARISHES

**Reginald McIntyre**  
**District Defender**

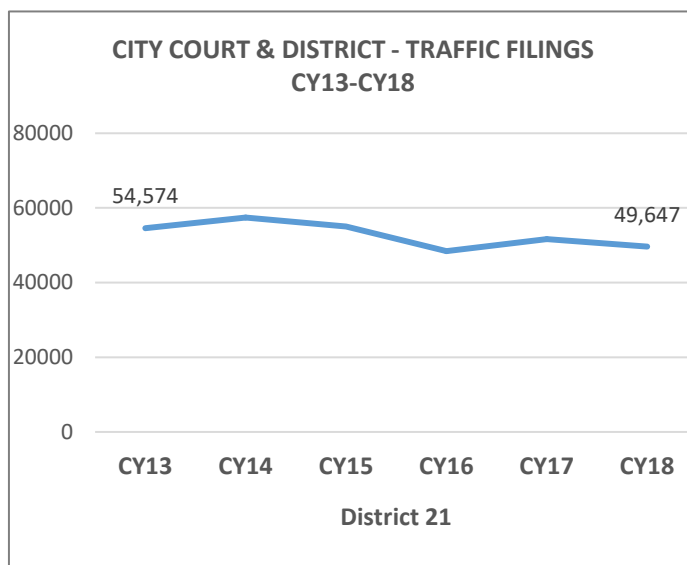
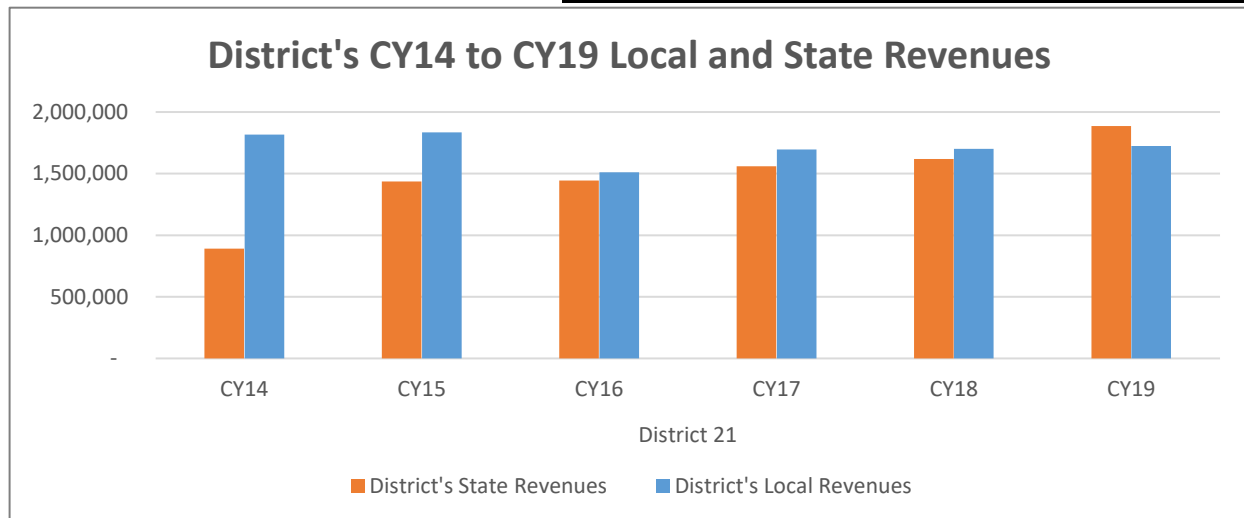
**District 21 Revenue Sources CY19**



During Calendar Year 2019, the 21st Judicial District Public Defenders Office (PDO) received \$3,611,428 in total revenues. Forty-eight percent of the office's revenues came from local funding, compared to 51% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

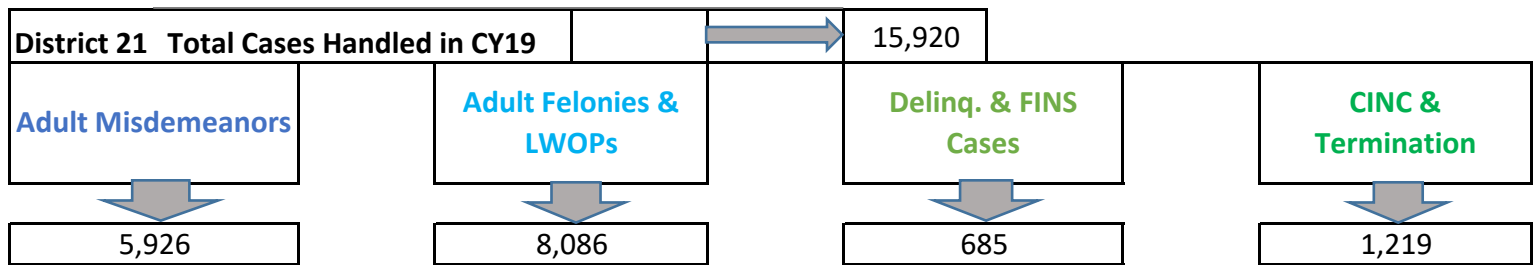
As shown in the figure below, local revenues have remained stable in the district for the last several years. State supplemental assistance increased by more than \$250,000 from 2018 to 2019.

■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

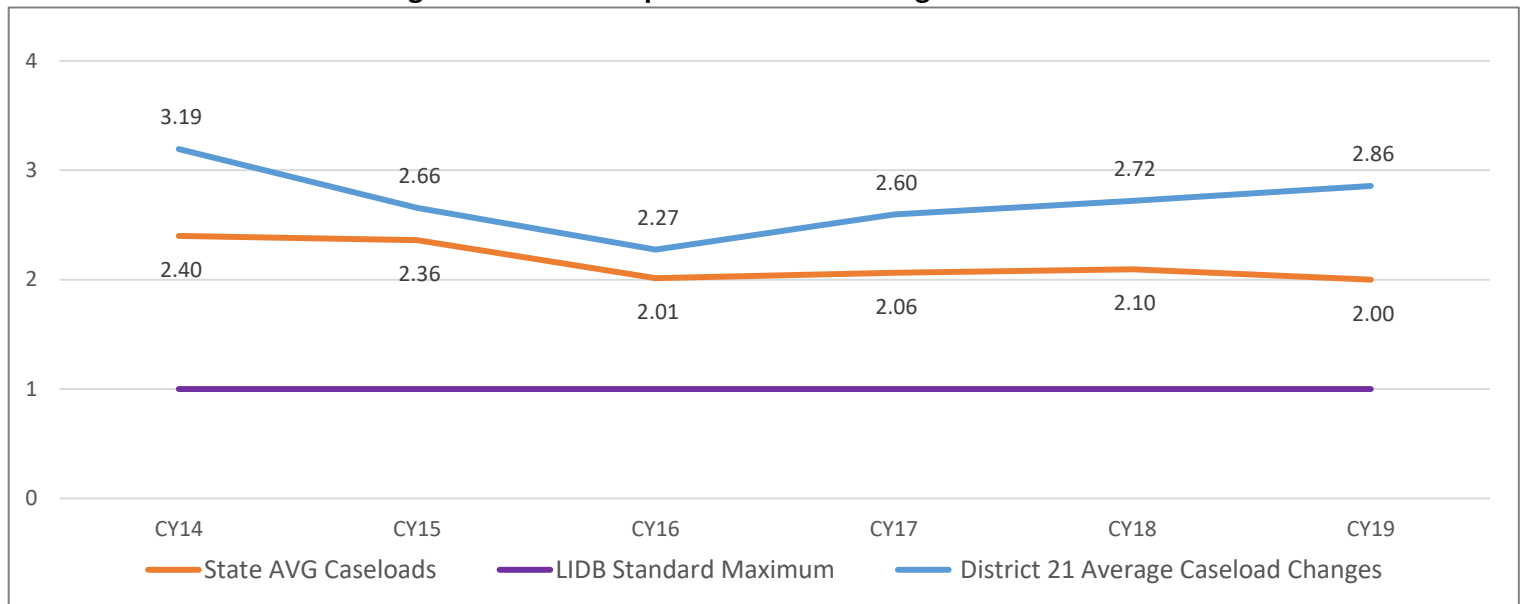


According to Supreme Court data, traffic filings in the 21st Judicial District have decreased by 9% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that traffic filings in the district remain near 2018 levels.





**District 21 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 21st District PDO handled 15,920 new and pending cases. As the office's revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads nearly three times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

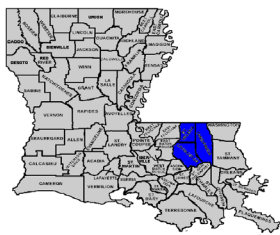
### **MILLER/MONTGOMERY CASES**

**5/1**

According to the Louisiana Center for Children's Rights, the program office tasked with providing representation in Montgomery hearings, the 21st Judicial District Public Defenders Office handled five Miller Cases and has one open Montgomery Case for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### **CAPITAL REPRESENTATION**

This PDO has no capially certified counsel on contract. It does have limited financial means with which to contract with certified counsel but it does not have capacity to provide core team members as required by the Capital Performance Standards.



## THE 21<sup>ST</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Livingston - Livingston; St. Helena - Greensburg; Tangipahoa - Amite
<b>Population</b>	283,606
<b>District Defender</b>	Reginald McIntyre
<b>Years as District Defender</b>	20.5
<b>Years in Public Defense</b>	30
<b>Office Manager</b>	Mary Hughes
<b>Primary Office Street Address</b>	303 East Oak Street
<b>City</b>	Amite
<b>ZIP</b>	70422
<b>Primary Phone</b>	985-748-4922
<b>Primary Mailing Address</b>	P.O. Box 1004, Amite, LA 70422
<b>Primary Fax Number</b>	985-748 - 2933
<b>Primary Emergency Contact</b>	Reginald McIntyre
<b>Primary Emergency Phone</b>	985-320-5373
<b>Secondary Emergency Contact</b>	Charles M. Reid
<b>Secondary Emergency Phone</b>	985-517-1576
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	28446 Charlie Watts Road, Livingston, LA 70754
<b>Other District Office Contact Personnel (Primary Only)</b>	Susan Watts
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Amite/St. Helena Office - Tangipahoa Parish Owned; Livingston Office - GSOP, LLC
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	Livingston Office, \$2,471 a month rent; Amite Office - No rent, no utilities; Livingston and Amite combined telephone services - \$1529/month.
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Sherri Oliver, CPA
<b>Courts and Locations</b>	Tangipahoa Parish - Amite; Livingston Parish - Livingston; St. Helena Parish - Greensburg; Hammond City Court, Hammond; Denham Springs City Court, Denham Springs; Ponchatoula Mayor's Court, Ponchatoula; Walker Mayor's Court, Walker.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	6 District Criminal Divisions; 2 District Family Court Divisions; 1 District Juvenile Court; Hammond City Court - Juvenile & Mids. Adult; Denham Springs City Court - Juvenile & Mids. Adult; Ponchatoula Mayor's Court - Mids. Adult & Traffic; Walker Mayor's Court - Mids. Adult & Traffic; 2 District Family Court Magistrates.

<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Attorneys are assigned specifically to Divisions, City & Municipal Courts, Juvenile, CINC Parent and Non-Support.
<b>Name of Adult Detention Facilities in This District</b>	Tangipahoa Parish Jail, Livingston Parish Jail, St. Helena Parish Jail, Hammond City Jail.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Riverbend Correctional Center, Caldwell Detention Center, Claiborne Detention Center, Richland Parish, Catahoula Parish.
<b>Name of Juvenile Detention Facilities In This District</b>	Florida Parishes Juvenile Detention Center.
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	None of which we are aware.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	No
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Juveniles are brought from the facility in handcuffs but handcuffs are removed before and for the remainder of Court.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	Not at this time.
<b>District Attorney</b>	Scott M. Perrilloux
<b>Chief Judge of Criminal District Court</b>	Robert H. Morrison, III
<b>Juvenile Court Judges (Specify District of City Court)</b>	District Court -Blair Edwards; City Court Hammond - Grace Gasaway; Denham Springs City Court -Gerry Denton.
<b>Drug Court Judges</b>	Judge Robert Morrison and Judge Charlotte Foster
<b>Mental Health Court Judges</b>	All duty judges.
<b>Other Specialty Court</b>	Erica Sledge and Jay Futrell
<b>Name of Specialty and Brief Description:</b>	Non-Support; Paternity; Protective Orders.
<b>Indigency Determined by Whom and How?</b>	Judge at time of 72 hearing and arraignment by oral examination of client.
<b>When is Assignment/Appointment of Counsel Made?</b>	Within 72 hours from time charges are filed or at arraignment.
<b>What steps does your office take to ensure conflict – free representation</b>	Interview is conducted by Attorney. Conflict is presented to Supervisor & District Defender. If conflict counsel request is approved, case is forwarded to Conflict Panel.
<b>Brief Explanation of Intake Process</b>	If in jail, investigator goes immediately to fill out form for intake with a primary attorney assigned upon allotment. If not in jail & appointed at arraignment, client is given letter & card of representing attorney & is advised to contact office to make appointment.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	N/A
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	N/A
<b>Who Remits the Partial Payments Collected?</b>	N/A

<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	N/A
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	None
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Primarily Staff - Full Time may have civil practice but no criminal practice inside the district. Contract Attorneys may have both criminal and civil practice. This Policy is in writing.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Attached.
<b>Primary Immediate Needs</b>	Attorneys, support staff, equipment & additional space.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Additional funding needed.
<b>Long-Term Critical Issue Areas</b>	Additional funding needed.
<b>2019 Media Coverage and/or Major Accomplishments</b>	Many - but we keep it local.
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes. 5 Supervisors go to Court & assist with caseload through probation period. Monthly training meetings with 5 Supervisors covering legal issues; Trial Supervisors aid in Trial preparation.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Bridget Hebert; Angelia Huszar; Leslie McAndrew; Rebecca Lee; Jessica Ledet; Pat Dunn; Jenny Fore; Sandra "Destin" Simms
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Administrator handles clerical staff; 2 Adult case Supervisors with 3 divisions each; 1 Juvenile/CINC Supervisor and 1 Trial Supervisor.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	No new caseload policy has been done this year.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Full time employees - paid part by Office and part by Employee.
<b>Regular Meetings for Any Staff, Please Describe</b>	Yes. Monthly
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	None
<b>Number of Writs Your District Filed in 2019</b>	8

<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	Contract Attorneys handle both Juvenile and Felony Cases.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	SENATORS: Livingston Parish - Sen. Dale M. Erdy; Sen. Eddie Lambert; Sen Mack "Bodi" White; St. Helena Parish - Sen. Rick Ward, III; Sen. Mack "Bodi" White; Tangipahoa Parish - Sen. Mack "Bodi" White; Sen. Jack Donahue; Sen. Beth Mizel; Sen. Dale M. Erdy. REPRESENTATIVES: Livingston Parish - Rep. Valarie Hodges; Rep. Sherman Q. Mack; Rep. J. Rogers Pope; Rep. Clay Schexnayder; St. Helena Parish - Rep. Robby Carter; Tangipahoa Parish - Rep. Robby Carter; Rep. Nicholas Muscarello; Rep. Stephen E. Pugh; Rep. Scott M. Simon.
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	High incarceration rate due to bail policy; Philosophy of Judges.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	None
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes. We email our policy to all employees and contracted attorneys. They are to meet with Patricia Hicks, our Sexual Harassment Designee, who meets with each employee and has them sign, indicating they received and understood all aspects of the policy.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Ramona L. Correnti
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	No
Westlaw	No
Other (please list)	Fast Case; Softbound Code Books
Number of Legal Research Licenses	0
Total Cost of Legal Research Software:	0
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	X
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	X
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	X
Microsoft Office 2016	X
Microsoft Office 2013	x
Microsoft Office Version Older than 2013	
Corel Word Perfect	X
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	
Quicken	
Intuit	
Other (list here):	Personalized accounting software utilized by Sherri Oliver, CPA
<b><u>Internet Browsers Used:</u></b>	



Internet Explorer	X
Microsoft Edge	X
Firefox	
Google Chrome	X
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	25
Laptops	8
iPad/Tablets (Funded by Office)	1
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	60mbps
Provider Name:	Spectrum Business
Email Provider:	Yahoo (formerly Bellsouth)

## 21st District Defender Office CY 2019 Caseloads & Outcomes

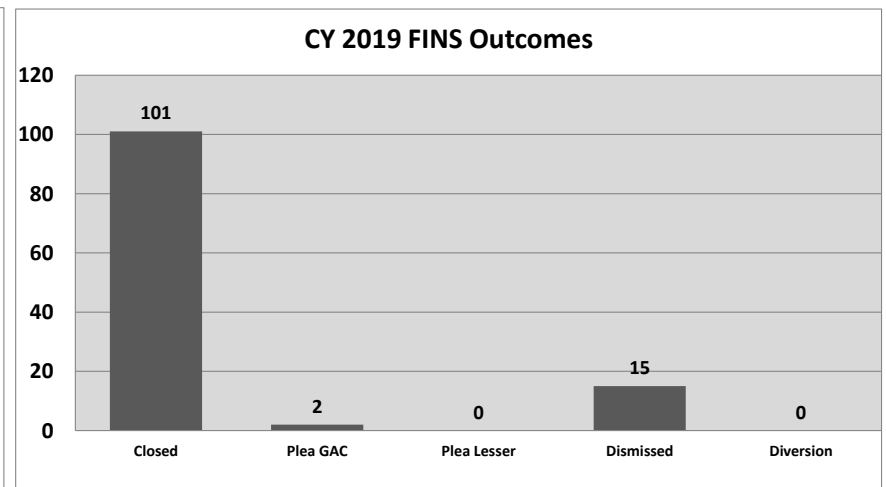
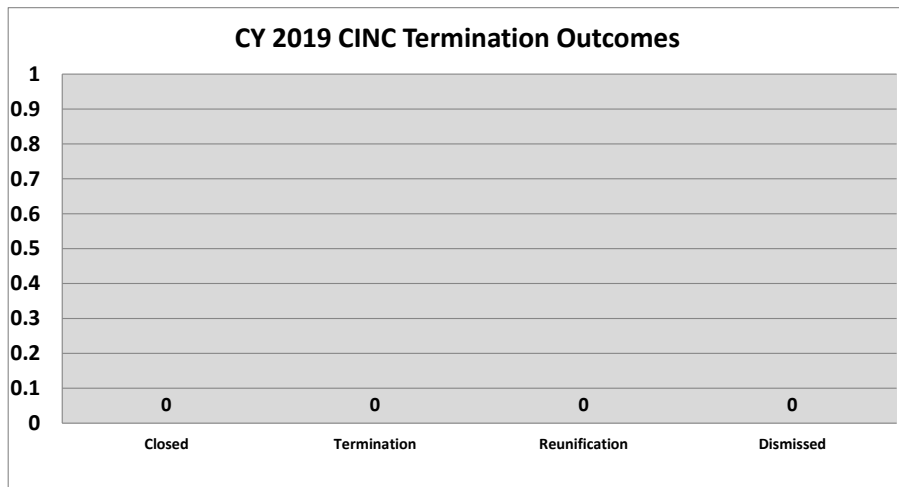
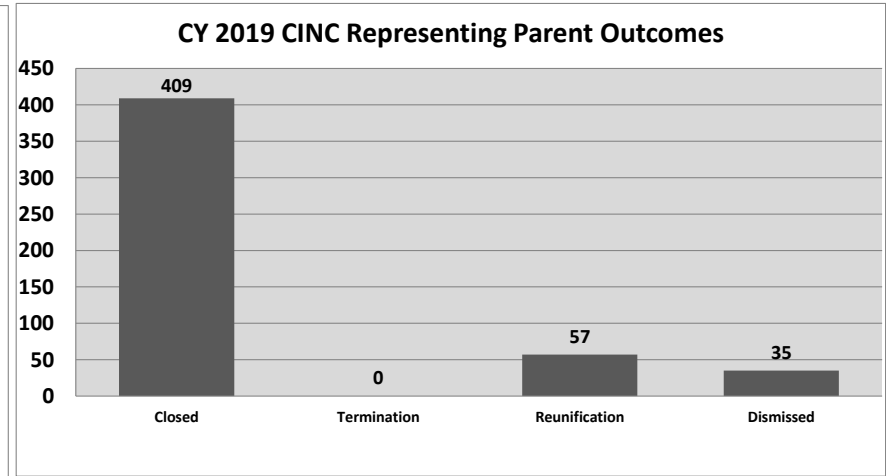
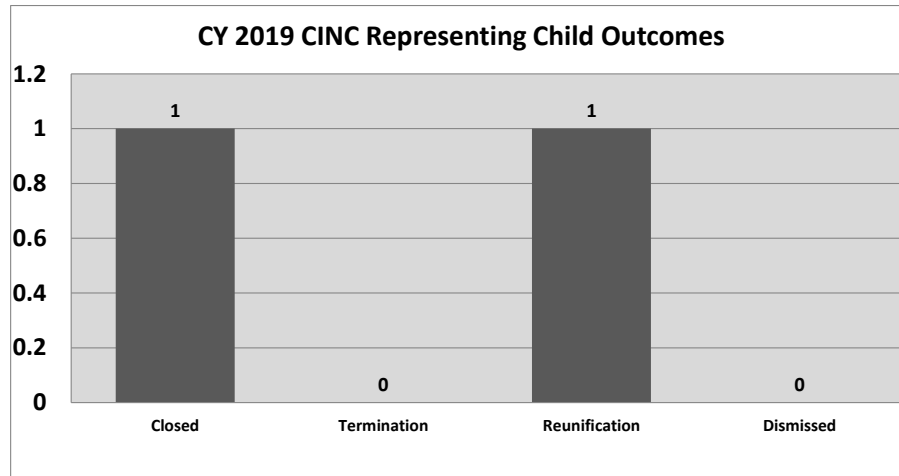
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	1988	186	61	258	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	7	1	0	7	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	421	409	533	954	0	57	N/A	N/A	35	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	348	101	19	192	N/A	N/A	2	0	15	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	809	98	13	268	N/A	N/A	59	1	43	17	N/A	N/A	0	0	0
Delinquency Felony	474	100	20	220	N/A	N/A	132	7	72	2	N/A	N/A	1	3	4
Delinquency-Life	3	1	0	3	N/A	N/A	3	0	1	0	N/A	N/A	0	0	0
Juvenile Revocations	0	1	2	2	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	7718	3797	2231	5926	N/A	N/A	1955	24	2415	0	0	0	2	2	4
Adult Felony Non-LWOP**	4328	4426	2871	7199	N/A	N/A	2404	139	1041	0	0	4	0	1	5
Adult LWOP	56	97	95	151	N/A	N/A	43	7	28	0	0	4	0	1	5
Capital***	1	1	3	4	N/A	N/A	0	0	0	0	0	1	0	0	1
Revocations	561	564	172	733	N/A	N/A	30	0	33	0	N/A	N/A	N/A	N/A	0
PCR	2	2	0	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

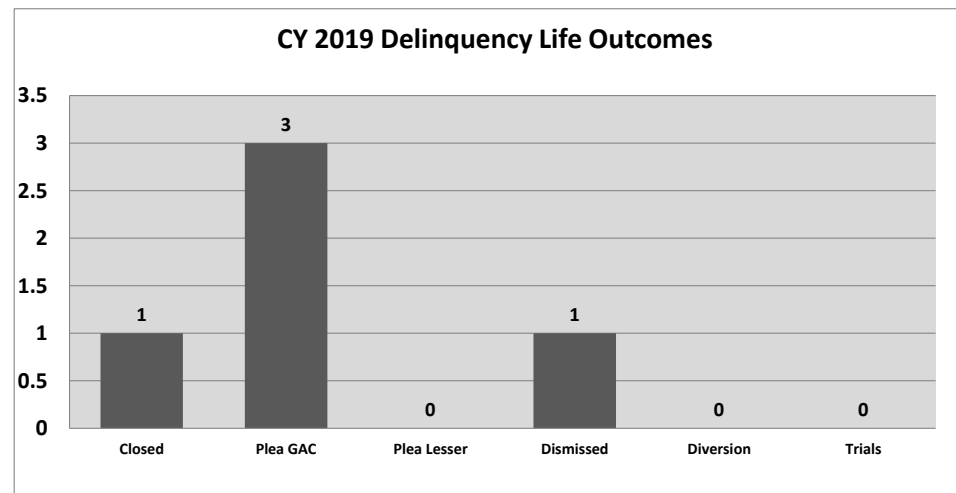
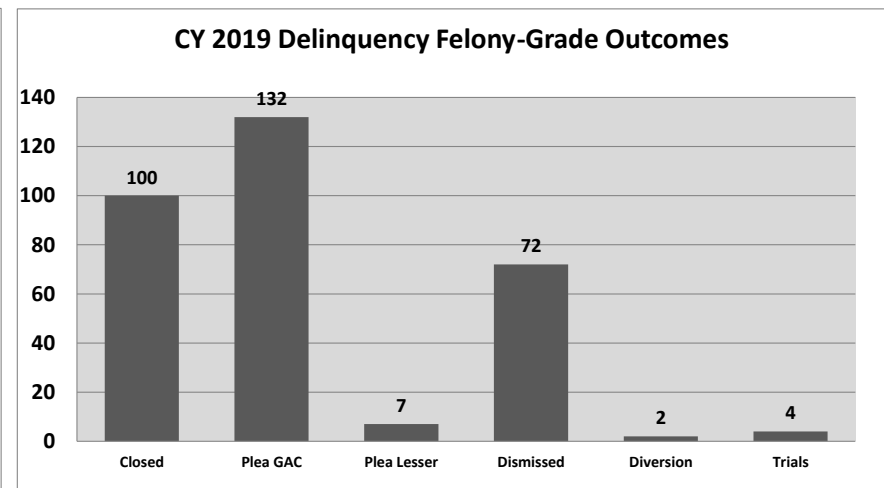
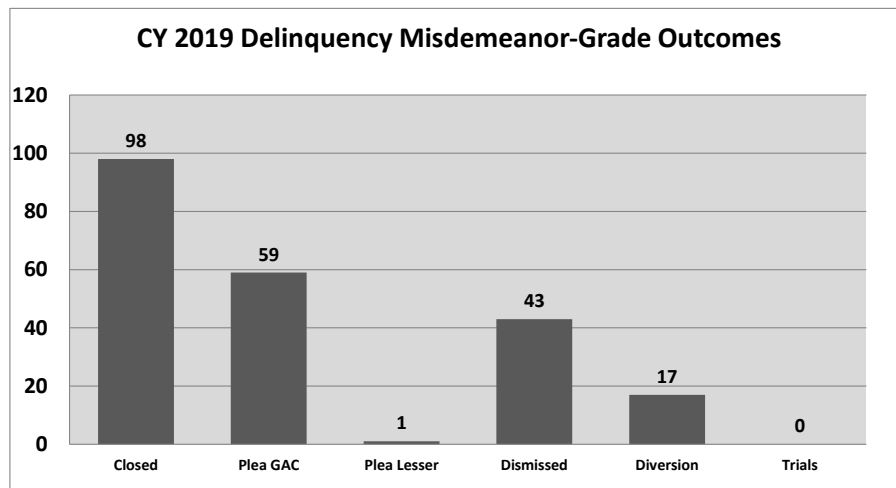
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

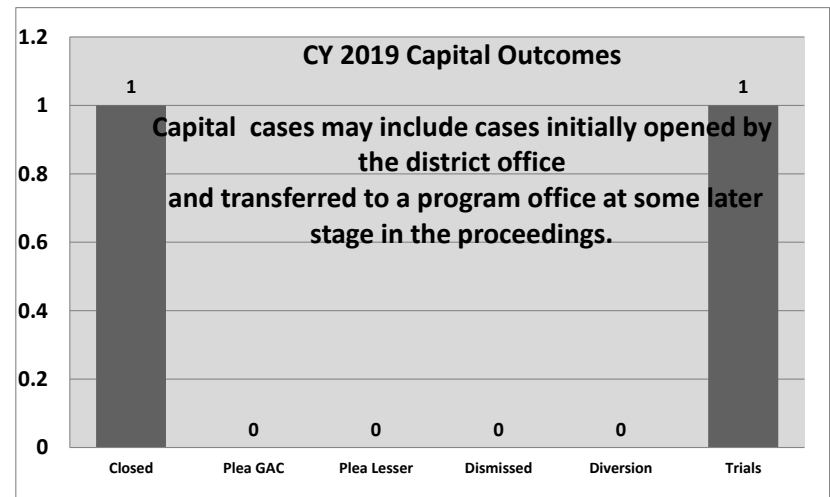
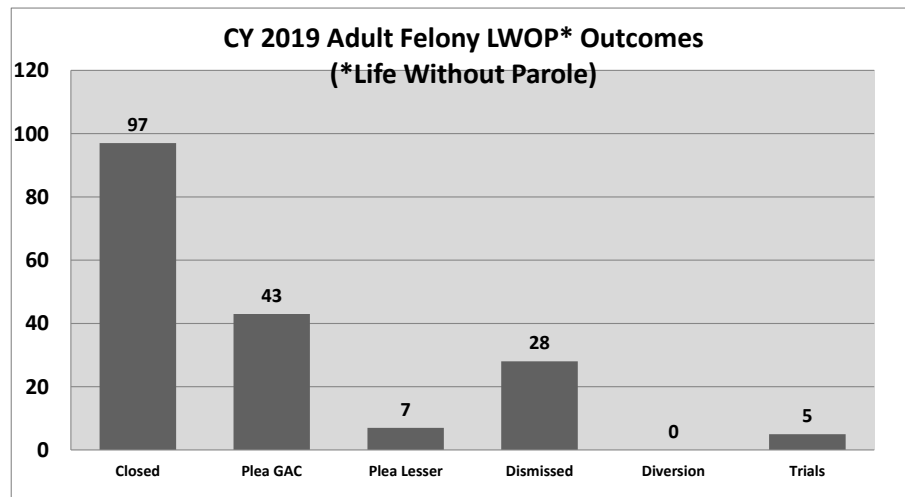
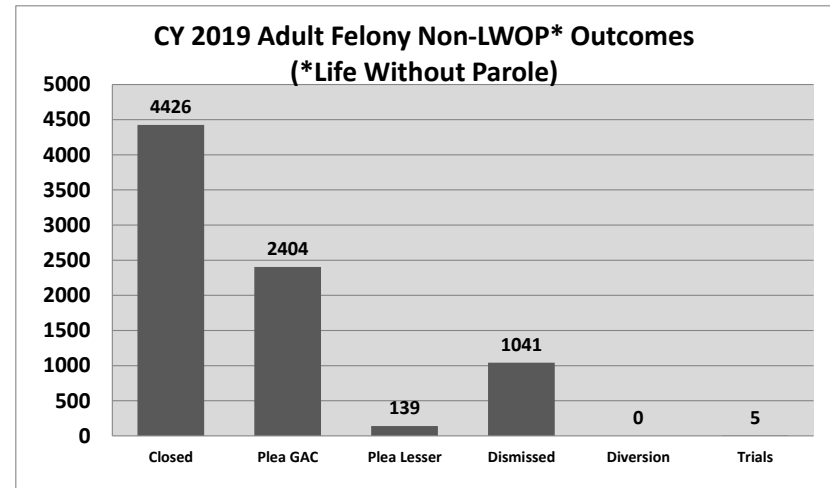
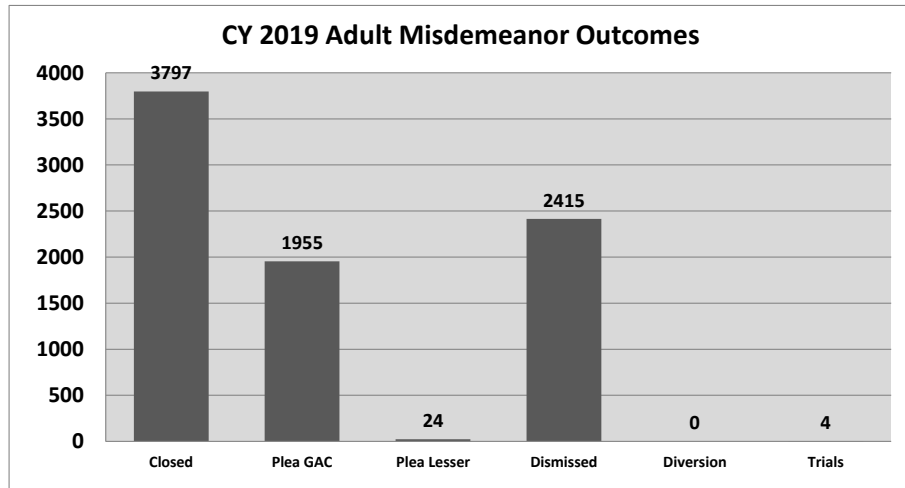
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



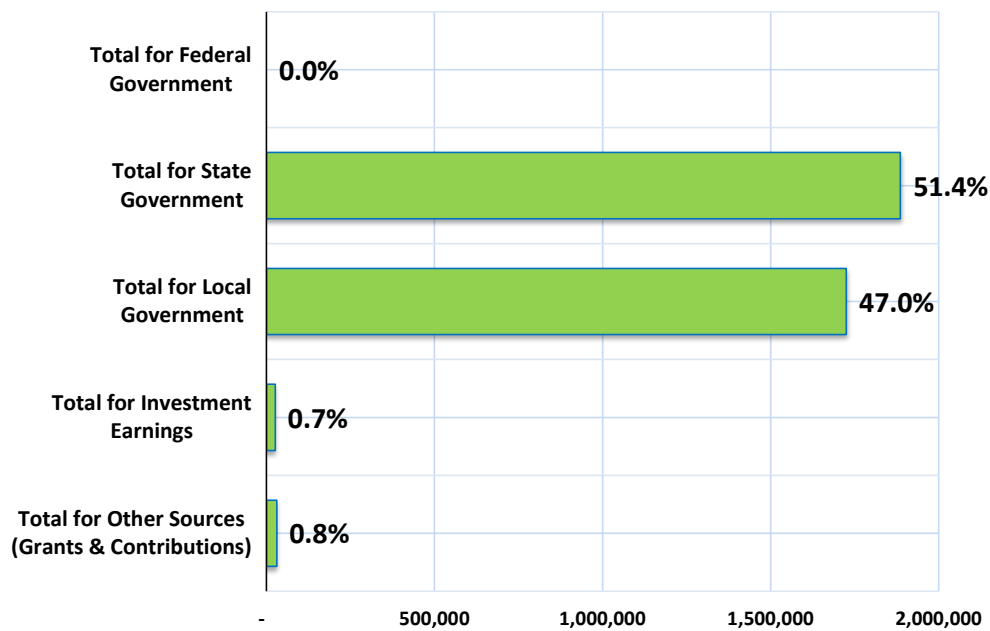




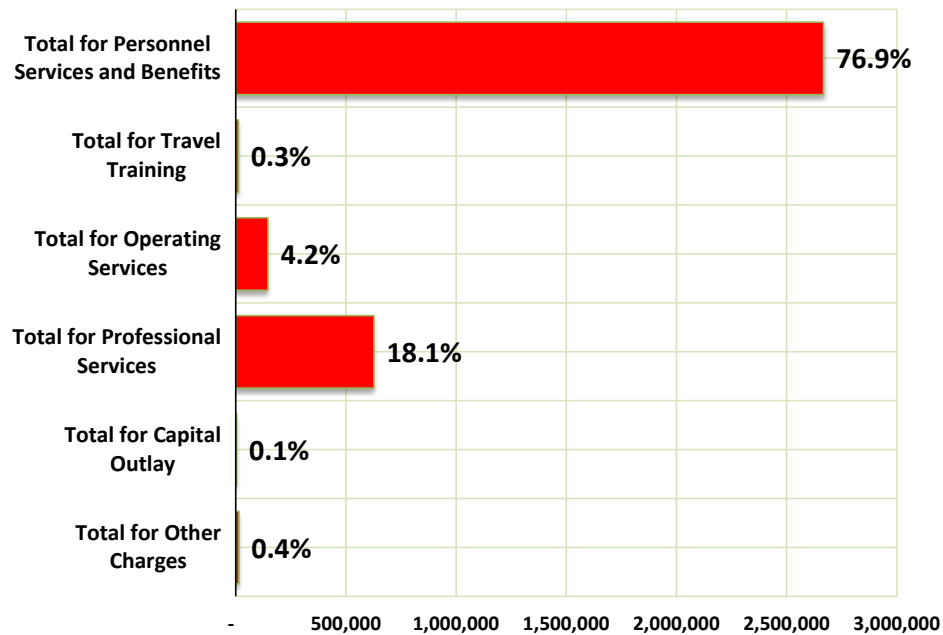
District 21 CY2019	Total CY2019
<b>District Defender: Reginald McIntyre</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	138,382
District Assistance Fund (DAF)	1,742,599
Supplemental/Emergency Funds	5,199
Grants	-
Other State Income -List source(s)	-
Total for State Government	1,886,181
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	209,260
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	232,842
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	168,275
Municipal Court	316,462
Parish Courts	-
Traffic Court	672,072
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	1,156,808
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	126,337
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	126,337
Total for Local Government	1,725,247
Investment Earnings	
Interest Income	26,169
Other Investment Income - List source(s)	-
Total for Investment Earnings	26,169
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	30,843
Total for Other Sources (Grants & Contributions)	30,843
Total for REVENUE	3,668,440

District 21 CY2019	Total CY2019
<b>District Defender: Reginald McIntyre</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	2,042,543
Accrued Leave	-
Payroll Taxes	31,063
Hospitalization and Disability Insurance	362,610
Retirement	230,917
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>2,667,134</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	12,083
<b>Total for Travel/Training</b>	<b>12,083</b>
Operating Services	
Advertisements	2,537
Workers' Compensation	3,132
Insurance - Malpractice	18,546
Insurance - Auto/Physical Liability	7,092
Insurance - Other	-
Lease - Office	29,652
Lease - Auto/Equipment	-
Lease - Other	10,878
Office Repair and Maintenance	5,205
Office - Telephone/Utilities/Postage/Internet	17,989
Dues and Seminars	7,798
Law Library/Journals/Subscriptions	6,926
Office Supplies	36,284
<b>Total for Operating Services</b>	<b>146,039</b>
Professional Services	
Audit/Accounting Expense	44,150
Contract Clerical	3,386
Expert Witness	-
Investigators	41,039
Interpreters	-
Social Workers	-
Capital Representation	18,000
Conflict	212,031
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	306,781
IT/Technical Support	1,663
<b>Total for Professional Services</b>	<b>627,050</b>
Capital Outlay	
Major Acquisitions	3,650
<b>Total for Capital Outlay</b>	<b>3,650</b>
Other Charges	
Other Operating Expenses	14,157
<b>Total for Other Charges</b>	<b>14,157</b>
<b>Total for EXPENDITURES</b>	<b>3,470,114</b>

## CY19 REVENUES



## CY19 EXPENDITURES





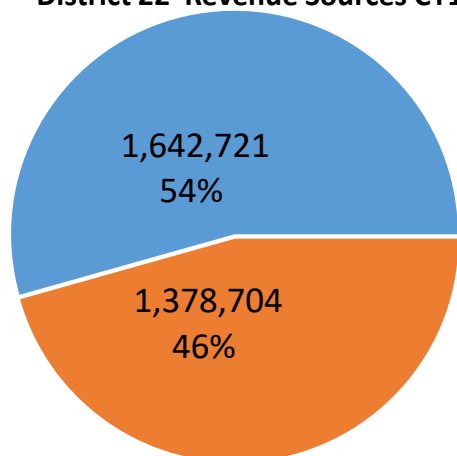


## THE 22<sup>ND</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE

ST. TAMMANY (COVINGTON) - WASHINGTON (FRANKLINTON)

DISTRICT DEFENDER: JOHN W. LINDNER, II  
402 NORTH JEFFERSON AVENUE  
COVINGTON, LA 70433  
(985) 892-5002

District 22 Revenue Sources CY19



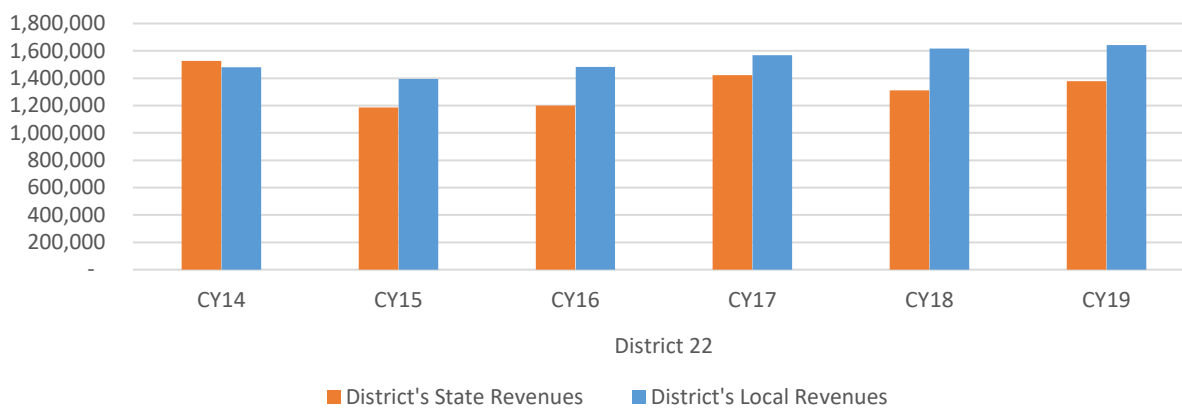
■ Total CY19 State Funds Distributed

■ Total Local Funding Received By District in CY19

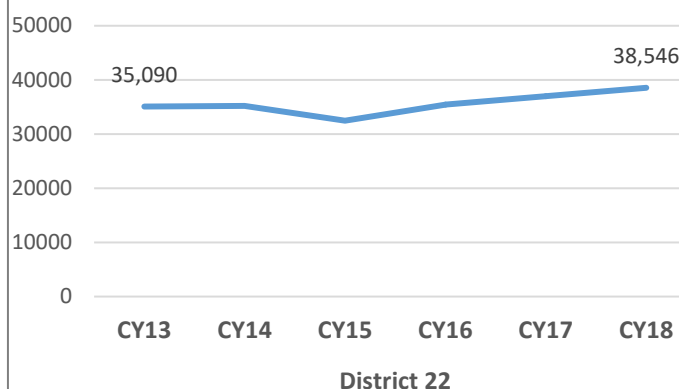
During Calendar Year 2019, the 22nd Judicial District Public Defenders Office (PDO) received \$3,021,425 in total revenues. Fifty-four percent of the office's revenues came from local funding, compared to 55% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office experienced a slight increase in both state and local revenues. While local revenues have remained fairly consistent over the past three years, the district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10.

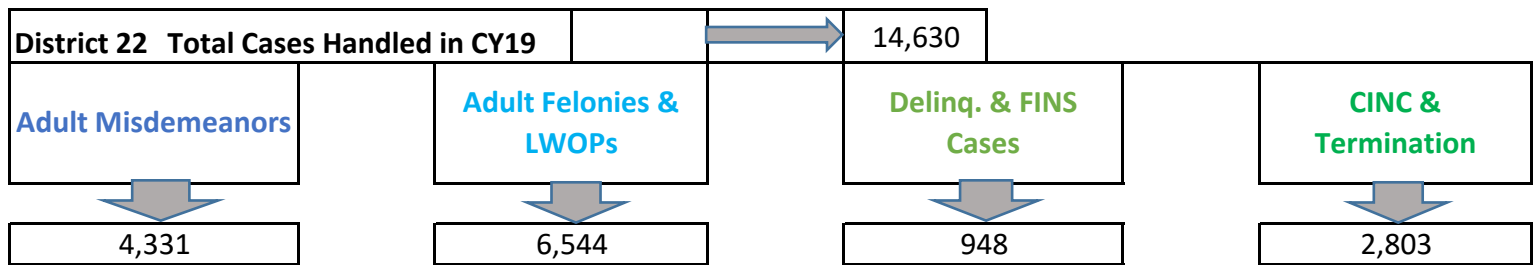
District's CY14 to CY19 Local and State Revenues



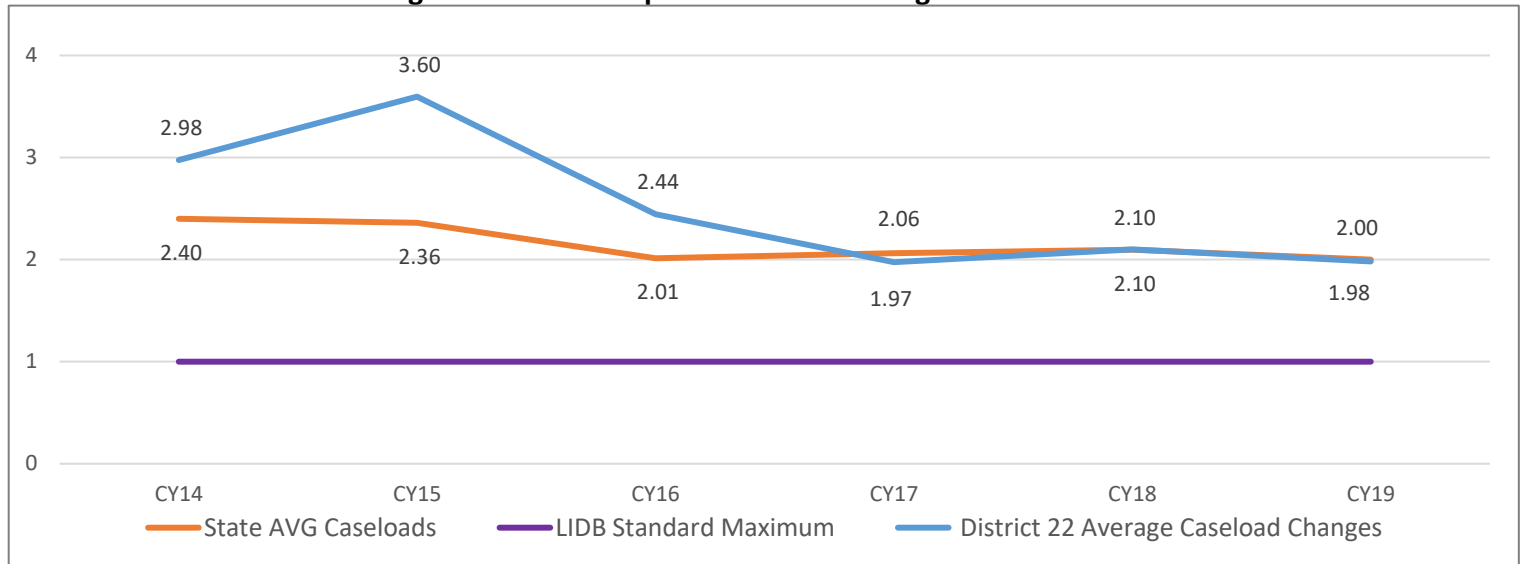
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 22nd Judicial District have increased by nearly 10% since 2013, the first full year following the passage of the \$10 increase to special court costs. The office's trend of increased traffic filings each year since 2016 is an uncommon trend as most districts have experienced a decrease in traffic filings during the same time period.



**District 22 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 22nd District PDO handled 14,630 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads nearly two times the state standard maximum, closely tracking the state average since CY17.

## MILLER/MONTGOMERY CASES

2/2

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 22nd Judicial District Public Defenders Office handled two Miller Cases and has two open Montgomery Cases for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

## CAPITAL REPRESENTATION

This PDO has limited capacity to accept capital cases as it does have two capitally certified counsel on staff to handle the cases that arise in the district. However, it does not have capacity to provide core team members as required by the Capital Performance Standards. The District Defender has transferred responsibility for staffing capital cases to the State.



## THE 22<sup>ND</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	St. Tammany Parish - Covington Washington Parish - Franklinton
<b>Population</b>	St. Tammany: 258,111; Washington Parish: 46,582; Total: 304,693
<b>District Defender</b>	John W. Lindner, II
<b>Years as District Defender</b>	8
<b>Years in Public Defense</b>	20
<b>Office Manager</b>	Dawn Dares: Covington and Franklinton; Tracy Nettles: Slidell
<b>Primary Office Street Address</b>	402 North Jefferson Avenue
<b>City</b>	Covington
<b>ZIP</b>	70433-2638
<b>Primary Phone</b>	985-892-5002
<b>Primary Mailing Address</b>	402 North Jefferson Avenue, Covington, LA 70433
<b>Primary Fax Number</b>	985-898-0102
<b>Primary Emergency Contact</b>	John W. Lindner, II
<b>Primary Emergency Phone</b>	985-778-6205
<b>Secondary Emergency Contact</b>	Kevin Linder
<b>Secondary Emergency Phone</b>	985-630-4320
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	Washington Parish District PDO Office and Bogalusa City Court Office, 911 Washington Street, Franklinton, LA 70438 (985) 839-2245 (Vox) (985) 839-5412 (Fax); Slidell City Court 520 Old Spanish Trail Ste. D2 Slidell, LA 70458 (985) 643-2747 (Vox) (985) 643-2746 (Fax).
<b>Other District Office Contact Personnel (Primary Only)</b>	Dawn Dares: St. Tammany and Washington Parish; Tracy Nettles: Slidell and Bogalusa City Courts
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Covington and Slidell offices owned by St. Tammany Parish; Franklinton office owned by B&W Commercial Companies, LLC.
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	Covington Office - No rent/est. utilities \$1,100 per month; Franklinton Office - \$950.00 monthly rental and approximately \$300/month utilities; Slidell Office - No rent and no direct utilities. Area wide communications averages \$1,100 per month with some expansions & enhancements to the system.
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	In-House with Legislative Audits performed by Laport CPAs and Business Advisors.

<b>Courts and Locations</b>	22nd Judicial District Court - Covington; 22nd Judicial District Court - Franklinton; Slidell City Court - Slidell; Bogalusa City Court - Bogalusa; Covington City Court - Covington.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	22nd JDC Covington: 8 adult criminal divisions; 1 adult misdemeanor; 1 juvenile/CINC; 1 non-support court; Franklinton: 2 adult criminal divisions, 1 adult misdemeanor, 1 juvenile/CINC; 1 non-support court; Bogalusa City Court: 1 adult misdemeanor, 1 juvenile/CINC; Slidell City Court: 1 adult misdemeanor, 1 juvenile/CINC; Covington City Court: 1 adult misdemeanor.
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Clients charged with a felony are assigned to a division based on the date of offense. The attorney assigned to that division will be assigned to the client. Major felonies are assigned to the Major Felony team which consists of four attorneys. Clients charged with a misdemeanor in St. Tammany are assigned to the misdemeanor team which is composed of three attorneys. Clients charges with misdemeanors in Franklinton, Slidell City Court and Bogalusa City Court are represented by the misdemeanor attorney assigned to that court.
<b>Name of Adult Detention Facilities in This District</b>	St. Tammany Parish Jail – Covington, LA; Washington Parish Jail – Franklinton, LA; Slidell Police Department Corrections Division – Slidell, LA; Bogalusa City Jail – Bogalusa, LA
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	N/A
<b>Name of Juvenile Detention Facilities In This District</b>	Florida Parish Juvenile Detention Center – Covington, LA
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	N/A
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Yes Minor travel costs and attorney travel time (opportunity cost).
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Juveniles are no longer brought to court in chains.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	Through the efforts of our Client Advocate, Shelia Hayes, incarcerated clients can now communicate with their attorney through telephone and email at no cost. As a result, complaints have been reduced substantially.
<b>District Attorney</b>	Warren Montgomery 2015
<b>Chief Judge of Criminal District Court</b>	Judge Dawn Amacker
<b>Juvenile Court Judges (Specify District of City Court)</b>	St. Tammany and Washington parishes: Judge Scott Gardner. Slidell City Court: Judge Bryan Haggerty. Bogalusa City Court: Judge Robert Black.
<b>Drug Court Judges</b>	Washington Parish: Judge Reginald Badeau; St. Tammany: Judge A.J. Hand.
<b>Mental Health Court Judges</b>	Judge Alan Zaunbrecker

<b>Other Specialty Court</b>	Sobriety Court: Judge Richard Swartz; Re-Entry Court: Judge William Knight; Family Preservation Court: Judge Scott Gardner.
<b>Name of Specialty and Brief Description:</b>	<p>Sobriety Court: specifically designed for clients with 3rd and 4th offense DWI. Sobriety Court follows the Drug Court model. Re-Entry Court: designed for clients facing substantial sentences because of mandatory minimum sentences and/or multiple offender status. Client is sent to Angola for two years and assigned to mentor (LWOP inmate) Must complete training program and counseling. Upon release is monitored by court in a setting similar to Drug Court. Drug court offers an alternative to incarceration for nonviolent, less serious, substance abusing offenders. Drug court is designed to rehabilitate offenders through regular and intense judicial supervision, substance abuse treatment, mandatory drug testing, educational opportunities, and appropriate sanctions and incentives. The goals of drug court are successful rehabilitation of drug court clients and reduced recidivism. Court appointed case managers assist each client through the two year program. Family Preservation Court assists families who are involved with the Department of Child and Family Services (DCFS) with the goal of reuniting the family. The adult program serves St. Tammany and Washington Parishes with over 300 adults and are served monthly by the drug court programs in the 22nd Judicial District. The 22nd Judicial District Behavioral Health Court, commenced July 1, 2013, is intended to provide an alternative sentencing option for offenders with mental health disorders or co-occurring disorders. We are performing services with monthly court funded contributions totaling \$50,000 per year per contractual arrangement. Through this specialty court, participation in which is a special condition of probation, offenders will be judicially supervised and will be provided community services, including mental health treatment, to prevent the recurrence of behaviors that lead to justice system involvement.</p>
<b>Indigency Determined by Whom and How?</b>	Commissioner makes preliminary indigency determination at 72 hour hearing. Application is then reviewed in-house to determine if client meets eligibility criteria. If client posts bond prior to 72 hour hearing, judge makes initial determination of indigency, orders client to make application and application is reviewed in-house to determine eligibility.
<b>When is Assignment/Appointment of Counsel Made?</b>	Representation begins either at the 72-Hour hearing process and/or upon the divisional allotment procedure. Our felony staff is organized as a divisional basis and all other attorneys are assigned on a area of responsibility e.g. Misdemeanors, Non-Support, Juvenile, Fins, and CINC arenas.
<b>What steps does your office take to ensure conflict – free representation</b>	Conflict check is performed once file is received. Any conflicts are assigned to conflict panel as soon as possible.
<b>Brief Explanation of Intake Process</b>	Clients who are incarcerated are first seen at the 72 hour hearing. At that time, the client is interviewed by the division attorney and an application is completed by the Client Advocate. Walk-in's complete an application, including a financial statement, and are evaluated for eligibility. If the client qualifies for services, an attorney is assigned the case based on division. Clients are given an appointment to meet with their attorney at the next available opportunity.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	All payments are received by financial department.

<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	All collected fees are channeled to our accounting office. At the points of collection, the monetary instrument is entered into the data base and a receipt book for each paying client. The fee accounts are performed within our QuickBooks program and deposited upon office processing.
<b>Who Remits the Partial Payments Collected?</b>	All deposits are handled by Rhonda Addison.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Applications, Defender Data Base Receipts, Hand Written Receipts, Credit/Debit Card Receipts, Copies of Money Orders/Cashiers Checks, QuickBooks Deposits Slips for each Client/Payor
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	0
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	With the exception of Conflict Panel and Contract CINC attorneys, all attorneys are now full time. Private practice is discouraged and must be approved by District Defender.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Attached.
<b>Primary Immediate Needs</b>	The office is in need of two additional investigators. At the present time, only one investigator is on staff. There is a dire need of an investigator to handle juvenile cases and an investigator assigned exclusively to Washington parish.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	We do not foresee the need for ROS in the coming year.
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	As stated above, we are in need of two additional investigators. In addition, the office needs two additional felony attorneys for Washington parish in order to reduce caseloads.
<b>Long-Term Critical Issue Areas</b>	Stabilized funding to insure sufficient resources for optimal delivery of services. Inclusion in the Parish Government budget. Increased office space.
<b>2019 Media Coverage and/or Major Accomplishments</b>	We are continuing to work with the La. Prison Re-Entry Initiative program to provide support for those released from prison under the Criminal Justice Reform package passed by the legislature. The office is currently working with the Judiciary and the District Attorney's office to implement changes in the system which will allow for a more robust motion practice which has historically been a problem in the district.

<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes. The office provides approximately 13 hours of CLE training per year. The office also conducts mandatory training for attorneys with 5 years or less experience on a monthly basis. These sessions are interactive and address issues such as opening and closing statements, voir dire, direct and cross examination, as well as, motion practice. Three attorneys are currently participating in the Gideon Promise Core 101 program. In addition, four of our more experienced attorneys have been assigned as mentors to the attorneys with 5 years or less experience.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Shannon Christian, Kin DeBrock, Theo Jones, Olivia Simoneaux, Linda Stadler, Jonathan Hite, Victor Papai, Kristen Stanley-Wallace
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	The District Defender is the overall supervisor. Oliver Carriere, Deputy Chief, is responsible for the felony attorneys and works with the Team Leaders, Kevin Linder and Chanel Smith. James Flammang is supervisor of the misdemeanor division attorneys. Shannon Mese supervises the Juvenile and CINC courts. Dawn Dares supervises the support staff in St. Tammany; Ashley Fitmorris supervises the staff in Washington parish. Rhonda Addison is responsible for finances. Dawn, Ashley, and Rhonda report directly to the District Defender.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	Scanners deployed to enhance Defender Data utility to cover client file data. Hard copy records still maintained as permanent record reference and destroyed by storage service after five years of completion of case.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Major Medical (HUMANA); Dental (Blue Cross Blue Shield), Vision (Blue Cross Blue Shield), & Gap Insurance- for Major Medical (Assurant Employee Benefits.) are provided for full time-staff personnel. Professional Liability Insurance - Lloyds of London.
<b>Regular Meetings for Any Staff, Please Describe</b>	Felony attorneys hold Team Meetings at least twice a month. All attorneys meet once a month with District Defender. Staff meetings once a month.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	1
<b>Number of Writs Your District Filed in 2019</b>	10
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	1
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0



<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	When a juvenile is transferred to adult court, the juvenile attorney who handled the case prior to transfer is assigned to the felony case as co-counsel with the division attorney.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Senators: Sharon Hewitt, Patrick McMath, Beth Mizell. Representatives: Larry Freeman, Melinda White, Robert Owen, Mark Wright, Richard Nelson, Mary, DuBuisson, Paul Hollis.
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	None noted.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	The office has continued to strengthen the Pre-trial team. We have assigned two attorneys to Specialty Courts and these attorneys work with pre-trial services to refer eligible clients to substance abuse treatment and mental health treatment. By identifying these clients early, we have been successful in getting more clients placed in specialty courts with the goal of securing dismissal of charges rather than prosecution.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Policy has always been in place. It is part of Employee Manual and is distributed at hiring.

**Staff Directory:**

Staff Directory redacted from this web version for privacy and security reasons.

Staff Directory redacted from this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	John Lindner
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	x
Westlaw	
Other (please list)	
Number of Legal Research Licenses	1
Total Cost of Legal Research Software:	1,250.00 per month
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	x
Microsoft Office 2016	x
Microsoft Office 2013	x
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	

Internet Explorer	x
Microsoft Edge	
Firefox	
Google Chrome	x
Other	
<b>HARDWARE:</b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	25
Laptops	7
iPad/Tablets (Funded by Office)	0
<b>INTERNET SERVICES:</b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Charter/Spectrum
Email Provider:	Gmail

## 22nd District Defender Office CY 2019 Caseloads & Outcomes

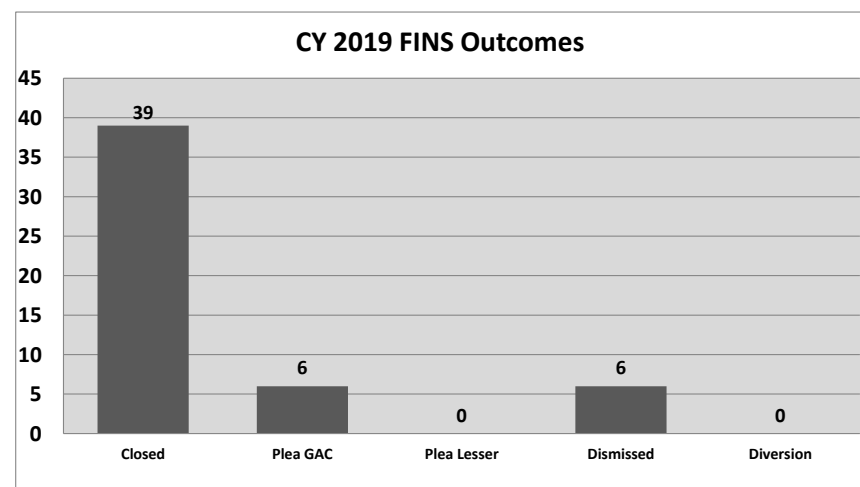
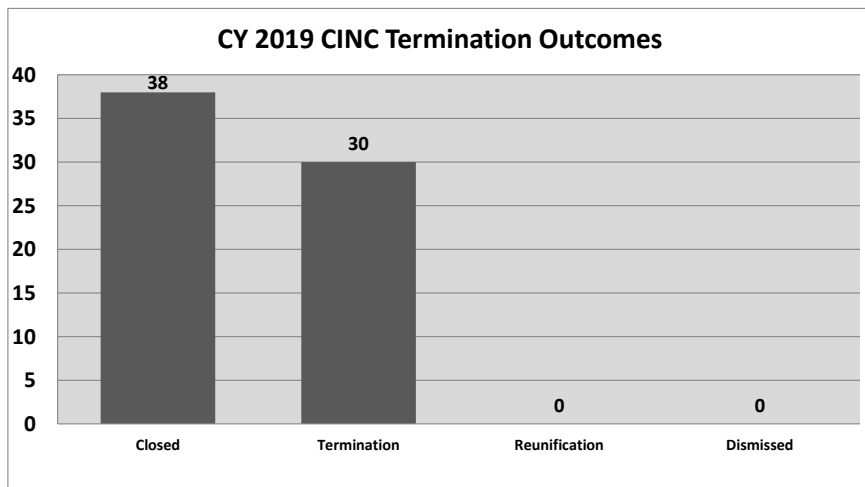
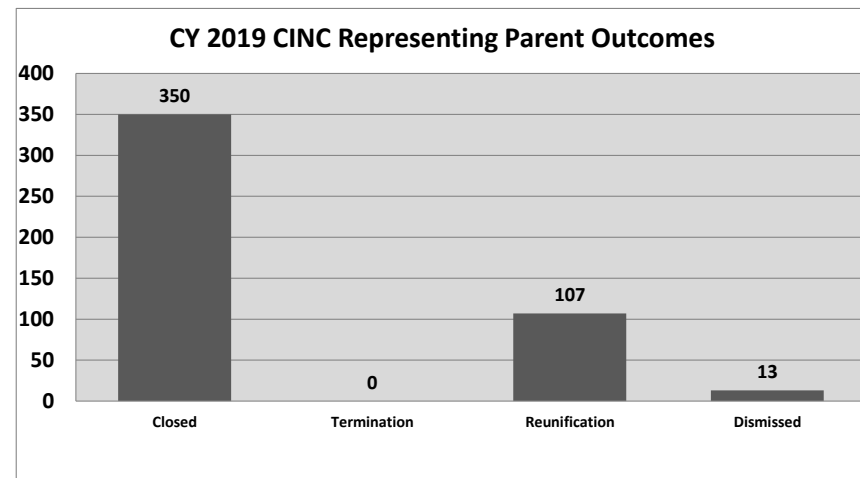
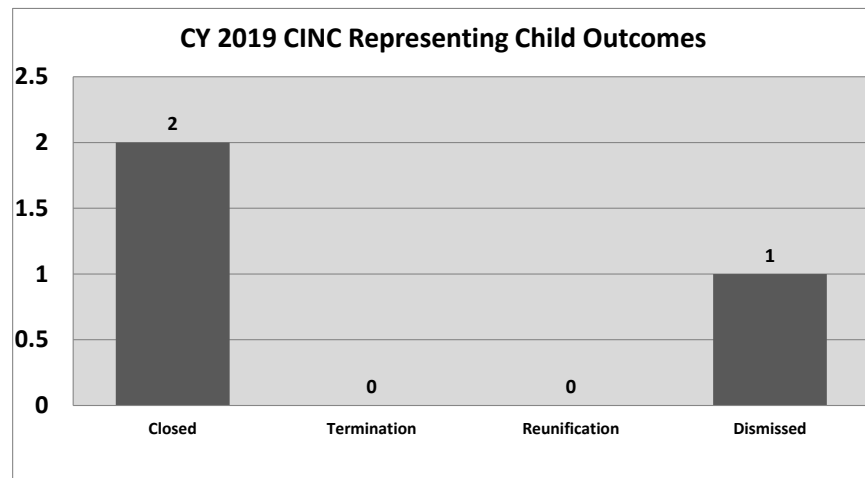
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	826	1515	1003	1829	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	6	2	15	21	0	0	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	349	350	557	906	0	107	N/A	N/A	13	N/A	N/A	N/A	N/A	N/A	0
Termination	31	38	16	47	30	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	46	39	71	117	N/A	N/A	6	0	6	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	172	176	282	454	N/A	N/A	120	14	67	4	N/A	N/A	0	2	2
Delinquency Felony	192	153	173	365	N/A	N/A	107	55	84	0	N/A	N/A	0	1	1
Delinquency-Life	4	5	8	12	N/A	N/A	0	3	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	2	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	2803	2615	1528	4331	N/A	N/A	2223	73	1153	0	2	2	5	5	14
Adult Felony Non-LWOP**	2659	2198	2274	4933	N/A	N/A	2368	237	483	2	2	14	1	3	20
Adult LWOP	45	26	38	83	N/A	N/A	18	1	1	0	1	5	0	0	6
Capital***	2	2	2	4	N/A	N/A	0	0	0	0	0	1	0	0	1
Revocations	923	738	605	1528	N/A	N/A	2	0	3	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

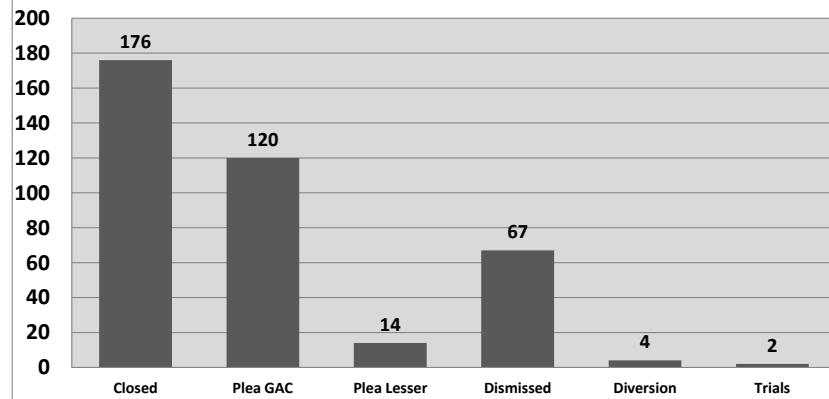
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

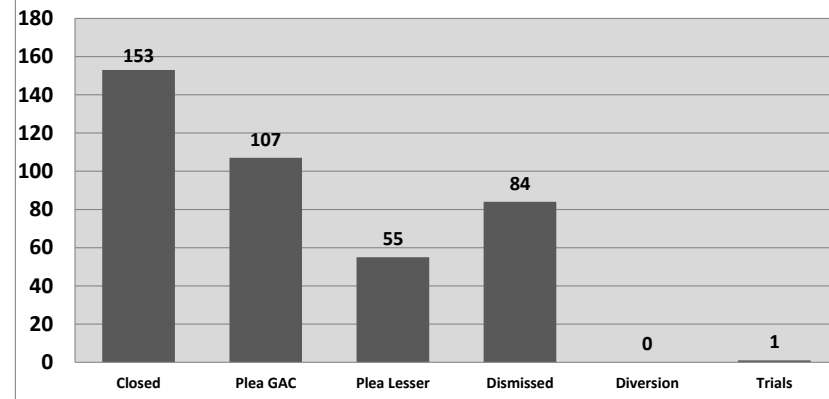
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



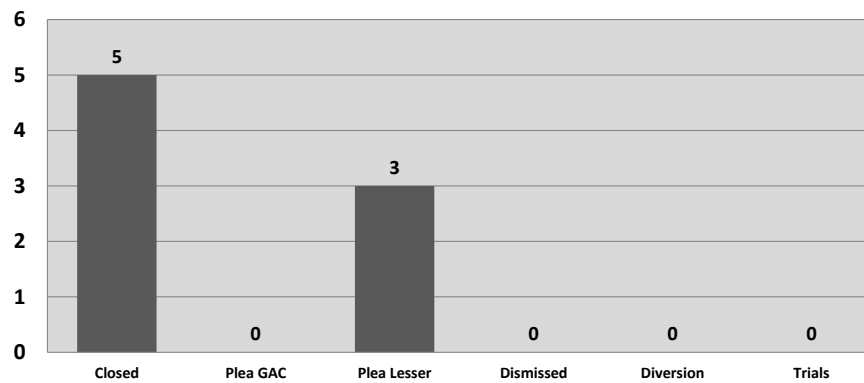
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



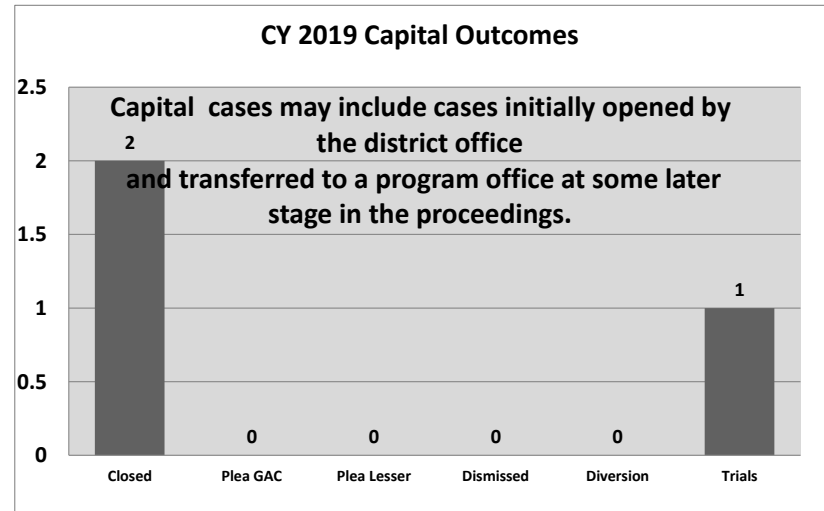
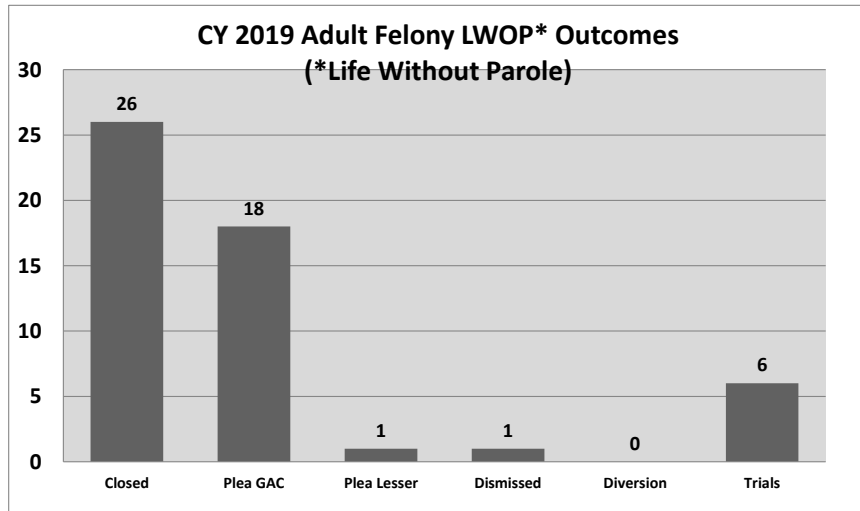
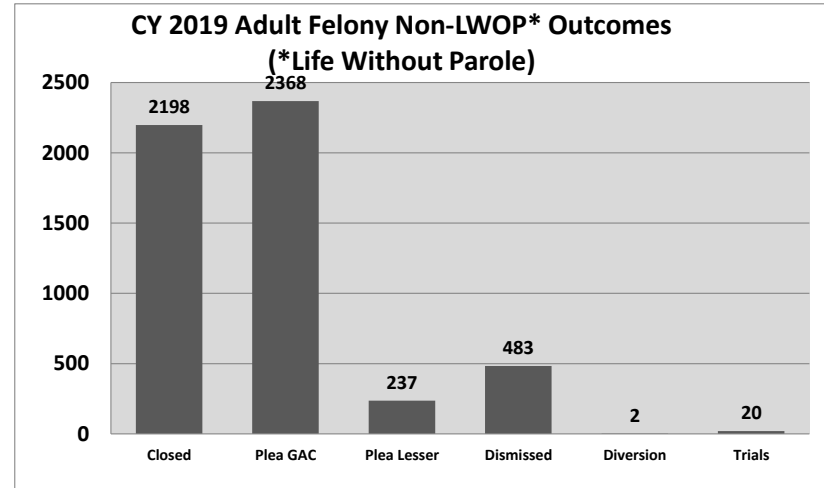
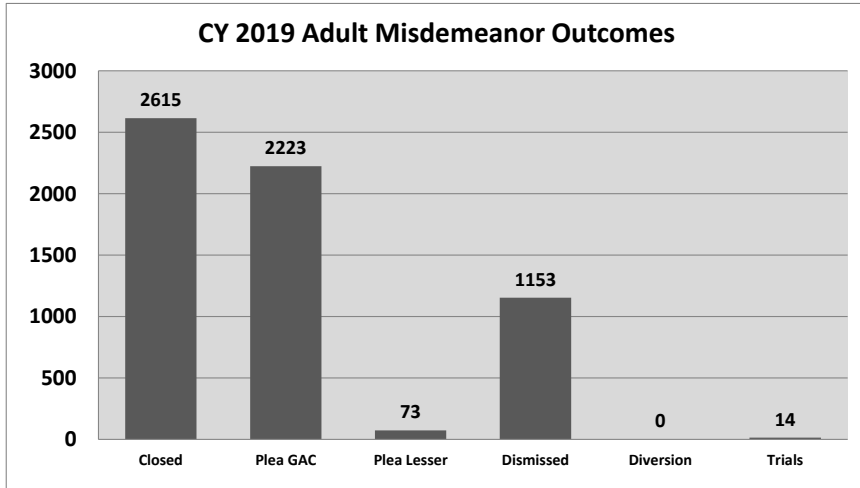
**CY 2019 Delinquency Felony-Grade Outcomes**



**CY 2019 Delinquency Life Outcomes**



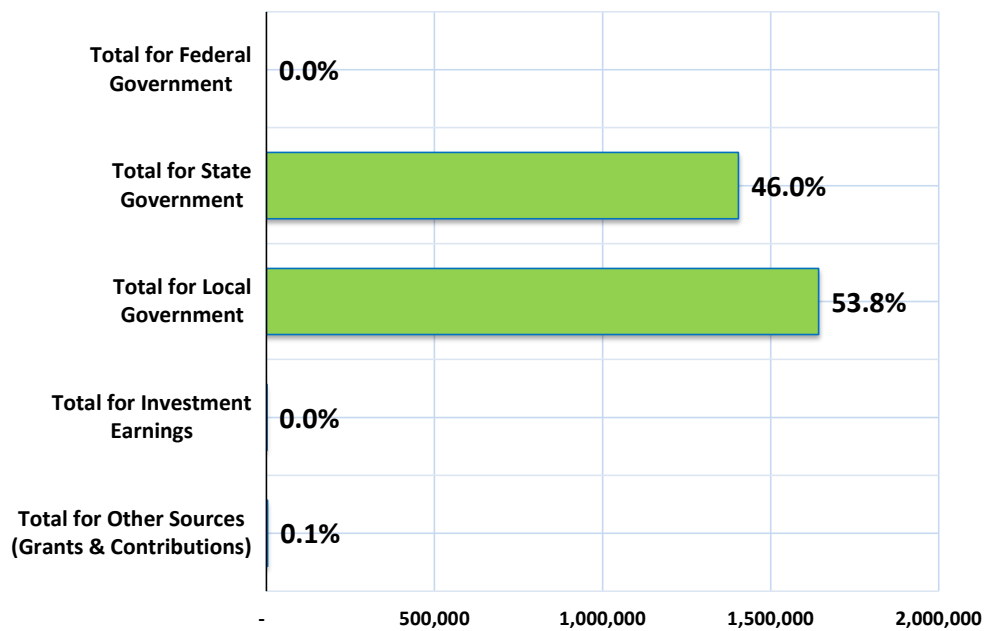




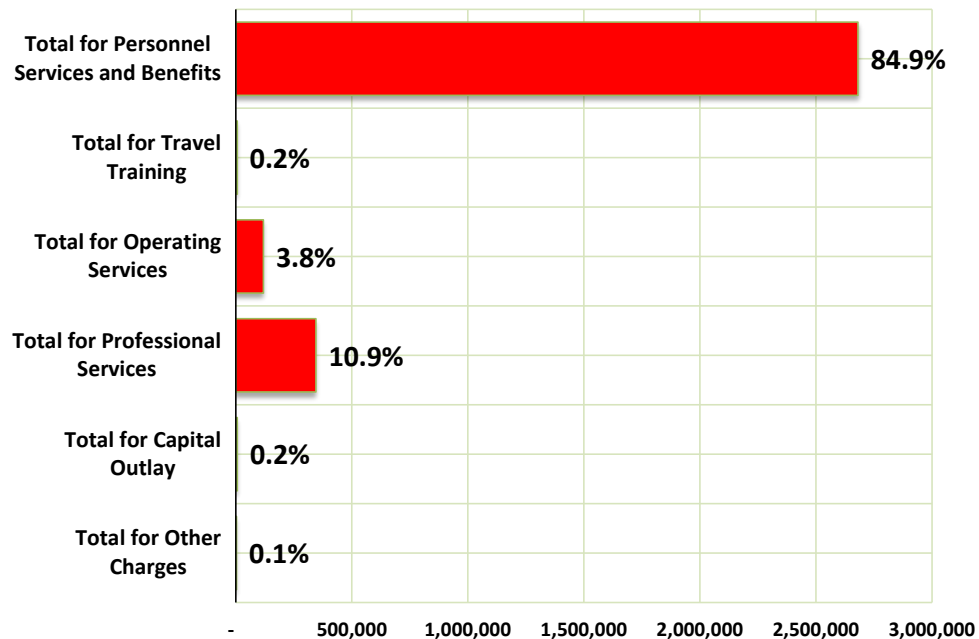
District 22 CY2019	Total CY2019
<b>District Defender: John Lindner, II</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	110,347
District Assistance Fund (DAF)	1,264,226
Supplemental/Emergency Funds	4,130
Grants	-
Other State Income -List source(s)	25,575
Total for State Government	1,404,279
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	102,139
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	216,422
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	115,846
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	14,425
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	98,149
Magistrates' Courts	-
Municipal Court	32,175
Parish Courts	-
Traffic Court	39,325
Non-itemized, lump sum collected and remitted by all courts	167,069
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	795,105
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	1,146,248
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	62,066
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	62,066
Total for Local Government	1,642,721
Investment Earnings	
Interest Income	920
Other Investment Income - List source(s)	140
Total for Investment Earnings	1,060
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	3,452
Total for Other Sources (Grants & Contributions)	3,452
Total for REVENUE	3,051,511

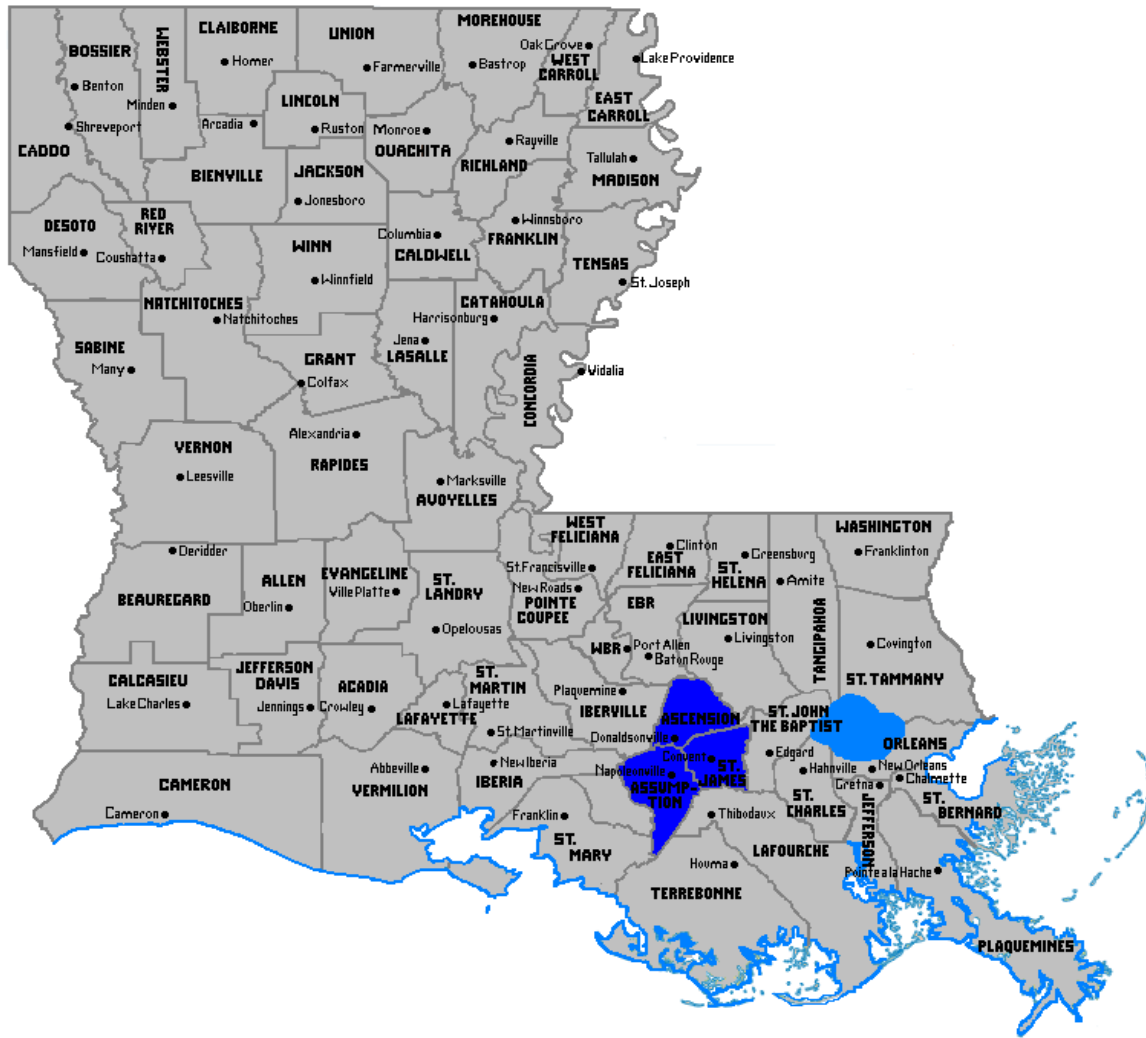
District 22 CY2019	Total CY2019
<b>District Defender: John Lindner, II</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	2,200,532
Accrued Leave	-
Payroll Taxes	170,840
Hospitalization and Disability Insurance	257,432
Retirement	51,804
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>2,680,608</b>
Travel/Training	
Parking/Auto Tolls	266
Travel/Lodging/Per Diem/Mileage	5,603
<b>Total for Travel/Training</b>	<b>5,869</b>
Operating Services	
Advertisements	157
Workers' Compensation	7,243
Insurance - Malpractice	20,424
Insurance - Auto/Physical Liability	-
Insurance - Other	2,855
Lease - Office	11,400
Lease - Auto/Equipment	6,671
Lease - Other	-
Office Repair and Maintenance	475
Office - Telephone/Utilities/Postage/Internet	38,673
Dues and Seminars	6,374
Law Library/Journals/Subscriptions	14,672
Office Supplies	9,694
<b>Total for Operating Services</b>	<b>118,637</b>
Professional Services	
Audit/Accounting Expense	17,913
Contract Clerical	311
Expert Witness	21,891
Investigators	8,584
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	154,792
Contract - Juvenile Attorneys or CINC	141,142
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	-
IT/Technical Support	-
<b>Total for Professional Services</b>	<b>344,634</b>
Capital Outlay	
Major Acquisitions	6,409
<b>Total for Capital Outlay</b>	<b>6,409</b>
Other Charges	
Other Operating Expenses	2,998
<b>Total for Other Charges</b>	<b>2,998</b>
<b>Total for EXPENDITURES</b>	<b>3,159,155</b>

## CY19 REVENUES



## CY19 EXPENDITURES



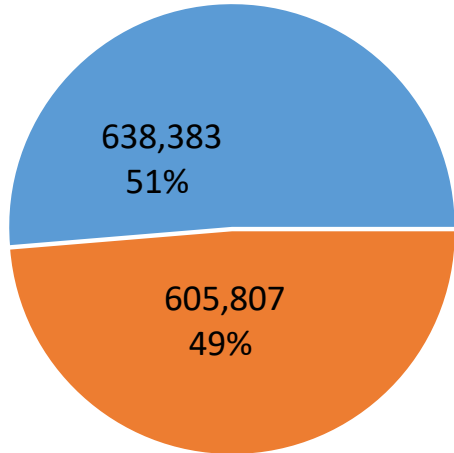


## THE 23<sup>RD</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE

ASCENSION (DONALDSONVILLE) - ASSUMPTION (NAPOLEONVILLE) - ST. JAMES  
(CONVENT)

DISTRICT DEFENDER: ALAN J. ROBERT  
12320 LA HWY. 44, BLDG.4, STE. A  
GONZALES, LA 70737  
(225) 647-9673

**District 23 Revenue Sources CY19**

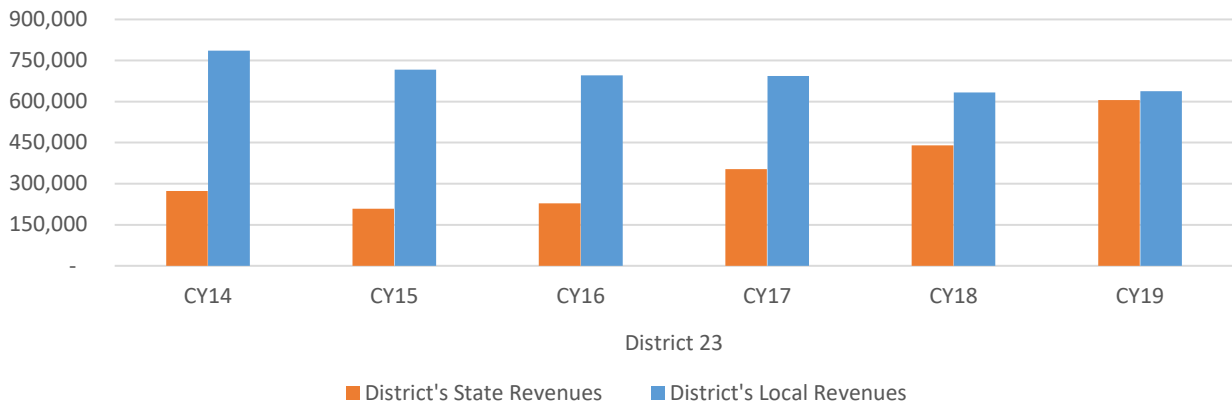


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

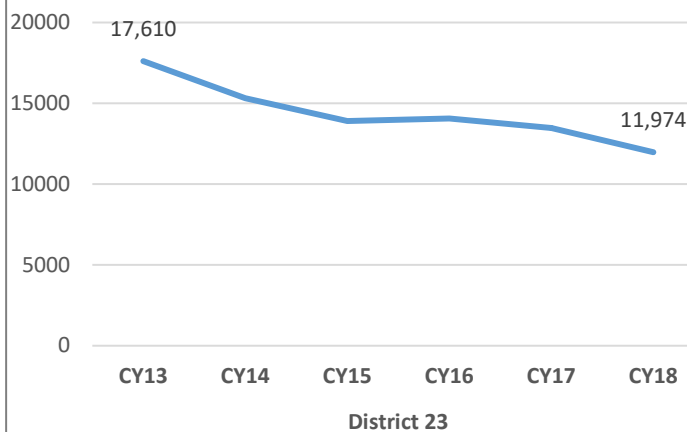
During Calendar Year 2019, the 23rd Judicial District Public Defenders Office (PDO) received \$1,244,190 in total revenues. Fifty-one percent of the office's revenues came from local funding, compared to 59% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office received local revenues in an amount nearly identical to 2018 local revenues while receiving an increased state appropriation for the fourth consecutive year. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10.

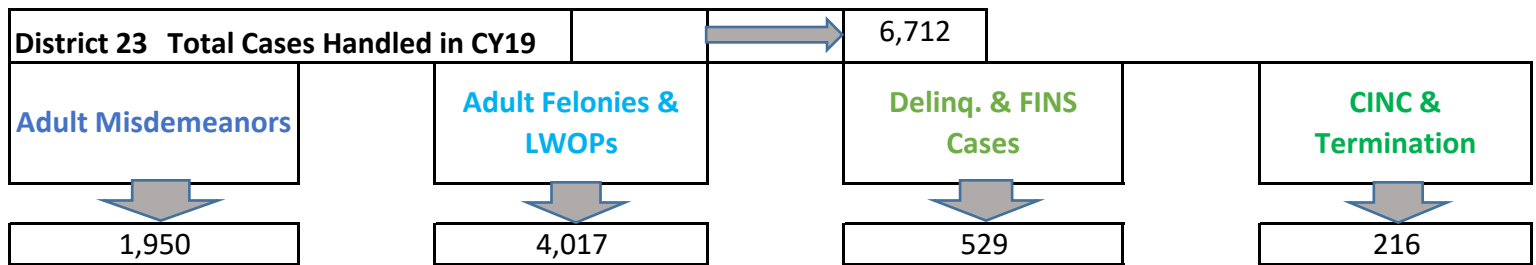
**District's CY14 to CY19 Local and State Revenues**



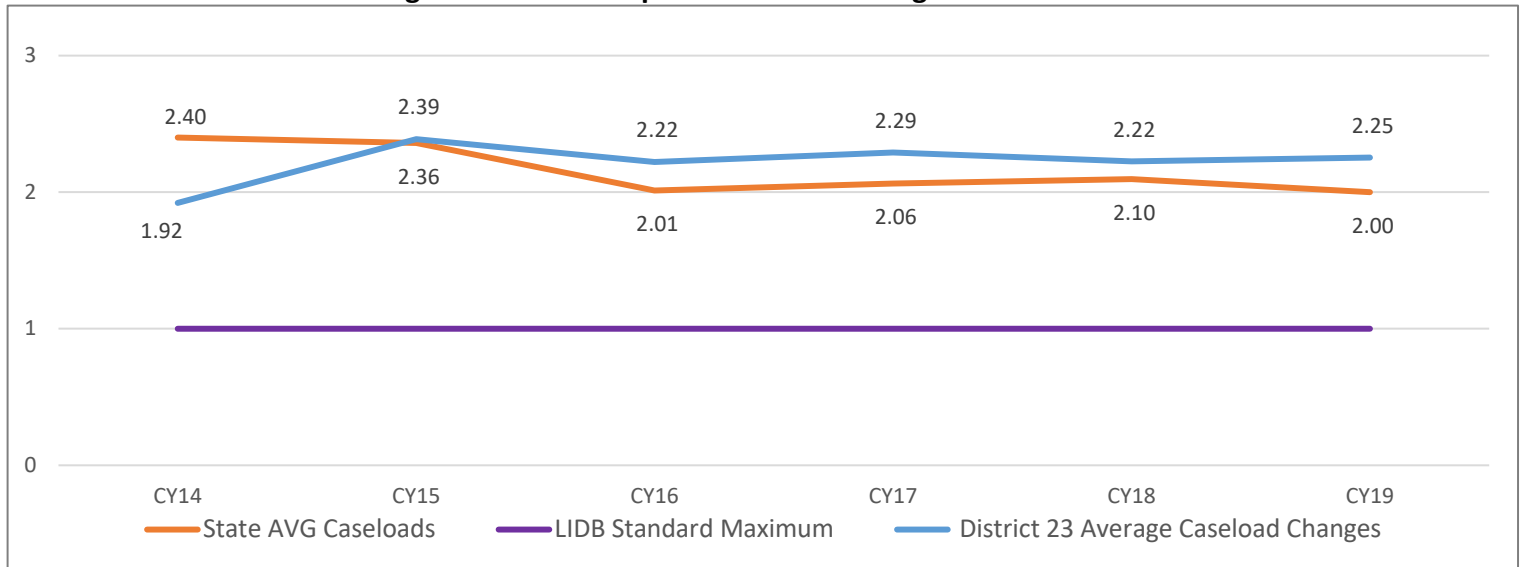
**CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18**



According to Supreme Court data, traffic filings in the 23rd Judicial District have decreased by 32% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the number of traffic tickets filed within the district remained consistent with 2018 levels.



**District 23 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 23rd District PDO handled 6,712 new and pending cases. As the office's revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads more than two times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

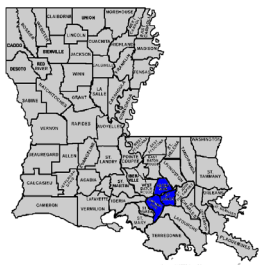
### **MILLER/MONTGOMERY CASES**

**4/2**

According to the Louisiana Center for Children's Rights, the program office tasked with providing representation in Montgomery hearings, the 23rd Judicial District Public Defenders Office handled four Miller Case and has two open Montgomery Case for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### **CAPITAL REPRESENTATION**

This PDO has capitally certified counsel on contract to handle the cases which arise in the district. It does not have capacity to provide core team members as required by the Capital Performance Standards.



## THE 23<sup>RD</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Ascension - Donaldsonville; Assumption - Napoleonville; St. James - Convent.
<b>Population</b>	166,841
<b>District Defender</b>	Alan J. Robert
<b>Years as District Defender</b>	11
<b>Years in Public Defense</b>	15
<b>Office Manager</b>	Phyllis Glover
<b>Primary Office Street Address</b>	12320 LA Hwy. 44, Bldg.4 Ste. A
<b>City</b>	Gonzales
<b>ZIP</b>	70737
<b>Primary Phone</b>	225-647-9673
<b>Primary Mailing Address</b>	12320 LA Hwy. 44, Bldg4, Ste. A, Gonzales, Louisiana, 70737
<b>Primary Fax Number</b>	225-647-9683
<b>Primary Emergency Contact</b>	Alan J. Robert, 18421 Greenbriar Avenue, Prairieville, LA 70769.
<b>Primary Emergency Phone</b>	225-954-2555
<b>Secondary Emergency Contact</b>	Phyllis Glover
<b>Secondary Emergency Phone</b>	225-828-0772
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	N/A
<b>Other District Office Contact Personnel (Primary Only)</b>	Phyllis Glover-12320 LA Hwy.44, Bldg.4, Ste. A, Gonzales La. 70737
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Pujol & Pryor Attorneys At Law
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	1,650
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Mickey Latuso CPA, LLC
<b>Courts and Locations</b>	District Court (5 divisions) in Gonzales, Donaldsonville, Napoleonville, Convent; Parish court in Gonzales & Donaldsonville; Juvenile Court in Gonzales, Donaldsonville, Napoleonville, Convent; Non-Support Court in Gonzales, Donaldsonville, Napoleonville.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	Section A through E (5 Divisions) of District Court and Juvenile Court meeting in Donaldsonville, Gonzales, Convent and Napoleonville, (1) Parish court for Ascension Parish meeting in Gonzales, and Donaldsonville.



<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Public Defenders are assigned to each division by this office. Cases are assigned preliminarily by the Judges to the defenders assigned to that division by our office.
<b>Name of Adult Detention Facilities in This District</b>	Ascension Parish Jail, Donaldsonville, LA, Assumption Parish Jail, Napoleonville, LA, and St. James Parish Jail, Convent, LA.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Avoyelles Correction Center, holds some females.
<b>Name of Juvenile Detention Facilities In This District</b>	None
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	St. Bernard Parish juvenile facility.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Yes. It is a 2 hour drive each way to visit a juvenile client.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	None
<b>District Attorney</b>	Ricky Babin
<b>Chief Judge of Criminal District Court</b>	Judge Jason Verdigets in 2019.
<b>Juvenile Court Judges (Specify District of City Court)</b>	Judge Jason Verdigets - Div "A"; Judge Thomas J. Kliebert, Jr. Div. "B"; Judge Tess Percy Stromberg Div. "C"; Judge Jessie LeBlanc Div. "D"; Judge Alvin Turner, Jr. Div. "E"; Judge Erin Wiley Lanoux - Parish Court does juvenile cases in Ascension Parish.
<b>Drug Court Judges</b>	Judge Tess Percy Stromberg has a drug section in Div. "C"
<b>Mental Health Court Judges</b>	None
<b>Other Specialty Court</b>	Judge Wiley Lanoux- Ascension Parish court effective January 03, 2019 (Misdemeanors in Ascension Parish).
<b>Name of Specialty and Brief Description:</b>	Non Support heard by a hearing officer Patricia Douglas.
<b>Indigency Determined by Whom and How?</b>	Judges make initial assessment at 72 hour hearing or 1st court appearance and defender assigned completes application and determination of indigence made by District Defender or his designee.
<b>When is Assignment/Appointment of Counsel Made?</b>	At defendants initial appearance before judicial officer where defendant learned of charge and defendant's liberty was subject to restriction.
<b>What steps does your office take to ensure conflict – free representation</b>	Whenever we are appointed to cases with multiple defendants we appoint different counsel for each defendant.

<b>Brief Explanation of Intake Process</b>	Upon appointment by a judge client is given an application and contact information on their attorney. they are advised to complete the application and return to our office with the application fee or to mail the same. Walk ins are provided with an application to complete and it is reviewed by the district defender or his designee for qualification. upon approval an attorney is assigned and contact information given to the client.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Public Defender Office or Sheriff if part of a plea.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Public Defender Office keeps records of all fees collected by office, and Sheriff's office sends record of fees collected.
<b>Who Remits the Partial Payments Collected?</b>	The Sheriff's or City Clerks submit all fees collected.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Any money collected by an agency is accompanied by explanatory documentation.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	2,551
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Yes. Yes, private employment is addressed in the Attorney Contract with the Public Defender Office.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	See Attached Contract.
<b>Primary Immediate Needs</b>	Need funds to hire conflict attorneys and to continue full time investigator.
<b>Was your office in ROS at any time during 2019</b>	No; exited July 15, 2018
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Need additional DAF (Funds) to hire a conflict attorney.
<b>Long-Term Critical Issue Areas</b>	Money for benefits for full time defenders.
<b>2019 Media Coverage and/or Major Accomplishments</b>	Completed one first degree (non-capital case successfully. Also, we were able to secure a grant from a local hospital to hire another lawyer to work in the drug section, specifically to advise those entering the Detox Unit at Prevost Memorial Hospital. This program is scheduled to begin in early 2020.
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	We use training provided by the LPDB Staff, pay for seminars in areas of practice, we have hosted Juvenile seminars put on by the State Board.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Dale Petit, Richard Brazain, Aimee Kalayores, and Tonya Clark

<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes. Effective December 2017.
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	All attorneys are independent contractors except the District Defender, and the Litigation Supervisor. They are required to follow the requirements and suggestions found in their written contract. The District Defender, and/or Litigation Supervisor monitors all trials, especially serious offenses, and consults with the defender on questions of law and strategy. The District Defender or the Litigation Supervisor visits each defender at least once per year in their office to formally evaluate each attorney's progress and maintains written reports.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	A monthly report is made to the District Defender of number of open cases by attorney.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Medical benefits provided for all full time staff Personal (1), and the District Defender and Litigation Supervisor.
<b>Regular Meetings for Any Staff, Please Describe</b>	Staff consist of 2 full time and 2 part time employees. They meet daily with the District Defender or the Litigation Supervisor
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	1
<b>Number of Writs Your District Filed in 2019</b>	4
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	1 (T.M.)
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	1
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	Cases transferred are assigned a felony trial attorney who is assisted by the juvenile attorney originally assigned
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	2
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	1
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Senators Eddie Lambert and ED Price; Rep. Johnny Berthelot, Tony Bacala, Clay Schexnaydre, and Ken Bass
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	We pay for our office space, we are seeking free space in the court house to be built in Ascension Parish.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	We have hired a full time Investigator.

Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?	Yes a copy provided for and signed for on date of hire and reviewed annually with the District Defender and/or the Litigation Supervisor.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Alan J. Robert
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	
Westlaw	ok
Other (please list)	ok
Number of Legal Research Licenses	2
Total Cost of Legal Research Software:	273
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	x
Windows 10	ok
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	ok
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	ok
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	ok
Microsoft Office 2013	ok
Microsoft Office Version Older than 2013	
Corel Word Perfect	ok
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	
Quicken	
Intuit	ok
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	ok

Microsoft Edge	ok
Firefox	ok
Google Chrome	ok
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	3
Laptops	2
iPad/Tablets (Funded by Office)	1
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	ok
No Internet Connection	
Connection Speed:	512M
Provider Name:	Eatel
Email Provider:	Eatel

## 23rd District Defender Office CY 2019 Caseloads & Outcomes

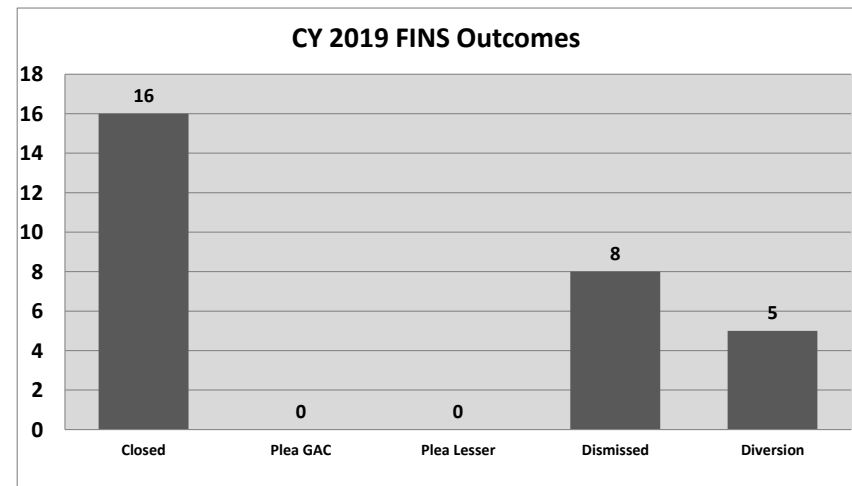
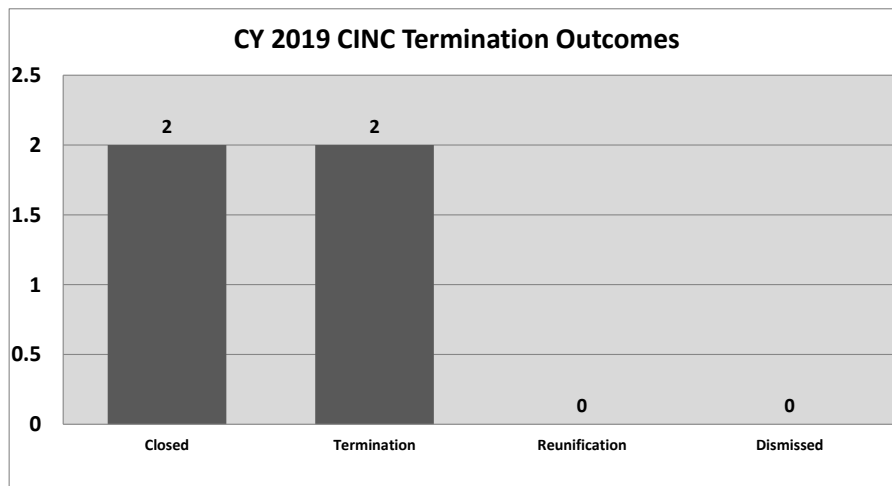
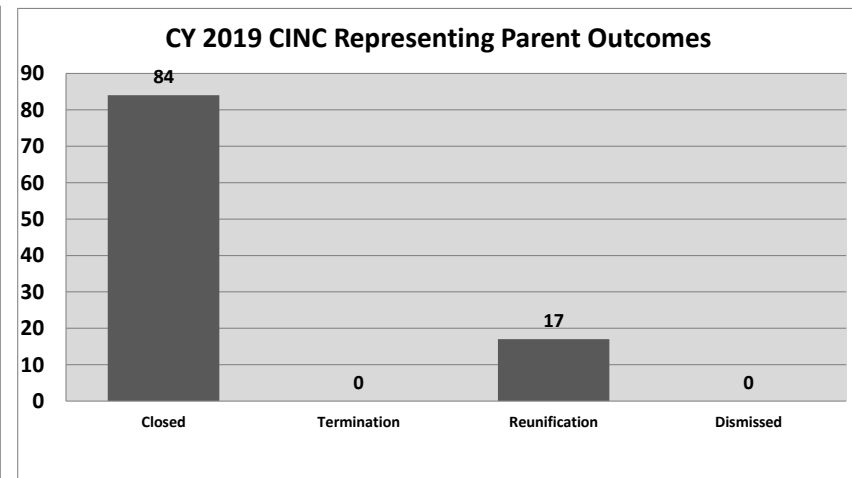
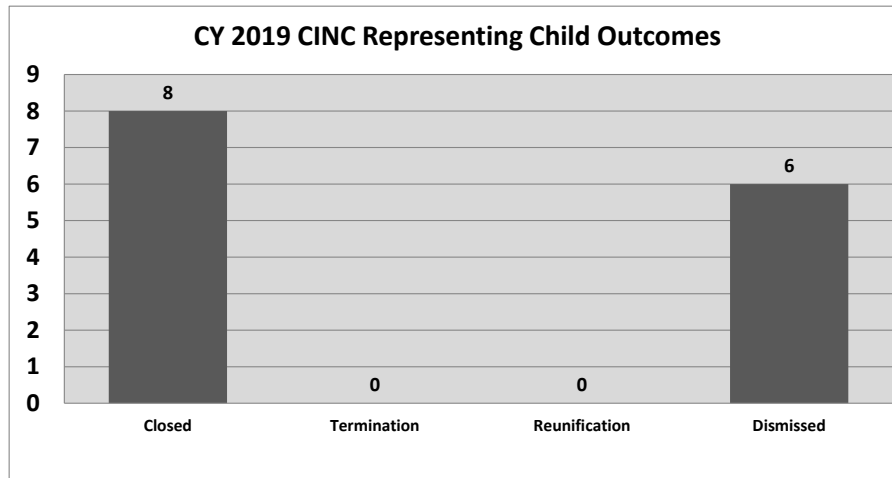
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	3	1	2	5	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	14	8	2	16	0	0	N/A	N/A	6	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	111	84	82	193	0	17	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	1	2	1	2	2	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	60	16	9	69	N/A	N/A	0	0	8	5	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	186	167	107	293	N/A	N/A	9	0	94	15	N/A	N/A	0	0	0
Delinquency Felony	96	95	60	156	N/A	N/A	20	0	57	33	N/A	N/A	0	0	0
Delinquency-Life	5	1	2	7	N/A	N/A	0	0	1	0	N/A	N/A	0	0	0
Juvenile Revocations	1	2	3	4	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	1441	1158	509	1950	N/A	N/A	530	30	655	0	0	0	1	11	12
Adult Felony Non-LWOP**	2228	2086	1752	3980	N/A	N/A	937	205	1532	1	0	1	0	7	8
Adult LWOP	3	9	13	16	N/A	N/A	1	5	22	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	6	65	13	19	N/A	N/A	0	0	9	0	N/A	N/A	N/A	N/A	0
PCR	1	0	1	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

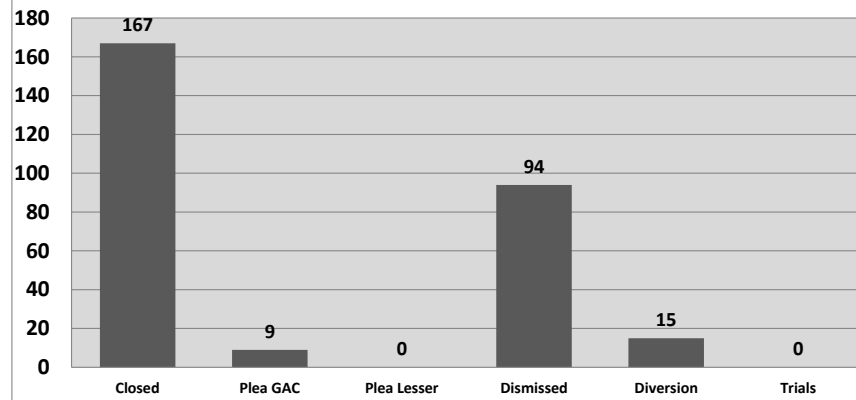
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

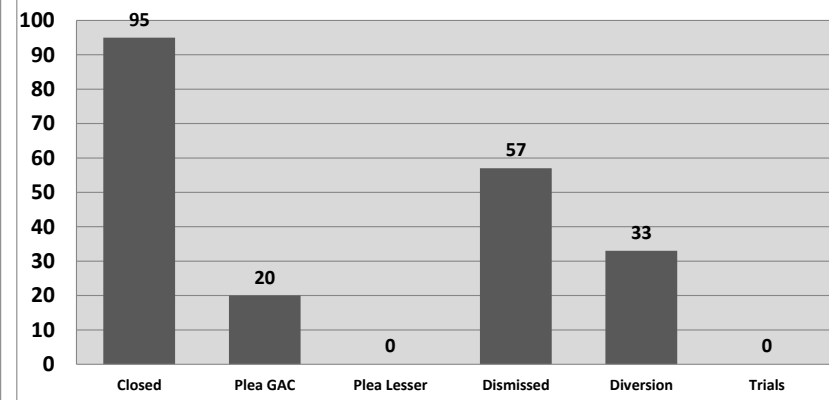




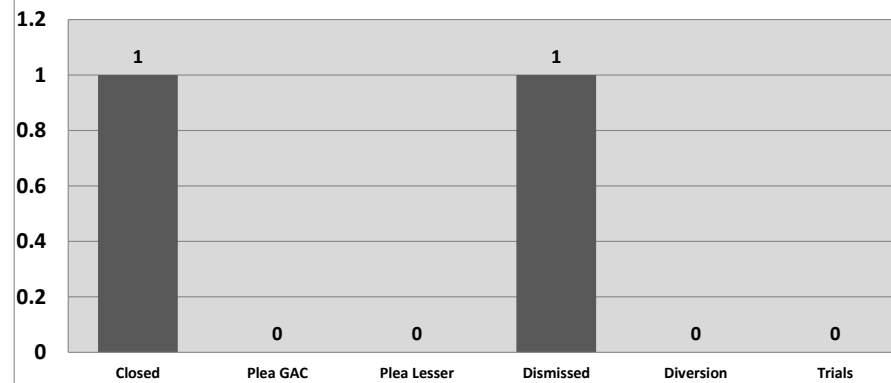
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**

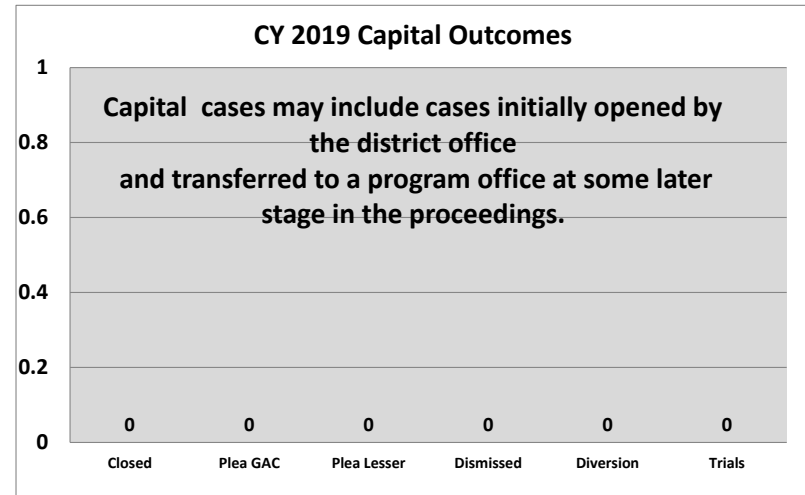
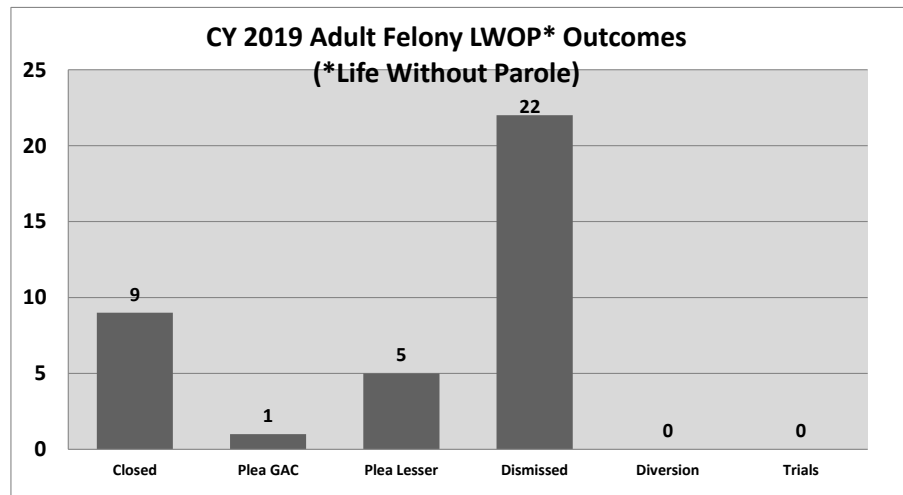
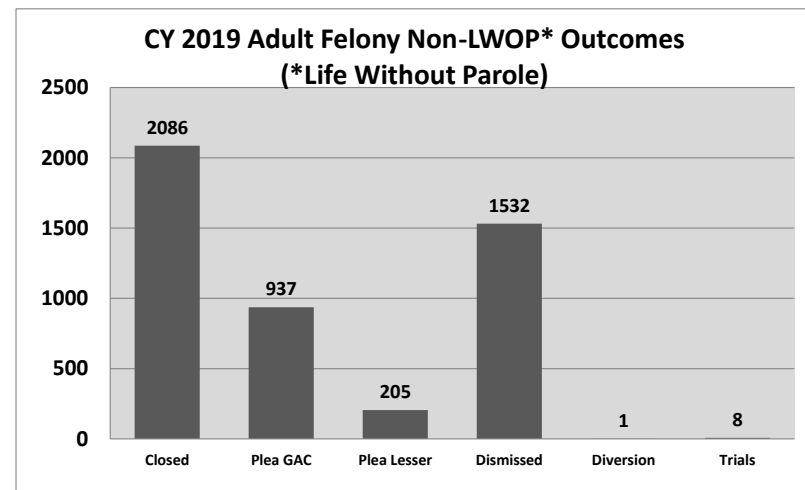
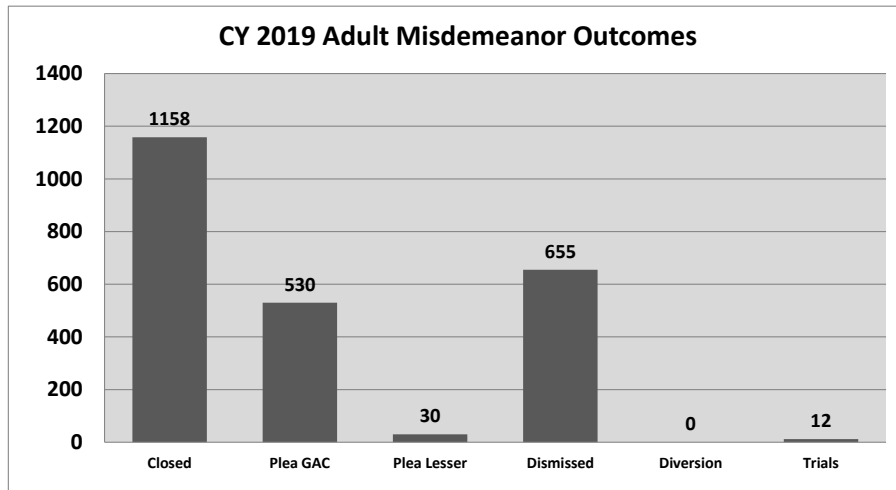


**CY 2019 Delinquency Felony-Grade Outcomes**



**CY 2019 Delinquency Life Outcomes**

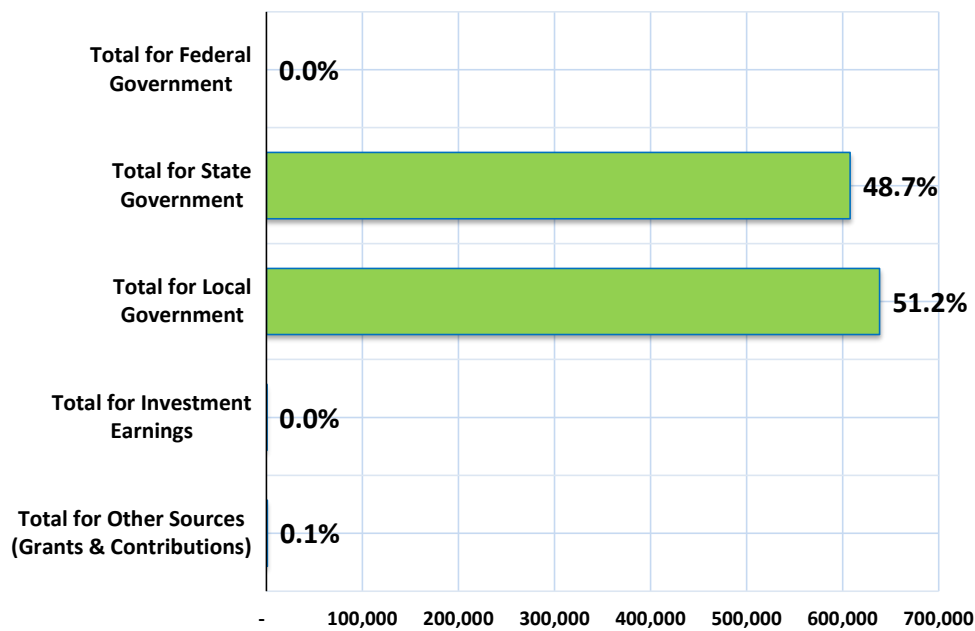




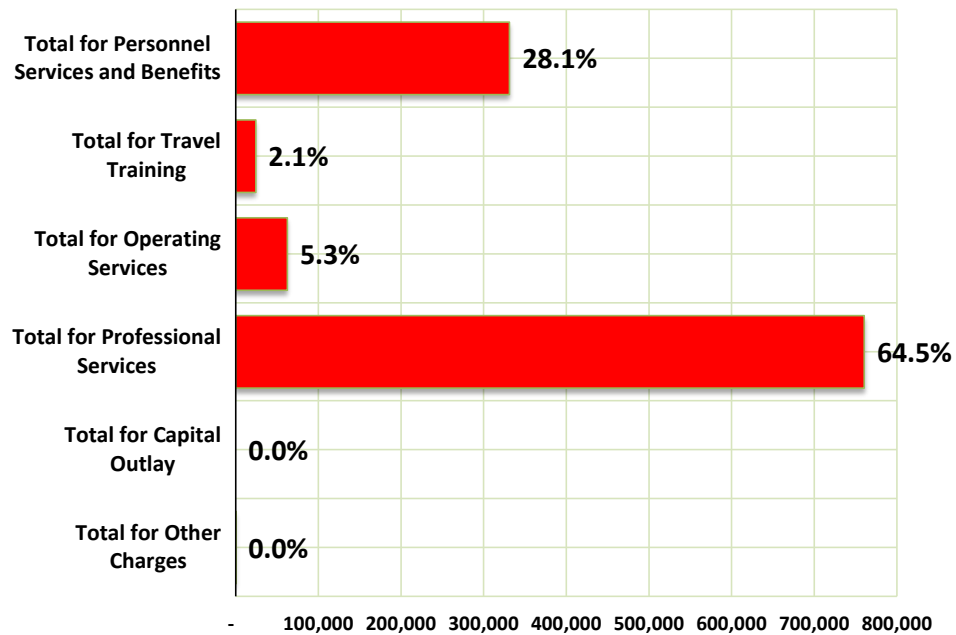
District 23 CY2019	Total CY2019
<b>District Defender: Alan Robert</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
<b>Total for Federal Government</b>	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	24,322
District Assistance Fund (DAF)	580,022
Supplemental/Emergency Funds	1,463
Grants	-
Other State Income -List source(s)	1,989
<b>Total for State Government</b>	<b>607,796</b>
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	132,141
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
<b>\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	
Criminal District Court	389,252
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	95,690
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
<b>Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	<b>484,942</b>
<b>Charges For Services</b>	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	21,300
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
<b>Total for Charges For Services</b>	<b>21,300</b>
<b>Total for Local Government</b>	<b>638,383</b>
Investment Earnings	
Interest Income	451
Other Investment Income - List source(s)	-
<b>Total for Investment Earnings</b>	<b>451</b>
<b>Other Sources (Grants &amp; Contributions)</b>	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	883
<b>Total for Other Sources (Grants &amp; Contributions)</b>	<b>883</b>
<b>Total for REVENUE</b>	<b>1,247,514</b>

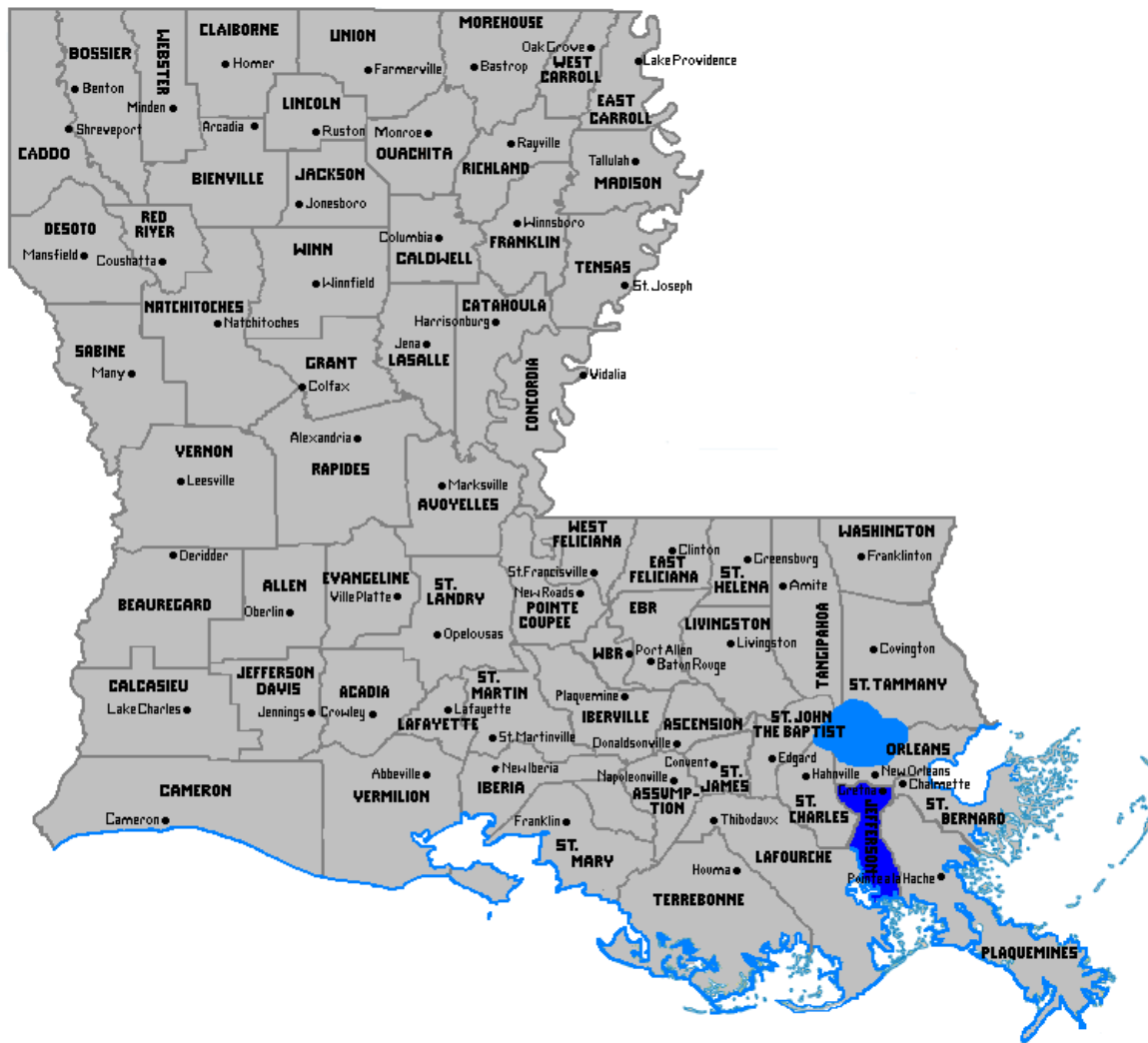
District 23 CY2019	Total CY2019
District Defender: Alan Robert	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	272,484
Accrued Leave	-
Payroll Taxes	20,845
Hospitalization and Disability Insurance	37,835
Retirement	-
Other	-
Total for Personnel Services and Benefits	331,165
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	24,352
Total for Travel/Training	24,352
Operating Services	
Advertisements	185
Workers' Compensation	830
Insurance - Malpractice	14,300
Insurance - Auto/Physical Liability	-
Insurance - Other	1,312
Lease - Office	18,000
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	2,202
Office - Telephone/Utilities/Postage/Internet	6,106
Dues and Seminars	2,590
Law Library/Journals/Subscriptions	5,724
Office Supplies	11,306
Total for Operating Services	62,554
Professional Services	
Audit/Accounting Expense	17,792
Contract Clerical	12,258
Expert Witness	1,188
Investigators	1,455
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	11,943
Contract - Juvenile Attorneys or CINC	40,583
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	675,179
IT/Technical Support	-
Total for Professional Services	760,397
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	5
Total for Other Charges	5
Total for EXPENDITURES	1,178,473

## CY19 REVENUES



## CY19 EXPENDITURES

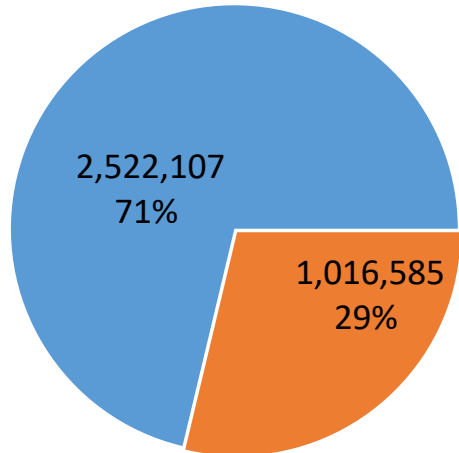




THE 24<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
JEFFERSON (GRETN A)

DISTRICT DEFENDER: RICHARD M. TOMPSON  
848 2<sup>ND</sup> STREET, 3<sup>RD</sup> FLOOR  
GRETN A, LA 70053  
(504) 364-2824

District 24 Revenue Sources CY19

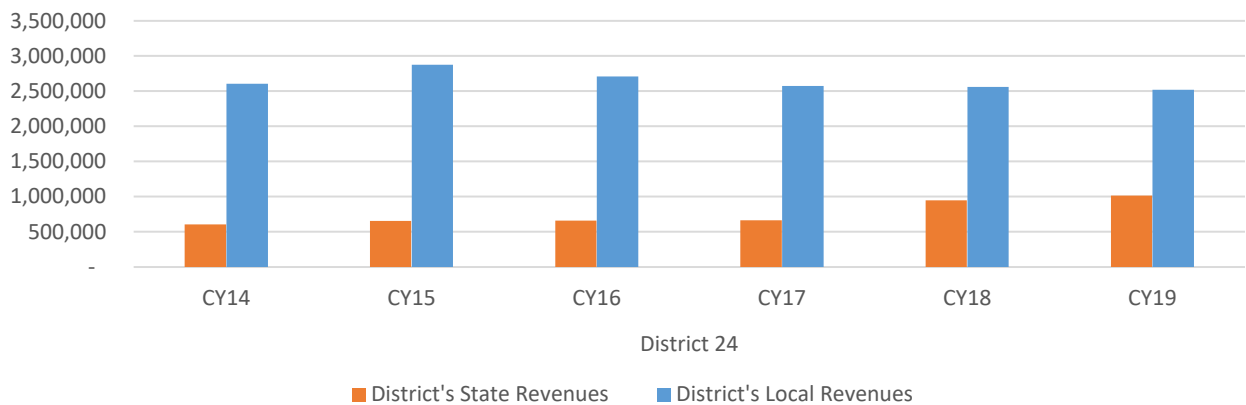


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

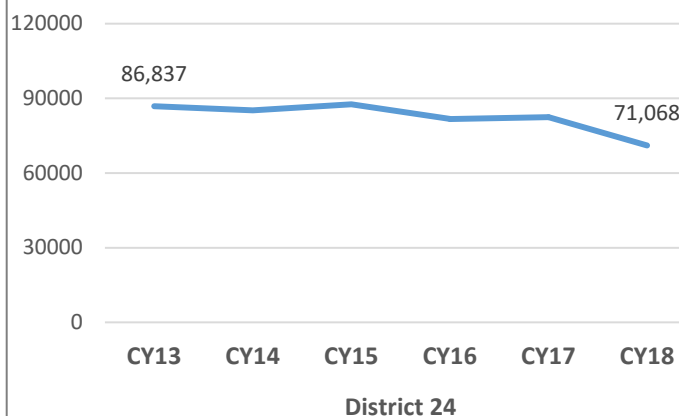
During Calendar Year 2019, the 24th Judicial District Public Defenders Office (PDO) received \$3,538,692 in total revenues. Seventy-one percent of the office's revenues came from local funding, compared to 73% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, local revenues have remained essentially unchanged each of the last six years, as the district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10. State revenues have increased each of the last three years. During 2019, the district received nearly \$170,000 additional state supplemental assistance funding compared to the previous year.

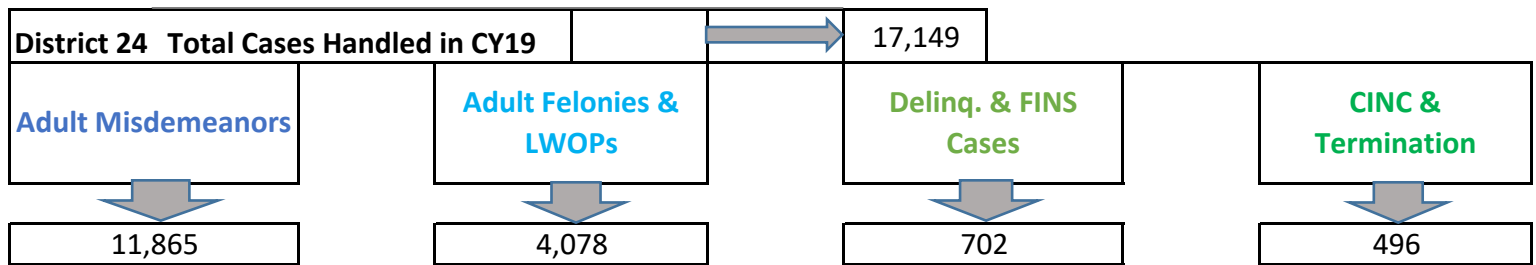
District's CY14 to CY19 Local and State Revenues



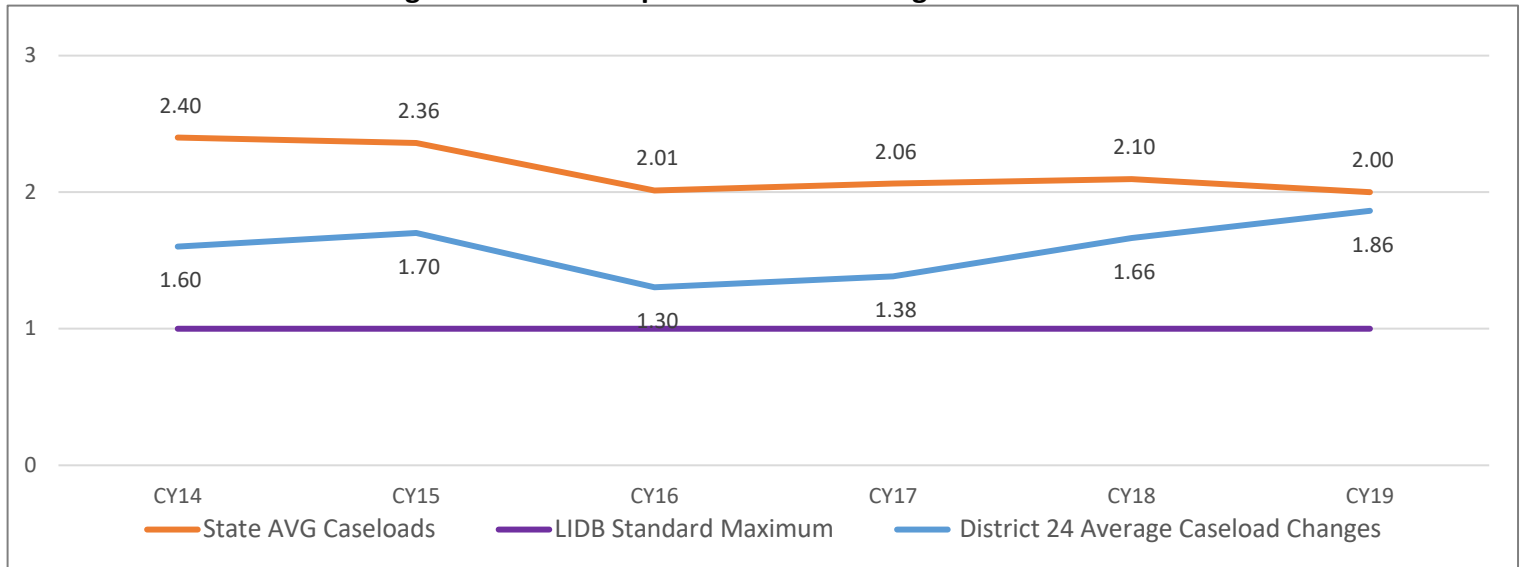
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 24th Judicial District have decreased by 19% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the number of traffic tickets filed remained consistent with previous years.



**District 24 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 24th District PDO handled 17,149 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads nearly two times the state standard maximum.

### MILLER/MONTGOMERY CASES

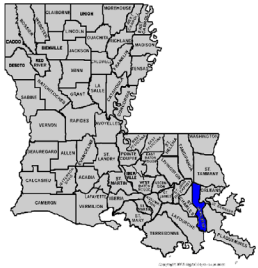
4/6

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 24th Judicial District Public Defenders Office handled four Miller Cases and has six open Montgomery Cases for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has capitally certified counsel on contract to handle the cases that arise in the district. While the District Defender has transferred responsibility for staffing capital cases to the State, the PDO has staffed one case this year.





## THE 24<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Jefferson - Gretna
<b>Population</b>	439,036
<b>District Defender</b>	Richard M. Tompson
<b>Years as District Defender</b>	30
<b>Years in Public Defense</b>	36
<b>Office Manager</b>	Lisa LeBlanc
<b>Primary Office Street Address</b>	848 2nd Street, 3rd Floor
<b>City</b>	Gretna
<b>ZIP</b>	70053
<b>Primary Phone</b>	504-364-2824
<b>Primary Mailing Address</b>	848 2nd Street, 3rd Floor, Gretna, LA 70053
<b>Primary Fax Number</b>	504-364-2852
<b>Primary Emergency Contact</b>	Richard M. Tompson
<b>Primary Emergency Phone</b>	504-554-9723 Cell
<b>Secondary Emergency Contact</b>	Lisa LeBlanc
<b>Secondary Emergency Phone</b>	504-415-9036
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	First Parish Court, 924 David Dr., Metairie, LA 70003; 504-736-8980; Juvenile Court, 1546 Gretna Blvd., Harvey, LA 70058; 504 367-3500 Ext. 327.
<b>Other District Office Contact Personnel (Primary Only)</b>	Keacha L. Drake
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Julie Greenberg
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	4,675
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	In house.
<b>Courts and Locations</b>	24th JDC, 200 Derbigny St., Gretna, LA 70053; 1st Parish Court, 924 David Dr., Metairie, LA 70003; 2nd Parish Court, 100 Huey P. Long Ave., Gretna, LA 70053; Juvenile Court, 1546 Gretna Blvd., Harvey, LA 70058; Kenner Court, 1801 Williams Blvd., Kenner.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	5

<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	The PD assigned to the Magistrate Court is appointed by the Magistrate Judge to all in-jail clients who are qualified. The MPD represents clients until Arraignment. At Arraignment the Commissioner Court orders PDO appointment and Office Staff makes appropriate appointment.
<b>Name of Adult Detention Facilities in This District</b>	Jefferson Parish Correctional Center
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	None
<b>Name of Juvenile Detention Facilities In This District</b>	Rivarde Detention Center
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	None
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	No
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Yes
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	The Jefferson Parish Sheriff's Office stated that they are having severe staffing problems which has limited the number of prisoners kept at the local jail. This staffing problem also gives rise to other issues regarding visitation by private investigators. Therefore, they instituted a rule by which the investigators will not be allowed into the jail without the presence of the attorney who is assigned to that defendant. My first impulse was to attempt to institute some type of legal action, however I consider this a blessing in disguise in that it is requiring lawyers to visit the jail more frequently. Other than the usual delays, the attorneys themselves have no problems having access to their clients in jail.
<b>District Attorney</b>	Paul Connick, Jr.
<b>Chief Judge of Criminal District Court</b>	Ellen Kovoch
<b>Juvenile Court Judges (Specify District of City Court)</b>	Baron Burmaster, Ann Keller, Amanda Calogero
<b>Drug Court Judges</b>	June Darensburg, Lee Faulker, Scott Schlegel, Steve Grefer
<b>Mental Health Court Judges</b>	None
<b>Other Specialty Court</b>	Drug Court, DWI Court and Re-Entry Court.
<b>Name of Specialty and Brief Description:</b>	These courts are basically treatment courts for defendants charged with drug offenses and DWI. Re-Entry Court provides an avenue and training for inmates to re-enter society after a minimum sentence is served.
<b>Indigency Determined by Whom and How?</b>	If incarcerated, by Magistrate Judge at 72 hour hearing. If on bond, at arraignment by Commissioner at Commissioner Court.
<b>When is Assignment/Appointment of Counsel Made?</b>	Magistrate orders appointment of Magistrate PD at 72 hour hearing, then Commissioner, at arraignment, orders PDO appointment for both in-jail and out-of-jail clients.

<b>What steps does your office take to ensure conflict – free representation</b>	Upon entering a client, our data system alerts us if a docket number already exists. At that time we are able to choose another attorney that is not affiliated with that case.
<b>Brief Explanation of Intake Process</b>	In-jail: Commissioner PD provides info on appointments from arraignment docket. Out-of-jail: Commissioner orders defendant to come to office and make application, after determining if defendant qualifies.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	JPSO provides a report showing amount of court collected.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	JPSO
<b>Who Remits the Partial Payments Collected?</b>	All court cost fees are collected and remitted by JPSO.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	None other than general statement of fees collected.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	Partial Indigence Payments not reported separately, therefore cannot give amounts. Estimate would be that amount would be small.
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	This is provided for in their contract.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	Sufficient Funding to maintain a present level of services.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	We have not downsized this past year.
<b>Immediate Critical Issue Areas</b>	Sufficient Funding to maintain a present level of services.
<b>Long-Term Critical Issue Areas</b>	None
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	In service training and mentoring.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Denise Larson, Nelson Bowman, Elizabeth Lincoln, Jennifer Womble, Sarah Gilmore and Lisa Harell.
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	No

<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	The Deputy District Defender assumes a supervisory role under the District Defender.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	No
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Medical benefits are no longer provided.
<b>Regular Meetings for Any Staff, Please Describe</b>	DDD regularly meets with less experienced lawyers to discuss cases and provide training and guidance.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	0
<b>Number of Writs Your District Filed in 2019</b>	This activity is not tracked.
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	Not available.
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	On Miller Cases a Capital Attorney is assigned if available. Louisiana Center for Children's rights now assists the district.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	4
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	4
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	2
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	State Reps: Robert Billiot, Patrick Connick, Cameron Henry, Stephanie Hilferty, Christopher Leopold, Rodney Lions, Jerry Gisclair, Joe Marino, III, Joe Stagni, Julie Stokes, Kirk Talbot and Polly Thomas. Senators: Troy Carter, John Alario, Conrad Appel, Daniel Martiny, Jean-Paul Morrell, Karen Peterson and Gary Smith.
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	None
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Training for less experienced lawyers.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes by Email
<b>Staff Directorv:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Lisa LeBlanc
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	
Westlaw	
Other (please list)	Fast Case
Number of Legal Research Licenses	
Total Cost of Legal Research Software:	
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	X
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	X
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	X
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	ok
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	ok
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	

Microsoft Edge	
Firefox	
Google Chrome	ok
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	11
Laptops	39
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	ok
No Internet Connection	
Connection Speed:	20 mbps x 10 mbps
Provider Name:	Cox
Email Provider:	Cox

## 24th District Defender Office CY 2019 Caseloads & Outcomes

Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	1	1	0	1	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	0	0	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	256	232	172	428	1	79	N/A	N/A	73	N/A	N/A	N/A	N/A	N/A	0
Termination	48	50	18	66	41	3	N/A	N/A	6	N/A	N/A	N/A	N/A	N/A	0
FINS	43	36	15	58	N/A	N/A	10	0	10	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	292	227	95	387	N/A	N/A	58	8	77	60	N/A	N/A	0	3	3
Delinquency Felony	184	143	71	255	N/A	N/A	52	12	94	34	N/A	N/A	1	3	4
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	2	1	0	2	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	9901	6853	1964	11865	N/A	N/A	2117	90	2664	0	0	1	6	19	26
Adult Felony Non-LWOP**	2568	2316	1023	3591	N/A	N/A	2499	120	462	0	2	14	4	21	41
Adult LWOP	14	18	40	54	N/A	N/A	22	6	0	0	0	6	2	2	10
Capital***	7	5	1	8	N/A	N/A	0	0	1	0	0	0	0	0	0
Revocations	363	337	44	407	N/A	N/A	0	0	18	0	N/A	N/A	N/A	N/A	0
PCR	18	19	8	26	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5	7	12
SOAP	0	1	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

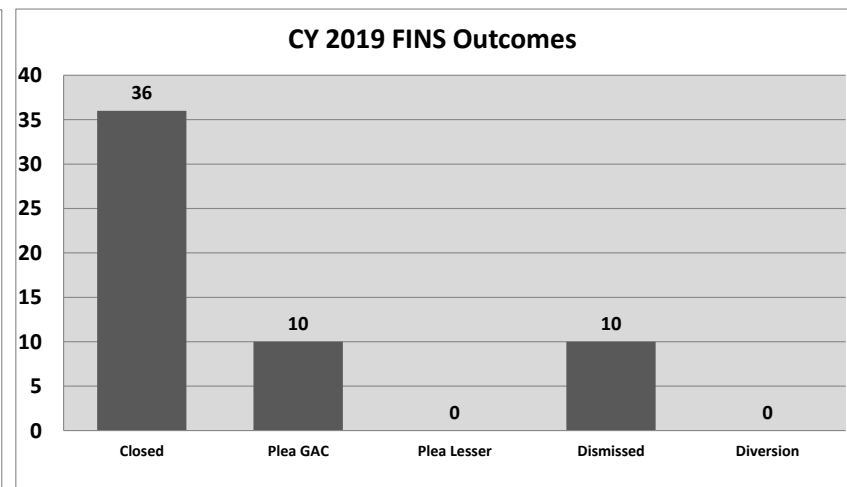
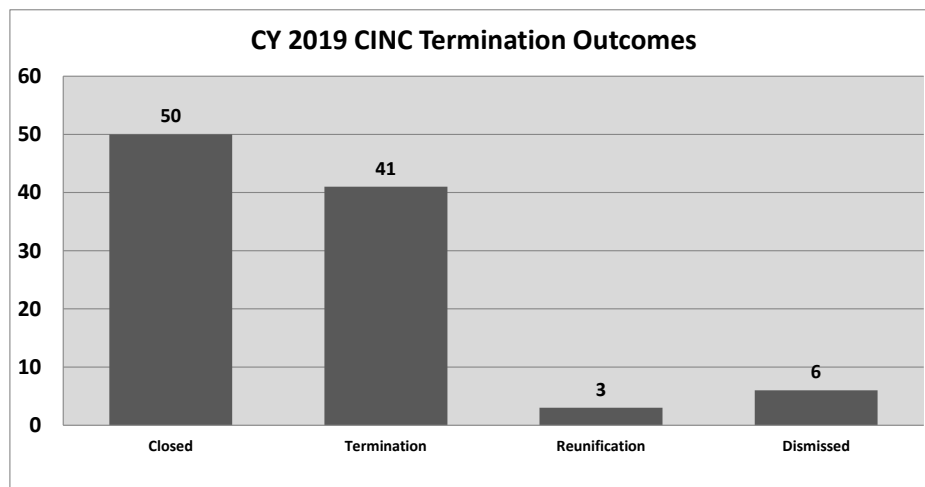
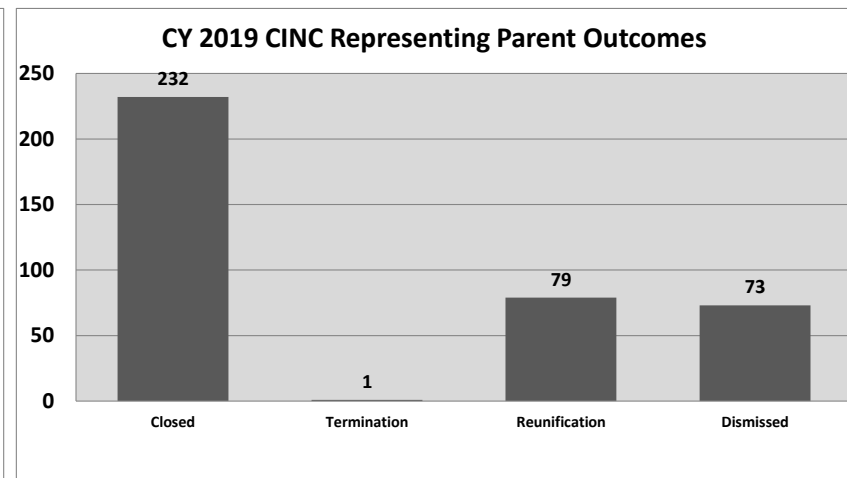
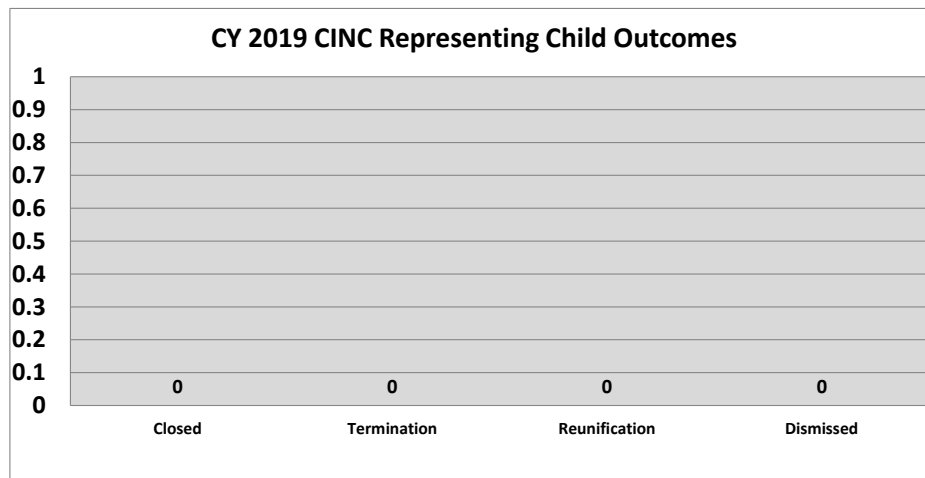
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

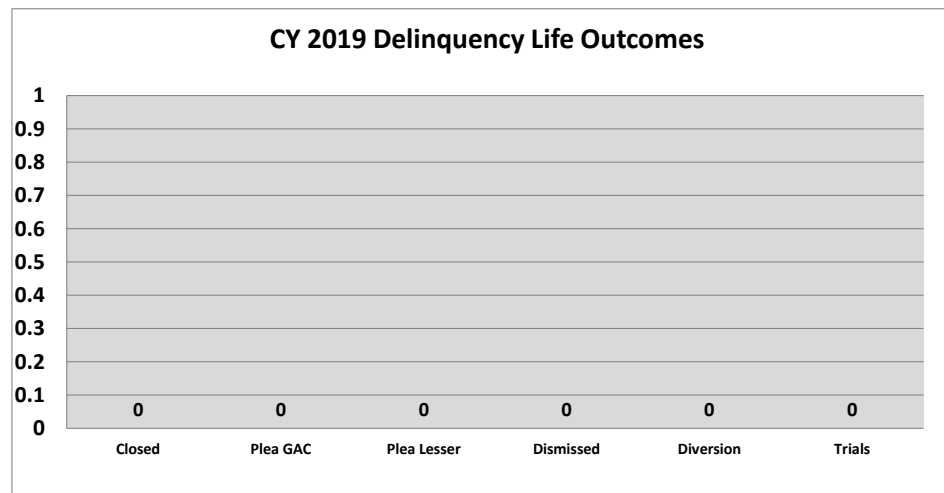
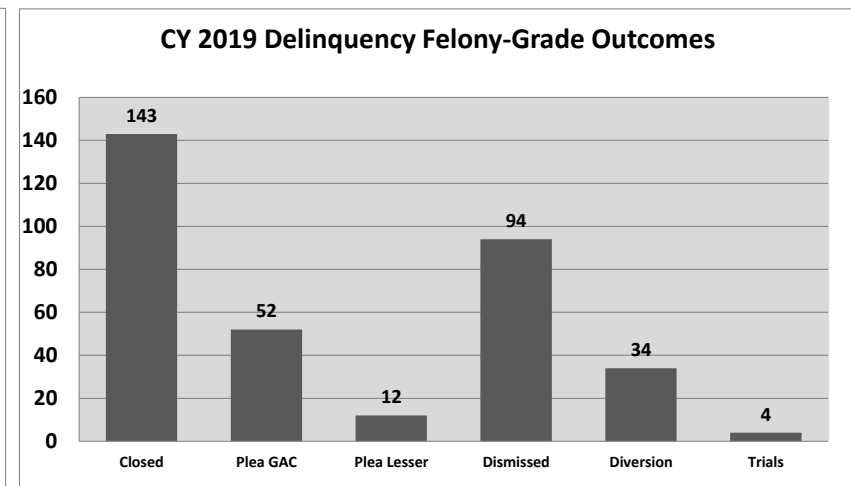
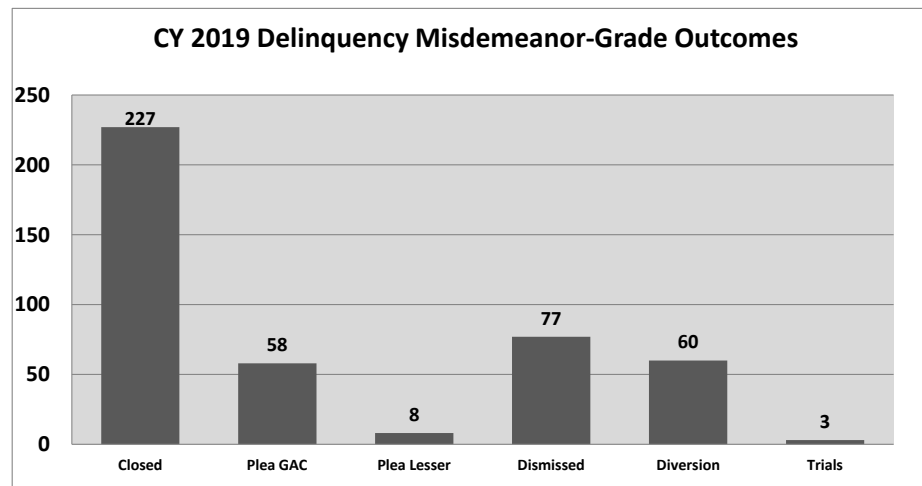
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

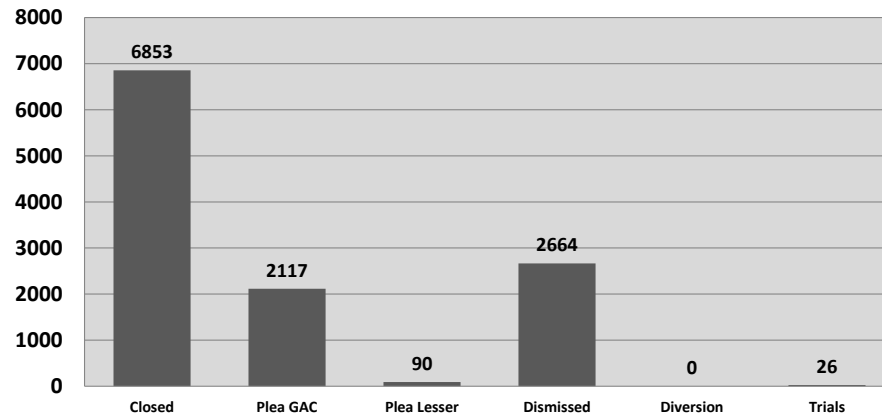
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



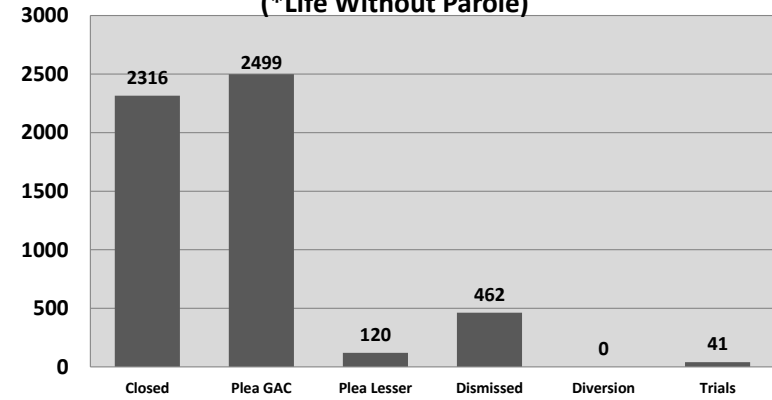




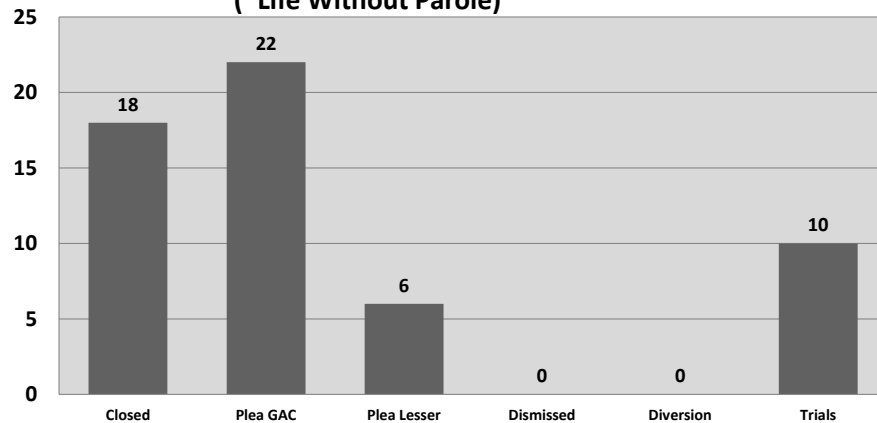
**CY 2019 Adult Misdemeanor Outcomes**



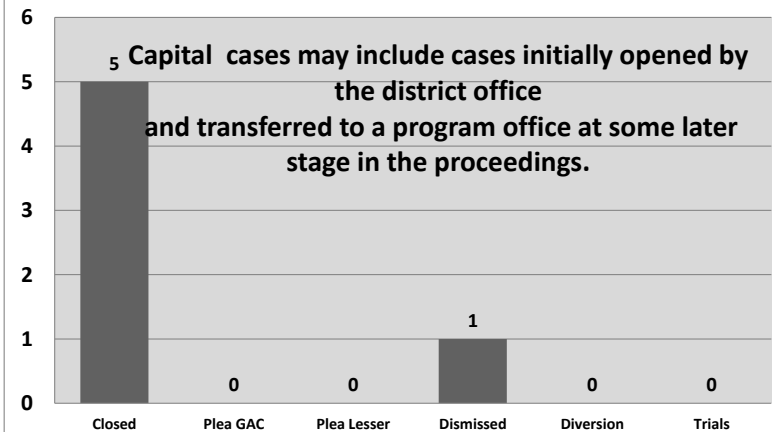
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



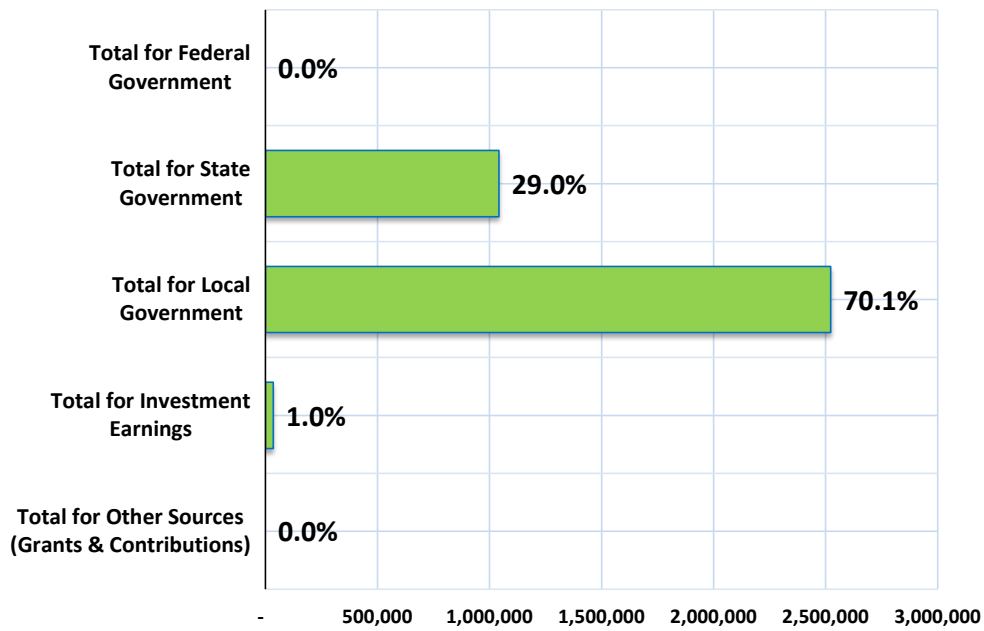
**CY 2019 Capital Outcomes**



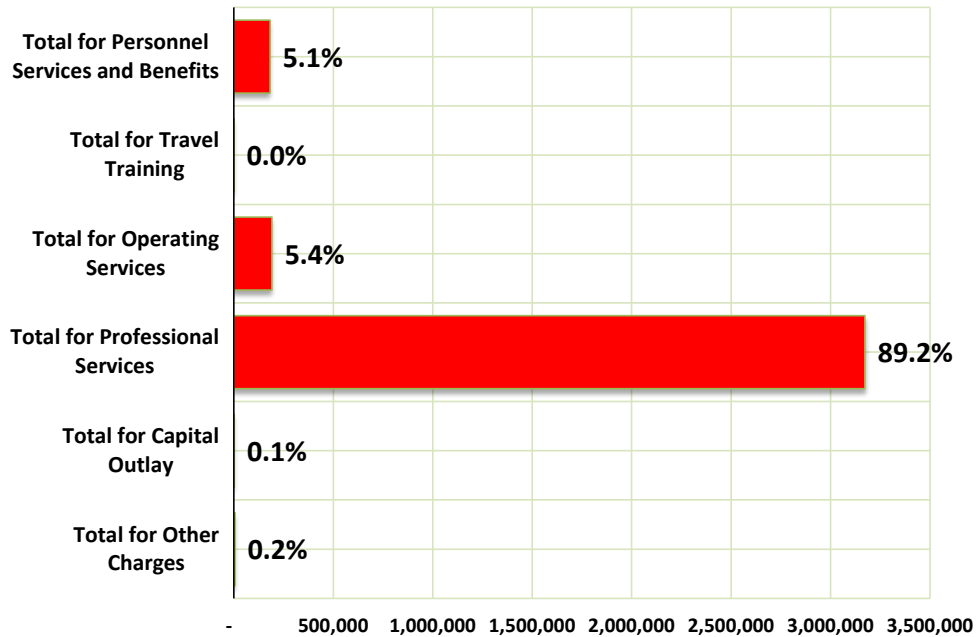
District 24 CY2019	Total CY2019
<b>District Defender: Richard Tompson</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	53,765
District Assistance Fund (DAF)	959,694
Supplemental/Emergency Funds	3,126
Grants	-
Other State Income -List source(s)	25,602
Total for State Government	1,042,187
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	434,772
Traffic Camera	-
Grants	38,750
Other Local Income -List source(s)	5,820
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	457,687
Judicial District Courts	166,612
Juvenile Court	20,948
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	1,342,915
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	1,988,161
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	46,095
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	1,859
Other Local Income -List source(s)	6,650
Total for Charges For Services	54,604
Total for Local Government	2,522,107
Investment Earnings	
Interest Income	30,449
Other Investment Income - List source(s)	4,718
Total for Investment Earnings	35,167
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	3,599,461

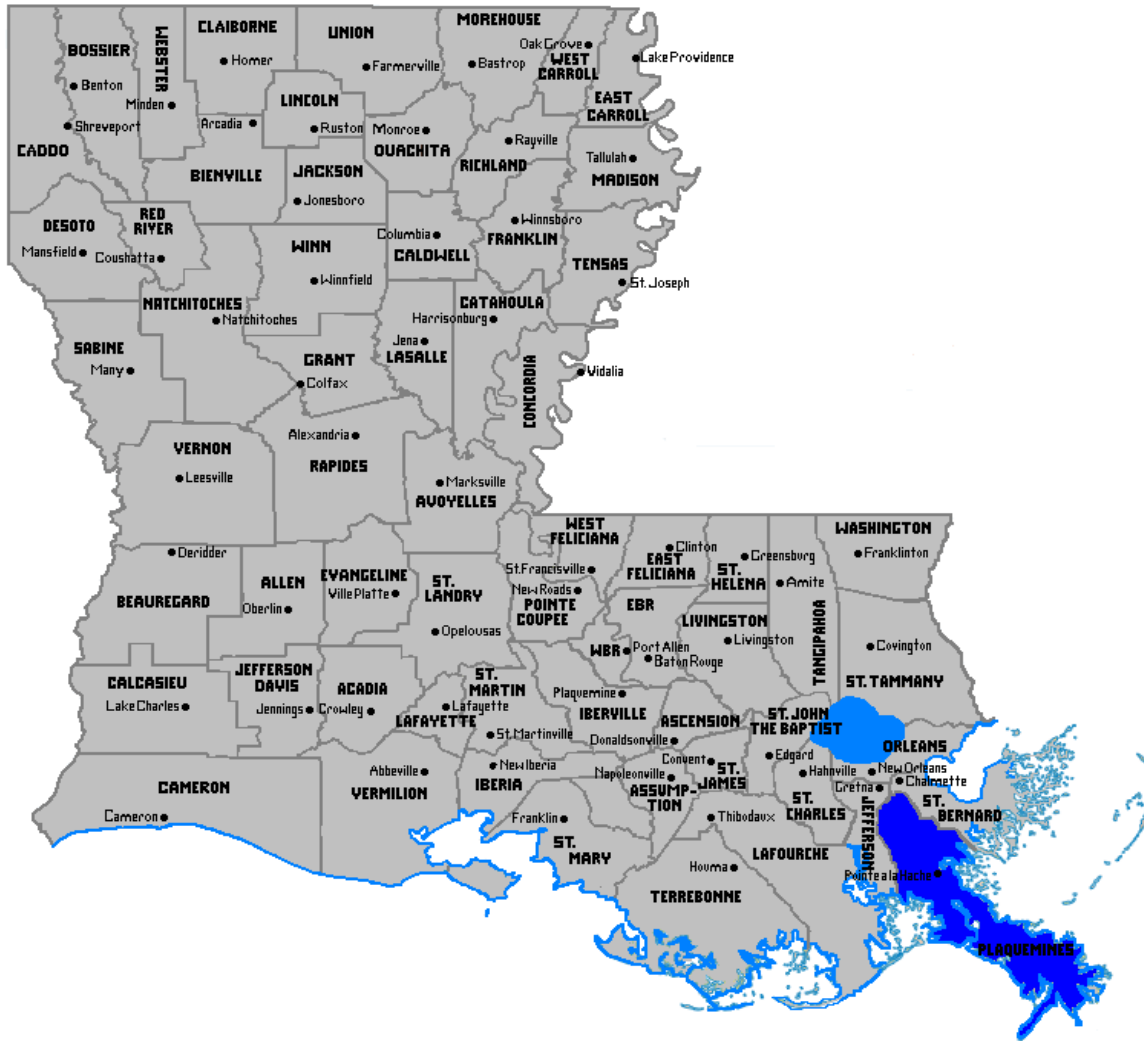
District 24 CY2019	Total CY2019
District Defender: Richard Tompson	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	142,468
Accrued Leave	-
Payroll Taxes	4,065
Hospitalization and Disability Insurance	-
Retirement	35,976
Other	-
Total for Personnel Services and Benefits	182,509
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	1,263
Total for Travel/Training	1,263
Operating Services	
Advertisements	4,040
Workers' Compensation	25
Insurance - Malpractice	51,498
Insurance - Auto/Physical Liability	2,568
Insurance - Other	-
Lease - Office	58,625
Lease - Auto/Equipment	11,435
Lease - Other	-
Office Repair and Maintenance	4,749
Office - Telephone/Utilities/Postage/Internet	19,275
Dues and Seminars	12,354
Law Library/Journals/Subscriptions	2,887
Office Supplies	24,348
Total for Operating Services	191,806
Professional Services	
Audit/Accounting Expense	62,845
Contract Clerical	1,435
Expert Witness	57,882
Investigators	62,606
Interpreters	550
Social Workers	-
Capital Representation	157,000
Conflict	2,375
Contract - Juvenile Attorneys or CINC	411,005
Misdemeanor Attorney Contracts	198,509
Contract Attorneys - all other	2,205,066
IT/Technical Support	13,679
Total for Professional Services	3,172,952
Capital Outlay	
Major Acquisitions	2,004
Total for Capital Outlay	2,004
Other Charges	
Other Operating Expenses	5,969
Total for Other Charges	5,969
Total for EXPENDITURES	3,556,503

## CY19 REVENUES



## CY19 EXPENDITURES

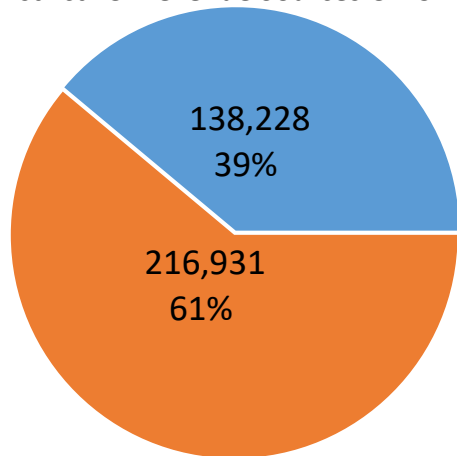




THE 25<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
PLAQUEMINES (POINTE-A-LA-HACHE)

DISTRICT DEFENDER: CHANEL LONG  
18055 HWY 15  
POINTE A LA HACHE, LA 70082  
(504) 934-6921

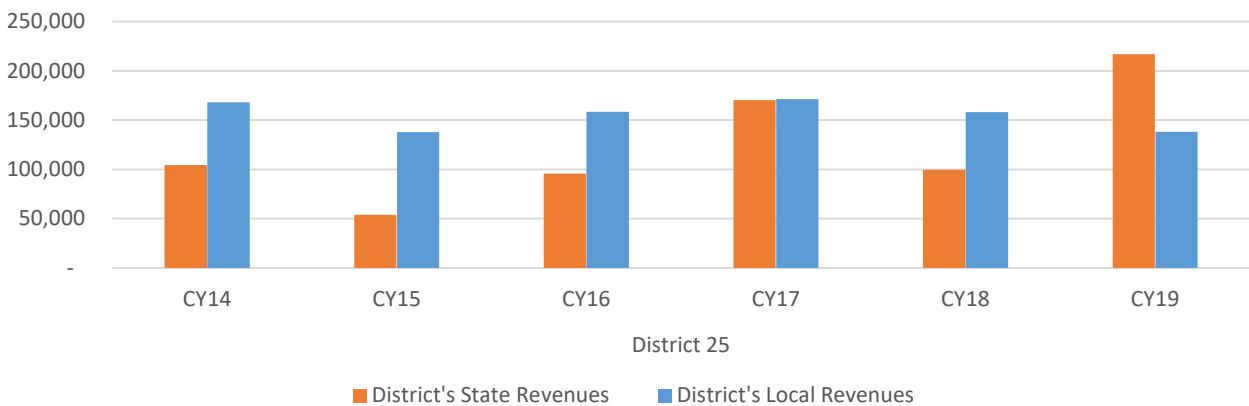
District 25 Revenue Sources CY19



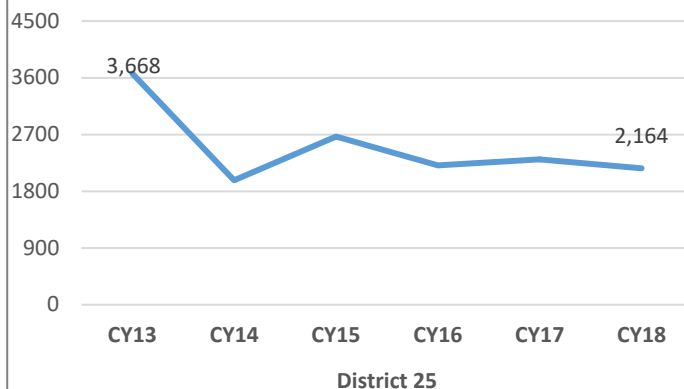
■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

During Calendar Year 2019, the 25th Judicial District Public Defenders Office (PDO) received \$355,159 in total revenues. Thirty-nine percent of the office's revenues came from local funding, compared to the statewide average of 55%. Local funding was derived primarily from traffic tickets and special court costs. As shown in the figure below, in 2019 the office experienced its second consecutive year of declining local revenues. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10. Although state supplemental assistance increased by more than \$115,000 during Calendar Year 2019, the increase was insufficient to allow the office to obtain the appropriate financial and personnel resources to provide ethical representation to its clients. The 25th Judicial District office remains in service restriction which was implemented on September 18, 2015.

District's CY14 to CY19 Local and State Revenues

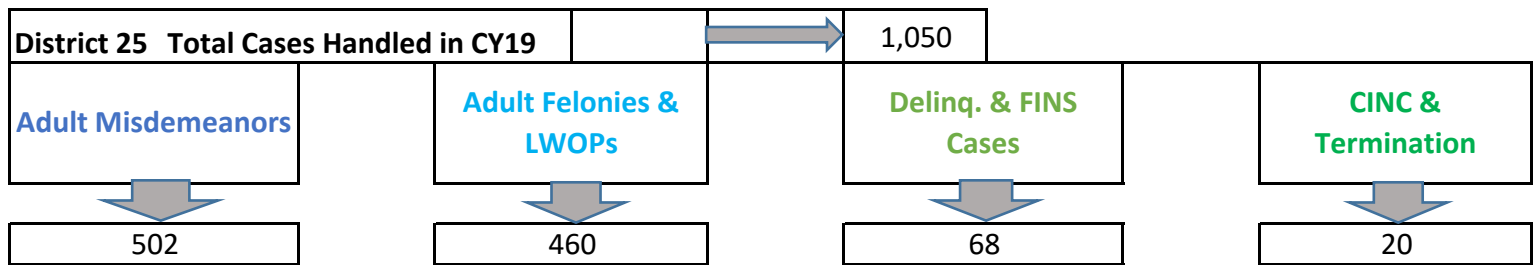


CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18

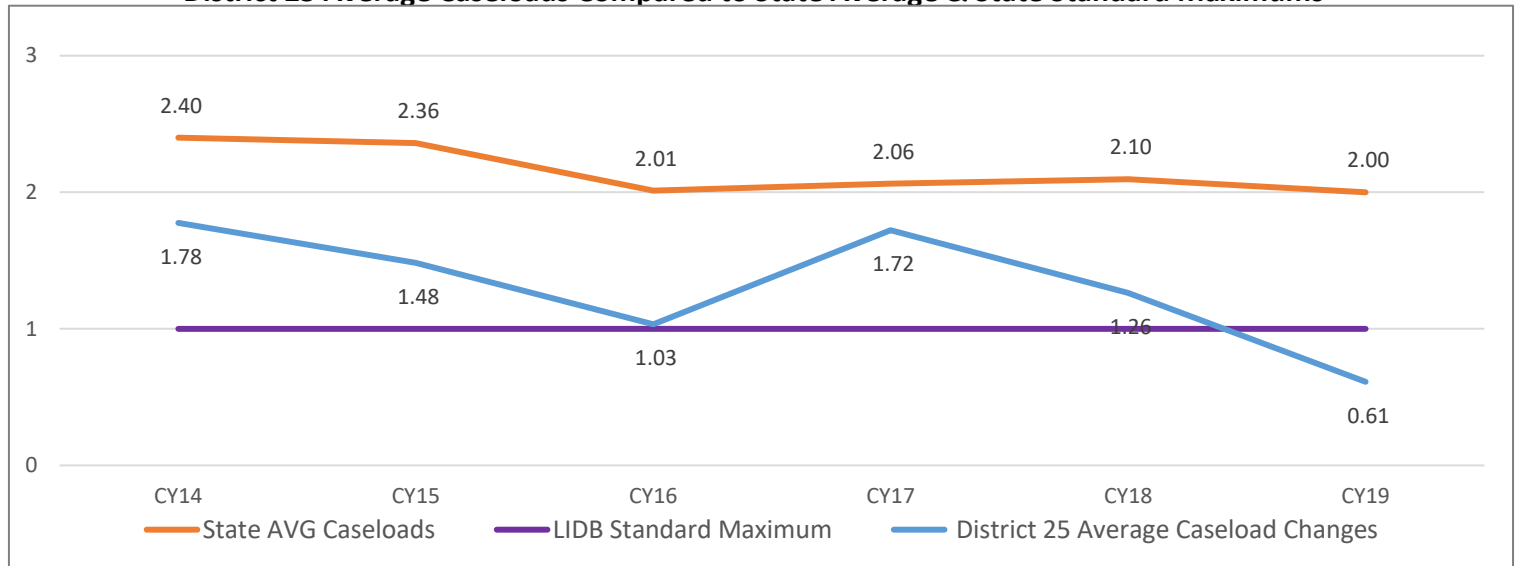


According to Supreme Court data, traffic filings in the 25th Judicial District have decreased by 41% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the decrease in local revenues is the result of a decrease in traffic filings in the district.





**District 25 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 25th District PDO handled 1,050 new and pending cases. The office maintained caseloads within state standards.

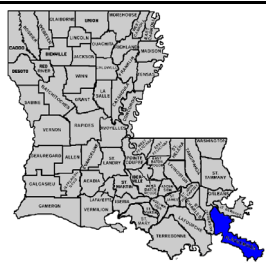
### MILLER/MONTGOMERY CASES

0/0

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 25th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capitolly certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 25<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Plaquemines Parish
<b>Population</b>	23,464
<b>District Defender</b>	Chanel Long
<b>Years as District Defender</b>	4 months
<b>Years in Public Defense</b>	10 years
<b>Office Manager</b>	Mandy Buie
<b>Primary Office Street Address</b>	18055 Hwy 15
<b>City</b>	Pointe A La Hache
<b>ZIP</b>	70082
<b>Primary Phone</b>	504-934-6921
<b>Primary Mailing Address</b>	P.O. Box 162 Belle Chasse, LA 70037
<b>Primary Fax Number</b>	504-934-6929
<b>Primary Emergency Contact</b>	Chanel Long
<b>Primary Emergency Phone</b>	513-886-8223
<b>Secondary Emergency Contact</b>	Mandy Buie
<b>Secondary Emergency Phone</b>	504-329-6228
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	301 Main St. Belle Chasse, LA 70037 504-934-6921
<b>Other District Office Contact Personnel (Primary Only)</b>	Chanel Long 513-886-8223
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Plaquemines Parish Government
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	None
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Yes
<b>Courts and Locations</b>	All courts are located at 18055 Hwy 15, Pointe A La Hache, LA 70082
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	Division "A" ;Division "B"; Juvenile Court and Adult Drug Court.
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Magistrates are held Monday, Wednesday and Friday. An attorney from this office attends all hearings. Judge questions defendant to inquire as to their representation. If the Judge refers them to the PDO then we represent the client. Assignment of cases of cases are rotated between full-time attorneys. Juvenile cases are handled by the Juvenile Contract Attorney.

<b>Name of Adult Detention Facilities in This District</b>	Plaquemines Parish Detention Center: 16801 Hwy 15, Davant, LA 70046.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	None
<b>Name of Juvenile Detention Facilities In This District</b>	N/A
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	St. Bernard Detention Facilities.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Location of the courthouse. The courthouse is located in Pointe a la Hache on the east bank of Plaquemines Parish. The area is remote in an already rural parish. Our clients, who often lack reliable transportation, have great difficulty getting to the courthouse for court dates. Additionally, the infrastructure surrounding the courthouse is less than optimal. Residents on the Westbank must take a ferry to the courthouse, however, it is often out of service. The roads leading to the courthouse are desolate and poorly maintained. Abandoned homes are steps from the roadway, brush often remains in the roadways. During rain events the roads slippery and prone to flooding. Water often remains in the roadway for days to weeks after a moderate rain event.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Juveniles are often transported in shackles and held in the holding room in shackles. Prior to entering the courtroom the shackles are removed.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No.
<b>District Attorney</b>	Charles Ballay
<b>Chief Judge of Criminal District Court</b>	Judge Michael D. Clement Division "B"
<b>Juvenile Court Judges (Specify District of City Court)</b>	Judge Michael D. Clement Division "B"
<b>Drug Court Judges</b>	Yes, Kevin Conner Division "A"
<b>Mental Health Court Judges</b>	No
<b>Other Specialty Court</b>	None
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	Office personnel determine eligibility based on 2019 Federal Poverty Guidelines.
<b>When is Assignment/Appointment of Counsel Made?</b>	After magistrate hearings or any other court hearing date.
<b>What steps does your office take to ensure conflict – free representation</b>	Review of initial reports at bond settings for obvious conflicts. Conflict information is also maintained in the defenderData database. Attorneys self-report conflicts as they arise. The office employs one contract attorney on a long term basis, and contracts with outside attorneys as needed.

<b>Brief Explanation of Intake Process</b>	Before the Judge comes to the court the PDO interviews all the clients and determines whether they qualify. I complete all the information sheet that contains questions we need for the PDO computer and I sign them up. After Judge has completed the magistrate, the attorney located in our office conducts a first jail visit/interview with that client. Client is then taken back to prison unless able to bond out. The attorney in our office answers all questions that need to be answered and provides any additional help that the client needs at this time. The attorney also will typically obtain all the facts from the client on the charges client has been arrested for.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	PDO by money order, credit card or debit card.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	PDO by money order, credit card or debit card.
<b>Who Remits the Partial Payments Collected?</b>	Client
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	None
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	0
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Yes. It is not in writing.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	FUNDING!!!! The office needs an investigator, an additional conflict attorney, and an additional administrative staff person. The office needs to find a permanent office space in Belle Chasse. The office lacks adequate computers, furniture and software .
<b>Was your office in ROS at any time during 2019</b>	Yes
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	The office will stop taking on conflict cases and lay off the all contract attorneys and reduce compensation benefits to employees.
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Primarily funding to maintain payroll. Secondly to fund conflict cases.
<b>Long-Term Critical Issue Areas</b>	Primarily funding to maintain payroll. Secondly to fund conflict cases and thirdly to obtain office space.
<b>2019 Media Coverage and/or Major Accomplishments</b>	N/A

<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes, one on one by the District Defender.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	None
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Chanel Long, District Defender, Mandy Buie, Office Manager
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	No
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Office pays up to \$400 monthly for each full time employee and the employee is responsible for the remaining balance owed through United Healthcare.
<b>Regular Meetings for Any Staff, Please Describe</b>	Meetings occur informally as well formally with bi-monthly caserounds and monthly staff meetings.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	None
<b>Number of Writs Your District Filed in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	The District Defender will handle any such cases.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Senator Troy Carter, Senator John A. Alario Jr., Senator Sharon Hewitt, Representative Raymond Garofalo, Jr., Representative Chris Leopold.

<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Location of the courthouse. The courthouse is located in Pointe a la Hache on the east bank of Plaquemines Parish. The area is remote in an already rural parish. Our clients, who often lack reliable transportation, have great difficulty getting to the courthouse for court dates. Additionally, the infrastructure surrounding the courthouse is less than optimal. Residents on the Westbank must take a ferry to the courthouse, however, it is often out of service. The roads leading to the courthouse are desolate and poorly maintained. Abandoned homes are steps from the roadway, brush often remains in the roadways. During rain events the roads slippery and prone to flooding. Water often remains in the roadway for days to weeks after a moderate rain event.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Maintain two full-time attorneys and chief defender as well as a part-time juvenile attorney and conflict attorney.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Mandy Buie
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	N/A
Westlaw	N/A
Other (please list)	N/A
Number of Legal Research Licenses	None
Total Cost of Legal Research Software:	0
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	X
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	X
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	X
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	X
Quicken	
Intuit	X
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	X

Microsoft Edge	X
Firefox	X
Google Chrome	X
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	1
Laptops	4
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	Plaquemines Parish Government
Email Provider:	Microsoft



## 25th District Defender Office CY 2019 Caseloads & Outcomes

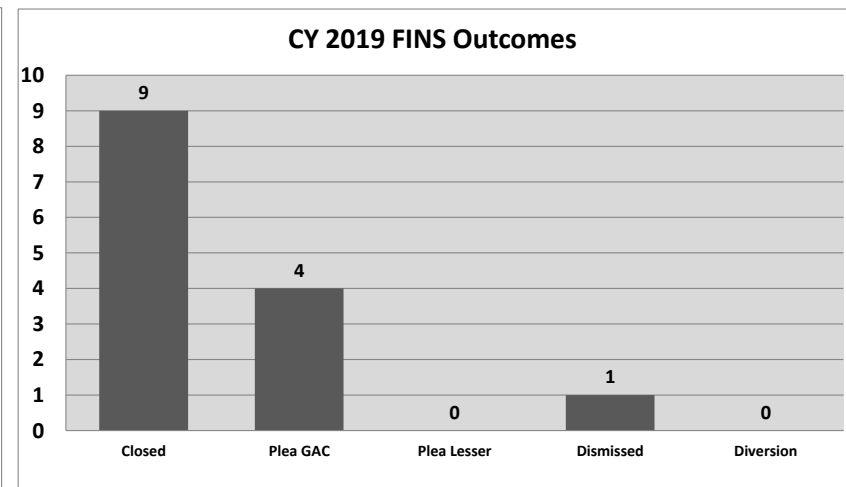
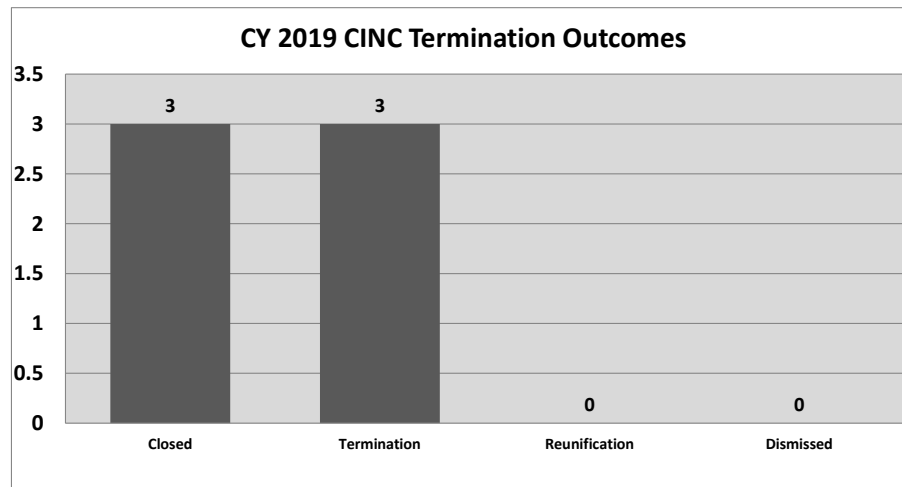
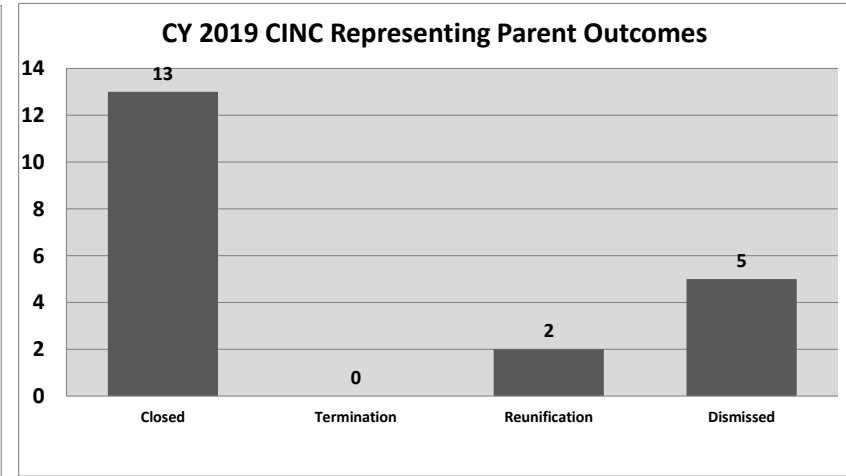
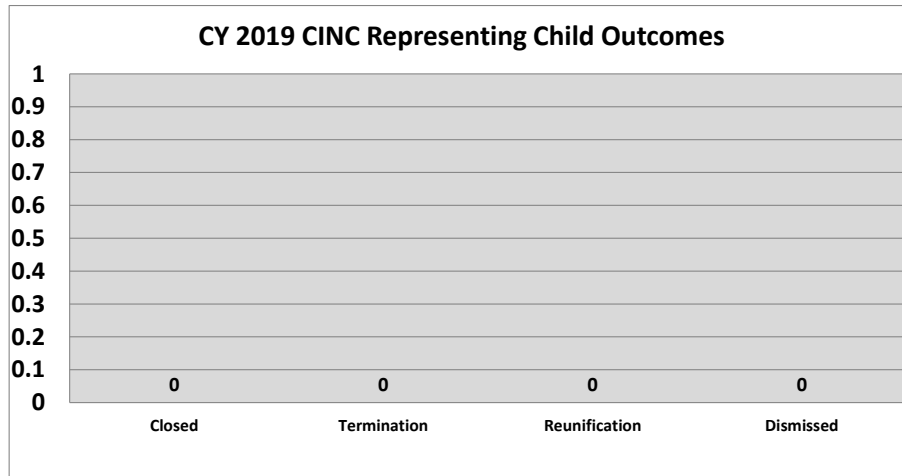
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	7	13	10	17	0	2	N/A	N/A	5	N/A	N/A	N/A	N/A	N/A	0
Termination	2	3	1	3	3	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	9	9	2	11	N/A	N/A	4	0	1	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	26	29	5	31	N/A	N/A	27	1	7	2	N/A	N/A	0	0	0
Delinquency Felony	19	18	6	25	N/A	N/A	14	1	1	8	N/A	N/A	0	0	0
Delinquency-Life	1	1	0	1	N/A	N/A	2	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	351	326	151	502	N/A	N/A	201	20	205	5	0	0	1	1	2
Adult Felony Non-LWOP**	256	245	128	384	N/A	N/A	136	39	84	4	0	0	2	0	2
Adult LWOP	0	1	1	1	N/A	N/A	0	1	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	1	75	75	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

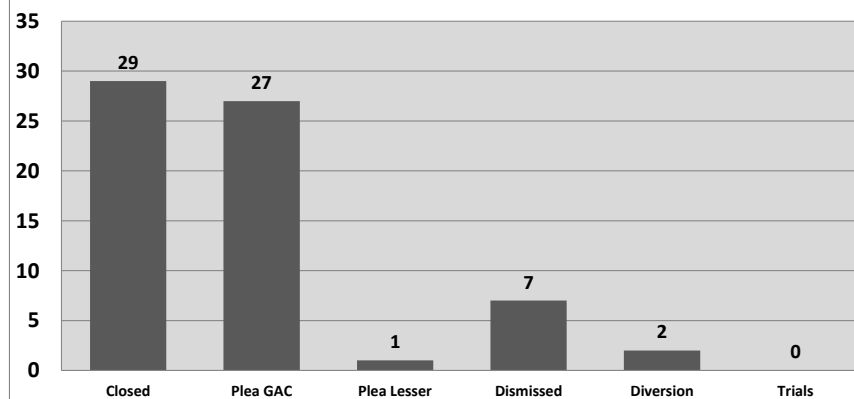
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

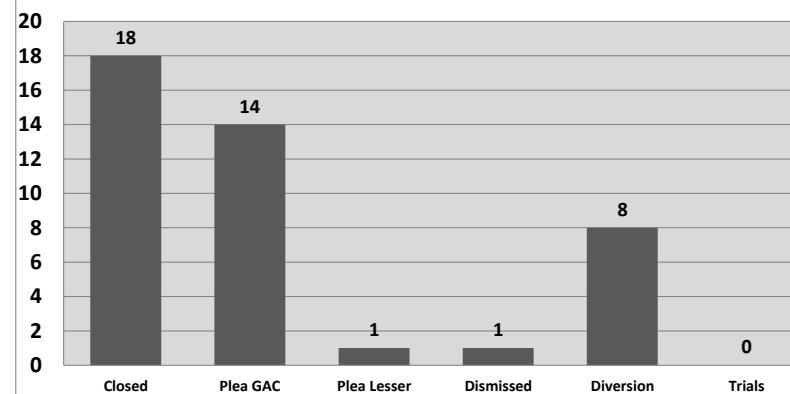
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



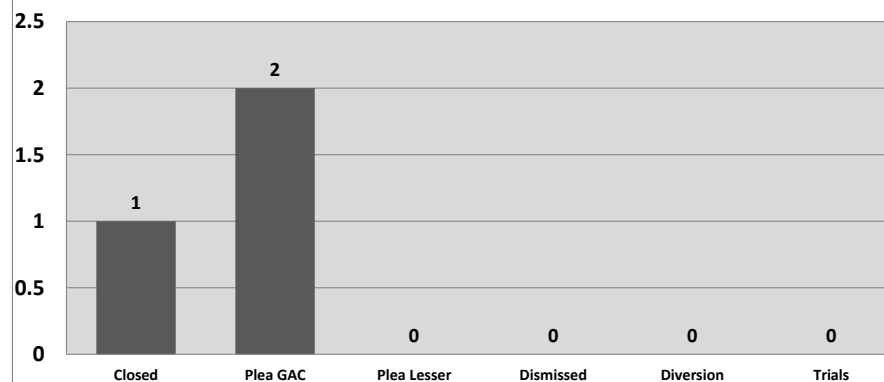
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**

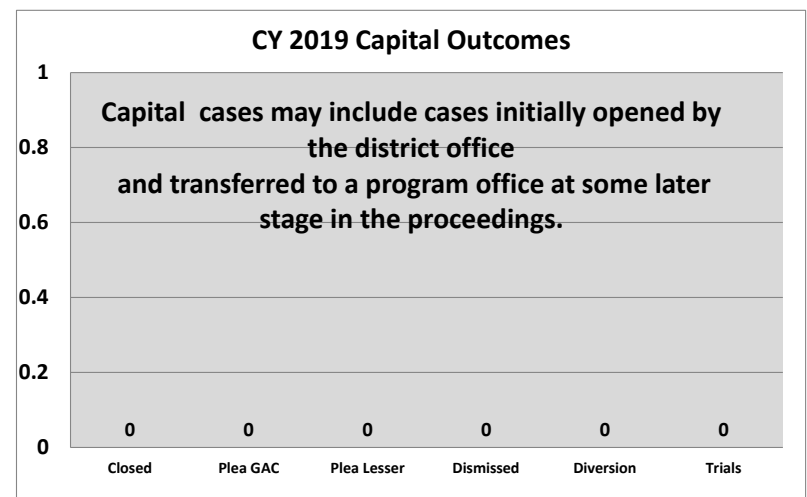
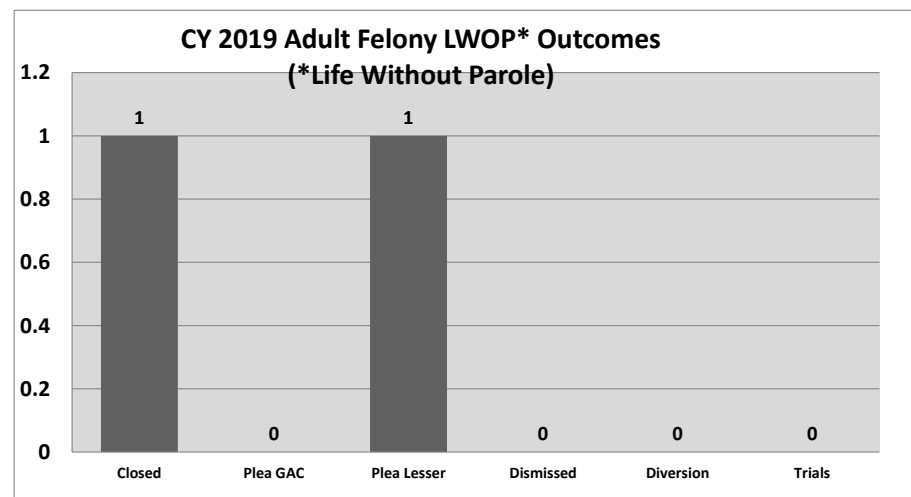
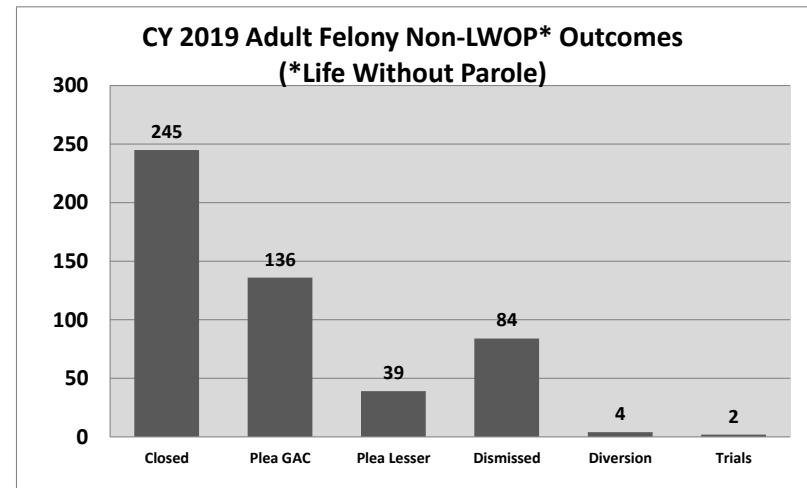
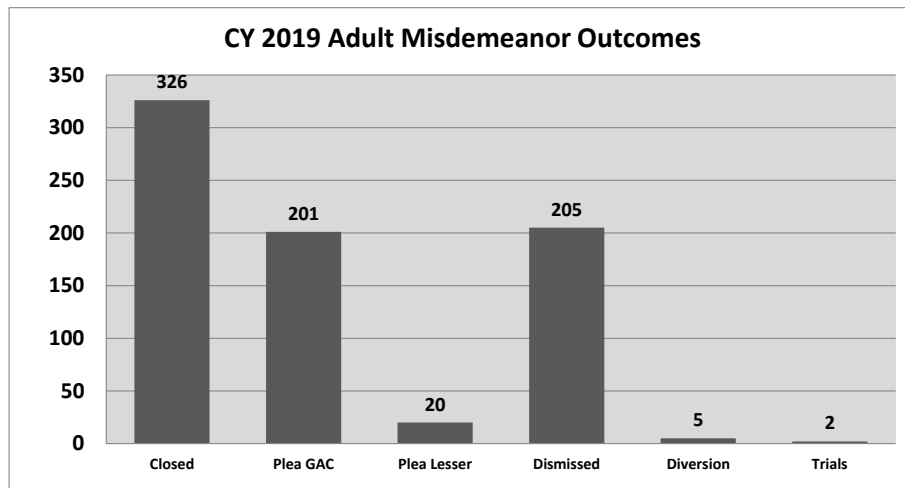


**CY 2019 Delinquency Felony-Grade Outcomes**



**CY 2019 Delinquency Life Outcomes**

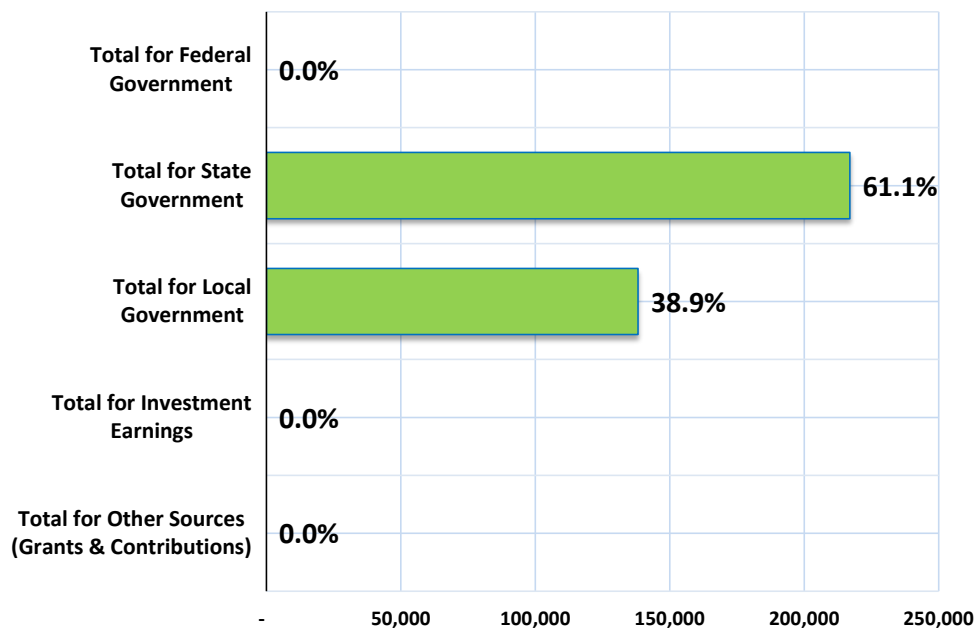




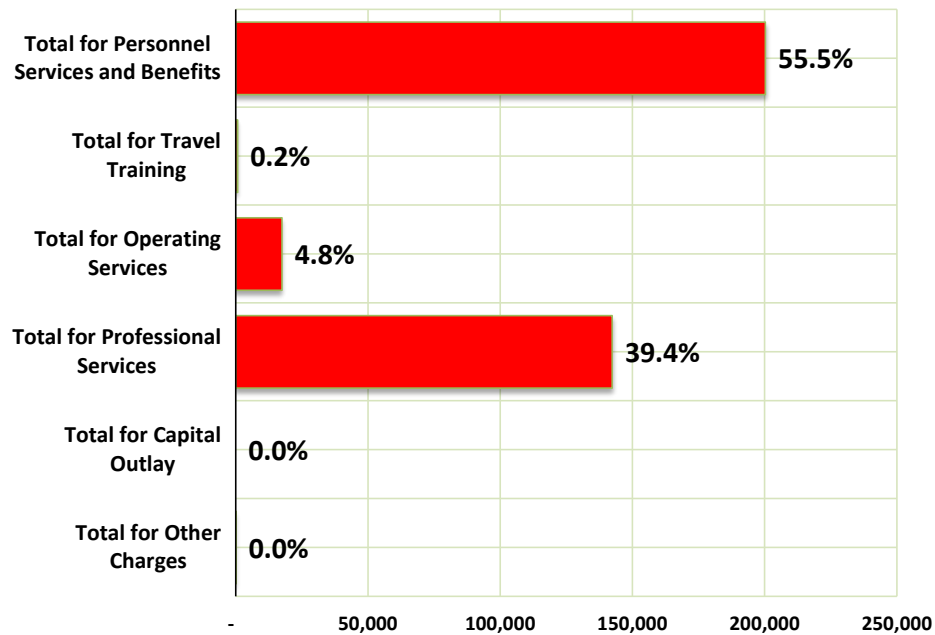
District 25 CY2019	Total CY2019
<b>District Defender: Chanel Long</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	3,456
District Assistance Fund (DAF)	213,148
Supplemental/Emergency Funds	326
Grants	-
Other State Income -List source(s)	-
Total for State Government	216,931
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	6,300
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	24,381
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	14,497
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	7,000
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	83,200
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	90,200
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	2,850
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	2,850
Total for Local Government	138,228
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	355,158

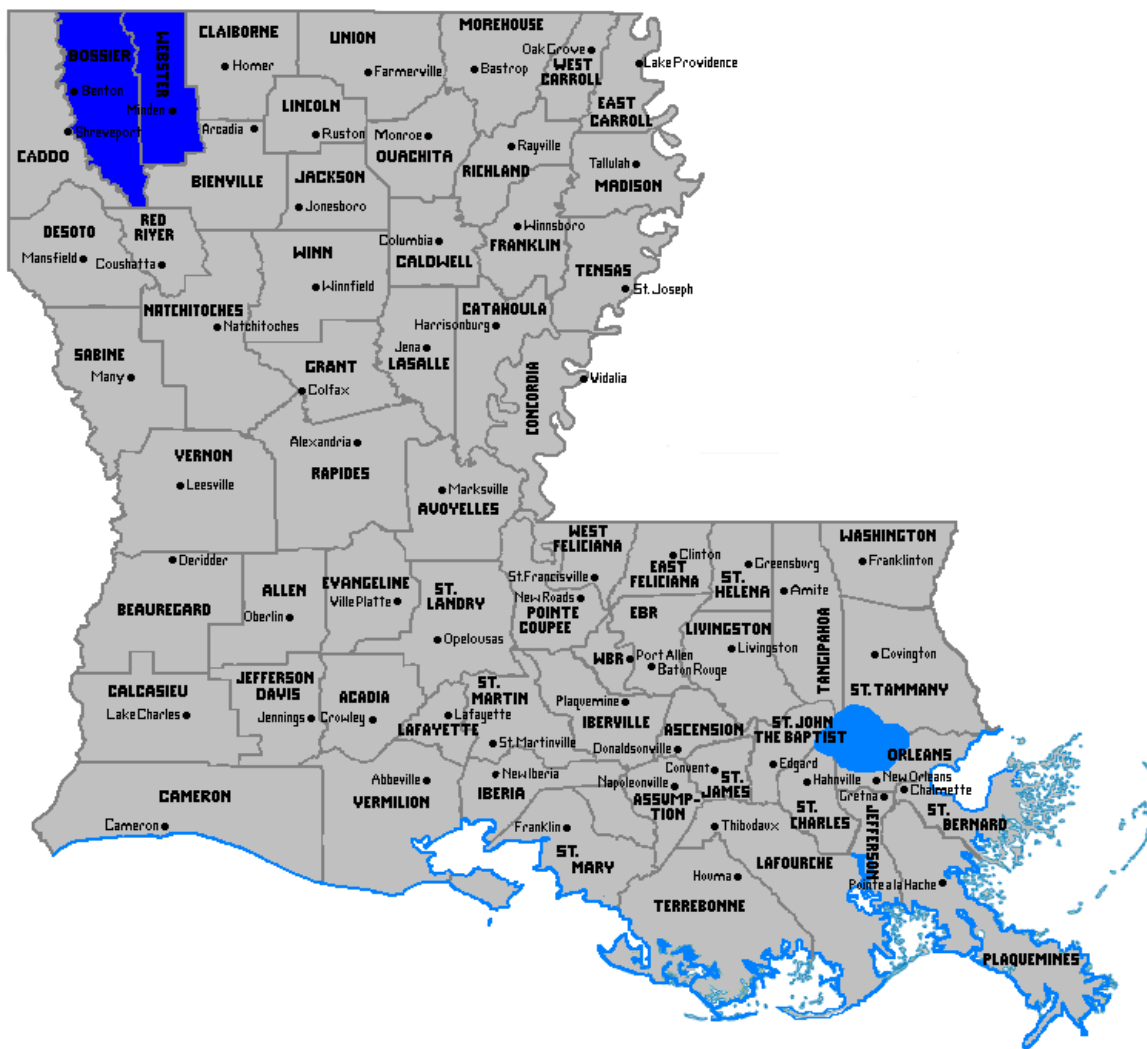
District 25 CY2019	Total CY2019
District Defender: Chanel Long	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	169,360
Accrued Leave	3,333
Payroll Taxes	2,714
Hospitalization and Disability Insurance	5,600
Retirement	19,258
Other	-
Total for Personnel Services and Benefits	200,265
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	746
Total for Travel/Training	746
Operating Services	
Advertisements	-
Workers' Compensation	650
Insurance - Malpractice	4,600
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	1,783
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	2,392
Dues and Seminars	295
Law Library/Journals/Subscriptions	437
Office Supplies	7,307
Total for Operating Services	17,463
Professional Services	
Audit/Accounting Expense	19,720
Contract Clerical	955
Expert Witness	240
Investigators	460
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	1,700
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	119,264
IT/Technical Support	-
Total for Professional Services	142,339
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	103
Total for Other Charges	103
Total for EXPENDITURES	360,916

## CY19 REVENUES



## CY19 EXPENDITURES



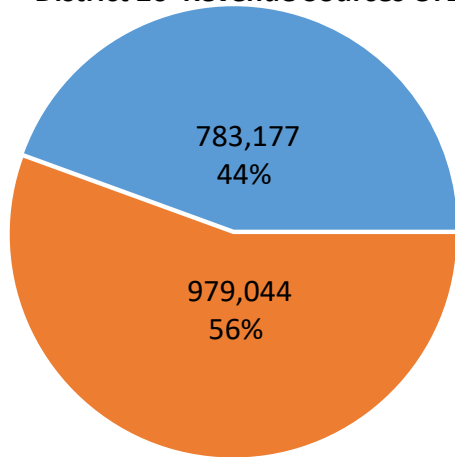


# THE 26<sup>TH</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE BOSSIER (BENTON) - WEBSTER (MINDEN)

DISTRICT DEFENDER: MICHAEL F. MILLER  
211 BURT BOULEVARD  
BENTON, LA 71006  
(318) 965-0630



District 26 Revenue Sources CY19

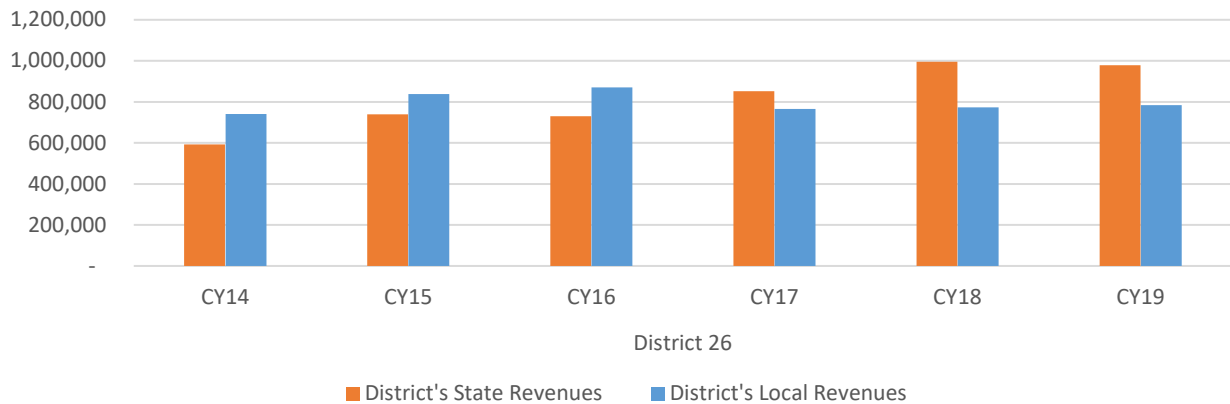


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

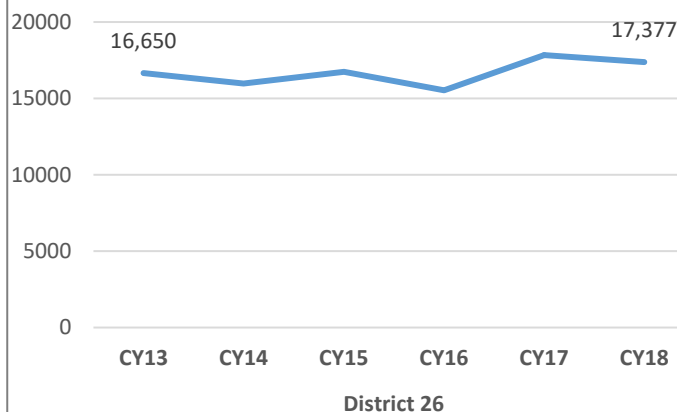
During Calendar Year 2019, the 26th Judicial District Public Defenders Office (PDO) received \$1,762,221 in total revenues. Forty-four percent of the office's revenues came from local funding. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 both state and local revenues remained consistent with the previous year's funding. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10, and remains in Restriction of Services, which was implemented March 4, 2015.

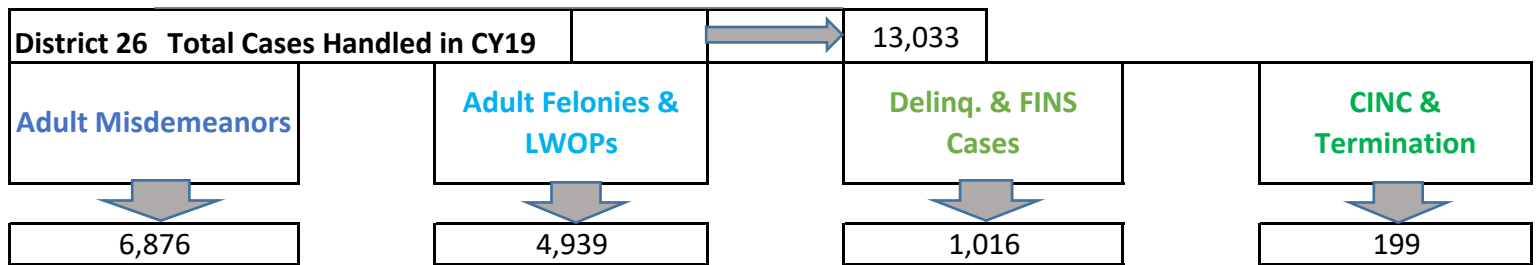
District's CY14 to CY19 Local and State Revenues



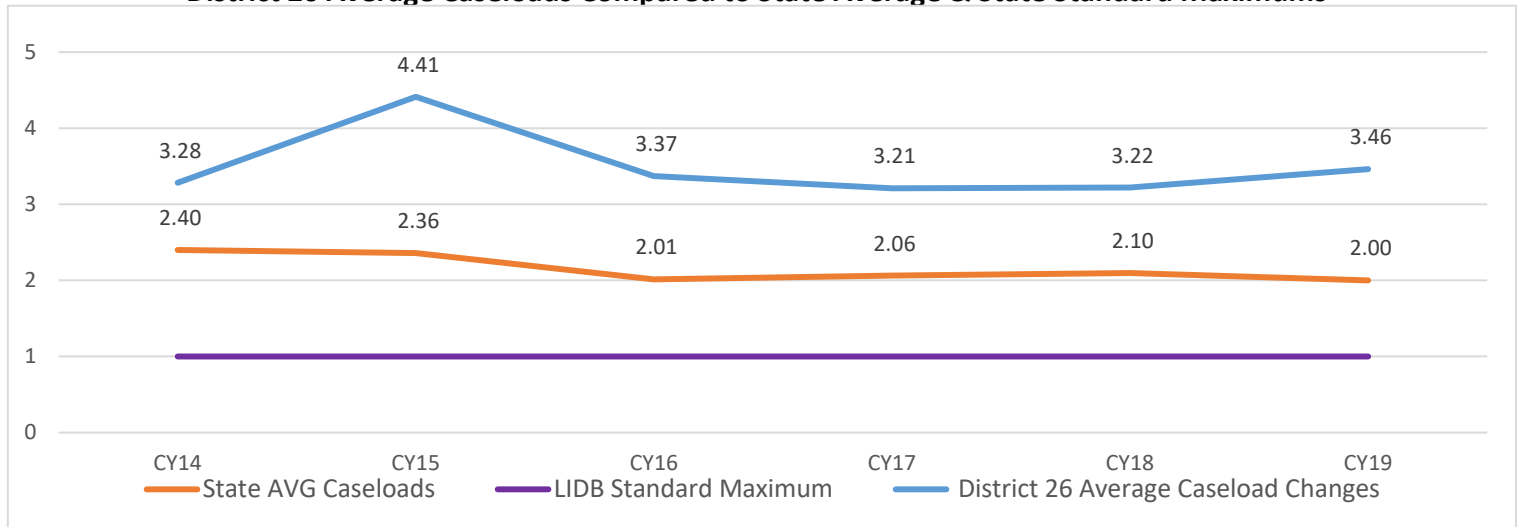
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 26th Judicial District have been wildly erratic since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, the number of traffic tickets filed within the district were likely consistent with the number of traffic tickets filed during 2018.



**District 26 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 26th District PDO handled 13,033 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads nearly three-and-a-half times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

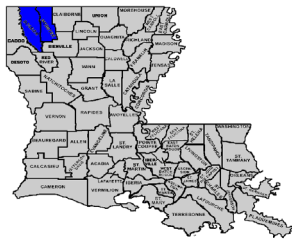
### MILLER/MONTGOMERY CASES

0/0

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 26th Judicial District Public Defenders Office handled no Miller Cases and has no open Montgomery Cases for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capitally certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 26TH JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Bossier Parish- Benton; Webster Parish- Minden.
<b>Population</b>	165,983 total based on population estimates of 127,185 for Bossier and 38,798 for Webster Parishes.
<b>District Defender</b>	Michael F. Miller, Chief District Defender
<b>Years as District Defender</b>	3 years, 10 months
<b>Years in Public Defense</b>	10 years, 10 months
<b>Office Manager</b>	Keevia Johnson
<b>Primary Office Street Address</b>	211 Burt Boulevard
<b>City</b>	Benton
<b>ZIP</b>	71006
<b>Primary Phone</b>	318-965-0630
<b>Primary Mailing Address</b>	PO Box 235, Benton, LA 71006
<b>Primary Fax Number</b>	318-965-5521
<b>Primary Emergency Contact</b>	Michael F. Miller
<b>Primary Emergency Phone</b>	318-344-2541 Cell
<b>Secondary Emergency Contact</b>	Keevia Johnson
<b>Secondary Emergency Phone</b>	318-230-8939 cell
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	221 Main Street, Minden, LA 71055 - Ph 318-377-9255, Fax 318-377-8148; 200 Burt Blvd., Benton, LA 71006 - Ph 318-965-0462, Fax 318-965-9220
<b>Other District Office Contact Personnel (Primary Only)</b>	LaKeia Taylor
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Both Bossier and Webster office are owned by the office. The actual entity on the title is "Indigent Defender Board".
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	Average for this CY: File storage: \$179.00; Equipment Rental: \$490.00; Maintenance: \$756.00; Supplies: \$3,903.00; Utilities: \$2,202.00
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	All bills and payroll are handled by Heath Crager, CPA.
<b>Courts and Locations</b>	26th JDC Bossier Parish - Benton; 26th JDC Webster Parish - Minden; Bossier City Court - Bossier City; Minden City Court - Minden; Springhill City Court - Springhill.

<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	Bossier Parish District Court has 3 criminal sections for felony and misdemeanor matters. One traffic court, one juvenile court, and one adult drug court. Webster Parish District Court has 6 criminal divisions for felony/misdemeanor/traffic, one juvenile court. Minden City court has misdemeanor court and juvenile court. Springhill City court has misdemeanor court and juvenile court. Bossier City court has misdemeanor court and juvenile court.
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Bossier Parish District Court cases are assigned a Section. There are 3 criminal sections. Felony sections have 2 attorneys. At present 4 felony attorneys are full time and 2 are under contract. Misdemeanor sections each have 2 contract attorneys. The cases are assigned to the attorneys based on the "even/odd" number of the case file. LWOP cases are handled by a senior attorney with the assistance of the felony attorney assigned to that section. Juvenile cases are assigned to the Juvenile staff attorney and the contract attorney. Webster Parish District Court has 4 contract attorneys handling felony and misdemeanor matters. Each city court, Springhill, Minden, and Bossier has one contract attorney. There are 4 contract attorneys in Webster and 2 in Bossier that handle felony matters. All 6 are under contract to provide conflict in either parish if there are more defendants than the conflict panel can handle. At present there are 3 felony conflict attorneys under contract.
<b>Name of Adult Detention Facilities in This District</b>	Bossier Parish Maximum and Medium. Closed the Minimum facility (Plain Dealing); Bossier City Jail (Bossier City); Webster Parish Jail & Bayou Dorcheat Correctional Center (Minden).
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Caddo Correctional Center (Caddo Parish), Claiborne Parish Sheriff's Jail (Claiborne Parish), Shreveport City Jail (Caddo Parish), David Wade Correctional Center (Claiborne Parish).
<b>Name of Juvenile Detention Facilities In This District</b>	Johnny Gray Jones Shelter (Bossier City).
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Ware Youth Center in Coushatta, Louisiana
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	All detention facilities are in the rural areas of the Parishes. The staff and contract attorneys have no issues in seeing their clients at the detention facilities. Since January 1, 2020, mileage reimbursement, as set forth in the mileage reimbursement program set forth by the State, is extended only to full time staff attorneys for jail visits.

<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Not in juvenile proceedings. If a juvenile is to be tried as an adult, then they are routinely shackled except for trial.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	None
<b>District Attorney</b>	Schuyler Marvin
<b>Chief Judge of Criminal District Court</b>	Michael Nerren
<b>Juvenile Court Judges (Specify District of City Court)</b>	Bossier and Webster District Court judges rotate their duties as Juvenile Court Judges. Minden City court is Sherb Sentell; Springhill City court is John Slattery; Bossier City court is Tommy Wilson.
<b>Drug Court Judges</b>	Head of drug court is Judge Mike Craig. But criminal judges rotate.
<b>Mental Health Court Judges</b>	N/A
<b>Other Specialty Court</b>	N/A
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	The judges barely screen. At 72 hour hearing an bond return date the court will advise of rights to attorney. If the defendant requests an attorney, the judges ask are they employed and if affirmative, they ask what is their weekly take home pay. That is the gist of the courts inquiry. The PDO uses a more detailed application to obtain financial information on the court appointed clients.
<b>When is Assignment/Appointment of Counsel Made?</b>	Clients are assigned a Division by the court. Once the client and division are made known to the PDO, the attorney for that Division is notified by the support staff.
<b>What steps does your office take to ensure conflict – free representation</b>	Office receives appointment sheet each morning after 72 hour hearing. Conflict check is run by support staff and again by counsel appointed to the client. Motions to appoint conflict counsel are prepared and filed and the conflict attorney is notified via email as well as through the PDO database. Also, each conflict attorney has a mail slot at the office for each parish to receive a hard copy of the motion appointing them as conflict attorney.
<b>Brief Explanation of Intake Process</b>	When the court appoints a client to the PDO, the information is entered into the database. The secretary assigned to the attorney with whom the case is assigned makes a file, drafts motion for discovery and notice of rights, places file on attorneys desk. Case that are conflicted to the conflict panel are designated as such in the database as "closed/withdrawn".
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	

<b>Who Collects the Assessed Partial Payments?</b>	The Public Defender Offices in Bossier and Webster Parishes collect the payments. The office does utilize the Louisiana Department of Revenue Tax Offset Garnishment Program (LATOGA).
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	We provide receipts to the clients upon payment. The money collected by the LATOGA program is reflected on documentation generated by that office.
<b>Who Remits the Partial Payments Collected?</b>	The clients either pay in person at our offices, or payment is mailed in to our office in Benton, Louisiana. LATOGA remits payment at the first of the year.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	None. The office receives the payments directly.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	R.S. 15:175 statutory application fee collected in 2019: \$63,895
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	The written policy is contained in the Employee Manual. Attorneys that are full time employees with the Public Defender Office can take on minimal private cases which consist mainly of curator cases. The full time attorneys may take on minimal private cases but need to be cleared by the Chief Defender. These type cases have consisted of routine wills and successions and a few criminal matters outside the district.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	Financial Stability from the legislature is the immediate need in order to provide budget stability as well as afford each client their constitutional right of representation. With secured funding by the State and allocated to each district, anticipation of additional attorneys and supporting staff could reduce the case load currently assigned to counsel.
<b>Was your office in ROS at any time during 2019</b>	Yes
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	The PDO for the 26th Judicial District has been in ROS since March 4, 2015. After review by the Public Defender Board of the on site evaluation by representatives of the State Public Defender, it was determined that it would be in the best interest that this district remain in ROS.
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Secured funding to allow the office to budget for the upcoming FY and to allocate money for additional attorneys, and supporting staff, to reduce case load tasked by each public defender.
<b>Long-Term Critical Issue Areas</b>	Stable revenue source.

<b>2019 Media Coverage and/or Major Accomplishments</b>	Media coverage consists mainly on high profile felony cases. The building in Webster as well as the building in Bossier has had the repairs needed. Though not covered by the media, the Chief District Defender has started addressing the criminal justice classes at Bossier Parish School for Technology and Innovative Learning each semester.
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	New attorneys shadow staff attorneys for a couple of weeks to observe court, jail visits, etc. The "buddy system" is used on all cases proceeding to trial and on certain cases due to the nature and the complexity of the case as a tool to learn the possible ways an investigator may be used, motion practice, etc.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Laurie Wilson, head of juvenile department in Bossier Parish, Angela Smith, David Harville, and Allen Haynes. Bobby Stromile, head of juvenile department in Webster Parish.
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Staff Attorneys work is monitored by the Chief District Defender through one on one case discussions and courtroom observations. LWOP cases are assigned to the senior staff attorney in Bossier Parish. The staff attorney assigned to the division where the LWOP case is to be heard also participates with the senior staff attorney. Juvenile cases are monitored by the senior juvenile attorney. The office manager handles issues with support staff. The Chief District Defender has the final decision on any issues regards support staff, staff and/or contract attorneys. The data base is monitored by the data entry specialist, the office manager and the Chief District Defender.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	The senior staff attorney only handles LWOP cases, which is a smaller case load. Have contracted six (6) attorneys to handle all misdemeanor matters thereby reducing the caseload on felony attorneys who were handling both felony and misdemeanor cases before their respective divisions.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Full-time employees benefits include health, in which the office pays 100% for the employee. If the full-time employee elects to provide health insurance for spouse and/or children, then the office pays 50% and the employee pays 50%. Vision is paid for by the office for full-time employees, if they elect the same.
<b>Regular Meetings for Any Staff, Please Describe</b>	Chief Defender meets with staff attorneys on weekly basis on cases. When issues arise that requires a full staff meeting, these are held at the main office in Benton.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	None
<b>Number of Writs Your District Filed in 2019</b>	3

<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	Juvenile cases in both parishes are handled by Laurie Wilson and Bobby Stomile. Additional contract attorneys who have experience in handling juvenile cases are also provided. If a case is transferred from juvenile court to district court, i.e. the juvenile would be tried as an adult, the senior staff attorney would be assigned the case.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	State Representatives are Thomas Carmody, Jr., Raymond Crews, Dodie Horton, Sam Jenkins, Jr., Wayne McMahan, and James Morris. State Senators are Barrow Peacock and currently Ryan Gatti. Mr. Gatti was defeated in this years election by Robert Mills who will take office in January.
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	The Criminal Court in Bossier Parish made an adjustment from six (6) judges hearing criminal matters to three (3) because one of the judges and the first assistant to the district attorney in Bossier Parish are brothers. The docketing of criminal matters by the district attorneys office has become inconsistent. Prior to the change, Mondays were dedicated to juvenile, and drug court matters, Tuesdays were dedicated to felony matters and Wednesdays were dedicated to misdemeanor matters, and there was no court on Thursday nor Friday. At present, though juvenile and drug court have remained unchanged, truancy matters and felony domestic abuse cases have been assigned by the district attorneys office using a vertical prosecution resulting in having to contract two (2) other attorneys to handle these matters. Also felony and misdemeanor matters are placed on both Tuesday and Wednesday dockets causing lengthy delays in court. The court also has started placing a mixture of criminal matters on Thursdays, causing scheduling issues with contracted attorneys. At present the traffic court is being held on Thursdays but this docket is taken up before the criminal docket which holds up staff and contract attorneys for hours. Beginning in January 2020 the court has advised that traffic docket will be handled by another judge and not at the same time as the judge handling the criminal docket. Also the new judges elected have previously been assistant district attorneys and cause the court to be limited with the number of judges that can hear criminal case while these newly elected judges can only hear civil and domestic matters until such time passes in which they can hear criminal matters.



<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Towards the end of 2018 have hired 6 misdemeanor contract attorneys to handle the case load in Bossier Parish thereby allowing the staff attorneys to only handle felony matters.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes. Copies delivered to all employees and contract employees. Further, each employee and contract employee are required, and have taken, the mandatory sexual harassment online training.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

Staff Directory redacted from this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Michael F. Miller
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	Yes
Westlaw	
Other (please list)	
Number of Legal Research Licenses	1
Total Cost of Legal Research Software:	\$8,675.40 per year or \$722.95 per month.
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	x
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	x

Microsoft Edge	x
Firefox	x
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	20 new desktops to replace the same number that were over 10 years old. The older desktops are on-site, but IT will remove hard drive in order to secure any information that might still be remaining to protect data.
Laptops	3
iPad/Tablets (Funded by Office)	0
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	Download 6.15 mbps; Upload 2.85 mbps.
Provider Name:	BlueBird Broad band
Email Provider:	Microsoft Outlook

## 26th District Defender Office CY 2019 Caseloads & Outcomes

Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	1	1	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	5	7	8	0	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	46	85	144	190	0	20	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	144	136	46	190	N/A	N/A	50	0	82	5	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	547	406	95	642	N/A	N/A	80	21	262	51	N/A	N/A	1	3	4
Delinquency Felony	151	118	29	180	N/A	N/A	30	15	108	12	N/A	N/A	0	1	1
Delinquency-Life	4	2	0	4	N/A	N/A	0	0	1	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	5118	4512	1758	6876	N/A	N/A	1678	193	2204	2	0	1	1	12	14
Adult Felony Non-LWOP**	2949	2731	1528	4477	N/A	N/A	1091	339	965	0	0	3	0	3	6
Adult LWOP	13	14	19	32	N/A	N/A	2	6	2	0	0	1	0	0	1
Capital***	3	0	0	3	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	235	420	195	430	N/A	N/A	0	0	2	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

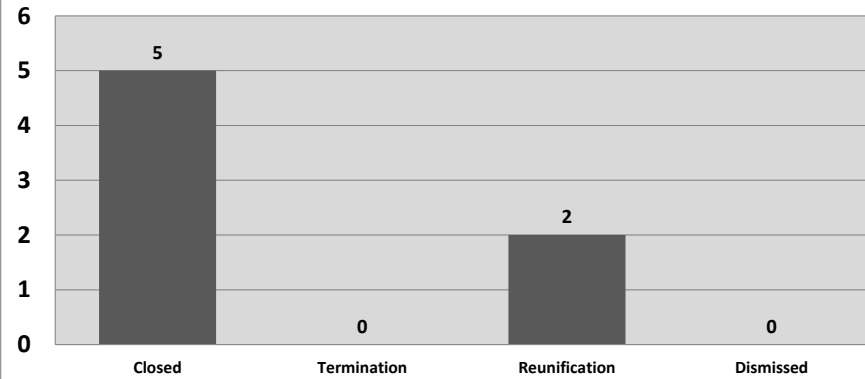
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

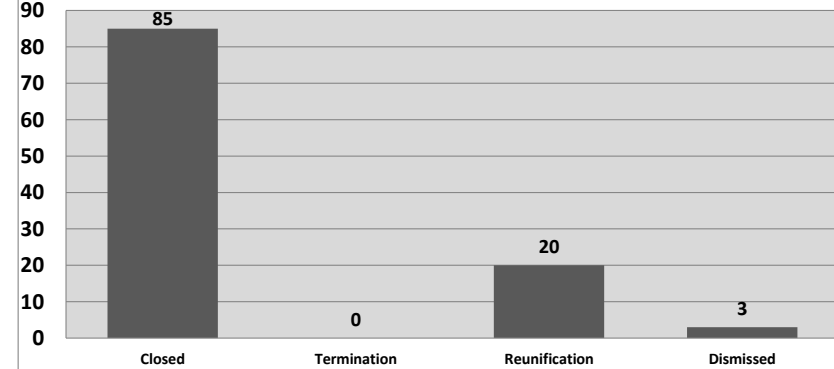
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

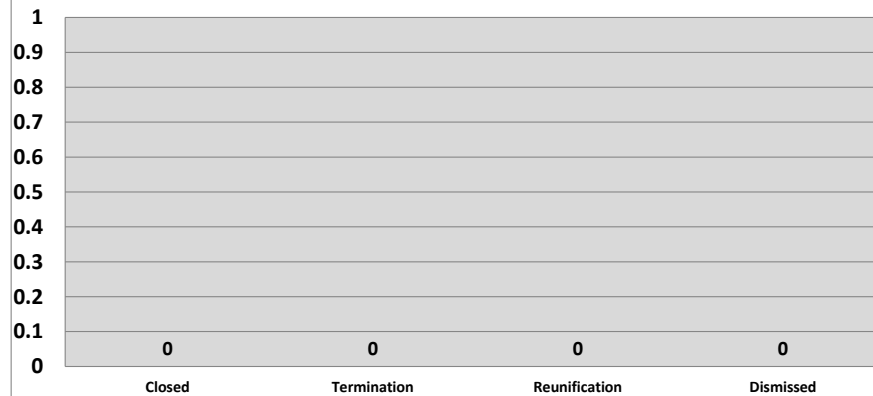
**CY 2019 CINC Representing Child Outcomes**



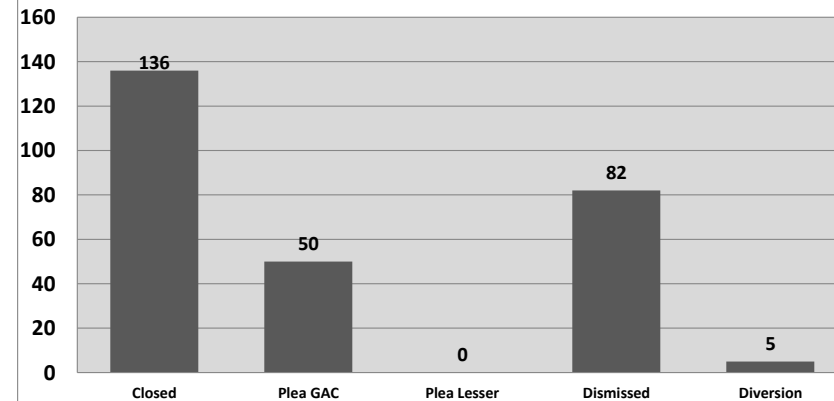
**CY 2019 CINC Representing Parent Outcomes**



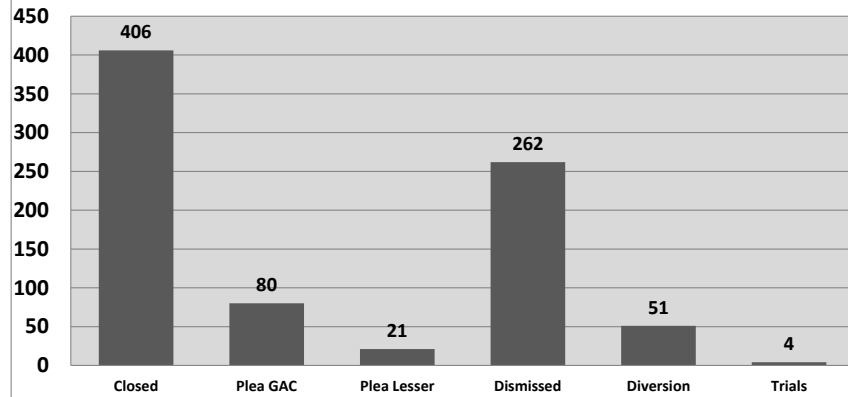
**CY 2019 CINC Termination Outcomes**



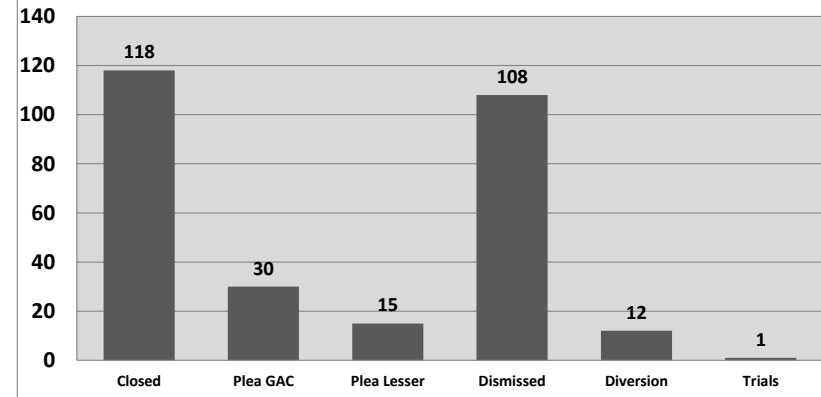
**CY 2019 FINS Outcomes**



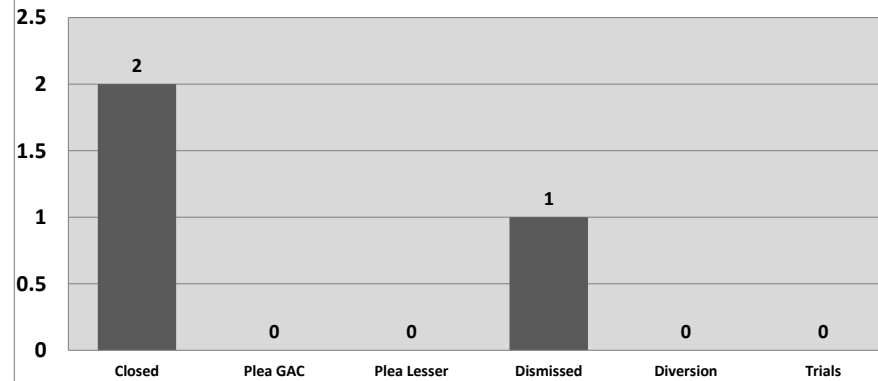
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



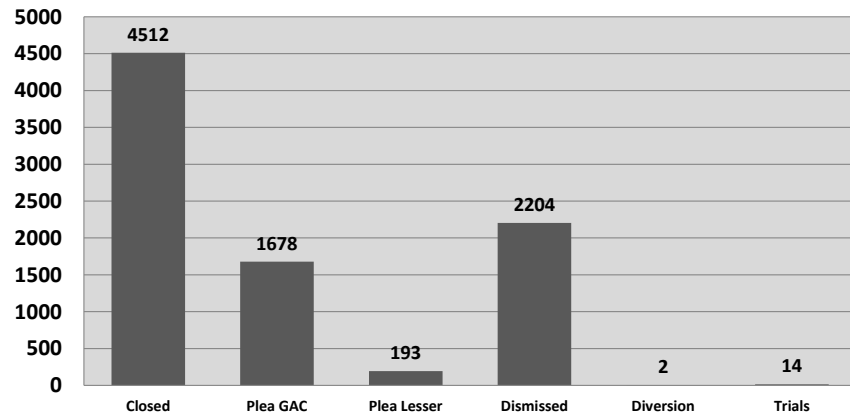
**CY 2019 Delinquency Felony-Grade Outcomes**



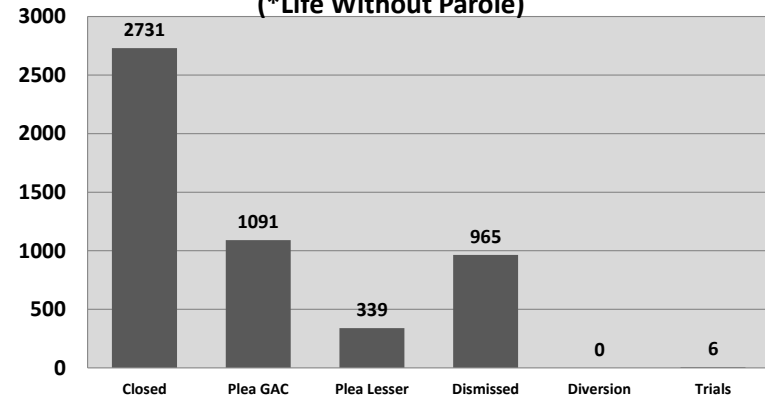
**CY 2019 Delinquency Life Outcomes**



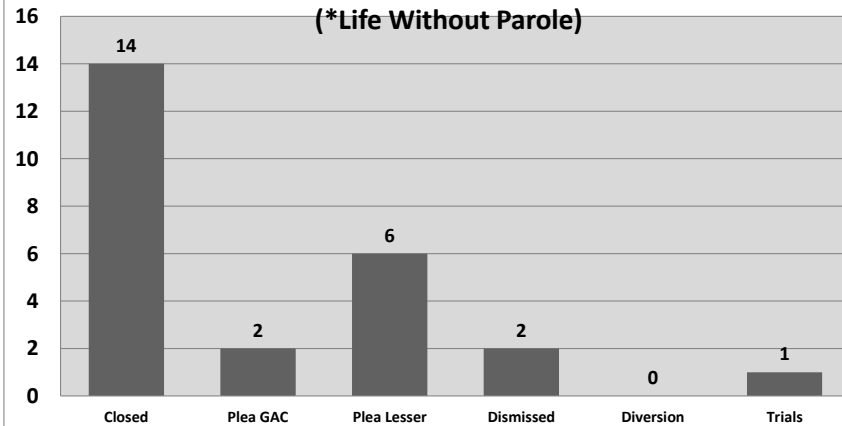
**CY 2019 Adult Misdemeanor Outcomes**



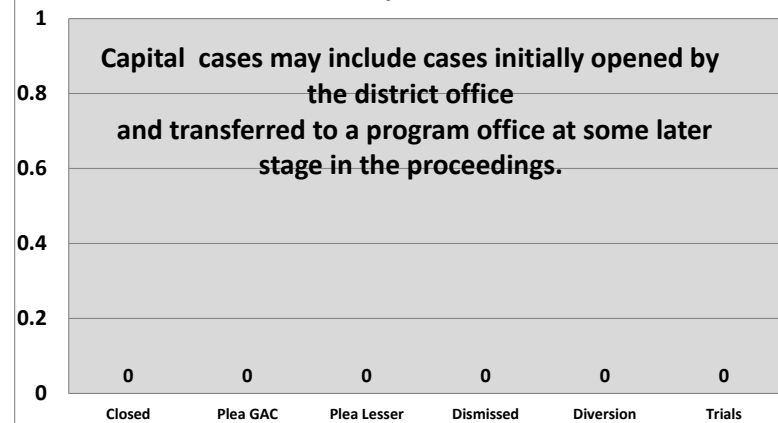
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Capital Outcomes**

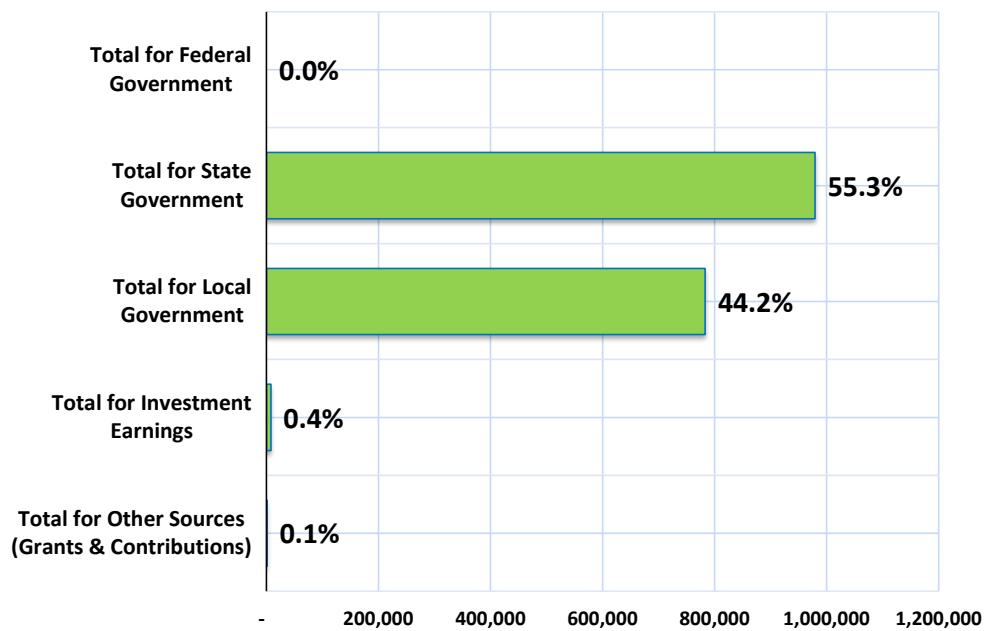




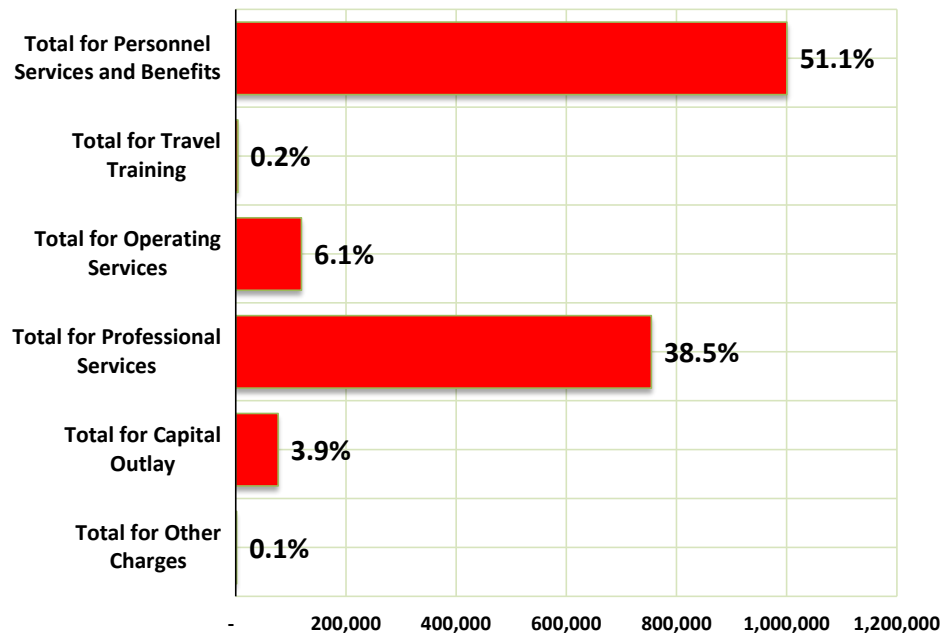
District 26 CY2019	Total CY2019
<b>District Defender: Michael Miller</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	30,339
District Assistance Fund (DAF)	945,374
Supplemental/Emergency Funds	3,331
Grants	-
Other State Income -List source(s)	-
Total for State Government	979,044
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	178,223
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	275,037
City & City-Ward Courts	224,571
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	499,607
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	66,885
Partial Attorney Fees Reimbursements [as per 15:176]	27,976
Other Reimbursements	680
Other Local Income -List source(s)	9,806
Total for Charges For Services	105,347
Total for Local Government	783,177
Investment Earnings	
Interest Income	7,953
Other Investment Income - List source(s)	-
Total for Investment Earnings	7,953
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	1,054
Total for Other Sources (Grants & Contributions)	1,054
Total for REVENUE	1,771,228

District 26 CY2019	Total CY2019
<b>District Defender: Michael Miller</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	779,093
Accrued Leave	-
Payroll Taxes	69,546
Hospitalization and Disability Insurance	141,012
Retirement	10,505
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>1,000,156</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	3,923
<b>Total for Travel/Training</b>	<b>3,923</b>
Operating Services	
Advertisements	71
Workers' Compensation	5,501
Insurance - Malpractice	2,665
Insurance - Auto/Physical Liability	13,318
Insurance - Other	-
Lease - Office	167
Lease - Auto/Equipment	5,189
Lease - Other	2,498
Office Repair and Maintenance	27,349
Office - Telephone/Utilities/Postage/Internet	25,421
Dues and Seminars	7,430
Law Library/Journals/Subscriptions	12,236
Office Supplies	17,568
<b>Total for Operating Services</b>	<b>119,413</b>
Professional Services	
Audit/Accounting Expense	21,850
Contract Clerical	-
Expert Witness	3,900
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	275,217
Contract - Juvenile Attorneys or CINC	169,631
Misdemeanor Attorney Contracts	265,500
Contract Attorneys - all other	-
IT/Technical Support	18,000
<b>Total for Professional Services</b>	<b>754,098</b>
Capital Outlay	
Major Acquisitions	77,091
<b>Total for Capital Outlay</b>	<b>77,091</b>
Other Charges	
Other Operating Expenses	1,681
<b>Total for Other Charges</b>	<b>1,681</b>
<b>Total for EXPENDITURES</b>	<b>1,956,361</b>

## CY19 REVENUES



## CY19 EXPENDITURES

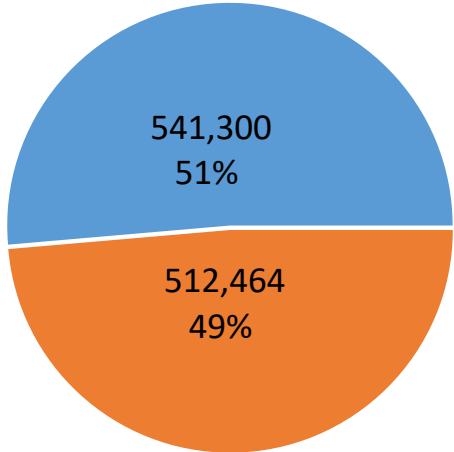




THE 27<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
ST. LANDRY (OPELOUSAS)

DISTRICT DEFENDER: EDWARD JAMES LOPEZ  
125 WEST LANDRY STREET  
OPELOUSAS, LA 70570  
(337) 942-3003

District 27 Revenue Sources CY19

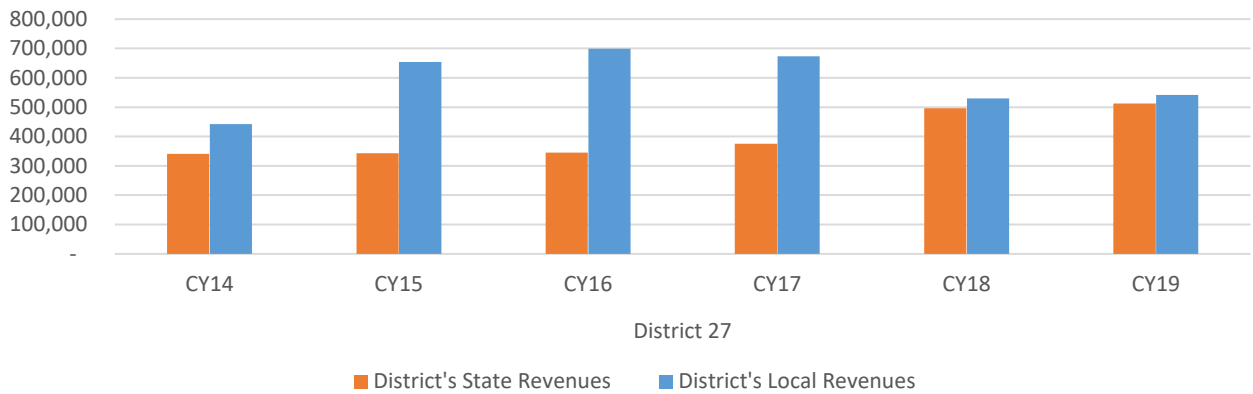


During Calendar Year 2019, the 27th Judicial District Public Defenders Office (PDO) received \$1,053,764 in total revenues. Fifty-one percent of the office's revenues came from local funding, compared to 52% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

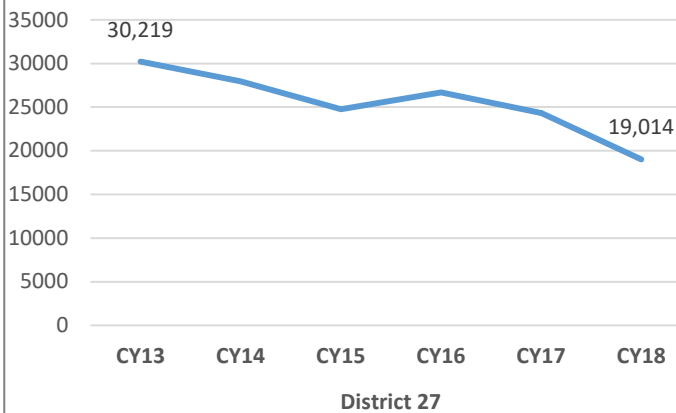
As shown in the figure below, in 2019 the office received state and local revenues in amounts nearly identical to 2018 receipts. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10.

- Total CY19 State Funds Distributed
- Total Local Funding Received By District in CY19

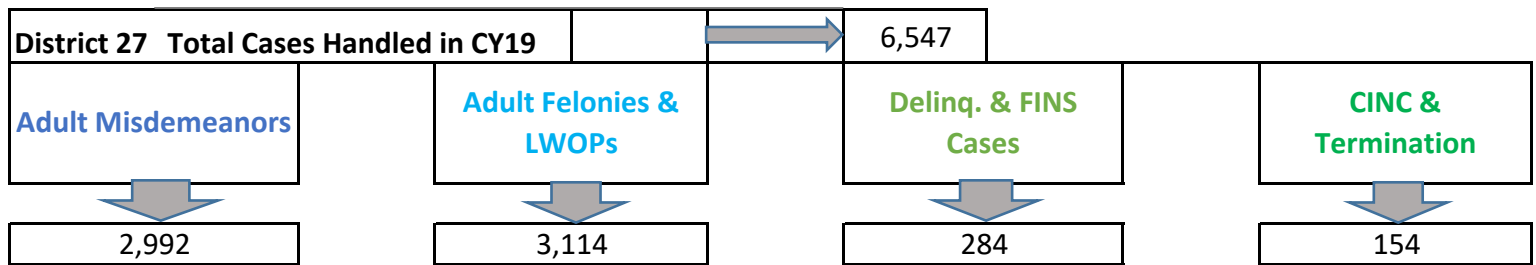
District's CY14 to CY19 Local and State Revenues



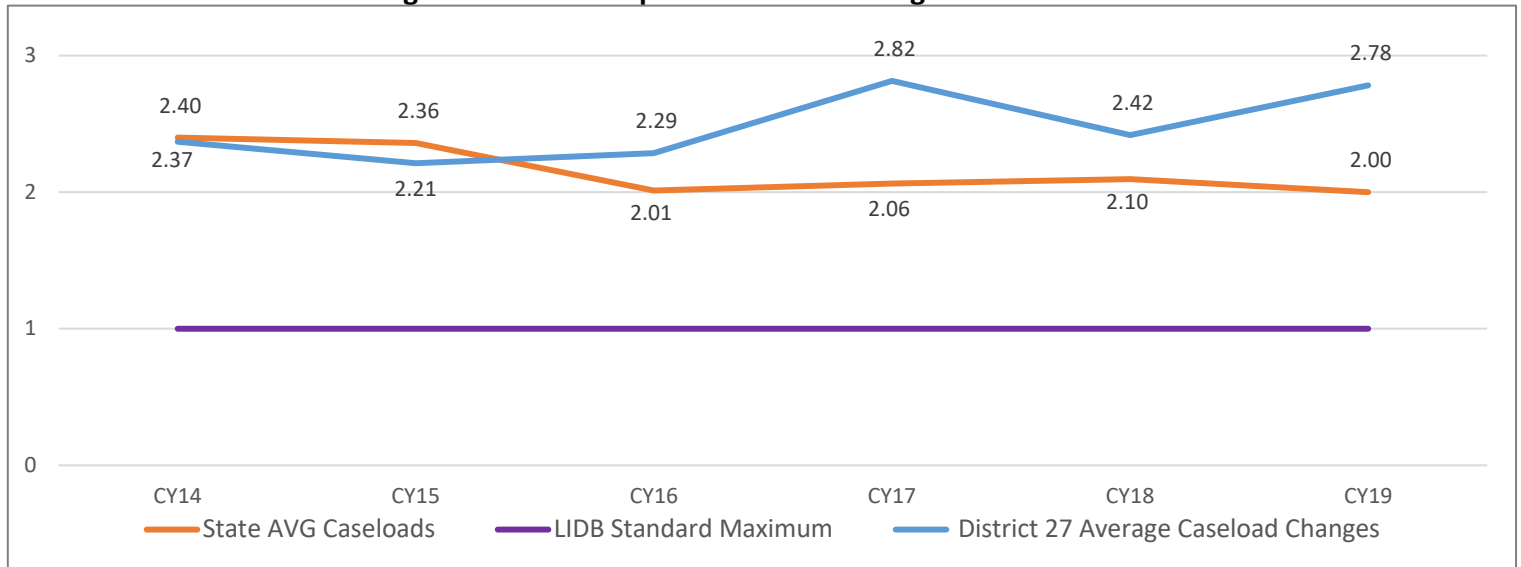
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 27th Judicial District have decreased by 37% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the number of traffic tickets filed in the district remained consistent with the number of tickets filed during the previous year.



**District 27 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 27th District PDO handled 6,547 new and pending cases. As the office's revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads nearly three times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

### **MILLER/MONTGOMERY CASES**

**0/0**

According to the Louisiana Center for Children's Rights, the program office tasked with providing representation in Montgomery hearings, the 27th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### **CAPITAL REPRESENTATION**

This PDO has no capitolly certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 27TH JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	St. Landry - Opelousas
<b>Population</b>	83,497
<b>District Defender</b>	Edward James Lopez
<b>Years as District Defender</b>	33
<b>Years in Public Defense</b>	47
<b>Office Manager</b>	Gloria M. Bezet
<b>Primary Office Street Address</b>	125 West Landry Street
<b>City</b>	Opelousas
<b>ZIP</b>	70570
<b>Primary Phone</b>	337-942-3003
<b>Primary Mailing Address</b>	125 West Landry Street, Opelousas, LA 70570
<b>Primary Fax Number</b>	337-948-7706
<b>Primary Emergency Contact</b>	Edward James Lopez
<b>Primary Emergency Phone</b>	337-351-7053
<b>Secondary Emergency Contact</b>	Gloria M. Bezet
<b>Secondary Emergency Phone</b>	337-945-9348
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	None
<b>Other District Office Contact Personnel (Primary Only)</b>	None
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Edward James Lopez owns office building - provides office space and utilities, etc., as part of employment contract with State.
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	0
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	John Dowling & Co., P. O. Box 433, Opelousas, LA 70570 (CPA firm).
<b>Courts and Locations</b>	27th Judicial District Court, Opelousas; Opelousas and Eunice City Courts.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	27 Judicial District Court- 4 Judges; Opelousas City Court - 1 Judge; Eunice City Court- 1 Judge
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	At 72 hour hearing, Magistrate makes preliminary determination of indigency and assigns counsel.
<b>Name of Adult Detention Facilities in This District</b>	St. Landry Parish Jail, Opelousas City Jail, Eunice City Jail, Port Barre City Jail, Krotz Springs City Jail, Sunset City Jail, Washington City Jail.

<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Avoyelles Correctional Center, Madison Parish Correctional Center, St. Charles Parish Jail, Riverbend Detention Center
<b>Name of Juvenile Detention Facilities In This District</b>	None
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Lafayette Detention Center, Renaissance Detention Center, Terrebonne Detention Center
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Out of parish facilities limit regular access of the public defenders to their clients.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Juveniles do not appear in Court shackled unless there is a serious fear that they will try to abscond.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	Earl Taylor
<b>Chief Judge of Criminal District Court</b>	Alonzo Harris
<b>Juvenile Court Judges (Specify District of City Court)</b>	All District Court Judges handle juvenile matters on a rotation basis. Opelousas City Court Judge and Eunice City Court Judge handle juvenile matters in their jurisdictions.
<b>Drug Court Judges</b>	All District Court Judges handle Drug Court on a rotation basis one year at a time.
<b>Mental Health Court Judges</b>	None
<b>Other Specialty Court</b>	None
<b>Name of Specialty and Brief Description:</b>	None
<b>Indigency Determined by Whom and How?</b>	Judge at 72 hour hearing after questioning defendant as to his assets and ability to pay.
<b>When is Assignment/Appointment of Counsel Made?</b>	At 72 hour hearing.
<b>What steps does your office take to ensure conflict – free representation</b>	If appointed counsel believes that a conflict exists, he will usually file a Motion to Withdraw and another defender appointed. If there is a question as to whether there would be a conflict, they would bring their concern to the District Defender, who would investigate and take appropriate action.
<b>Brief Explanation of Intake Process</b>	Magistrate appoints at 72 hour hearing and assesses \$40.00 intake fee- Fee paid to District Office – appointed contract attorney takes client from appointment.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Probation and Parole
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Office of the Sheriff- \$40.00 processing fee paid in money orders sent each week to the Public Defender Office.
<b>Who Remits the Partial Payments Collected?</b>	Louisiana Fee Collection, P. O. Box 618417, Chicago, Illinois 60661-8417



<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	LA Fee Collection sends check, with defendant's name, Docket Number, and balance due
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	None
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Yes. All private practice is permitted
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	No written contract in place - working on it.
<b>Primary Immediate Needs</b>	Enough attorneys to handle case loads
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Lowering felony case loads per attorney
<b>Long-Term Critical Issue Areas</b>	Lowering case loads
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	District Defender in District Court on all felony days and monitors attorneys' representation.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	None
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Defenders are contract attorneys -District Defender monitors work load and representation.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	None
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	None
<b>Regular Meetings for Any Staff, Please Describe</b>	No formal -we meet informally on court days.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	All appeals handled by LAP.
<b>Number of Writs Your District Filed in 2019</b>	Not known. Writs handled by contract attorneys with no reporting requirement to District Defender.
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	1

<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	Rare for State to seek transfer but if a transfer is sought, then the juvenile will have representation from our panel of juvenile defenders.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Sen. Gerald Boudreaux- Dist. 24, Se. Eric Lafleur- Dist. 28, Sen. Bob Hensgens- Dist. 26, Se. Fred Mills- Dist. 22, Rep. Dustin Miller, Dist. 40, Rep. Phillip Devillier- Dist. 41, Rep. Julie Emerson- Dist. 39, Rep. Mike Huval- Dist. 46, Rep. H. Bernard LeBas- Dist. 38
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	None
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Divided all felony contract attorneys into court divisions, basically reducing their in Court time by one-half.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	All employees take sexual harassment training yearly as required.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Gloria Bezet
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	
Westlaw	x
Other (please list)	None
Number of Legal Research Licenses	None
Total Cost of Legal Research Software:	None
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	
Microsoft Office 2013	x
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	

Microsoft Edge	
Firefox	x
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	3
Laptops	2
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	A T & T
Email Provider:	AOL

## 27th District Defender Office CY 2019 Caseloads & Outcomes

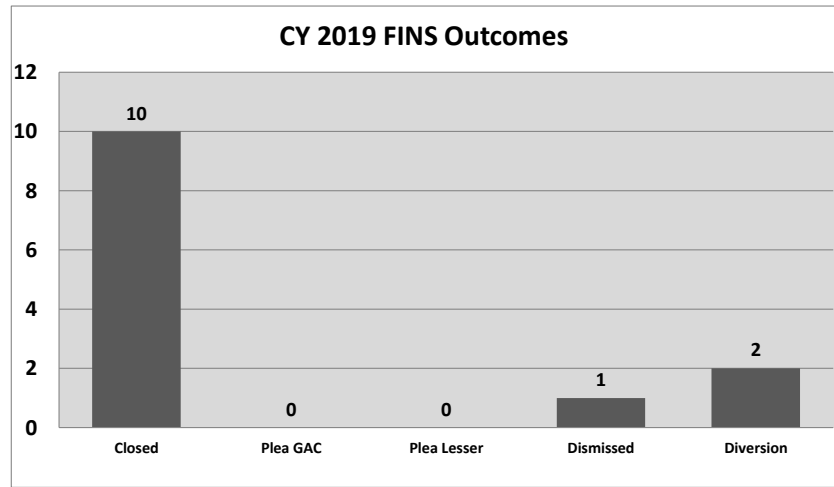
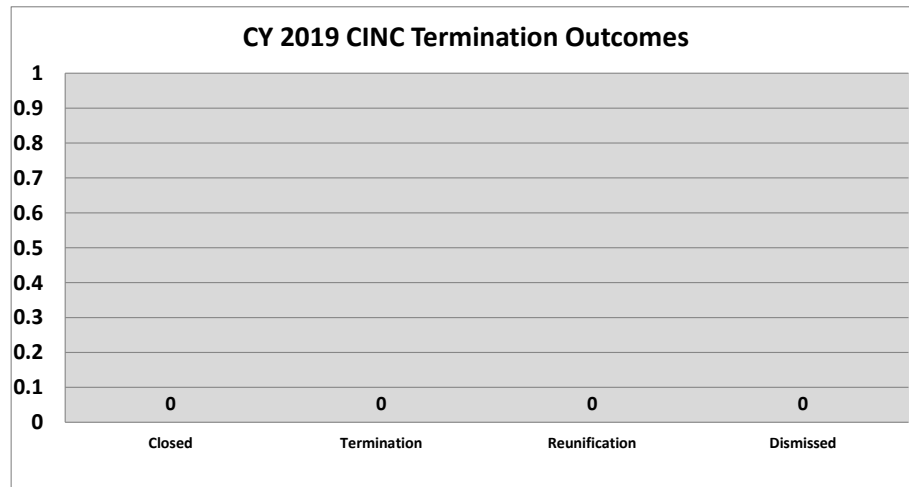
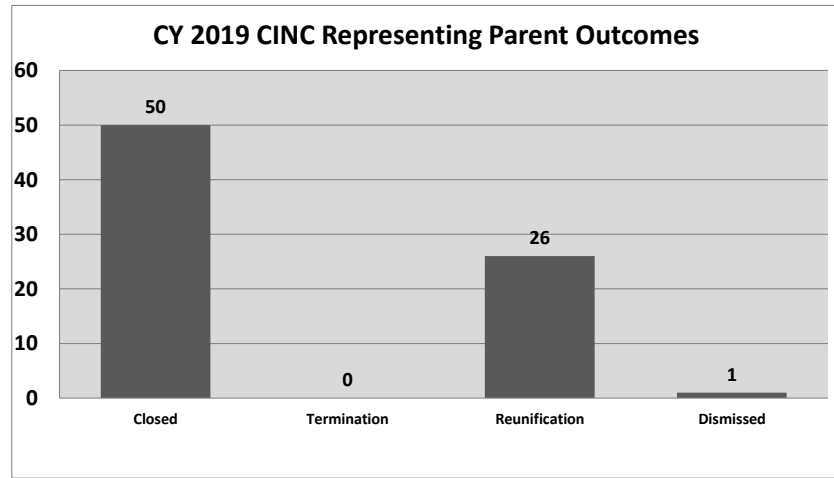
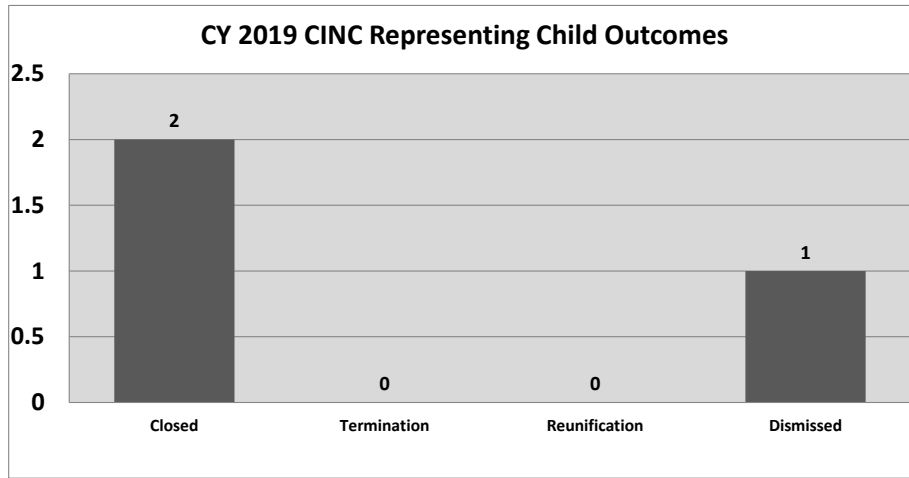
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	2	2	2	0	0	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	55	50	97	152	0	26	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	10	10	3	13	N/A	N/A	0	0	1	2	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	149	136	38	187	N/A	N/A	0	0	11	99	N/A	N/A	0	0	0
Delinquency Felony	61	55	23	84	N/A	N/A	0	0	6	58	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	2418	2433	574	2992	N/A	N/A	2341	21	480	0	0	0	0	5	5
Adult Felony Non-LWOP**	1481	1201	1486	2967	N/A	N/A	1271	8	705	0	0	2	1	0	3
Adult LWOP	0	0	2	2	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	1	3	3	N/A	N/A	0	0	0	0	1	0	0	0	1
Revocations	132	139	13	145	N/A	N/A	0	0	2	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

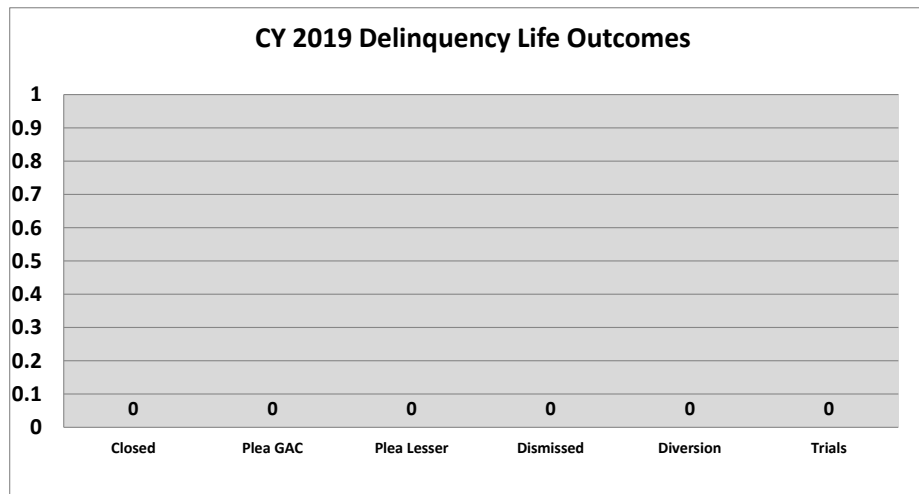
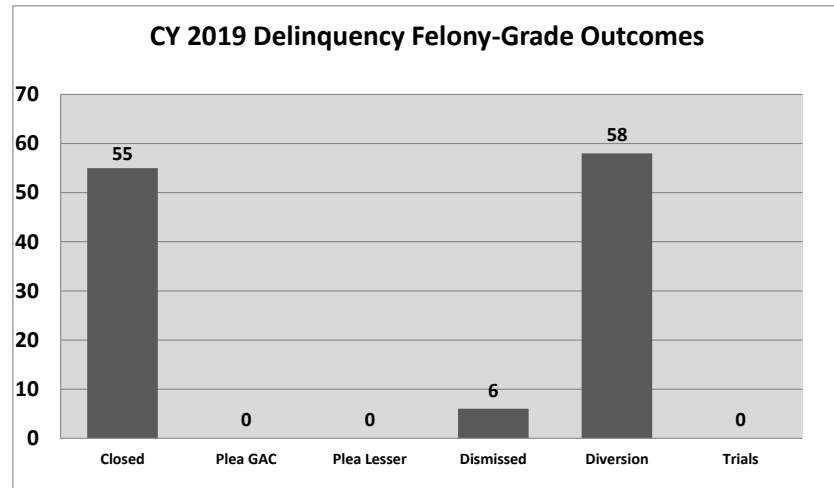
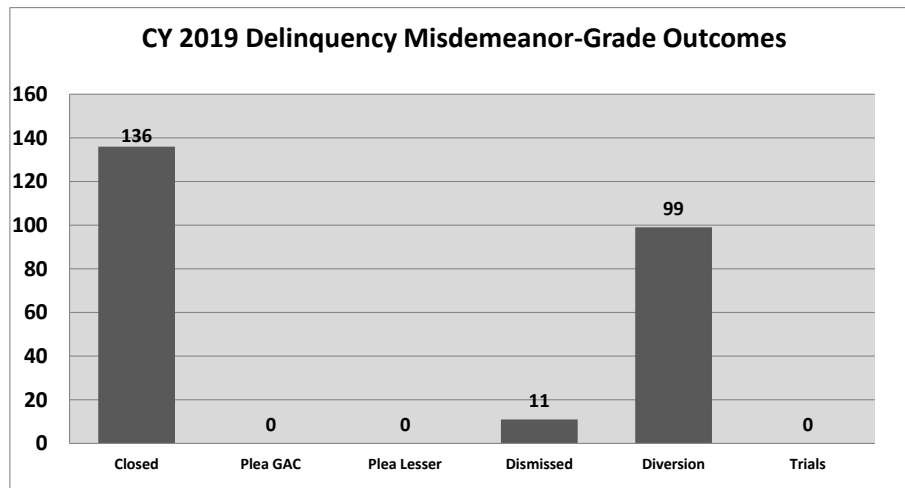
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

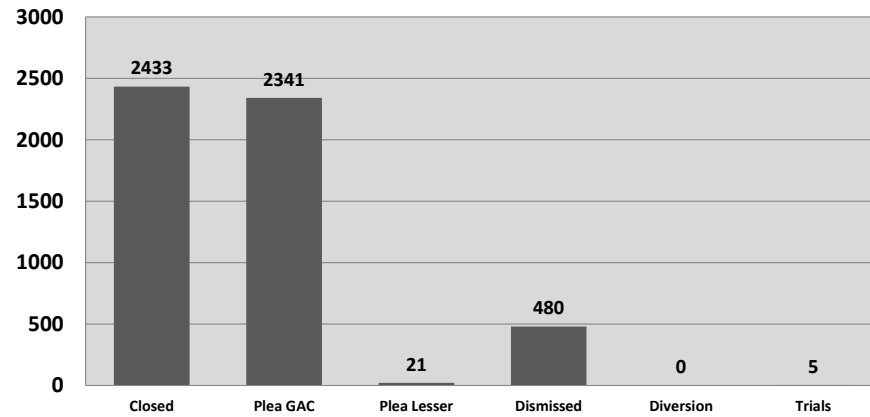
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



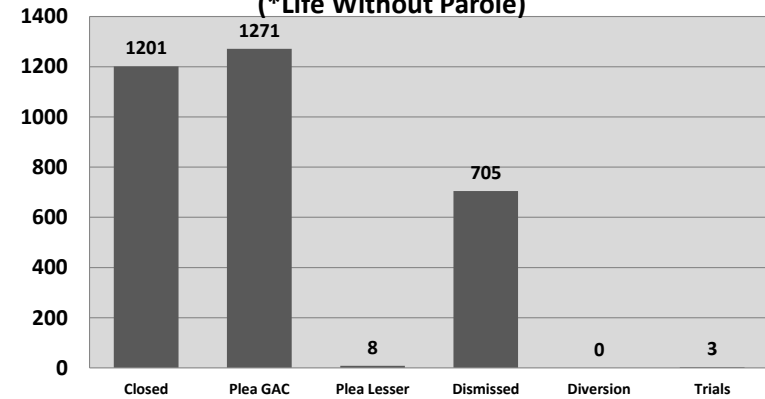




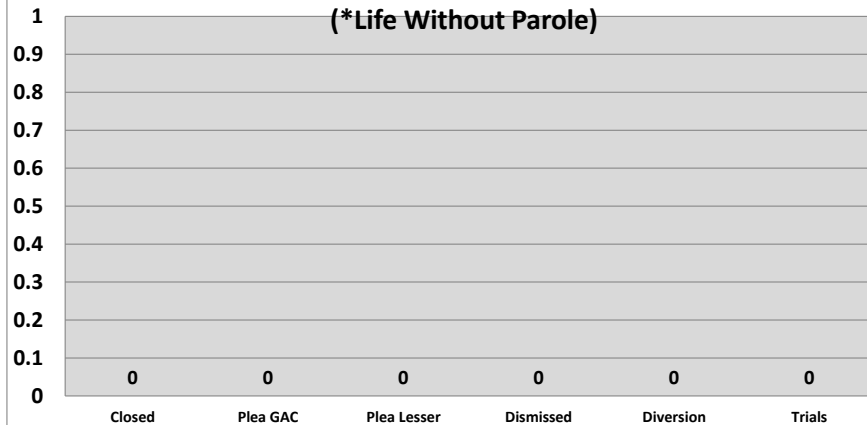
**CY 2019 Adult Misdemeanor Outcomes**



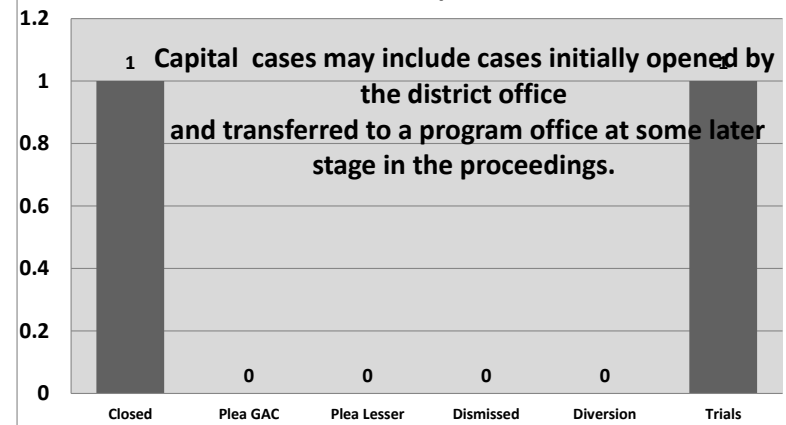
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



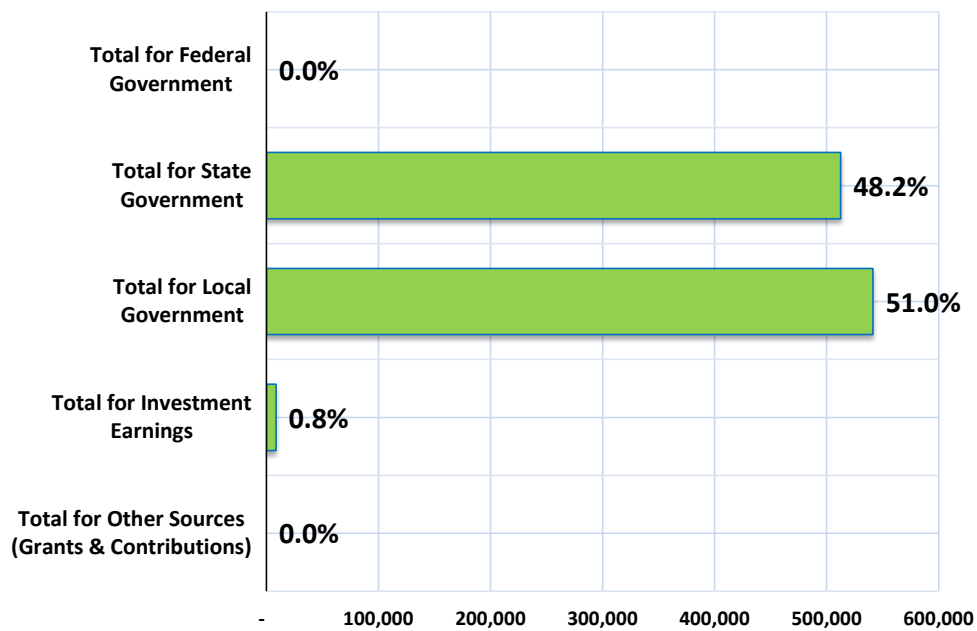
**CY 2019 Capital Outcomes**



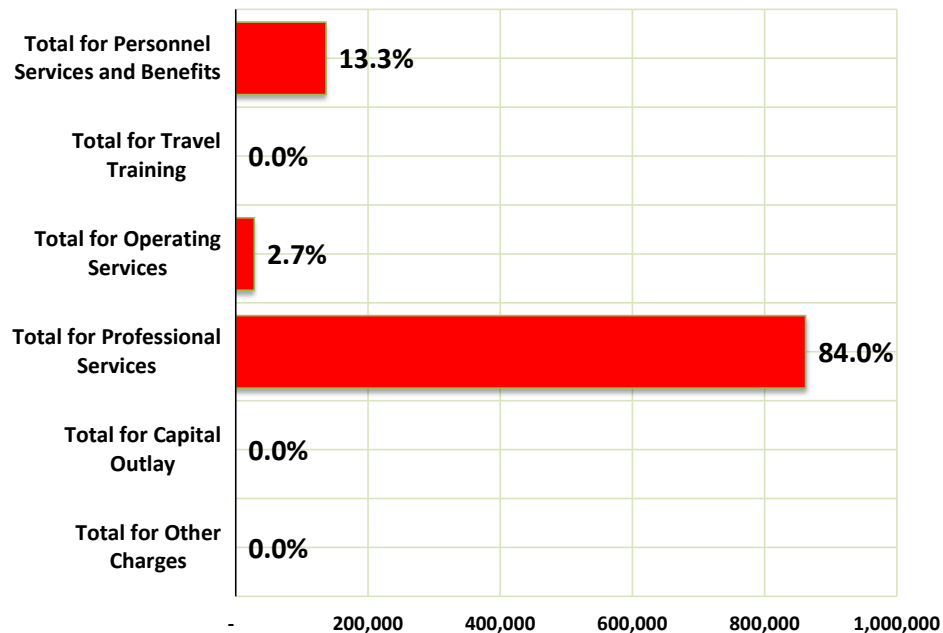
District 27 CY2019	Total CY2019
<b>District Defender: Edward Lopez</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
<b>Total for Federal Government</b>	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	17,666
District Assistance Fund (DAF)	493,132
Supplemental/Emergency Funds	1,666
Grants	-
Other State Income -List source(s)	-
<b>Total for State Government</b>	512,464
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	4,038
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	58,705
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
<b>\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	
Criminal District Court	-
City & City-Ward Courts	109,087
Judicial District Courts	307,778
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
<b>Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	416,866
<b>Charges For Services</b>	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	61,680
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	11
Other Local Income -List source(s)	-
<b>Total for Charges For Services</b>	61,691
<b>Total for Local Government</b>	541,300
Investment Earnings	
Interest Income	8,560
Other Investment Income - List source(s)	-
<b>Total for Investment Earnings</b>	8,560
<b>Other Sources (Grants &amp; Contributions)</b>	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
<b>Total for Other Sources (Grants &amp; Contributions)</b>	
<b>Total for REVENUE</b>	1,062,324

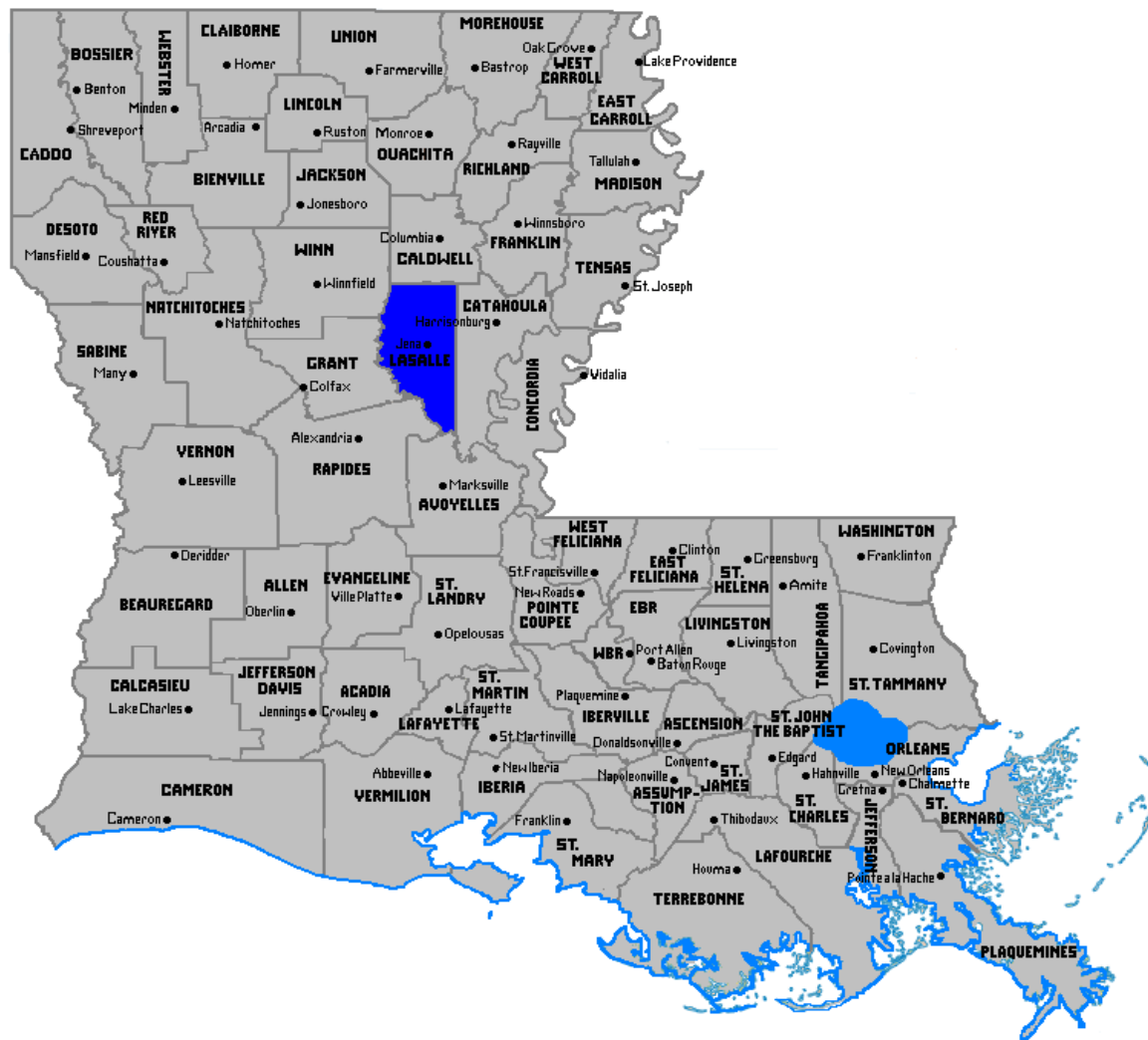
District 27 CY2019	Total CY2019
<b>District Defender: Edward Lopez</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	125,618
Accrued Leave	-
Payroll Taxes	10,807
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>136,424</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	-
<b>Total for Travel/Training</b>	
Operating Services	
Advertisements	116
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	446
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	14,070
Dues and Seminars	2,085
Law Library/Journals/Subscriptions	9,530
Office Supplies	1,828
<b>Total for Operating Services</b>	<b>28,074</b>
Professional Services	
Audit/Accounting Expense	9,842
Contract Clerical	-
Expert Witness	1,350
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	980
Contract - Juvenile Attorneys or CINC	31,500
Misdemeanor Attorney Contracts	222,600
Contract Attorneys - all other	593,424
IT/Technical Support	2,221
<b>Total for Professional Services</b>	<b>861,917</b>
Capital Outlay	
Major Acquisitions	-
<b>Total for Capital Outlay</b>	
Other Charges	
Other Operating Expenses	-
<b>Total for Other Charges</b>	
<b>Total for EXPENDITURES</b>	<b>1,026,415</b>

## CY19 REVENUES



## CY19 EXPENDITURES

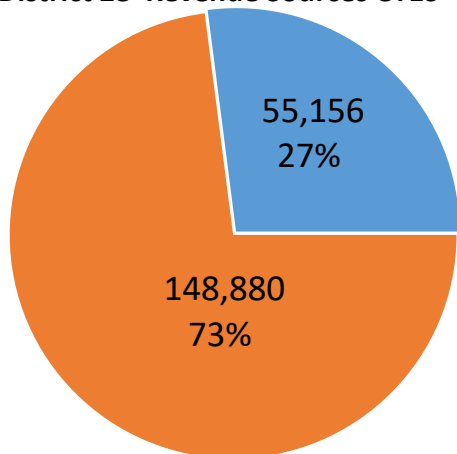




THE 28<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
LASALLE (JENA)

DISTRICT DEFENDER: DERRICK CARSON  
3170 N. 1<sup>ST</sup> STREET  
JENA, LA 71342  
(318) 992-0881

District 28 Revenue Sources CY19

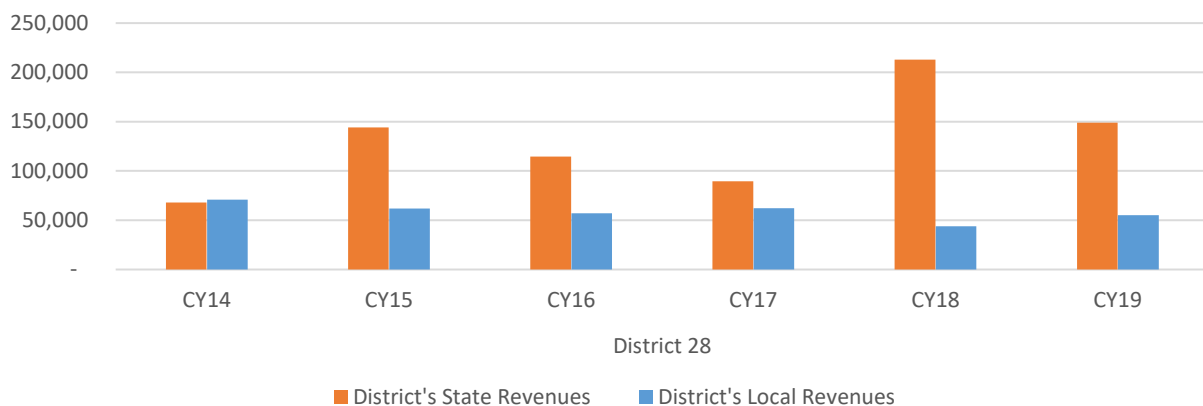


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

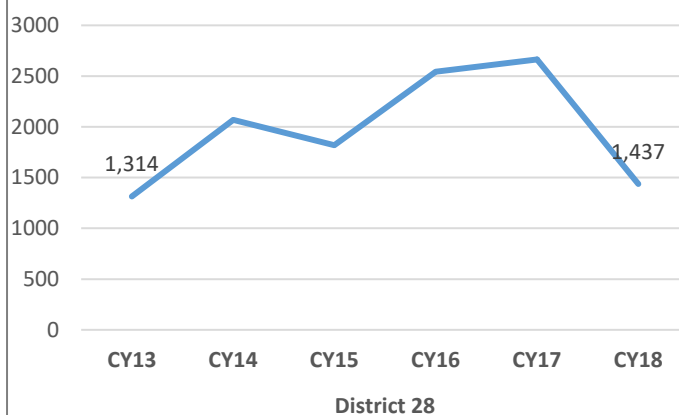
During Calendar Year 2019, the 28th Judicial District Public Defenders Office (PDO) received \$204,036 in total revenues. The district only received 27% of its total revenues from local funding, compared to the statewide average of 55%. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office experienced a small increase in local revenues while state supplemental assistance decreased by approximately \$65,000. The state funding reduction is accounted for by a change in LPDB's District Assistance Fund formula which prioritized districts at risk for a shortfall during Fiscal Year 2020.

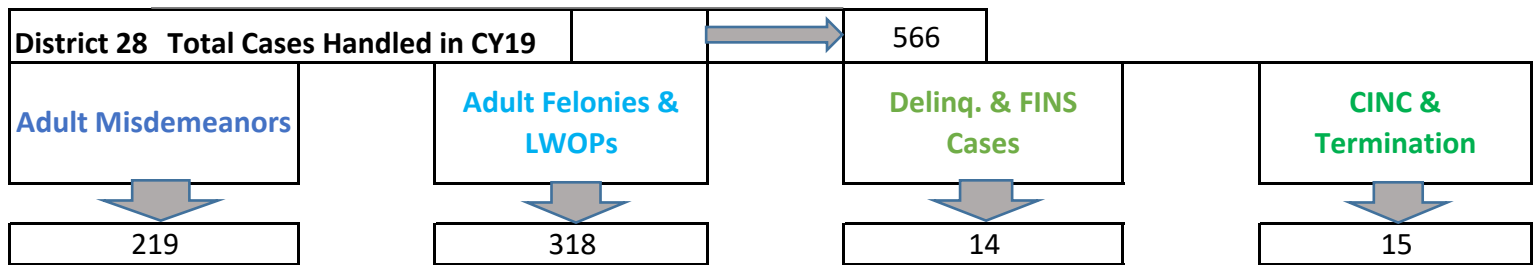
District's CY14 to CY19 Local and State Revenues



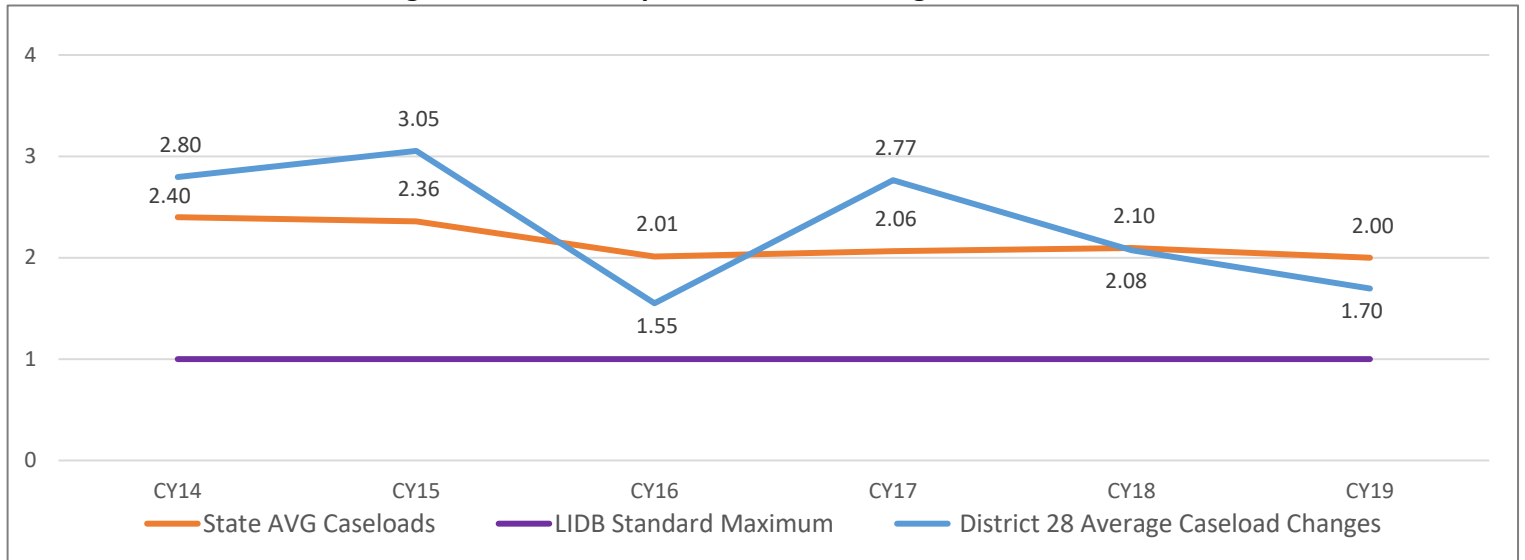
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, the number traffic tickets filed in the 28th Judicial District have no established pattern, increasing some years while decreasing in others. The most recently available data shows a significant decrease in the number of traffic tickets filed from 2017 to 2018. It is expected that 2019 traffic filing data, once available, will show that a similar number of traffic tickets were filed in 2019 as in 2018.



**District 28 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 28th District PDO handled 566 new and pending cases. As the office's revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads nearly two times the state standard maximum.

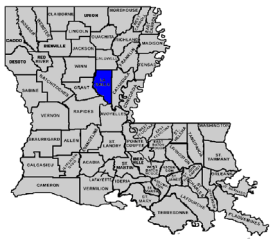
### **MILLER/MONTGOMERY CASES**

**0/0**

According to the Louisiana Center for Children's Rights, the program office tasked with providing representation in Montgomery hearings, the 28th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### **CAPITAL REPRESENTATION**

This PDO has no capitably certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 28TH JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	LaSalle - Jena
<b>Population</b>	14,933
<b>District Defender</b>	Derrick Carson
<b>Years as District Defender</b>	10.5
<b>Years in Public Defense</b>	20
<b>Office Manager</b>	Judy Pugh
<b>Primary Office Street Address</b>	3170 N. 1st St
<b>City</b>	Jena
<b>ZIP</b>	71342
<b>Primary Phone</b>	318-992-0881
<b>Primary Mailing Address</b>	P.O. Box 13, Jena, LA 71342-0013
<b>Primary Fax Number</b>	318-992-0887
<b>Primary Emergency Contact</b>	Judy Pugh
<b>Primary Emergency Phone</b>	318-452-5746 cell, 318-757-2870 home
<b>Secondary Emergency Contact</b>	Derrick Carson
<b>Secondary Emergency Phone</b>	318-623-0390 cell, 318-757-0473
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	None
<b>Other District Office Contact Personnel (Primary Only)</b>	None
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Jena Properties, LLC (John Verchear)
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	\$5400; Phone 2,600; Utilities 6,300.
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Jeri Sue Tosspon
<b>Courts and Locations</b>	28th JDC Jena, LA
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	1
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Application is made, reviewed to determine if indigent, determine whether conflict and appointed accordingly.
<b>Name of Adult Detention Facilities in This District</b>	LaSalle Parish Courthouse, Jena, LA. LaSalle Corrections, 15976 Hwy 165, Olla, LA.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Richland Parish (women only) Hwy 15; Monroe, Caldwell Corrections(women only); Franklin Parish Detention Winnsboro, LA.
<b>Name of Juvenile Detention Facilities In This District</b>	None



<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Renaissance Home for Youth, 6177 Bayou, Alexandria, LA.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Yes, makes it more difficult to see clients quickly and more often, increases mileage.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No, do not normally house juveniles.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	J. Reed Walter
<b>Chief Judge of Criminal District Court</b>	Christopher Peters
<b>Juvenile Court Judges (Specify District of City Court)</b>	Judge Christopher Peters
<b>Drug Court Judges</b>	No
<b>Mental Health Court Judges</b>	No
<b>Other Specialty Court</b>	No
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	Indigency determined by information given on application to public defender's Office. Judge does not screen sends everyone.
<b>When is Assignment/Appointment of Counsel Made?</b>	72 hour hearing.
<b>What steps does your office take to ensure conflict – free representation</b>	Chief reviews files, discovery reassigns counsel if necessary.
<b>Brief Explanation of Intake Process</b>	PDO representative goes over forms with client.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	None
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	None
<b>Who Remits the Partial Payments Collected?</b>	None
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	None
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	0
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Permitted-Yes Criminal, No written private practice policy.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes

<b>Primary Immediate Needs</b>	Funding to continue operation of office and to be able to represent clients.
<b>Was your office in ROS at any time during 2019</b>	Yes
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	In process of trying to come out of Restriction of Services.
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No terminations.
<b>Immediate Critical Issue Areas</b>	Funding to be able to continue to provide services and represent clients.
<b>Long-Term Critical Issue Areas</b>	Funding
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes, Chief routinely goes over cases with attorneys, provides advice, insight and support. Regular staff meetings to address any problems or accomplishments.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Krystal Todd, Derrick Carson
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	No
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Chief, Office Adm. Attorneys, Office Staff
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	None at present.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	None
<b>Regular Meetings for Any Staff, Please Describe</b>	Yes, Chief normally meets with staff approximately every quarter to go over new information, reviews and takes suggestions.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	None appeals are sent to appellate project.
<b>Number of Writs Your District Filed in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	None
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	None
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	Juvenile attorney appointed follows case with assistance of other attorney if needed.

<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	None
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Terry Brown, Steve Pylant, Representatives, Senator Neil Riser
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Attitude of Judicial System towards the Public Defender Office, in particular the Judge.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	None
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Working on policy, will be hand delivered to employees.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Judy Pugh
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	None
Westlaw	None
Other (please list)	
Number of Legal Research Licenses	0
Total Cost of Legal Research Software:	
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	
Windows 7	x
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	x
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	0
Quicken	0
Intuit	0
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	

Microsoft Edge	
Firefox	x
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	3
Laptops	1 provided by State PD
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	
Provider Name:	
Email Provider:	CenturyLink

## 28th District Defender Office CY 2019 Caseloads & Outcomes

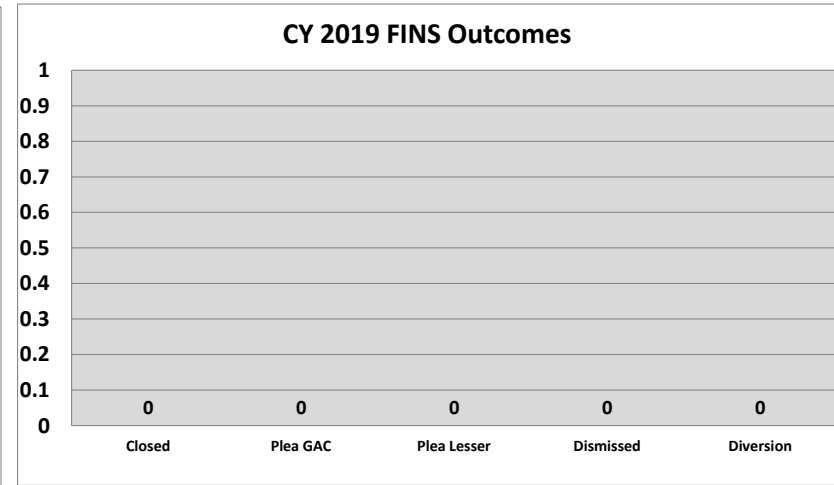
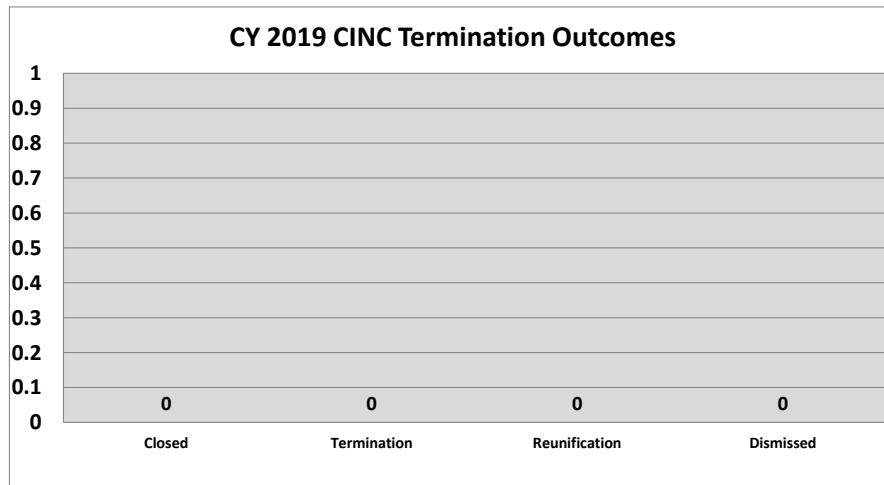
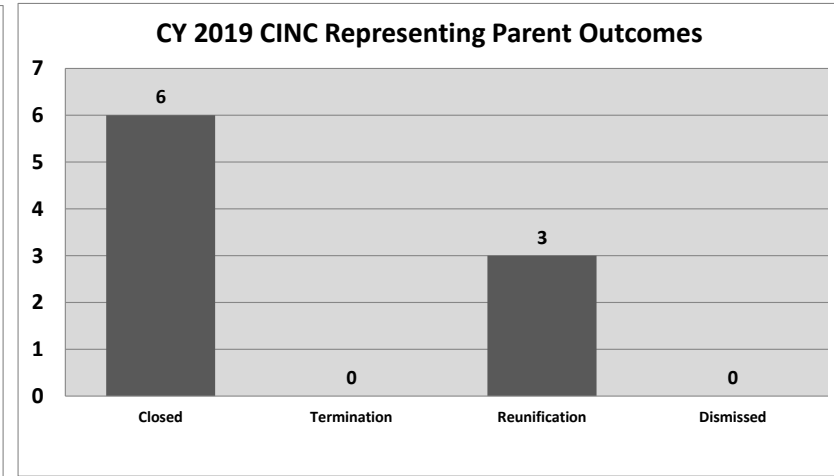
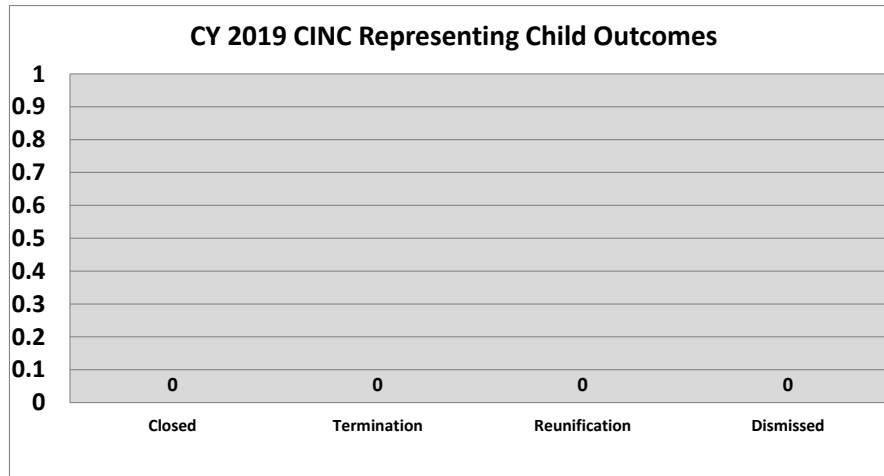
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	3	6	12	15	0	3	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	10	0	0	10	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	4	1	0	4	N/A	N/A	2	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	177	96	42	219	N/A	N/A	29	5	17	0	0	0	1	1	2
Adult Felony Non-LWOP**	239	139	79	318	N/A	N/A	56	4	17	0	0	1	0	3	4
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

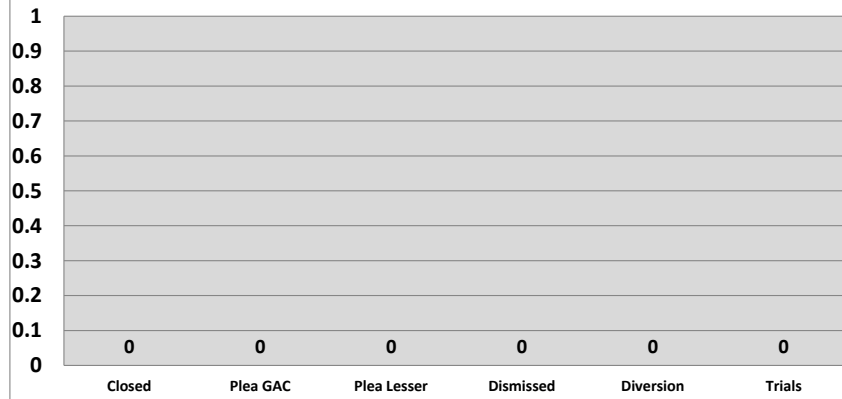
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

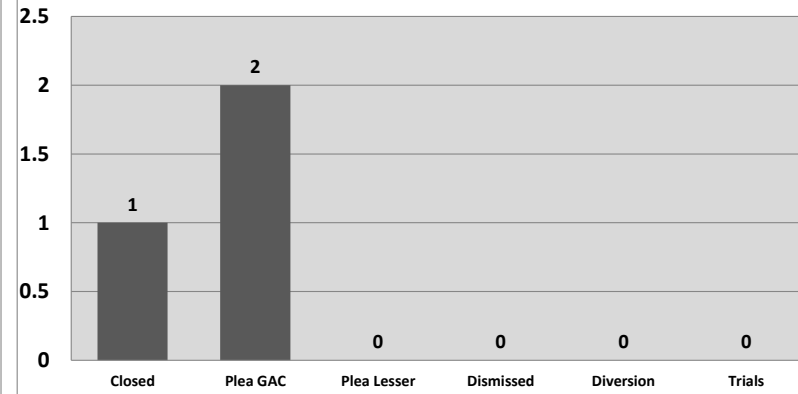
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



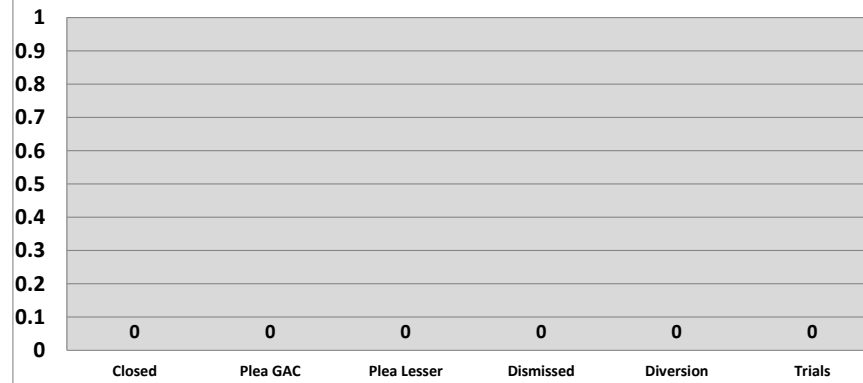
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



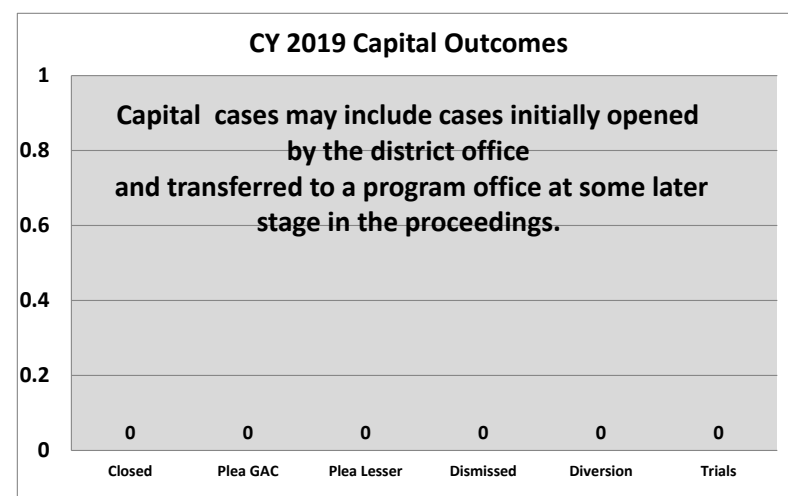
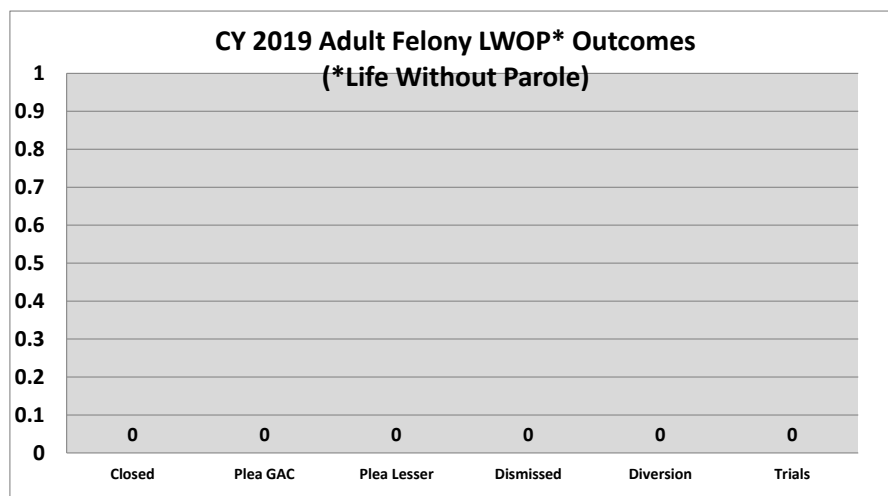
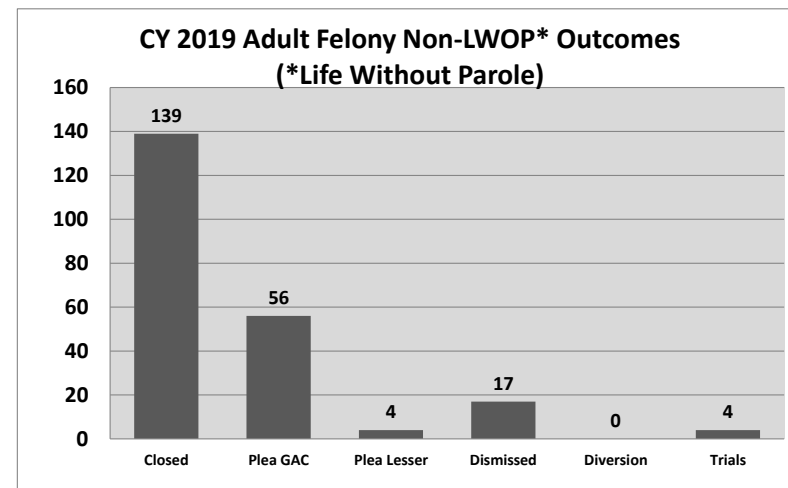
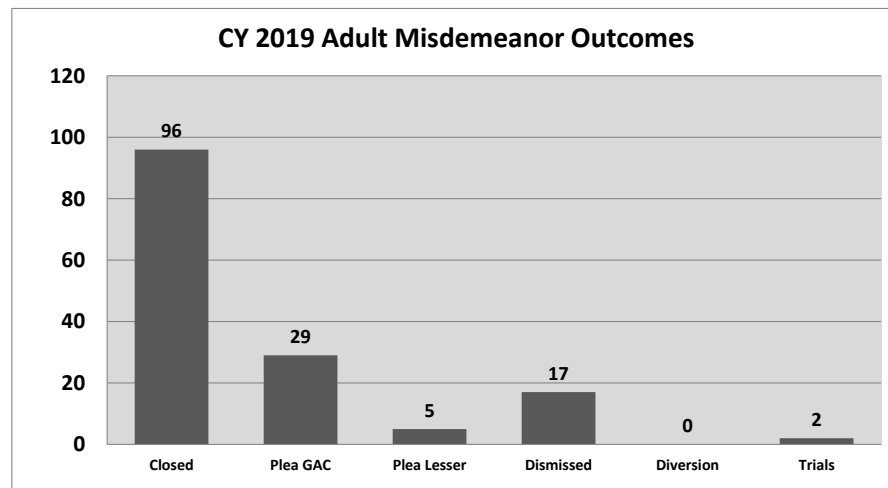
**CY 2019 Delinquency Felony-Grade Outcomes**



**CY 2019 Delinquency Life Outcomes**



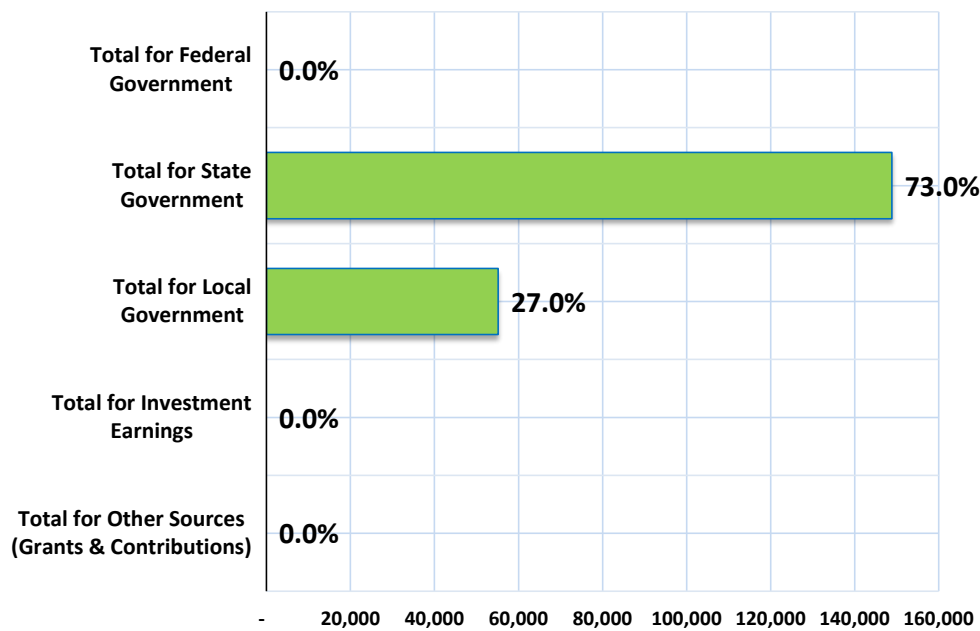




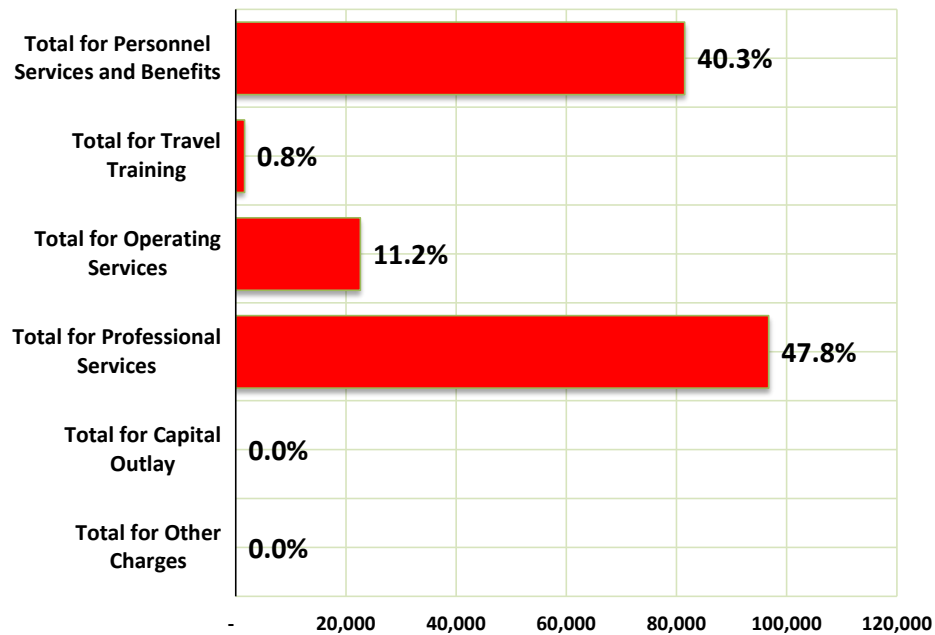
District 28 CY2019	Total CY2019
<b>District Defender: Derrick Carson</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	2,176
District Assistance Fund (DAF)	146,017
Supplemental/Emergency Funds	686
Grants	-
Other State Income -List source(s)	-
Total for State Government	148,880
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	7,165
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	47,110
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	47,110
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	880
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	880
Total for Local Government	55,156
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	204,036

District 28 CY2019	Total CY2019
District Defender: Derrick Carson	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	75,200
Accrued Leave	-
Payroll Taxes	6,282
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	81,482
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	1,592
Total for Travel/Training	1,592
Operating Services	
Advertisements	-
Workers' Compensation	1,749
Insurance - Malpractice	3,777
Insurance - Auto/Physical Liability	1,166
Insurance - Other	-
Lease - Office	5,400
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	9,000
Dues and Seminars	-
Law Library/Journals/Subscriptions	-
Office Supplies	1,509
Total for Operating Services	22,601
Professional Services	
Audit/Accounting Expense	7,213
Contract Clerical	-
Expert Witness	-
Investigators	5,015
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	2,425
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	82,067
IT/Technical Support	-
Total for Professional Services	96,720
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	-
Total for Other Charges	-
Total for EXPENDITURES	202,395

## CY19 REVENUES



## CY19 EXPENDITURES

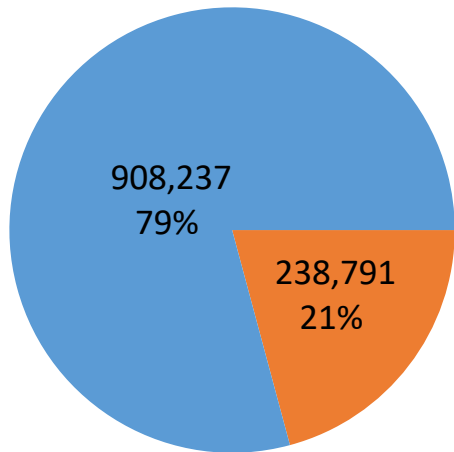




THE 29<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
ST. CHARLES (HAHNVILLE)

DISTRICT DEFENDER: RICHARD TOMPSON, INTERIM  
15621 AIRLINE HWY. SUITE B  
NORCO, LA 70079  
(985) 764-2338

District 29 Revenue Sources CY19

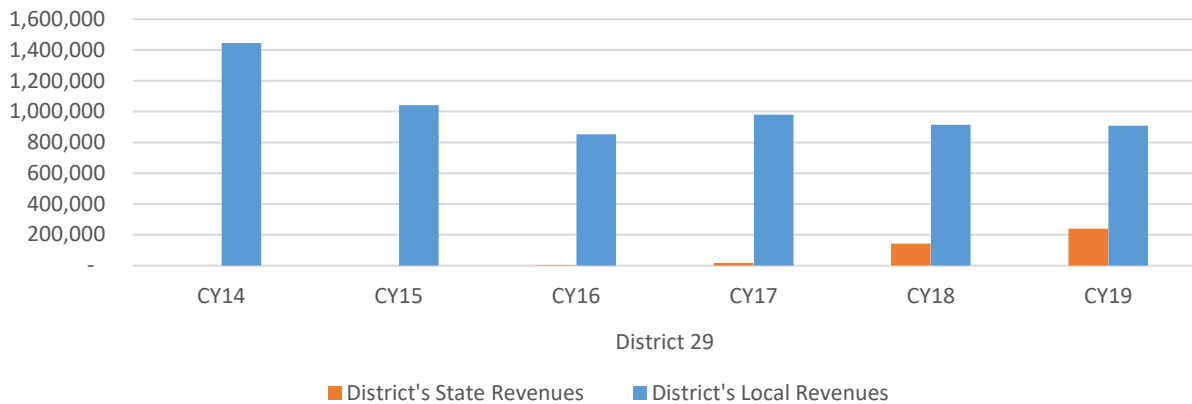


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

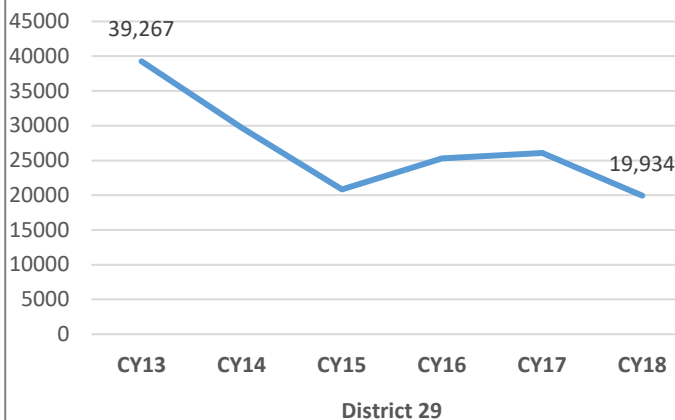
During Calendar Year 2019, the 29th Judicial District Public Defenders Office (PDO) received \$1,147,028 in total revenues. Seventy-nine percent of the office's revenues came from local funding, compared to 87% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

Prior to Calendar Year 2016, the 29th Judicial District Public Defenders office was one of the few district offices in the state that was self-sufficient and did not receive state supplemental funding. As local revenues have yet to rebound, the office's reliance on state supplemental assistance has continued to increase. During 2019, the office received nearly \$100,000 in additional state revenues than received during 2018.

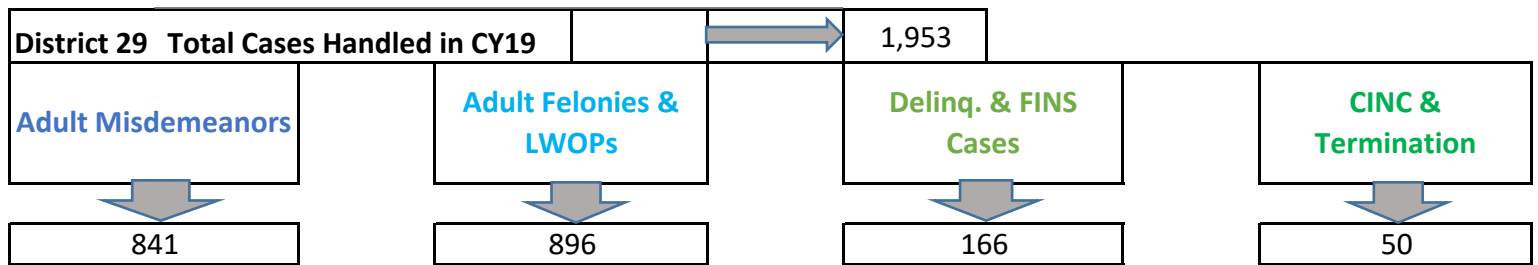
District's CY14 to CY19 Local and State Revenues



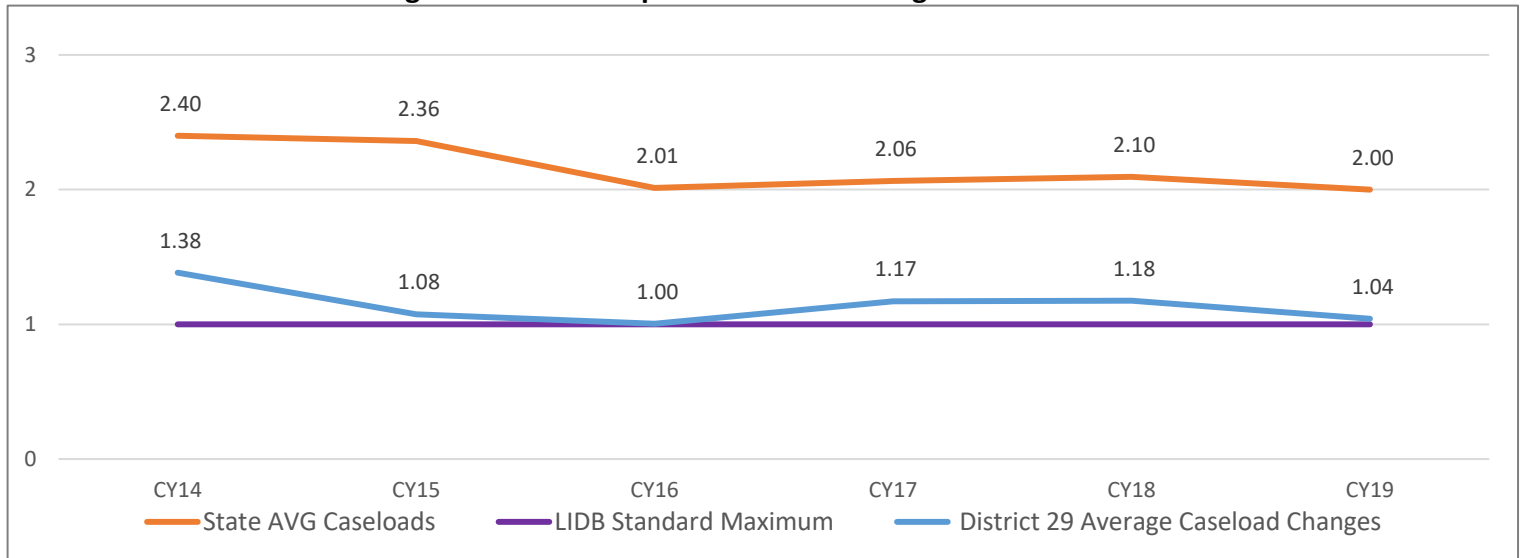
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 29th Judicial District have decreased by 49% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the number of traffic tickets filed in the district was similar to the number filed during 2018.



**District 29 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 29th District PDO handled 1,953 new and pending cases. The attorneys in the district office maintain cases consistent with the state standards.

### MILLER/MONTGOMERY CASES

0/1

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 29th Judicial District Public Defenders Office did not handle any Miller Case and has one open Montgomery Case for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capitally certified counsel on staff, and due to significantly reduced local revenues, it no longer has the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 29TH JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	St. Charles - Hahnville
<b>Population</b>	52,673
<b>District Defender</b>	Interim District Defender Richard Thompson
<b>Years as District Defender</b>	30
<b>Years in Public Defense</b>	36
<b>Office Manager</b>	Tammy Haydel
<b>Primary Office Street Address</b>	15621 Airline Highway, Suite B
<b>City</b>	Norco
<b>ZIP</b>	70079
<b>Primary Phone</b>	985-764-2338
<b>Primary Mailing Address</b>	P. O. Box 188, Norco, Louisiana 70079-0188
<b>Primary Fax Number</b>	985-764-1479
<b>Primary Emergency Contact</b>	Interim District Defender Richard Thompson
<b>Primary Emergency Phone</b>	504-554-9723
<b>Secondary Emergency Contact</b>	Tammy Haydel
<b>Secondary Emergency Phone</b>	504-606-9509
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	None
<b>Other District Office Contact Personnel (Primary Only)</b>	OK
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	New Orleans Recovery LLC
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	1,275
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Yes
<b>Courts and Locations</b>	29th Judicial District Court
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	29th Judicial District Court, Hahnville - 3 Sections.
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Each of the 3 divisions is assigned 2 felony attorneys and 1 misdemeanor/ juvenile attorney. After the judge determines indigency at the 72-hour hearing, a list of those defendants who are entitled to be appointed counsel is sent to the PDO where felony cases are rotated between that division's 2 attorneys and misdemeanor cases are assigned to that division's attorney.
<b>Name of Adult Detention Facilities in This District</b>	Nelson Coleman Correctional Center, Killona



<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	None locally.
<b>Name of Juvenile Detention Facilities In This District</b>	None
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Terrebonne Parish Juvenile Justice Complex, 180 Government Street, Gray, LA 70359.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Travel time and expense for attorney
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Yes, they are kept shackled the entire time.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	At the St. Charles Parish Jail sometimes there is a time-waiting issue for the attorneys to see their clients due to the lack of interview space at the jail.
<b>District Attorney</b>	Joel T. Chaisson, II
<b>Chief Judge of Criminal District Court</b>	Timothy Marcel
<b>Juvenile Court Judges (Specify District of City Court)</b>	The 3 District Judges alternate juvenile court monthly.
<b>Drug Court Judges</b>	Judge Timothy Marcel
<b>Mental Health Court Judges</b>	None
<b>Other Specialty Court</b>	No
<b>Name of Specialty and Brief Description:</b>	None
<b>Indigency Determined by Whom and How?</b>	Judge - questions defendant at initial appearance - 72-Hour Hearing - and checked at PDO when application is completed.
<b>When is Assignment/Appointment of Counsel Made?</b>	Each of the 3 divisions is assigned 2 felony attorneys and 1 misdemeanor/ juvenile attorney. After the judge determines indigency at the 72-hour hearing, a list of those defendants who are entitled to be appointed counsel is sent to the PDO where felony cases are rotated between that division's 2 attorneys and misdemeanor cases are assigned to that division's attorney.
<b>What steps does your office take to ensure conflict – free representation</b>	Before an attorney is assigned, the defendant's name is run through the database to see if he/she was previously represented by one of our attorneys. This is also done with co-defendants, if known. If we know who the victim is, the same procedure is followed. As best we can, we try to keep the defendant with the same attorney.
<b>Brief Explanation of Intake Process</b>	After the determination of indigency, Ms. Ledet goes to the jail and interviews the defendants.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Sheriff's Office
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	A Disbursement Summary is provided by the Sheriff's Office indicating settlement dates and the amounts.
<b>Who Remits the Partial Payments Collected?</b>	Sheriff's Office

<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Sheriff's Office
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	Partial Indigent payments not reported separately, therefore cannot give amounts. Estimate, that amount would be small.
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Criminal and civil practices are permitted for all attorneys; all attorneys are on contract. Attorneys are Not allowed to be retained by a defendant on a case in which he/she had previously been appointed to represent that defendant for that case. Yes, attorneys have been advised of this in writing.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes, copy attached.
<b>Primary Immediate Needs</b>	Benefits for employees.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Training for different areas of trial practice in court. This could be by regional training and/or training videos for different parts of trial practice which could be passed out by the State and presented in each district by the District Defender.
<b>Long-Term Critical Issue Areas</b>	Insufficient space at Parish Jail for attorney/client conferences.
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes. When a new attorney is hired, he/she is assigned to one of the other attorneys in the same division and/or with the attorney they are being hired to replace. As District Public Defender, I also appear in court periodically with the new attorney and provide any assistance that may be needed.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Christina Lewis, Juanita Marino, Don-Paul Landry
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	District Public Defender supervises all attorneys and the Administrative Assistant. Administrative Assistant supervises the office staff.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	N/A

<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Yes, for full-time employees. PDO pays 75%, employee pays 25%.
<b>Regular Meetings for Any Staff, Please Describe</b>	As needed
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	None
<b>Number of Writs Your District Filed in 2019</b>	1
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	Information not Available
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	Information not available
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	Juvenile attorney will be assigned as second chair with the felony attorney.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	1
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Gary L. Smith, Jr., - Senator - 19th District; Gregory A. Miller - Representative - 56th District; Randal L. Gaines - Representative - 57th District; Joseph Stagni - Representative - 92nd District
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	PTI
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	None
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes, by email

<b>Staff Directory:</b>
-------------------------

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Tammy C. Haydel
<b>Legal Research Tools Used:</b>	
Lexis Nexis	
Westlaw	13,900.64
Other (please list)	
Number of Legal Research Licenses	
Total Cost of Legal Research Software:	
<b>SOFTWARE:</b>	
Mark an X in all that apply	
<b>Operating Systems Used:</b>	
Windows 10	x
Windows 8	
Windows 7	x
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b>Case Management System(s): Check all that apply</b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b>Productivity Suites Used:</b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	x
Other	
<b>Accounting Software</b>	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
<b>Internet Browsers Used:</b>	
Internet Explorer	x

Microsoft Edge	
Firefox	
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	5
Laptops	
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	20 mbps x 10 mbps
Provider Name:	
Email Provider:	

## 29th District Defender Office CY 2019 Caseloads & Outcomes

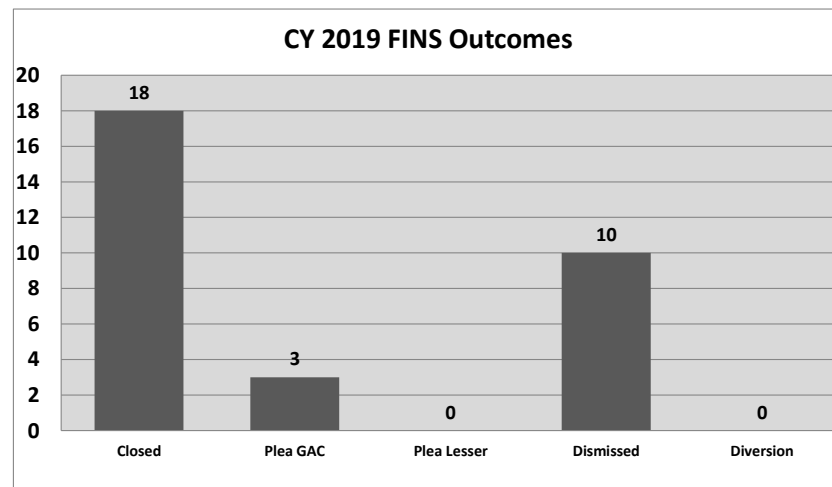
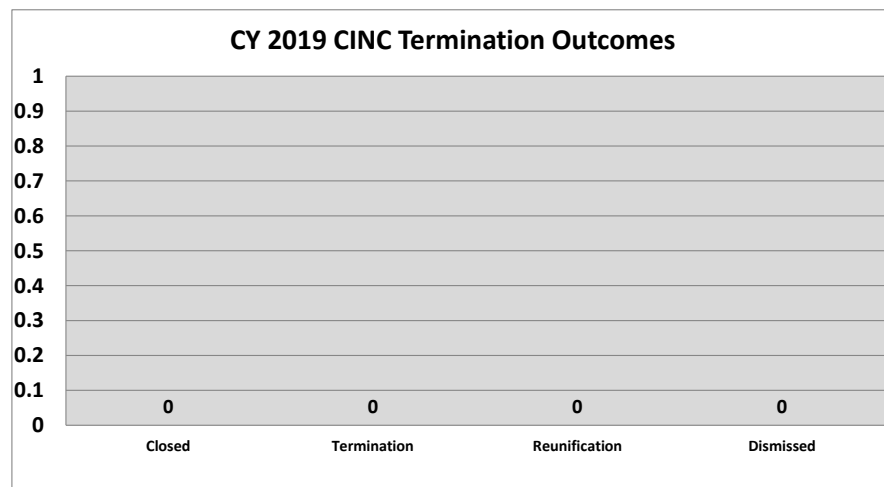
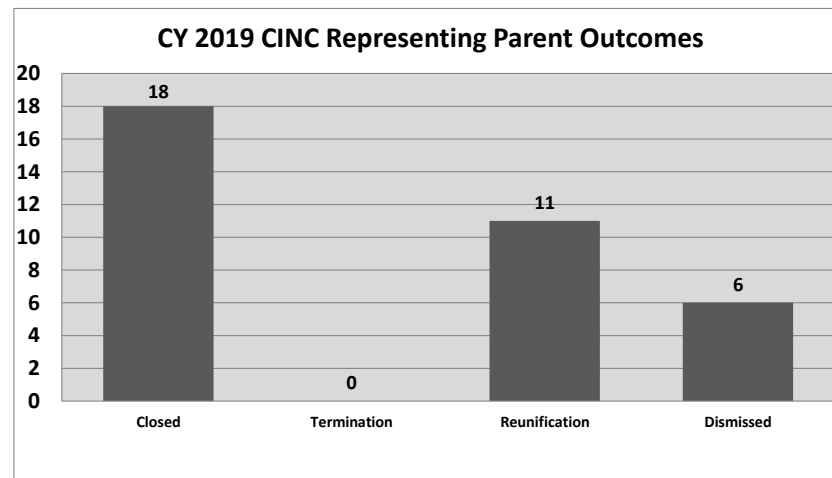
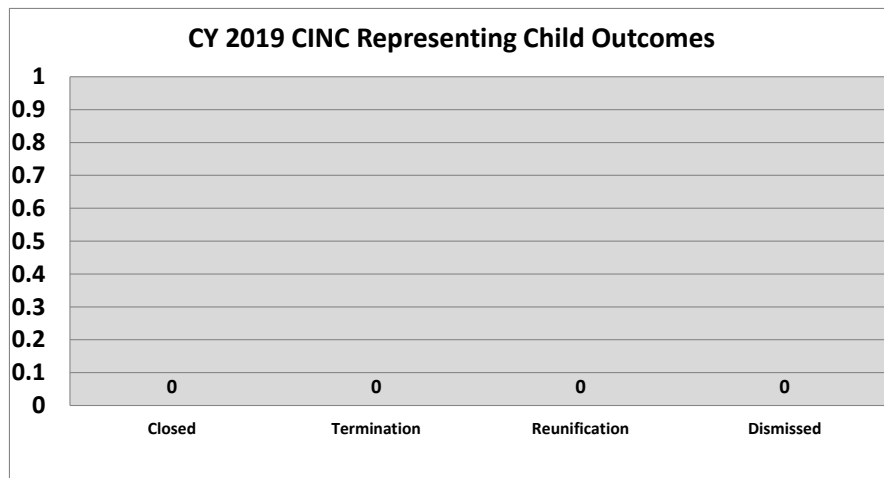
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	2	2	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	25	18	23	48	0	11	N/A	N/A	6	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	21	18	14	35	N/A	N/A	3	0	10	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	64	41	20	84	N/A	N/A	11	1	36	1	N/A	N/A	0	1	1
Delinquency Felony	36	26	11	47	N/A	N/A	14	0	19	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	2	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	566	521	275	841	N/A	N/A	315	6	247	4	0	0	1	1	2
Adult Felony Non-LWOP**	539	469	259	798	N/A	N/A	147	52	400	3	0	1	0	6	7
Adult LWOP	0	3	3	3	N/A	N/A	0	0	1	0	0	1	0	1	2
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	13	104	82	95	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

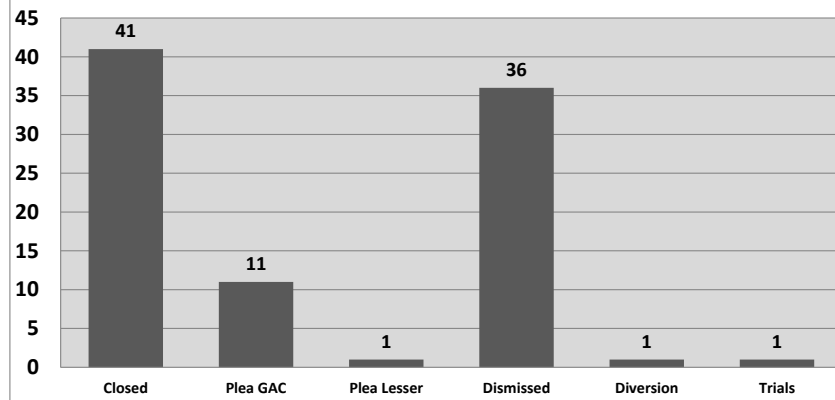
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

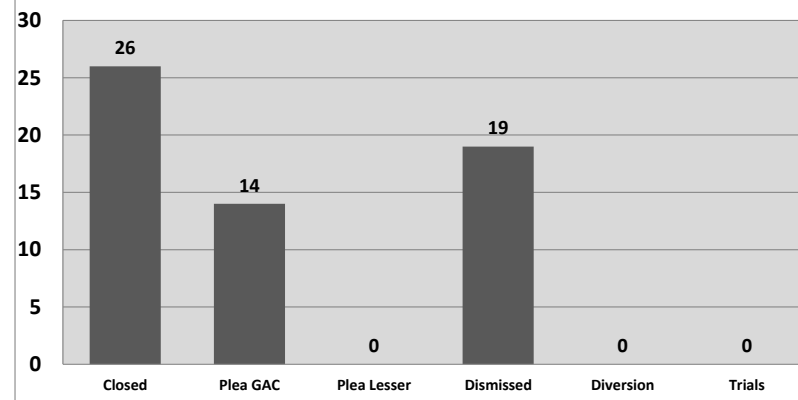




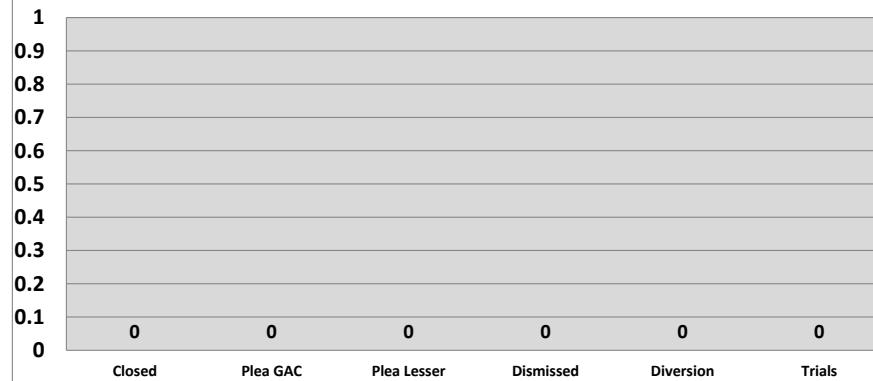
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



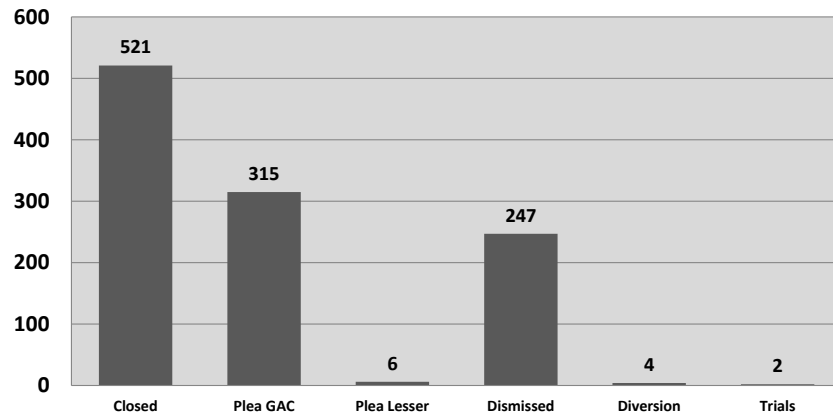
**CY 2019 Delinquency Felony-Grade Outcomes**



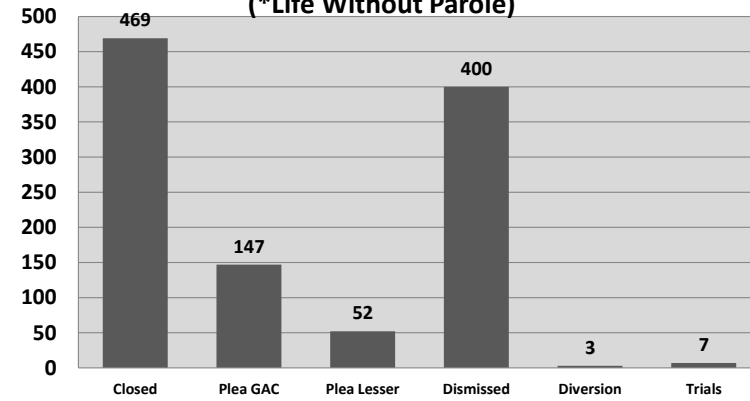
**CY 2019 Delinquency Life Outcomes**



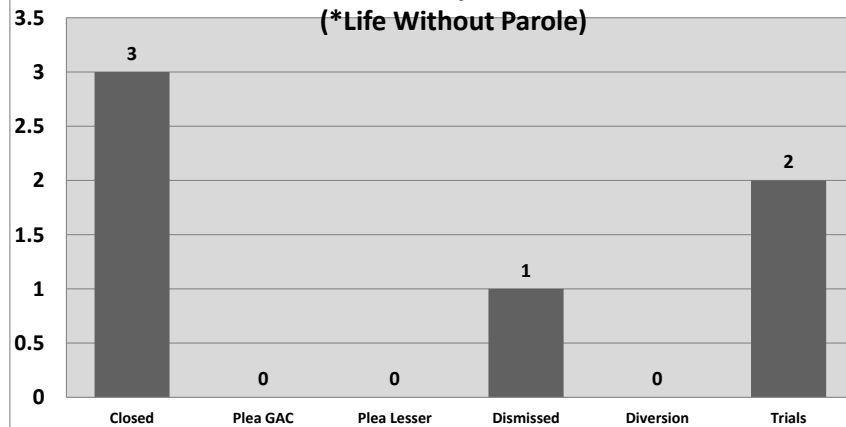
**CY 2019 Adult Misdemeanor Outcomes**



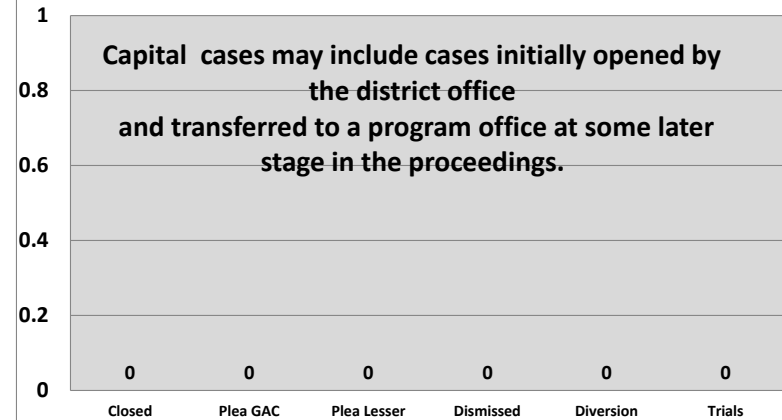
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



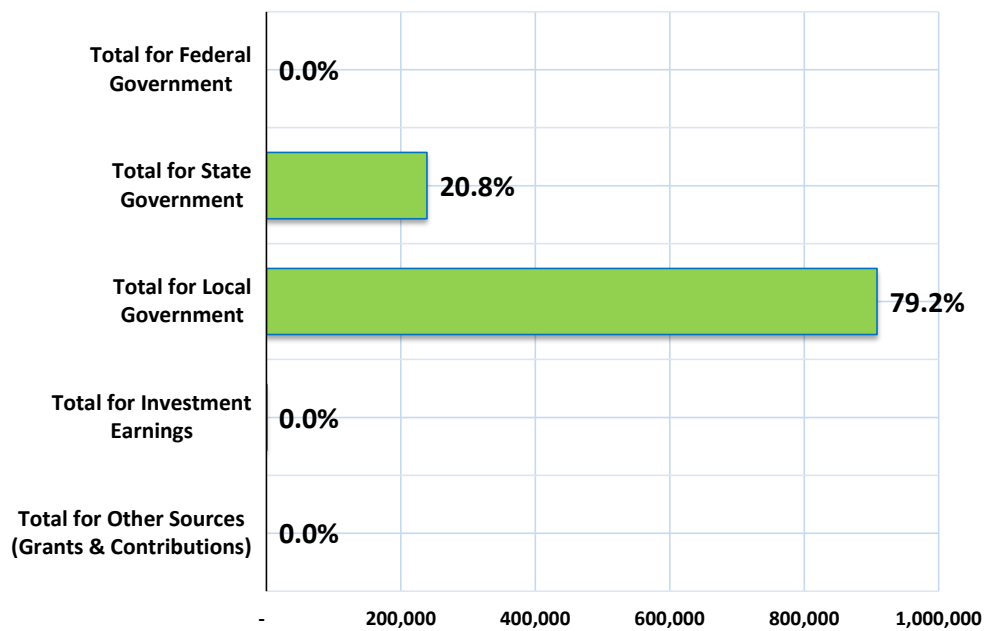
**CY 2019 Capital Outcomes**



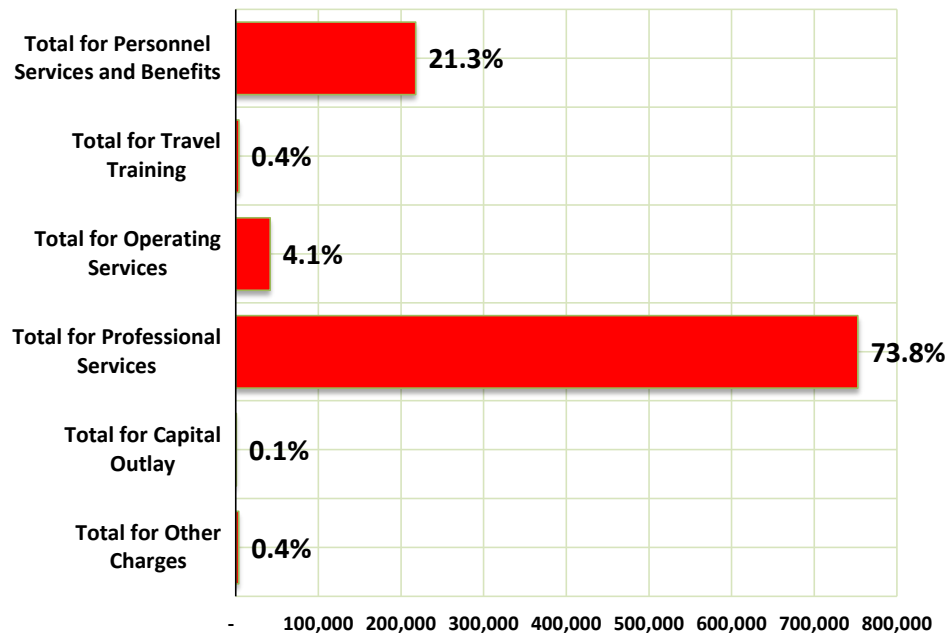
District 29 CY2019	Total CY2019
<b>District Defender: Richard Thompson, Interim</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	6,273
District Assistance Fund (DAF)	232,044
Supplemental/Emergency Funds	473
Grants	-
Other State Income -List source(s)	-
Total for State Government	238,791
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	101,469
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	-
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	778,473
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	778,473
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	4,886
Partial Attorney Fees Reimbursements [as per 15:176]	19,172
Other Reimbursements	44
Other Local Income -List source(s)	4,194
Total for Charges For Services	28,295
Total for Local Government	908,237
Investment Earnings	
Interest Income	28
Other Investment Income - List source(s)	-
Total for Investment Earnings	28
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	1,147,055

District 29 CY2019	Total CY2019
<b>District Defender: Richard Tompson, Interim</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	190,719
Accrued Leave	-
Payroll Taxes	15,291
Hospitalization and Disability Insurance	11,633
Retirement	-
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>217,644</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	3,809
<b>Total for Travel/Training</b>	<b>3,809</b>
Operating Services	
Advertisements	281
Workers' Compensation	2,020
Insurance - Malpractice	4,012
Insurance - Auto/Physical Liability	-
Insurance - Other	2,692
Lease - Office	7,200
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	2,285
Office - Telephone/Utilities/Postage/Internet	6,530
Dues and Seminars	1,332
Law Library/Journals/Subscriptions	14,142
Office Supplies	1,128
<b>Total for Operating Services</b>	<b>41,621</b>
Professional Services	
Audit/Accounting Expense	16,175
Contract Clerical	8,000
Expert Witness	6,780
Investigators	-
Interpreters	-
Social Workers	18,361
Capital Representation	-
Conflict	8,500
Contract - Juvenile Attorneys or CINC	105,000
Misdemeanor Attorney Contracts	105,000
Contract Attorneys - all other	480,000
IT/Technical Support	4,861
<b>Total for Professional Services</b>	<b>752,677</b>
Capital Outlay	
Major Acquisitions	850
<b>Total for Capital Outlay</b>	<b>850</b>
Other Charges	
Other Operating Expenses	3,663
<b>Total for Other Charges</b>	<b>3,663</b>
<b>Total for EXPENDITURES</b>	<b>1,020,264</b>

## CY19 REVENUES



## CY19 EXPENDITURES

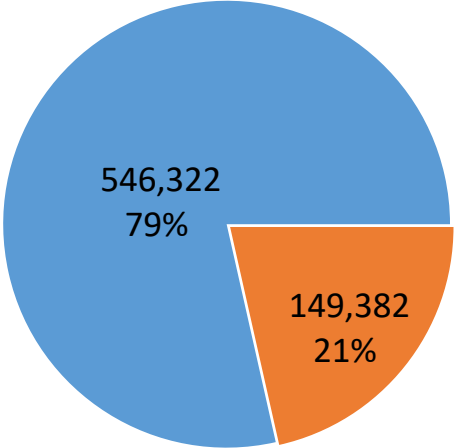




THE 30<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
VERNON (LEESVILLE)

DISTRICT DEFENDER: TONY TILLMAN  
501 SOUTH FOURTH STREET  
LEESVILLE, LA 71446  
(337) 392-3077

District 30 Revenue Sources CY19

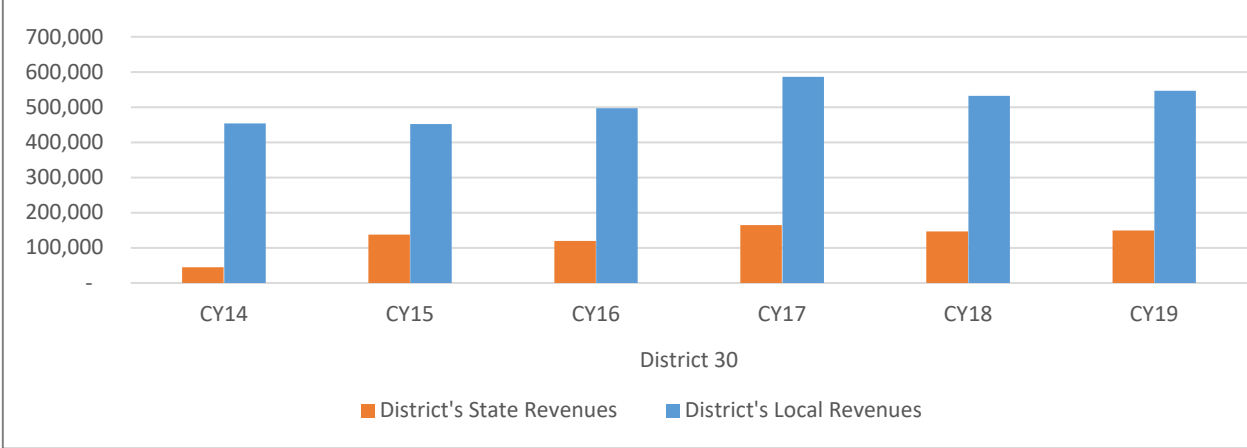


During Calendar Year 2019, the 30th Judicial District Public Defenders Office (PDO) received \$695,704 in total revenues. Seventy-nine percent of the office's revenues came from local funding, compared to 78% during 2018.

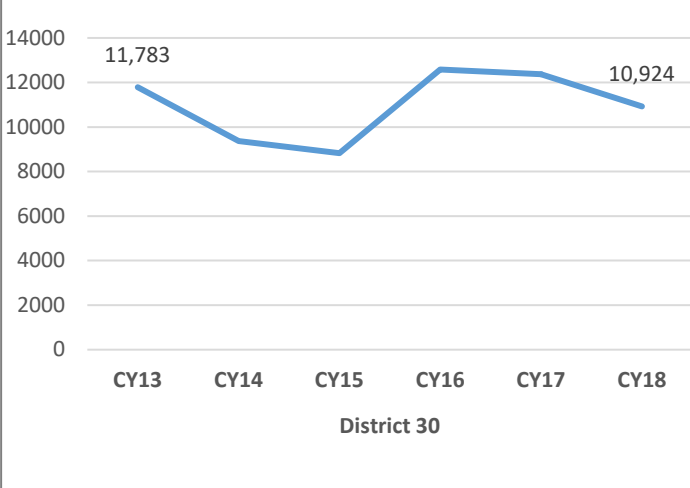
As shown in the figure below, in 2019 the office received very slight increases in both state and local funding. Local funding was derived primarily from traffic tickets and special court costs.

- Total CY19 State Funds Distributed
- Total Local Funding Received By District in CY19

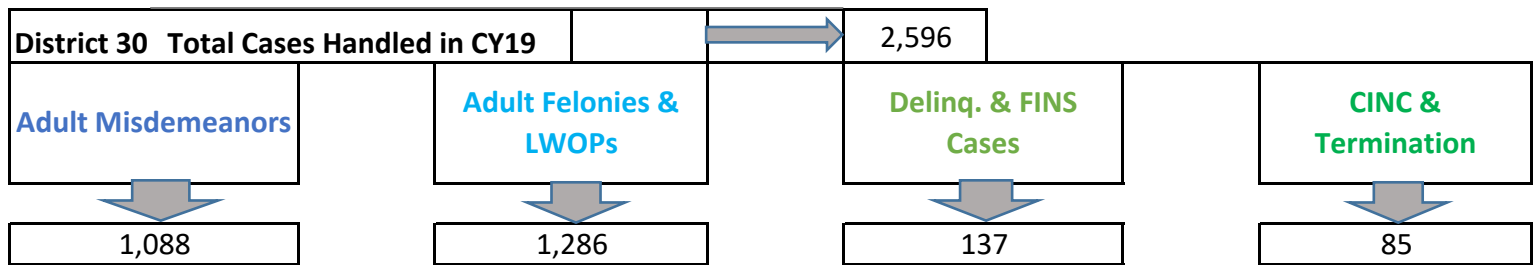
District's CY14 to CY19 Local and State Revenues



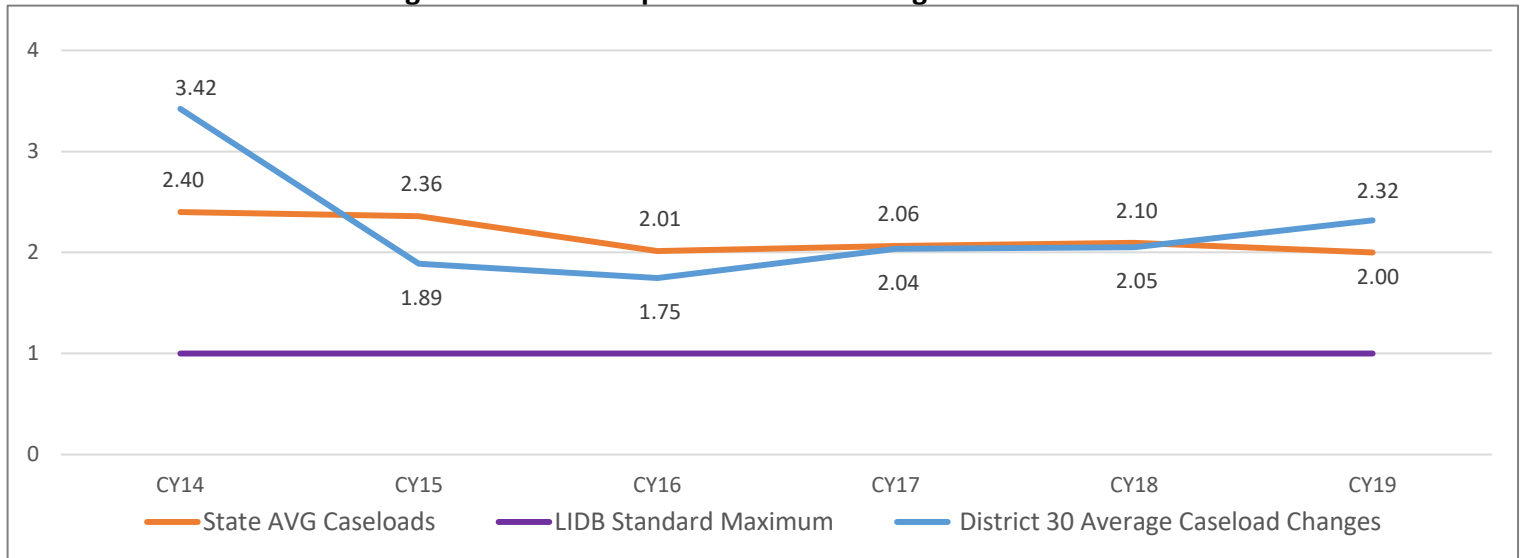
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, the number of traffic tickets filed in the 30th Judicial District has been erratic. The number of tickets filed fell more than 25% between CY13 and CY15, forcing the public defenders office to begin restricting services. During 2016 and 2017, the number of tickets filed increased surpassing 2013 levels. In 2018, filings again decreased by 12% from the previous year. Filing data for Calendar Year 2019 is not yet available, however the number of tickets filed during that time period is expected to be similar to 2018 numbers based on similar local collections.



**District 30 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 30th District PDO handled 2,596 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads nearly two-and-a-half times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

### MILLER/MONTGOMERY CASES

0/0

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 30th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capitally certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.





## THE 30TH JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Vernon - Leesville
<b>Population</b>	48,860
<b>District Defender</b>	Tony Tillman
<b>Years as District Defender</b>	10
<b>Years in Public Defense</b>	37
<b>Office Manager</b>	Jennifer Prewitt
<b>Primary Office Street Address</b>	501 South Fourth Street
<b>City</b>	Leesville
<b>ZIP</b>	71446
<b>Primary Phone</b>	337-392-3077
<b>Primary Mailing Address</b>	501 South Fourth St. Leesville, LA 71446
<b>Primary Fax Number</b>	337-392-3078
<b>Primary Emergency Contact</b>	Tony Tillman
<b>Primary Emergency Phone</b>	337-208-5790
<b>Secondary Emergency Contact</b>	Jennifer Prewitt
<b>Secondary Emergency Phone</b>	318-430-0074
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	None
<b>Other District Office Contact Personnel (Primary Only)</b>	N/A
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Tony Tillman
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	\$302
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Yes
<b>Courts and Locations</b>	30th Judicial District Court- Vernon Parish, 215 S. 4th Street, Leesville; Leesville City Court - 101 W. Lee Street
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	3 Divisions in District Court, 1 in City
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Cases are assigned to attorney's as applications are received with attention to who the arresting agencies and co defendants are. This is done to keep conflicts to a minimum.
<b>Name of Adult Detention Facilities in This District</b>	Vernon Parish Jail and Leesville City Jail.

<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	None other than DOC facilities.
<b>Name of Juvenile Detention Facilities In This District</b>	None
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Ware Youth Center, Coushatta, LA Renaissance House, Alexandria, LA
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Yes, for juvenile cases. It is approximately 75 miles to the juvenile detention facility. In felony cases where the client is already a DOC prisoner access to the client is impaired by the distance.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Depending on who brings the juveniles some know and remove them others have to be told by Judge to remove them.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	Yes, there is long wait periods to see inmates. Also very difficult to get public record material from the Vernon Parish Sheriff. We have had to bring them into court to provide the information.
<b>District Attorney</b>	Asa Skinner
<b>Chief Judge of Criminal District Court</b>	C. Anthony Eaves
<b>Juvenile Court Judges (Specify District or City Court)</b>	District - C. Anthony Eaves, Scott Westerchill, and Tony Bennett. City - Elvin C. Fontenot
<b>Drug Court Judges</b>	Scott Westerchill
<b>Mental Health Court Judges</b>	No
<b>Other Specialty Court</b>	No
<b>Name of Specialty and Brief Description:</b>	No
<b>Indigency Determined by Whom and How?</b>	By the office staff and if questionable by the District Defender. The statutory definition of indigency is followed.
<b>When is Assignment/Appointment of Counsel Made?</b>	Approximately half of the felony counsel is assigned immediately following the 72 hour hearing, and the balance at arraignment. The majority of misdemeanor counsel is assigned at arraignment. In an effort to get applicants into the system sooner, the district defender created a Notice which the Sheriff mails to the defendants along with the Notice of arraignment advising the defendants to apply for counsel PRIOR to the day of arraignment. This has helped, and about half of the defendants come in before arraignment, the balance is dealt with at arraignment. Started going to City Court to collect applications for Juvenile cases.
<b>What steps does your office take to ensure conflict – free representation</b>	During interview clients are asked if they were arrested with anyone or if they have any co defendants. If they have co defendants we then make a note so that at time of appointment they won't be assigned same attorney. Attorneys also review PE and Discovery and if conflict bring to our attention and we reappoint.

<b>Brief Explanation of Intake Process</b>	Clients who aren't in jail either come to the office and fill out application, or they fill out application on the morning before arraignment. Those clients in jail are interviewed when office receives 72 from Judges office.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	The Probation Office
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	We receive a detailed statement from the Felony and Misd. Probation Offices on fees as collected.
<b>Who Remits the Partial Payments Collected?</b>	Felony and Misd. Probation Offices
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	We receive a detailed statement from the Felony and Misd. Probation Offices on fees as collected.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	\$63,305
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	All attorneys are contract attorneys and all have private practices. All attorneys rely on their private practice for their primary income.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	Additional funds to obtain an investigator, a social worker, and additional staff. We are having difficulties getting current data into the system, and I think the only effective solution is to have all the data input by the district defenders office directly rather than rely on the individual contract attorneys. Two full time employee and two part time employee can Not do all the intake, bookkeeping, bill paying, office administration, etc, and do all the data input.
<b>Was your office in ROS at any time during 2019</b>	No not at this time
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	We don't anticipate being in ROS in 2020.
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	None
<b>Immediate Critical Issue Areas</b>	Data input is a critical area for us-since the budget is dependent on the data, our district will continue to get short changed until I can solve this problem. The attorneys continually complain that they do Not mind the legal work; it is the data collection they complain about.

<b>Long-Term Critical Issue Areas</b>	Need of office space and staff, particularly an investigator and social worker. With a drug court and extensive OCS caseload, a social worker would greatly benefit our clients
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	We send them to CLE and if they need assistance Tony Tillman meets with them alone or with their clients to discuss any problems that they are having. We also pay their LACDL dues. New attorneys are required to attend DTI.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Tony Tillman, Heath Dillon and Cynthia Amos
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	With only two full time employees and two part time supervising them is easy-they both are in offices next to mine, and I am in their offices multiple times a day. The attorneys are all on contract and have their own offices. I see them in court regularly, and meet with the judges and the DA and ask for observations about the attorneys' performances. I have met with individually with each attorneys to discuss issues, i.e. need to document client contact, need to do more frequent jail visits, etc..
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	None
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Yes, with the Vernon Parish Police Jury the PDO office pays 80% with employee paying 20%.
<b>Regular Meetings for Any Staff, Please Describe</b>	Tony Tillman meets with the office administrator daily, and with all attorneys monthly, and otherwise as needed. Informal meetings at the courthouse happen frequently.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	None
<b>Number of Writs Your District Filed in 2019</b>	5
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	None
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	All our attorneys are experienced and capable of handling these cases.

<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	None
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Senator John Smith, Rep James Armes, Rep Frankie Howard
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Lack of Resources, lack of qualified personnel in area – i.e., investigators, social workers.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Worked with attorneys' staff to do better job on motion practice, jail visits, and data input. Met with DA and Judges to stream line court time.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes we have a policy. The policy is given to employees in paper copy with 2 received signed acknowledgment. One for Employee and one for Personnel file.

<b>Staff Directory:</b>
-------------------------

Staff Directory deleted on this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Jennifer Prewitt
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	
Westlaw	X
Other (please list)	
Number of Legal Research Licenses	1
Total Cost of Legal Research Software:	\$180
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	X
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	X
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	X
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	X
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	X
Quicken	
Intuit	
Other (list here):	

<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	
Microsoft Edge	
Firefox	
Google Chrome	X
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	4
Laptops	1
iPad/Tablets (Funded by Office)	0
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	45
Provider Name:	Sudden Link
Email Provider:	Domain paid for by Tony Tillman



### 30th District Defender Office CY 2019 Caseloads & Outcomes

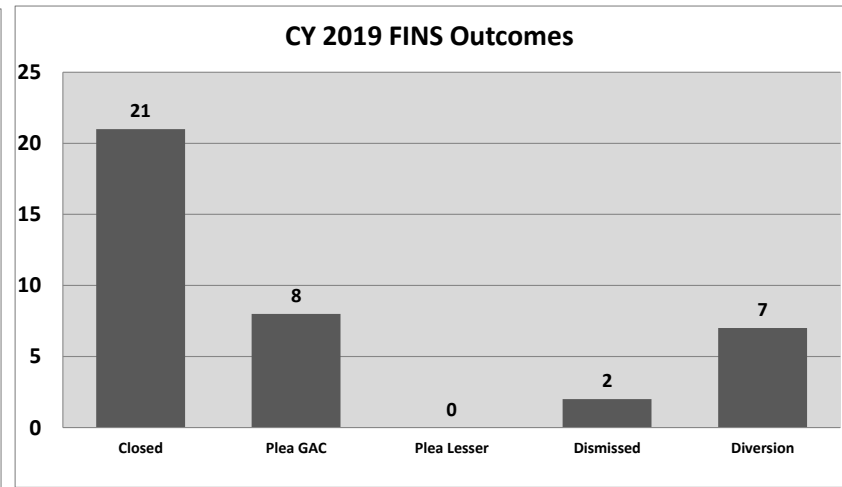
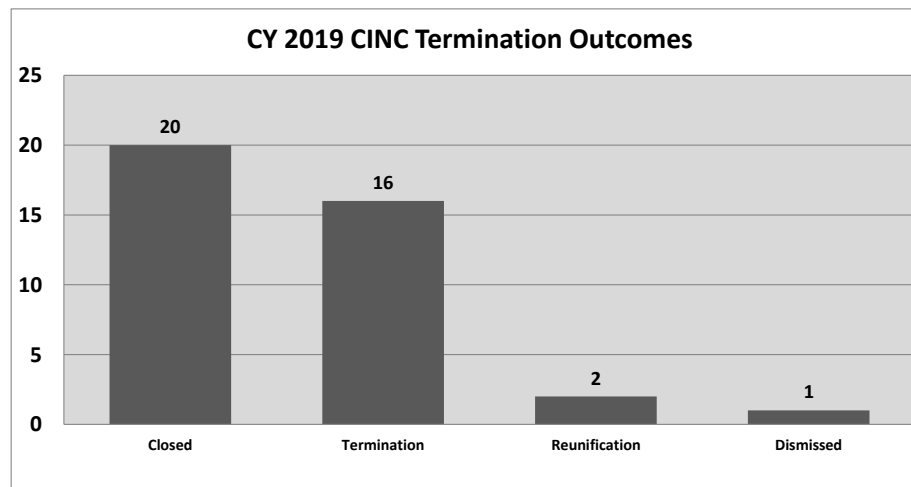
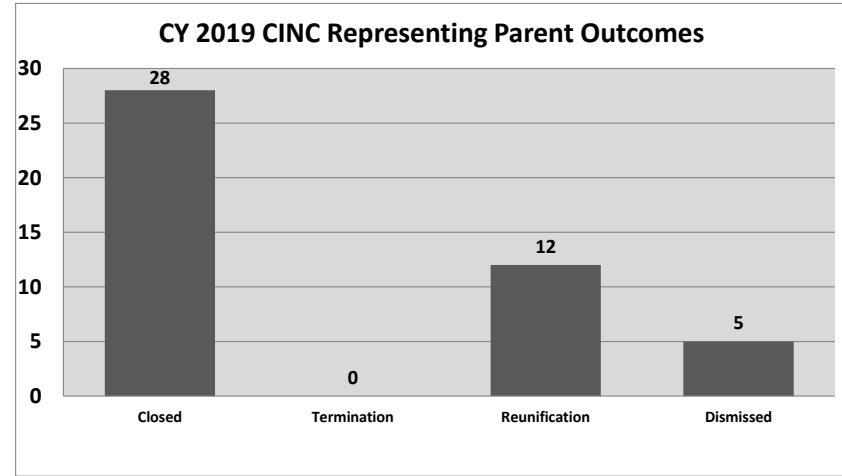
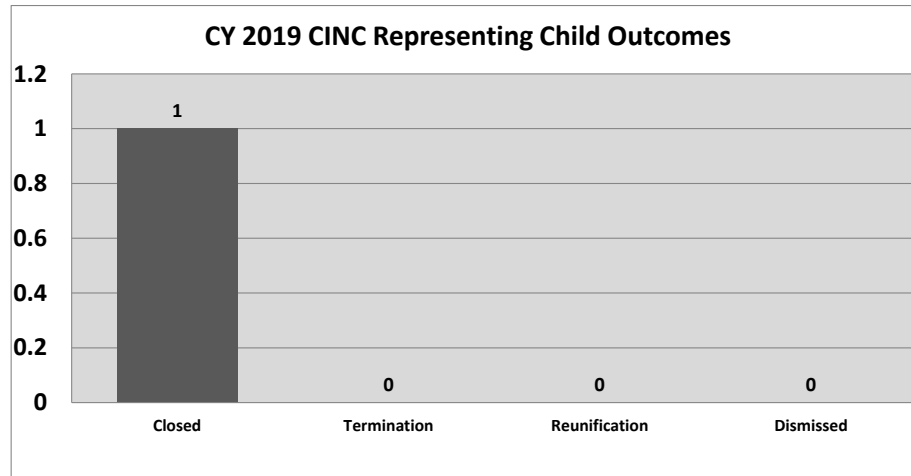
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	1	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	25	28	31	56	0	12	N/A	N/A	5	N/A	N/A	N/A	N/A	N/A	0
Termination	18	20	10	28	16	2	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
FINS	21	21	5	26	N/A	N/A	8	0	2	7	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	78	59	0	78	N/A	N/A	26	2	19	10	N/A	N/A	0	1	1
Delinquency Felony	25	23	7	32	N/A	N/A	11	4	6	3	N/A	N/A	0	0	0
Delinquency-Life	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	678	735	410	1088	N/A	N/A	450	41	593	23	0	0	1	8	9
Adult Felony Non-LWOP**	500	516	413	913	N/A	N/A	353	77	392	1	0	3	0	14	17
Adult LWOP	1	4	4	5	N/A	N/A	1	4	3	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	306	243	59	365	N/A	N/A	0	0	2	0	N/A	N/A	N/A	N/A	0
PCR	0	1	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	1
SOAP	0	0	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

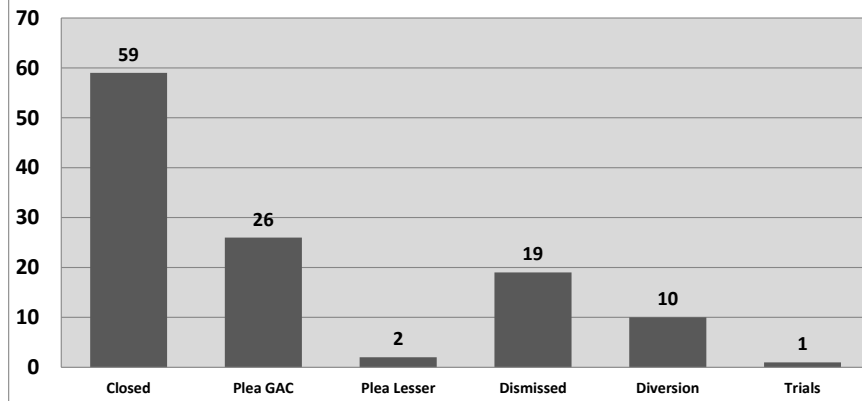
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

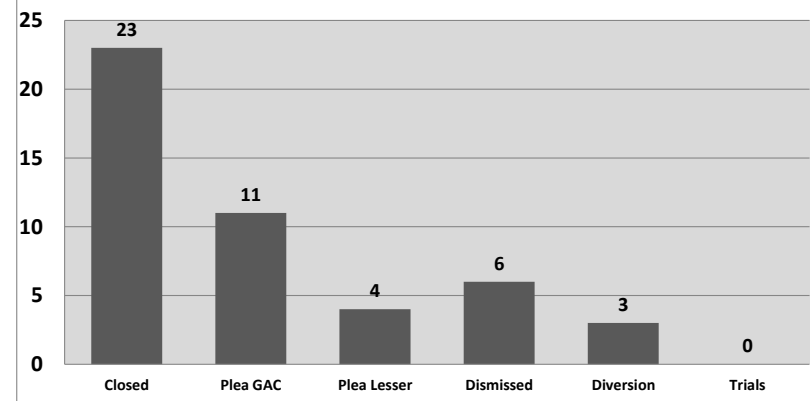
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



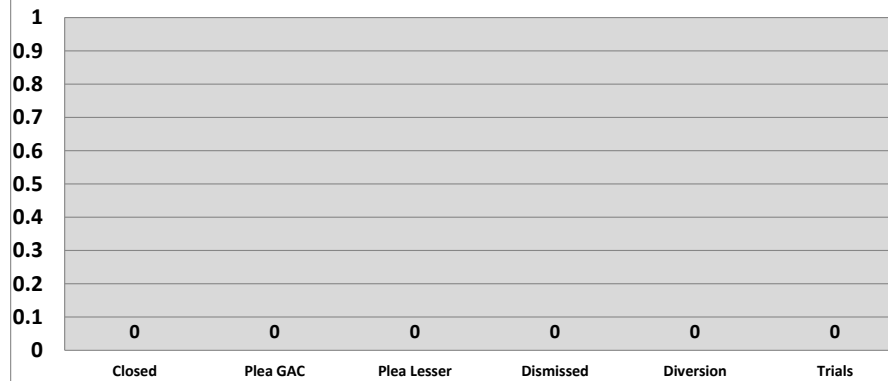
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



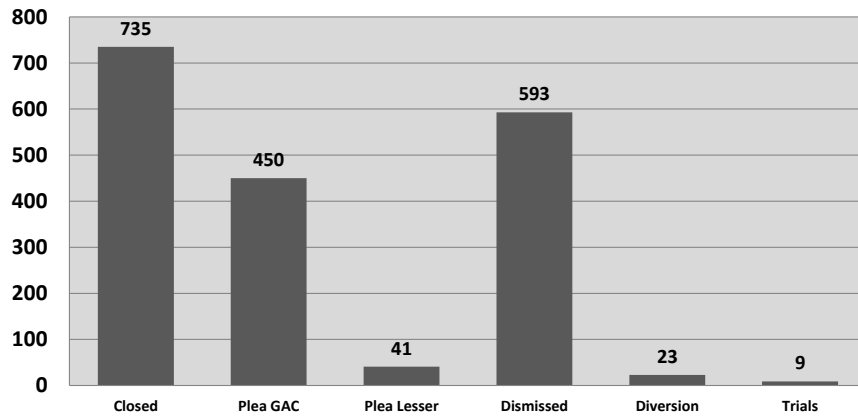
**CY 2019 Delinquency Felony-Grade Outcomes**



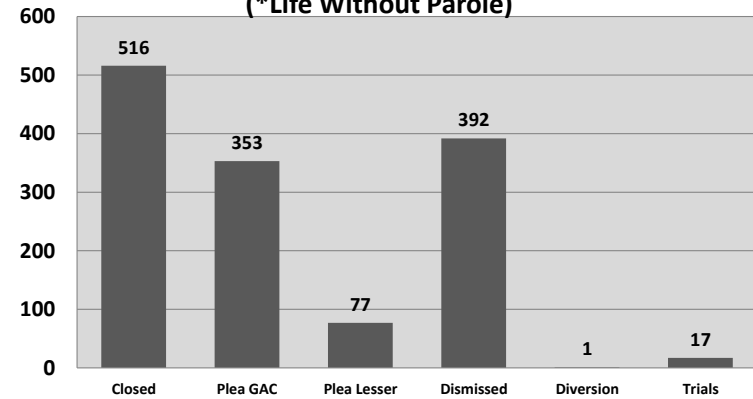
**CY 2019 Delinquency Life Outcomes**



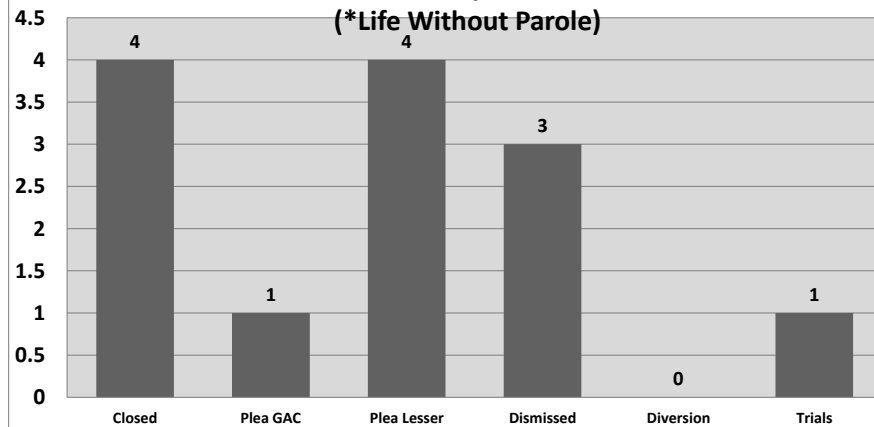
**CY 2019 Adult Misdemeanor Outcomes**



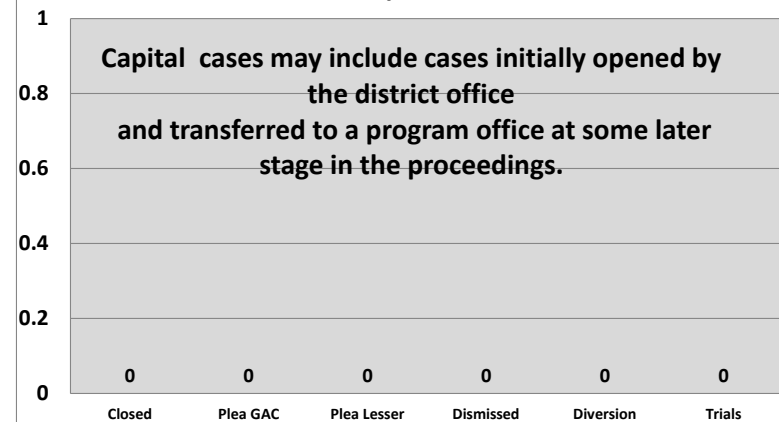
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



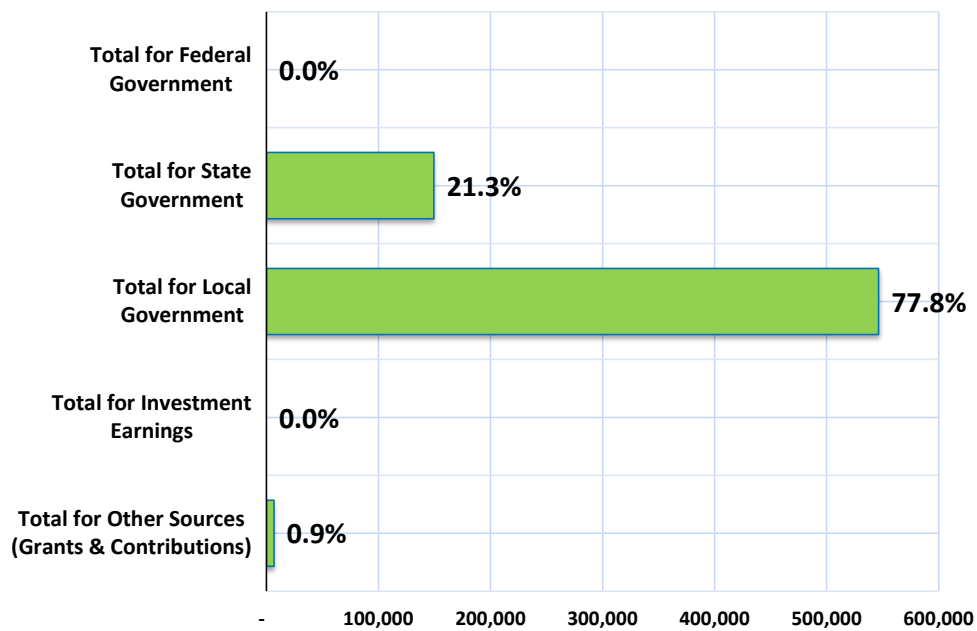
**CY 2019 Capital Outcomes**



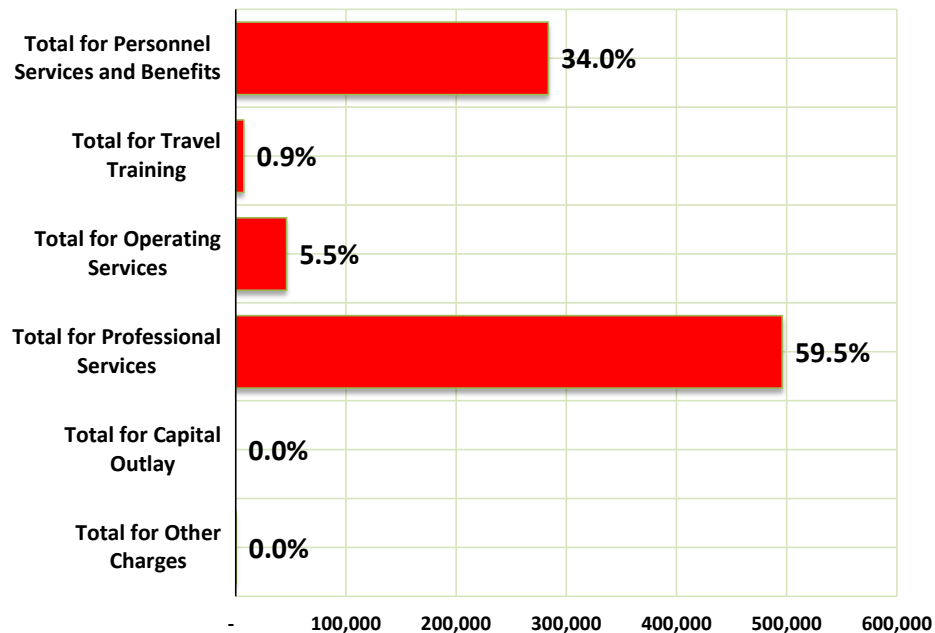
District 30 CY2019	Total CY2019
<b>District Defender: Tony Tillman</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	8,833
District Assistance Fund (DAF)	140,082
Supplemental/Emergency Funds	468
Grants	-
Other State Income -List source(s)	-
Total for State Government	149,382
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	33,377
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	28,190
City & City-Ward Courts	66,154
Judicial District Courts	331,826
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	22,090
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	448,259
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	4,380
Partial Attorney Fees Reimbursements [as per 15:176]	60,116
Other Reimbursements	-
Other Local Income -List source(s)	190
Total for Charges For Services	64,686
Total for Local Government	546,322
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
Total for Investment Earnings	-
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	6,668
Total for Other Sources (Grants & Contributions)	6,668
Total for REVENUE	702,372

District 30 CY2019	Total CY2019
District Defender: Tony Tillman	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	235,114
Accrued Leave	-
Payroll Taxes	18,026
Hospitalization and Disability Insurance	30,584
Retirement	-
Other	-
Total for Personnel Services and Benefits	283,724
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	7,430
Total for Travel/Training	7,430
Operating Services	
Advertisements	60
Workers' Compensation	589
Insurance - Malpractice	4,930
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	5,144
Lease - Other	-
Office Repair and Maintenance	1,650
Office - Telephone/Utilities/Postage/Internet	12,712
Dues and Seminars	789
Law Library/Journals/Subscriptions	12,675
Office Supplies	7,664
Total for Operating Services	46,213
Professional Services	
Audit/Accounting Expense	13,400
Contract Clerical	-
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	51,398
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	425,871
IT/Technical Support	5,255
Total for Professional Services	495,924
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	378
Total for Other Charges	378
Total for EXPENDITURES	833,670

## CY19 REVENUES



## CY19 EXPENDITURES



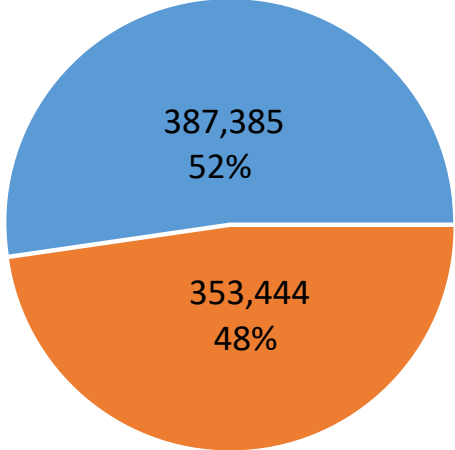


# THE 31<sup>ST</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE JEFFERSON DAVIS (JENNINGS)

DISTRICT DEFENDER: DAVID E. MARCANTEL  
300 NORTH STATE STREET, ROOM 203  
JENNINGS, LA 70546  
(337) 824-4900



District 31 Revenue Sources CY19

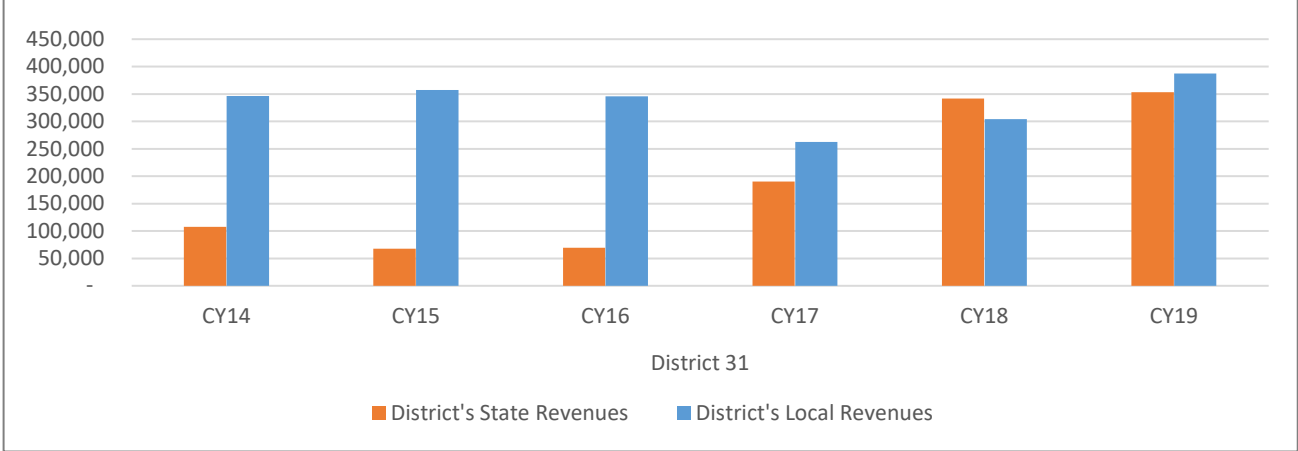


During Calendar Year 2019, the 31st Judicial District Public Defenders Office (PDO) received \$740,829 in total revenues. Fifty-two percent of the office's revenues came from local funding, compared to 47% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

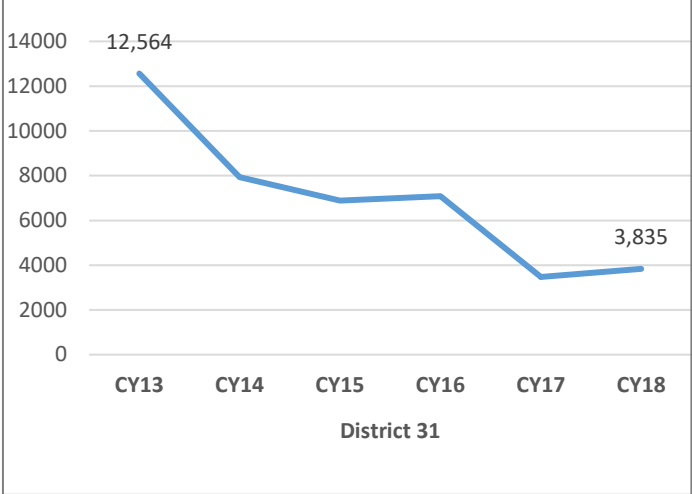
As shown in the figure below, in 2019 the office experienced a 28% increase in local revenues from the previous year. The public defenders office also saw a small increase in state supplemental assistance.

- Total CY19 State Funds Distributed
- Total Local Funding Received By District in CY19

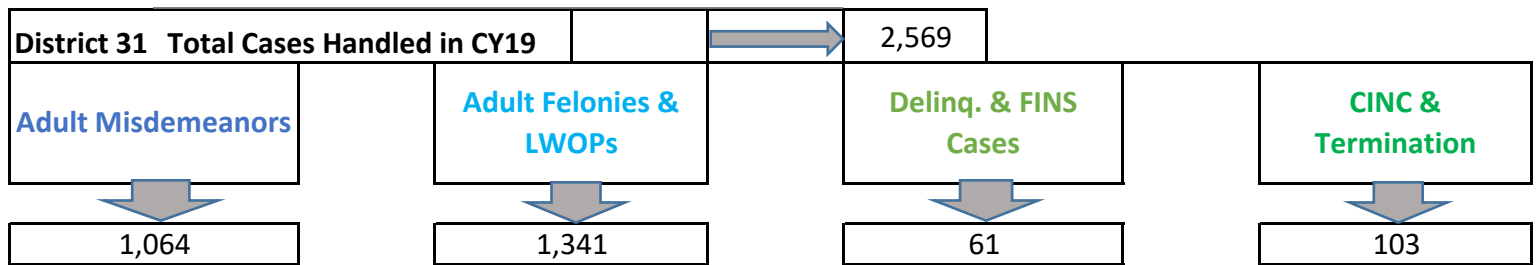
District's CY14 to CY19 Local and State Revenues



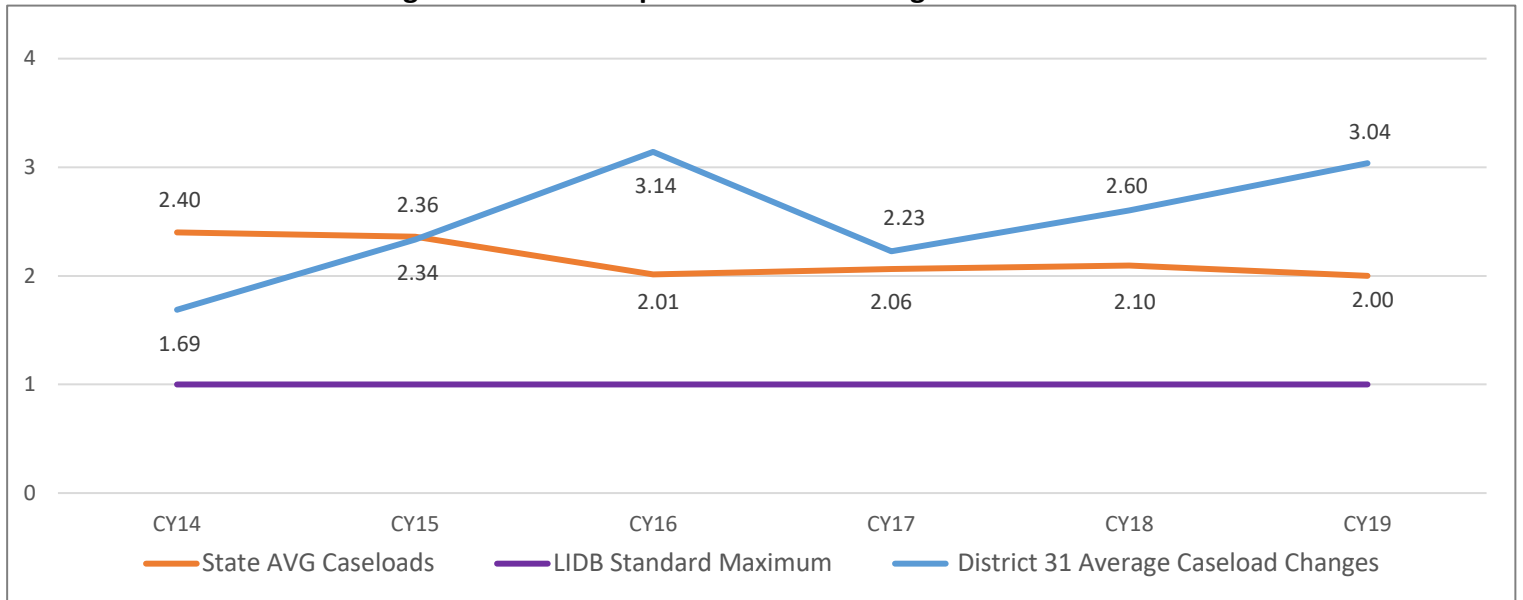
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 31st Judicial District have decreased by 70% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the increase in local revenues is the result of an increase in traffic filings in the district.



**District 31 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 31st District PDO handled 2,569 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads three times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

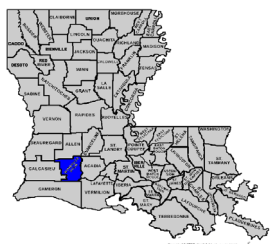
### **MILLER/MONTGOMERY CASES**

**0/0**

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 31st Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### **CAPITAL REPRESENTATION**

This PDO has no capital certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 31<sup>ST</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Jefferson Davis - Jennings
<b>Population</b>	31,477
<b>District Defender</b>	David E. Marcantel
<b>Years as District Defender</b>	17
<b>Years in Public Defense</b>	28
<b>Office Manager</b>	April M. Bertrand
<b>Primary Office Street Address</b>	300 North State Street, Room 203
<b>City</b>	Jennings
<b>ZIP</b>	70546
<b>Primary Phone</b>	337-824-4900
<b>Primary Mailing Address</b>	P.O. Box 1326, Jennings, LA 70546
<b>Primary Fax Number</b>	337-824-1009
<b>Primary Emergency Contact</b>	April M. Bertrand
<b>Primary Emergency Phone</b>	337-842-4870
<b>Secondary Emergency Contact</b>	Rachel Gary
<b>Secondary Emergency Phone</b>	337-329-2923
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	N/A
<b>Other District Office Contact Personnel (Primary Only)</b>	David E. Marcantel
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Jefferson Davis Police Jury
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	0
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Accounting is handled In-House. However, payroll of W-2 employees is tabulated by Mike Gillespie, CPA and is entered In-house by PDO staff.
<b>Courts and Locations</b>	31st Judicial District Court, Jefferson Davis Parish; Jennings, Welsh, Lake Arthur City Courts, and City of Jennings and Ward II Juvenile Court.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	4
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Clients are assigned an attorney by the PDO at his/her 72-hour advisement if incarcerated. Clients released on bond are assigned attorneys at his/her arraignment. In both cases, the attorneys are assigned by the PDO staff. For incarcerated clients, a PDO staff member meets with the client within 72-hours of arrest.

<b>Name of Adult Detention Facilities in This District</b>	Jefferson Davis Parish Jail, Jennings; Welsh City Jail, Welsh; Lake Arthur City Jail, Lake Arthur.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	South Louisiana Correctional Center, Richland Parish Jail, Angola, Calcasieu Correctional Center, Vermillion Parish Jail and Concordia Correctional Center.
<b>Name of Juvenile Detention Facilities In This District</b>	N/A
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Cameron Parish Jail, Cameron, LA
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Clients housed in distant locations affect the quality of representation due to attorneys not being able to contact them as frequently, and it leaves them unable to meet with other clients when they travel to meet clients in distant locations.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Yes
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No difficulties having access to clients.
<b>District Attorney</b>	Michael C. Cassidy
<b>Chief Judge of Criminal District Court</b>	Steve Gunnell
<b>Juvenile Court Judges (Specify District of City Court)</b>	Steve Gunnell (District Court) & Daniel Stretcher (City Court).
<b>Drug Court Judges</b>	N/A
<b>Mental Health Court Judges</b>	N/A
<b>Other Specialty Court</b>	N/A
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	The presiding judge determines indigence. Incarcerated clients are presumed indigent. When a client is thought to not be indigent, a contradictory hearing is held in a district court for determination of indigence.
<b>When is Assignment/Appointment of Counsel Made?</b>	72 Hrs. Advisement or Arraignment
<b>What steps does your office take to ensure conflict – free representation</b>	A search of defendant is conducted within the Clerk of Court's records regarding co-defendants at the time of offense/arrest. A search of defendant is also conducted in Defender Data regarding past representation and prior attorney conflicts.
<b>Brief Explanation of Intake Process</b>	Client is interviewed for a synopsis of the case and intake forms are completed to ensure 48-hour Probable Cause finding and 72-hour advisement deadlines were met. The client receives contact information for his/her attorney and a brief synopsis of the case is collected for the attorney.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	PDO Staff

<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	None
<b>Who Remits the Partial Payments Collected?</b>	Clients
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	None
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	None ordered.
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Private criminal practice is permitted. The policy is in writing in the contract attorney employment contract.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes, See attached documents
<b>Primary Immediate Needs</b>	Increase of local and state source funding.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Increase of Local and State revenues.
<b>Long-Term Critical Issue Areas</b>	Parity between DA Office and PDO.
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes, the District Public Defender oversees new hires to ensure best practices and attorneys attend professional development seminars to strengthen deficiencies.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Robert J. Sheffield, Jr. and David E. Marcantel
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	See attached organizational chart
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	District Pubic Defender carries a reduced caseload.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Medical benefits are provided by the office for full time W-2 employees only.
<b>Regular Meetings for Any Staff, Please Describe</b>	Administrative Staff-weekly; Attorneys-monthly
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	0

<b>Number of Writs Your District Filed in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	None. This is a rarified occurrence for our district.
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	None
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	None. This is a rarified occurrence for our district.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Senator Mark Abraham; Representative Troy Romero
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	None
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Established new policies in attorney representation to ensure best practices.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes, a copy of the policy is provided to the employee on their first day of employment and they sign for receipt (which is kept in their personnel file).

**Staff Directory:**

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	David E. Marcantel
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	None
Westlaw	None
Other (please list)	None
Number of Legal Research Licenses	0
Total Cost of Legal Research Software:	0
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	
Windows 8	
Windows 7	X
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	X
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	X
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	X
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	



Microsoft Edge	
Firefox	
Google Chrome	X
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	2
Laptops	2
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	
Provider Name:	
Email Provider:	

### 31st District Defender Office CY 2019 Caseloads & Outcomes

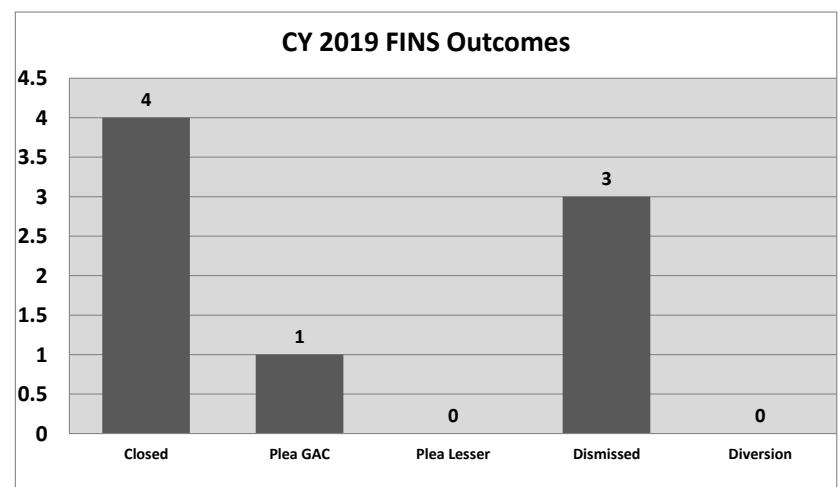
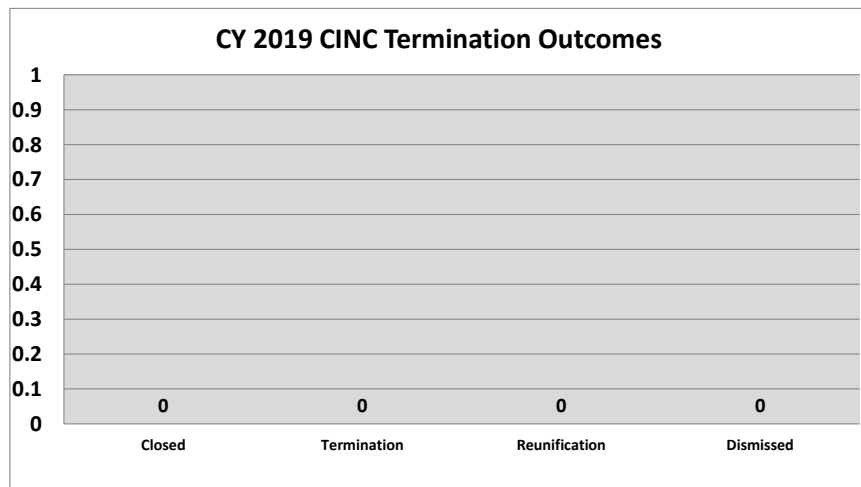
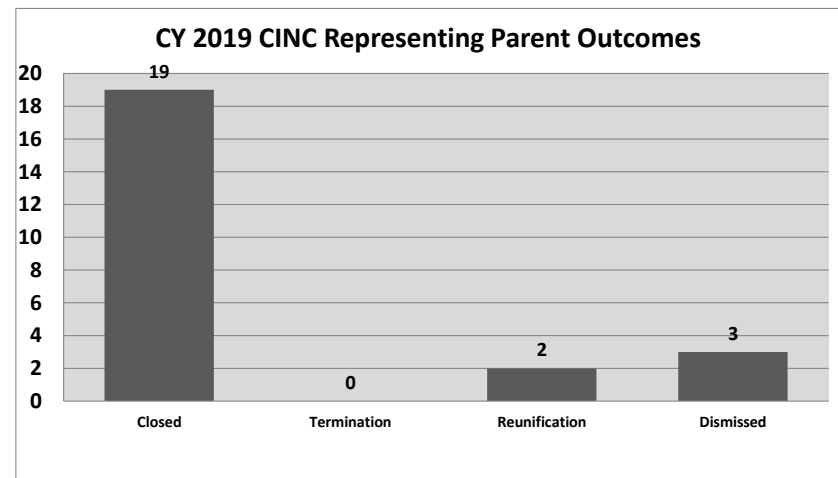
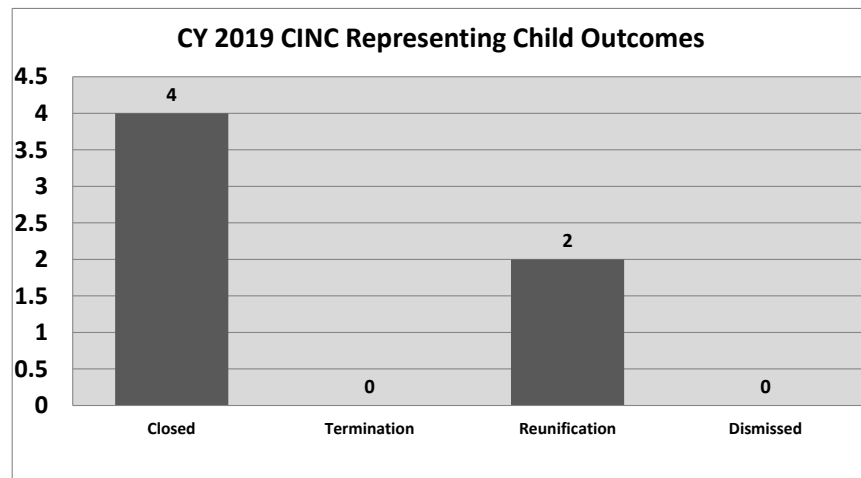
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	4	4	4	0	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	21	19	78	99	0	2	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	4	9	9	N/A	N/A	1	0	3	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	11	8	19	30	N/A	N/A	1	0	1	1	N/A	N/A	0	0	0
Delinquency Felony	9	5	12	21	N/A	N/A	5	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	1	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	680	433	384	1064	N/A	N/A	220	0	158	51	0	0	0	1	1
Adult Felony Non-LWOP**	686	548	610	1296	N/A	N/A	254	8	236	62	0	0	0	2	2
Adult LWOP	3	4	2	5	N/A	N/A	0	0	4	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	2	17	38	40	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

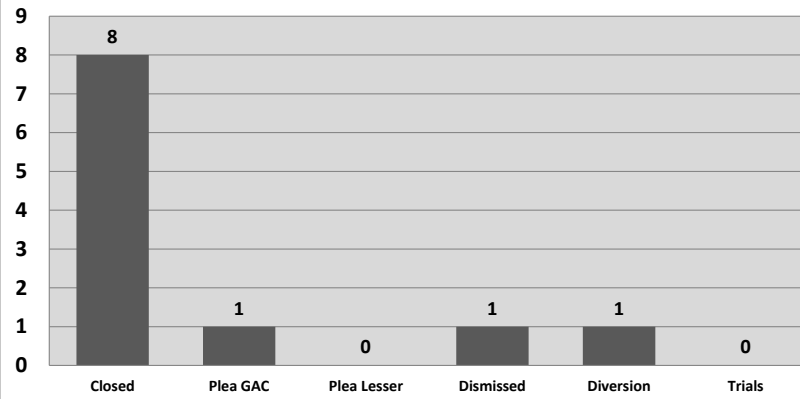
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

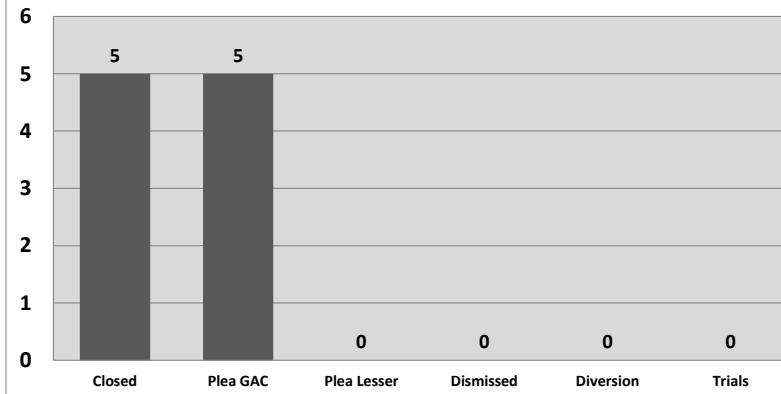
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



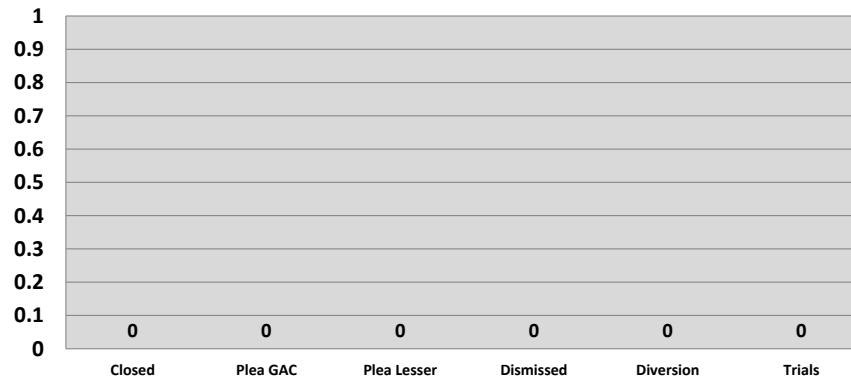
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



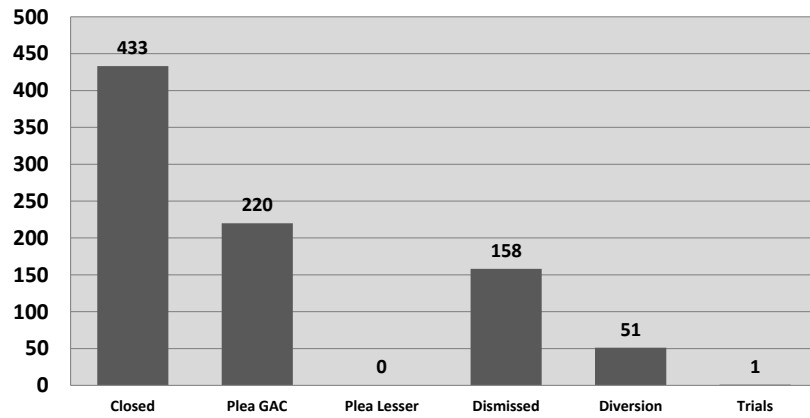
**CY 2019 Delinquency Felony-Grade Outcomes**



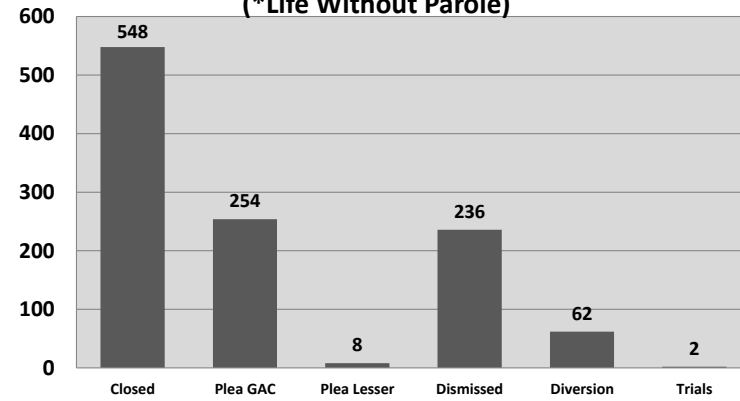
**CY 2019 Delinquency Life Outcomes**



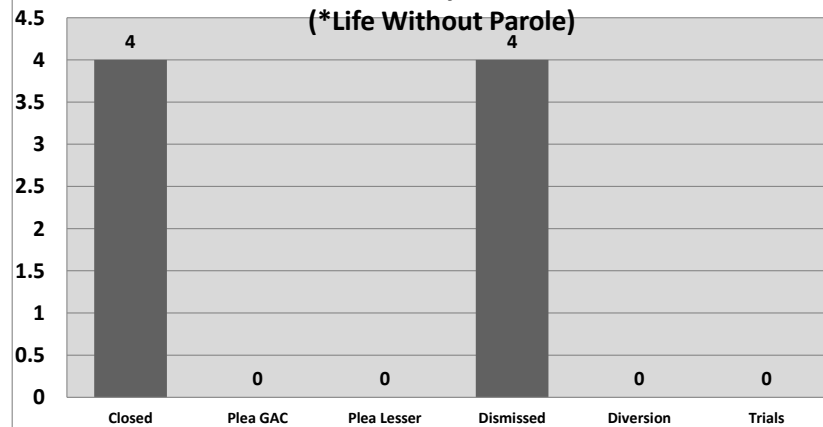
**CY 2019 Adult Misdemeanor Outcomes**



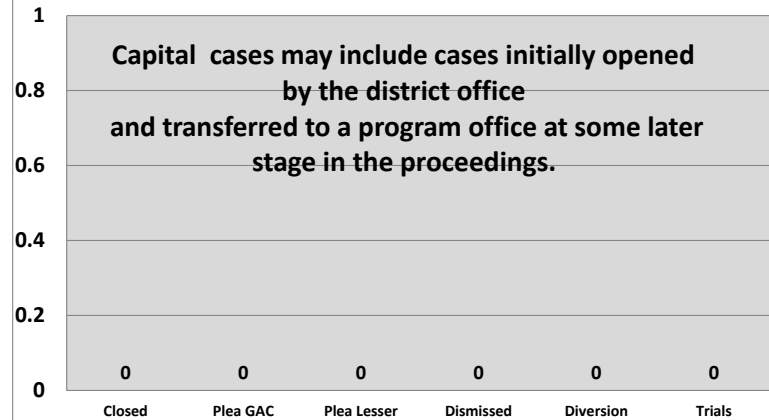
**CY 2019 Adult Felony Non-LWOP\* Outcomes**  
(\*Life Without Parole)



**CY 2019 Adult Felony LWOP\* Outcomes**  
(\*Life Without Parole)



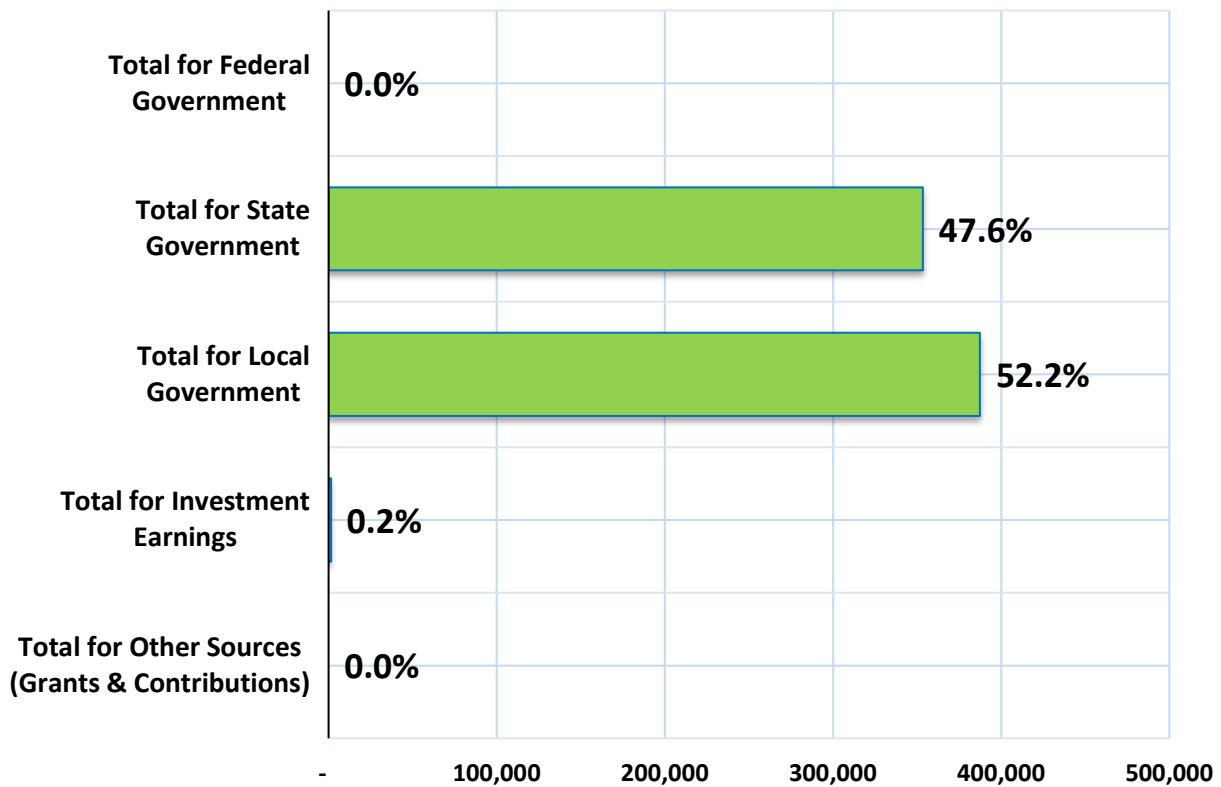
**CY 2019 Capital Outcomes**



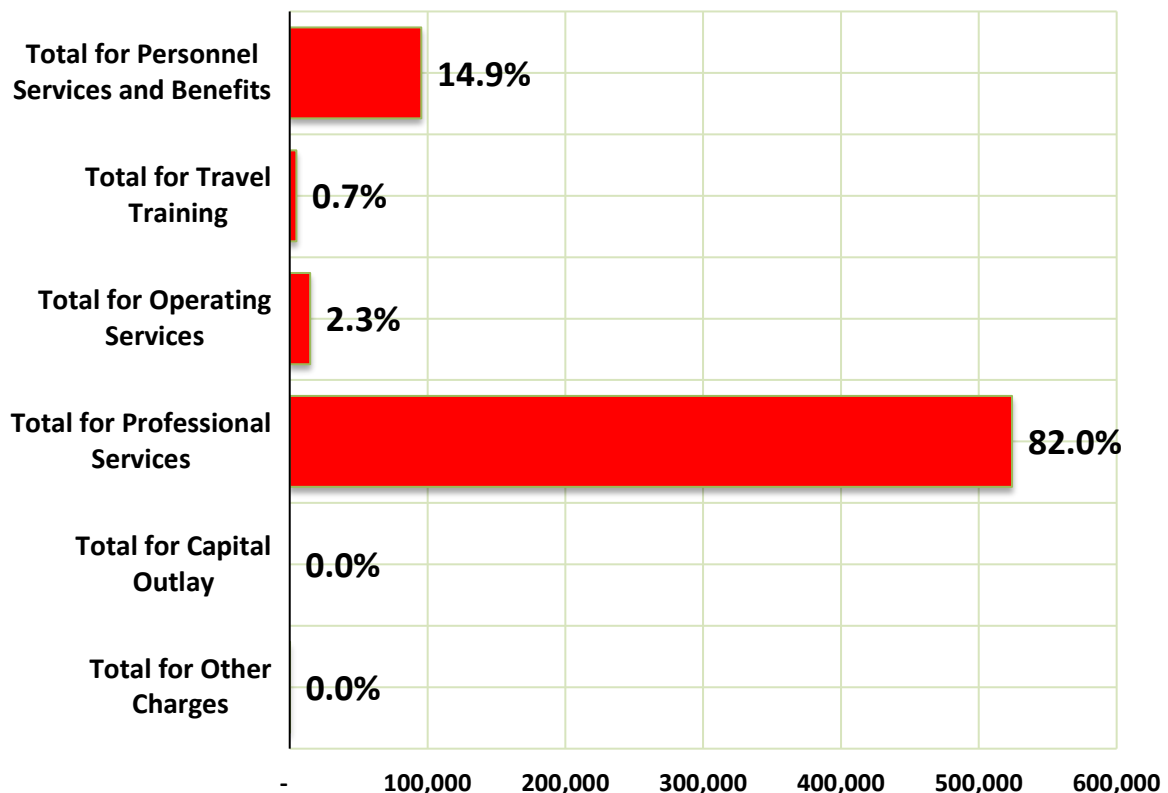
District 31 CY2019	Total CY2019
<b>District Defender: David Marcantel</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	13,057
District Assistance Fund (DAF)	339,248
Supplemental/Emergency Funds	1,139
Grants	-
Other State Income -List source(s)	-
Total for State Government	353,444
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	634
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	27,971
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	-
Criminal District Court	-
City & City-Ward Courts	25,902
Judicial District Courts	9,942
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	36,837
Parish Courts	-
Traffic Court	266,190
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	338,870
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	14,179
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	507
Other Local Income -List source(s)	5,225
Total for Charges For Services	19,910
Total for Local Government	387,385
Investment Earnings	
Interest Income	1,487
Other Investment Income - List source(s)	-
Total for Investment Earnings	1,487
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	742,316

District 31 CY2019	Total CY2019
<b>District Defender: David Marcantel</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	62,384
Accrued Leave	-
Payroll Taxes	4,765
Hospitalization and Disability Insurance	15,408
Retirement	12,847
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>95,404</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	4,727
<b>Total for Travel/Training</b>	<b>4,727</b>
Operating Services	
Advertisements	53
Workers' Compensation	400
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	1,107
Insurance - Other	25
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	1,232
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	7,482
Dues and Seminars	1,925
Law Library/Journals/Subscriptions	1,090
Office Supplies	1,436
<b>Total for Operating Services</b>	<b>14,750</b>
Professional Services	
Audit/Accounting Expense	19,059
Contract Clerical	18
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	6,715
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	18,500
Contract Attorneys - all other	479,889
IT/Technical Support	-
<b>Total for Professional Services</b>	<b>524,180</b>
Capital Outlay	
Major Acquisitions	-
<b>Total for Capital Outlay</b>	<b>-</b>
Other Charges	
Other Operating Expenses	48
<b>Total for Other Charges</b>	<b>48</b>
<b>Total for EXPENDITURES</b>	<b>639,110</b>

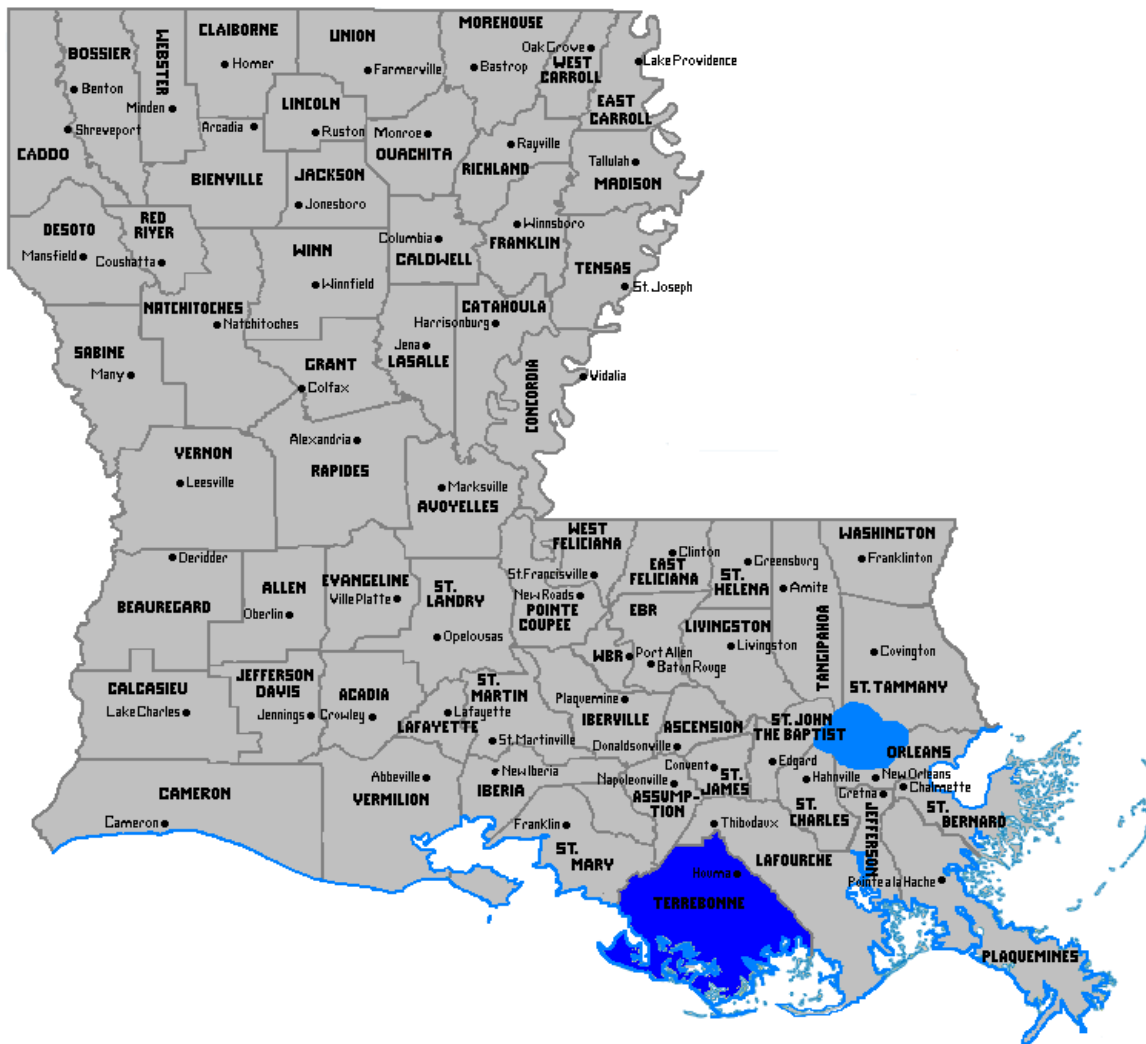
## CY19 REVENUES



## CY19 EXPENDITURES



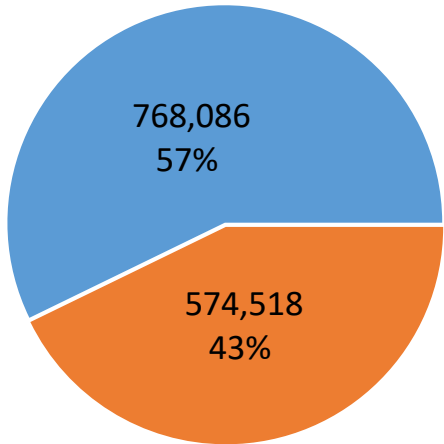




## THE 32<sup>ND</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE TERREBONNE (HOUMA)

DISTRICT DEFENDER: ANTHONY CHAMPAGNE  
504 BELANGER STREET  
HOUMA, LA 70360  
(985) 873-6831

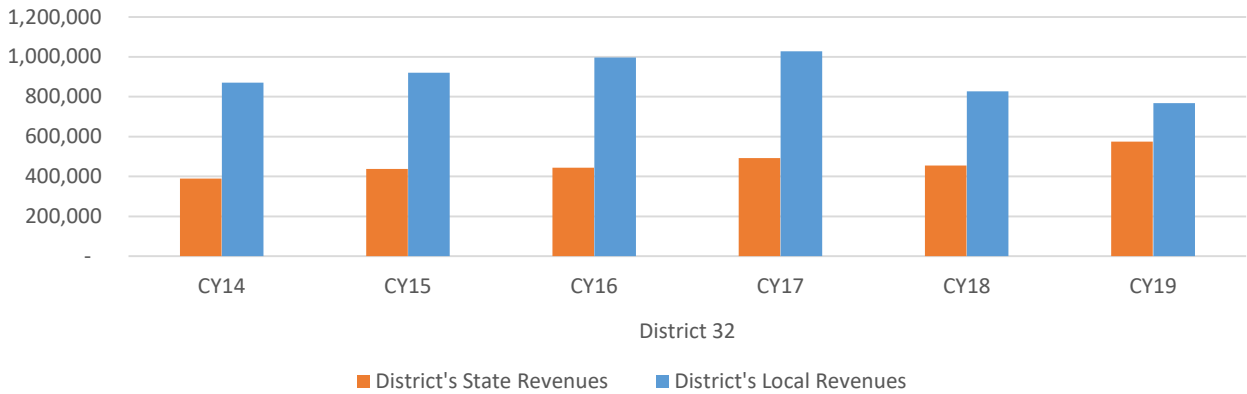
District 32 Revenue Sources CY19



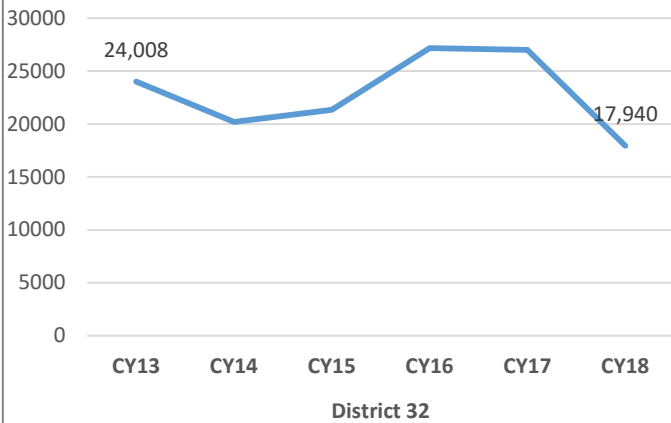
■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

During Calendar Year 2019, the 32nd Judicial District Public Defenders Office (PDO) received \$1,342,604 in total revenues. Fifty-seven percent of the office's revenues came from local funding, compared to 65% during 2018. Local funding was derived primarily from traffic tickets and special court costs. As shown in the figure below, during 2019 the office experienced a second straight year of declining local revenues. Local revenues decreased by nearly \$50,000, however state supplemental assistance increased by \$120,000. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10, as local revenues continue to decline the office is more reliant on state supplemental assistance to cover expenditures.

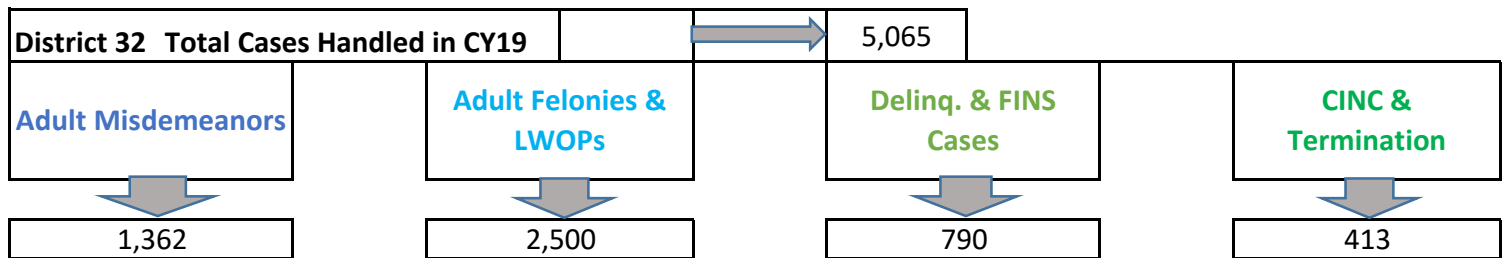
District's CY14 to CY19 Local and State Revenues



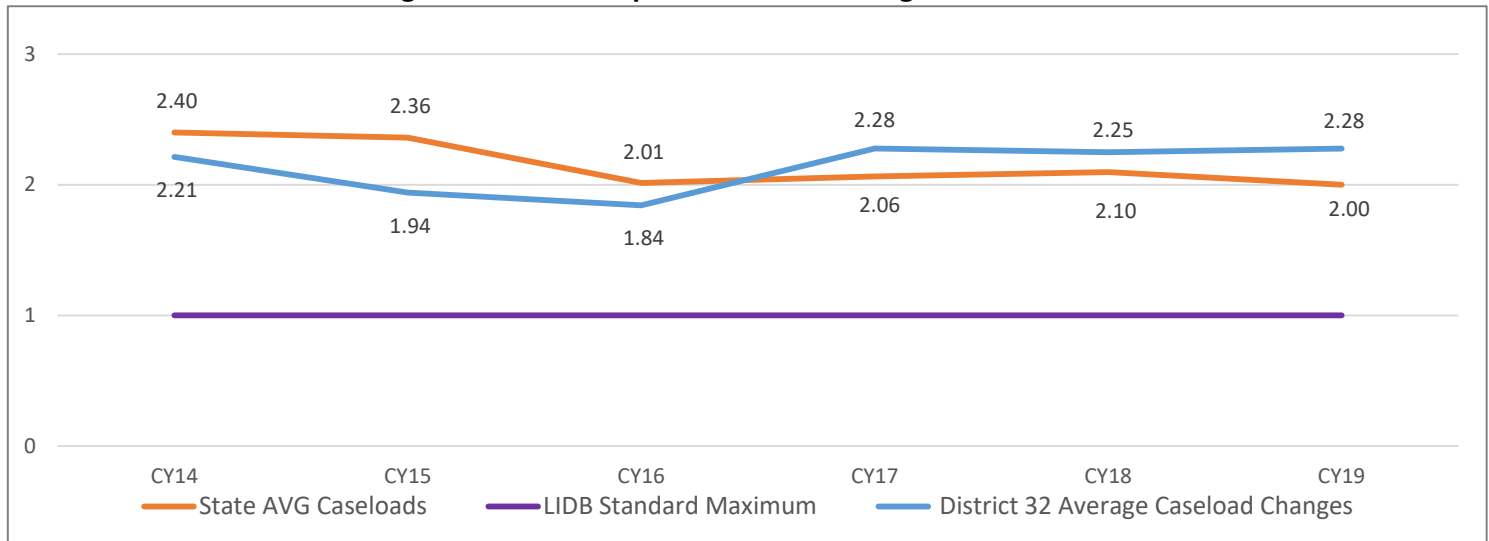
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 32nd Judicial District have decreased by 25% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the decrease in local revenues is the result of a decrease in traffic filings in the district.



**District 32 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 32nd District PDO handled 5,065 new and pending cases. As the office's revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads more than two times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

## MILLER/MONTGOMERY CASES

1/3

According to the Louisiana Center for Children's Rights, the program office tasked with providing representation in Montgomery hearings, the 32nd Judicial District Public Defenders Office handled one Miller Case and has three open Montgomery Cases for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

## CAPITAL REPRESENTATION

This PDO has no capably certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 32ND JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Terrebonne - Houma
<b>Population</b>	111,021
<b>District Defender</b>	Anthony Champagne
<b>Years as District Defender</b>	33
<b>Years in Public Defense</b>	33
<b>Office Manager</b>	Anthony Champagne
<b>Primary Office Street Address</b>	504 Belanger Street
<b>City</b>	Houma
<b>ZIP</b>	70360
<b>Primary Phone</b>	985-873-6831
<b>Primary Mailing Address</b>	504 Belanger Street, Houma, LA 70360
<b>Primary Fax Number</b>	985-873-6574
<b>Primary Emergency Contact</b>	Anthony Champagne
<b>Primary Emergency Phone</b>	985-209-0755 (cell phone)
<b>Secondary Emergency Contact</b>	Leslie Pellegrin
<b>Secondary Emergency Phone</b>	985-804-8976
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	None
<b>Other District Office Contact Personnel (Primary Only)</b>	None
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Anil K. Chagaramudi - 504 Belanger Street; Storage Owner: Eric Duplantis 242 Enterprise Drive.
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	Storage\$ 674.17, Utilities \$489.23, Rent \$4800.00, Total \$5,963.40
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Both in house and by, Terri St. Peter.
<b>Courts and Locations</b>	32nd Judicial District Court, Divisions A-E , 7856 Main St. Courthouse Annex, Houma, 70360 Houma City Court, 8046 Main St., Houma, 70360.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	5 District Court Divisions and 1 City Court.

<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Various attorneys are assigned to specific court rooms. We file Motions to Allot cases within 24-48 hours of appointment. Those cases go to the attorneys assigned to those divisions. This pertains to in-house attorneys. Conflict cases are assigned to conflict attorneys by the District Public Defender.
<b>Name of Adult Detention Facilities in This District</b>	Terrebonne Parish Criminal Justice Complex, 3211 Grand Caillou Rd., Houma, LA 70363.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Normally, outside facilities do not hold clients.
<b>Name of Juvenile Detention Facilities In This District</b>	Terrebonne Parish Juvenile Justice Complex, 180 Government Street, Gray, LA 70359.
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	None used outside of the parish for juveniles.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	No
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Since the passage of recent legislation juveniles are not brought before the judge in shackles unless the State files a motion to do so because of potential risk of harm or flight.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	None, other than lengthy waiting periods to be able to see clients.
<b>District Attorney</b>	Joseph Waitz, Jr.
<b>Chief Judge of Criminal District Court</b>	George J. Larke
<b>Juvenile Court Judges (Specify District of City Court)</b>	Matthew Hagen-City Judge
<b>Drug Court Judges</b>	John Walker
<b>Mental Health Court Judges</b>	None
<b>Other Specialty Court</b>	None
<b>Name of Specialty and Brief Description:</b>	N/A - None
<b>Indigency Determined by Whom and How?</b>	Initial determination is made by the Court. Applications are taken from clients. These applications are reviewed by the District Defender who makes a determination of concurrence or disagreement and signs a certificate which is filed into the record indicating final decision.
<b>When is Assignment/Appointment of Counsel Made?</b>	Assignment of counsel is made upon allotment of cases in most cases which takes place within 24 to 48 hours of appointment by the Court. In cases of conflict assignments those are made as soon as possible by the District Defender upon being notified of the existence of the conflict.
<b>What steps does your office take to ensure conflict – free representation</b>	Upon each appointment, staff researches in the Data Base, defendants, co-defendants, victims and any pertinent witnesses referenced in the initial reports. The research aims at determining prior representation and outcome.

<b>Brief Explanation of Intake Process</b>	All persons making application with the Office are required to pay a \$40.00 fee. In some instances the District Defender may waive the fee. Those persons who are incarcerated can not pay the fee upfront and same can be waived. Some persons do not appear at the office to pay the application fee. Failure to pay is not pursued by the office as a condition of representation.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	City Court of Houma and Terrebonne Parish Sheriff's Office.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Remittance of Court Cost are as follows: 1 - all cost collected at City Court are remitted by City Court directly to the Office of the District Public Defender. 2 - All cost collected pursuant to pleas and convictions which take place in District Court are collected and remitted by the Sheriff's Office. 3 - All cost collected pursuant to payment of traffic tickets at the Terrebonne Parish District Attorney's Office are remitted by the Terrebonne Parish Consolidated Government to the Office of the District Public Defender.
<b>Who Remits the Partial Payments Collected?</b>	City Court of Houma and Terrebonne Parish Sheriff's Office
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Remittance of Court Cost are as follows: 1 - all cost collected at City Court are remitted by City Court directly to the Office of the District Public Defender. 2 - All cost collected pursuant to pleas and convictions which take place in District Court are collected and remitted by the Sheriff's Office. 3 - All cost collected pursuant to payment of traffic tickets at the Terrebonne Parish District Attorney's Office are remitted by the Terrebonne Parish Consolidated Government to the Office of the District Public Defender.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	23,140
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Policy not in writing.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes (see attached)

<b>Primary Immediate Needs</b>	As mentioned on this item in previous reports, this office once employed two attorneys for each district court division. One attorney handled all cases involving violation of control dangerous substance statutes. The other attorney handled all other cases. Four years ago, before the State Board adopted the restriction of service protocol rules, this office cut the five positions for handling drug violation cases. Even with the legislation for increase of court costs, we have not realized the type of revenue that would allow for the reinstatement of those positions. Reinstatement of these positions would help substantially in the reduction of caseloads for the remaining five division attorneys.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Lack of Needed Personnel.
<b>Long-Term Critical Issue Areas</b>	Shortage of funding for provision of services and resources as required by standards.
<b>2019 Media Coverage and/or Major Accomplishments</b>	N/A
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes. Attorneys are sent to various training sessions the District Defender also meets with new attorneys to coach and mentor.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Keara Plaisance
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	We do not provide employee policy manuals. We do provide Statutory Criminal Law and Procedure handbooks, as well as Criminal Trial Practice handbooks by Gail Dalton Schlosser.
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Leslie Pellegrin is the senior secretary supervising all other secretaries. Anthony Champagne, District Defender, supervises attorneys.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	N/A
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Yes-Full Time employees only, 75% of policy paid by employer and 25% of policy paid by employee.
<b>Regular Meetings for Any Staff, Please Describe</b>	Yes, the secretarial staff meets every one to three weeks; the District Defender meets with attorneys approximately once every month or two.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	All appeals are handled by the Louisiana Appellate Project.
<b>Number of Writs Your District Filed in 2019</b>	0

<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	It is very rare that cases are transferred from our City Court which handles all juvenile matters to District Court. In those instances the attorneys who handle felonies in the District Court take over the file, unless the case was originally handled in juvenile court by a contract or conflict attorney, in that instance the case is handled by the same attorney if qualified.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	We have had 4, 1 was taken over pro bono. The other 3 have been taken over by LCCR
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Representatives: Beryl Amedee and Tanner Magee, Senators: Norby Chabert
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Shortage of attorneys interested in doing this type of work.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	We have converted our 5 in house division attorneys from part time to full time.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes-copies are made available to employees.



**Staff Directory:**

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Anthony Champagne
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	
Westlaw	x
Other (please list)	
Number of Legal Research Licenses	3
Total Cost of Legal Research Software:	18,394.66
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	
Windows 7	x
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	x
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	x
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	x
Quicken	
Intuit	x
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	x

Microsoft Edge	
Firefox	
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
	HP Server
Desktop PCs	8
Laptops	14
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	100.0 MBPS
Provider Name:	AT&T
Email Provider:	Triparish.net/Cajun.net, Yahoo

### 32nd District Defender Office CY 2019 Caseloads & Outcomes

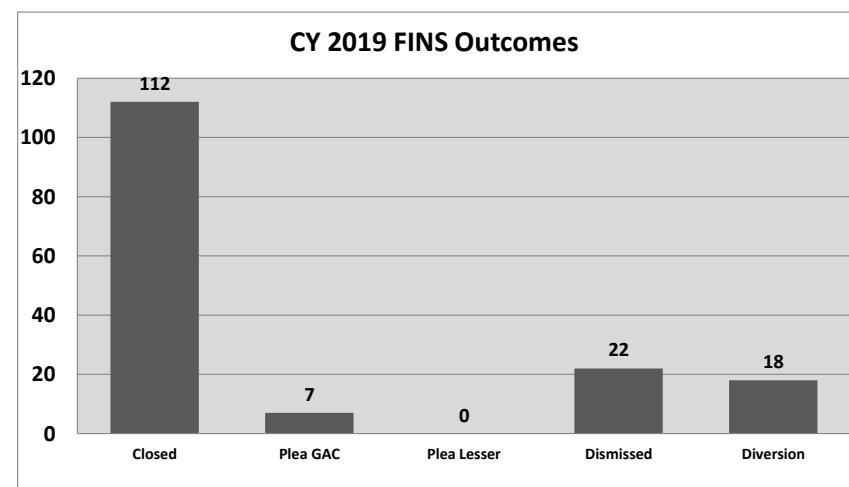
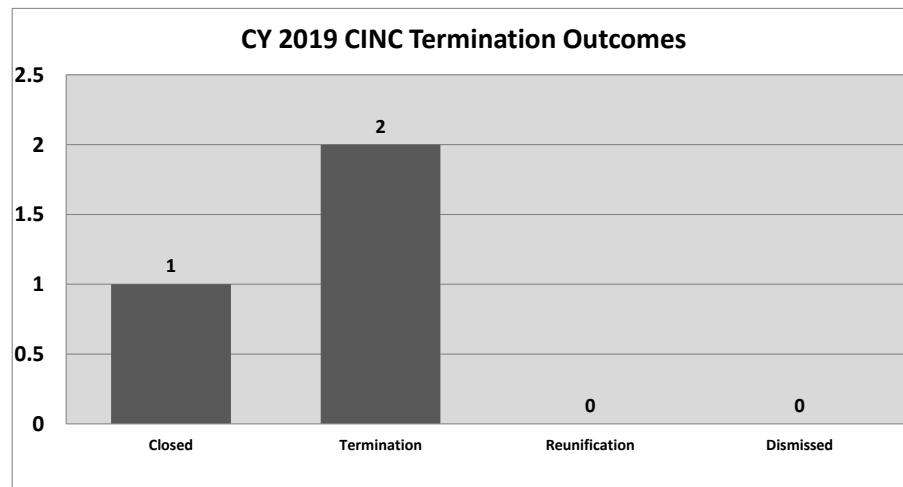
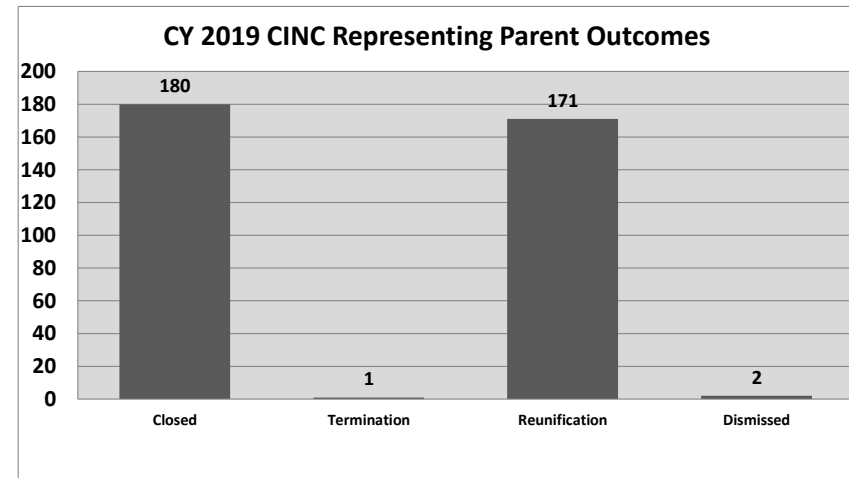
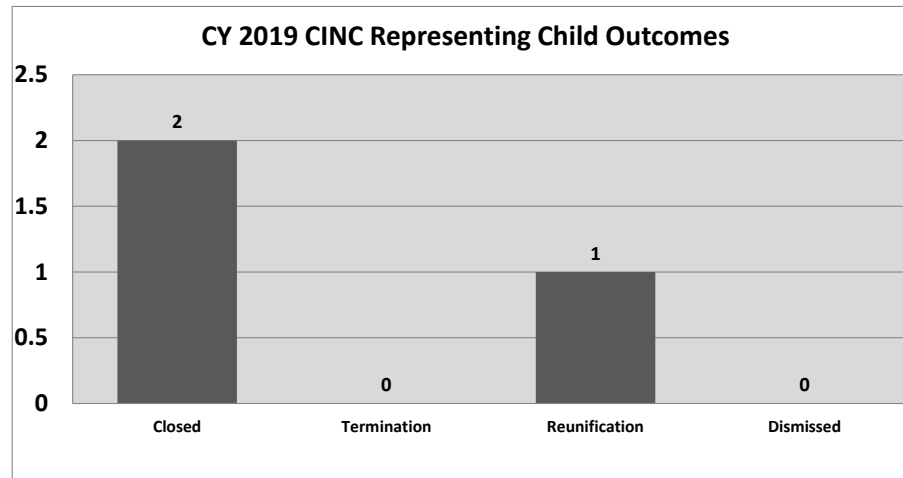
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	2	2	4	6	0	1	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	187	180	219	406	1	171	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A	0
Termination	0	1	1	1	2	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	128	112	33	161	N/A	N/A	7	0	22	18	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	259	217	65	324	N/A	N/A	160	19	74	20	N/A	N/A	0	0	0
Delinquency Felony	146	147	67	213	N/A	N/A	115	64	76	4	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	43	196	49	92	N/A	N/A	28	2	3	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	1095	1061	267	1362	N/A	N/A	942	28	571	0	0	0	1	1	2
Adult Felony Non-LWOP**	1707	1641	750	2457	N/A	N/A	1132	369	726	2	1	1	2	0	4
Adult LWOP	0	1	5	5	N/A	N/A	0	0	1	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	6	107	25	31	N/A	N/A	4	0	4	0	N/A	N/A	N/A	N/A	0
PCR	3	1	4	7	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	1
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

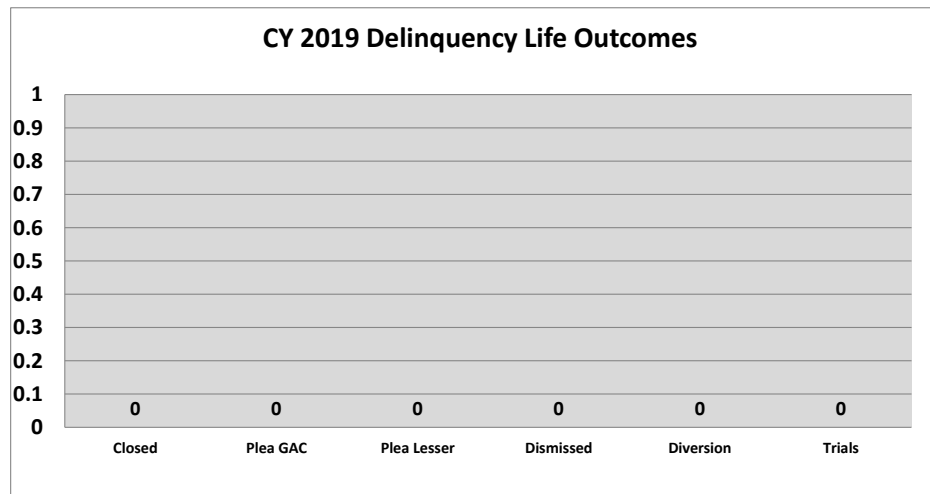
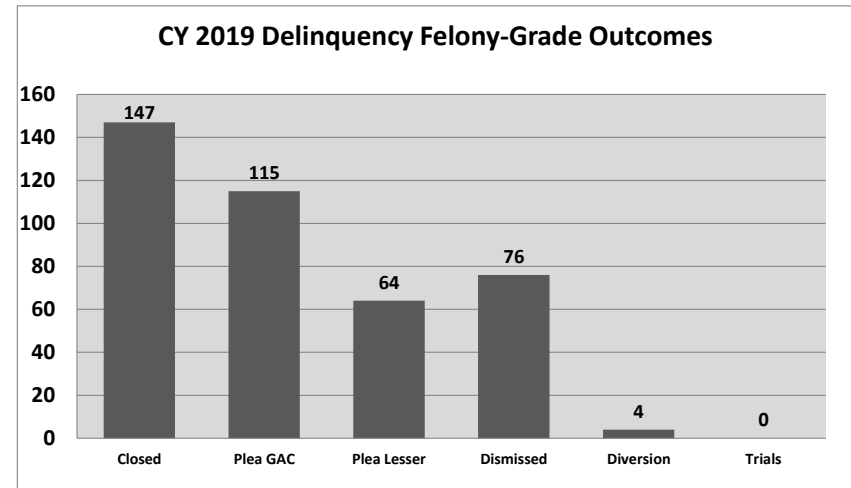
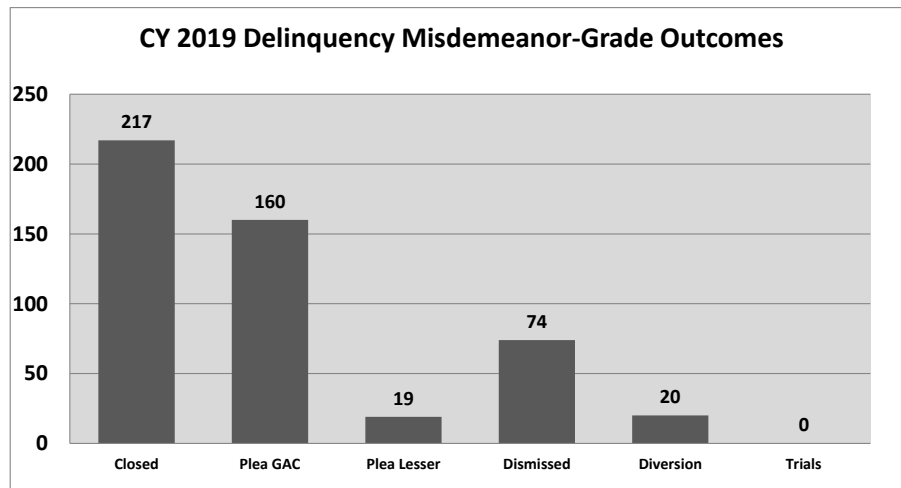
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

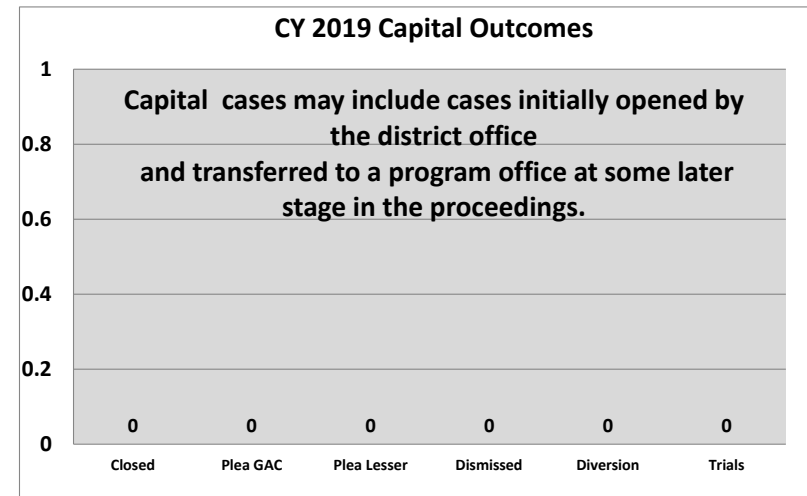
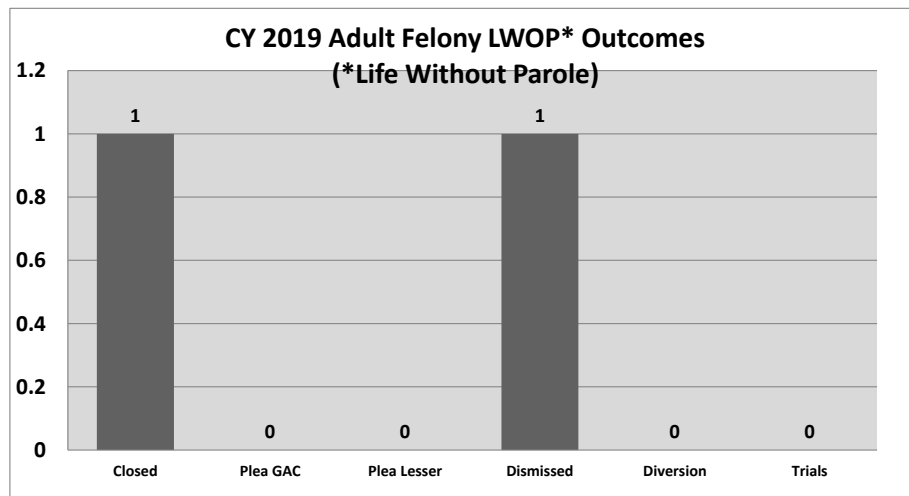
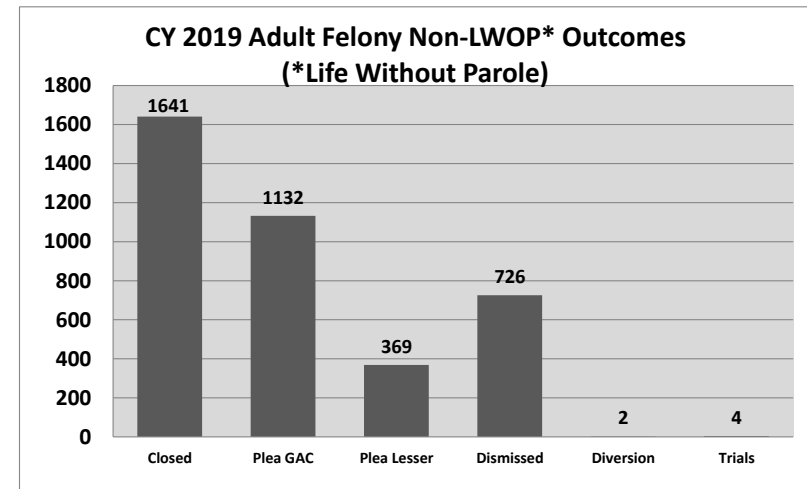
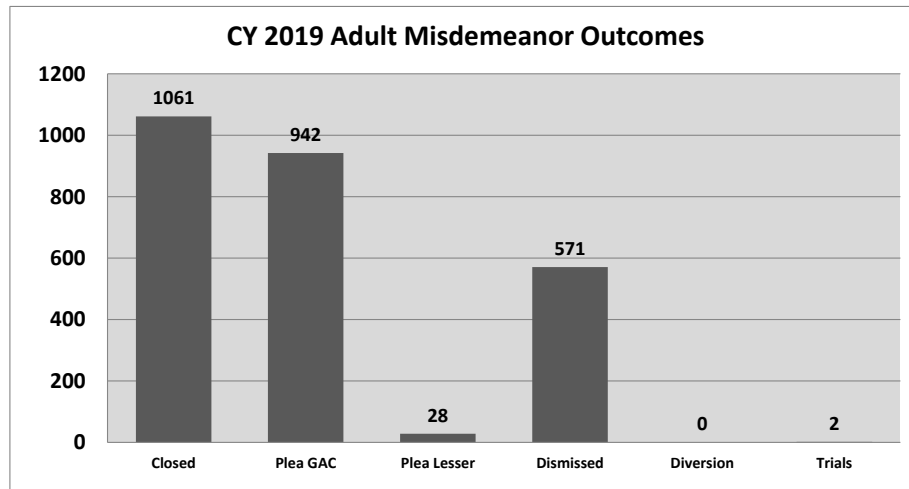
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.





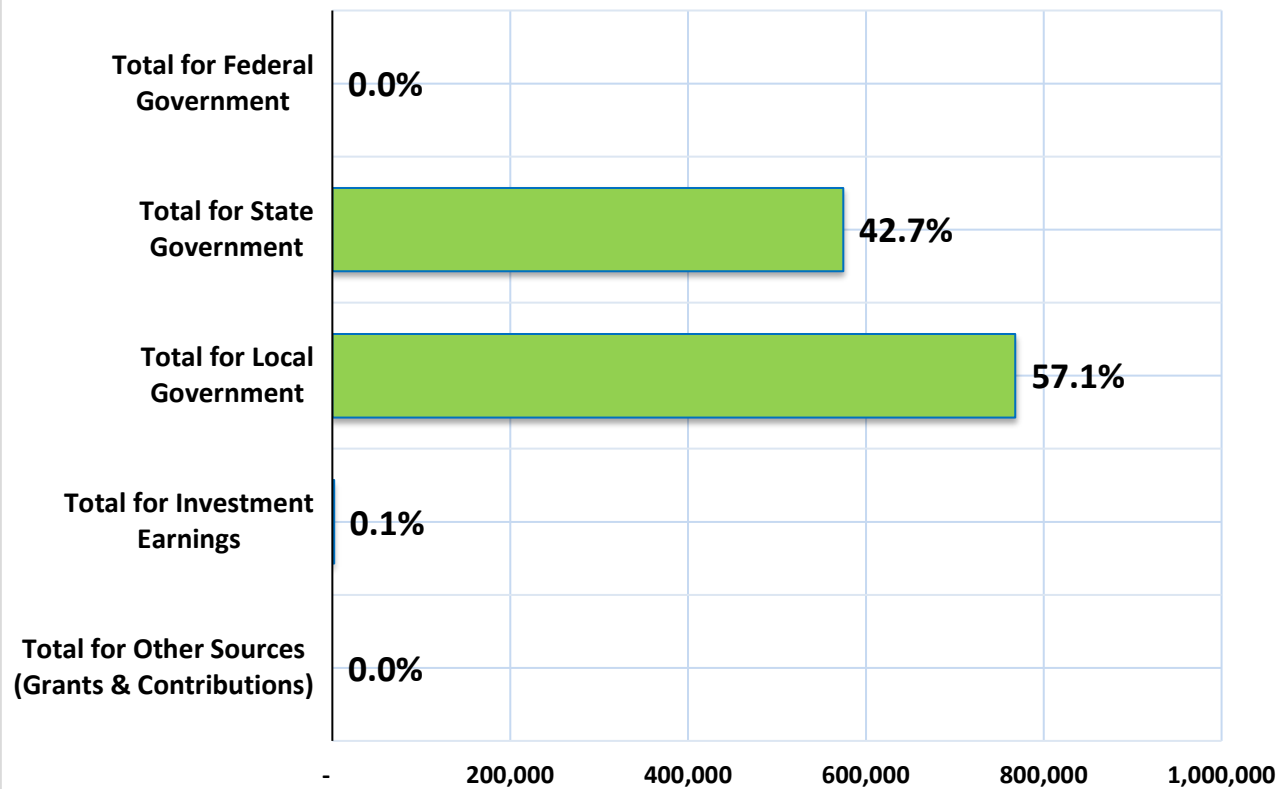


District 32 CY2019	Total CY2019
<b>District Defender: Anthony Champagne</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	43,780
District Assistance Fund (DAF)	529,316
Supplemental/Emergency Funds	1,422
Grants	-
Other State Income -List source(s)	-
Total for State Government	574,518
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	107,398
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	164,872
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	39,515
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	422,409
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	626,796
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	7,995
Partial Attorney Fees Reimbursements [as per 15:176]	22,780
Other Reimbursements	-
Other Local Income -List source(s)	3,117
Total for Charges For Services	33,892
Total for Local Government	768,086
Investment Earnings	
Interest Income	1,904
Other Investment Income - List source(s)	-
Total for Investment Earnings	1,904
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	1,344,508

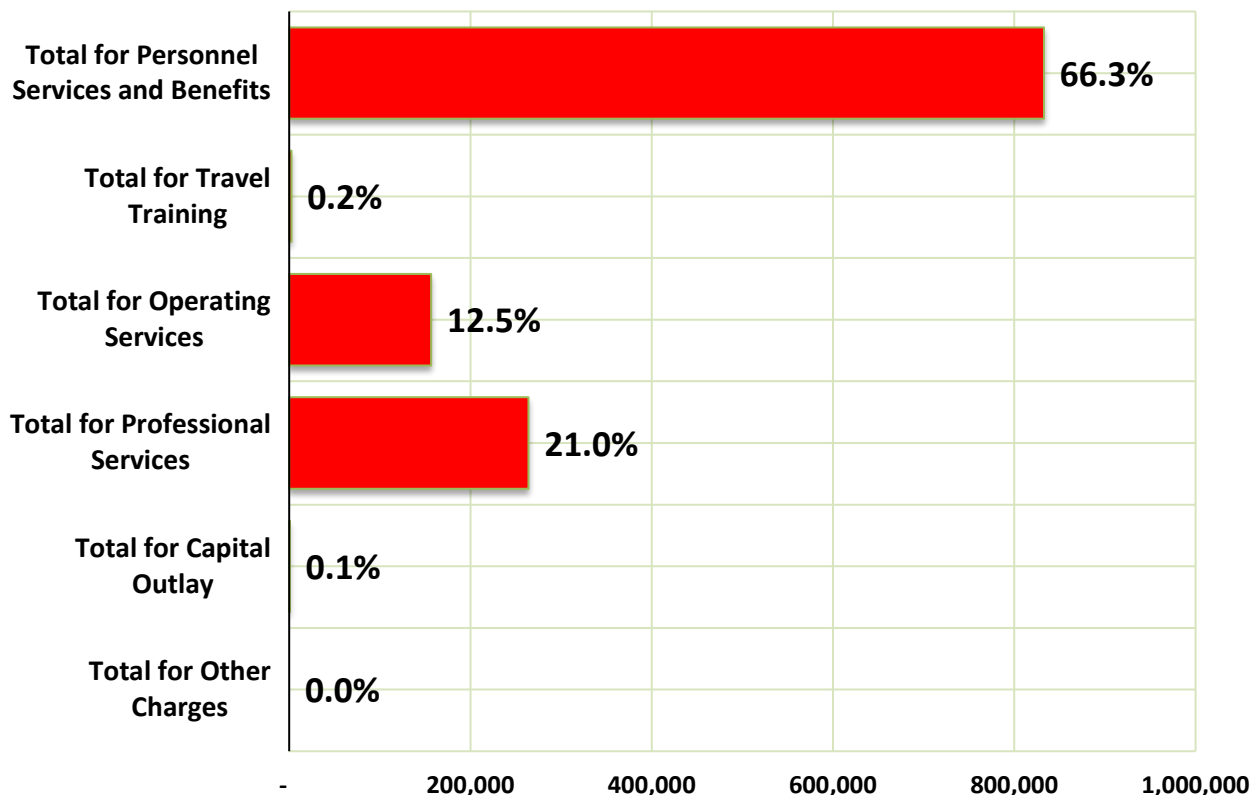


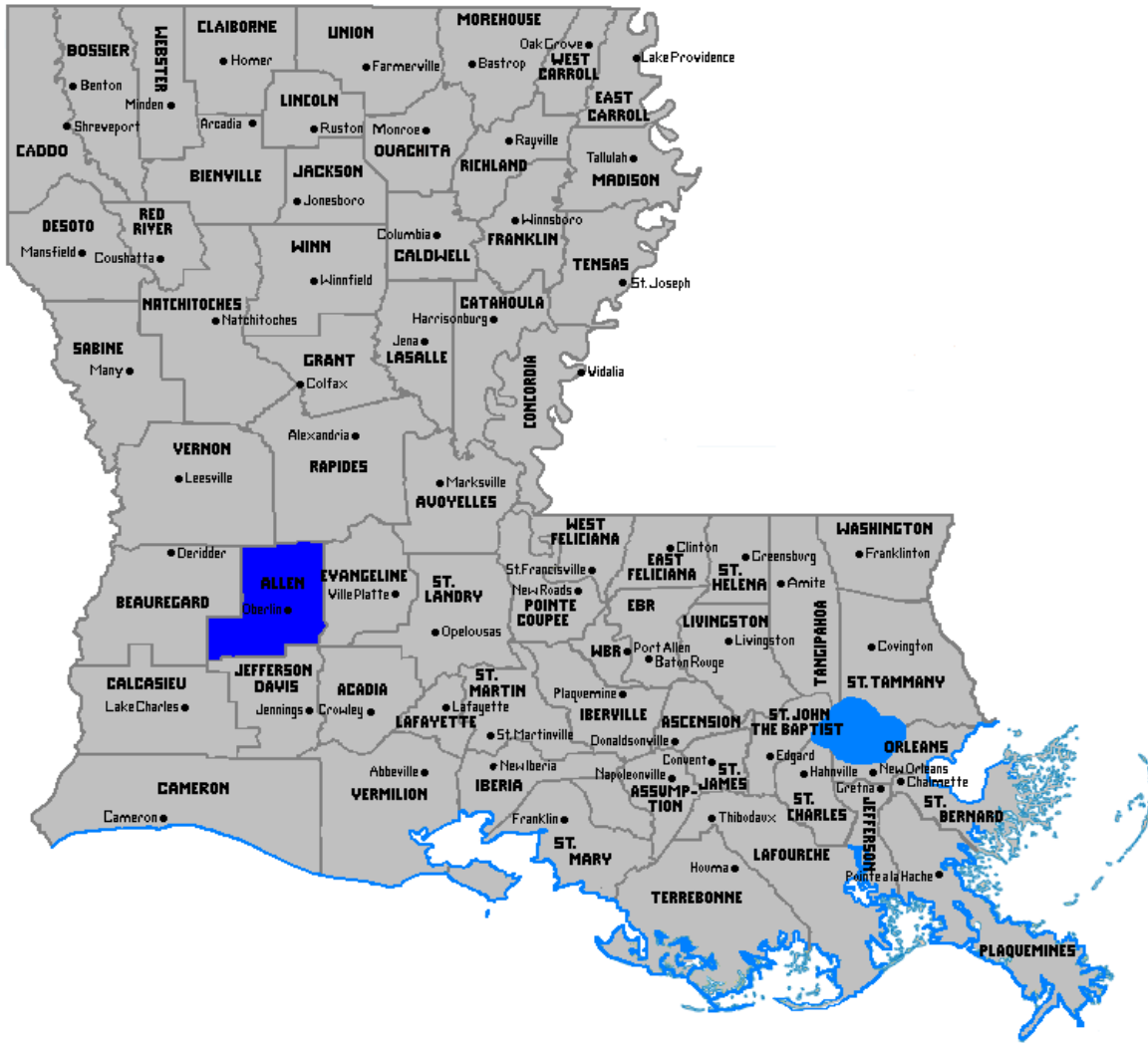
District 32 CY2019	Total CY2019
<b>District Defender: Anthony Champagne</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	688,962
Accrued Leave	-
Payroll Taxes	24,816
Hospitalization and Disability Insurance	53,221
Retirement	65,605
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>832,603</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	2,608
<b>Total for Travel/Training</b>	<b>2,608</b>
Operating Services	
Advertisements	-
Workers' Compensation	1,581
Insurance - Malpractice	16,463
Insurance - Auto/Physical Liability	4,329
Insurance - Other	4,963
Lease - Office	63,697
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	10,706
Office - Telephone/Utilities/Postage/Internet	7,795
Dues and Seminars	4,242
Law Library/Journals/Subscriptions	19,601
Office Supplies	23,284
<b>Total for Operating Services</b>	<b>156,660</b>
Professional Services	
Audit/Accounting Expense	12,196
Contract Clerical	-
Expert Witness	7,222
Investigators	172
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	21,525
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	222,869
IT/Technical Support	-
<b>Total for Professional Services</b>	<b>263,984</b>
Capital Outlay	
Major Acquisitions	879
<b>Total for Capital Outlay</b>	<b>879</b>
Other Charges	
Other Operating Expenses	-
<b>Total for Other Charges</b>	<b>-</b>
<b>Total for EXPENDITURES</b>	<b>1,256,734</b>

## CY19 REVENUES



## CY19 EXPENDITURES

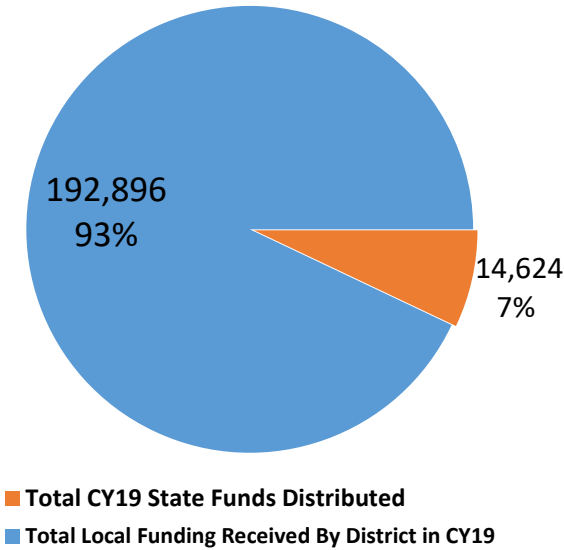




THE 33<sup>RD</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
ALLEN (OBERLIN)

DISTRICT DEFENDER: CHAD GUIDRY  
400 WEST SIXTH AVE, COURTHOUSE BLDG.  
OBERLIN, LA 70655  
(337) 639-2475

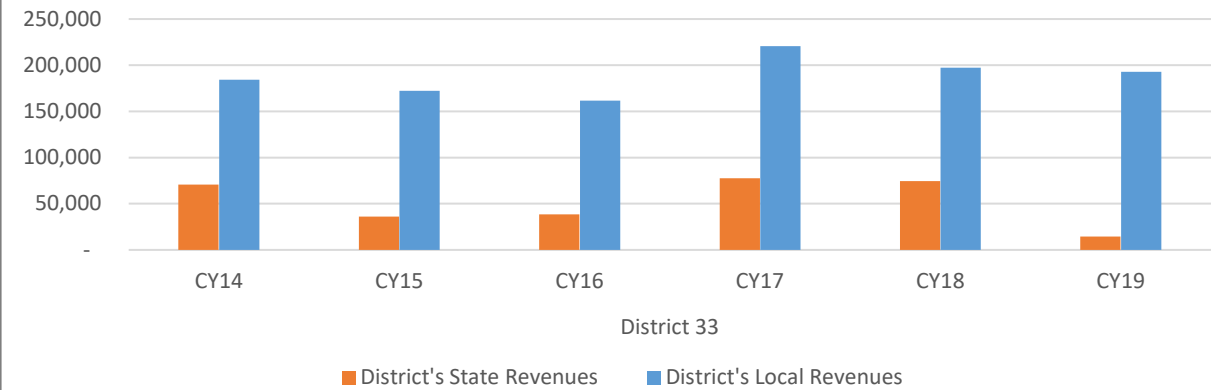
District 33 Revenue Sources CY19



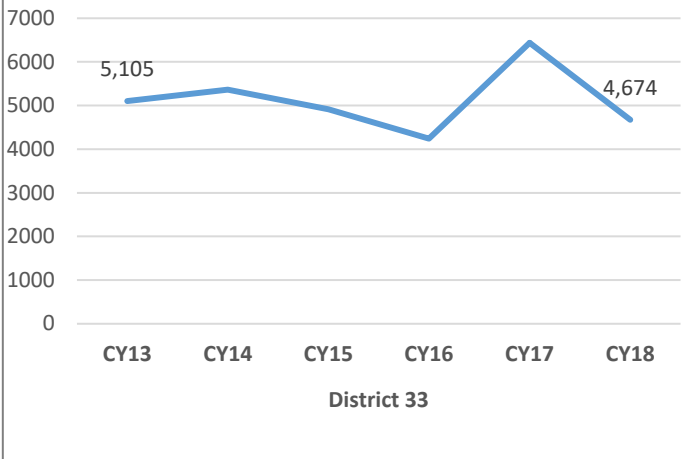
During Calendar Year 2019, the 33rd Judicial District Public Defenders Office (PDO) received \$207,520 in total revenues. Ninety-three percent of the office's revenues came from local funding, compared to 73% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 local revenues remained stable from the previous year. However, state supplemental assistance was significantly reduced as LPDB's District Assistance Fund formula prioritized districts at risk of a shortfall during Fiscal Year 2020.

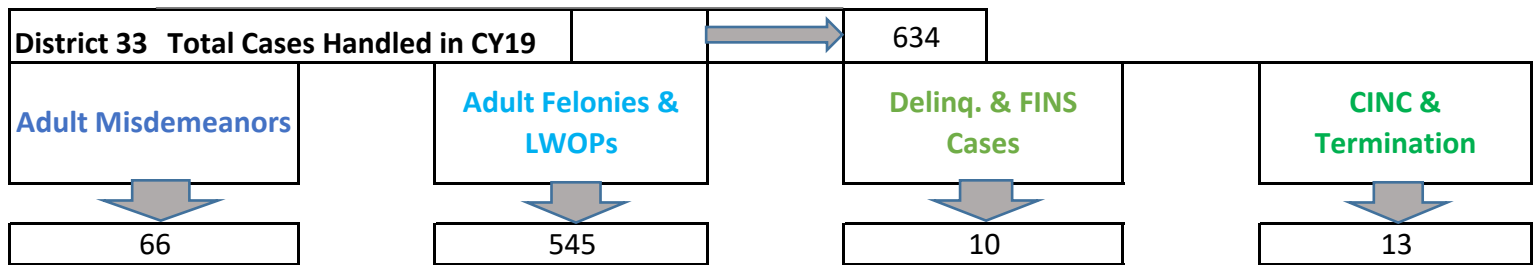
District's CY14 to CY19 Local and State Revenues



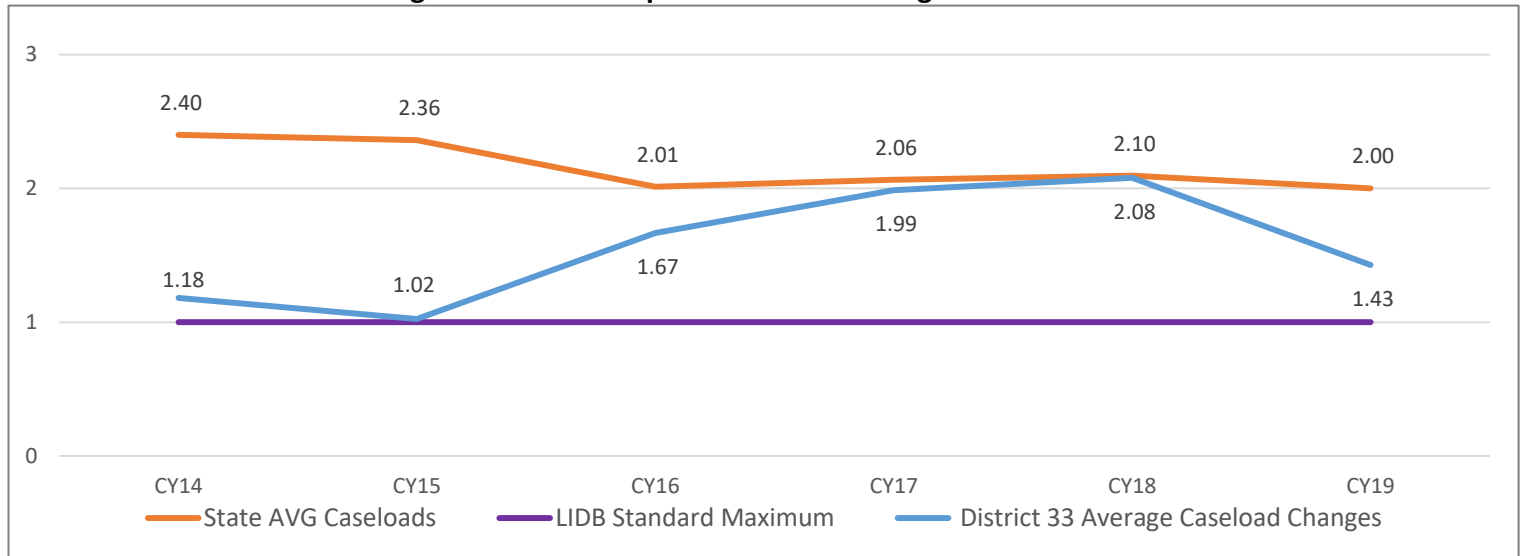
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 33rd Judicial District have decreased by 8% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the number of traffic tickets filed in the district remained consistent with 2018 numbers.



**District 33 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 33rd District PDO handled 634 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads in excess of the state standard maximum.

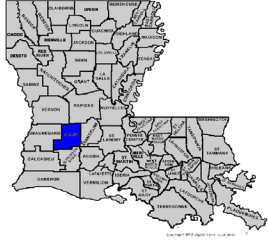
### MILLER/MONTGOMERY CASES

0/0

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 33rd Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capially certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 33RD JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Allen-Oberlin
<b>Population</b>	25,440
<b>District Defender</b>	Chad B. Guidry
<b>Years as District Defender</b>	4.25
<b>Years in Public Defense</b>	13
<b>Office Manager</b>	Latoya Tunwar
<b>Primary Office Street Address</b>	400 West Sixth Ave Courthouse Bldg.
<b>City</b>	Oberlin
<b>ZIP</b>	70655
<b>Primary Phone</b>	337-639-2475
<b>Primary Mailing Address</b>	PO Box 399; Oberlin, LA 70655
<b>Primary Fax Number</b>	337-738-2985
<b>Primary Emergency Contact</b>	Chad Guidry
<b>Primary Emergency Phone</b>	337-738-2280
<b>Secondary Emergency Contact</b>	Latoya Tunwar
<b>Secondary Emergency Phone</b>	337-639-2475
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	PO Box 447; 831 Fourth Ave.; Kinder, LA 70648; 337-738-2280
<b>Other District Office Contact Personnel (Primary Only)</b>	Sarah Pousson, Mr. Guidry's Assistant, 337-738-2280
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Allen Parish Police Jury
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	The Public Defender's office is located in the courthouse. The office space was not being used by the court's staff. Accordingly, the police jury is allowing us to utilize the space rent free.
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Latoya Tunwar and Mr. Guidry do all the bookkeeping. However, we are assisted by the District's CPA occasionally.
<b>Courts and Locations</b>	33rd District- Oberlin; Oakdale City Court, Oakdale Louisiana.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	2 Divisions in District Court and 1 in Oakdale City Court.

<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Chad Guidry and Chris Lacour handle the majority of the felony case load. They are assigned cases on an alternating basis unless the client has already been represented by either attorney or if there is conflict. John Demoruelle handles most of the misdemeanor and juvenile delinquency case load. Mr. Guidry and Mr. Demoruelle share the CINC case load.
<b>Name of Adult Detention Facilities in This District</b>	Allen Parish Jail, Oakdale City Jail, Kinder City Jail, Allen Correctional Center, & Federal Correctional Institution in Oakdale.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	None
<b>Name of Juvenile Detention Facilities In This District</b>	None
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	None
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	No
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No. During my 11 years in public defense in Allen Parish the judges in the 33rd JDC have never shackled juveniles. The current judge in Oakdale City Court has done so on occasion. Neither the 33rd or Oakdale City Court have a shackling policy to my knowledge.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	Todd Nesom (District Attorney)
<b>Chief Judge of Criminal District Court</b>	Judge Joel Davis, Div A
<b>Juvenile Court Judges (Specify District of City Court)</b>	In the 33rd JDC, Judge Davis and Deshotels handle Juvenile matters. In Oakdale City Court Judge Abrusley only handles Juvenile Delinquency matters but not DCFS matters.
<b>Drug Court Judges</b>	Judge Deshotels is the primary Drug Court Judge but Judge Davis is certified to handle Drug Court and will stand in on occasion.
<b>Mental Health Court Judges</b>	None
<b>Other Specialty Court</b>	None
<b>Name of Specialty and Brief Description:</b>	None
<b>Indigency Determined by Whom and How?</b>	After arrest the clients are brought before the Court for 72 hours hearings. The Judge does a brief interview on the record and if the defendant appears indigent he/she is referred to the IDB. Latoya Tunwar interviews the prospective clients and a staff attorney will review the application, notarize it and determine if the person qualifies.
<b>When is Assignment/Appointment of Counsel Made?</b>	Generally the day of the 72 hour hearing.

<b>What steps does your office take to ensure conflict – free representation</b>	Mr. Guidry, Mr. Demoruelle & Mr. LaCour all maintain client databases and perform conflict searches on all clients upon appointment. All attorneys perform another conflict check on co-defendants once that information becomes available.
<b>Brief Explanation of Intake Process</b>	After arrest the clients are brought before the Court for 72 hours hearings. The Judge does a brief interview on the record and if the defendant appears indigent he/she is referred to the IDB. Latoya Tunwar interviews the prospective clients and a staff attorney will review the application, notarize it and determine if the person qualifies.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Sheriff or Probation Officer.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Sheriff provides a spreadsheet each month with the payment check.
<b>Who Remits the Partial Payments Collected?</b>	APSO
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	See above
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	988.99
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Staff attorneys do not take private criminal cases. However, they do have a limited civil practice. The staff attorneys are expected to work no less than 36 hours per week on PD cases.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Contract is verbal with Lawyers in District.
<b>Primary Immediate Needs</b>	We have finally been able to address our issues with excessive attorney case load by contracting with Christopher LaCour to handle some of the felony case load. Accordingly, attorney staffing is no longer our primary immediate need. However, the district is still in need of an investigator. Currently, our attorneys are performing most, if not all, of their own investigating.
<b>Was your office in ROS at any time during 2019</b>	Yes
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	N/A
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No staff reduction has occurred but salaries were lowered.



<b>Immediate Critical Issue Areas</b>	Our funding is more consistent with payments now from a few mayor's courts in the jurisdiction we now much more fiscally secure. However, funding and staffing continues to be our most pressing issues.
<b>Long-Term Critical Issue Areas</b>	As stated above funding is an immediate and long term issue.
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes. I personally assist other attorneys with case issues. I also ask for their assistance on issues.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	None
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	No
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Chad Guidry is the current District Defender and he oversees work of the other attorneys and office employees.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	None
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	None
<b>Regular Meetings for Any Staff, Please Describe</b>	Mr. Guidry sees other lawyers and employees on daily basis in office and in court room.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	All appeals are handled by the Louisiana Appellate Project.
<b>Number of Writs Your District Filed in 2019</b>	None
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	None
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	N/A
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	Myself and other attorneys are certified and experienced juvenile attorney's. However, no such cases have been transferred in 10 or more years.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	None
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	State Rep. Dewith Carrier & State Sen. Heather Cloud
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Finding qualified staff and/or contract attorneys willing to handle our cases is always a challenge in a parish that is this small.

<p><b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b></p>	<p>As indicated above, we have very recently contracted with a third line defender in an effort to lower attorney case load. I have also continued to speak with the Mayor and board of Alderman for the villages of Reeves and Elizabeth trying to convince them to increase their mayor's court costs. I am optimistic that I can convince them to do so in the near future. Those additional funds will hopefully allow the district to begin looking for additional support staff.</p>
<p><b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b></p>	<p>No, we do not currently have a written sexual harassment policy. However, all staff members have taken the mandatory sexual harassment classes for last calendar year.</p>
<p><b>Staff Directory:</b></p>	

Staff Directory deleted on this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Chad Guidry
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	
Westlaw	
Other (please list)	x Fastcase
Number of Legal Research Licenses	1
Total Cost of Legal Research Software:	0
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	x
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	x

Microsoft Edge	x
Firefox	x
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	1
Laptops	1
iPad/Tablets (Funded by Office)	0
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	
Provider Name:	
Email Provider:	

### 33rd District Defender Office CY 2019 Caseloads & Outcomes

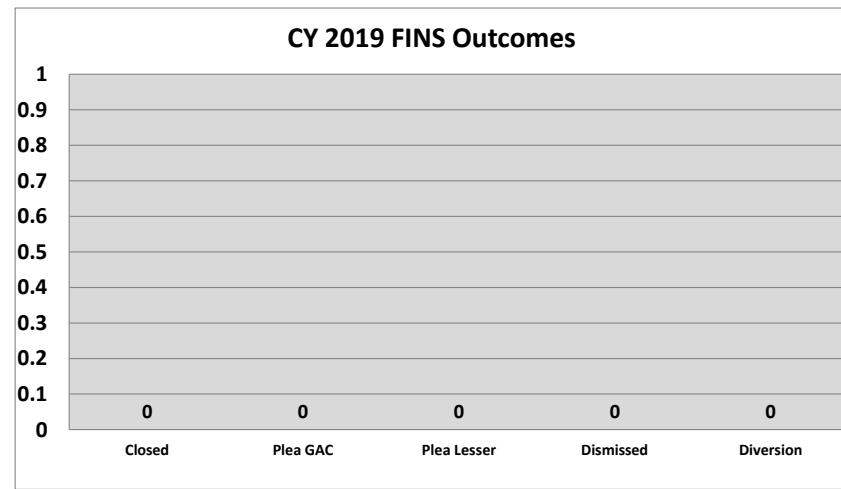
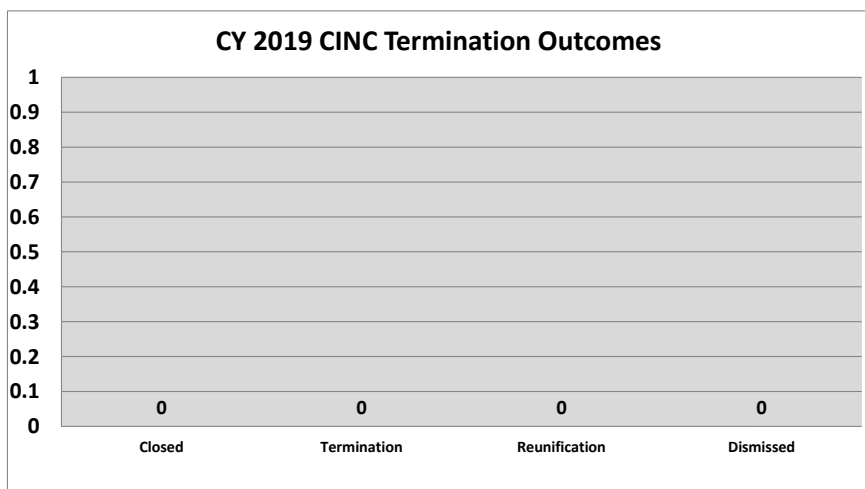
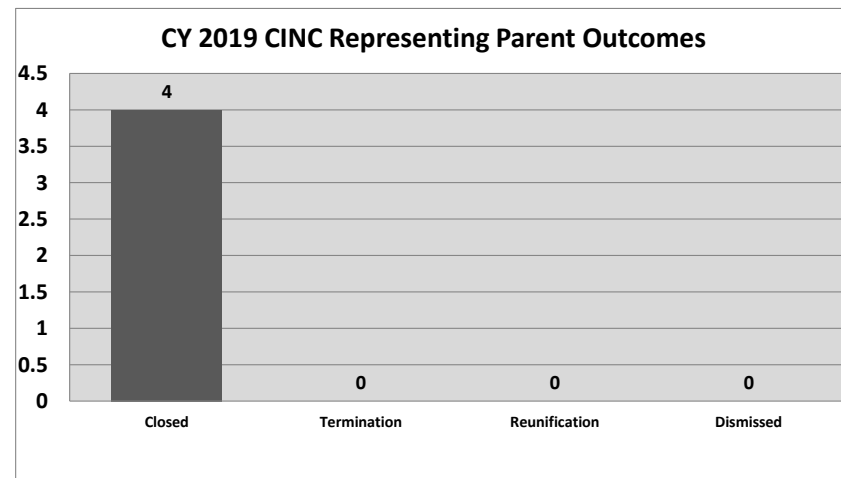
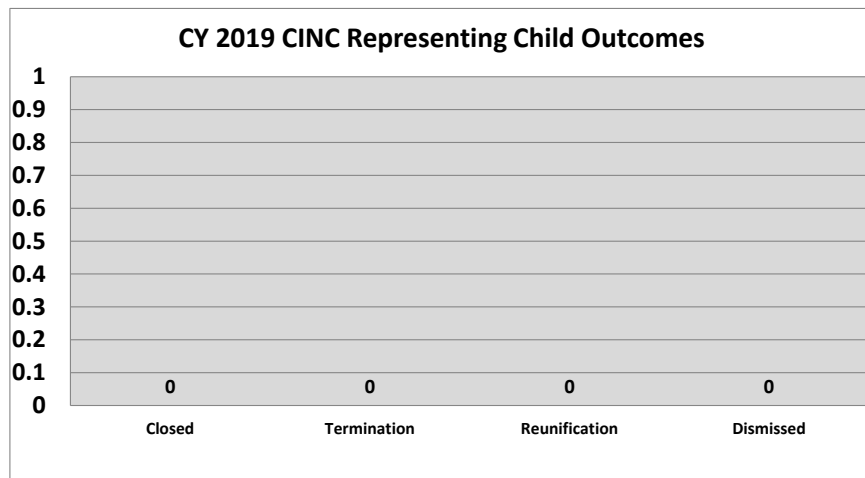
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	11	4	2	13	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	9	0	0	9	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	1	0	0	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	57	21	9	66	N/A	N/A	20	0	19	0	0	0	0	0	0
Adult Felony Non-LWOP**	473	154	72	545	N/A	N/A	167	2	269	0	1	0	0	0	1
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

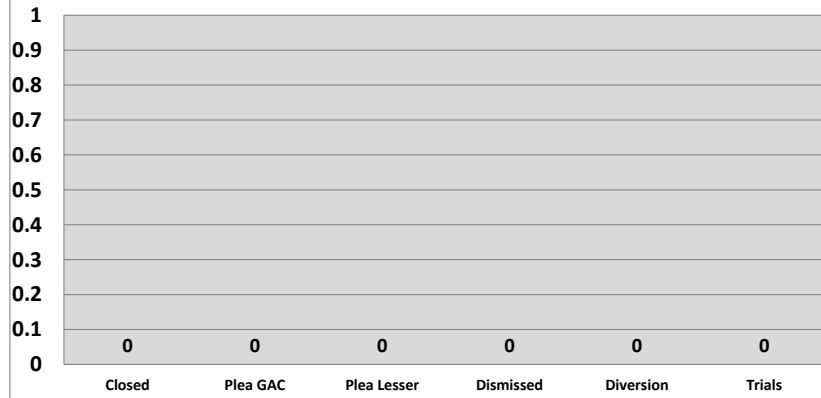
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

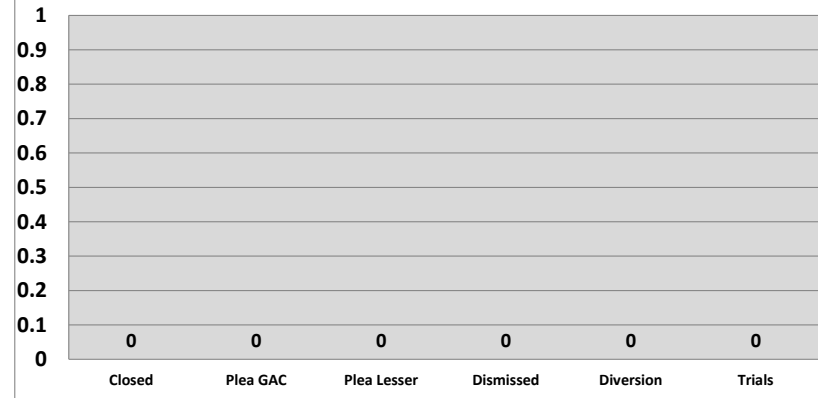
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



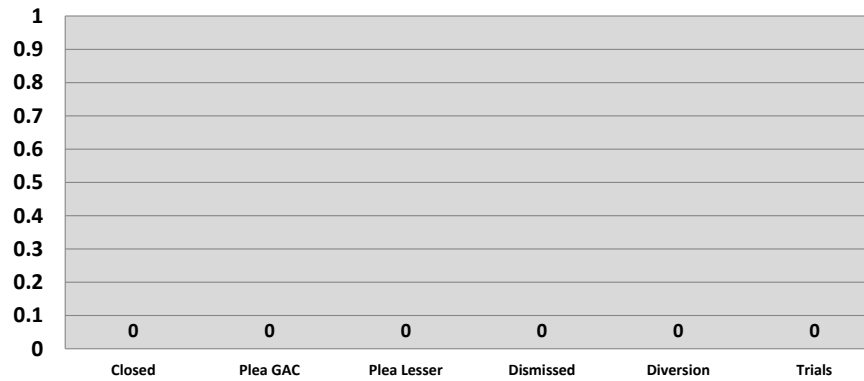
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**

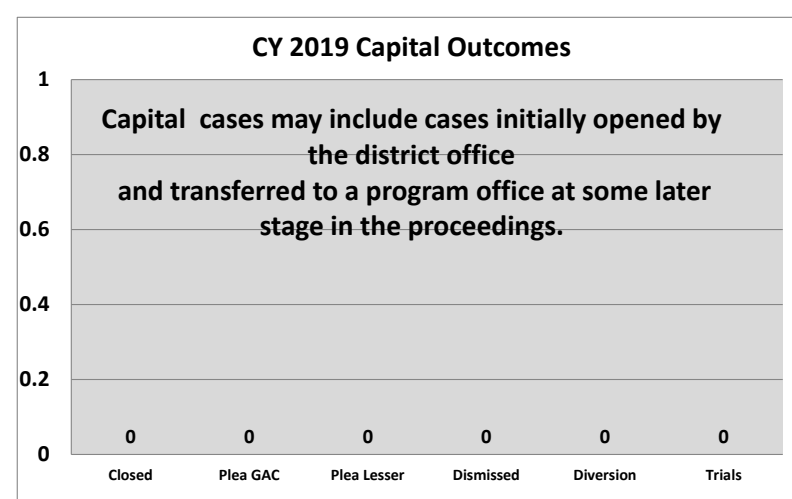
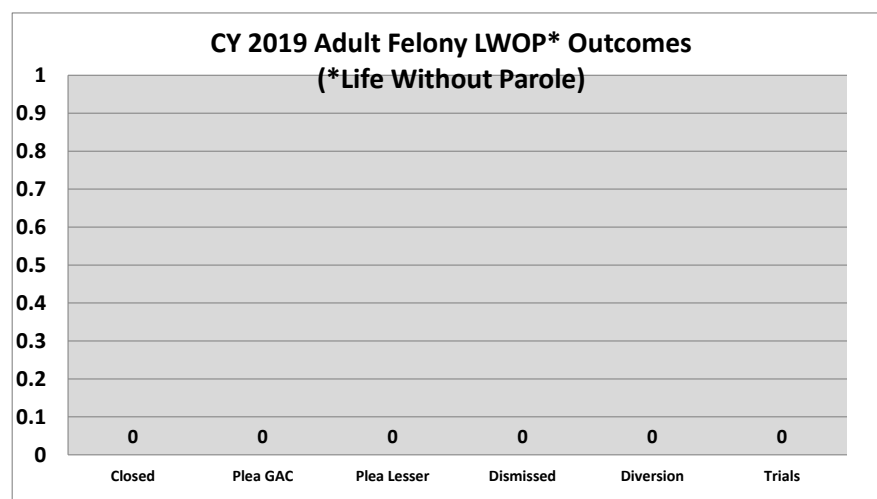
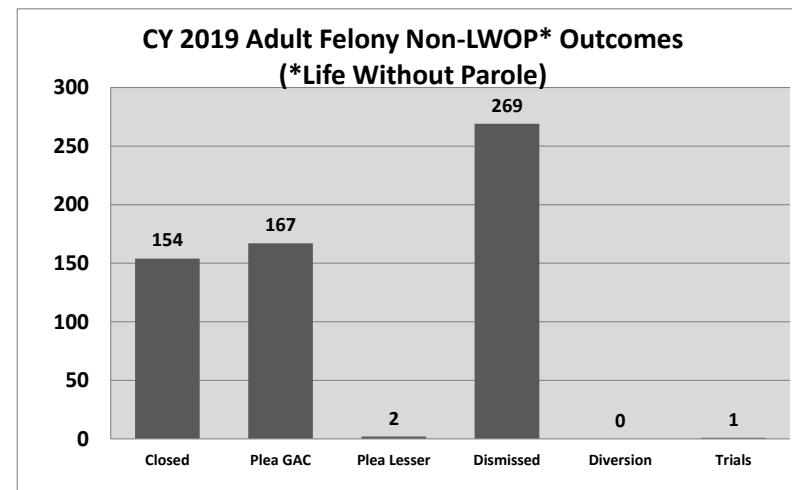
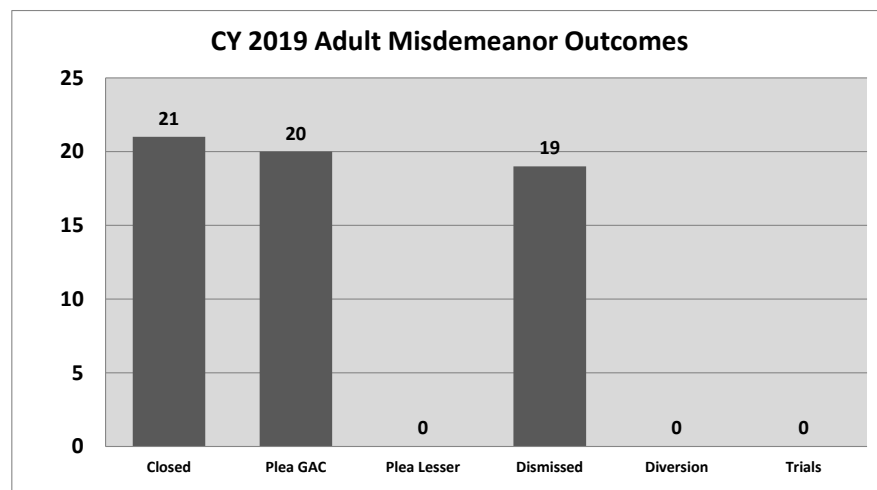


**CY 2019 Delinquency Felony-Grade Outcomes**



**CY 2019 Delinquency Life Outcomes**



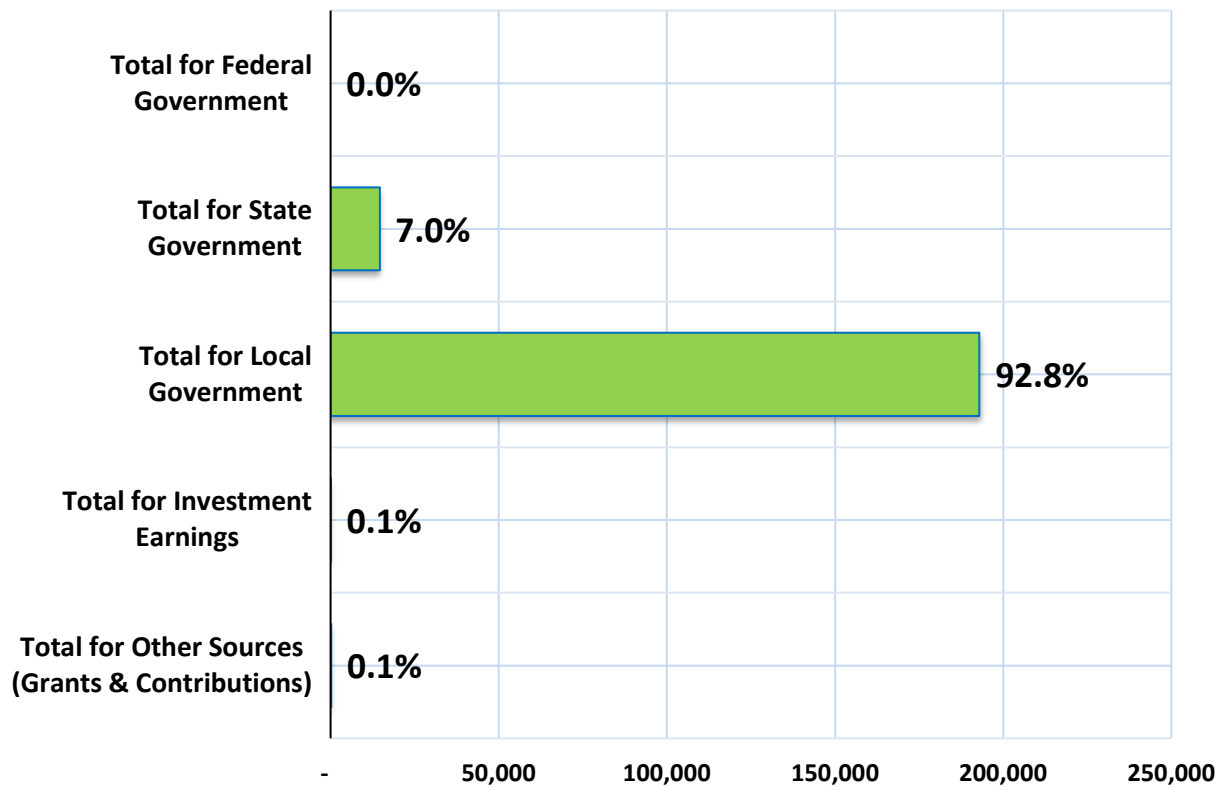




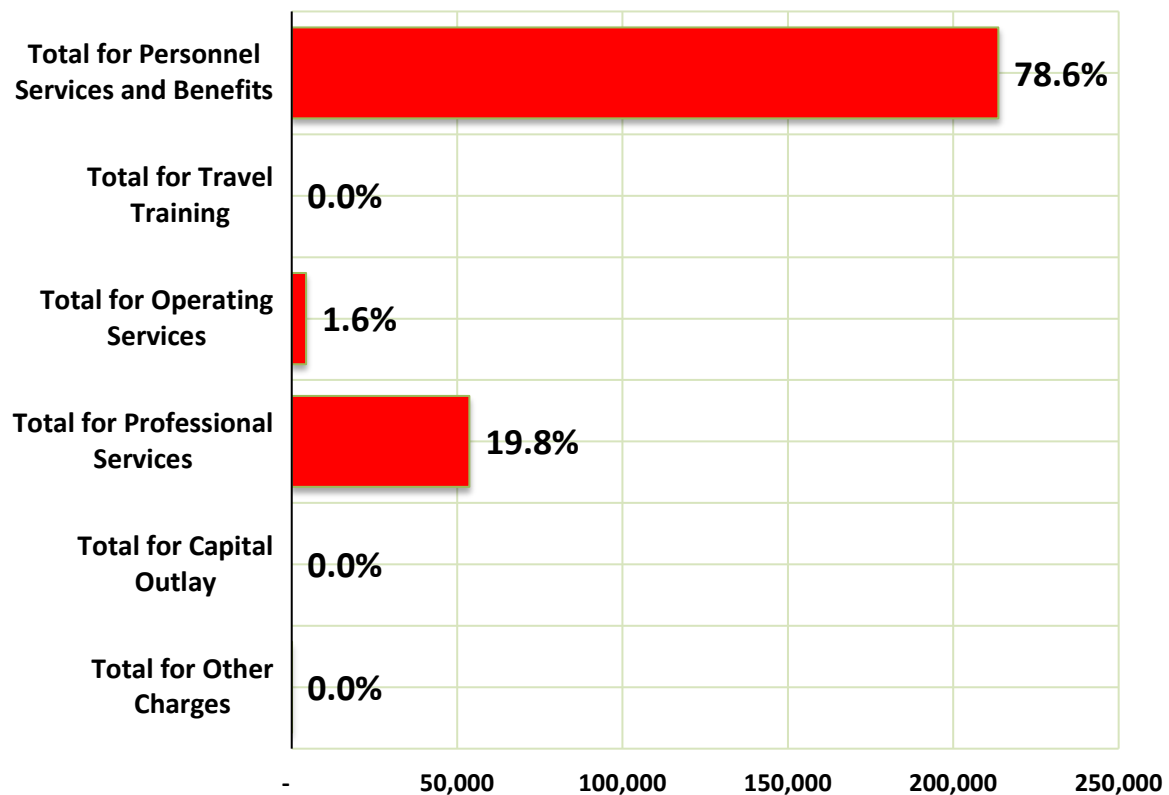
District 33 CY2019	Total CY2019
<b>District Defender: Chad Guidry</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	3,456
District Assistance Fund (DAF)	10,934
Supplemental/Emergency Funds	234
Grants	-
Other State Income -List source(s)	-
Total for State Government	14,624
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	-
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	1,600
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	29,311
City & City-Ward Courts	44,001
Judicial District Courts	85,036
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	25,220
Magistrates' Courts	-
Municipal Court	1,260
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	184,827
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	4,680
Partial Attorney Fees Reimbursements [as per 15:176]	989
Other Reimbursements	-
Other Local Income -List source(s)	800
Total for Charges For Services	6,469
Total for Local Government	192,896
Investment Earnings	
Interest Income	130
Other Investment Income - List source(s)	-
Total for Investment Earnings	130
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	200
Total for Other Sources (Grants & Contributions)	200
Total for REVENUE	207,850

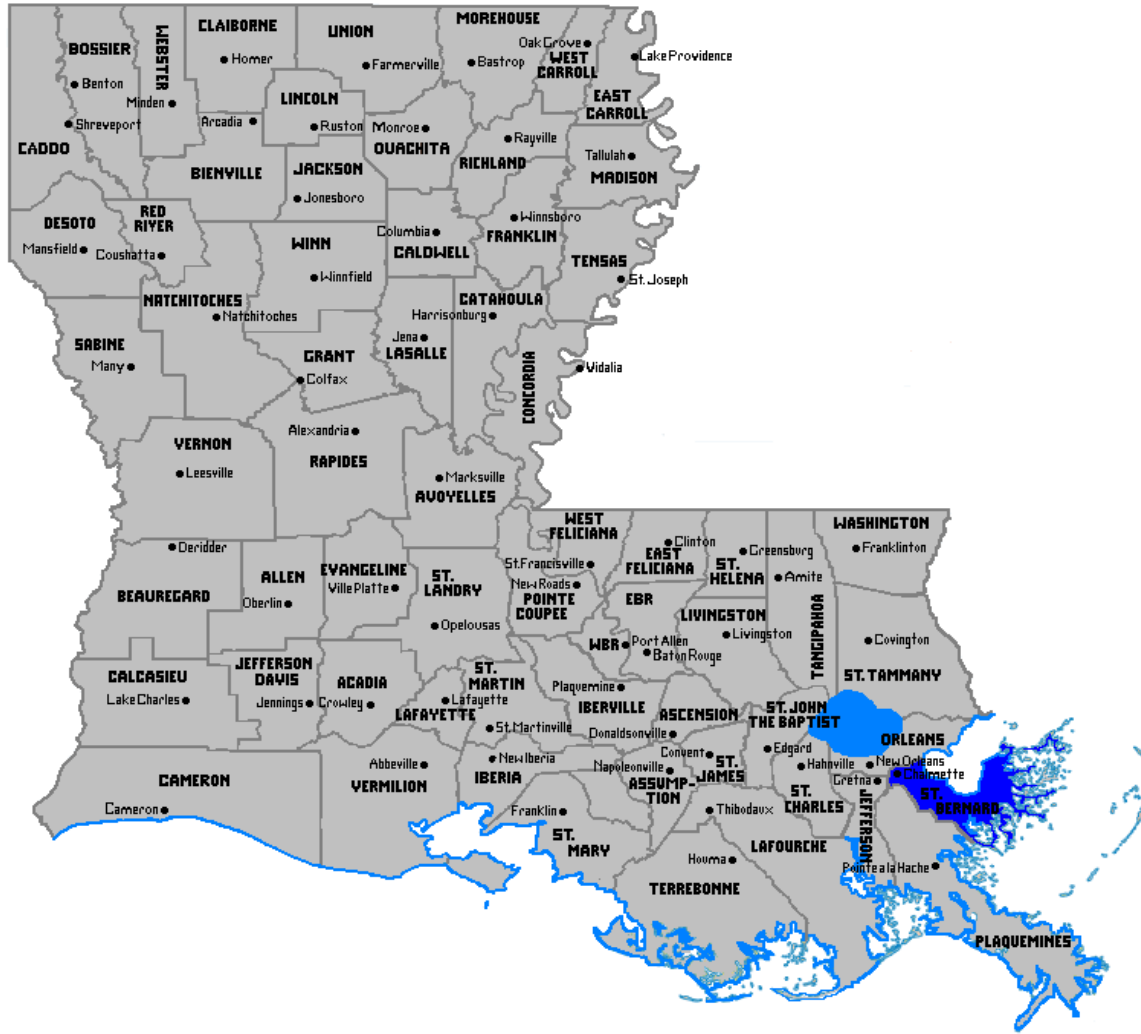
District 33 CY2019	Total CY2019
District Defender: Chad Guidry	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	174,427
Accrued Leave	-
Payroll Taxes	6,239
Hospitalization and Disability Insurance	-
Retirement	32,921
Other	-
Total for Personnel Services and Benefits	213,587
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	-
Total for Travel/Training	-
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	1,963
Dues and Seminars	132
Law Library/Journals/Subscriptions	-
Office Supplies	2,271
Total for Operating Services	4,365
Professional Services	
Audit/Accounting Expense	8,385
Contract Clerical	559
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	10,870
Contract - Juvenile Attorneys or CINC	488
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	33,404
IT/Technical Support	-
Total for Professional Services	53,705
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	13
Total for Other Charges	13
Total for EXPENDITURES	271,671

## CY19 REVENUES



## CY19 EXPENDITURES

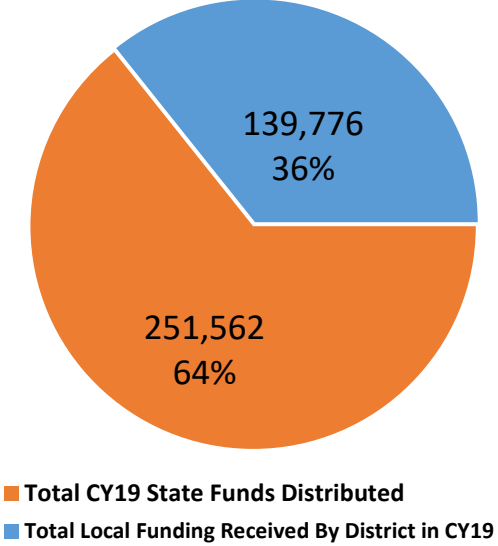




# THE 34<sup>TH</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE ST. BERNARD (CHALMETTE)

DISTRICT DEFENDER: THOMAS H. GERNHAUSER  
2118 JACKSON BLVD., SUITE B  
CHALMETTE, LA 70043  
(504) 278-4438

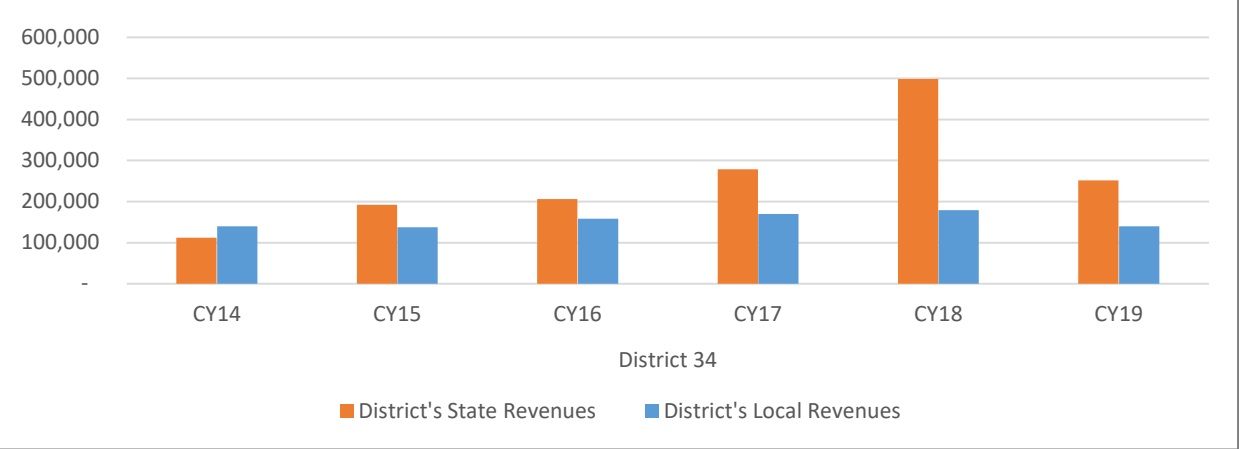
District 34 Revenue Sources CY19



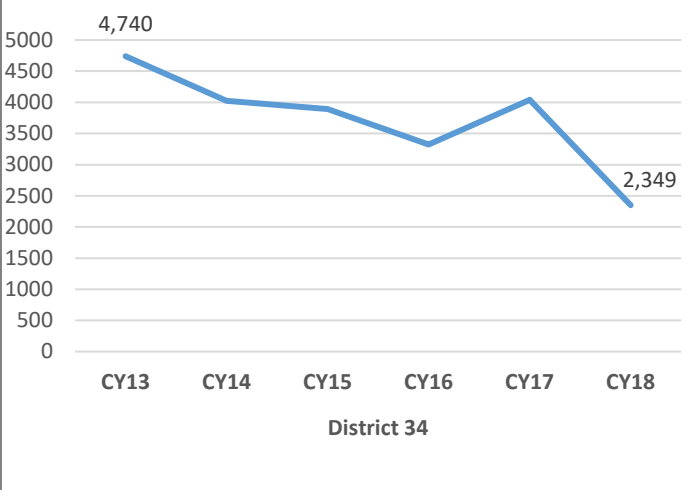
During Calendar Year 2019, the 34th Judicial District Public Defenders Office (PDO) received \$391,338 in total revenues. Thirty-six percent of the office's revenues came from local funding, compared to the statewide average of 55%. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office received fewer revenues at both the state and local level than during 2018. The state funding reduction is accounted for by a change in LPDB's District Assistance Fund formula which prioritized districts at risk for a shortfall during Fiscal Year 2020.

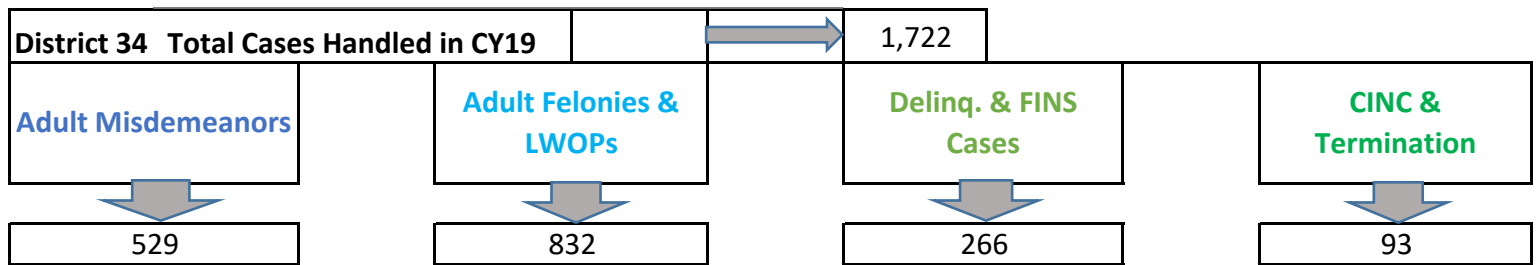
District's CY14 to CY19 Local and State Revenues



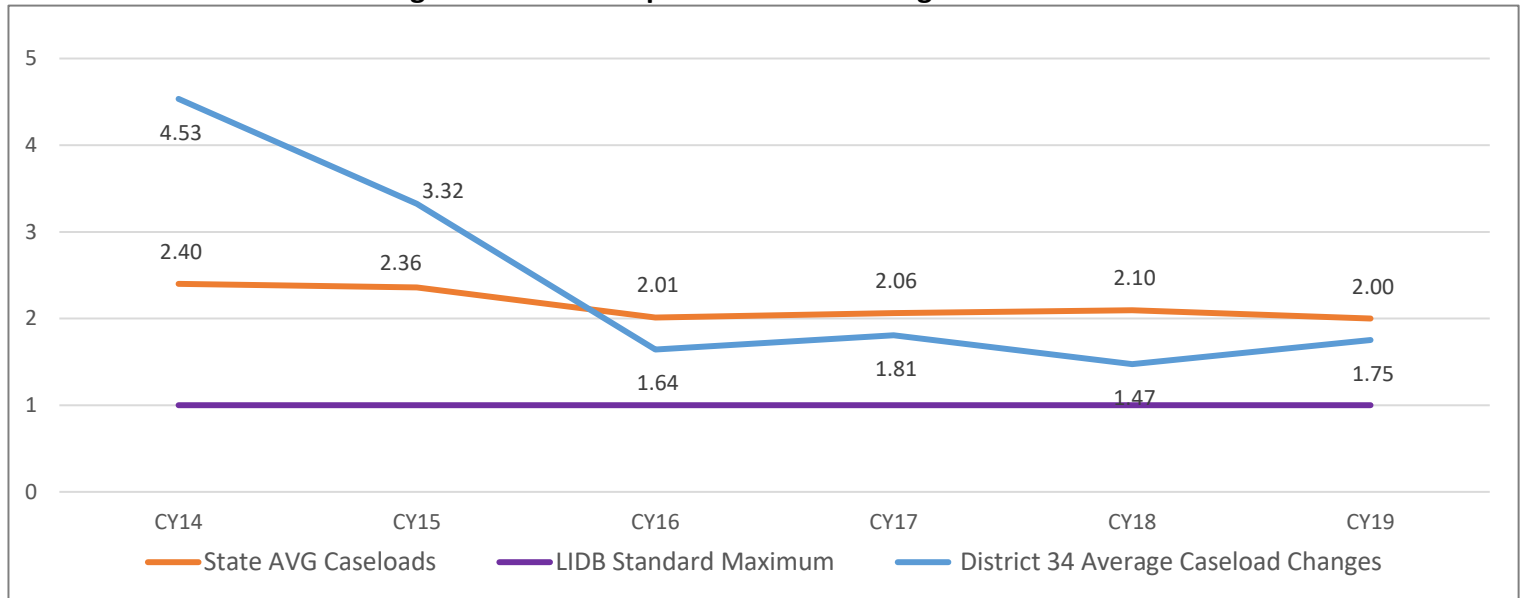
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 34th Judicial District have decreased by 50% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the decrease in local revenues is the result of a decrease in traffic filings in the district.



**District 34 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 34th District PDO handled 1,722 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads nearly two times the state standard maximum.

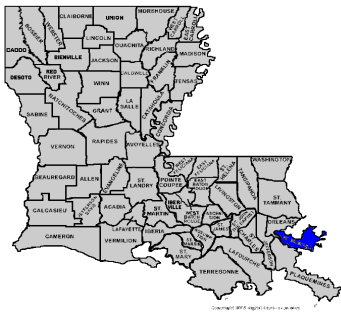
### MILLER/MONTGOMERY CASES

1/0

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 34th Judicial District Public Defenders Office handled one Miller Case during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capially certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 34TH JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	St. Bernard - Chalmette
<b>Population</b>	46,721
<b>District Defender</b>	Thomas H. Gernhauser
<b>Years as District Defender</b>	10
<b>Years in Public Defense</b>	20
<b>Office Manager</b>	Bambi Bruscato
<b>Primary Office Street Address</b>	2118 Jackson Blvd., Suite B
<b>City</b>	Chalmette
<b>ZIP</b>	70043
<b>Primary Phone</b>	504-278-4438
<b>Primary Mailing Address</b>	Same as above.
<b>Primary Fax Number</b>	504-278-4439
<b>Primary Emergency Contact</b>	Thomas H. Gernhauser
<b>Primary Emergency Phone</b>	504-289-9450-Cell
<b>Secondary Emergency Contact</b>	Bambi Bruscato
<b>Secondary Emergency Phone</b>	504-237-4437 Cell
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	N/A
<b>Other District Office Contact Personnel (Primary Only)</b>	N/A
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	N/A
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	N/A
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Yes
<b>Courts and Locations</b>	34 Judicial District Court St. Bernard Parish
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	5 Divisions

<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	One contract attorney is assigned to misdemeanors, One contract attorney is assigned to each of five divisions of Court. They are responsible for all felony, CINC/Termination, delinquency and associated matters allotted to that division. In all divisions, a conflict parent attorney may be assigned. When a conflict arises in any other matter, a conflict attorney is contracted for that case from a pool of contract conflict attorneys. An investigator will attempt to visit arrestees shortly after Magistrate Court to gather information. Motions are filed within at least 14 days of an arrest, if an incarcerated individual is unable to post bond, or has not been released. The Motions are allotted to one of the five divisions of Court, where the attorney assigned to that division will represent that client until completion of the case.
<b>Name of Adult Detention Facilities in This District</b>	St. Bernard Parish Prison
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Louisiana State Penitentiary, Elaine P. Hunt, Plaquemines Parish Detention Center
<b>Name of Juvenile Detention Facilities In This District</b>	St. Bernard Parish Juvenile Detention Center
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	DOC for storms and seldom in DOC or Orleans in part for overcrowding. Seldom recently.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	No
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Only in accordance with the Children's Code statute.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	Perry Nicosia
<b>Chief Judge of Criminal District Court</b>	Judge Robert A. Buckley
<b>Juvenile Court Judges (Specify District of City Court)</b>	All five divisions sit as Juvenile and adult Judges.
<b>Drug Court Judges</b>	Juvenile-Judge Kim Jones, Adult-Judge Darren Roy
<b>Mental Health Court Judges</b>	N/A
<b>Other Specialty Court</b>	N/A
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	By office manager, each attorney, and by affidavit sheet. See attached sheet.
<b>When is Assignment/Appointment of Counsel Made?</b>	Time of arrest - Magistrate Court.
<b>What steps does your office take to ensure conflict – free representation</b>	Review of arrest reports, police reports, and prior representation.
<b>Brief Explanation of Intake Process</b>	See Attached Form



<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	The Office collects Court assessed payments in addition to payments to the Sheriffs Office.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Act 366 documentation is now being provided by the SBSO.
<b>Who Remits the Partial Payments Collected?</b>	Office does not levy fees but when income and/or financial information may lead to a belief of non-indigence courts have fixed fees when "motion to determine counsel" is heard and/or the court feels a fee should be assessed to the Public Defender Office.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Documentation pursuant to Act 366.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	\$0.00 Court assessments previously reported as Partial Indigence payments are now being collected as Court Assessment payments.
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	All attorneys in our office are part-time independent contractors and are allowed to have a private practice.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes, please see attached
<b>Primary Immediate Needs</b>	Funding and an increased DAF, there is a need for full time attorneys and increased staff and fulfill a need for more comprehensive research software.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Funding, staffing, due to an increased caseload.
<b>Long-Term Critical Issue Areas</b>	Presently there is a staff of one position that manages all office operations as well as legal secretary duties. Part time, limited contract help was included this year, but funding still needed for acquisition of a full time receptionist, paralegal, additional secretaries, and contract payroll/accounting services.
<b>2019 Media Coverage and/or Major Accomplishments</b>	Of 21 misdemeanor Bench trials, 16 resulted in acquittal. Five felony jury trials with one acquittal. One dismissed felony LWOP. Multiple reunifications/dismissals in CINC matters, many at initial 72 hour hearings.
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes, each attorney is given one on one Database training, when needed, new attorneys are instructed as well. All cases are discussed with each attorney. The DD monitors and participates all trials.

<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Thomas Gernhauser, Phyllis Puglia
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Monthly staff meetings, unannounced observation of attorney during court proceeding. Constant review of database reports, one on one database training and assistance and individual meetings with staff and attorneys to discuss performance issues.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	Funding needed for additional staff for assistance in Database input as well as need for additional attorneys.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	Bambi Bruscatto -Legal Secretary/Office Manager is the only staff member. She is provided medical benefits through the St. Bernard Parish Government.
<b>Regular Meetings for Any Staff, Please Describe</b>	We strive to complete at least two regular meetings a month, in addition to the daily one on one meetings held each day.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	0
<b>Number of Writs Your District Filed in 2019</b>	1
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	All contract attorneys are experienced with previous juvenile representation.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	1
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Senator Sharon Hewitt, Senator J.P. Morrell, Rep. Ray Garofalo
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Increase in staffing to achieve some level of parity with the DA's office in staffing, as he has increased his staff of attorneys, investigators, and secretaries.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Maintained retention of experienced contract attorneys in felony and misdemeanor cases. Continued more direct supervision and participation with contract attorneys and investigator.

Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?	The policy is publicly posted in the office and copies are given to all employees of the PDO.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Thomas Gernhauser
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	
Westlaw	
Other (please list)	FastCase
Number of Legal Research Licenses	
Total Cost of Legal Research Software:	0
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	x
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	x
Microsoft Office 2016	x
Microsoft Office 2013	
Microsoft Office Version Older than 2013	x
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	x

Microsoft Edge	x
Firefox	x
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	3
Laptops	4
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	High speed
Provider Name:	Cox
Email Provider:	Yahoo

### 34th District Defender Office CY 2019 Caseloads & Outcomes

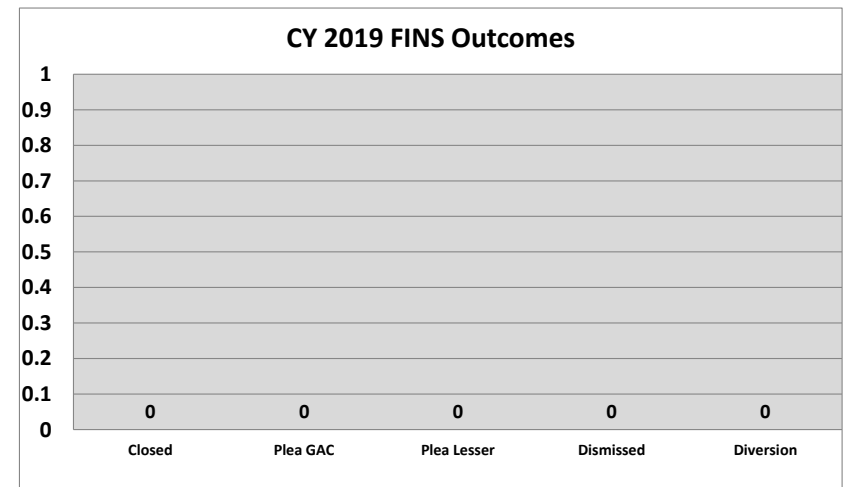
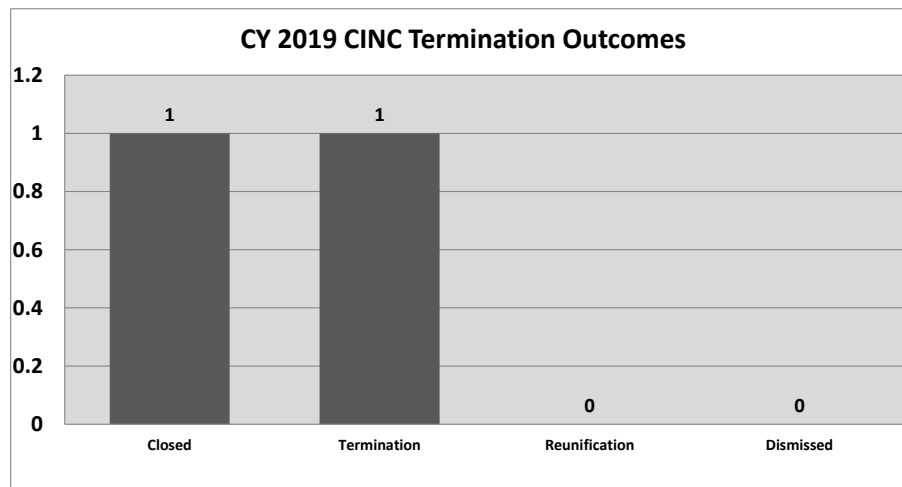
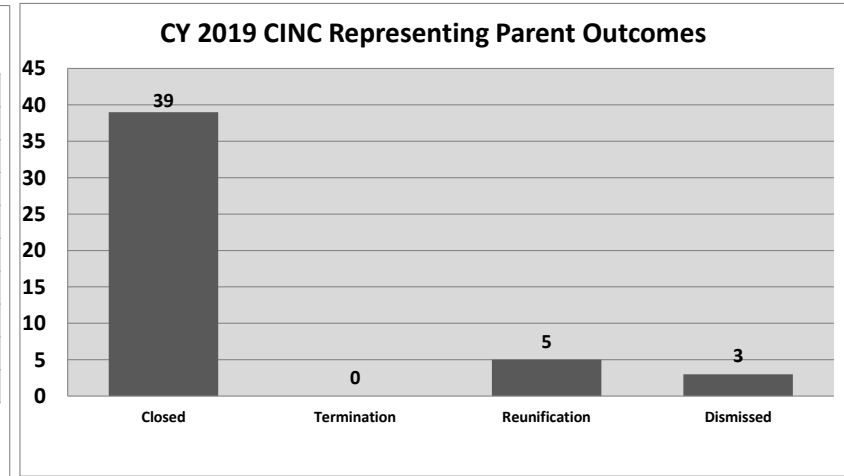
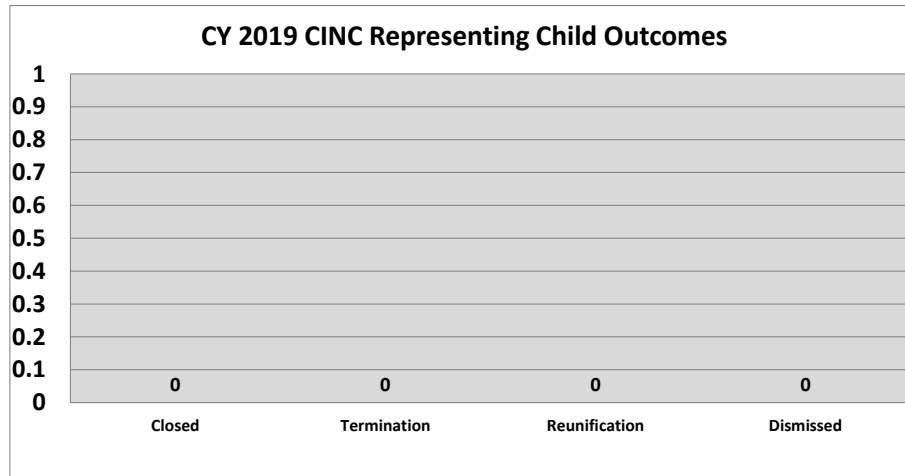
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	42	39	47	89	0	5	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A	0
Termination	3	1	1	4	1	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	114	100	59	173	N/A	N/A	12	1	73	2	N/A	N/A	0	1	1
Delinquency Felony	42	61	47	89	N/A	N/A	14	2	43	0	N/A	N/A	0	0	0
Delinquency-Life	1	1	1	2	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	2	1	0	2	N/A	N/A	1	0	2	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	404	389	125	529	N/A	N/A	212	56	203	0	0	3	13	7	23
Adult Felony Non-LWOP**	508	468	295	803	N/A	N/A	288	88	249	2	1	4	1	0	6
Adult LWOP	5	6	4	9	N/A	N/A	1	0	1	0	0	1	0	0	1
Capital***	2	0	0	2	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	12	40	8	20	N/A	N/A	1	0	3	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

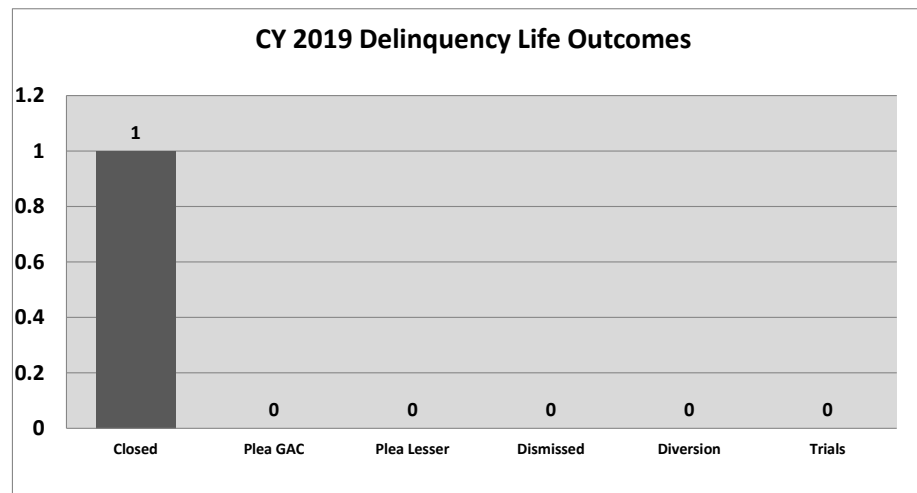
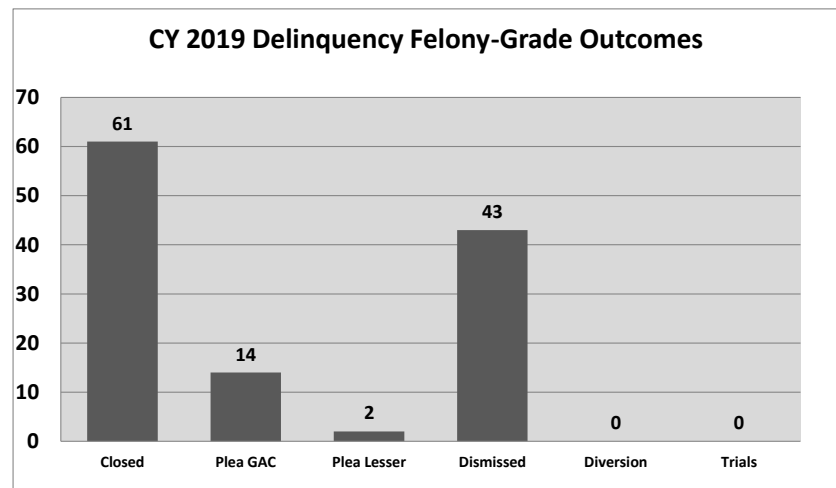
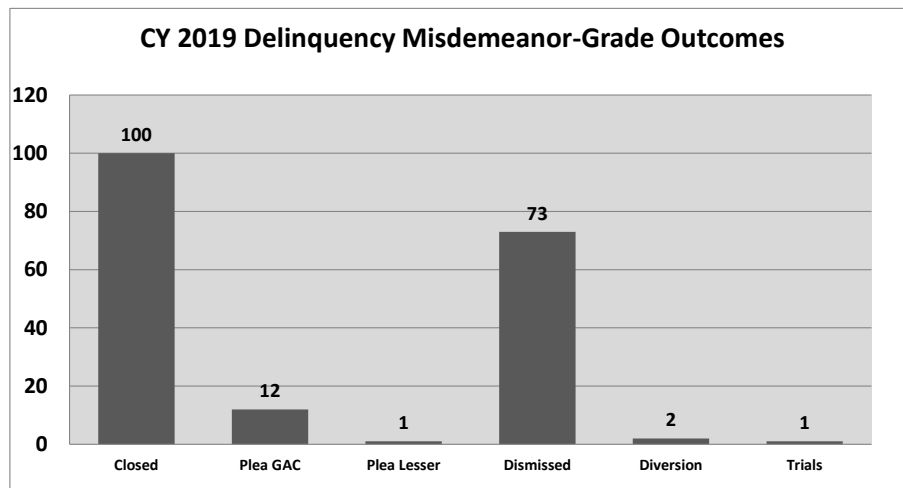
NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

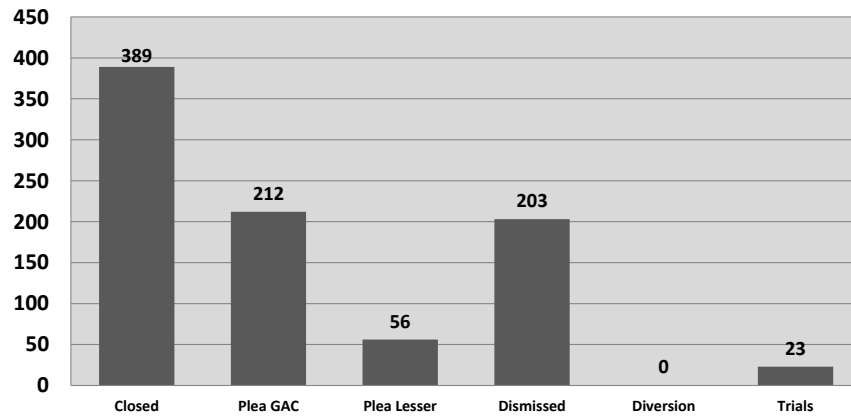
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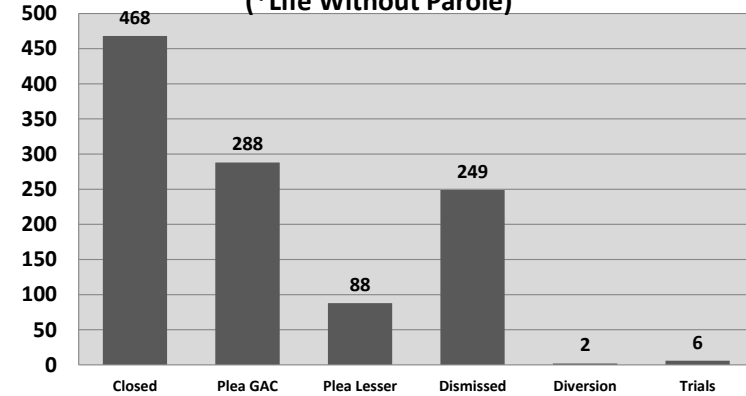




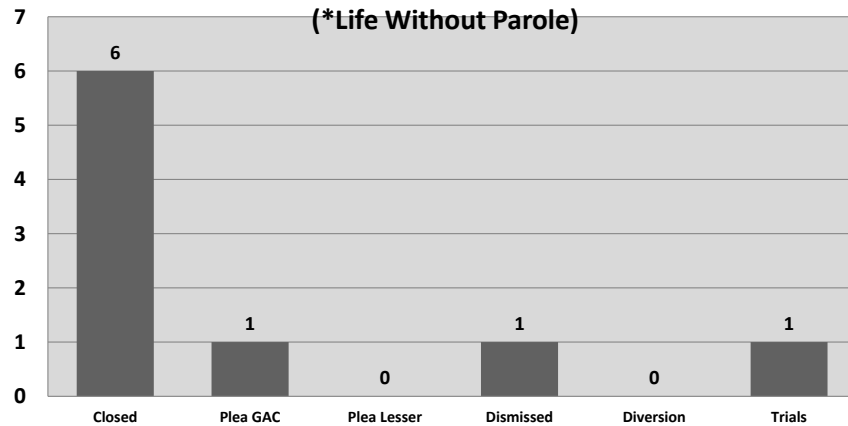
**CY 2019 Adult Misdemeanor Outcomes**



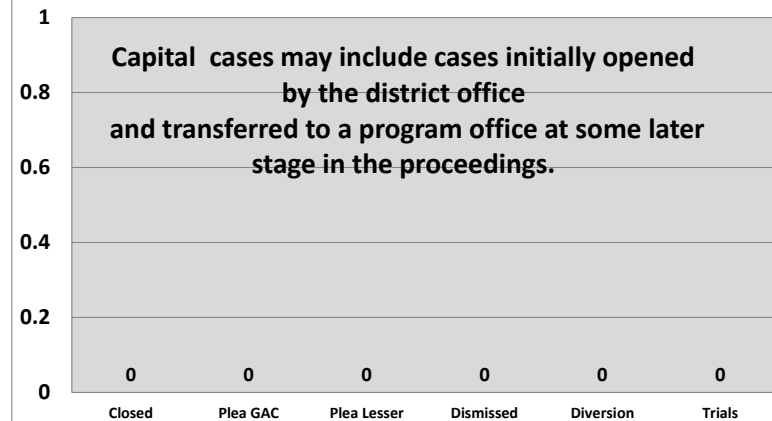
**CY 2019 Adult Felony Non-LWOP\* Outcomes**  
(\*Life Without Parole)



**CY 2019 Adult Felony LWOP\* Outcomes**  
(\*Life Without Parole)



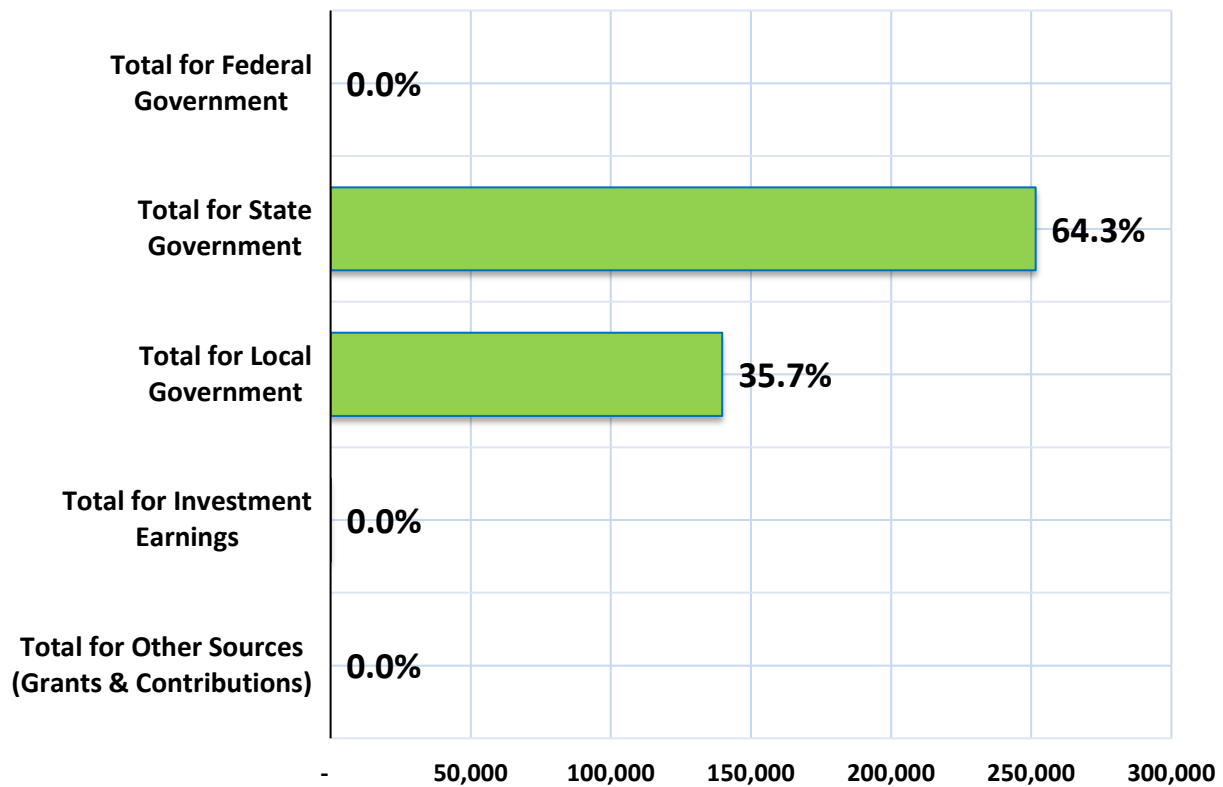
**CY 2019 Capital Outcomes**



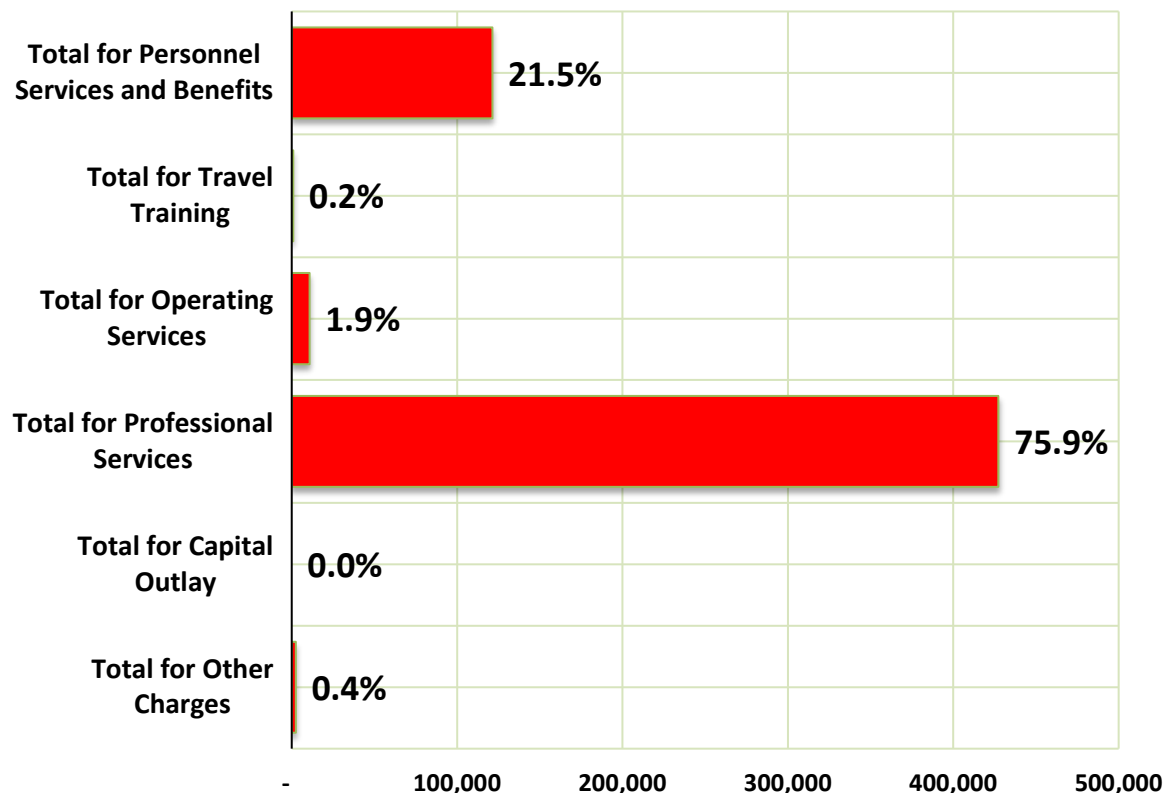
District 34 CY2019	Total CY2019
<b>District Defender: Thomas Gernhauser</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	14,721
District Assistance Fund (DAF)	235,163
Supplemental/Emergency Funds	1,678
Grants	-
Other State Income -List source(s)	-
Total for State Government	251,562
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	48,829
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	55,105
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	55,105
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	8,470
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	27,372
Total for Charges For Services	35,842
Total for Local Government	139,776
Investment Earnings	
Interest Income	143
Other Investment Income - List source(s)	-
Total for Investment Earnings	143
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	391,481

District 34 CY2019	Total CY2019
<b>District Defender: Thomas Gernhauser</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	94,000
Accrued Leave	-
Payroll Taxes	7,271
Hospitalization and Disability Insurance	12,950
Retirement	7,050
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>121,271</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	954
<b>Total for Travel/Training</b>	<b>954</b>
Operating Services	
Advertisements	30
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	2,329
Lease - Office	-
Lease - Auto/Equipment	2,952
Lease - Other	-
Office Repair and Maintenance	153
Office - Telephone/Utilities/Postage/Internet	55
Dues and Seminars	1,852
Law Library/Journals/Subscriptions	2,378
Office Supplies	996
<b>Total for Operating Services</b>	<b>10,745</b>
Professional Services	
Audit/Accounting Expense	26,000
Contract Clerical	11,696
Expert Witness	2,944
Investigators	29,000
Interpreters	150
Social Workers	-
Capital Representation	-
Conflict	52,716
Contract - Juvenile Attorneys or CINC	11,667
Misdemeanor Attorney Contracts	20,000
Contract Attorneys - all other	273,133
IT/Technical Support	-
<b>Total for Professional Services</b>	<b>427,305</b>
Capital Outlay	
Major Acquisitions	-
<b>Total for Capital Outlay</b>	
Other Charges	
Other Operating Expenses	2,504
<b>Total for Other Charges</b>	<b>2,504</b>
<b>Total for EXPENDITURES</b>	<b>562,779</b>

## CY19 REVENUES



## CY19 EXPENDITURES

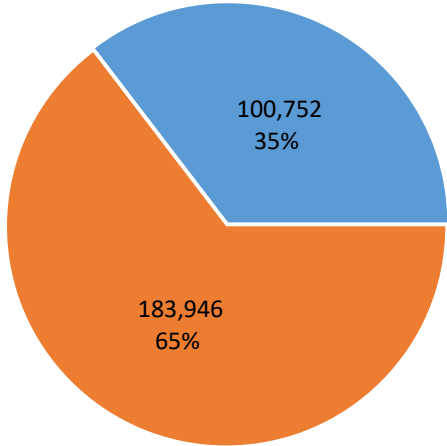




THE 35<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
GRANT (COLFAX)

DISTRICT DEFENDER: ROBERT L. KENNEDY  
352 SECOND STREET  
COLFAX, LA 71417  
(318) 627-3255

District 35 Revenue Sources CY19

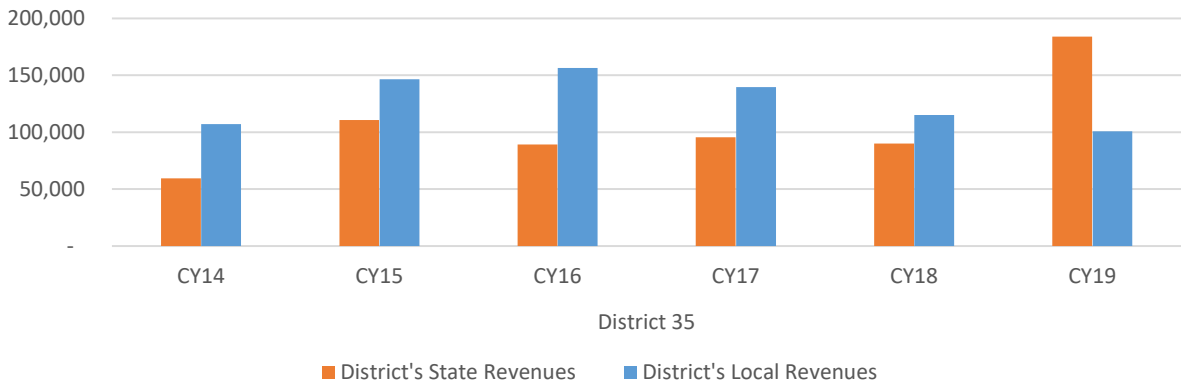


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

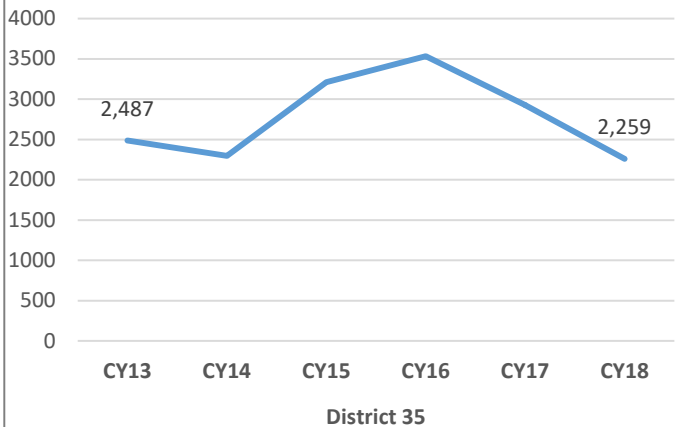
During Calendar Year 2019, the 35th Judicial District Public Defenders Office (PDO) received \$284,698 in total revenues. Thirty-five percent of the office's revenues came from local funding, compared to the statewide average of 55%. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office experienced a reduction in local revenues while the state supplemental assistance allocation increased by nearly \$100,000. The state funding increase is accounted for by a change in LPDB's District Assistance Fund formula which prioritized districts at risk for a shortfall during Fiscal Year 2020.

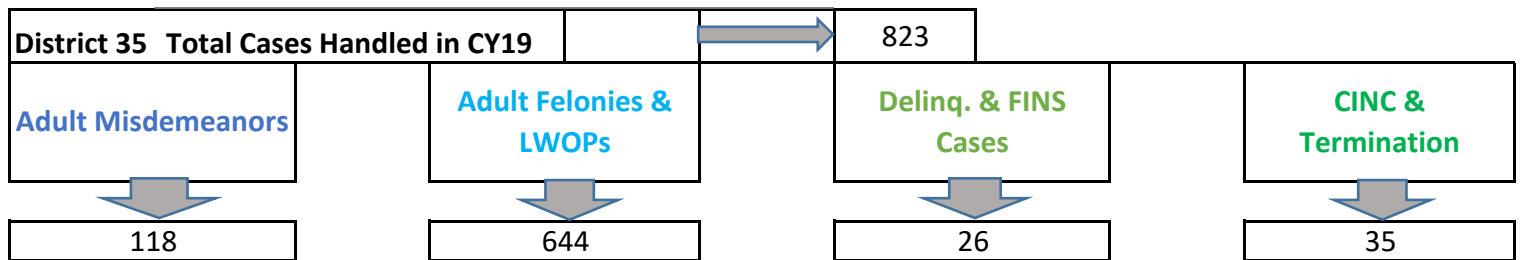
District's CY14 to CY19 Local and State Revenues



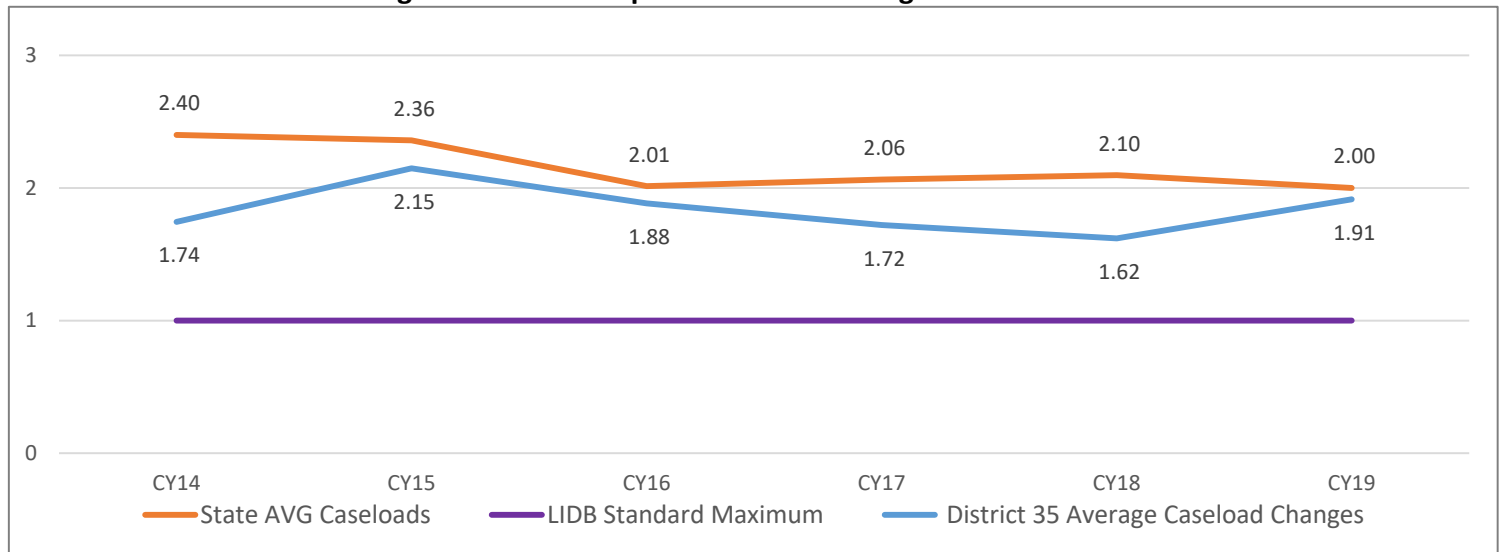
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 35th Judicial District have fluctuated since the passage of the \$10 increase to special court costs, and are once again near 2013 levels. While 2019 data is not yet available, it is likely that the decrease in local revenues is the result of a decrease in traffic filings in the district.



**District 35 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 35th District PDO handled 823 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads nearly two times the state standard maximum.

### **MILLER/MONTGOMERY CASES**

**0/0**

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 35th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### **CAPITAL REPRESENTATION**

This PDO has no capital certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 35<sup>TH</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Grant - Colfax
<b>Population</b>	22,482
<b>District Defender</b>	Robert L. Kennedy
<b>Years as District Defender</b>	Since inception of District Defender System.
<b>Years in Public Defense</b>	51.5
<b>Office Manager</b>	Bettye F. Wall
<b>Primary Office Street Address</b>	352 Second Street
<b>City</b>	Colfax
<b>ZIP</b>	71417
<b>Primary Phone</b>	318-627-3255
<b>Primary Mailing Address</b>	P. O. Box 102, Colfax, LA 71417
<b>Primary Fax Number</b>	318-627-2432
<b>Primary Emergency Contact</b>	Robert L. Kennedy
<b>Primary Emergency Phone</b>	318-792-7914 - cell
<b>Secondary Emergency Contact</b>	Brett Brunson
<b>Secondary Emergency Phone</b>	318-352-9311
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	None
<b>Other District Office Contact Personnel (Primary Only)</b>	None
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Robert L. Kennedy
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	None paid to Owner.
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Yes
<b>Courts and Locations</b>	35th Judicial District Court, 200 Main Street, Colfax LA 71417
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	One
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Cases are assigned to two part-time contract attorneys and District Defender who are on salary. If more than 3 co-defendants non-contract conflict attorneys are assigned who are paid by the case.
<b>Name of Adult Detention Facilities in This District</b>	Grant Parish Detention Facility



<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Avoyelles Parish Detention, Richland Parish, Tensas Parish, Rapides Parish, Concordia Parish, and Red River
<b>Name of Juvenile Detention Facilities In This District</b>	None
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Avoyelles and Rapides Parish
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Often persons are arrested and shipped before PDO is notified and they can be interviewed. When an attorney is appointed he has to expend extra time for travel to meet with the client.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No. The court has no shackling policy and procedure, however if a juvenile is brought to court in shackles, the public defender will request that the shackles be removed.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	James P. Lemoine
<b>Chief Judge of Criminal District Court</b>	Warren Willett
<b>Juvenile Court Judges (Specify District of City Court)</b>	Yes. Warren Willett
<b>Drug Court Judges</b>	No
<b>Mental Health Court Judges</b>	No
<b>Other Specialty Court</b>	No
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	Chief Indigent Defender by application (see form attached)
<b>When is Assignment/Appointment of Counsel Made?</b>	Within 72 hours of arrest.
<b>What steps does your office take to ensure conflict – free representation</b>	The database is checked for conflicts. A list of co-defendants is maintained and checked. That attorneys notify the District Defender if a conflict is discovered and the case is reassigned.
<b>Brief Explanation of Intake Process</b>	Betty Wall interviews when Chief is out of the office and unable to interview within above time period.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Louisiana Fee Collection
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Provided by Louisiana Fee Collection
<b>Who Remits the Partial Payments Collected?</b>	Louisiana Fee Collection
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Louisiana Fee Collection shows on check stubs
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	22,947.08
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	No written policy

<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	Funding to avoid deficit and Restriction of Services
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Funding
<b>Long-Term Critical Issue Areas</b>	Funding
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	N/A
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Joseph P. Beck, III, Thomas G. Wilson
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	No
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Chief supervises attorney and non-attorneys.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	No
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	No
<b>Regular Meetings for Any Staff, Please Describe</b>	Daily interaction. I have a staff of one full time (office manager) and one part time data entry clerk.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	0
<b>Number of Writs Your District Filed in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	None
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	None
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	None

<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	None
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Sen. Gerald Long, Rep. Terry Brown
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Unable to answer without clarification of meaning of "External Factors".
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Requiring contract attorneys to attend more training seminars.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes. Each employee is given a copy.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Bettye F. Wall
<b>Legal Research Tools Used:</b>	None
Lexis Nexis	
Westlaw	
Other (please list)	
Number of Legal Research Licenses	
Total Cost of Legal Research Software:	
<b>SOFTWARE:</b>	
Mark an X in all that apply	
<b>Operating Systems Used:</b>	
Windows 10	X
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b>Case Management System(s): Check all that apply</b>	
defenderData (LPDB statewide system)	X
Other System (please name)	
<b>Productivity Suites Used:</b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	X
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b>Accounting Software</b>	
QuickBooks	X
Quicken	
Intuit	
Other (list here):	
<b>Internet Browsers Used:</b>	
Internet Explorer	X

Microsoft Edge	X
Firefox	X
Google Chrome	X
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	1
Laptops	1
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	X
No Internet Connection	
Connection Speed:	150KB/sec
Provider Name:	AT&T
Email Provider:	ATT.NET, YAHOO.COM

### 35th District Defender Office CY 2019 Caseloads & Outcomes

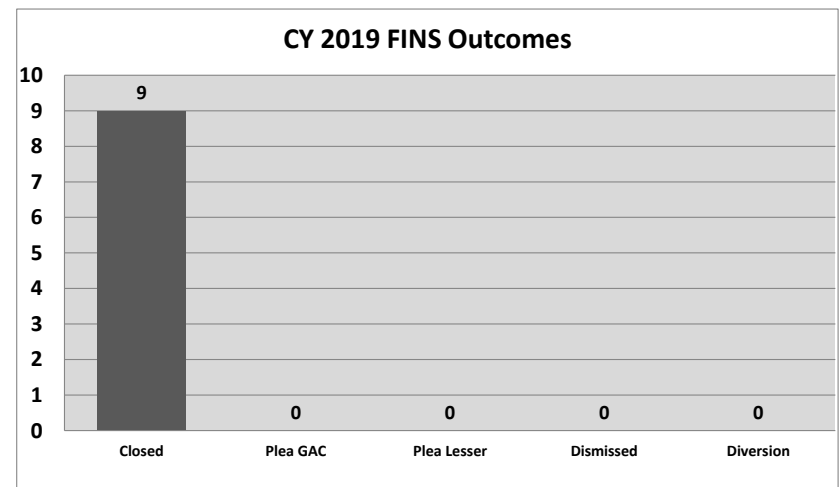
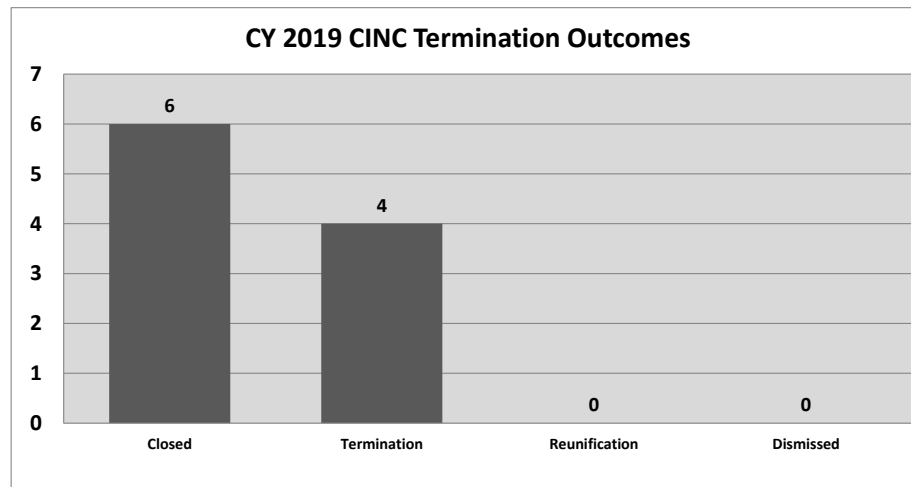
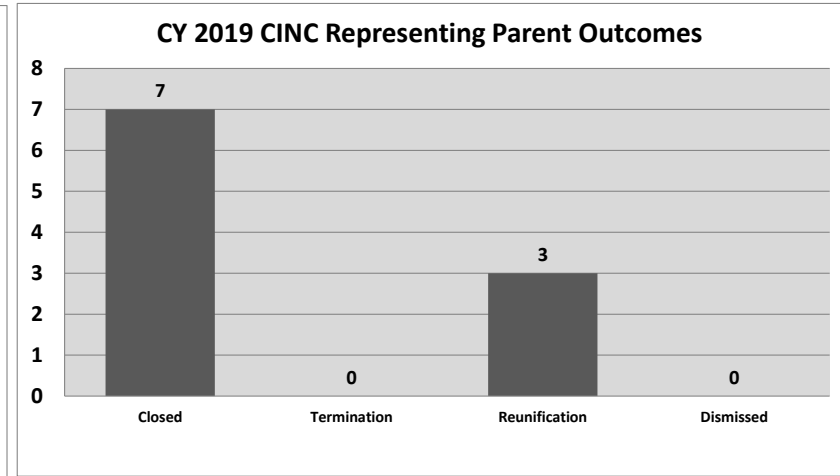
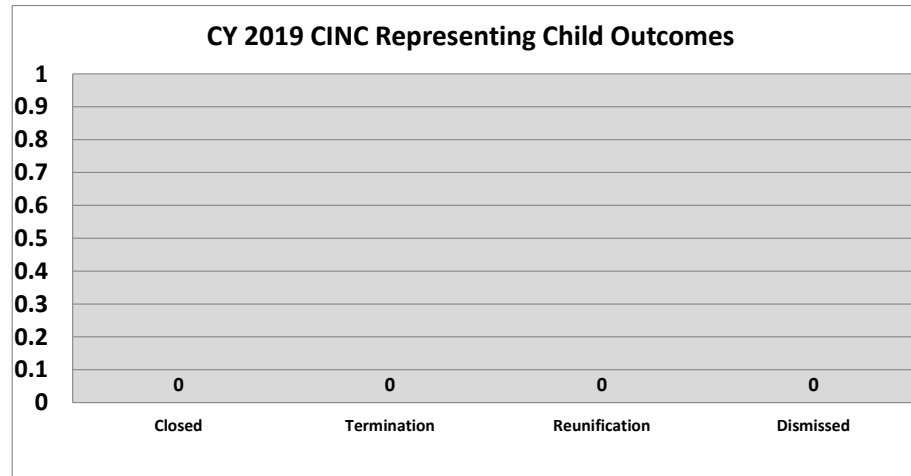
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	24	7	5	29	0	3	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	1	6	5	6	4	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	14	9	3	17	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	3	1	1	4	N/A	N/A	0	0	2	0	N/A	N/A	0	0	0
Delinquency Felony	5	0	0	5	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	83	100	35	118	N/A	N/A	31	1	132	0	0	0	0	1	1
Adult Felony Non-LWOP**	443	476	201	644	N/A	N/A	340	29	264	0	1	1	0	0	2
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

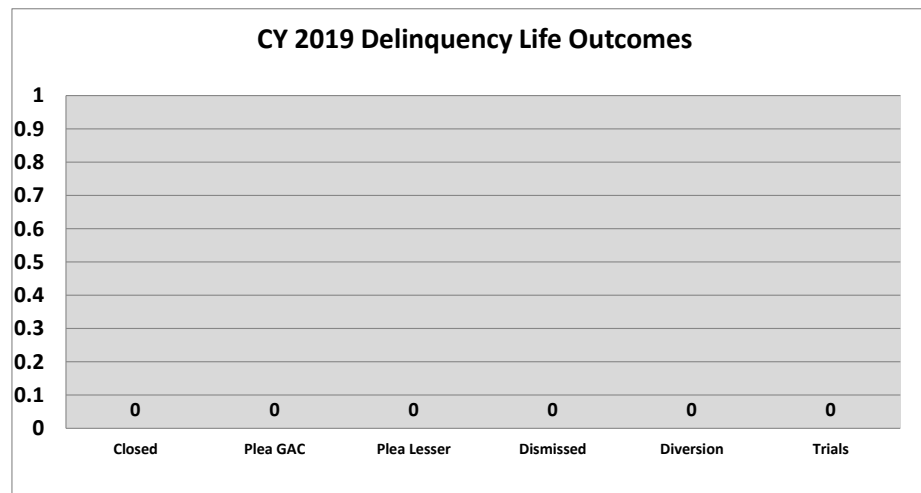
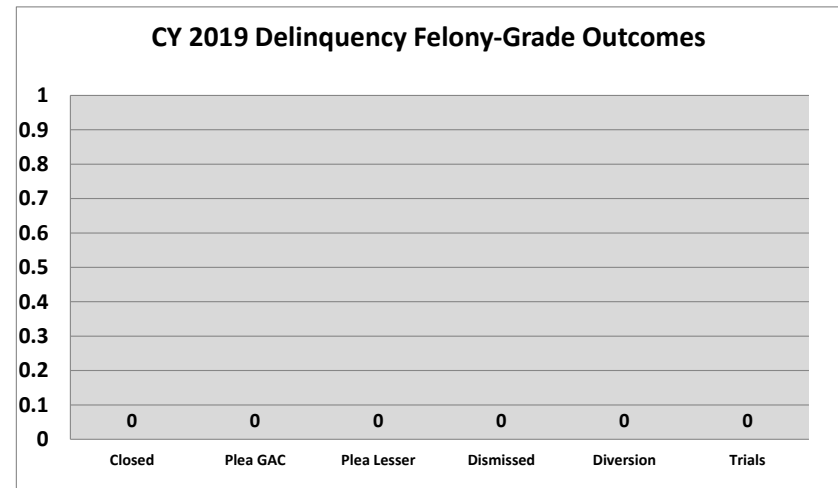
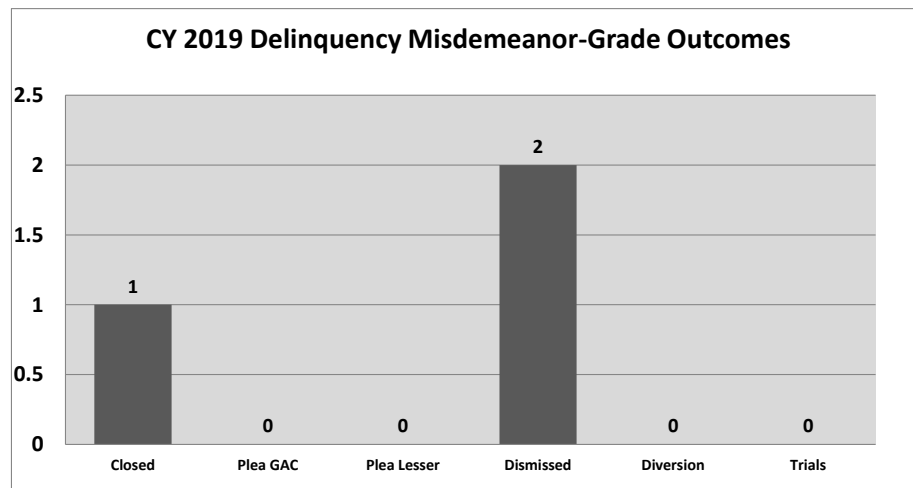
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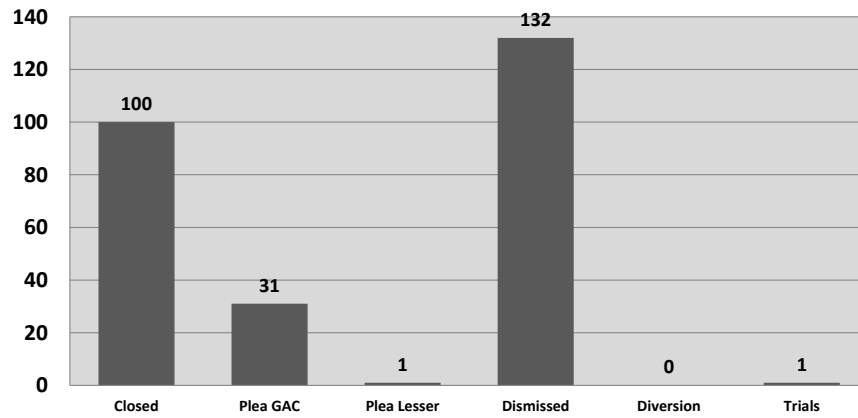
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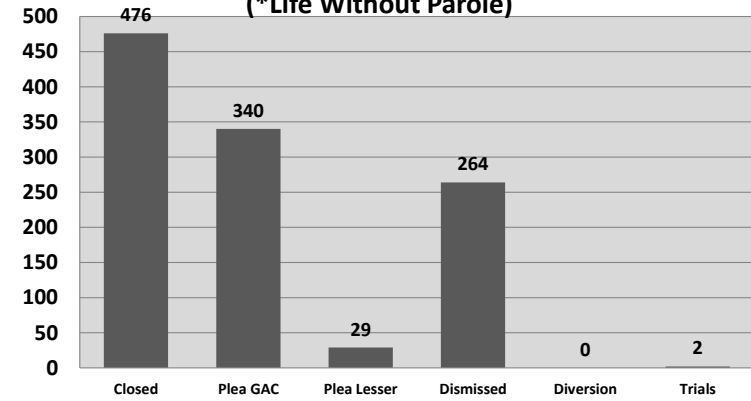




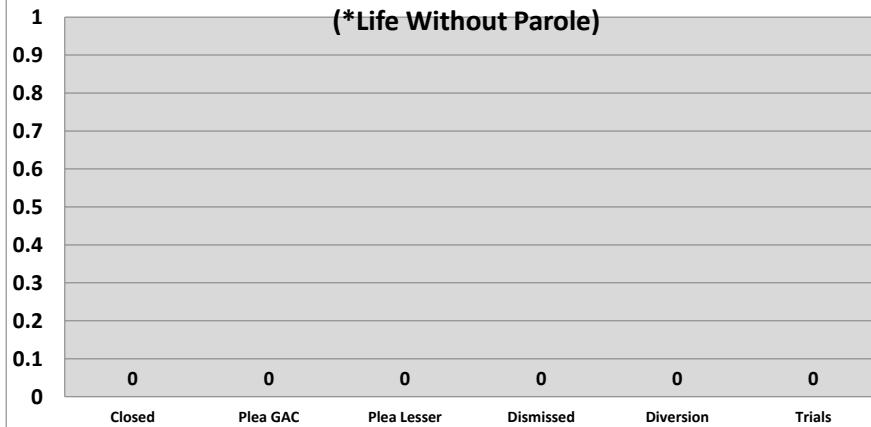
**CY 2019 Adult Misdemeanor Outcomes**



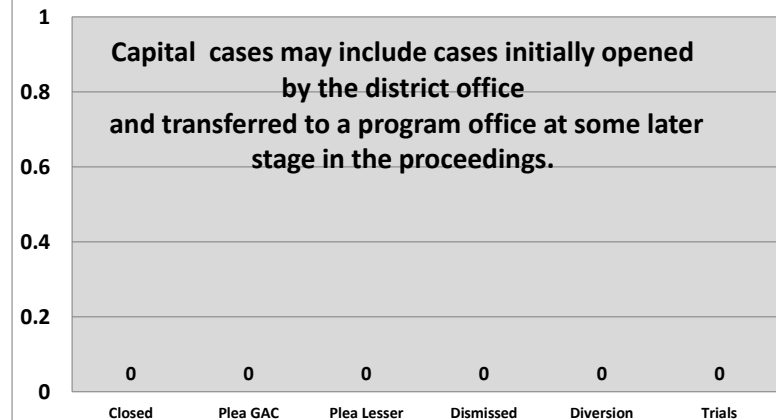
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



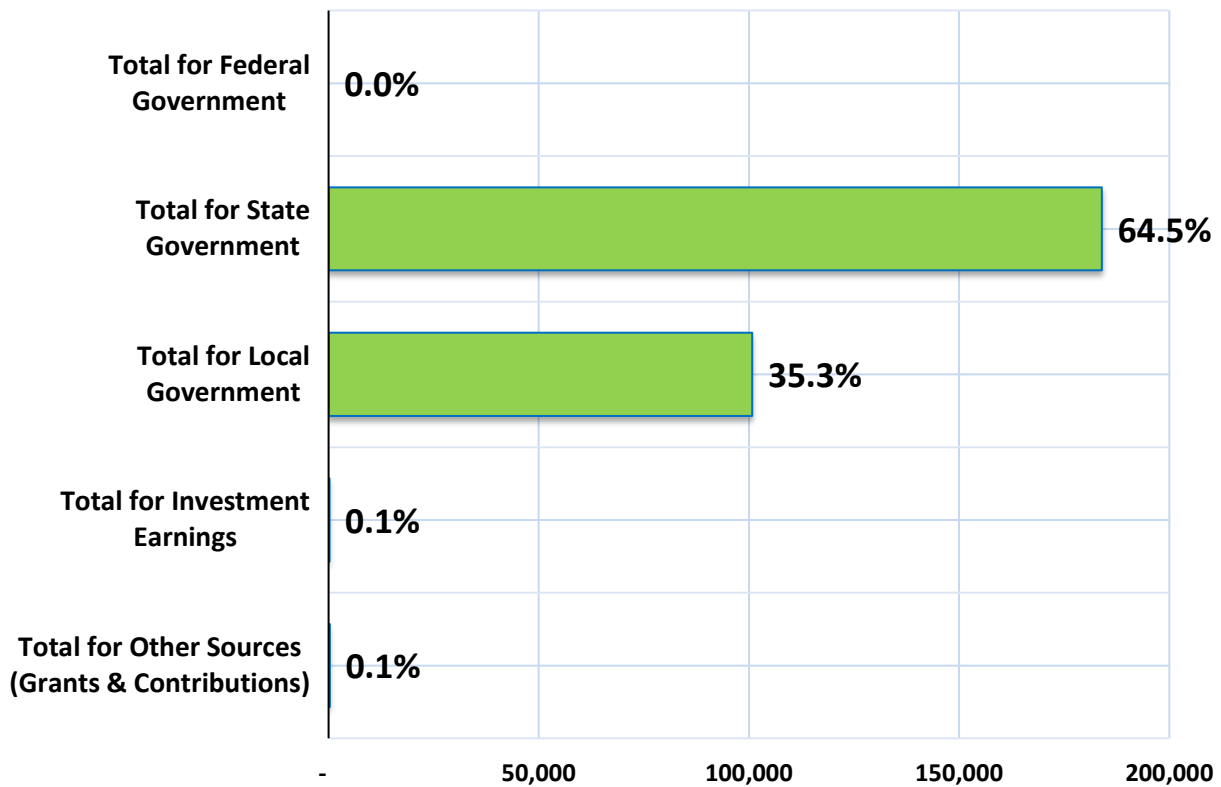
**CY 2019 Capital Outcomes**



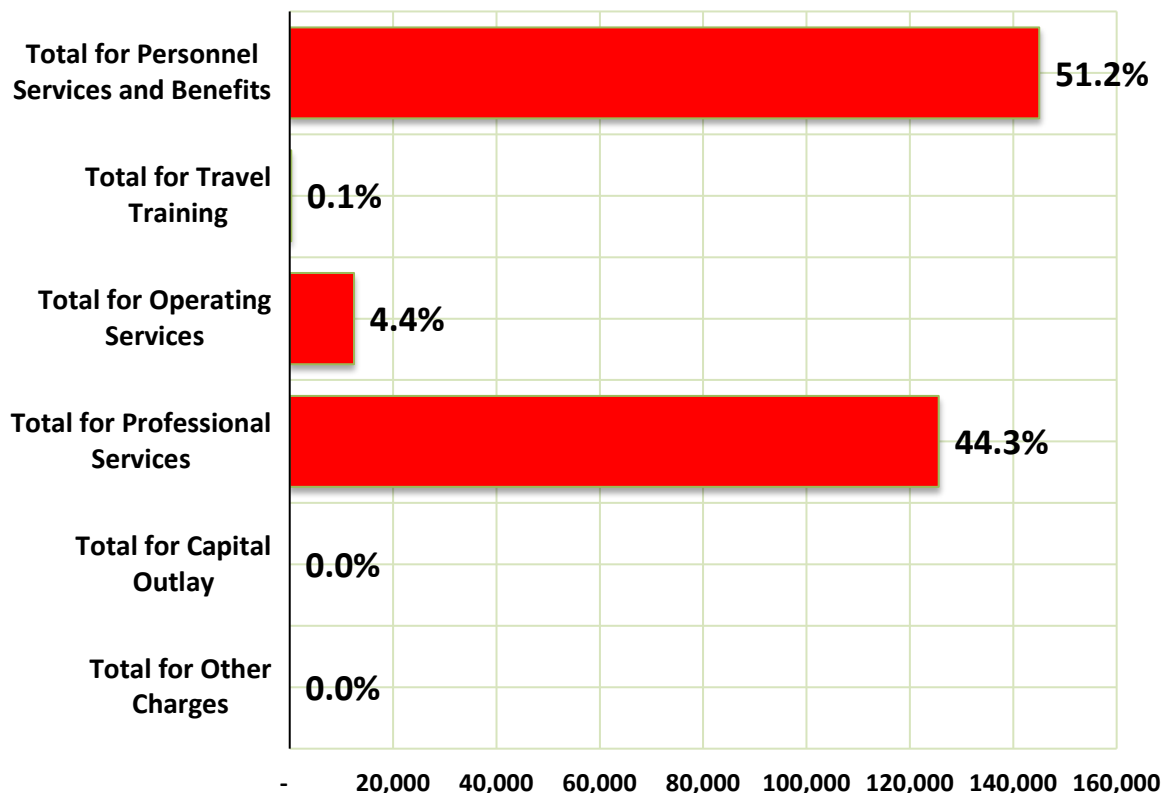
District 35 CY2019	Total CY2019
<b>District Defender: Robert Kennedy</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	3,840
District Assistance Fund (DAF)	179,818
Supplemental/Emergency Funds	289
Grants	-
Other State Income -List source(s)	-
Total for State Government	183,946
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	2,200
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	73,618
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	73,618
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	1,987
Partial Attorney Fees Reimbursements [as per 15:176]	22,947
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	24,934
Total for Local Government	100,752
Investment Earnings	
Interest Income	128
Other Investment Income - List source(s)	68
Total for Investment Earnings	196
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	309
Total for Other Sources (Grants & Contributions)	309
Total for REVENUE	285,203

District 35 CY2019	Total CY2019
<b>District Defender: Robert Kennedy</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	134,718
Accrued Leave	-
Payroll Taxes	10,306
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>145,024</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	322
<b>Total for Travel/Training</b>	<b>322</b>
Operating Services	
Advertisements	-
Workers' Compensation	1,125
Insurance - Malpractice	2,537
Insurance - Auto/Physical Liability	-
Insurance - Other	1,000
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	1,959
Office - Telephone/Utilities/Postage/Internet	3,585
Dues and Seminars	-
Law Library/Journals/Subscriptions	857
Office Supplies	1,385
<b>Total for Operating Services</b>	<b>12,448</b>
Professional Services	
Audit/Accounting Expense	3,181
Contract Clerical	-
Expert Witness	-
Investigators	1,500
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	7,600
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	113,307
IT/Technical Support	-
<b>Total for Professional Services</b>	<b>125,587</b>
Capital Outlay	
Major Acquisitions	-
<b>Total for Capital Outlay</b>	
Other Charges	
Other Operating Expenses	-
<b>Total for Other Charges</b>	
<b>Total for EXPENDITURES</b>	<b>283,380</b>

## CY19 REVENUES



## CY19 EXPENDITURES

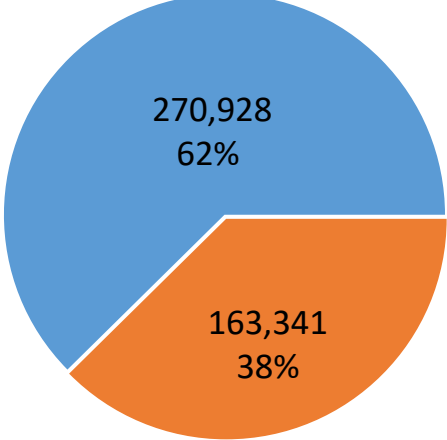




THE 36<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
BEAUREGARD (DERIDDER)

DISTRICT DEFENDER: DAVID L. WALLACE  
220 WEST 2ND STREET  
DERIDDER, LA 70634  
(337) 462-8891

District 36 Revenue Sources CY19

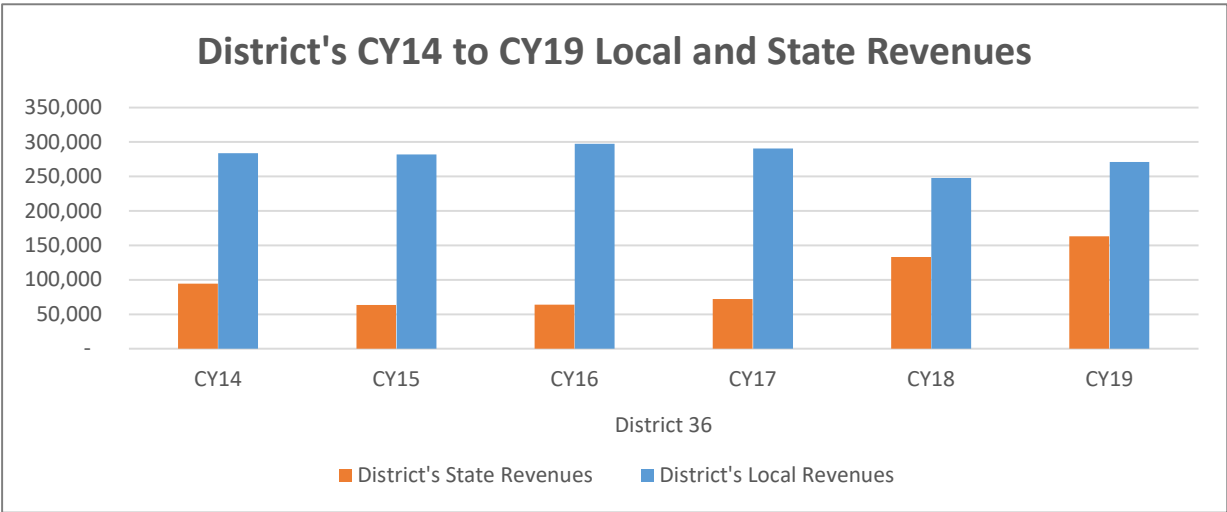


During Calendar Year 2019, the 36th Judicial District Public Defenders Office (PDO) received \$434,269 in total revenues. Sixty-two percent of the office's revenues came from local funding, compared to 65% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

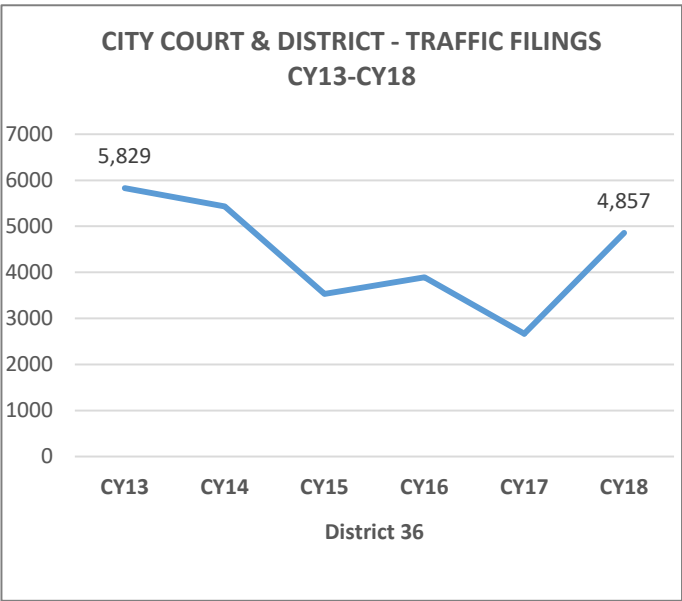
As shown in the figure below, in 2019 the office experienced increases of both local and state revenues. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10.

- Total CY19 State Funds Distributed
- Total Local Funding Received By District in CY19

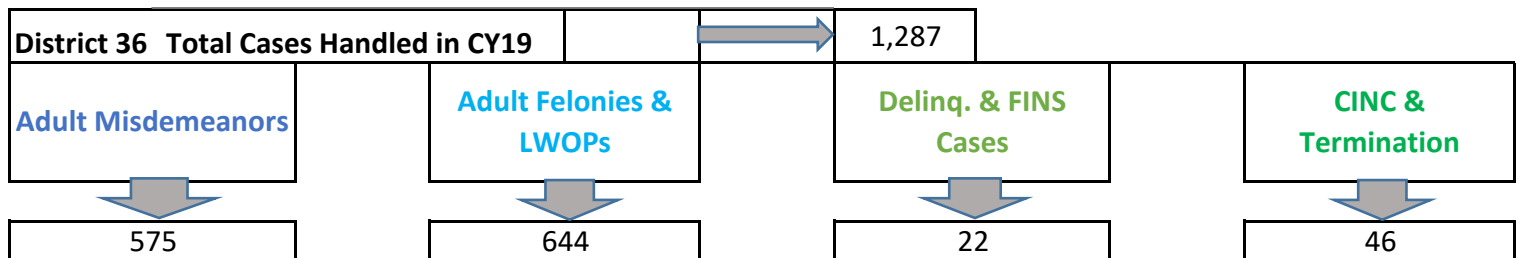
District's CY14 to CY19 Local and State Revenues



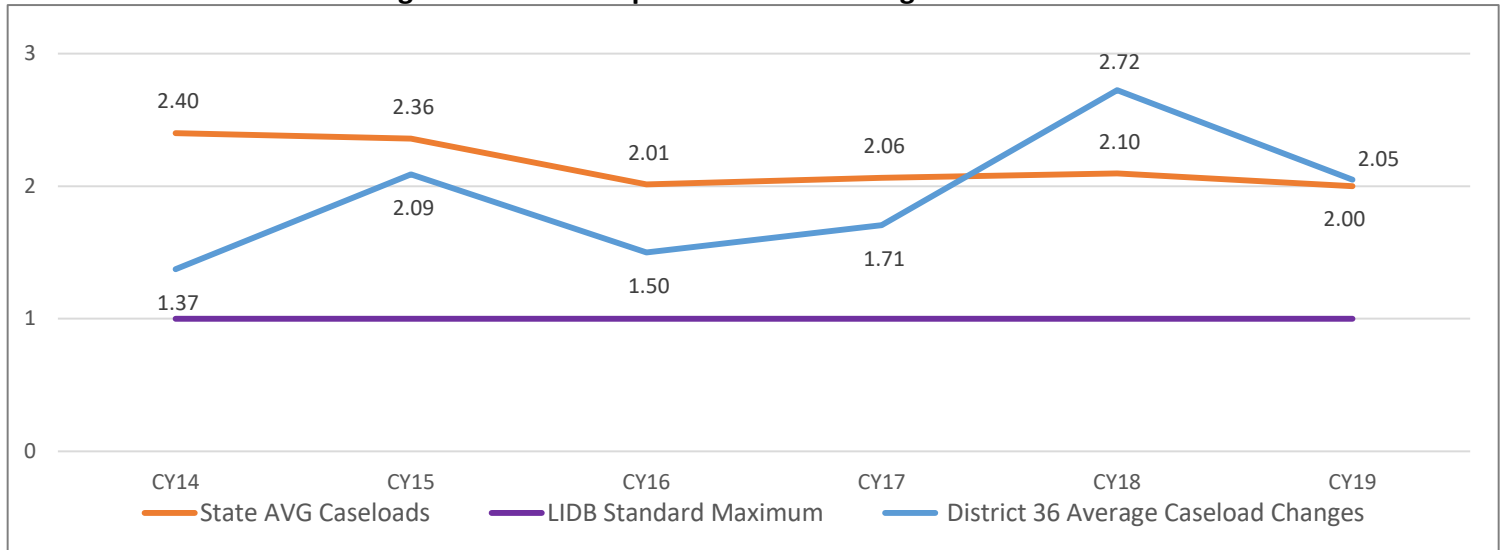
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



The number of traffic tickets nearly doubled from Calendar Year 2017 to 2018, according to Supreme Court traffic filing data. After declining by 55% from CY13 to CY17, it is unclear if the number of tickets filed in 2018 marks a new trend of increased traffic filings or if 2018 was merely an anomaly. While 2019 data is not yet available, it is possible that the increase in local revenues is the result of an increase in traffic filings in the district.



**District 36 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 36th District PDO handled 1,287 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads two times the state standard maximum.

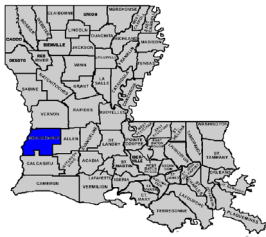
### MILLER/MONTGOMERY CASES

0/1

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 36th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and has one open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capitolly certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 36TH JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Beauregard - DeRidder
<b>Population</b>	37,253
<b>District Defender</b>	David L. Wallace
<b>Years as District Defender</b>	11
<b>Years in Public Defense</b>	37
<b>Office Manager</b>	Rosie Kolarik
<b>Primary Office Street Address</b>	220 West 2nd Street
<b>City</b>	DeRidder
<b>ZIP</b>	70634
<b>Primary Phone</b>	337-462-8891
<b>Primary Mailing Address</b>	PO Box 489, DeRidder, 70634
<b>Primary Fax Number</b>	337-462-3810
<b>Primary Emergency Contact</b>	David L. Wallace
<b>Primary Emergency Phone</b>	337-462-0473 office
<b>Secondary Emergency Contact</b>	337-462-8891 office
<b>Secondary Emergency Phone</b>	337-462-2144 office
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	N/A
<b>Other District Office Contact Personnel (Primary Only)</b>	N/A
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Beauregard Parish Police Jury
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	\$300 Month (Utilities Only)
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Yes
<b>Courts and Locations</b>	36th Judicial District Court, Divisions A & B, P.O. Box 1148, DeRidder, 70634
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	Two Divisions: Division A - Judge Martha A. O'Neal; Division B - Judge C. Kerry Anderson. Judges rotate on a monthly basis between civil and criminal dockets.



<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	The presiding Judge issues an Appointment of Counsel Order or Assigns the client to the PDO at the 72 hour hearing, which is noted on the "Notice of Custody Order" either of these are forwarded to the PDO for assignment of counsel on a rotational basis.
<b>Name of Adult Detention Facilities in This District</b>	Beauregard Parish Jail & Beauregard Parish Sheriff's Transitional Workplace.
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Avoyelles-Simmesport Women's Detention Ctr., Simmesport, LA Parish females are often housed there due to overcrowding.
<b>Name of Juvenile Detention Facilities In This District</b>	None
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Ware Youth Center 3565 Highway 71 Coushatta, LA; Calcasieu Parish Juvenile Detention Center Lake Charles, LA; The District used the St. James Juvenile Detention Center until its closure in June, 2013, and since then juvenile clients have been housed in Bridge City Center for Youth in Bridge City, Louisiana.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	This causes lack of access to clients, as well as additional expense and time traveling to these facilities. Ware Youth Center – 225 miles roundtrip; Calcasieu Juv. Center – 105 miles roundtrip; St. James Youth Ctr – 430 miles roundtrip.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No. Officers are in court room and holding room if juveniles are in custody.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	Upon arrest clients are only allowed one phone call to a bondsman only. Often clients are denied phone access and/or knowledge of bond amount if any has been set.
<b>District Attorney</b>	James R. Lestage
<b>Chief Judge of Criminal District Court</b>	Martha Ann O'Neal
<b>Juvenile Court Judges (Specify District of City Court)</b>	Same as above
<b>Drug Court Judges</b>	Same as above
<b>Mental Health Court Judges</b>	Same as above
<b>Other Specialty Court</b>	None
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	Judge, based upon application completed by defendant and interview conducted by Judge.
<b>When is Assignment/Appointment of Counsel Made?</b>	Judge assigns PDO within 72 hours of arrest, at arraignment or other court hearing.
<b>What steps does your office take to ensure conflict – free representation</b>	Compares co-defendants and talks with clients to not allow for conflict. If conflict does occur, re-assignment of counsel is done ASAP.

<b>Brief Explanation of Intake Process</b>	Application completed by client, \$40 fee paid to Ms. Lopez at arraignment, or paid at office in person at a later time. Application is then presented to the Judge who interviews the client, determines indigency and amount of fees to be paid to the PDO. Judge then signs and forwards an "Appointment of Counsel Order" to the PDO. For incarcerated clients, Ms. Lopez meets with client at jail to complete the application; she submits the application to the presiding Judge at the time of the 72 hour hearing. Judge completes Notice of Custody Order to either deny or approve. Ms. Lopez brings the completed order to the PDO. PDO makes assignment and advises Ms. Lopez what attorney will represent what client. Ms. Lopez then meets with client within 24 hours to advise them who their attorney is as well as conducting the initial interview and advising client of their rights, and contact information for their counsel.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	PDO Office if paid before conviction. Probation & Parole after conviction.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Probation & Parole sends money orders from defendants.
<b>Who Remits the Partial Payments Collected?</b>	Defendants individually before conviction and Probation & Parole after conviction.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Letter from Probation & Parole along with payment.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	\$49,677 partial attorney fees & \$9,805 in application fees.
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Permitted - yes; Criminal Practice - yes; Private Practice Policy - yes.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes. Copy will be e-mailed to Erik Stilling.
<b>Primary Immediate Needs</b>	Funding for experts & all other expenses.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	Unknown at this time.
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Funding
<b>Long-Term Critical Issue Areas</b>	Funding
<b>2019 Media Coverage and/or Major Accomplishments</b>	None

<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes, as needed or as requested.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	None
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	No
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Director, Individual Attorneys, Support Staff; Individual Defenders supervise their assistants in their offices.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	None
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	None
<b>Regular Meetings for Any Staff, Please Describe</b>	None regular, meetings held as needed
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	1
<b>Number of Writs Your District Filed in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	None
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	None
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	All District Defenders are experienced in Juvenile Defense. Clients are assigned on a rotational basis just as adult cases are.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Senator – John R. Smith; Representative Dorothy S. Hill; Representative James K. Armes III; Representative Michael E. Danahay; Representative Brett F. Geymann.

<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	We constantly work to get bonds set on individuals (even misdemeanor) some may get set several days later, but the jail doesn't get them in and tell the client the amount so they can bond. Also, clients are only allowed one phone call and only to a bondsman. Clients are not allowed to contact a family or friend to assist them. PDO staff has to take the initiative to contact City PD or Sheriff, then Judge to try to get a bond set, this is even on Disturbing the Peace charges etc.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Our staff meets with the client within 24 hours of appointment to advise them of their rights, who their counsel is and how to contact him/her. Staff makes phone calls for client to contact family for bond assistance or to ask them to bring items the clients that are allowed at the jail.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes. Hard copy of policy.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Rosie Kolarik
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	Yes - \$378.75 per month
Westlaw	Some attorneys have their own Westlaw account.
Other (please list)	lsba.org
Number of Legal Research Licenses	None - see above.
Total Cost of Legal Research Software:	none-can't afford
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	ok
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	x
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	
Quicken	x
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	x

Microsoft Edge	x
Firefox	
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	2
Laptops	1
iPad/Tablets (Funded by Office)	0
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	DSL
Provider Name:	AT&T
Email Provider:	AT&T

### 36th District Defender Office CY 2019 Caseloads & Outcomes

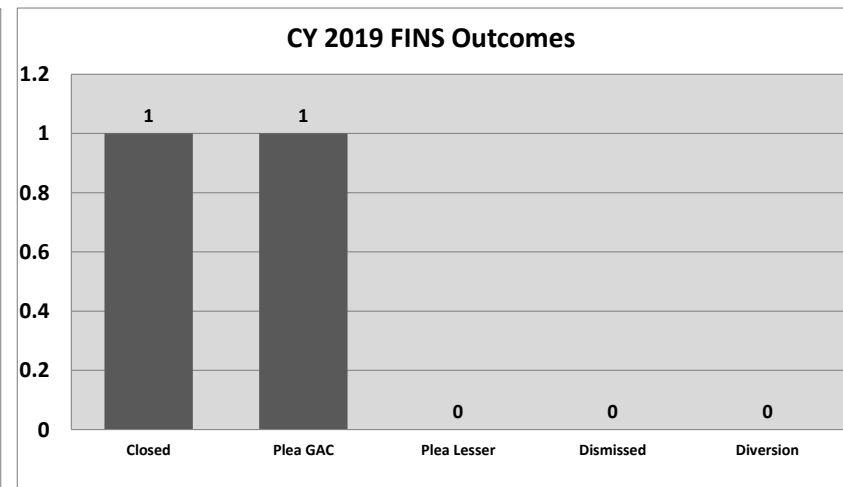
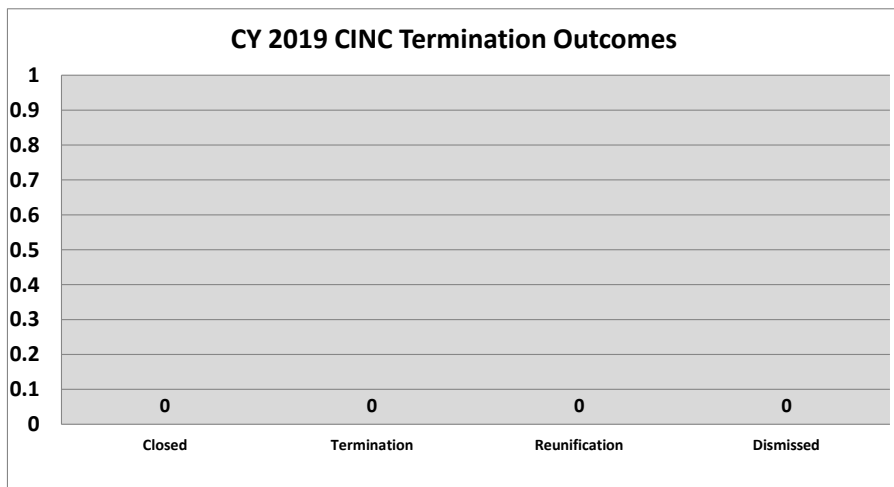
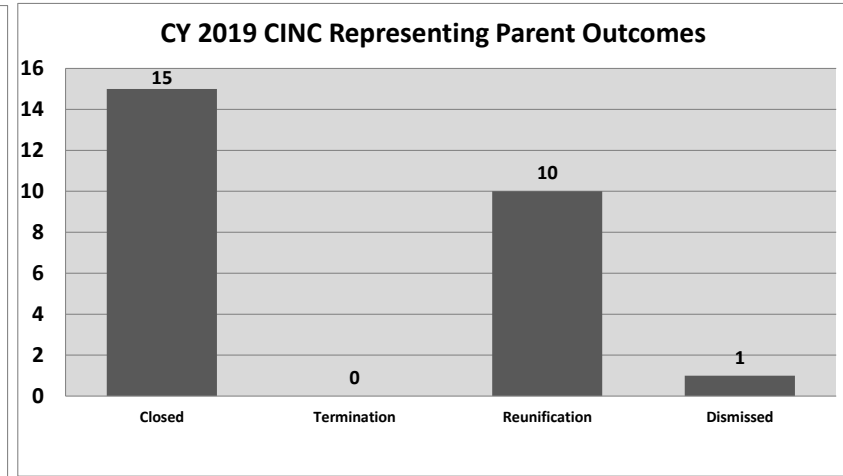
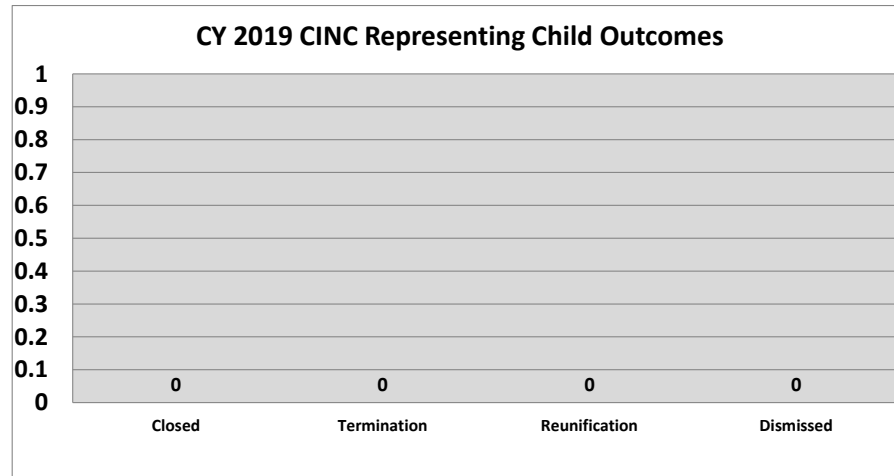
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	16	15	30	46	0	10	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	6	1	1	7	N/A	N/A	1	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	2	2	1	3	N/A	N/A	1	0	2	0	N/A	N/A	0	0	0
Delinquency Felony	6	3	6	12	N/A	N/A	6	0	3	0	N/A	N/A	0	1	1
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	389	353	186	575	N/A	N/A	263	47	242	4	0	3	0	4	7
Adult Felony Non-LWOP**	390	354	239	629	N/A	N/A	297	101	171	4	0	1	0	4	5
Adult LWOP	2	8	10	12	N/A	N/A	2	6	6	0	0	1	0	0	1
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	1	1	0	1	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	2	2	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

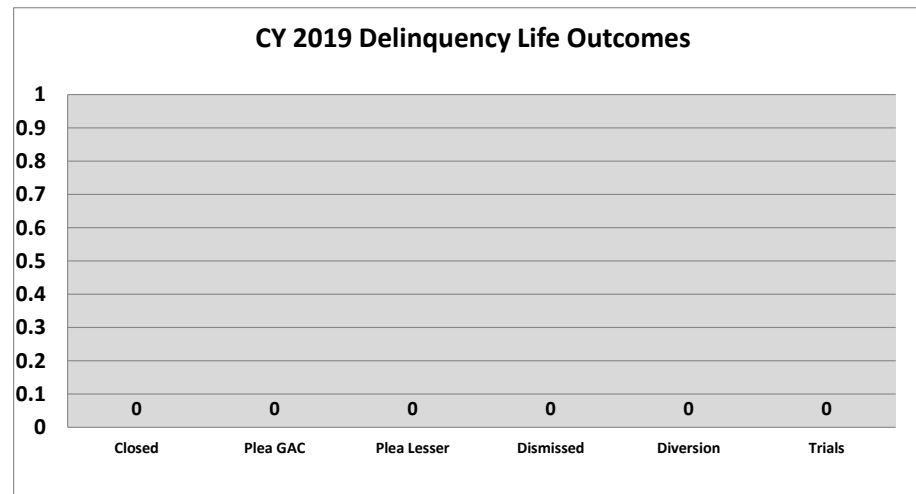
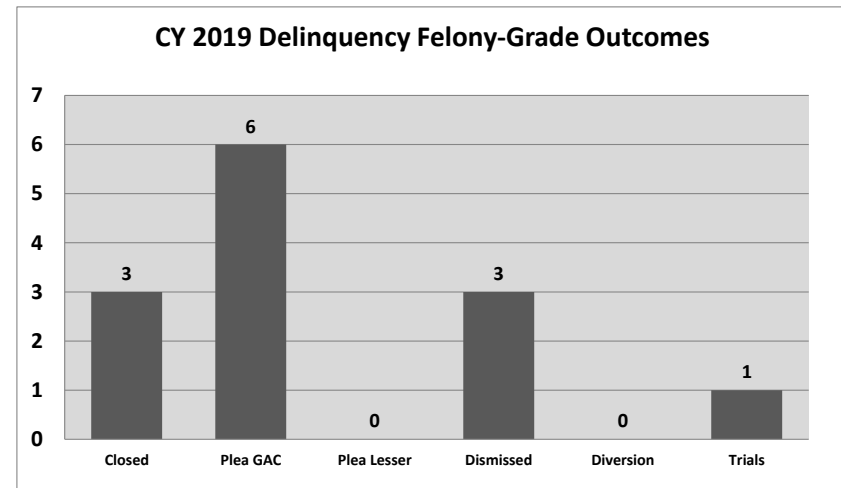
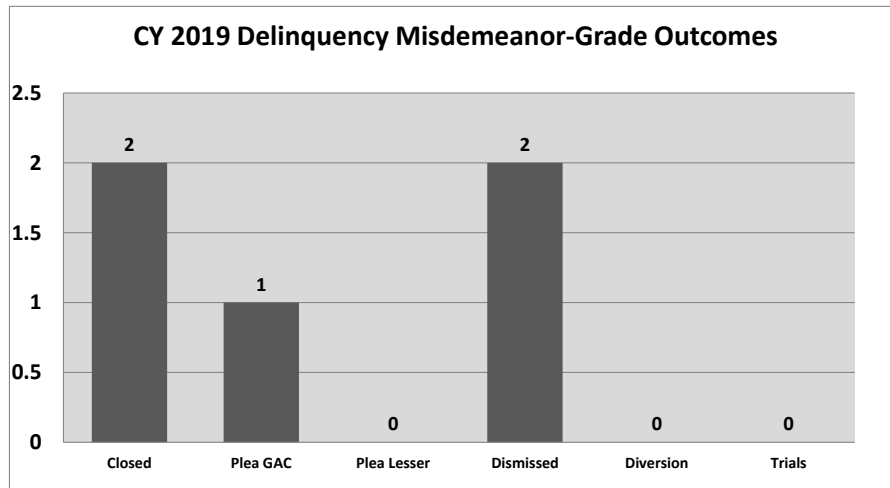
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

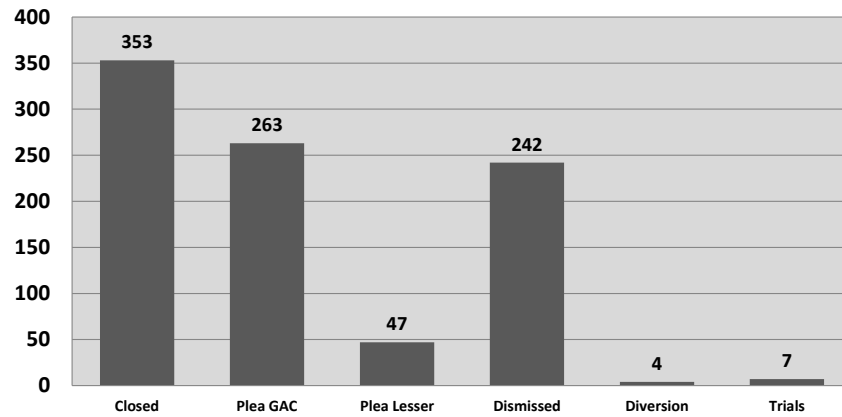
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



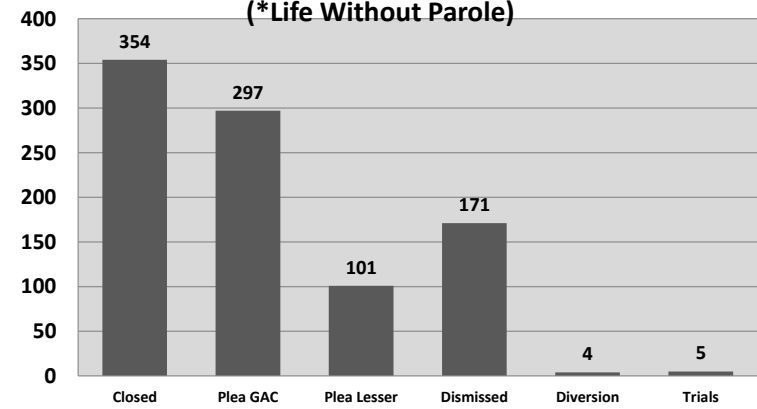




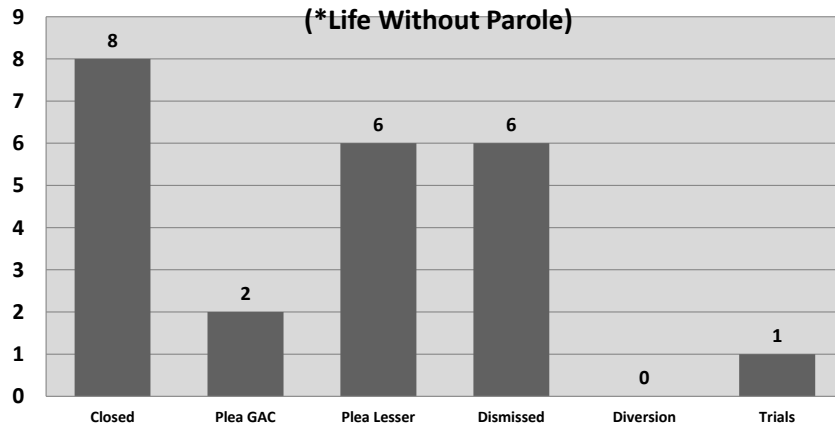
**CY 2019 Adult Misdemeanor Outcomes**



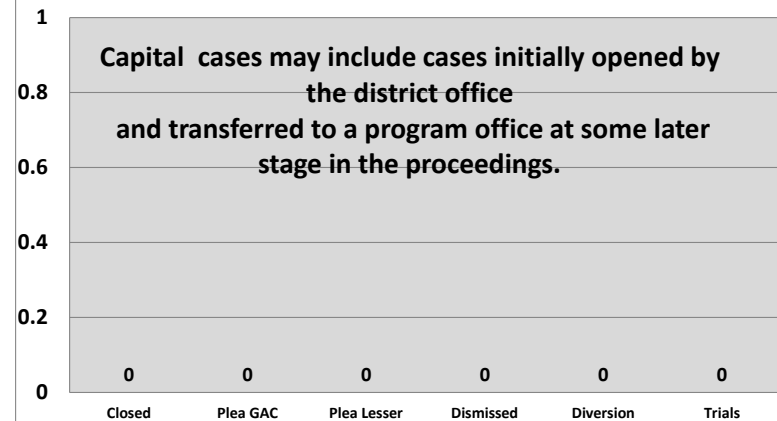
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



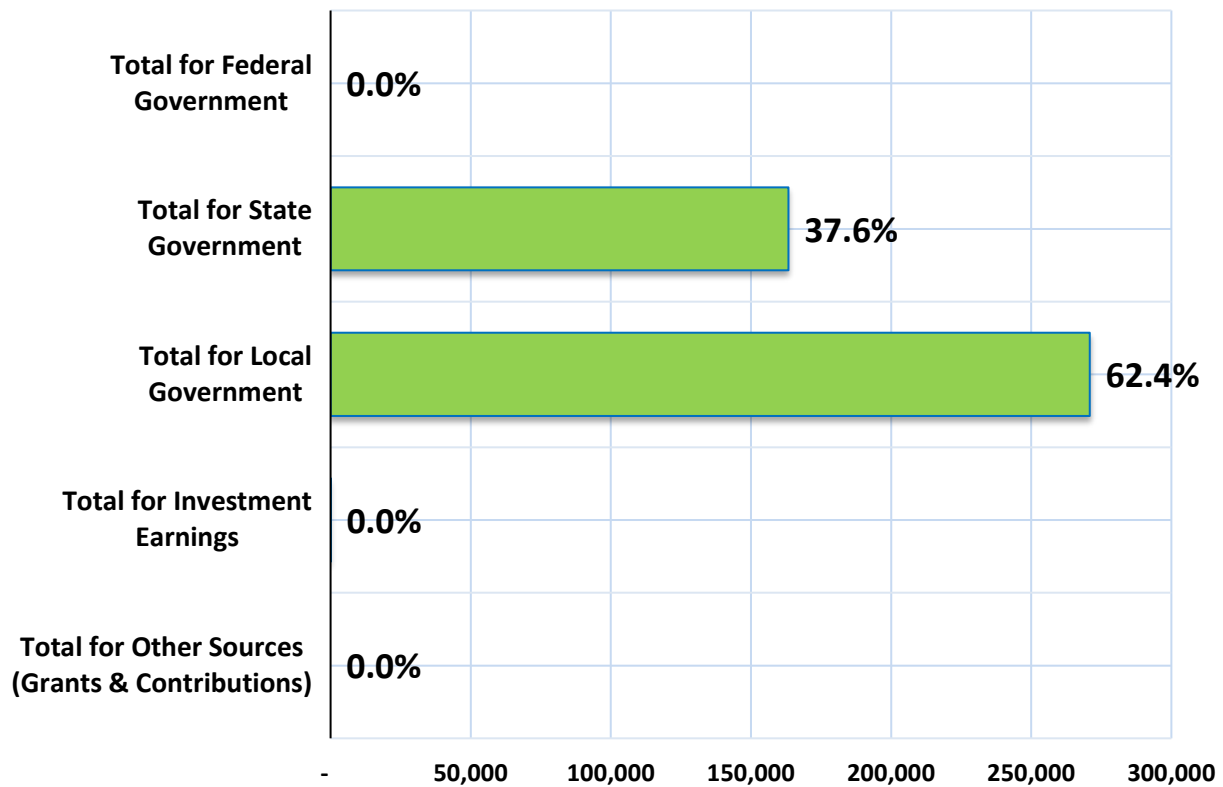
**CY 2019 Capital Outcomes**



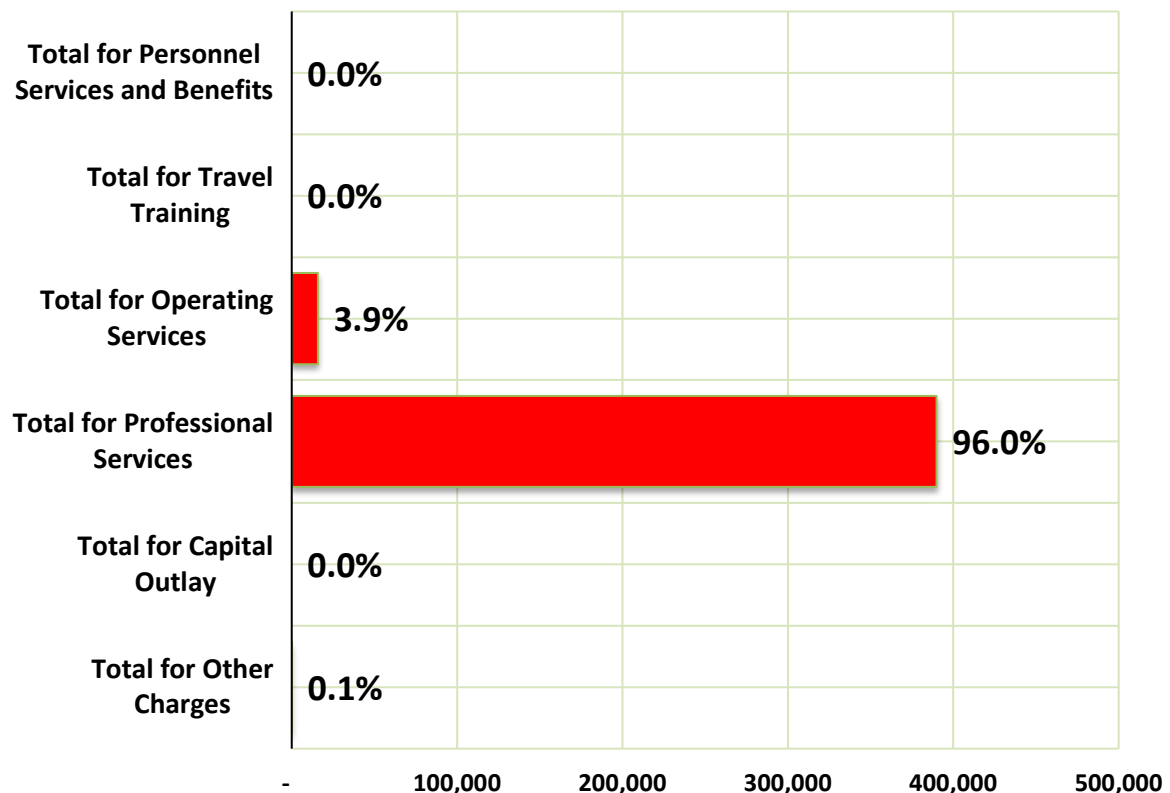
District 36 CY2019	Total CY2019
<b>District Defender: David Wallace</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	9,729
District Assistance Fund (DAF)	153,186
Supplemental/Emergency Funds	426
Grants	-
Other State Income -List source(s)	-
Total for State Government	163,341
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	19,910
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	294
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	24,312
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	165,824
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	190,136
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	10,521
Partial Attorney Fees Reimbursements [as per 15:176]	49,678
Other Reimbursements	-
Other Local Income -List source(s)	390
Total for Charges For Services	60,589
Total for Local Government	270,928
Investment Earnings	
Interest Income	112
Other Investment Income - List source(s)	-
Total for Investment Earnings	112
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	434,382

District 36 CY2019	Total CY2019
District Defender: David Wallace	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	-
Accrued Leave	-
Payroll Taxes	-
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	-
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	-
Total for Travel/Training	-
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	3,828
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	3,600
Lease - Auto/Equipment	-
Lease - Other	192
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	1,947
Dues and Seminars	-
Law Library/Journals/Subscriptions	5,380
Office Supplies	871
Total for Operating Services	15,818
Professional Services	
Audit/Accounting Expense	5,600
Contract Clerical	18,000
Expert Witness	750
Investigators	74,640
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	12,998
Contract - Juvenile Attorneys or CINC	5,656
Misdemeanor Attorney Contracts	69,500
Contract Attorneys - all other	192,500
IT/Technical Support	10,225
Total for Professional Services	389,869
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	220
Total for Other Charges	220
Total for EXPENDITURES	405,907

## CY19 REVENUES



## CY19 EXPENDITURES

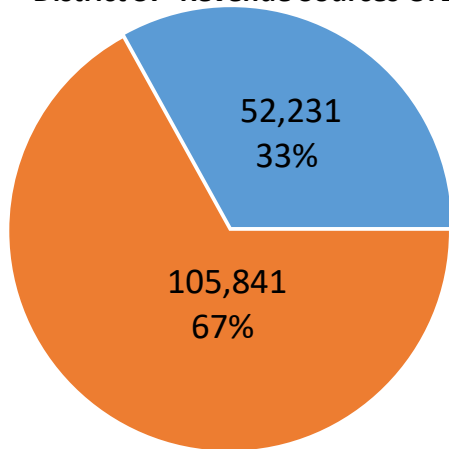




THE 37<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
CALDWELL (COLUMBIA)

DISTRICT DEFENDER: LOUIS CHAMPAGNE  
301 WALL STREET  
COLUMBIA, LA 71418  
(318) 649-2626

District 37 Revenue Sources CY19

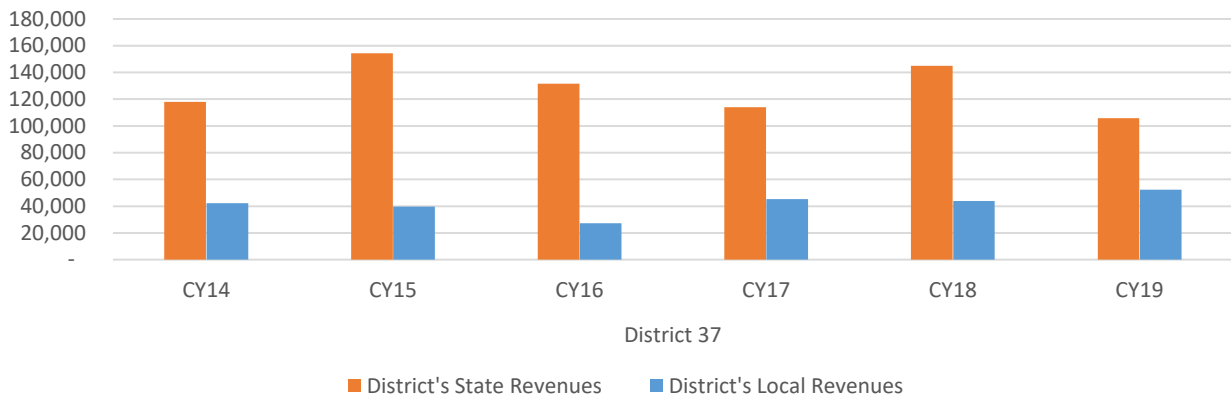


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

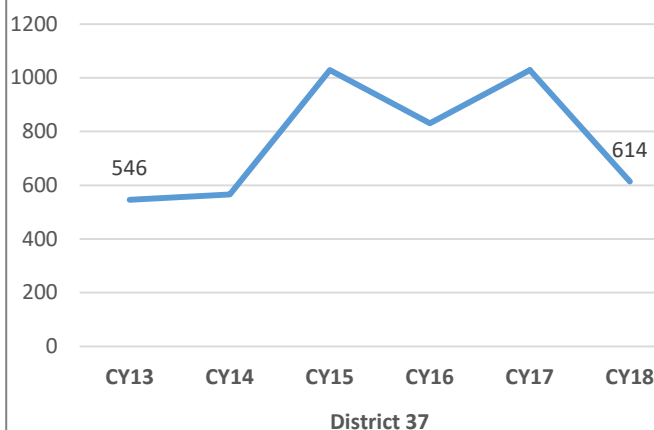
During Calendar Year 2019, the 37th Judicial District Public Defenders Office (PDO) received \$158,072 in total revenues. Thirty-three percent of the office's revenues came from local funding, compared to the statewide average of 55%. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office experienced a slight increase in local funding. However, the district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10. The office experienced a reduction in state supplemental assistance.

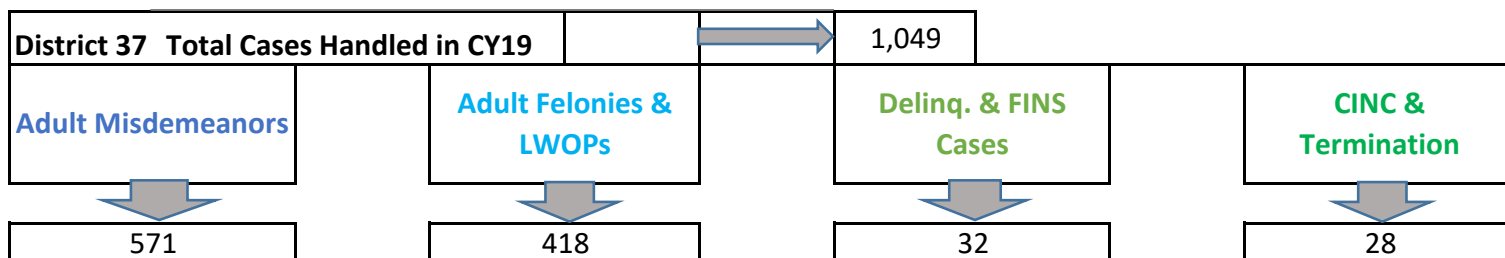
District's CY14 to CY19 Local and State Revenues



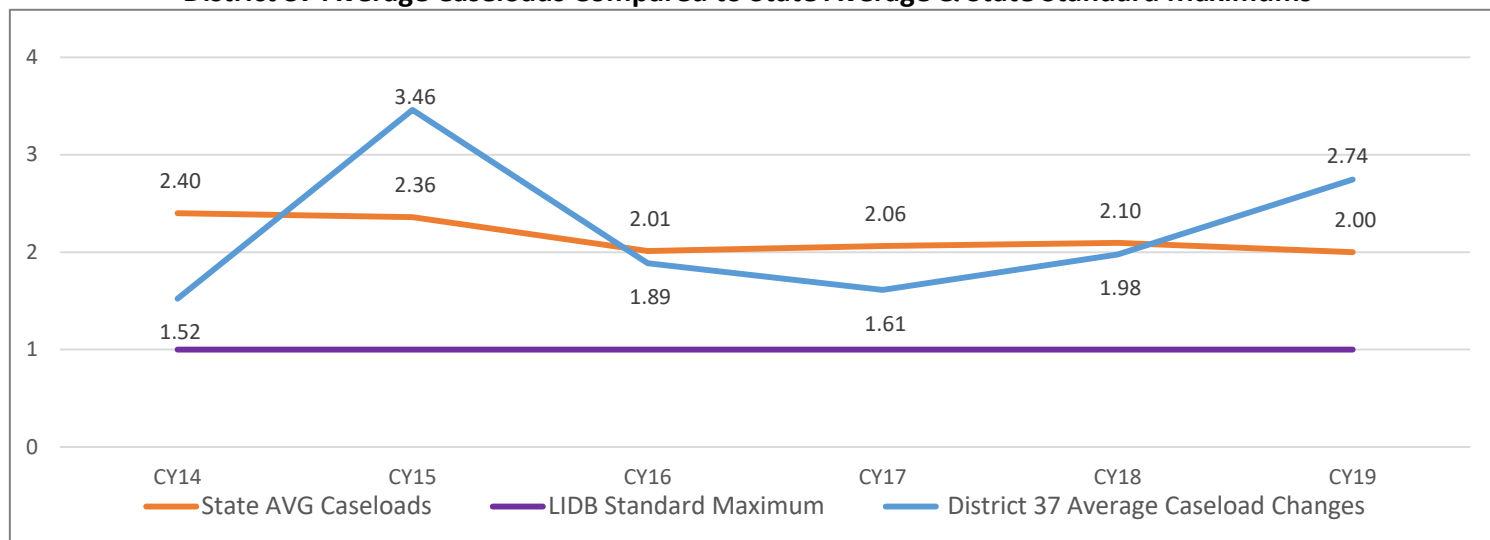
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 37th Judicial District have varied since 2013, the first full year following the passage of the \$10 increase to special court costs. During 2018, the district filed 11% more tickets than in 2013, however that number was a 41% decline from the previous year. While 2019 data is not yet available, it is likely that the increase in local revenues is the result of an increase in traffic filings in the district.



**District 37 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 37th District PDO handled 1,049 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads nearly three times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

### MILLER/MONTGOMERY CASES

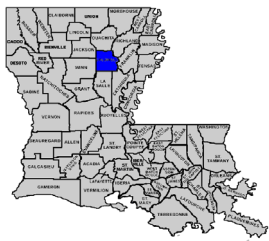
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According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 37th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capital certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.





## THE 37TH JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Caldwell - Columbia
<b>Population</b>	10,132
<b>District Defender</b>	Louis Champagne
<b>Years as District Defender</b>	18
<b>Years in Public Defense</b>	22
<b>Office Manager</b>	Terri L. Graves
<b>Primary Office Street Address</b>	301 Wall Street
<b>City</b>	Columbia
<b>ZIP</b>	71418
<b>Primary Phone</b>	318-649-2626
<b>Primary Mailing Address</b>	P.O. Box 1029, Columbia, 71418
<b>Primary Fax Number</b>	318-649-0212
<b>Primary Emergency Contact</b>	Louis Champagne
<b>Primary Emergency Phone</b>	318-649-2626
<b>Secondary Emergency Contact</b>	Terri L. Graves
<b>Secondary Emergency Phone</b>	318-512-7875
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	No other addresses or phone numbers.
<b>Other District Office Contact Personnel (Primary Only)</b>	None
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Louis Champagne owns 1/2 of the office building and the Estate of Governor John J. McKeithen, owns 1/2 of the office building. IDB doesn't pay any rent, utilities, or any other office expenses at this time.
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	1,400
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Day to day bookkeeping is handled in this office, however, our annual Audit was done by David M. Hartt, CPA
<b>Courts and Locations</b>	37th Judicial District Court, Columbia, Louisiana
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	1
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Mixed Delivery
<b>Name of Adult Detention Facilities in This District</b>	Caldwell Correctional Center, Caldwell Parish Detention Center and Caldwell Parish Jail.

<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Women and men are housed in the Caldwell Correctional Center. No prisoners are held in the Caldwell Parish Jail.
<b>Name of Juvenile Detention Facilities In This District</b>	Swanson Center for Youth at Columbia, this facility is located in Columbia, however, the Parish is not allowed to hold juveniles there.
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Green Oaks - Ouachita Parish
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	No
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	Very rarely. If they are being held in detention at the time of juvenile hearing, the Office of Juvenile Justice officer brings them and they are in handcuffs.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	Brian Frazier is now the District Attorney for the Parish of Caldwell.
<b>Chief Judge of Criminal District Court</b>	Ashley Paul Thomas is now the District Court Judge for the 37th Judicial District.
<b>Juvenile Court Judges (Specify District or City Court)</b>	Ashley Paul Thomas is now the District Court Judge for the 37th Judicial District. He handles all Juveniles
<b>Drug Court Judges</b>	Judge Ashley Paul Thomas handles all cases in our district unless there is a conflict. Judge Thomas handles all drug court matters as well.
<b>Mental Health Court Judges</b>	Ashley Paul Thomas is now the District Court Judge for the 37th Judicial District.
<b>Other Specialty Court</b>	No
<b>Name of Specialty and Brief Description:</b>	None
<b>Indigency Determined by Whom and How?</b>	Chief Defender, Information from IDB Application.
<b>When is Assignment/Appointment of Counsel Made?</b>	72 hour hearing and sometimes when person comes for arraignment.
<b>What steps does your office take to ensure conflict – free representation</b>	If a true conflict exists with our office, I refer the case to one of our conflict attorneys in a neighboring parish.
<b>Brief Explanation of Intake Process</b>	Billy Varnell handles all investigation and some intake. Terri L. Graves handles all intake and interviews with female prisoners.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Those fees are collected by this office.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	There is no accounting documentation, other than my receipt.
<b>Who Remits the Partial Payments Collected?</b>	N/A
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	N/A

<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	0
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	IDB attorneys can have a private practice but must devote majority of their time to IDB based on caseload.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	Increase funding received to provide quality IDB defense.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	Our office is in constant communication regarding changes we need to make concerning our budget. As of this date, we trying to obtain local funding as well.
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	There have been no staff terminated effective 2016; however, April, 2016, the 37th JD IDB Office took the Juvenile caseload back from the 4th JD IDB office.
<b>Immediate Critical Issue Areas</b>	None
<b>Long-Term Critical Issue Areas</b>	Having enough funding to provide quality IDB defense.
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes, in office training on Motions, Trials, and all other aspects of legal representation is provided. The attorneys also meet to discuss cases.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Louis V. Champagne and Joey Grassi attended training in Monroe, LA, IDB office.
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	None at this time.
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Louis meets with attorneys and staff on a daily basis to discuss status of cases and review work product.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	Monitor cases for compliance with state guidelines.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	No
<b>Regular Meetings for Any Staff, Please Describe</b>	Yes, meet on weekly basis
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	None
<b>Number of Writs Your District Filed in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	None
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	None

<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	Our juveniles are handled by Louis V. Champagne and Joseph W. Grassi.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	None
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Representative Steven E. Pylant and Senator Neil Riser.
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	We are still not receiving any proceeds from the LACE tickets that are being written.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Mandatory attendance to CLE provided by IDB.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	By web site and they are required to take a test.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Angie Champagne
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	yes
Westlaw	ok
Other (please list)	ok
Number of Legal Research Licenses	2
Total Cost of Legal Research Software:	MR&C pays all the cost associated to any research and any law books which the attorney's need to preform their job.
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	ok
<b><u>Operating Systems Used:</u></b>	
Windows 10	
Windows 8	
Windows 7	Professional
Windows Server 2008/2012/2016	ok
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	ok
Other System (please name)	Abacus
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	
Microsoft Office 2016	
Microsoft Office 2013	ok
Microsoft Office Version Older than 2013	
Corel Word Perfect	12
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	QuickBooks is used for our local accounting here in office
Quicken	
Intuit	
Other (list here):	

<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	ok
Microsoft Edge	
Firefox	ok
Google Chrome	
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	5
Laptops	3
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	IP DSL
No Internet Connection	
Connection Speed:	18 MEG
Provider Name:	AT&T
Email Provider:	AT&T, America On line, Yahoo & Outlook

### 37th District Defender Office CY 2019 Caseloads & Outcomes

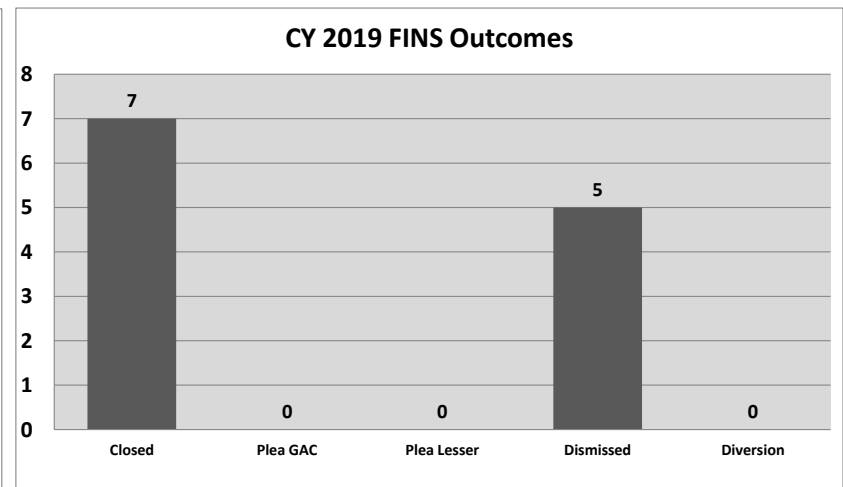
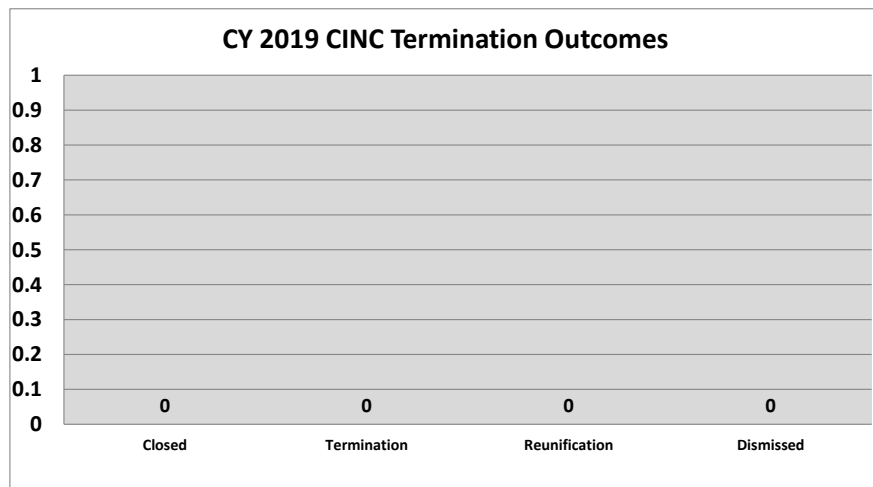
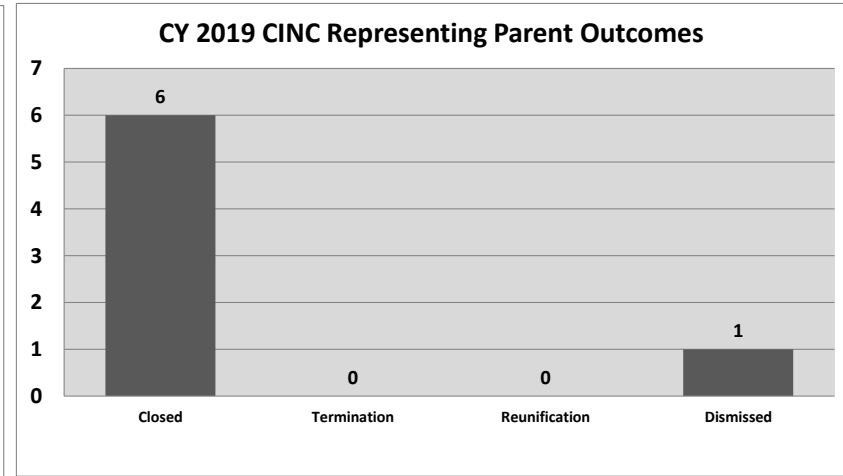
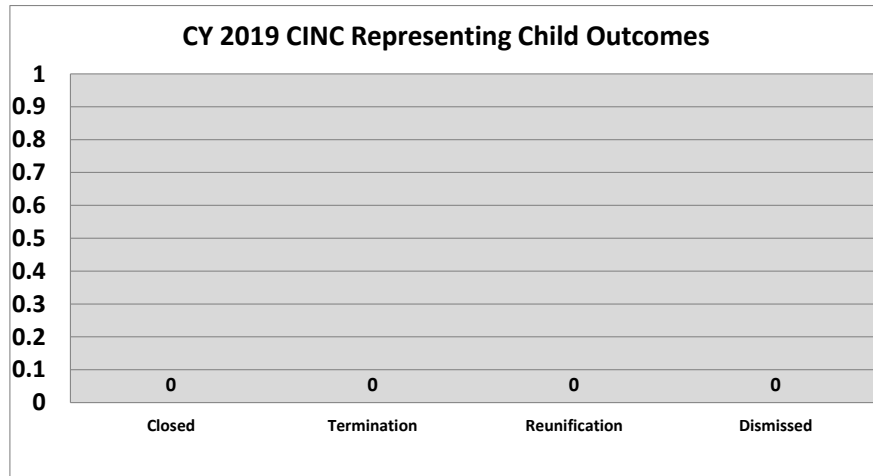
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	15	6	13	28	0	0	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	2	7	5	7	N/A	N/A	0	0	5	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	9	7	3	12	N/A	N/A	3	0	4	0	N/A	N/A	0	0	0
Delinquency Felony	8	9	4	12	N/A	N/A	10	1	1	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	1	0	0	1	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	464	404	107	571	N/A	N/A	128	3	256	0	0	0	0	1	1
Adult Felony Non-LWOP**	266	214	130	396	N/A	N/A	128	1	122	0	0	0	0	6	6
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	19	17	3	22	N/A	N/A	0	0	3	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

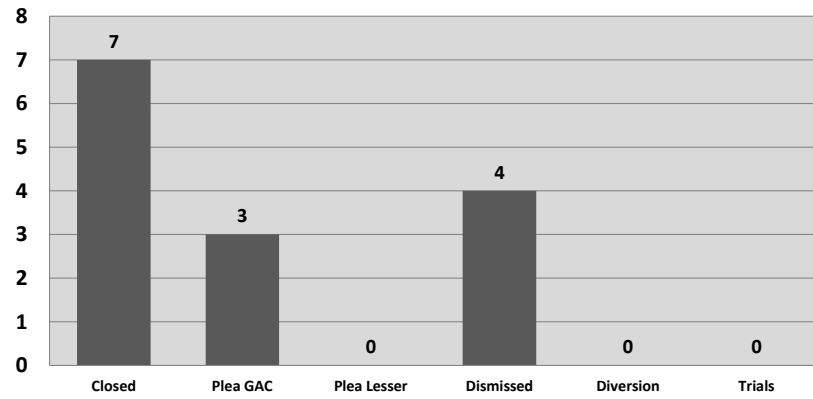
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

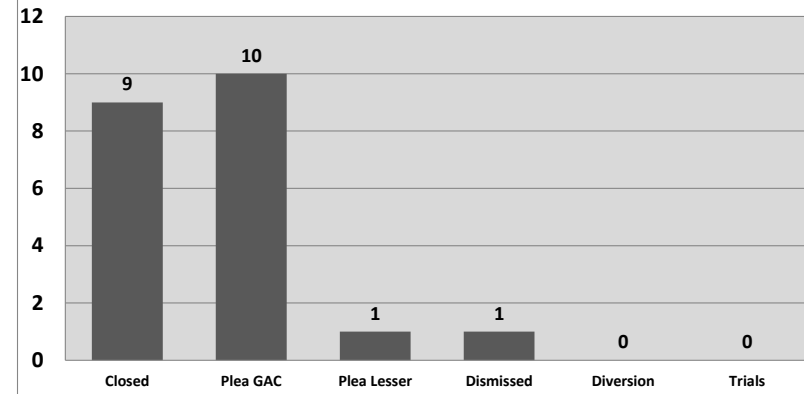




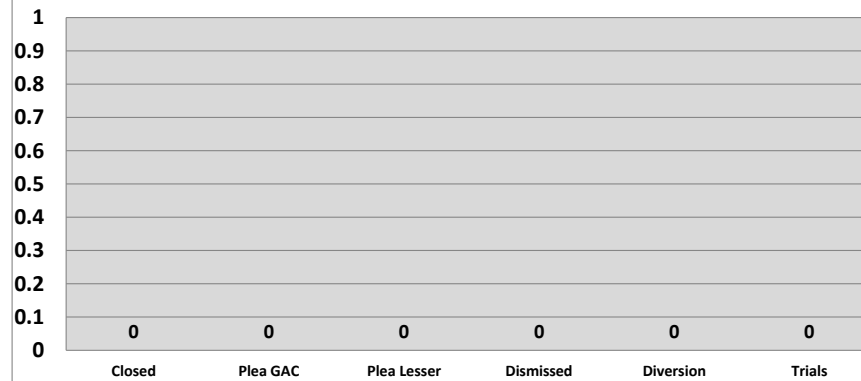
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**

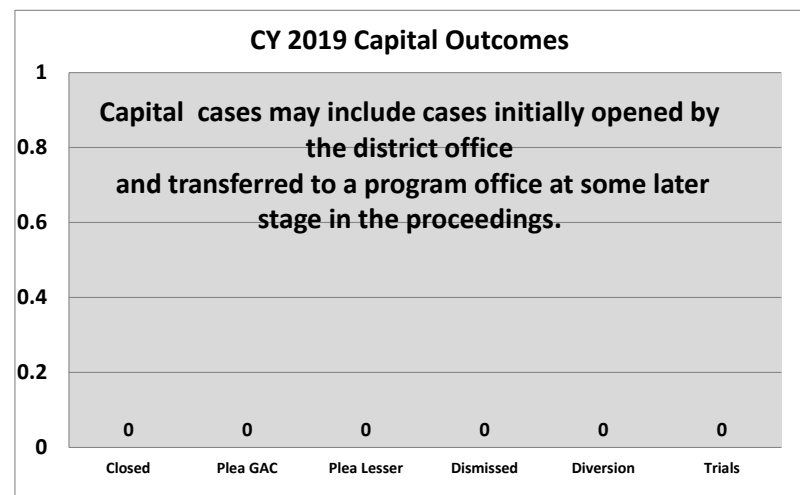
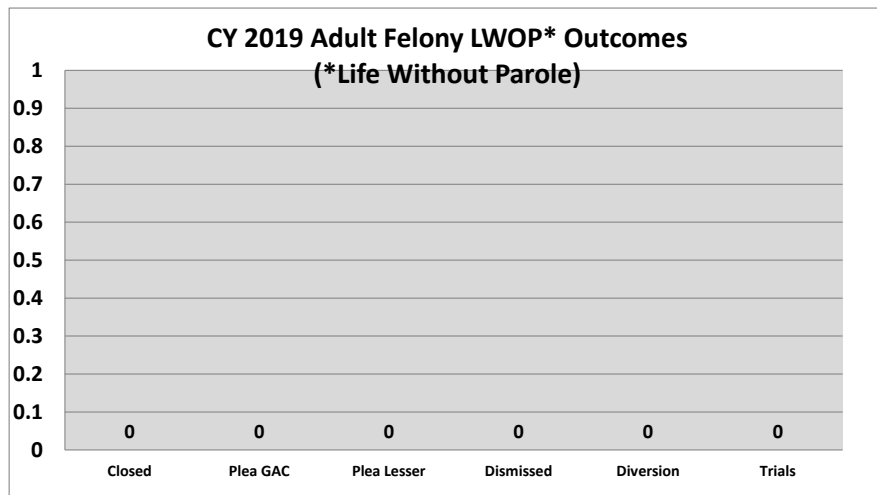
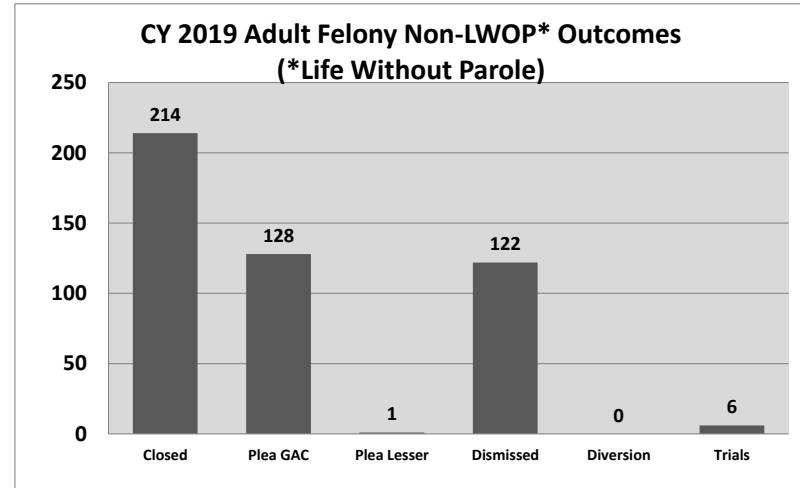
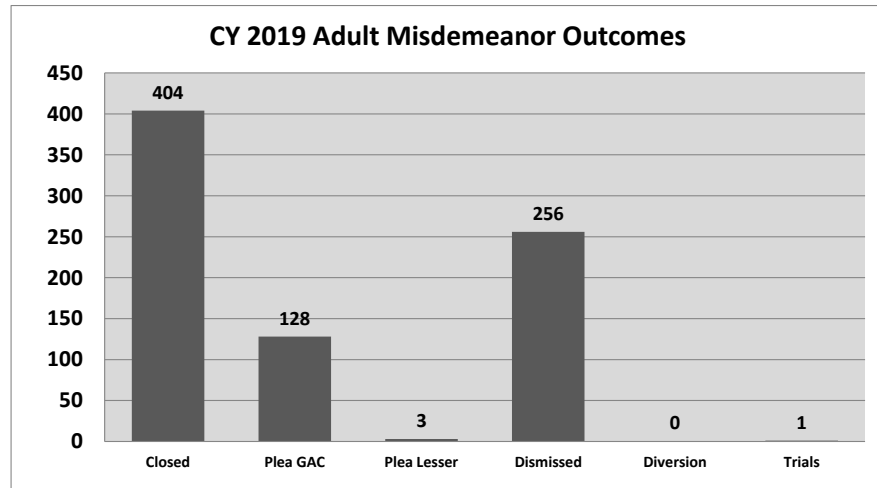


**CY 2019 Delinquency Felony-Grade Outcomes**



**CY 2019 Delinquency Life Outcomes**

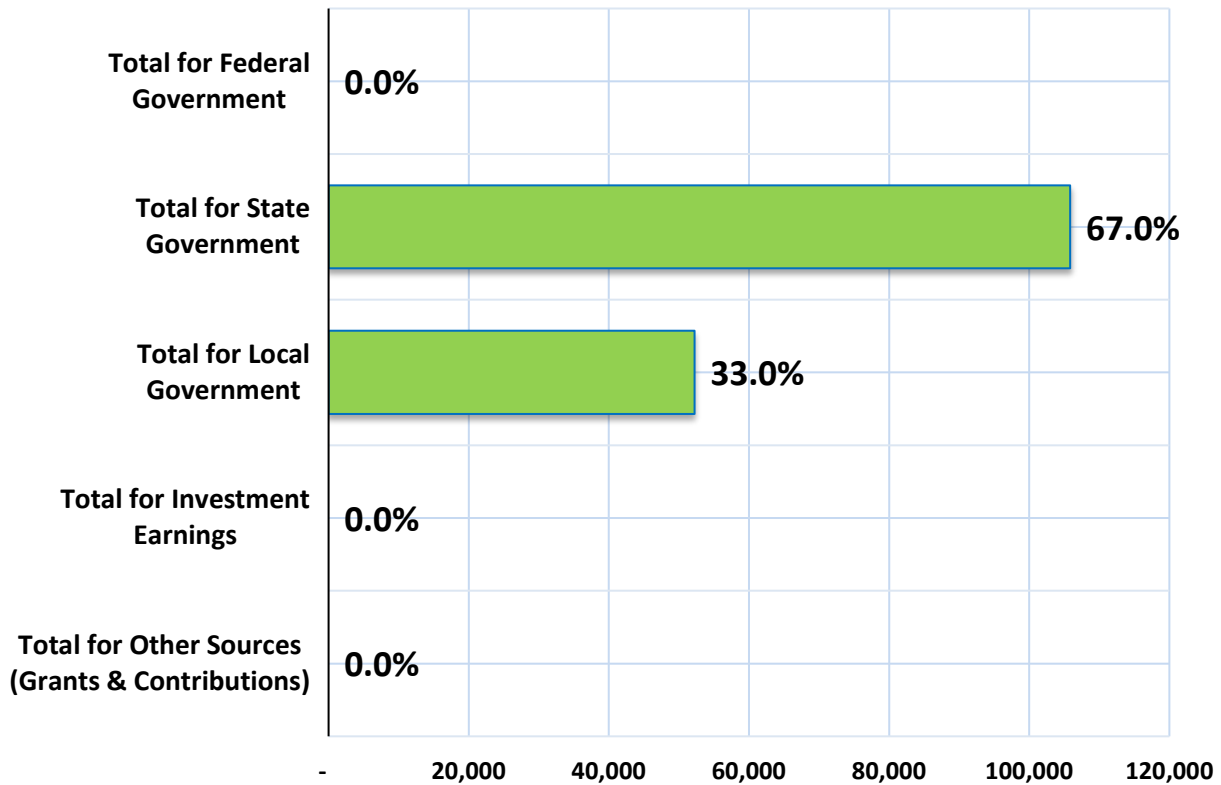




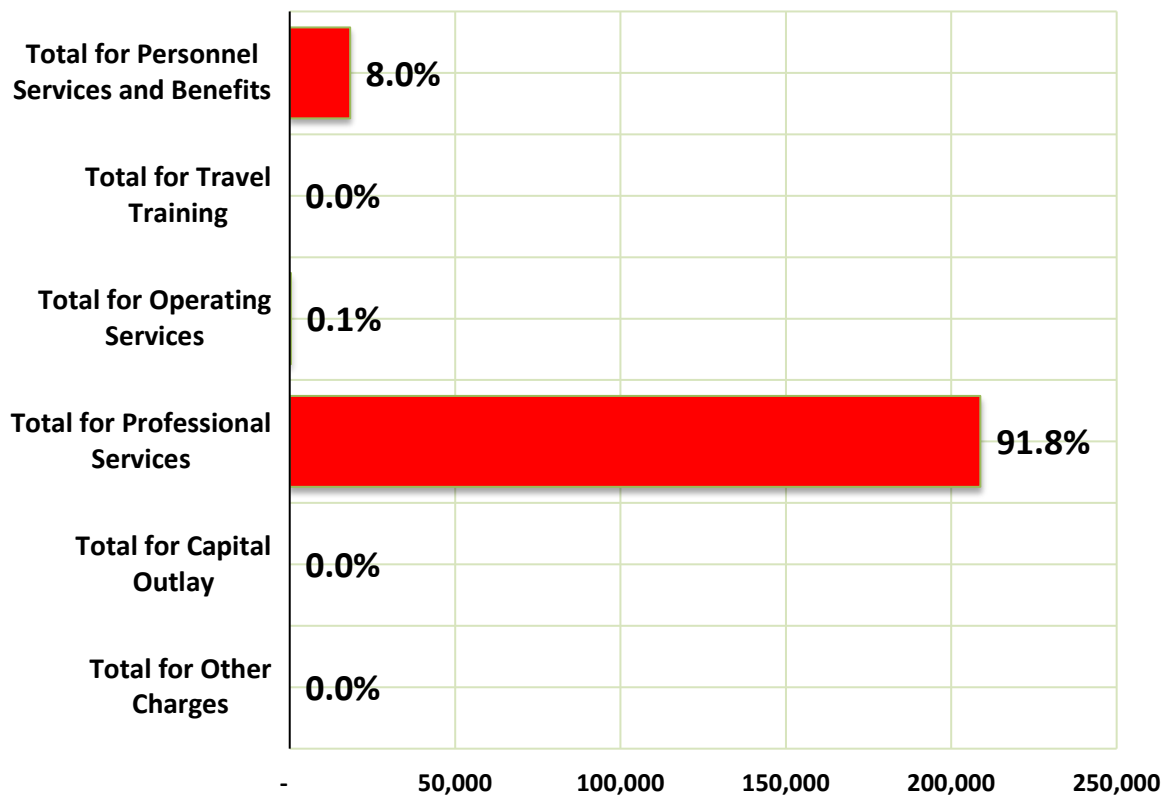
District 37 CY2019	Total CY2019
<b>District Defender: Louis Champagne</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
<b>Total for Federal Government</b>	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	4,224
District Assistance Fund (DAF)	101,124
Supplemental/Emergency Funds	493
Grants	-
Other State Income -List source(s)	-
<b>Total for State Government</b>	<b>105,841</b>
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	1,100
Condition of Probation	2,080
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	-
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
<b>\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	4,110
Magistrates' Courts	-
Municipal Court	1,620
Parish Courts	500
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	2,930
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	31,211
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
<b>Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs</b>	<b>40,371</b>
<b>Charges For Services</b>	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	7,880
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	300
Other Local Income -List source(s)	500
<b>Total for Charges For Services</b>	<b>8,680</b>
<b>Total for Local Government</b>	<b>52,231</b>
Investment Earnings	
Interest Income	-
Other Investment Income - List source(s)	-
<b>Total for Investment Earnings</b>	
<b>Other Sources (Grants &amp; Contributions)</b>	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
<b>Total for Other Sources (Grants &amp; Contributions)</b>	
<b>Total for REVENUE</b>	<b>158,072</b>

District 37 CY2019	Total CY2019
District Defender: Louis Champagne	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	16,563
Accrued Leave	-
Payroll Taxes	1,683
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	18,246
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	-
Total for Travel/Training	
Operating Services	
Advertisements	-
Workers' Compensation	-
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	-
Dues and Seminars	330
Law Library/Journals/Subscriptions	-
Office Supplies	-
Total for Operating Services	330
Professional Services	
Audit/Accounting Expense	2,100
Contract Clerical	-
Expert Witness	-
Investigators	13,600
Interpreters	1,050
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	500
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	191,557
IT/Technical Support	-
Total for Professional Services	208,807
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	
Other Charges	
Other Operating Expenses	-
Total for Other Charges	-
Total for EXPENDITURES	227,383

## CY19 REVENUES



## CY19 EXPENDITURES

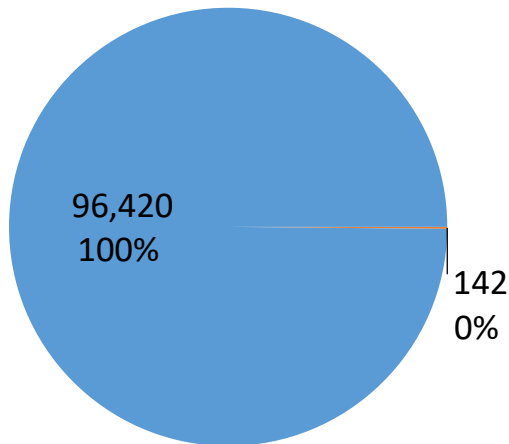




# THE 38<sup>TH</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE CAMERON (CAMERON)

DISTRICT DEFENDER: HARRY FONTENOT  
CAMERON PARISH COURTHOUSE, 124 SMITH CIRCLE, 3RD FLOOR  
CAMERON, LA 70631  
(337) 775-8131

District 38 Revenue Sources CY19

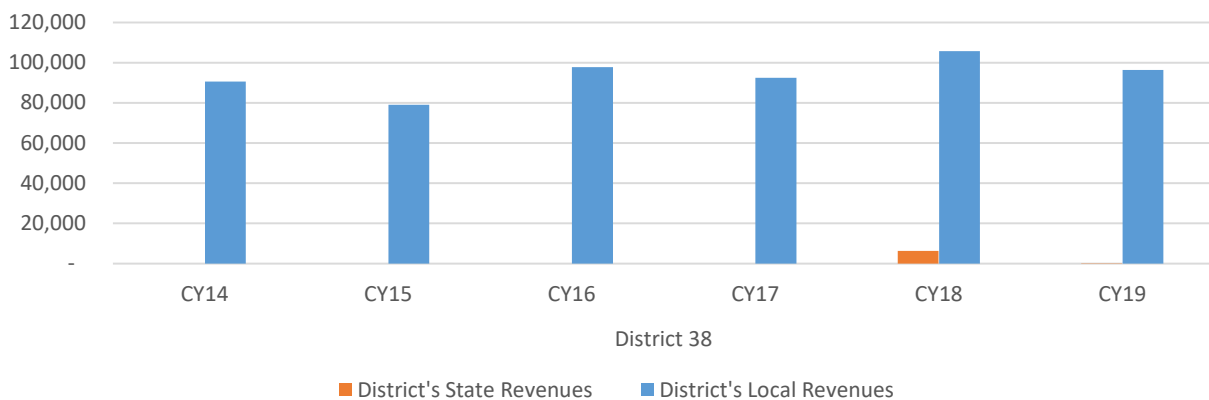


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

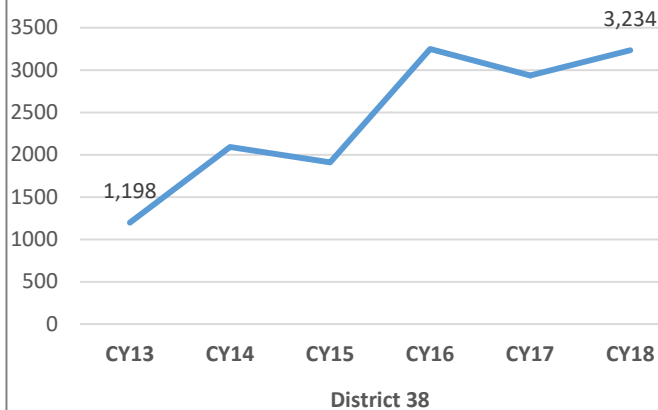
During Calendar Year 2019, the 38th Judicial District Public Defenders Office (PDO) received \$96,561 in total revenues. Nearly 100% of the office's revenues came from local funding, compared to the statewide average of 55%. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office experienced a slight reduction in local revenues as well as reduction in state supplemental assistance. The state funding reduction is accounted for by a change in LPDB's District Assistance Fund formula which prioritized districts at risk of a shortfall during Fiscal Year 2020.

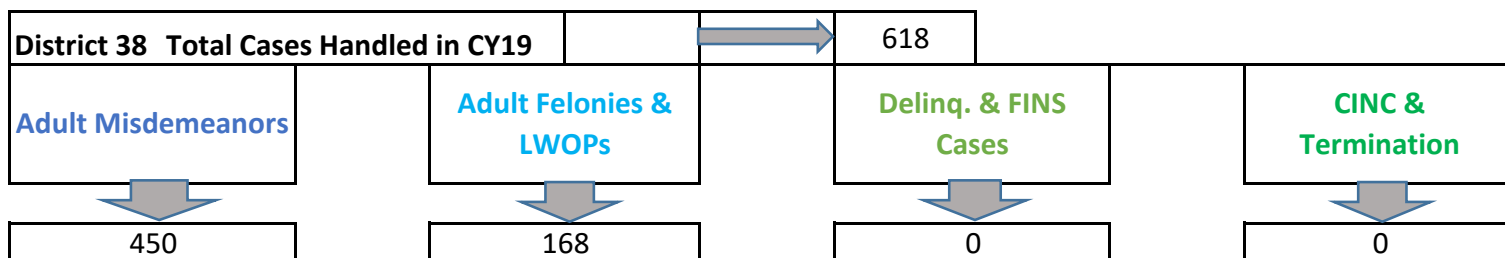
District's CY14 to CY19 Local and State Revenues



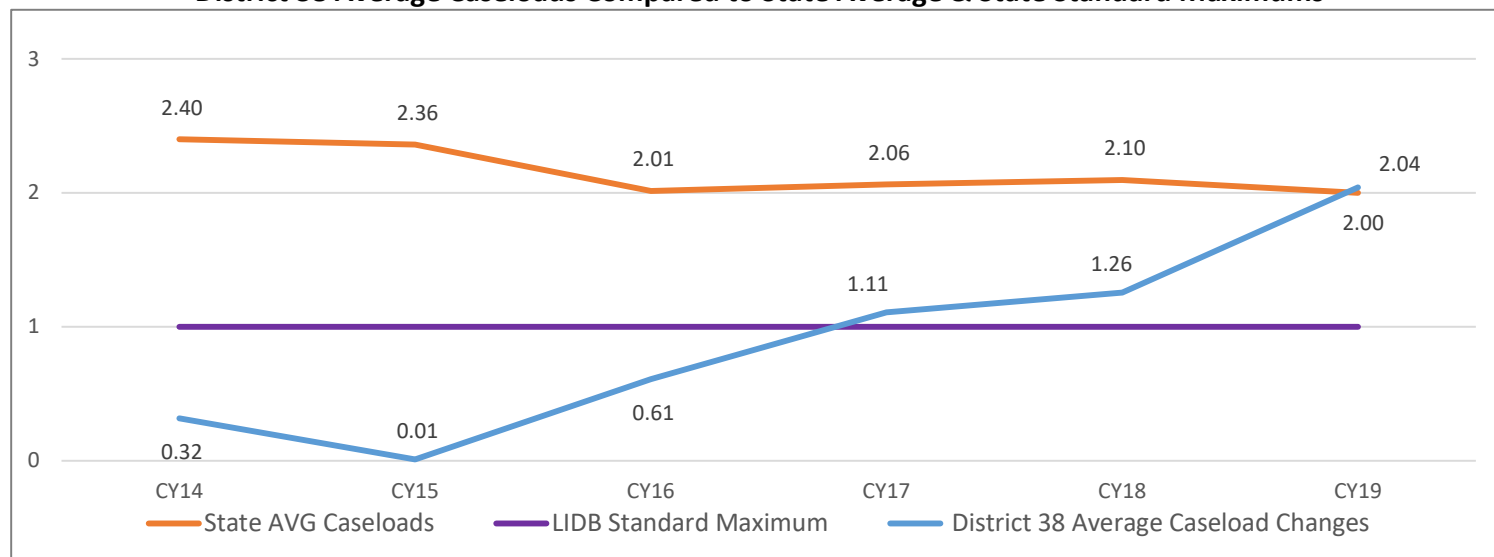
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 38th Judicial District have nearly tripled since 2013, the first full year following the passage of the \$10 increase to special court costs. The increase in traffic filings found in the 38th is not common on the statewide level, as statewide traffic filings have fallen by 31% since 2013.



**District 38 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 38th District PDO handled 618 new and pending cases. Attorneys within the office maintained workloads two times the state standard maximum.

### MILLER/MONTGOMERY CASES

0/0

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 38th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capital certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.





## THE 38TH JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Cameron - Cameron
<b>Population</b>	6,968
<b>District Defender</b>	Harry Fontenot
<b>Years as District Defender</b>	7
<b>Years in Public Defense</b>	21
<b>Office Manager</b>	Mr. Thibodeaux resigned. His duties were assumed by Mr. Sheffield and Ms. Conner
<b>Primary Office Street Address</b>	Cameron Parish Courthouse, 3rd Floor, 124 Smith Circle
<b>City</b>	Cameron
<b>ZIP</b>	70631
<b>Primary Phone</b>	337-775-8131
<b>Primary Mailing Address</b>	Same
<b>Primary Fax Number</b>	337-775-8136
<b>Primary Emergency Contact</b>	Harry Fontenot
<b>Primary Emergency Phone</b>	337-405-9771
<b>Secondary Emergency Contact</b>	Robert Sheffield 337-405-8546
<b>Secondary Emergency Phone</b>	337-505-8546
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	P.O. Box 3757, Lake Charles, LA 70602
<b>Other District Office Contact Personnel (Primary Only)</b>	Robert Sheffield 337-405-8546
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Cameron Parish Police Jury
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	Space provided by parish at no cost.
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Bonnie Connor, accountant for Cameron Parish.
<b>Courts and Locations</b>	38th JDC, Cameron, LA
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	One division with both adult and juvenile sections.
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Chief Defender is assigned all cases. If conflict arises, conflict counsel appointed.
<b>Name of Adult Detention Facilities in This District</b>	Cameron Parish Jail
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	N/A
<b>Name of Juvenile Detention Facilities In This District</b>	N/A

<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	N/A
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	No
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No. Juveniles are usually not held in detention and appear with their parents for court. They are not shackled since they are not in custody.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	Jennifer Jones
<b>Chief Judge of Criminal District Court</b>	Penelope Richard
<b>Juvenile Court Judges (Specify District of City Court)</b>	Penelope Richard
<b>Drug Court Judges</b>	Penelope Richard
<b>Mental Health Court Judges</b>	N/A
<b>Other Specialty Court</b>	N/A
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	By the Judge upon application. Defendant submits written application and they are questioned by Judge.
<b>When is Assignment/Appointment of Counsel Made?</b>	During 72-hour court or Arraignment.
<b>What steps does your office take to ensure conflict – free representation</b>	During initial interview Defendant is asked about co-defendants and witnesses. These names are checked for conflicts.
<b>Brief Explanation of Intake Process</b>	Defendant completes application and pays \$40 application fee. Application is given to Judge at arraignment. If Judge makes appointments at 72 hour hearing then no application fee is taken.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Sheriff's Office
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	None
<b>Who Remits the Partial Payments Collected?</b>	N/A
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	N/A
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	None
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Permitted. Criminal practice permitted. No written private practice policy in place.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	No written contract.
<b>Primary Immediate Needs</b>	N/A

<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	N/A
<b>Long-Term Critical Issue Areas</b>	Funding
<b>2019 Media Coverage and/or Major Accomplishments</b>	N/A
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	I meet with new attorneys on conflict list to discuss procedures.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Harry Fontenot, Robert Sheffield and Ted Nichols
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes. We have created an employee manual that has been given to the full all full time employees.
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	The District Defender supervises all contract attorneys.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	None
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	0
<b>Regular Meetings for Any Staff, Please Describe</b>	None
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	Quarterly meetings are called for all contract attorneys.
<b>Number of Writs Your District Filed in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	N/A
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	1
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0

<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	The population is small and dispersed. There are very few attorneys living in the parish who are not conflicted and are willing and able to handle criminal cases.
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Rep. Ryan Bourriaque was elected State Rep. after Rep. Hensgens was elected Senator. Rep. Mark Abraham was elected Senator to replace Sen. Morrish.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Have established an office in Calcasieu which Cameron attorneys can use.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes. The policy is contained in the employee manual.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Harry Fontenot
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	X
Westlaw	X
Other (please list)	Fast Case
Number of Legal Research Licenses	0
Total Cost of Legal Research Software:	0
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	x
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	x
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	x

Microsoft Edge	
Firefox	
Google Chrome	x
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	1
Laptops	0
iPad/Tablets (Funded by Office)	0
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	x
No Internet Connection	
Connection Speed:	60 Mbps
Provider Name:	Sudden Link
Email Provider:	AOL

### 38th District Defender Office CY 2019 Caseloads & Outcomes

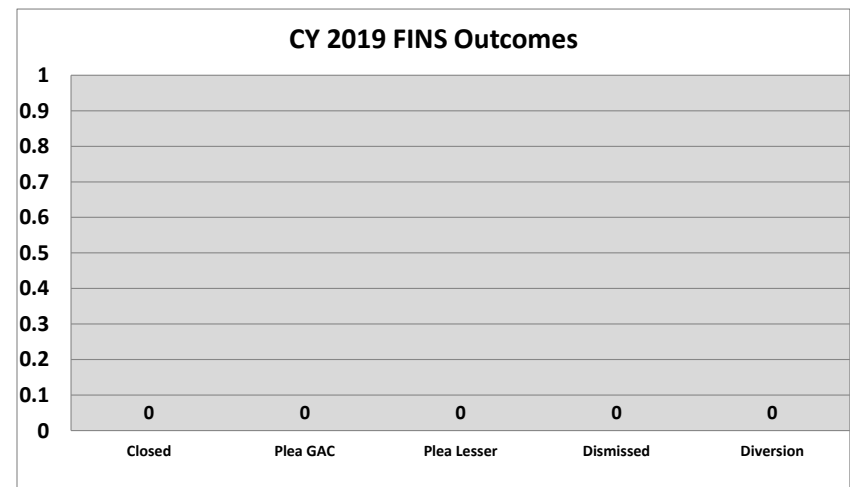
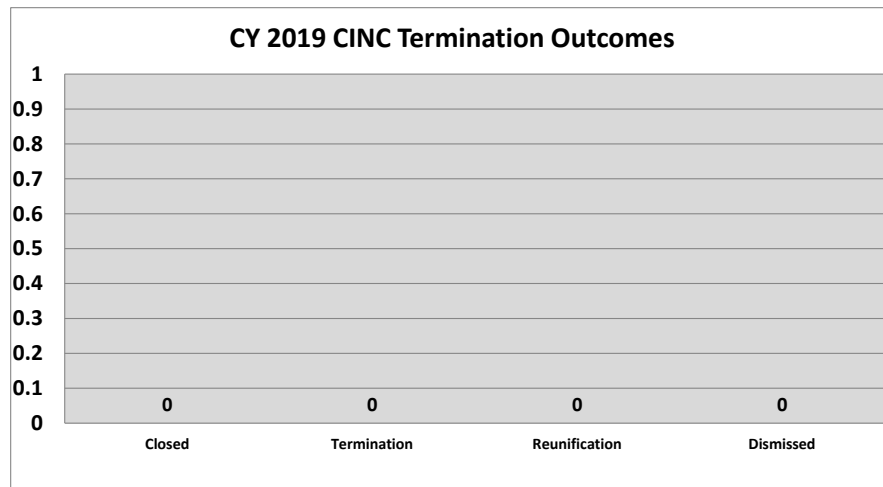
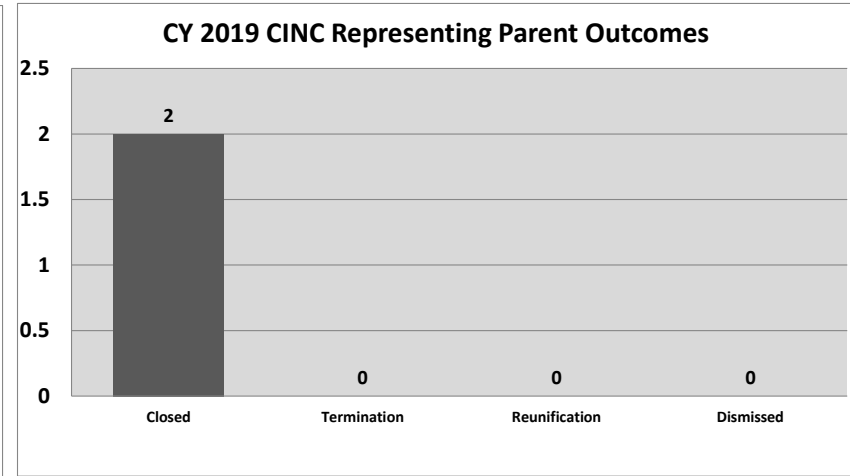
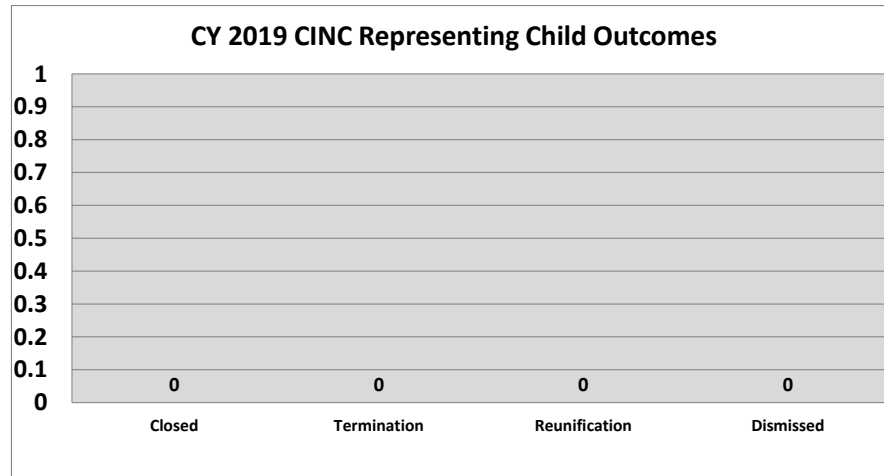
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	2	2	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	8	8	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency Felony	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	322	193	128	450	N/A	N/A	10	4	18	0	0	1	1	9	11
Adult Felony Non-LWOP**	122	49	43	165	N/A	N/A	4	3	1	0	0	0	0	1	1
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	0	3	3	3	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

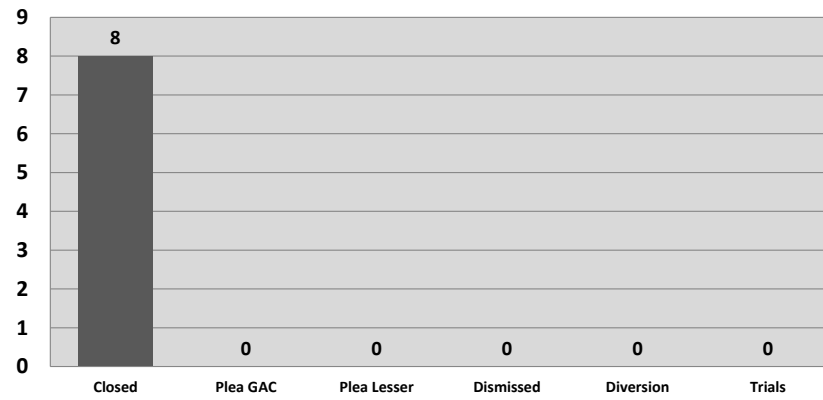
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

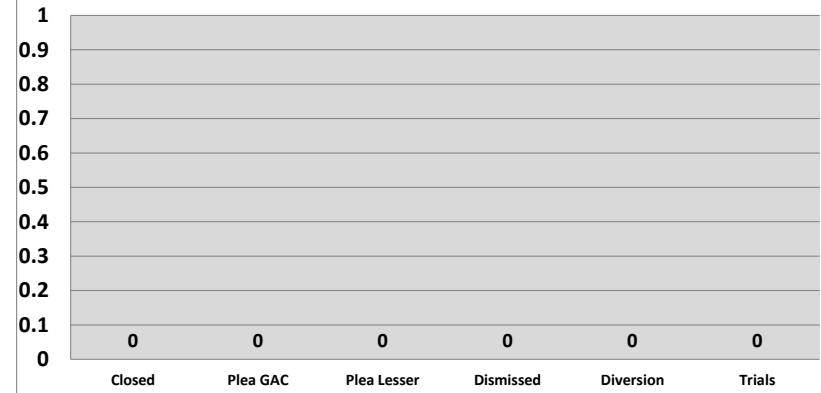




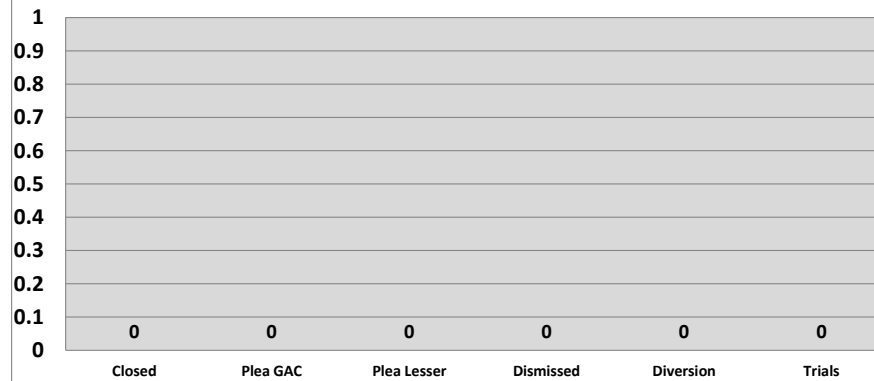
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**

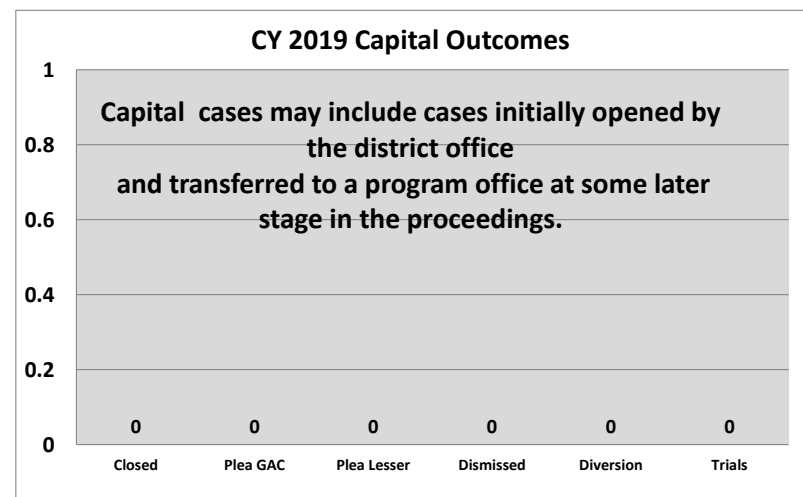
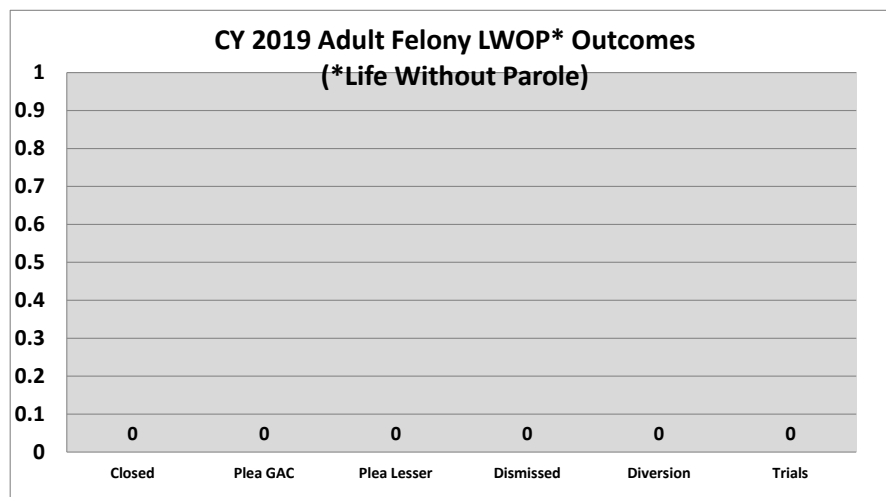
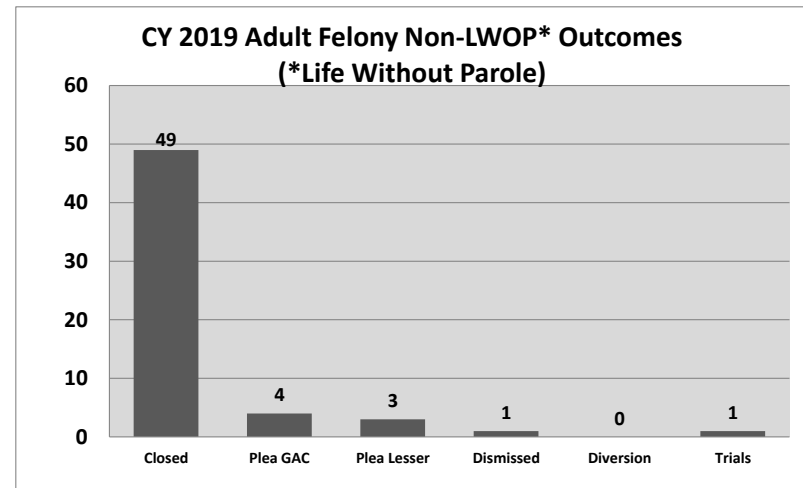
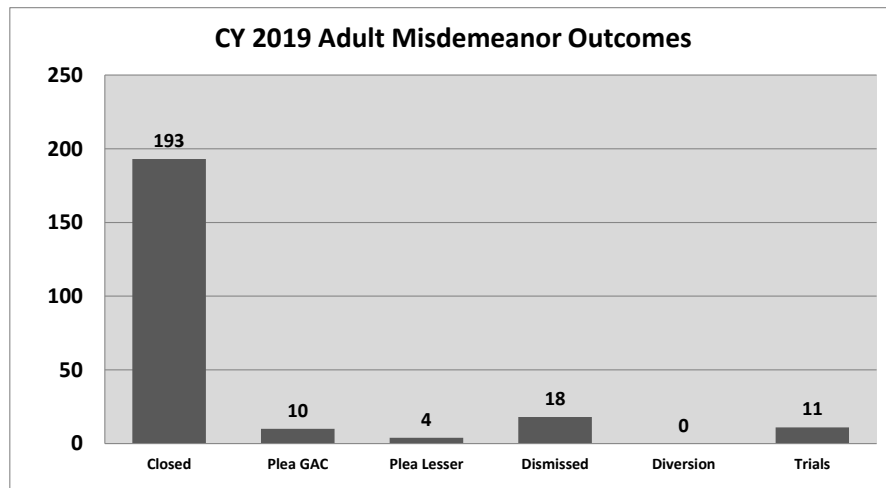


**CY 2019 Delinquency Felony-Grade Outcomes**



**CY 2019 Delinquency Life Outcomes**

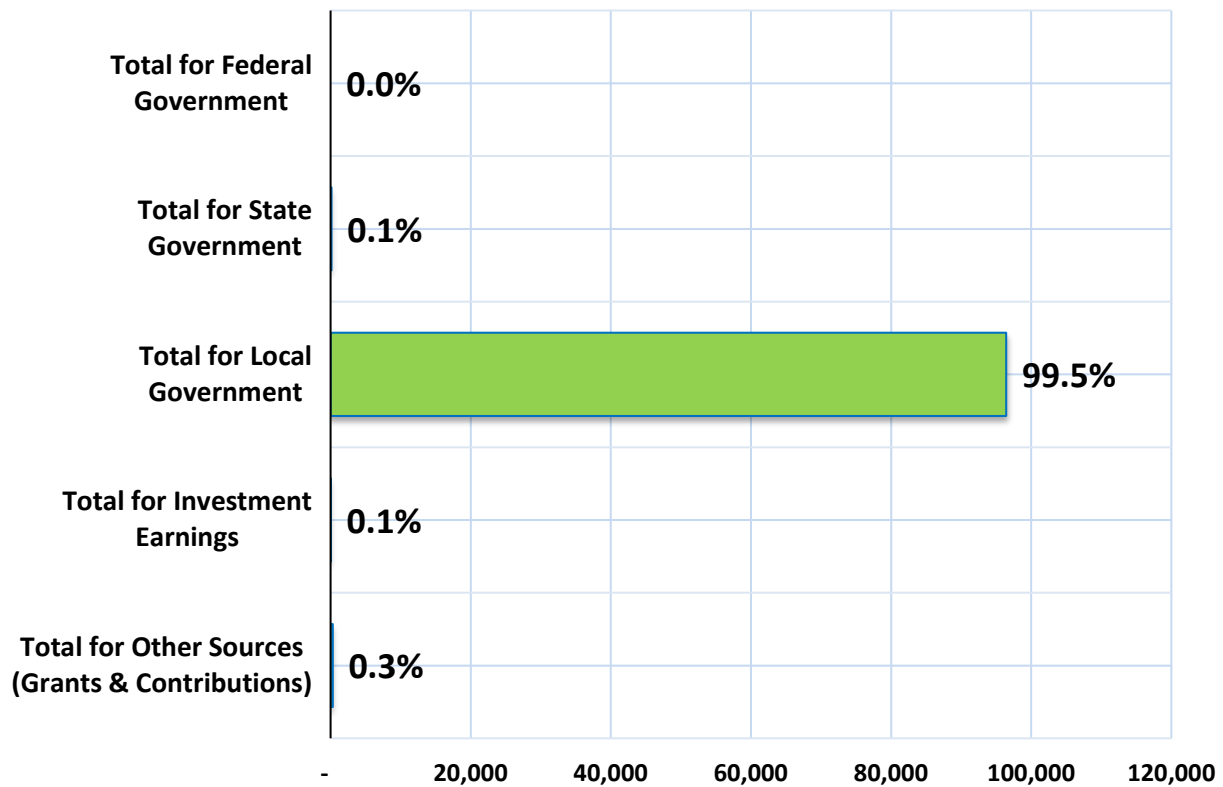




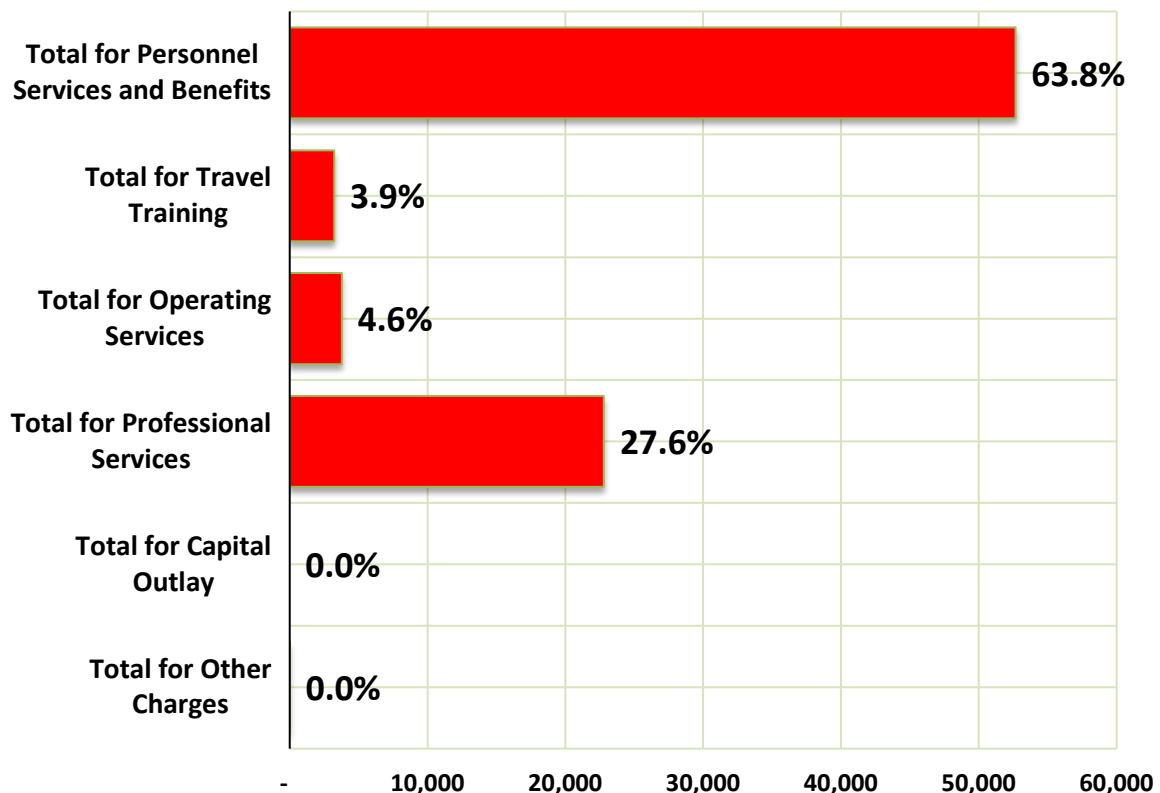
District 38 CY2019	Total CY2019
<b>District Defender: Harry Fontenot</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	-
District Assistance Fund (DAF)	119
Supplemental/Emergency Funds	23
Grants	-
Other State Income -List source(s)	-
Total for State Government	142
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	17,721
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	3,785
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	72,453
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	72,453
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	2,460
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	-
Total for Charges For Services	2,460
Total for Local Government	96,420
Investment Earnings	
Interest Income	65
Other Investment Income - List source(s)	-
Total for Investment Earnings	65
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	322
Total for Other Sources (Grants & Contributions)	322
Total for REVENUE	96,948

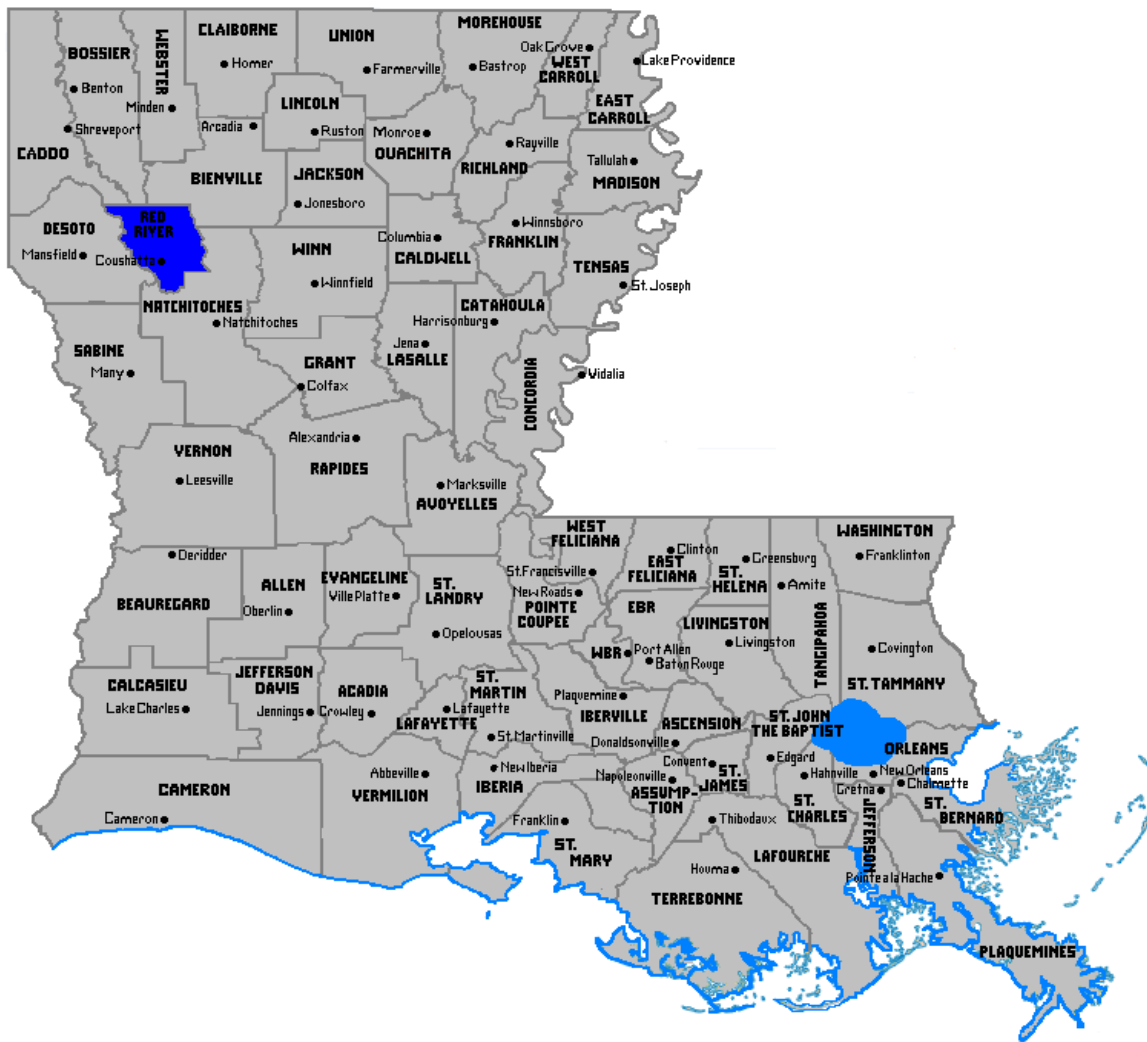
District 38 CY2019	Total CY2019
District Defender: Harry Fontenot	
EXPENDITURES	
Personnel Services and Benefits	
Salaries	46,000
Accrued Leave	-
Payroll Taxes	667
Hospitalization and Disability Insurance	706
Retirement	5,290
Other	-
Total for Personnel Services and Benefits	52,663
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	3,230
Total for Travel/Training	3,230
Operating Services	
Advertisements	-
Workers' Compensation	727
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	1,575
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	588
Office - Telephone/Utilities/Postage/Internet	753
Dues and Seminars	-
Law Library/Journals/Subscriptions	-
Office Supplies	143
Total for Operating Services	3,786
Professional Services	
Audit/Accounting Expense	11,700
Contract Clerical	-
Expert Witness	-
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	11,098
Contract - Juvenile Attorneys or CINC	-
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	-
IT/Technical Support	-
Total for Professional Services	22,798
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	22
Total for Other Charges	22
Total for EXPENDITURES	82,498

## CY19 REVENUES



## CY19 EXPENDITURES

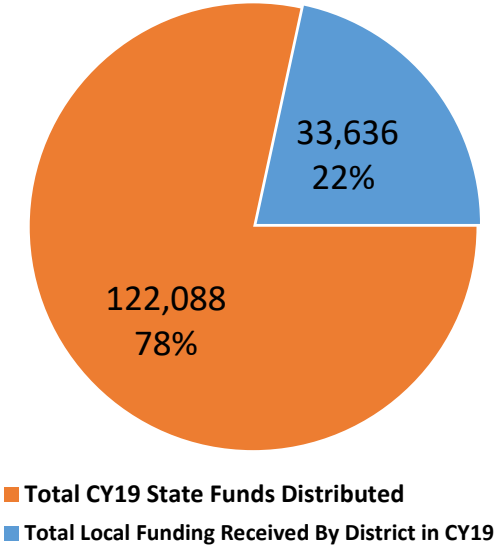




THE 39<sup>TH</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
RED RIVER (COUSHATTA)

DISTRICT DEFENDER: BRIAN McRAE  
94 POLK STREET, SUITE 202  
MANSFIELD, LA 71052  
(318) 872-2973

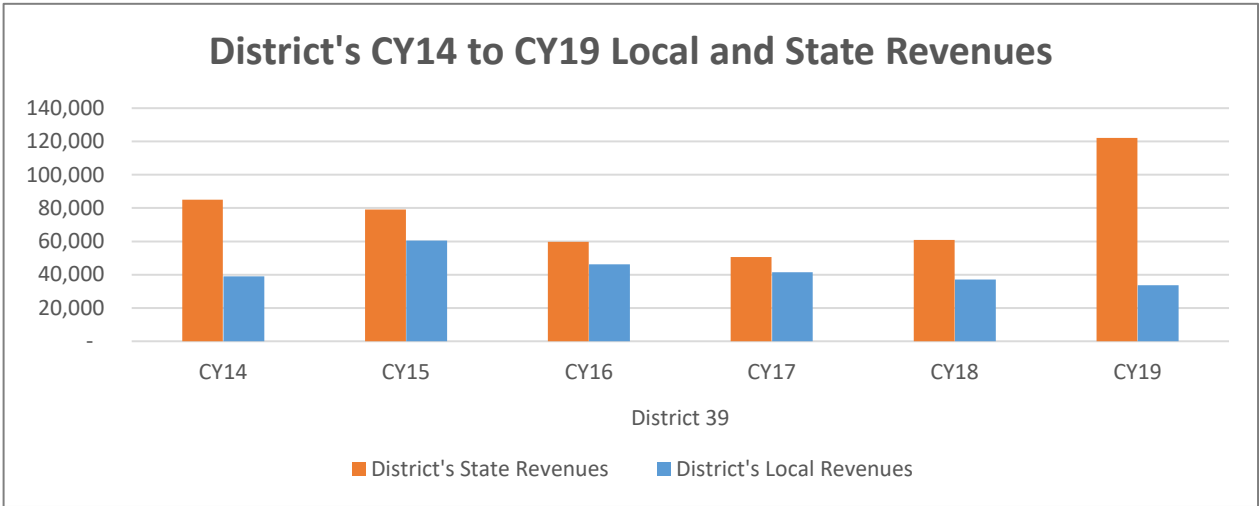
District 39 Revenue Sources CY19



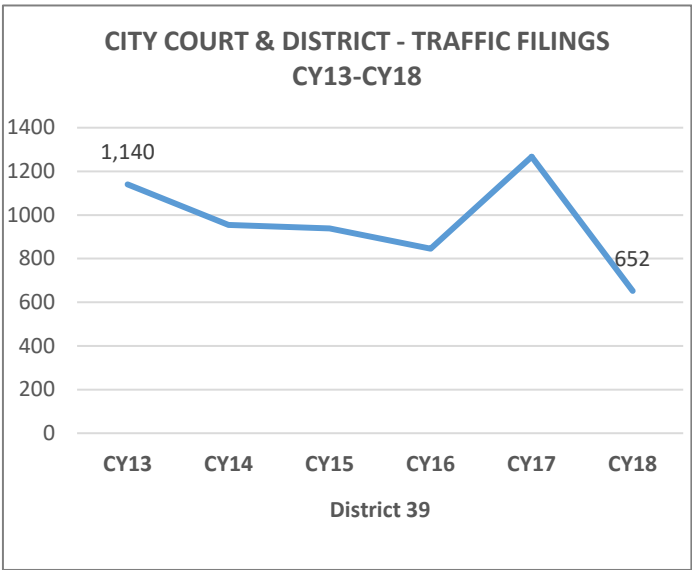
During Calendar Year 2019, the 39th Judicial District Public Defenders Office (PDO) received \$155,724 in total revenues. Only 22% of the office's revenues came from local funding, compared to the statewide average of 55%. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office experienced a slight reduction in local revenues. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10. However, the office received additional state supplemental assistance in the amount of roughly \$60,000. The state funding increase is accounted for by a change in LPDB's District Assistance Fund formula which prioritized districts at risk of a shortfall during Fiscal Year 2020.

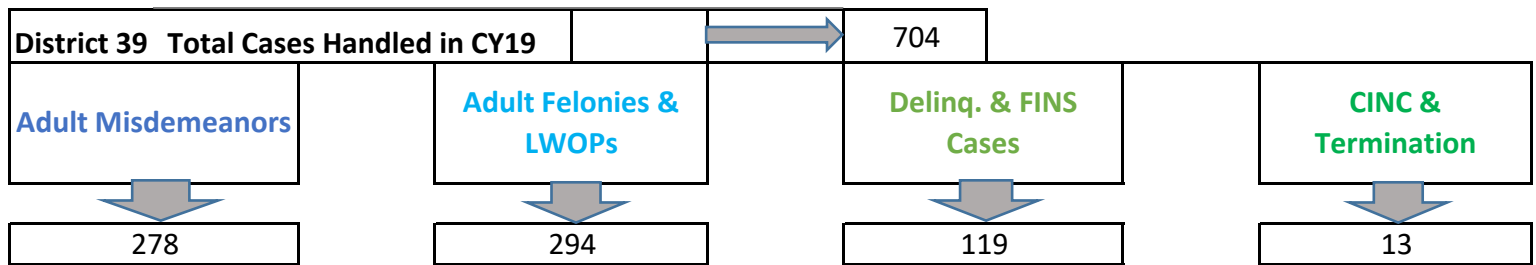
District's CY14 to CY19 Local and State Revenues



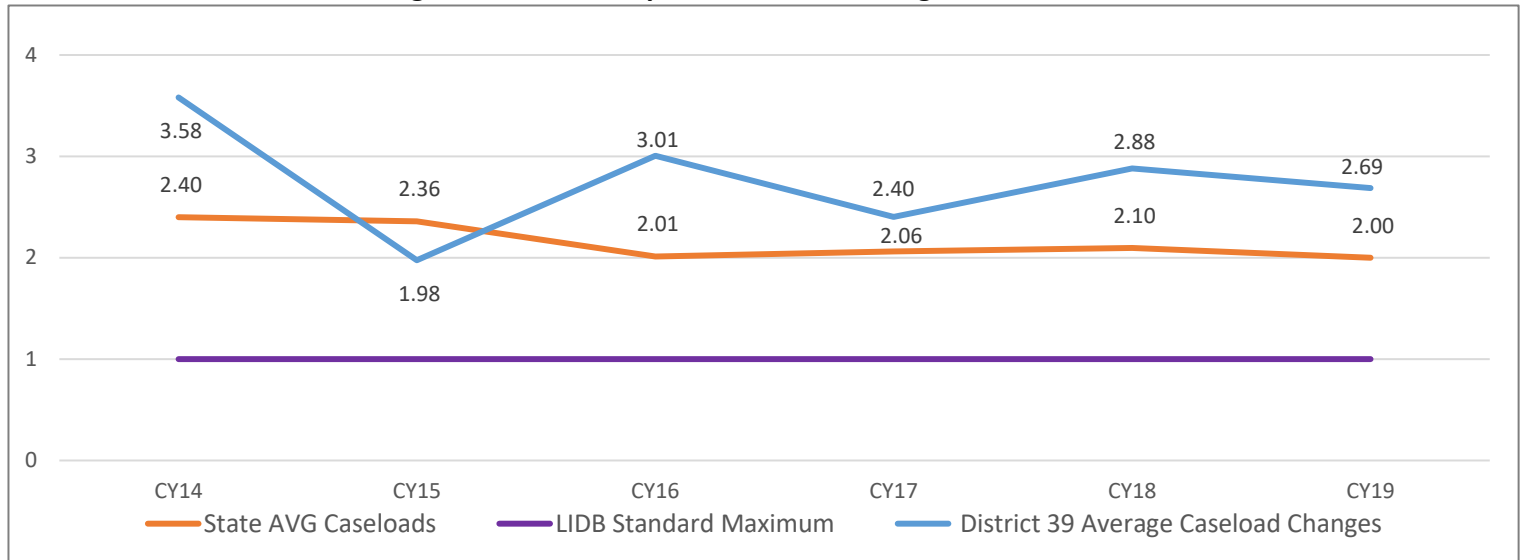
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 39th Judicial District have decreased by 43% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the decrease in local revenues is the result of a decrease in traffic filings in the district.



**District 39 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 39th District PDO handled 704 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads approaching three times the state standard maximum. The caseloads held by attorneys in the office also exceed the state average.

### **MILLER/MONTGOMERY CASES**

**0/0**

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 39th Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### **CAPITAL REPRESENTATION**

This PDO has no capably certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.





## THE 39TH JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Red River - Coushatta
<b>Population</b>	8,536
<b>District Defender</b>	Brian McRae
<b>Years as District Defender</b>	10
<b>Years in Public Defense</b>	25
<b>Office Manager</b>	Cheri Sewell
<b>Primary Office Street Address</b>	94 Polk Street, Suite 202
<b>City</b>	Mansfield
<b>ZIP</b>	71052
<b>Primary Phone</b>	318-872-2973
<b>Primary Mailing Address</b>	P.O. Box 612 Mansfield La. 71052
<b>Primary Fax Number</b>	318-872-6262
<b>Primary Emergency Contact</b>	Brian McRae
<b>Primary Emergency Phone</b>	cell 318-286-2486 Brian McRae
<b>Secondary Emergency Contact</b>	Cheri Sewell
<b>Secondary Emergency Phone</b>	318-461-3218
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	N/A
<b>Other District Office Contact Personnel (Primary Only)</b>	Cheri Sewell
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Citizen's National Bank
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	Joint Endeavor Agreement with 11th/42nd JDC
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Peggy McCoy
<b>Courts and Locations</b>	District, Coushatta
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	1
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	I have two contract attorneys, Scott Kendrick and Kevin Berg. Cases are assigned once I receive a copy of the 72 hour, the client is interviewed via closed circuit TV and the interview sheet at 72 is forwarded to counsel.
<b>Name of Adult Detention Facilities in This District</b>	Red River Detention Center
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	Women are housed in other parish's.
<b>Name of Juvenile Detention Facilities In This District</b>	Ware Youth Center, Coushatta

<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	None
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	No
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	Julie Jones
<b>Chief Judge of Criminal District Court</b>	Lewis Sams
<b>Juvenile Court Judges (Specify District of City Court)</b>	Lewis Sams
<b>Drug Court Judges</b>	No
<b>Mental Health Court Judges</b>	No
<b>Other Specialty Court</b>	No
<b>Name of Specialty and Brief Description:</b>	None
<b>Indigency Determined by Whom and How?</b>	Judge Sams, at 72-hour interview, poverty level of client.
<b>When is Assignment/Appointment of Counsel Made?</b>	At 72 Hour
<b>What steps does your office take to ensure conflict – free representation</b>	Careful review of indigence at 72 hour notice by DD, to identify conflicts. On going review of case developments.
<b>Brief Explanation of Intake Process</b>	Primarily by teleconference within 72 hours of notice of appointment.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Peggy McCoy
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	None
<b>Who Remits the Partial Payments Collected?</b>	None
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	None
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	None
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Permitted - yes, Criminal Practice yes, Private Practice Policy - no. I have no policy prohibiting a contract attorney from private practice.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes
<b>Primary Immediate Needs</b>	More Funding
<b>Was your office in ROS at any time during 2019</b>	No

<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	Now have access to additional local funds.
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	More Funding
<b>Long-Term Critical Issue Areas</b>	More Funding
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes, I pay for seminars and require attendance at LPDB training. I also work individually with attorneys about strategies and approach on particular cases. We also train on the data base. We have quarterly training as well.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Brian McRae
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Cheri Sewell
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	N/A
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	No
<b>Regular Meetings for Any Staff, Please Describe</b>	Yes, monthly for defenders. Weekly for office staff.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	None
<b>Number of Writs Your District Filed in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	None
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	None
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	N/A
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	None

<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	None
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Gabe Firmant (Senator), Kenneth Cox and Louis Bernard (Representatives)
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	Inability to hire lawyers within the district.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Increased use of investigator services; More aggressive approach to addressing state's factual allegations.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes. By providing a copy contained in the policy/procedure manual.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Cheri Sewell
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	
Westlaw	
Other (please list)	FastCase
Number of Legal Research Licenses	
Total Cost of Legal Research Software:	No Cost
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	X
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	X
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	X
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	X
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	

Microsoft Edge	
Firefox	X
Google Chrome	X
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	1
Laptops	1
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	HIGH
Provider Name:	CP-TEL
Email Provider:	AT&T/AOL

### 39th District Defender Office CY 2019 Caseloads & Outcomes

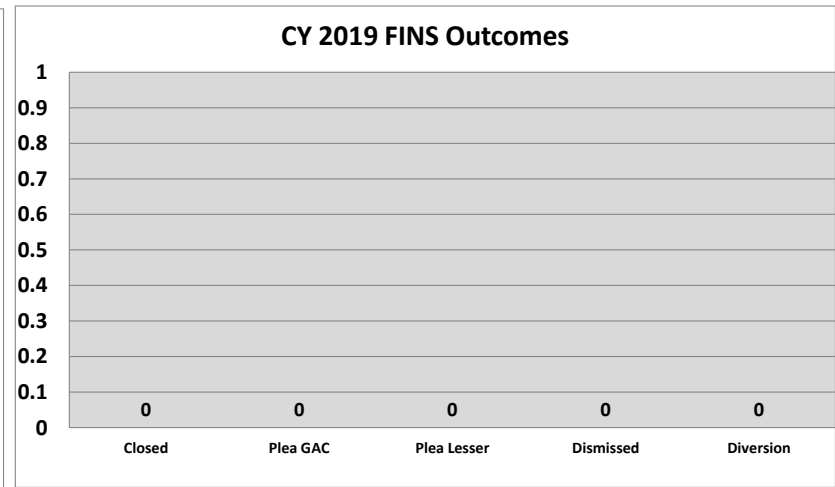
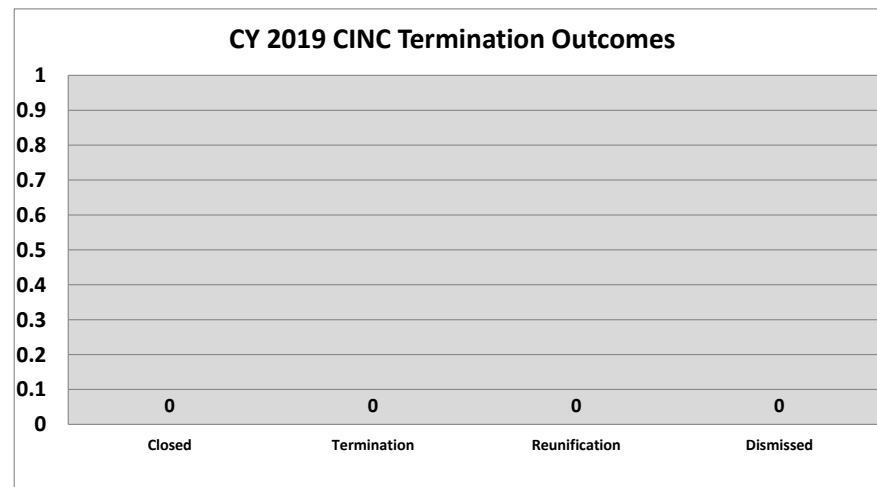
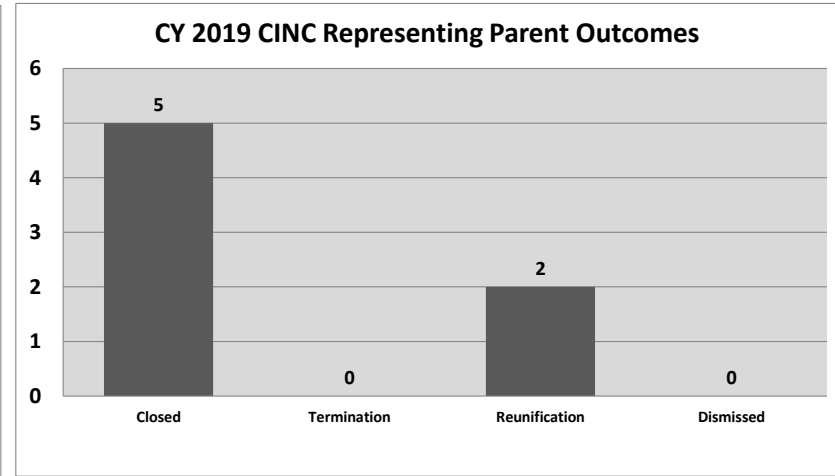
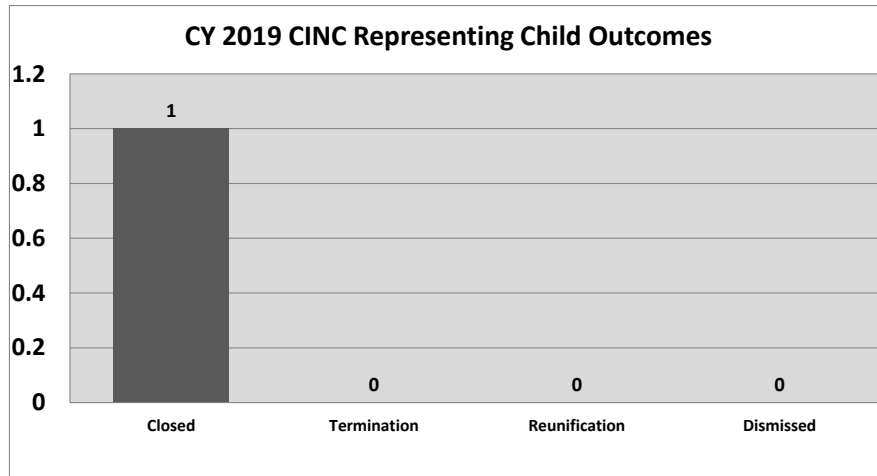
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	1	1	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	2	5	10	12	0	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	47	49	40	87	N/A	N/A	10	0	5	0	N/A	N/A	0	0	0
Delinquency Felony	21	22	9	30	N/A	N/A	16	0	23	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	2	2	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	192	169	86	278	N/A	N/A	137	4	126	9	0	0	0	0	0
Adult Felony Non-LWOP**	151	109	64	215	N/A	N/A	58	16	82	2	0	0	0	0	0
Adult LWOP	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	69	48	10	79	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

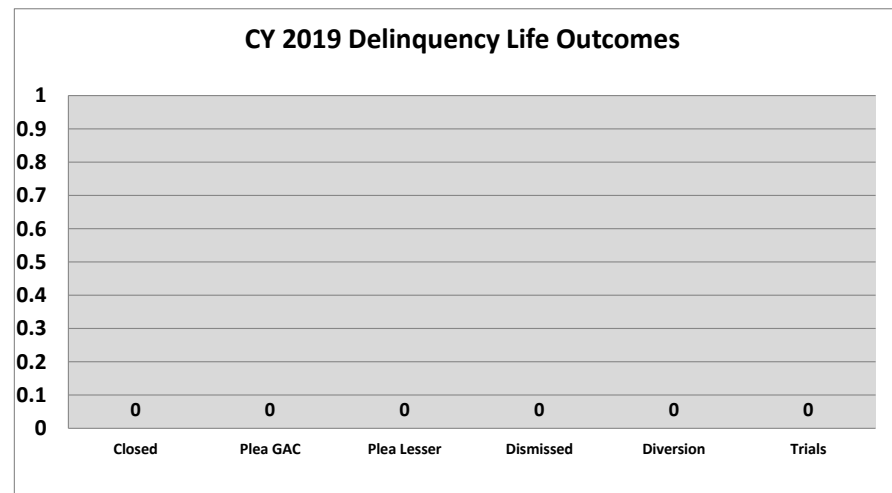
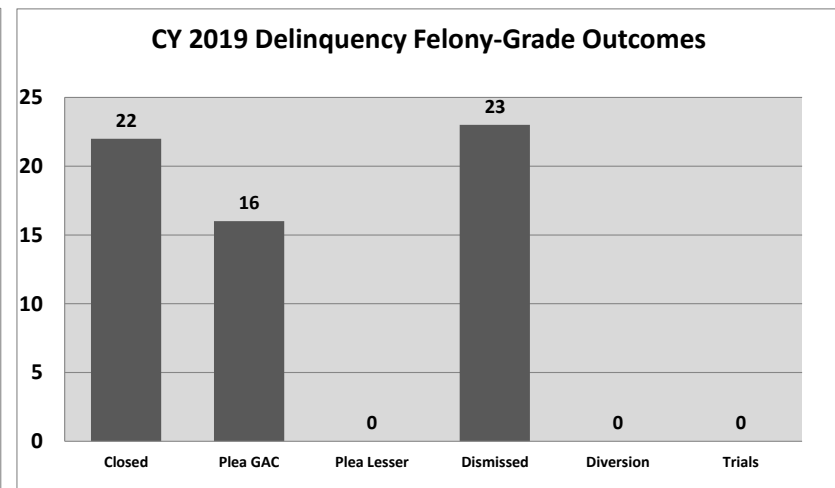
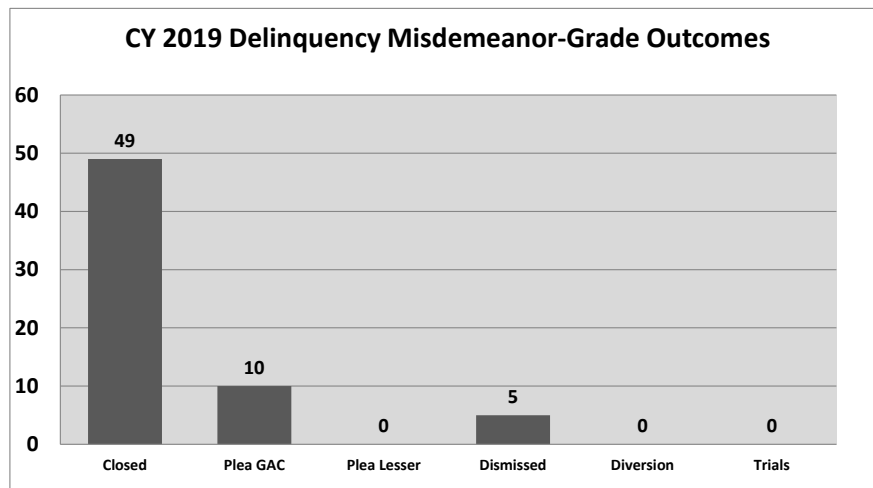
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

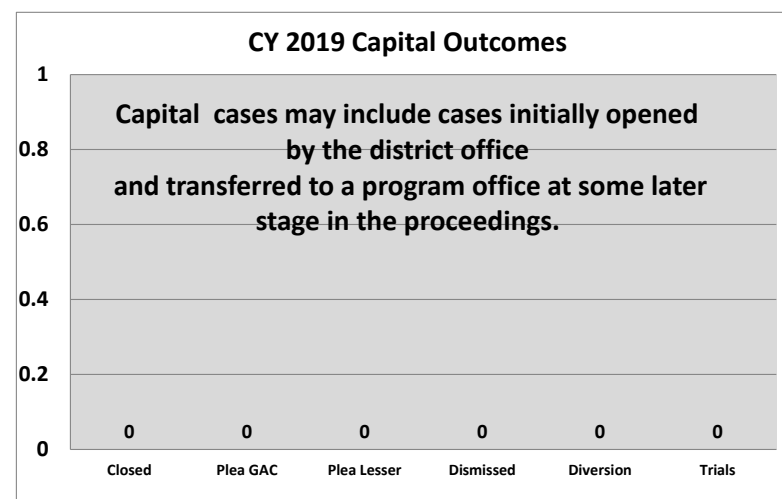
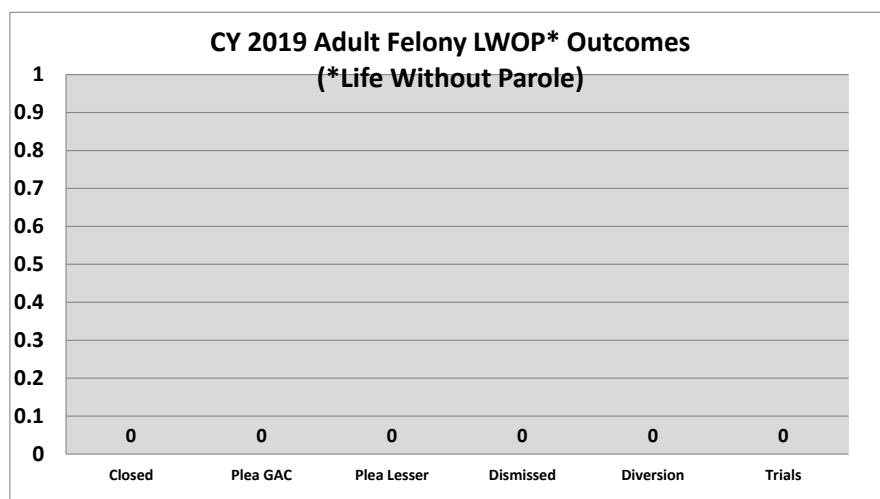
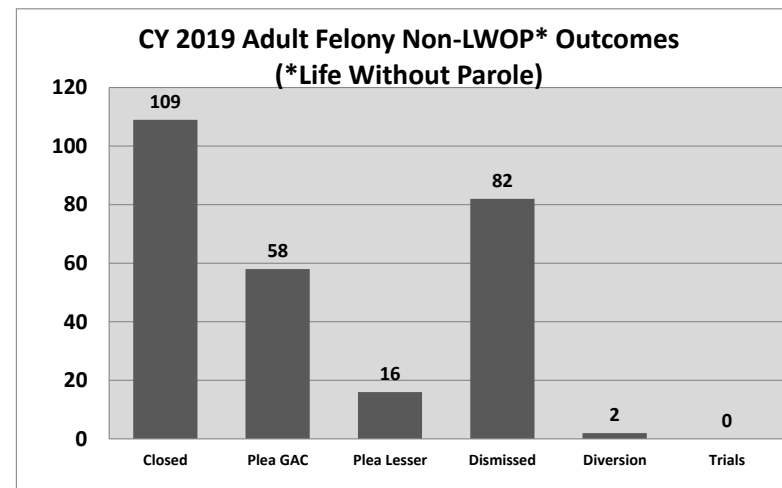
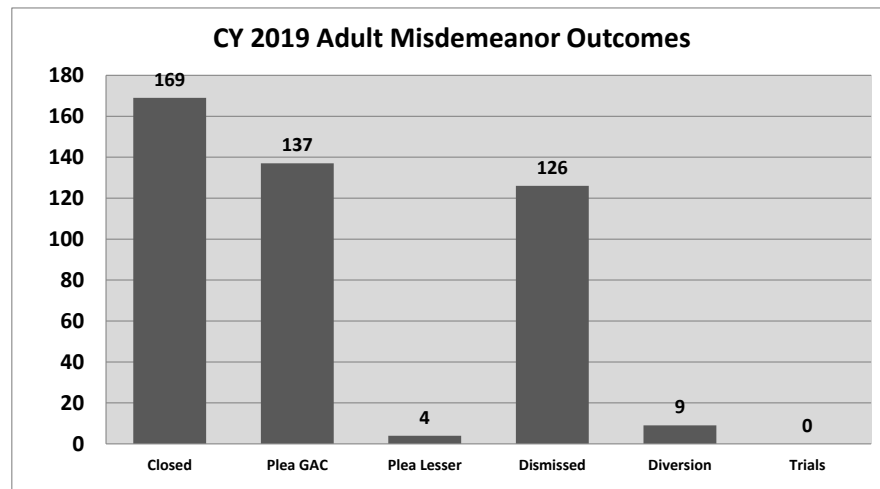
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.





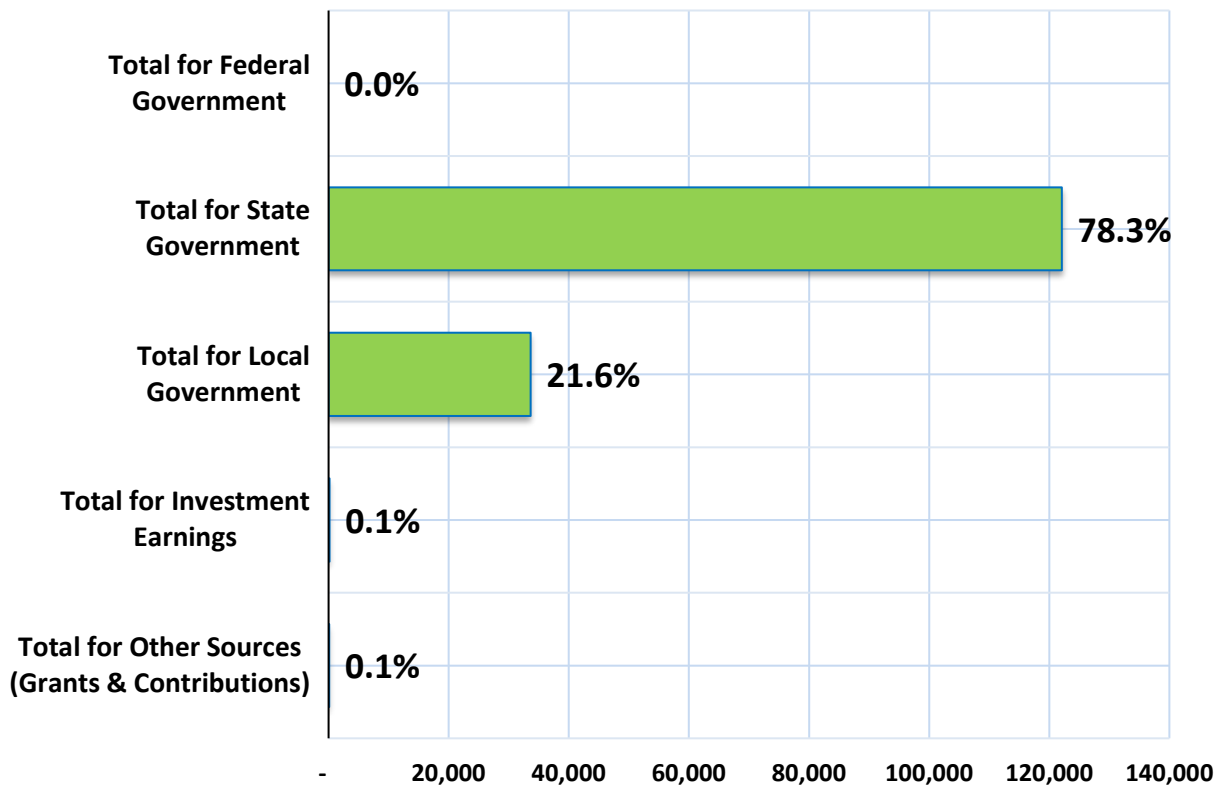




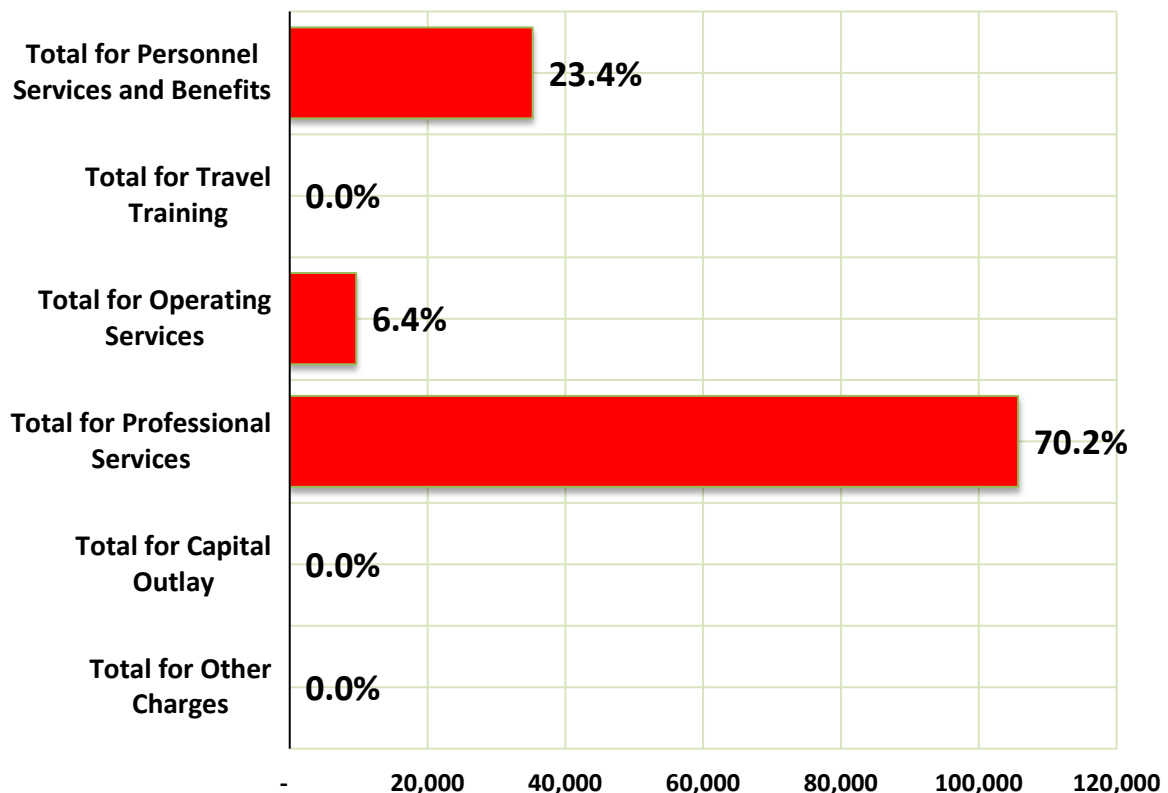
District 39 CY2019	Total CY2019
<b>District Defender: Brian McRae</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	196
District Assistance Fund (DAF)	121,892
Supplemental/Emergency Funds	-
Grants	-
Other State Income -List source(s)	-
Total for State Government	122,088
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	-
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	8,862
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	23,876
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	23,876
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	560
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	-
Other Local Income -List source(s)	338
Total for Charges For Services	898
Total for Local Government	33,636
Investment Earnings	
Interest Income	152
Other Investment Income - List source(s)	-
Total for Investment Earnings	152
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	130
Total for Other Sources (Grants & Contributions)	130
Total for REVENUE	156,006

District 39 CY2019	Total CY2019
District Defender: Brian McRae	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	32,400
Accrued Leave	-
Payroll Taxes	2,860
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
Total for Personnel Services and Benefits	35,260
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	-
Total for Travel/Training	-
Operating Services	
Advertisements	-
Workers' Compensation	884
Insurance - Malpractice	1,519
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	-
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	5,132
Office - Telephone/Utilities/Postage/Internet	1,441
Dues and Seminars	150
Law Library/Journals/Subscriptions	-
Office Supplies	512
Total for Operating Services	9,638
Professional Services	
Audit/Accounting Expense	1,000
Contract Clerical	-
Expert Witness	-
Investigators	2,093
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	-
Contract - Juvenile Attorneys or CINC	13,440
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	89,160
IT/Technical Support	-
Total for Professional Services	105,693
Capital Outlay	
Major Acquisitions	-
Total for Capital Outlay	-
Other Charges	
Other Operating Expenses	-
Total for Other Charges	-
Total for EXPENDITURES	150,591

## CY19 REVENUES



## CY19 EXPENDITURES

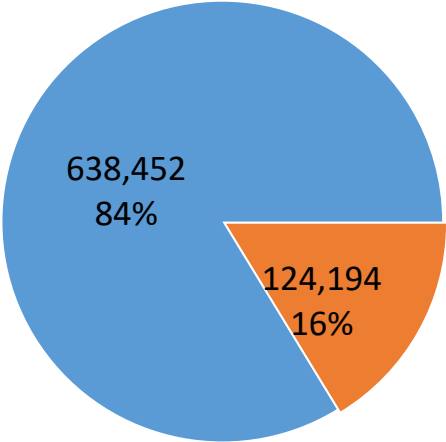




# THE 40<sup>TH</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE ST. JOHN THE BAPTIST (EDGARD)

DISTRICT DEFENDER: RICHARD B. STRICKS  
425 W. AIRLINE HWY., SUITE D.  
LAPLACE, LA 70068-3825  
(985) 651-6677

District 40 Revenue Sources CY19

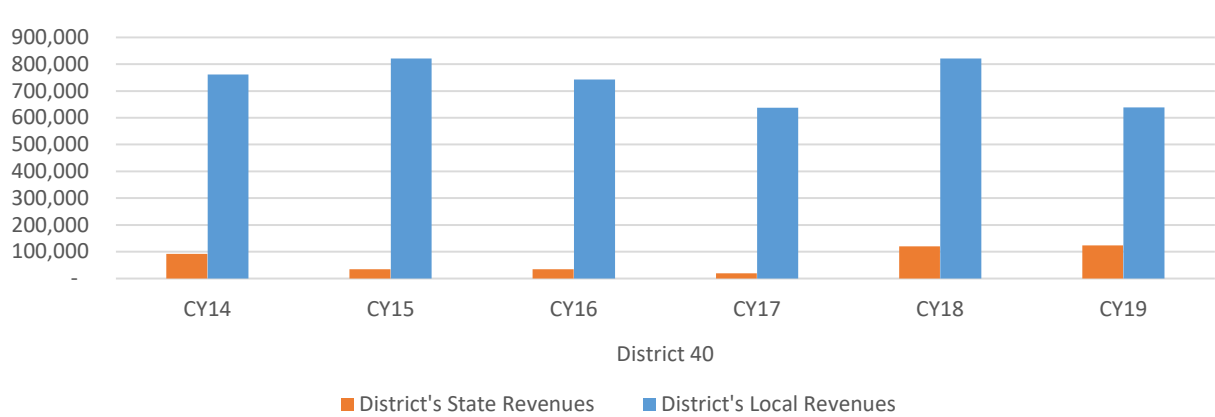


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

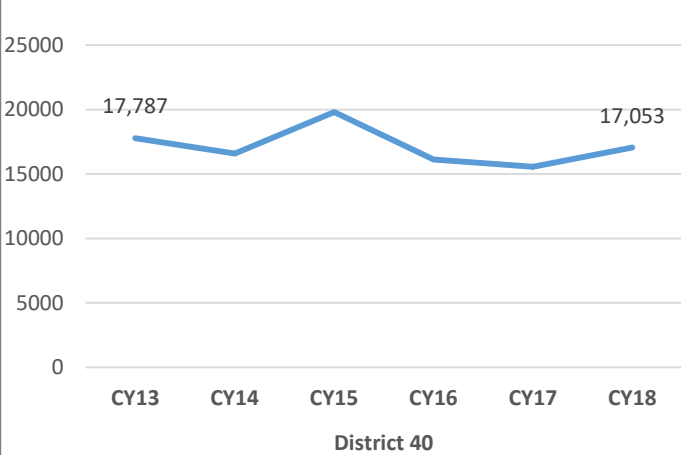
During Calendar Year 2019, the 40th Judicial District Public Defenders Office (PDO) received \$762,646 in total revenues. Eighty-four percent of the office's revenues came from local funding, compared to the statewide average of 55%. Local funding was derived primarily from traffic tickets and special court costs.

As shown in the figure below, in 2019 the office received about \$180,000 fewer local funds compared to Calendar Year 2018. These reductions represent a 19% percent decrease in the office's overall budget over one year.

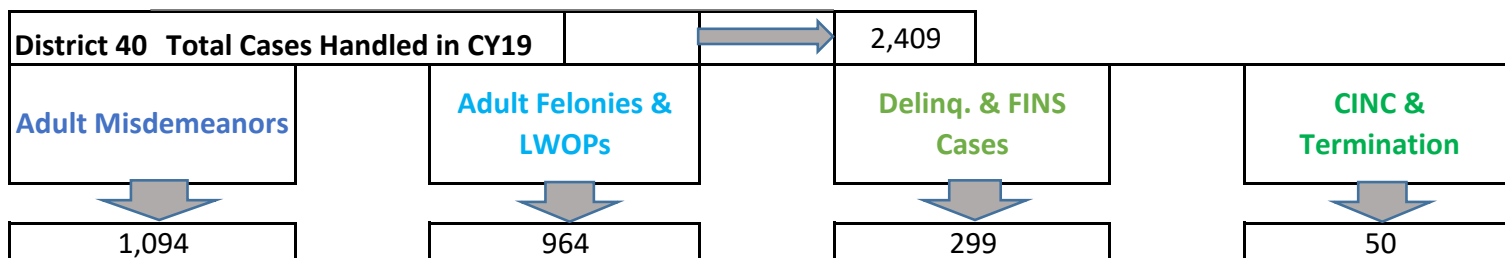
District's CY14 to CY19 Local and State Revenues



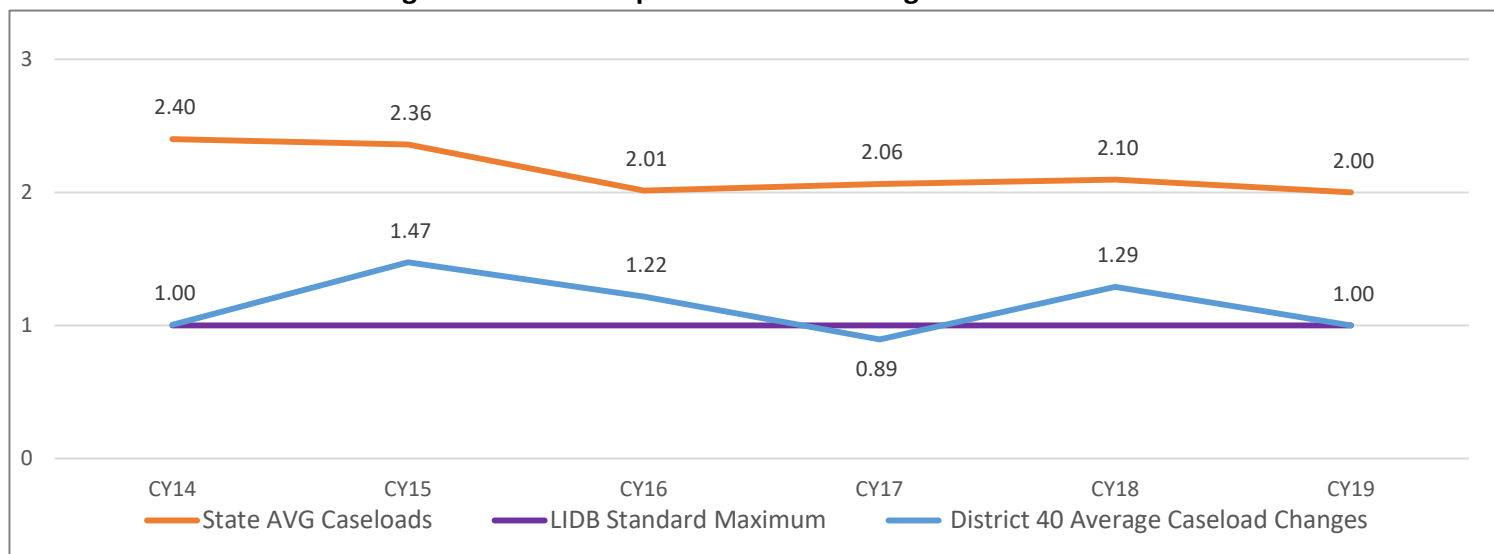
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 40th only decreased slightly overall between 2013 and 2018. While 2019 data is not yet available, the 18% reduction in local revenues during 2019 indicate that there was a significant decline in the number of traffic tickets filed during 2019 compared to 2018.



**District 40 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 40th District PDO handled 2,409 new and pending cases. Attorneys within the office maintained workloads consistent with state standards.

### MILLER/MONTGOMERY CASES

2/0

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 40th Judicial District Public Defenders Office handled two Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capitally certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.





## THE 40TH JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	St. John the Baptist - Edgard
<b>Population</b>	43,184
<b>District Defender</b>	Richard B. Stricks
<b>Years as District Defender</b>	24
<b>Years in Public Defense</b>	24
<b>Office Manager</b>	Dawn Suthers-Bookkeeper
<b>Primary Office Street Address</b>	425 W. Airline Hwy., Suite D.
<b>City</b>	La Place
<b>ZIP</b>	70068-3825
<b>Primary Phone</b>	985-651-6677
<b>Primary Mailing Address</b>	Same as primary office street address.
<b>Primary Fax Number</b>	985-651-5800
<b>Primary Emergency Contact</b>	Richard B. Stricks
<b>Primary Emergency Phone</b>	cell: 504-559-1434
<b>Secondary Emergency Contact</b>	Lisa M. Parker, Dawn M. Suthers
<b>Secondary Emergency Phone</b>	504-231-8800
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	None
<b>Other District Office Contact Personnel (Primary Only)</b>	N/A
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Becnel Professional Buildings
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	\$2050 Office Space; \$160 File Storage Fee; \$865 Utilities, including phone, long distance, electricity, postage and internet connections
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Yes; except that the annual audit is handled by Keith M. Rivere, CPA
<b>Courts and Locations</b>	District Court is located in Edgard (West Bank); Annex Courthouse is located in La Place (East Bank).
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	Three Divisions of Court. Each Division holds court in both the District and Annex Courthouses. One division of drug court.

<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	Generally, cases are divided according to type: Misdemeanor, Juvenile Delinquency, CINC/TPR (Parent), and Felonies, either triable by 12 jurors (F-12) or 6 jurors (F-6). Within each type, the following method is used to assign cases. According to a pre-set grid or table, the cases are generally divided among the lawyers based on the division of court and the last digit of the case number. Example: In each division of court, the cases that end in an odd digit are normally assigned to one attorney and those ending in an even digit are assigned to another. When a defendant has more than one case in a division of court, the same lawyer is assigned to all such cases. When there are more than two clients in any case, the lawyers who handle cases in another division of court are assigned according to that grid.
<b>Name of Adult Detention Facilities in This District</b>	Sherman Walker Correctional Center
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	For reasons only known to the sheriff, some St. John inmates are housed in other parishes, including Nelson Coleman Correction Center in St. Charles Parish, Tangipahoa Parish Jail, Tensas Parish Detention Center, and Concordia Parish Correctional Center.
<b>Name of Juvenile Detention Facilities In This District</b>	None
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Terrebonne Parish Juvenile Justice Complex; Gray, Louisiana
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Yes; to get to the Terrebonne Parish Juvenile Justice complex in Gray, from the Public Defenders Office requires approximately 2 hour 12 minutes and is a 112.2 miles round trip. The housing of adult inmate clients in other parishes puts a great strain on the lawyers who wish to visit their client. Those round trips take all day, when clients are in Tensas or Concordia Parish.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No; due to the efforts of the juvenile Public Defenders, this practice has stopped. The juveniles are transported to the courthouse shackled, but they are unshackled for the court appearances.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	Yes; Attorney/Client visitation areas are very unsatisfactory. They are noisy and communications between attorneys and clients can be heard outside of the immediate area. The hours for attorney visitation are restricted, limited to only 6 hours per day, 3 hours in the morning and 3 hours in the afternoon, with a 2 hour break in between. Attorney visitation during weekends and holidays is also restricted and requires advanced permission from the warden. Inexplicably, the sheriff prohibits lawyers from using cell phones in the visiting area. Also, the housing of clients in Concordia and Tensas parishes puts great strain on lawyers who wish to visit their clients. Those round trips take all day.

<b>District Attorney</b>	Bridget Dinvaut
<b>Chief Judge of Criminal District Court</b>	2019 Judge J. Sterling Snowdy
<b>Juvenile Court Judges (Specify District of City Court)</b>	Division A - Judge Madeline Jasmine; Division B = the elected judge is currently under indictment and pro-tempore judges are serving in Division B; Division C = Judge Sterling J. Snowdy. All are District Court Judges.
<b>Drug Court Judges</b>	Judge Madeline Jasmine
<b>Mental Health Court Judges</b>	None
<b>Other Specialty Court</b>	Truancy Court
<b>Name of Specialty and Brief Description:</b>	Truancy Court. The judge reviews the attendance of juveniles registered in schools of St. John the Baptist Parish, including absences and tardiness. Nearly 80% of cases are resolved during the initial stage, where the judge orders that both the juvenile and the parent comply with the attendance policy of the school. At a subsequent date, if the juvenile is not in compliance, the FINS coordinator files a truancy petition alleging that the juvenile is either not attending school or has a substantial amount of tardiness. If the District Attorney determines that the parent is at fault, a misdemeanor charge of improper supervision may be filed against him/her and a trial may be held in truancy or misdemeanor court. Only the judge in division B presides over Truancy Court.
<b>Indigency Determined by Whom and How?</b>	Every Thursday, during office hours, the Public Defender Office takes applications from persons who are not incarcerated and who are seeking a public defender. The applicant is questioned using one application form, which may be longer depending on the financial circumstances. The sworn application is reviewed by the District Defender who then either assigns counsel or files a certification of ineligibility.
<b>When is Assignment/Appointment of Counsel Made?</b>	Within 72 hours after arrest, the duty judge speaks to the inmates by telephone or by video. An order appointing counsel is faxed to the PDO. The District Public Defender is appointed by name to all cases. He (or in his absence, his designee does the initial jail visit to assign a line defender, generally within 3 judicial days. The incarcerated client is given a paper with information about applying for services upon release on bail and the name, address, and phone number (free, not collect, calls) of the line defender who is assigned. That information is also filed into the court record. For those who post bail, counsel is assigned after a formal application is made (see previous answer).
<b>What steps does your office take to ensure conflict – free representation</b>	At intake, item numbers are cross-checked to determine whether more than one party is charged. We review police documents for names of witnesses and victims to see if they are charged in cases assigned to the PDO. We require that the lawyers immediately report if they perceive a conflict of any type. Members of the private bar, have in the past, agreed to accept cases when the District Defender anticipates a conflict requiring "outside counsel."

<b>Brief Explanation of Intake Process</b>	The lawyers have access to a multi-page interview sheet to use when conducting client interviews at the jail. The first jail visit is done by the District Defender, after which the data is entered into the database and notes are made. A line defender is assigned by the District Defender, who is to follow-up with a thorough initial interview.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	The PDO staff and the local probation officer collects the assessed partial payments and unpaid amounts are submitted to the state or tax refund offset garnishments.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	We receive money orders and a list itemizing the money orders from Probation Officer and we receive a spreadsheet showing amounts collected through the tax refund offset garnishments.
<b>Who Remits the Partial Payments Collected?</b>	The clients, either in person or by mail, remit the payments to either the PDO or the local probation officer.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	See above.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	Conditions of Probation \$58,551, R.S. 15:176 \$6,226
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Yes; Yes.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes. Copies of the "Independent Contractor Agreement" effective July 1, 2019 and the "Guidelines for District Personnel Associated with the 40th Judicial District Public Defender Office effective July 1, 2019 have been attached to the electronic version of the district narrative, both labeled Exhibit B.
<b>Primary Immediate Needs</b>	Reinstatement of expert testing funds for all felonies, increasing traffic ticket issuance and collections to July 2017 levels.
<b>Was your office in ROS at any time during 2019</b>	No
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Stabilized court costs.
<b>Long-Term Critical Issue Areas</b>	Unreliability of locally generated funds, particularly court cost (special assessments).
<b>2019 Media Coverage and/or Major Accomplishments</b>	2019 Media coverage: Ms. Baker (outstanding service), Mr. McQuarter's Trial, & Mr. Cornish's Trial.
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes, principally on a case by case basis and at monthly meetings of the District Personnel.

<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Fontella Baker, Kevin L. Ambres and Iriane B. Lee
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	In addition to the District Defender, Lisa M. Parker has supervisory and administrative duties.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	The District Defender aspires to limit Lisa M. Parker's caseload.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	In 2019, there was a 85% employer contribution for employee health insurance. The PDO office has joined the Parish Employees' health, dental, and vision plans and made those available to employees.
<b>Regular Meetings for Any Staff, Please Describe</b>	There is a meeting of the District Personnel usually on the last Wednesday of each month, ten months of the year (excluding November and December).
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	0
<b>Number of Writs Your District Filed in 2019</b>	Responded to 2
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	5
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	Initially juvenile defenders are assigned; they coordinate with the adult defenders.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	0
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	State Representatives: Clay Schexnayder, District 81, Gregory A. Miller, District 56, Randal L. Gaines, District 57; State Senators: Ed Price, District 2, Gary Smith, District 19

<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	With only one closed attorney booth at the jail, there is a lack of private facilities for more than one attorney to interview clients at the jail. Also, there are restrictive time limitations at the jail for the attorneys to meet with their clients. Elimination of the Reserve/Edgard Ferry now requires a 46 mile round trip to the Edgard court house from the office. Also, the housing of too many inmates outside of the parish contributes to our access issues.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Two law student interns are assisting our lawyers. One newly graduated attorney was added.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes. During their 1st full year of employment, they take the required course. It is part of their contract and guidelines. See attachments provided in response to question 51.

**Staff Directory:**

Staff Directory deleted on this web version for privacy and security reasons.

2019 District Office Technology Survey	
The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Richard B. Stricks
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	No
Westlaw	No
Other (please list)	Fast Case
Number of Legal Research Licenses	All lawyers
Total Cost of Legal Research Software:	0
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	x
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	x
Other System (please name)	None
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	Yes
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	Yes
Other	Libre Office
<b><u>Accounting Software</u></b>	
QuickBooks	Yes
Quicken	
Intuit	Yes
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	



Internet Explorer	
Microsoft Edge	Yes
Firefox	
Google Chrome	Yes
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	10
Laptops	3
iPad/Tablets (Funded by Office)	0
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	Yes
No Internet Connection	
Connection Speed:	35.4 download, 2.2 upload
Provider Name:	Reserve Telecommunications
Email Provider:	Go Daddy

### 40th District Defender Office CY 2019 Caseloads & Outcomes

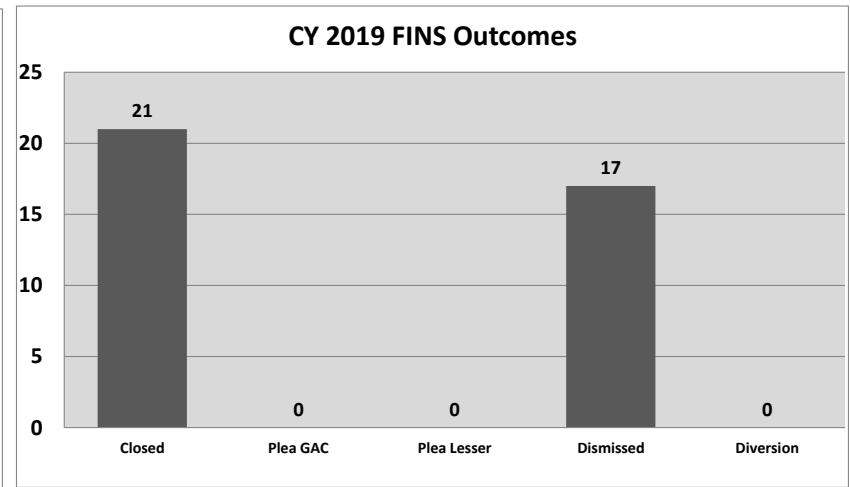
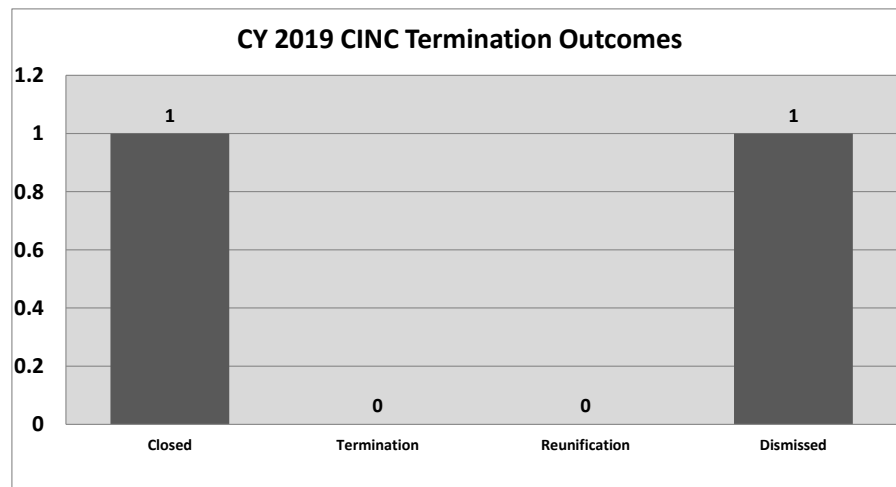
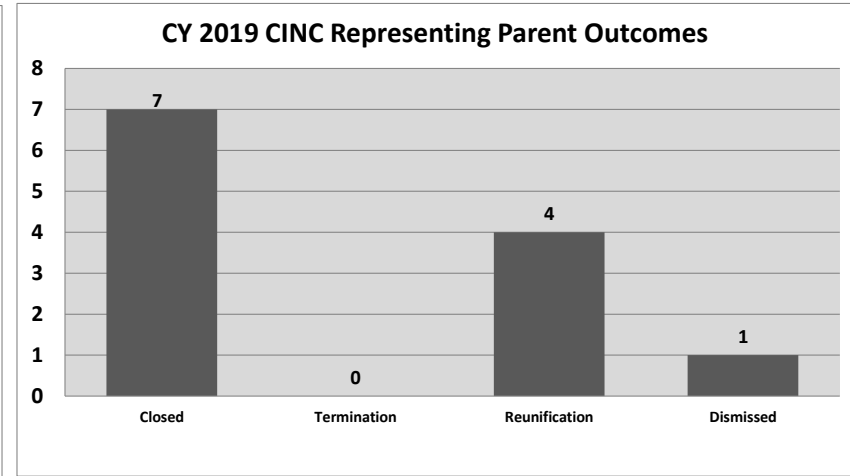
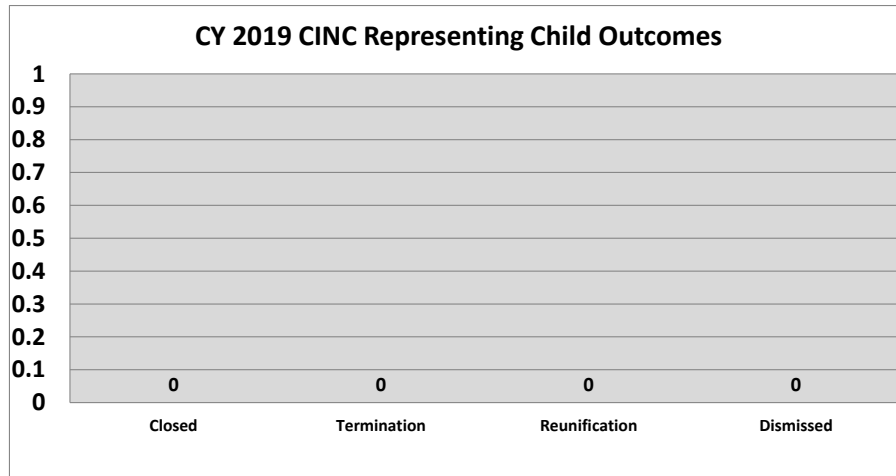
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	21	30	13	34	N/A	N/A	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	6	7	9	15	0	4	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
Termination	0	1	1	1	0	0	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	0
FINS	36	21	17	53	N/A	N/A	0	0	17	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	115	79	80	195	N/A	N/A	8	3	74	22	N/A	N/A	0	0	0
Delinquency Felony	26	22	25	51	N/A	N/A	4	2	25	0	N/A	N/A	0	0	0
Delinquency-Life	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	680	644	414	1094	N/A	N/A	214	32	546	1	0	1	0	2	3
Adult Felony Non-LWOP**	433	484	494	927	N/A	N/A	122	105	350	3	0	1	0	5	6
Adult LWOP	4	4	11	15	N/A	N/A	0	0	0	0	0	1	0	0	1
Capital***	1	1	1	2	N/A	N/A	0	0	1	0	0	1	0	0	1
Revocations	0	3	17	17	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
PCR	3	1	2	5	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

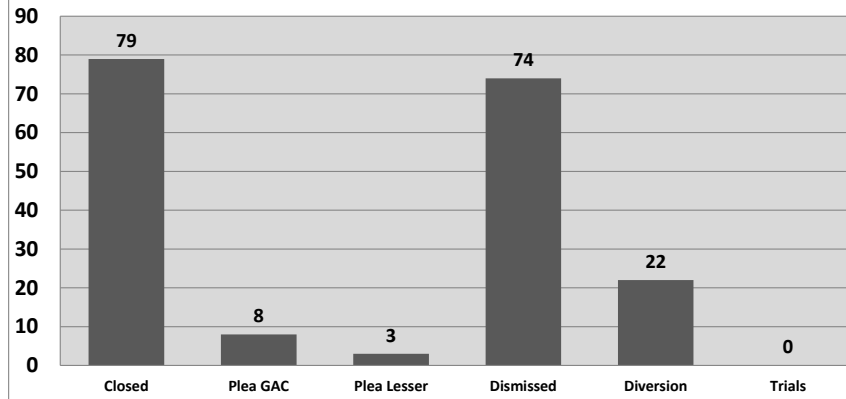
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

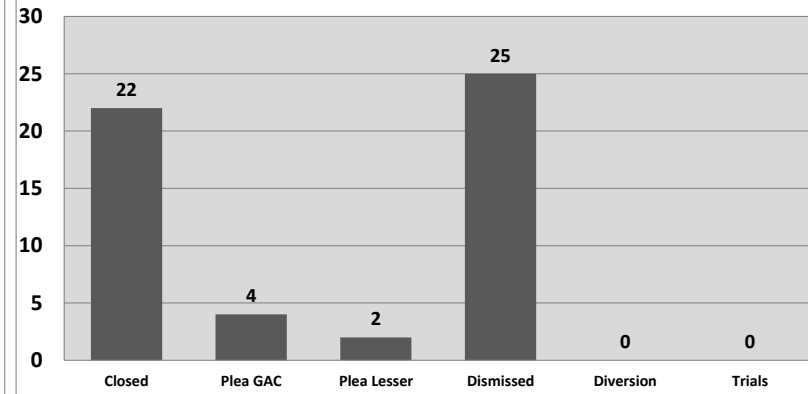
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



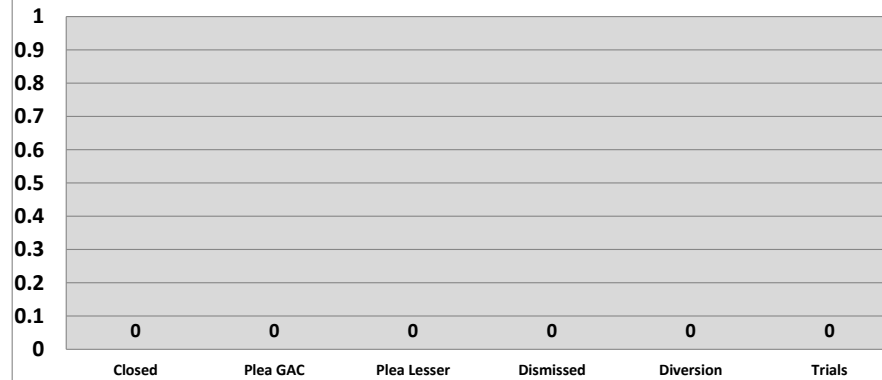
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



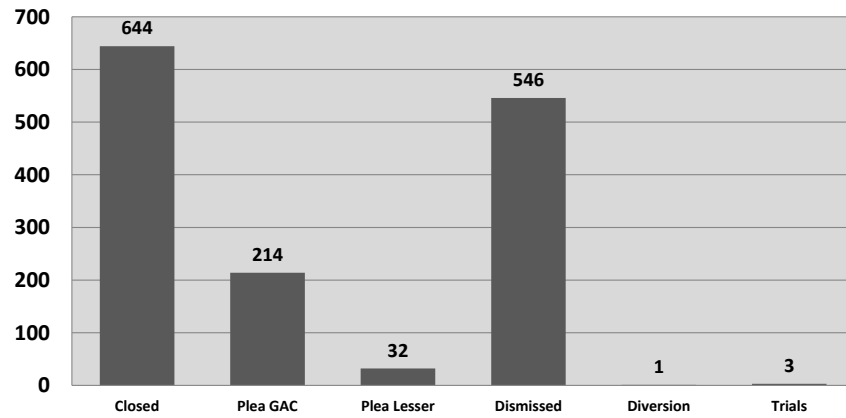
**CY 2019 Delinquency Felony-Grade Outcomes**



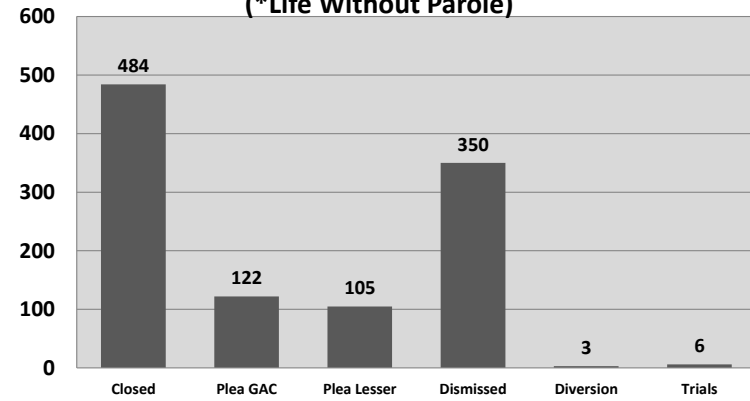
**CY 2019 Delinquency Life Outcomes**



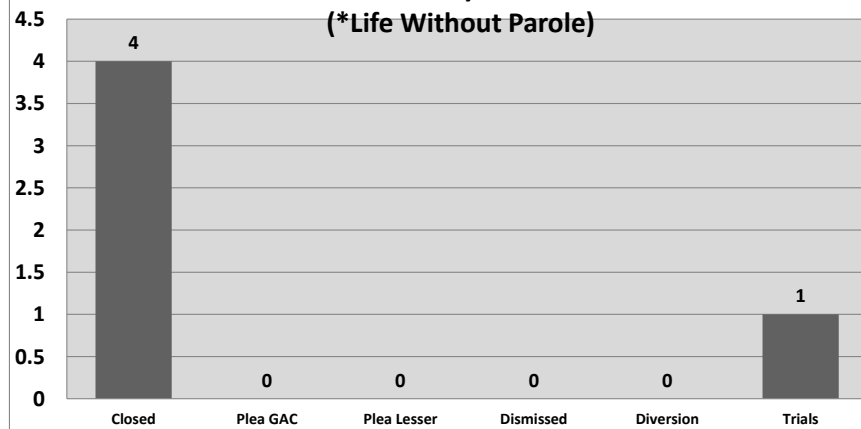
**CY 2019 Adult Misdemeanor Outcomes**



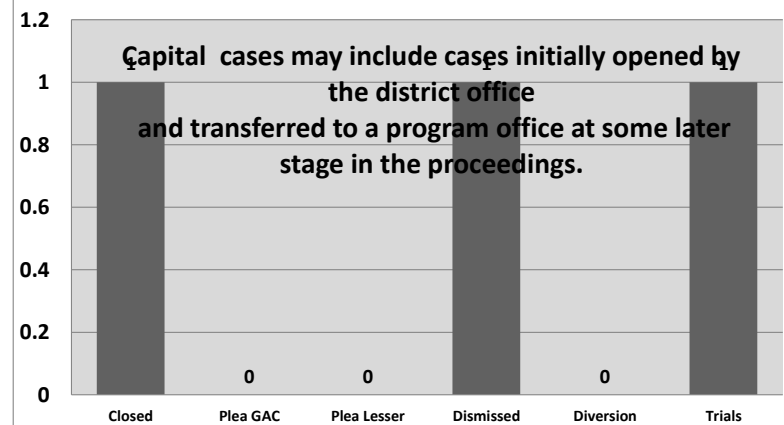
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



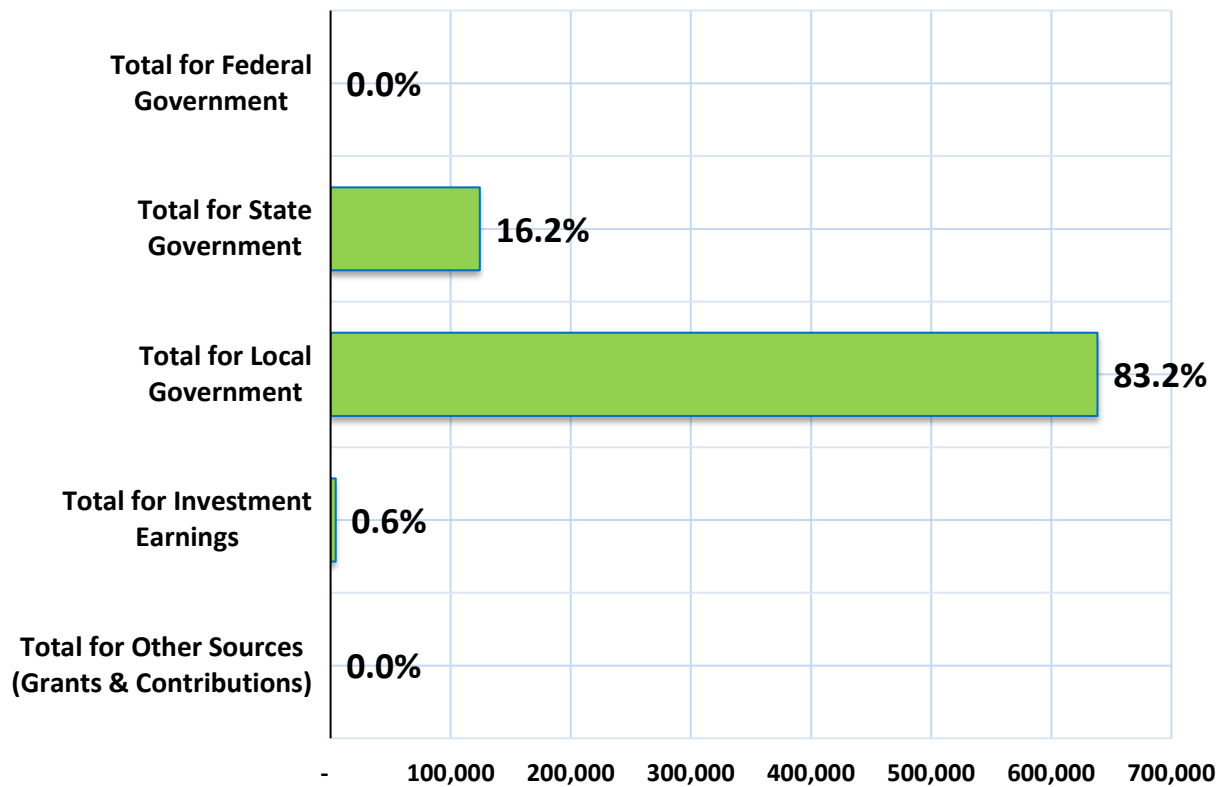
**CY 2019 Capital Outcomes**



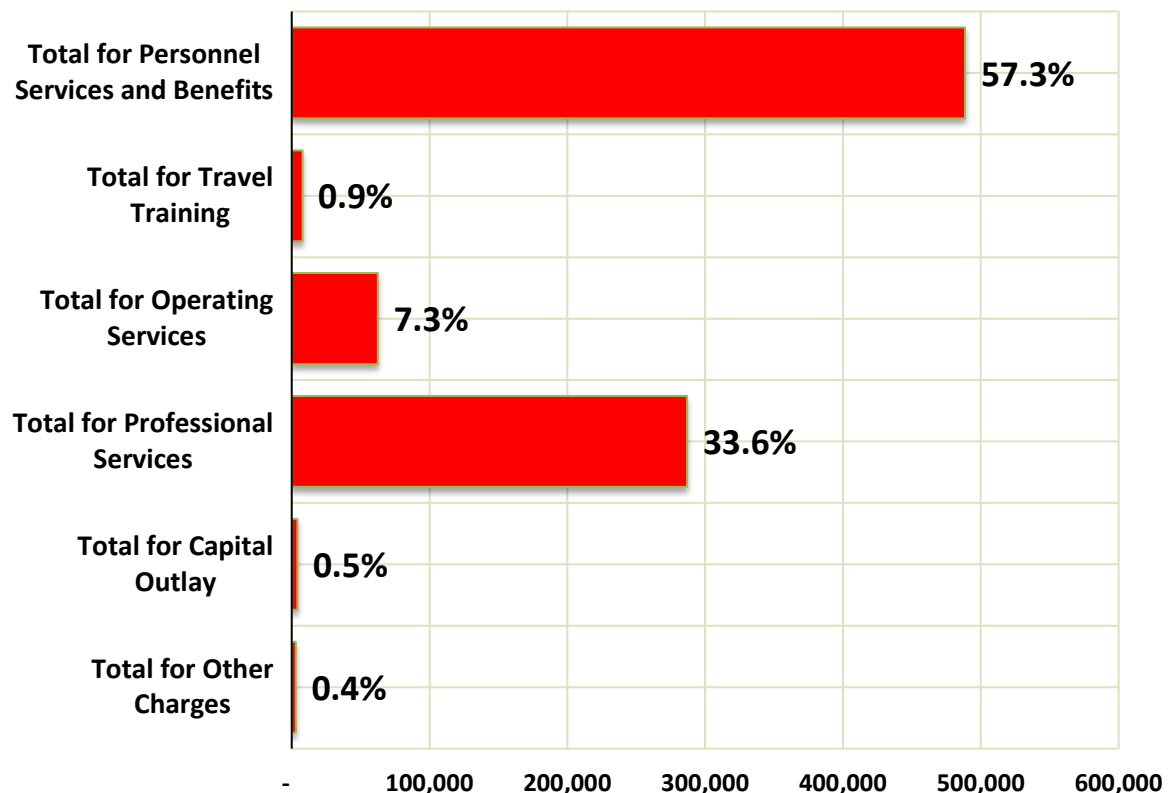
District 40 CY2019	Total CY2019
<b>District Defender: Richard Stricks</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	2,816
District Assistance Fund (DAF)	120,980
Supplemental/Emergency Funds	398
Grants	-
Other State Income -List source(s)	-
Total for State Government	124,194
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	58,262
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	41,304
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	-
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	-
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	523,212
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	523,212
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	10,022
Partial Attorney Fees Reimbursements [as per 15:176]	5,676
Other Reimbursements	(25)
Other Local Income -List source(s)	-
Total for Charges For Services	15,674
Total for Local Government	638,452
Investment Earnings	
Interest Income	4,325
Other Investment Income - List source(s)	-
Total for Investment Earnings	4,325
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	-
Total for REVENUE	766,971

District 40 CY2019	Total CY2019
<b>District Defender: Richard Stricks</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	425,756
Accrued Leave	-
Payroll Taxes	33,873
Hospitalization and Disability Insurance	28,902
Retirement	-
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>488,531</b>
Travel/Training	
Parking/Auto Tolls	73
Travel/Lodging/Per Diem/Mileage	7,683
<b>Total for Travel/Training</b>	<b>7,756</b>
Operating Services	
Advertisements	23
Workers' Compensation	(284)
Insurance - Malpractice	7,064
Insurance - Auto/Physical Liability	-
Insurance - Other	-
Lease - Office	24,600
Lease - Auto/Equipment	1,826
Lease - Other	2,276
Office Repair and Maintenance	2,859
Office - Telephone/Utilities/Postage/Internet	10,246
Dues and Seminars	6,814
Law Library/Journals/Subscriptions	1,731
Office Supplies	5,328
<b>Total for Operating Services</b>	<b>62,484</b>
Professional Services	
Audit/Accounting Expense	8,500
Contract Clerical	6,471
Expert Witness	-
Investigators	2,040
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	12,770
Contract - Juvenile Attorneys or CINC	48,193
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	208,521
IT/Technical Support	320
<b>Total for Professional Services</b>	<b>286,815</b>
Capital Outlay	
Major Acquisitions	4,031
<b>Total for Capital Outlay</b>	<b>4,031</b>
Other Charges	
Other Operating Expenses	3,048
<b>Total for Other Charges</b>	<b>3,048</b>
<b>Total for EXPENDITURES</b>	<b>852,665</b>

## CY19 REVENUES



## CY19 EXPENDITURES



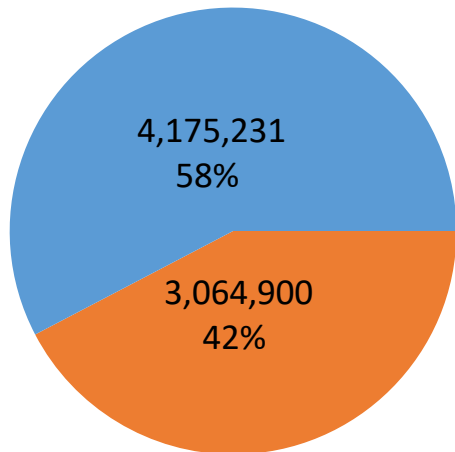




# THE 41<sup>ST</sup> JUDICIAL DISTRICT PUBLIC DEFENDERS' OFFICE ORLEANS (NEW ORLEANS)

DISTRICT DEFENDER: DERWYN D. BUNTON  
2601 TULANE AVENUE, STE. 700  
NEW ORLEANS, LA 70119  
(504) 821-8101

District 41 Revenue Sources CY19

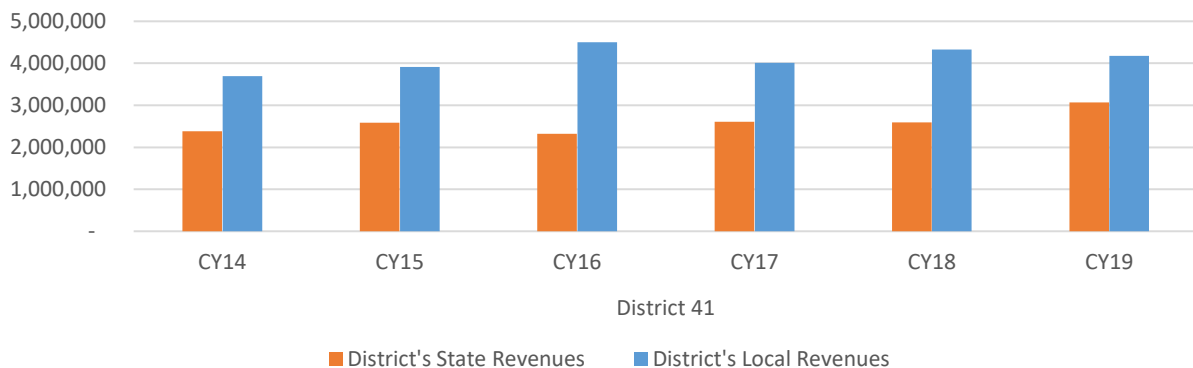


■ Total CY19 State Funds Distributed  
■ Total Local Funding Received By District in CY19

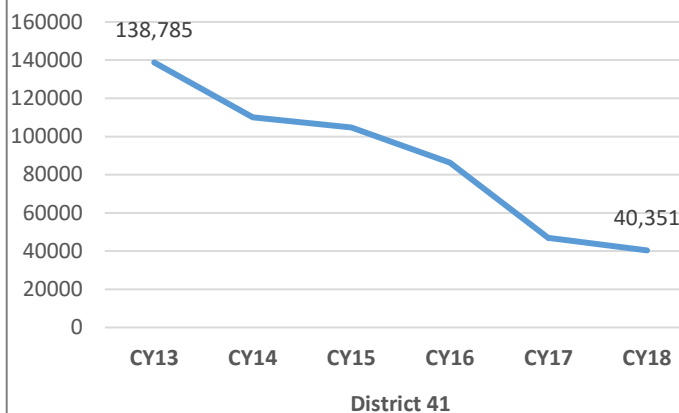
During Calendar Year 2019, the 41st Judicial District Public Defenders Office (PDO) received \$7,240,131 in total revenues. Fifty-eight percent of the office's revenues came from local funding, compared to 63% during 2018. Local funding was derived from a mix of traffic tickets, special court costs, and a significant appropriation from the City of New Orleans.

As shown in the figure below, in 2019 the office experienced a reduction in local revenues while state supplemental funding increased by \$474,000. The district has historically failed to meet the revenue increases expected following the 2012 legislation that increased special court costs by \$10. Although total revenues increased within the district by more than \$319,000 during Calendar Year 2019, the increase was insufficient to allow the office to obtain the appropriate financial and personnel resources to provide ethical representation to its clients. The 41st Judicial District office remains in service restriction which was implemented on December 1, 2015.

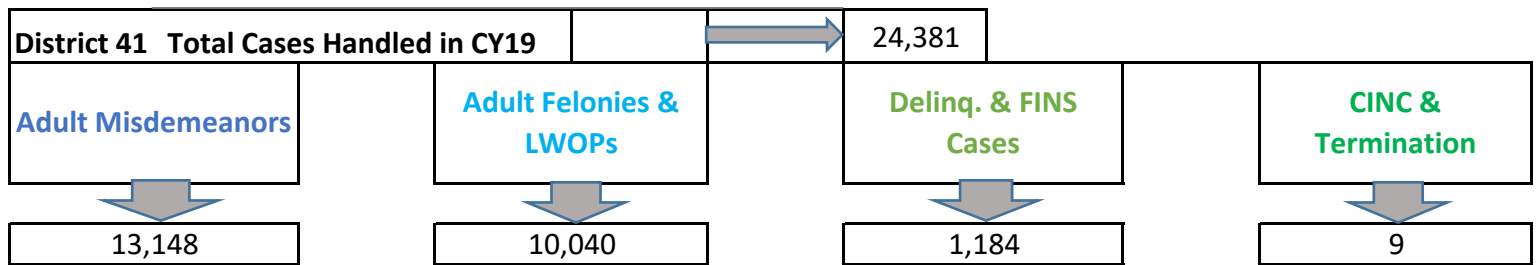
District's CY14 to CY19 Local and State Revenues



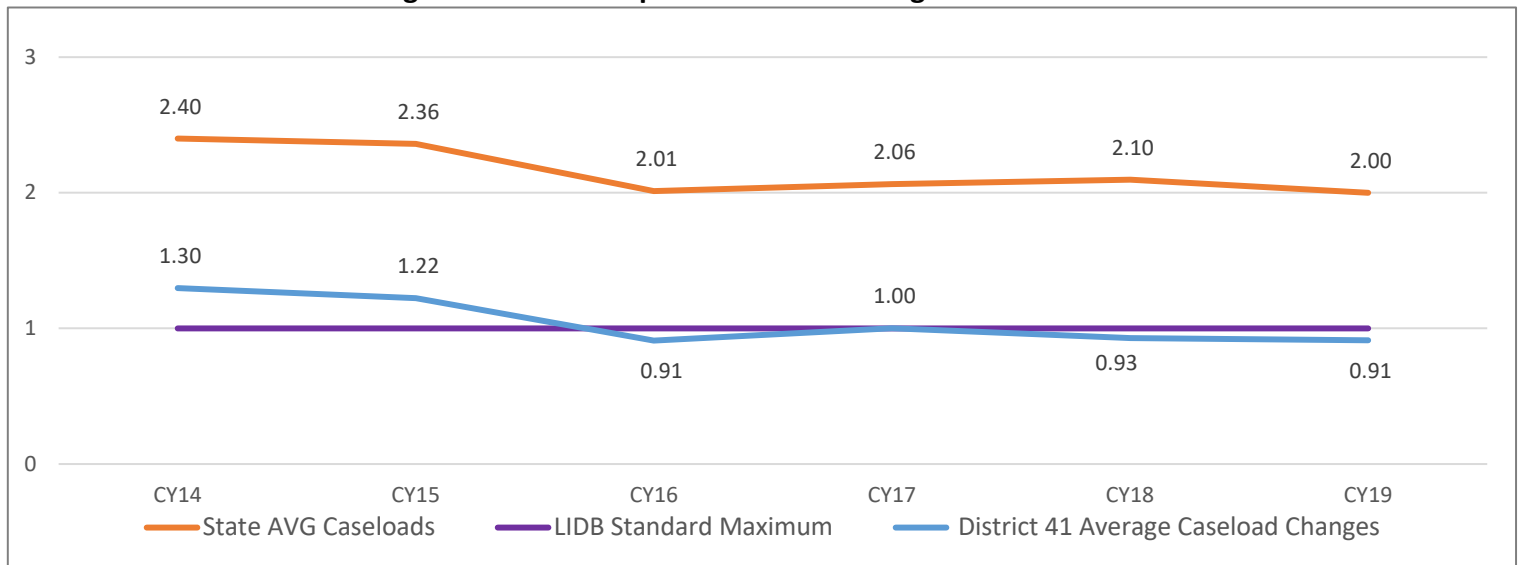
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 41st Judicial District have decreased by 71% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the decrease in local revenues is the result of a decrease in traffic filings in the district.



**District 41 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 41st District PDO handled 24,381 new and pending cases. Attorneys within the office maintained workloads within state standards.

## MILLER/MONTGOMERY CASES

5/26

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 41st Judicial District Public Defenders Office handled five Miller Cases and has 26 open Montgomery Cases for which a hearing is pending during 2019. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

## CAPITAL REPRESENTATION

This PDO has no capitally certified counsel on staff, nor the financial means with which to contract with certified counsel. As such, the district has no capacity to handle a capital case and is wholly reliant on the non-profit-501(c)3 law offices with which LPDB contracts for capital representation.



## THE 41<sup>ST</sup> JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	Orleans - New Orleans
<b>Population</b>	391,006
<b>District Defender</b>	Derwyn D. Bunton
<b>Years as District Defender</b>	11
<b>Years in Public Defense</b>	14
<b>Office Manager</b>	Dannielle Berger, Chief Administrative Officer
<b>Primary Office Street Address</b>	2601 Tulane Avenue; Suite 700
<b>City</b>	New Orleans
<b>ZIP</b>	70119
<b>Primary Phone</b>	504-821-8101
<b>Primary Mailing Address</b>	2601 Tulane Avenue; Suite 700; New Orleans, LA 70119
<b>Primary Fax Number</b>	504-821-5285
<b>Primary Emergency Contact</b>	Derwyn D. Bunton
<b>Primary Emergency Phone</b>	504-224-0958
<b>Secondary Emergency Contact</b>	Dannielle Berger, Chief Administrative Officer
<b>Secondary Emergency Phone</b>	504-338-3356
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	N/A
<b>Other District Office Contact Personnel (Primary Only)</b>	N/A
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Karen Glaser (Tulane Towers)
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	\$24,500/month
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Accounting Services are handled in house. Annual financial and compliance audit provided by Bruno & Tervalon CPA's. Semi-monthly payroll provided by ADP, Inc.
<b>Courts and Locations</b>	Criminal District Court - 2700 Tulane Avenue, New Orleans, 70119; Juvenile Court, 1100 Milton Street, New Orleans, LA 70112; Municipal Court, 727 South Broad, New Orleans, 70119; Traffic Court, 727 South Broad, New Orleans, 70119; Magistrate Court, 2700 Tulane Avenue, New Orleans, 70119.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	Criminal District Court (12); Juvenile Court (5); Municipal Court (3); Traffic Court (4); Criminal Magistrate Court (1); Criminal Commissioners (4).

<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	After an appointment or an indigency determination and an initial conflict analysis, OPD assigns the case. Non-conflict cases are assigned to the OPD Trial Division based on the level of the case. OPD has divided all cases into Levels 1-5. Level 1 cases are misdemeanors. Level 5 cases are charges that carry a Life Without Parole Sentence. Levels 2-4 are felony cases that are separated by both sentencing exposure and complexity. Through assessment, evaluation, and experience, attorneys are placed in a practice level. Conflict cases are assigned to a conflict panel based on the same case level classification. Due to Restriction of Services, some cases were assigned to a waitlist before being assigned. Waitlist assignments and length of time on a waitlist depended on capacity. Municipal and Traffic Court cases were staffed by full time staff attorneys and one part time staff attorney assigned to handle all traffic cases. In Juvenile Court, non-conflict cases have been handled by the Louisiana Center for Children's Rights (LCCR). Juvenile conflict cases are assigned either to the OPD Trial Division or to OPD's juvenile conflict panel. Most Child in Need of Service (CINC) cases are assigned to one full time CINC attorney. Conflict CINC cases are assigned to a panel attorney.
<b>Name of Adult Detention Facilities in This District</b>	Orleans Justice Center
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	While the majority of our clients are now housed at the Orleans Justice Center, some clients remain at various facilities throughout the state. This is generally due to pre-existing sentences or federal charges. The most common out of parish facilities are the Louisiana State Penitentiary at Angola, the St. Charles Parish Prison, and Elayn Hunt Correctional Center.
<b>Name of Juvenile Detention Facilities In This District</b>	Juvenile Justice Intervention Center
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Bridge City Center for Youth; Swanson Correctional Center.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Yes. Clients held at distant facilities such as Swanson receive significantly fewer attorney-client visits due to time constraints. Further, the travel time for those visits take significant time away from other clients and impacts caseload and workload (and therefore our budget).
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	In Criminal District Court, transferred juveniles are generally shackled. In juvenile court, defendants are not shackled.
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	Efficient visitation continues to be a struggle at the Orleans Justice Center. In 2018, OPD had several meetings with the local sheriff that resulted in new or modified visitation policies. However, there are only two attorney-client consultation areas in the jail complex, one of which has three booths and the other two contact visit rooms. This means visitation room time is scarce and attorneys and staff often experience lengthy waits for clients. Wait times often range from thirty minutes to sixty to ninety minutes. In late 2019 we reurged some recurring wait time concerns and are continuing to negotiate policy improvements.
<b>District Attorney</b>	Hon. Leon Cannizzaro
<b>Chief Judge of Criminal District Court</b>	Hon. Keva Landrum-Johnson
<b>Juvenile Court Judges (Specify District of City Court)</b>	Judges: Ernestine Gray, Candice Bates-Anderson (Chief Judge), Desiree Cook-Calvin, Mark Doherty, Tammy Stewart.
<b>Drug Court Judges</b>	Benedict Willard "C", Camille Buras "H", Franz Zibilich "L.", Robin Pittman "F", Paul Bonin "D"
<b>Mental Health Court Judges</b>	Judge Karen Herman "I" and Judge Paul Sense "A" Municipal Court.
<b>Other Specialty Court</b>	Re-entry Court, Judge Laurie White "A"; Veteran's Court, Judge Arthur Hunter "K"; and Homeless Court, Judge Paul Sens "A" Municipal Court.

<b>Name of Specialty and Brief Description:</b>	The Re-entry Court is designed to assist clients returning to the community after longer term incarceration in State correctional facilities. Veterans Court is designed to assist military veterans gain access to programming and support designed to assist them and prevent criminal involvement. Homeless Court is designed to assist the homeless receive much needed treatment and services.
<b>Indigency Determined by Whom and How?</b>	In Criminal District Court, the judicial officer at first appearance determines indigency for arrestees - often with the assistance of information gathered by interviews of the arrestee by New Orleans Pretrial Services. Often, there is also a colloquy between the arrestee and the judicial officer before the determination is made. If an arrestee has not been deemed indigent at first appearances, the arrestee is then set for a hearing to determine counsel (HTDC) within a week. If the arrestee is still incarcerated at the HTDC, and has not secured private counsel, the arrestee is deemed indigent and appointed to OPD. In Criminal District Court, judges routinely revisit indigency determinations at arraignment. In Municipal Court, first appearance and arraignment occur simultaneously. Incarcerated arrestees are presumed indigent by the court. After consultation with OPD in 2015 regarding indigency determination process, most Municipal Courts changed their process. Those not in custody who cannot afford to hire attorneys are preliminarily assessed by the Court and if deemed indigent, are referred to OPD staff, who conduct an application for OPD services.
<b>When is Assignment/Appointment of Counsel Made?</b>	OPD assigns counsel within 24 hours on weekdays and within 48 hours on weekends/holidays after First Appearances.
<b>What steps does your office take to ensure conflict – free representation</b>	OPD maintains a conflict panel. Before an OPD trial division attorney is assigned a case, a conflict review is done by administrative staff. If a case is deemed a conflict for the trial division, the case is assigned to the conflict panel. If a potential conflict appears or is discovered after initial assignment, a query is sent to either the Litigation Director or Chief Defender, who then determines whether the conflict exists. If deemed a conflict, the case is reassigned to a conflict panel attorney.
<b>Brief Explanation of Intake Process</b>	After assignment of counsel is completed, a folder is created for each case and includes the "gist" and other post-arrest paperwork from the state. Assignments are made via cases in DefenderData and a folder deliver to the assigned counsel. If a defendant is deemed to be indigent at arraignment, the judge will order the defendant to pay the application fee of \$40 to the cashier on the first floor of Criminal District Court, who then remits payment to OPD. In Municipal and Traffic Court, the application fee is paid directly to the Municipal and Traffic Court OPD Client and Court Support Administrator.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	The defendant is ordered to pay the Indigent Defender Fund directly. The defendant then comes to OPD and makes a payment or a payment arrangement with the administrative staff.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Since this fee is collected by OPD directly, OPD is responsible for accounting this money.
<b>Who Remits the Partial Payments Collected?</b>	Again, since this fee is collected by OPD directly, OPD is responsible for accounting this money from collection to remittance.
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Again, since this fee is collected by OPD directly, OPD is responsible for accounting this money from collection to remittance.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	None
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	OPD doesn't allow private practice for its full-time staff attorneys.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes. The contract is attached.

<b>Primary Immediate Needs</b>	The most important overarching needs OPD has is resources and funding. More to the point, OPD would benefit from the elimination of the user-pay criminal legal system. Ideally, replacing the user-pay criminal legal system would be one based on equity and standards. OPD's specific needs include improved data management, training, funding, technology (hardware and software) and staff. Perhaps most dire is the need for additional staff. Years of service restrictions (ROS) have decimated our staff, and underfunding has crippled our ability to hire. Indeed, as I write this, we have too few investigators to be anywhere compliant with any professional standard.
<b>Was your office in ROS at any time during 2019</b>	Yes
<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	With funding from Louisiana's user-pay system, together with inadequate funds from the Louisiana Public Defender Board, OPD expects to remain in Restriction of Services (ROS) in CY 2020 - as we were in CY 2017, CY 2018, and CY 2019. However, in our user-pay legal justice system, it is impossible to predict with any degree of certainty how revenue sources will perform. OPD continues to monitor revenues, expenditures and workloads. All past ROS measures (salary cuts, hiring freezes, case refusal, etc.) remain on the table for consideration.
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	In CY 2019, OPD monitored revenues and expenditures carefully. With local support, OPD maintained constant, but restricted, service provision. OPD continues to monitor revenues and expenditures. In CY 2019, turnover was extremely high due to the hiring freeze implemented under our ROS plan. The following staff terminated 01/01/2019 - 12/31/2019: Nicole Heisser, Investigation Division Supervisor; Debora Rivera-Morales, CSD/Interpreter; Adrienne Cousins, CDC Staff Attorney; Steven Robinson, Social Worker; Jack Muse, CDC Staff Attorney; Janet Fennell, CDC Staff Attorney; Joseph Goldstein, CDC Staff Attorney; Zach Oshin, CCSA; Brandi McNeil, Juvenile Attorney; Kenneth Hardin, CDC Supervising Attorney; Ranchaela Ward, CDC Staff Attorney; Eden Shlomi, Client Advocate; Joshua Pichon, Staff Investigator; Hannah Lommers-Johnson, CDC Staff Attorney; Brandon Burke, Staff Investigator; Ashley Crawford, CDC Staff Attorney; Laura Garcia, Staff Investigator; Dylan Duffey, CDC Staff Attorney; Laika Abdulali, Paralegal; Madeline Inglis, Client Advocate; Joilynn Hollies, Municipal Court Staff Attorney; Sean Collins, CDC Supervising Attorney; Kendrica Sandifer, Conflict Panel Administrator; Gwyneth O'Neill, CDC Staff Attorney; Jalcia Horton, Investigation Division Supervisor; Eric Gresham, Office Manager; Robert McKnight, CDC Staff Attorney; Kevin O'Sullivan, CDC Staff Attorney; Esinam Seanehia, Staff Investigator; Yanet Estrella, Staff Investigator; Mary Soo Anderson, Juvenile Attorney; Matthew Vogel, CDC Staff Attorney.
<b>Immediate Critical Issue Areas</b>	Most dire is the need for additional staff. Years of service restrictions (ROS) have decimated our staff, and underfunding has crippled our ability to hire. Indeed, as I write this, we have too few investigators to be anywhere compliant with any professional standard.
<b>Long-Term Critical Issue Areas</b>	OPD and the Louisiana criminal legal system desperately need equity. The funding disparity between OPD and other criminal legal system agencies in New Orleans is emblematic of the inequity which exists around the state. OPD is out-resourced more than two to one by the Orleans Parish DA's Office, and OPD's budget is little more than a rounding error when compared to the near-\$200 million New Orleans Police Department. These disparities exist despite OPD being a federal and state constitutional requirement. OPD's long-term critical issue is the brutal need for resource equity which should come from adequate, stable and reliable sources.

<b>2019 Media Coverage and/or Major Accomplishments</b>	<p><b>AWARDS &amp; ACCOMPLISHMENTS:</b> Chief of Trials Danny Engelberg awarded the City Business Leader in Law; publication of 2018 Annual Report; GOFAR Reentry Team awarded the LSBA Legal Service Innovation Award, presentation of 7th annual Clyde Merritt Award highlighting the work of stalwart community advocate Norris Henderson and New Orleans Saints and Players Coalition members Demario Davis and Benjamin Watson for their support and advocacy for voting rights, funding for public defense and the unanimous jury amendment; 6th Annual Ben Sullivan Fellowship fundraiser successfully funded another year for an investigator fellow; Continued success and growth for the Second Line for Equal Justice in its fourth year; Partnership with other justice advocates to bring Participatory Defense to New Orleans; continued growth of community-wide Know Your Rights Workshop – United in our Rights. We hosted members of the New Orleans Saints Diversity and Inclusion Committee for another listen and learn about OPD, public defense and the criminal legal system and launched a financial literacy workshop series with local organization Flyte.</p> <p>We maintained support through the Kendall Vick Fellowship for a Client Advocate. Our three significant grants awarded in 2018 officially began in 2019. The JRI/DOC Community Incentive grant launched the first civil division in a public defender office in the state. The other two fund a mental health social worker and expand representation for conflict cases through investigation and social work representation. Additionally, we were awarded a prestigious ABA Center for Innovation Fellowship for a staff attorney.</p> <p><b>MEDIA:</b> Media coverage remained steady in 2019. The continued funding crisis and restriction of services, city wide bail reform and new focus on mental health care in the courts, lawsuit against the city on surveillance camera access, implementation of the unanimous jury constitutional amendment change, and expansion of community bail funds, and work to release lifers with sentencing law changes, and city-wide resolution to eliminate thousands of outstanding warrants, kept OPD top of mind and continued a fairly positive conversation in the media. Our OPD profile series in local Antigravity Magazine continued with 4 additional profiles. OPD continued proactive and reactive media outreach to increase our reach to local New Orleans community and stakeholders, as well as remain part of the national conversation for criminal justice issues such as bail, jail population, Brady violations, legislation and criminal justice reform. Major press included The Nation, Daily Kos, 70 Million podcast, and editorials in The Advocate, WDSU and The Lens.</p>
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	Yes. OPD provides training designed by our Training Director. Newly admitted attorney hires receive approximately 5 weeks of training prior to representing clients autonomously and then weekly training during their first year of practice. Additionally, the Training Director and Training Supervisor provide intensive supervision, including review of written preparation, courtroom observation, and regular meetings to discuss the new attorneys' development.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Nzinga Hill, Juvenile Division Supervising Attorney
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	OPD is divided into supervisory groups, led by supervisors and leadership staff. Supervisors for non-attorneys include supervisors for the Client Service Division, Client and Court Support Administrator Division, and the Investigation Division. There is a Juvenile Court Supervising attorney, a Municipal and Traffic/Magistrate Court Supervising Attorney, and four Attorney Supervisors. These supervisors are supervised by the Chief of Trials. There is also the Training Director that also supervises a team of attorneys and a Litigation Director.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	When staff attorneys reach a certain level, they are taken out of the normal case pick up schedule and given time to work down their existing workload. Supervisors have a half case-load to enable them to better carry out their supervisor duties.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	OPD offers Blue Cross Medical and Dental Insurance. OPD pays 100% percent of the monthly health premium. The employee pays 100% of the monthly dental premium.
<b>Regular Meetings for Any Staff, Please Describe</b>	Quarterly All-Staff Meetings; Monthly Management Meeting; Weekly Leadership Meetings.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	OPD handled approximately 6 appeals.
<b>Number of Writs Your District Filed in 2019</b>	OPD filed approximately 220 writs.
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	During 2019, 19 children under the age of 17 were transferred from Juvenile Court to Criminal District Court. 3 of these were children that were arrested in 2018.



<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	OPD is unaware of any case(s) wherein a transfer was denied by the Juvenile Court.
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	During 2019, OPD primarily assigned transferred Trial Division juvenile cases to the juvenile staff attorney experienced in juvenile representation. When LCCR is unable to represent a juvenile due to a conflict, OPD provided an attorney with several years of experience and extensive training in juvenile representation to handle transferrable cases at the continued custody/transfer hearing. If a conflict prevented OPD Trial Division from representing a juvenile at the continued custody hearing, then the case is assigned to a conflict panel attorney. Once an assignment is made, the assigned OPD attorney remains on the case through disposition.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	During 2019, OPD handled two (2) Miller cases.
<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	All Montgomery cases were transferred to LCCR during 2019.
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	At least one was conducted by a private attorney, but none were conducted by public defenders.
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	See: <a href="http://house.louisiana.gov/H_Reps/By_Deleg/H_Reps_Deleg_Orleans.asp">http://house.louisiana.gov/H_Reps/By_Deleg/H_Reps_Deleg_Orleans.asp</a>
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	CY 2019 was a year of continued ROS. Due to inadequate and unstable funding at the state and local level, OPD implemented a hiring freeze, creating staff shortages. The uncertainty of our user-pay system is no help in approaching this task. Excessive workloads and depleted staff continue to be the biggest obstacles regarding our representation. In addition, the inequitable distribution of criminal legal system resources almost ensures we are incapable of reaching or maintaining most professional legal standards. The District Attorney continues to accept a significantly higher number of cases than other parishes and pursues harsh multiple bill sentences even for non-violent offenders. There is still an ongoing issue regarding jail visitation (and out of parish detention of OPD clients) that affects delivery of services. An unprofessional and hostile courtroom climate - especially in the presence of our clients - also has a negative impact on recruitment, retention, client relationships and service delivery. The inability to meaningfully consult with and interview clients before first appearances and after appointment continues to affect our advocacy for our clients.

<p><b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b></p>	<p>In CY 2019, OPD maintained a hiring freeze due to growing inequitable, inadequate, and unstable funding and less staff turnover. This has impacted representation within the main OPD Trial Division as well as the conflict panel. For example, most cases within OPD proceed without adequate (or any) investigative resources. While funding remains limited, OPD continues to receive outside support for client advocates and social workers in its Client Services Division, even adding significant grant support from the Kellogg Foundation, Louisiana Department of Public Safety and Corrections (DOC) Justice Reinvestment Initiative (JRI) Community statewide grant program, JAG, Byrne JAG and others. OPD was awarded a JRI grant and now partners with DOC to increase successful reentry for our clients exiting DOC custody and expand our incarceration alternative advocacy to limit exposure or entrance into DOC custody. OPD continued its partnership with the City of New Orleans and the MacArthur Foundation Safety and Justice Project to increase bond advocacy. This project increased bond and pre-trial release advocacy for low-risk clients. Partnerships with other organizations to provide additional services continued to great success for our clients, including the Municipal Court at the Mission project, an annual warrant clinic, and an expungement workshop with the Justice and Accountability Center of Louisiana. OPD also dramatically increased its alternatives to incarceration in Municipal Court. All of these projects aim to reduce attachments, increase case resolution, and provide assistance for successful reentry.</p>
<p><b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b></p>	<p>Yes. The policy is provided as part of the handbook and any updates/changes are sent via email and physical copy. Staff are also required to do annual training.</p>
<p><b>Staff Directory:</b></p>	

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## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.

**Survey Completer's Name** Dannielle Berger

**Legal Research Tools Used:**

Lexis Nexis x  
 Westlaw x  
 Other (please list)  
 Number of Legal Research Licenses 80  
 Total Cost of Legal Research Software: 36,000

**SOFTWARE:**

Mark an X in all that apply

**Operating Systems Used:**

x  
 Windows 10  
 Windows 8 x  
 Windows 7 x  
 Windows Server 2008/2012/2016  
 Windows XP  
 Mac OSX

**Case Management System(s): Check all that apply**

x  
 defenderData (LPDB statewide system)  
 Other System (please name)

**Productivity Suites Used:**

x  
 Microsoft Office 2019 (Word, Excel, etc.) x  
 Microsoft Office 2016 x  
 Microsoft Office 2013  
 Microsoft Office Version Older than 2013  
 Corel Word Perfect  
 Other

**Accounting Software**

x  
 QuickBooks  
 Quicken  
 Intuit  
 Other (list here):

**Internet Browsers Used:**

x  
 Internet Explorer x  
 Microsoft Edge x  
 Firefox x  
 Google Chrome  
 Other

<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
	7
Desktop PCs	127
Laptops	0
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	x
Broadband	
No Internet Connection	100down/25up
Connection Speed:	Cox Communications
Provider Name:	Office 366
Email Provider:	

### 41st District Defender Office CY 2019 Caseloads & Outcomes

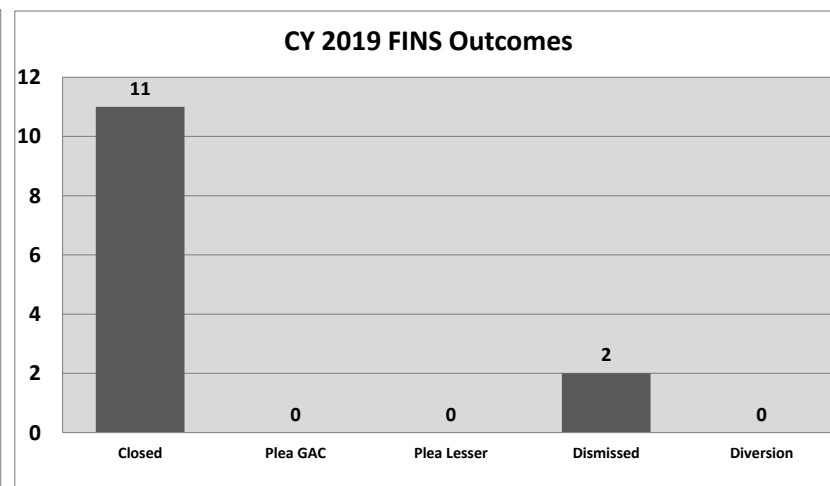
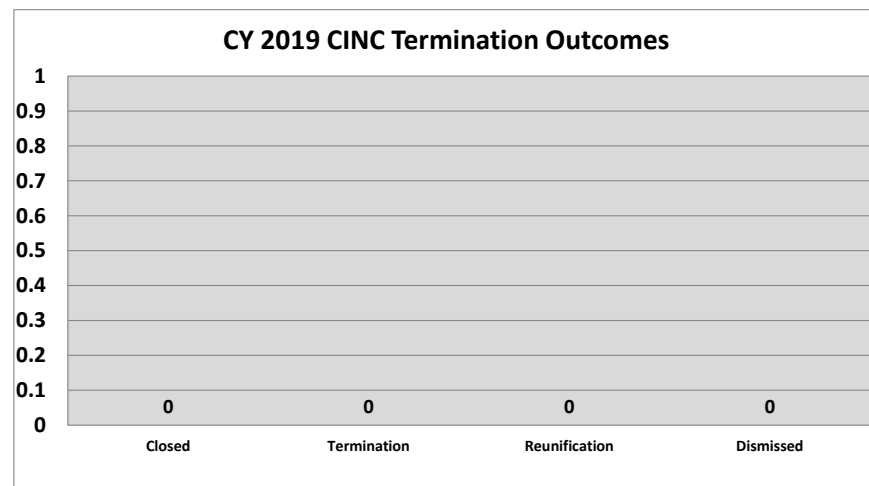
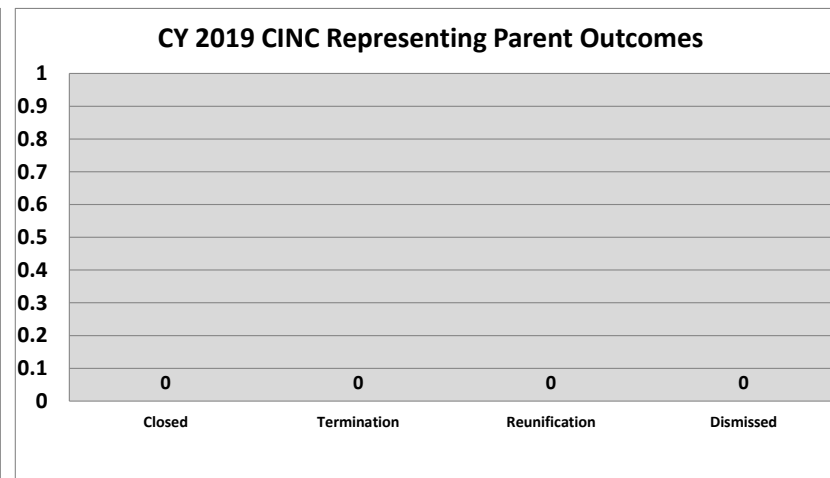
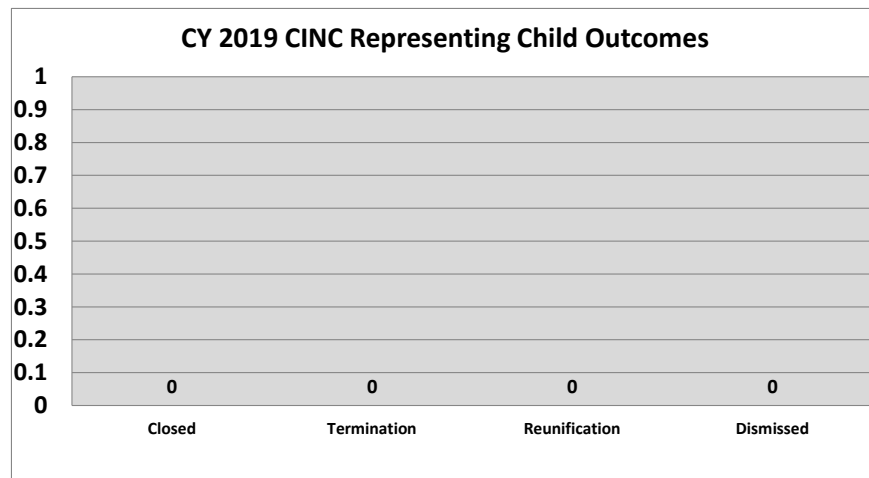
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	1	0	0	1	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	6	0	2	8	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	6	11	11	17	N/A	N/A	0	0	2	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	282	180	116	398	N/A	N/A	143	0	26	0	N/A	N/A	11	3	14
Delinquency Felony	451	354	312	763	N/A	N/A	311	8	54	0	N/A	N/A	18	10	28
Delinquency-Life	1	4	5	6	N/A	N/A	5	0	0	0	N/A	N/A	1	0	1
Juvenile Revocations	0	4	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor	10079	7690	3069	13148	N/A	N/A	1056	172	6818	0	0	0	20	12	32
Adult Felony Non-LWOP	5714	4288	2418	8132	N/A	N/A	2569	701	573	0	4	6	14	8	32
Adult LWOP	86	99	127	213	N/A	N/A	8	88	15	0	2	3	1	0	6
Capital	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	1349	1152	346	1695	N/A	N/A	0	0	51	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

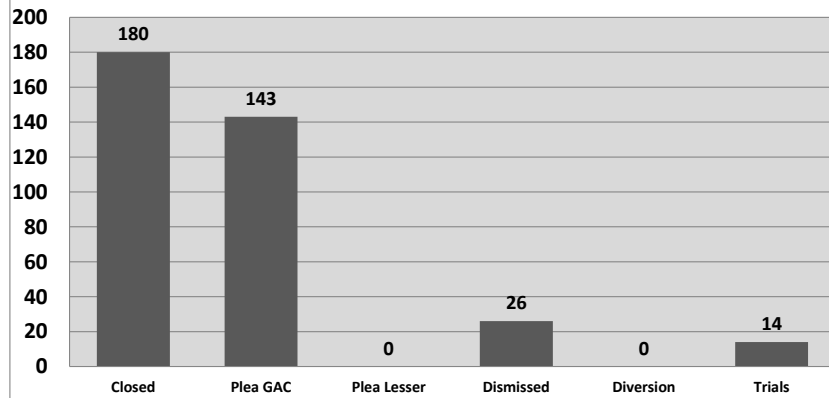
\*\*Life Without Parole

\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.

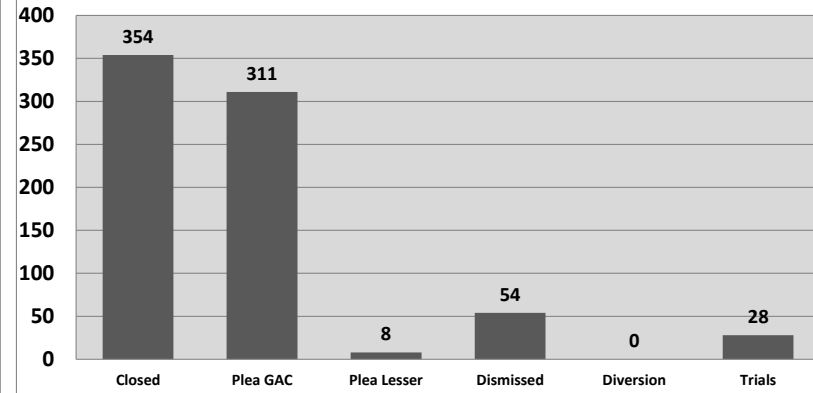




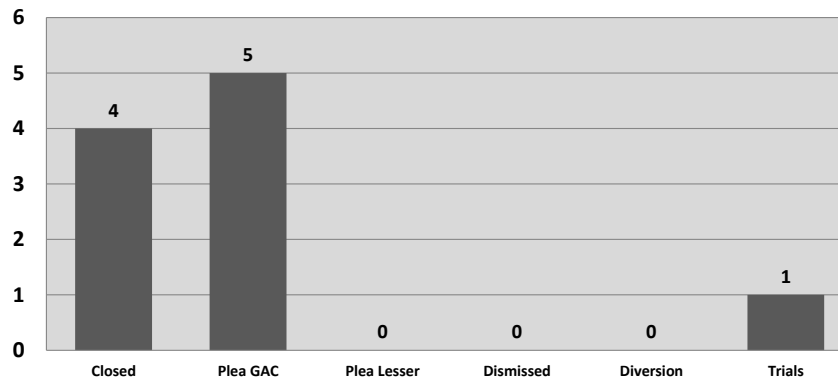
**CY 2019 Delinquency Misdemeanor-Grade Outcomes**



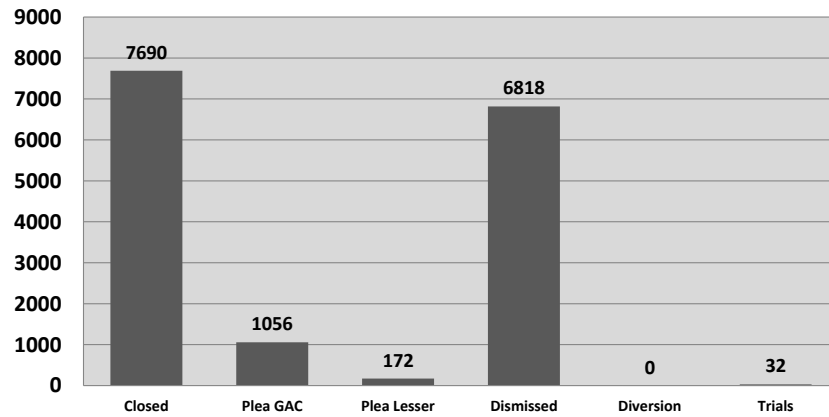
**CY 2019 Delinquency Felony-Grade Outcomes**



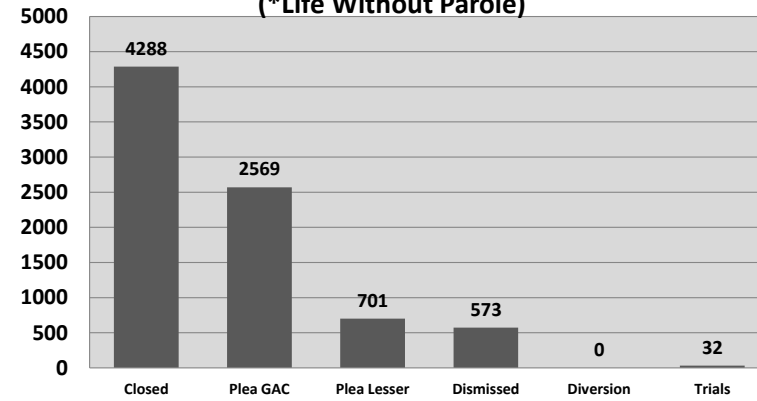
**CY 2019 Delinquency Life Outcomes**



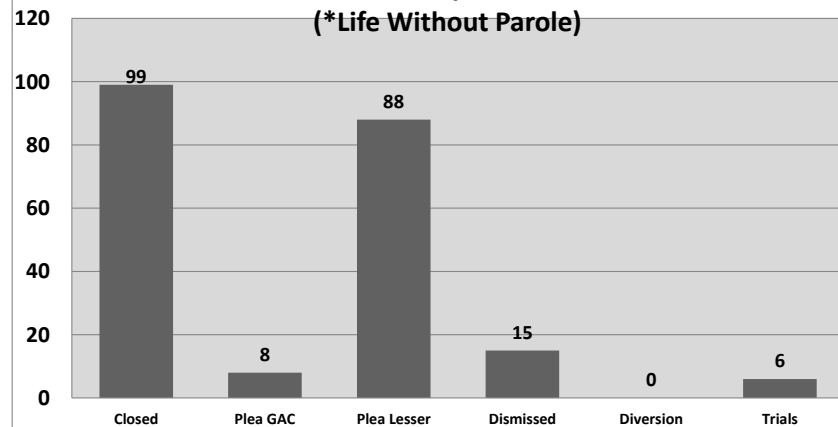
**CY 2019 Adult Misdemeanor Outcomes**



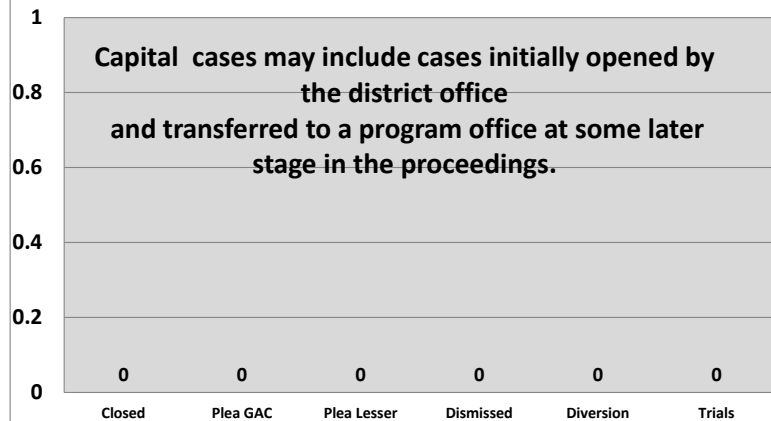
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



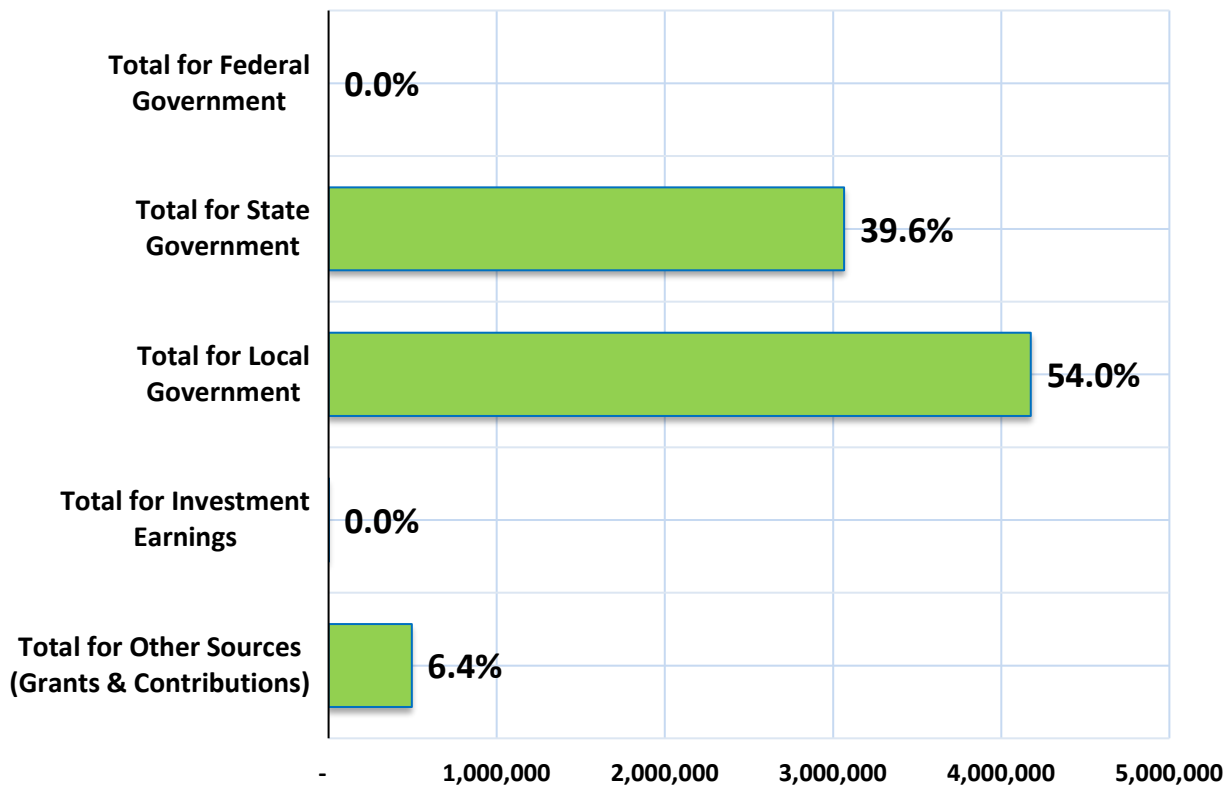
**CY 2019 Capital Outcomes**



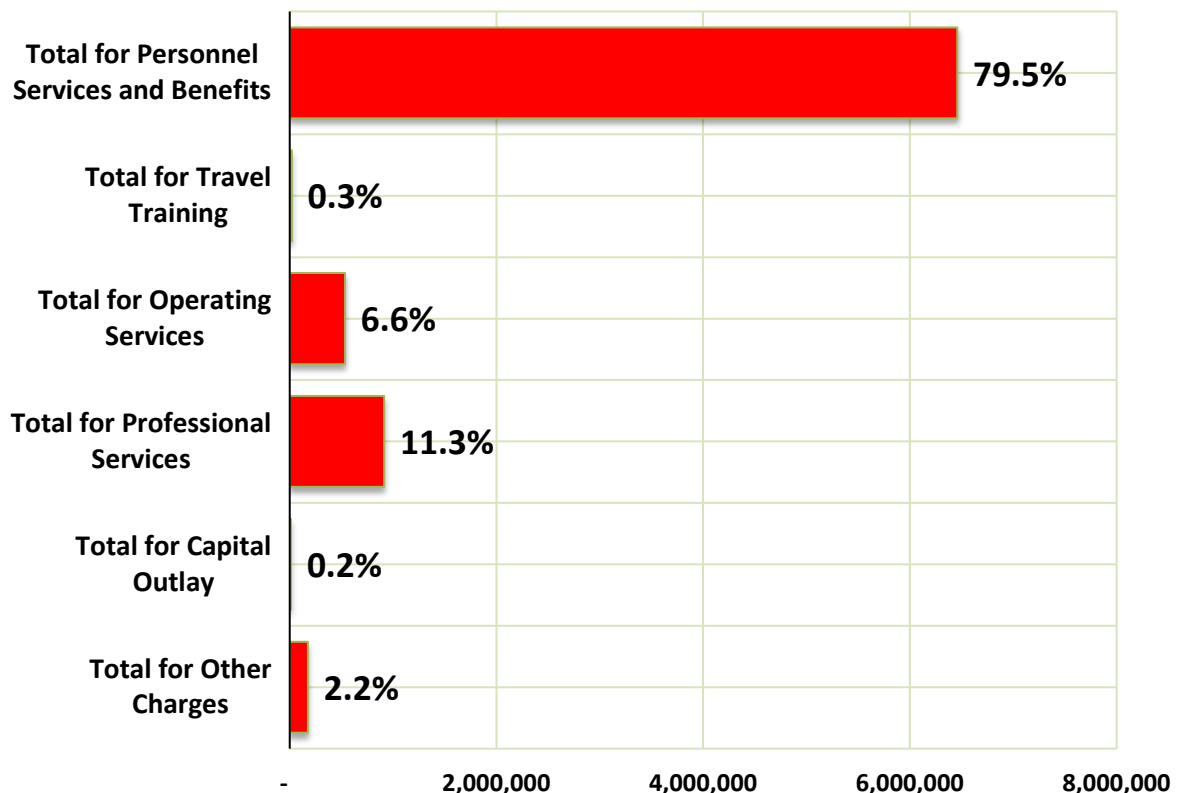
District 41 CY2019	Total CY2019
<b>District Defender: Derwyn Bunton</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	-
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	23,554
District Assistance Fund (DAF)	3,032,557
Supplemental/Emergency Funds	8,789
Grants	-
Other State Income -List source(s)	-
Total for State Government	3,064,900
Local Government	
Appropriations - General	1,836,812
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	1,630
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B1	149,580
Traffic Camera	1,042,560
Grants	59,916
Other Local Income -List source(s)	115,942
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	23,722
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	-
Magistrates' Courts	-
Municipal Court	54,432
Parish Courts	-
Traffic Court	861,357
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	939,511
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	8,670
Partial Attorney Fees Reimbursements [as per 15:176]	-
Other Reimbursements	10,074
Other Local Income -List source(s)	10,538
Total for Charges For Services	29,282
Total for Local Government	4,175,231
Investment Earnings	
Interest Income	5
Other Investment Income - List source(s)	-
Total for Investment Earnings	5
Other Sources (Grants & Contributions)	
Non-Profit Organizations	13,925
Private Organizations	452,061
Corporate	-
Other - List source(s)	28,237
Total for Other Sources (Grants & Contributions)	494,223
Total for REVENUE	7,734,359

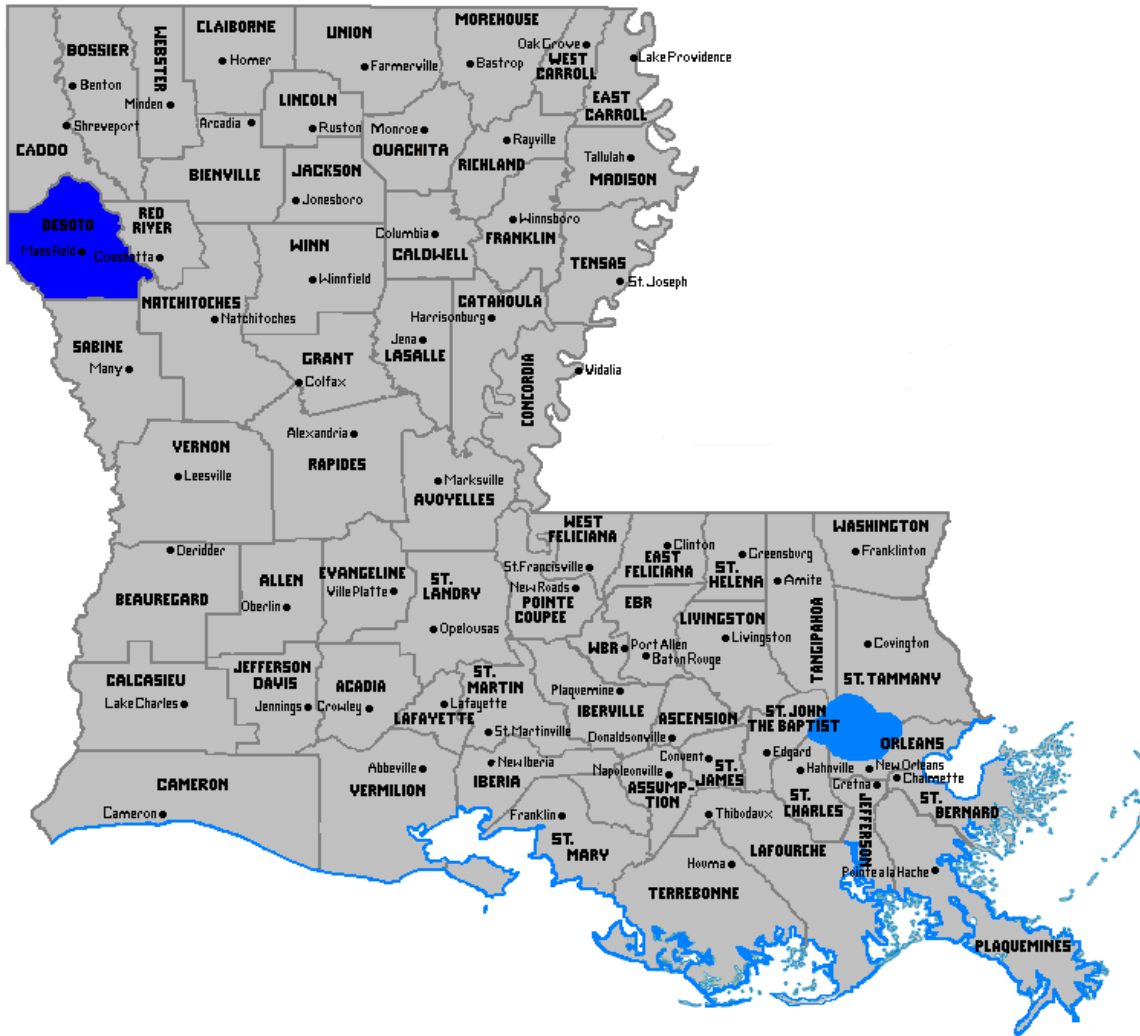
District 41 CY2019	Total CY2019
District Defender: Derwyn Bunton	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	5,404,065
Accrued Leave	-
Payroll Taxes	405,130
Hospitalization and Disability Insurance	647,953
Retirement	-
Other	-
Total for Personnel Services and Benefits	6,457,149
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	22,280
Total for Travel/Training	22,280
Operating Services	
Advertisements	-
Workers' Compensation	2,748
Insurance - Malpractice	52,286
Insurance - Auto/Physical Liability	8,194
Insurance - Other	-
Lease - Office	294,000
Lease - Auto/Equipment	14,113
Lease - Other	-
Office Repair and Maintenance	5,919
Office - Telephone/Utilities/Postage/Internet	47,319
Dues and Seminars	26,216
Law Library/Journals/Subscriptions	40,014
Office Supplies	44,913
Total for Operating Services	535,721
Professional Services	
Audit/Accounting Expense	37,862
Contract Clerical	8,520
Expert Witness	89,042
Investigators	-
Interpreters	-
Social Workers	-
Capital Representation	12,500
Conflict	492,770
Contract - Juvenile Attorneys or CINC	187,517
Misdemeanor Attorney Contracts	-
Contract Attorneys - all other	9,900
IT/Technical Support	75,712
Total for Professional Services	913,823
Capital Outlay	
Major Acquisitions	13,278
Total for Capital Outlay	13,278
Other Charges	
Other Operating Expenses	177,314
Total for Other Charges	177,314
Total for EXPENDITURES	8,119,565

## CY19 REVENUES



## CY19 EXPENDITURES

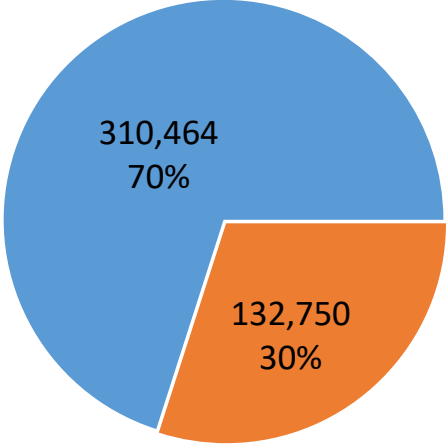




THE 42<sup>ND</sup> JUDICIAL DISTRICT  
PUBLIC DEFENDERS' OFFICE  
DESOTO (MANSFIELD)

DISTRICT DEFENDER: STEVEN R. THOMAS  
94 POLK ST., SUITE 202  
MANSFIELD, LA 71052  
(318) 872-6250

District 42 Revenue Sources CY19

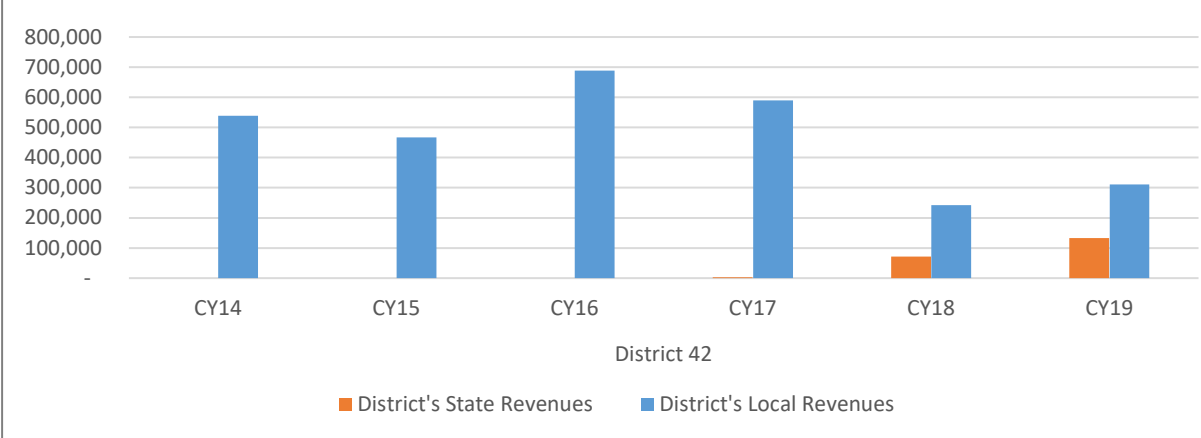


During Calendar Year 2019, the 42nd Judicial District Public Defenders Office (PDO) received \$443,214 in total revenues. 70% percent of the office's revenues came from local funding, compared to 77% during 2018. Local funding was derived primarily from traffic tickets and special court costs.

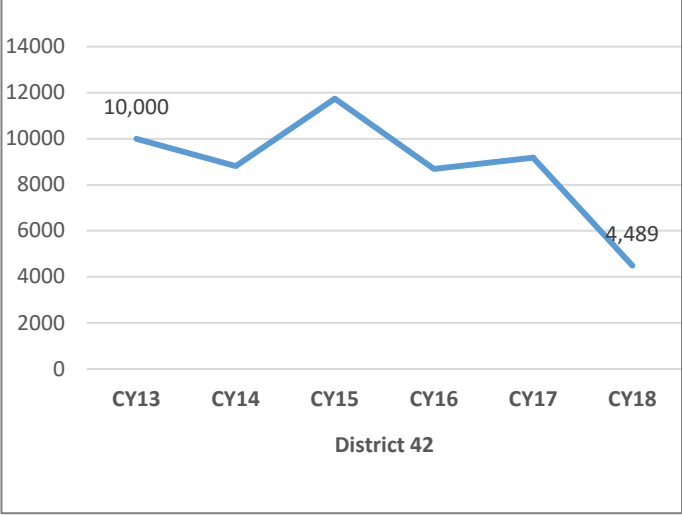
As shown in the figure below, in 2019 the office experienced an increase in both local and state revenues, although local revenues remain significantly lower than previous years.

- Total CY19 State Funds Distributed
- Total Local Funding Received By District in CY19

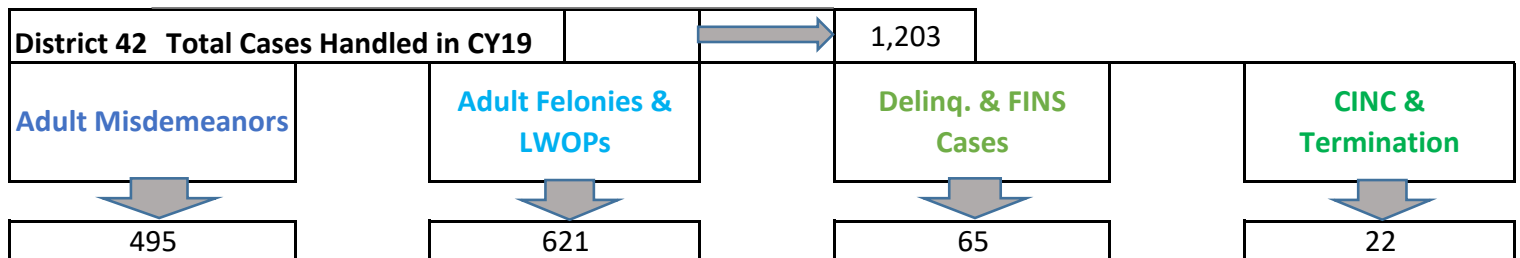
District's CY14 to CY19 Local and State Revenues



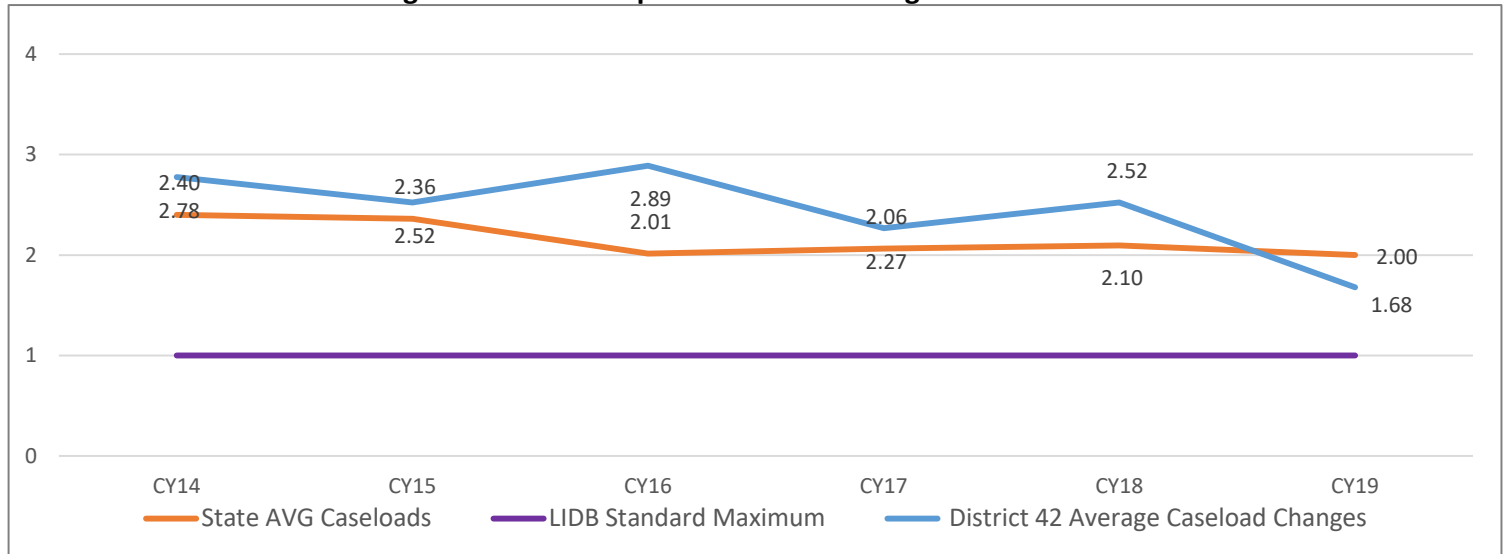
CITY COURT & DISTRICT - TRAFFIC FILINGS  
CY13-CY18



According to Supreme Court data, traffic filings in the 42nd Judicial District have decreased by 55% since 2013, the first full year following the passage of the \$10 increase to special court costs. While 2019 data is not yet available, it is likely that the increase in local revenues is the result of an increase in traffic filings in the district.



**District 42 Average Caseloads Compared to State Average & State Standard Maximums**



During Calendar Year 2019, the 42nd District PDO handled 1,203 new and pending cases. As the office’s revenues remain insufficient for optimal service delivery, attorneys within the office maintained workloads more than one-and-a-half times the state standard maximum. The caseloads held by attorneys in the office do not exceed the state average.

### MILLER/MONTGOMERY CASES

0/0

According to the Louisiana Center for Children’s Rights, the program office tasked with providing representation in Montgomery hearings, the 42nd Judicial District Public Defenders Office did not handle any Miller Cases during 2019 and does not have an open Montgomery Case for which a hearing is pending. The Supreme Court has determined the standard of representation in these hearings to be similar in nature to the penalty phase of a capital case. The Louisiana Public Defender Board estimates that each sentencing hearing may cost nearly \$60,000, an expense that the district office cannot bear.

### CAPITAL REPRESENTATION

This PDO has no capitally certified counsel on contract to handle the cases that arise in the district, it does have limited financial means with which to contract with certified counsel but it does not have capacity to provide core team members as required by the Capital Performance Standards.





## THE 42ND JDC PUBLIC DEFENDERS' OFFICE

<b>Parish(es) &amp; Seat(s)</b>	DeSoto - Mansfield
<b>Population</b>	27,265
<b>District Defender</b>	Steven R. Thomas
<b>Years as District Defender</b>	20
<b>Years in Public Defense</b>	39
<b>Office Manager</b>	Cheri Sewell
<b>Primary Office Street Address</b>	94 Polk St., Suite 202
<b>City</b>	Mansfield
<b>ZIP</b>	71052
<b>Primary Phone</b>	318-872-6250
<b>Primary Mailing Address</b>	P.O. Box 1004 Mansfield La. 71052
<b>Primary Fax Number</b>	318-872-6262
<b>Primary Emergency Contact</b>	Steven R. Thomas
<b>Primary Emergency Phone</b>	Cell 318-465-7001
<b>Secondary Emergency Contact</b>	Brian McRae
<b>Secondary Emergency Phone</b>	cell 318-286-2486
<b>Other District Office(s) Physical and Mailing Addresses and Phone Numbers</b>	N/A
<b>Other District Office Contact Personnel (Primary Only)</b>	Brian McRae cell 318-286-2486
<b>Name of Owner(s) of Office(s)/Building (i.e., Lessor)</b>	Citizen's National Bank
<b>Approximate Monthly Rent/Mortgage +Utilities Expenses Incurred by Defender Office</b>	\$800 per month
<b>Are Your Office Accounting Services Handled In-House? (If not, name the third party who provides these services)</b>	Deborah Dees CPA
<b>Courts and Locations</b>	42nd JDC Desoto Parish, Mansfield, Juvenile and Mayor's court in Mansfield, Stonewall and Logansport, La.
<b>Number of Divisions/Sections of Criminal Court for Each Court in District (Include City Court, Municipal Court, etc.)</b>	Two CDC Divisions; Three Mayor's Court- Mansfield, Logansport, Stonewall
<b>Explain District's Method of Assigning Lawyers to Cases in Courts/Sections</b>	All 72 hour hearing forms are sent to District Defender who assigns attorneys.
<b>Name of Adult Detention Facilities in This District</b>	DeSoto Parish Detention Center, 205 Franklin Mansfield La. 71052
<b>Name of Adult Detention Facilities Outside the District Which Hold Clients</b>	N/A

<b>Name of Juvenile Detention Facilities In This District</b>	None
<b>Name of Juvenile Detention Facilities Outside the District Which Hold Clients</b>	Ware Youth Center, Coushatta La.
<b>Does the Location of Detention Facilities Affect Quality of Representation or Budget? If So, How?</b>	Yes, distance from clients impacts access and greatly increases costs for attorneys, mileage, etc.
<b>Do your courts routinely bring juveniles before the judge in shackles if they are being held in detention or secure custody at the time of the hearing? If not, please describe your courts' shackling policy and procedure. Note that Ch. Code art. 408 forbids routine shackling</b>	No
<b>Has Your District Experienced Any Difficulty Accessing Detained Clients at Any Detention Facility? If So, Please Describe</b>	No
<b>District Attorney</b>	Gary Evans
<b>Chief Judge of Criminal District Court</b>	Charles B. Adams
<b>Juvenile Court Judges (Specify District of City Court)</b>	Amy Burford McCartney
<b>Drug Court Judges</b>	N/A
<b>Mental Health Court Judges</b>	N/A
<b>Other Specialty Court</b>	N/A
<b>Name of Specialty and Brief Description:</b>	N/A
<b>Indigency Determined by Whom and How?</b>	Initially by the Judge.. Subsequently, reviewed after questionnaire by DD.
<b>When is Assignment/Appointment of Counsel Made?</b>	Within 72 hours of Notice to PD office.
<b>What steps does your office take to ensure conflict – free representation</b>	Careful review of indigence at 72 hour notice by DD, to identify conflicts. On going review of case developments.
<b>Brief Explanation of Intake Process</b>	Primarily by teleconference within 72 hours of Notice of appointment.
<b>Partial Indigence Payments (per R.S.15:175/Ch.C.Art. 321)</b>	
<b>Who Collects the Assessed Partial Payments?</b>	Probation Office
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Collected and by Whom is it Provided?</b>	Report from Probation Office
<b>Who Remits the Partial Payments Collected?</b>	Probation Office
<b>What, If Any, Accounting Documentation is Provided to You Regarding Fees Remitted to You and by Whom is it Provided?</b>	Report from probation office.
<b>Amount, If Any, of Partial Indigence Payments Received by the Office in CY19</b>	4,060
<b>Does Your Office Have a Private Practice Policy? If So, Is the Policy in Writing?</b>	Private practice is permitted for contract attorneys. No it is not in writing.
<b>For the Contract Attorneys in Your District, Is There a Written Contract For His/Her Services? If So, Please Provide a Blank Copy of the Standard Contract</b>	Yes (see attached).
<b>Primary Immediate Needs</b>	More funding.
<b>Was your office in ROS at any time during 2019</b>	No

<b>If you were not in ROS in 2019, do you foresee the possibility of the district entering a Restriction of Services in the coming year, and if so, what are your initial preparatory steps to address this issue?</b>	No
<b>In CY19, have you instituted any downsizing of staff in response to a revenue-expenditure gap your district may have anticipated? If so, please list staff terminated.</b>	No
<b>Immediate Critical Issue Areas</b>	Critical shortfall in revenue and uncertainty in revenue source makes it difficult to plan and impossible to grow/improve my program. Political acrimony/litigation in DeSoto Parish continues. The P&N DAF plan unfairly discriminates against small rural programs and their unique problems.
<b>Long-Term Critical Issue Areas</b>	More funding.
<b>2019 Media Coverage and/or Major Accomplishments</b>	None
<b>Do You Provide Training, Coaching, or Mentoring for New Attorneys? If So, Describe</b>	We have quarterly training.
<b>Please identify all public defenders in your office who completed six hours of training relevant to the representation of juveniles this year</b>	Angela Waltman and Broocks Greer
<b>Does Your District Office Provide Employee Manuals or Handbooks? (Yes or No - Do Not Attach)</b>	Yes
<b>Describe Supervisory Structure in Your District (For Attorneys and Non-Attorneys)</b>	Chief Defender- Steven R. Thomas, Assistant District Defender- Brian C. McRae, and staff contract attorneys.
<b>Any Policy for Caseload/Workload Reduction for Supervisory Staff, Please Describe</b>	Supervisory staff has reduced caseload.
<b>Medical Benefits for Any Staff, Please Describe, Noting Who Pays For the Benefit</b>	No
<b>Regular Meetings for Any Staff, Please Describe</b>	Yes, quarterly training, staff meetings for attorneys, bi-monthly staff meetings for support staff.
<b>Number of Appeals Your District Handled in 2019 (As Opposed to Those Cases Transferred to CAP or LAP for Appellate Representation)</b>	None
<b>Number of Writs Your District Filed in 2019</b>	3
<b>Number of Cases Involving Children Under Age 17 in Your District That Were Directly Filed in Adult Court or Transferred to Adult Court in 2019</b>	0
<b>Number of Cases Involving Children Under Age 17 in Your District in Which a Transfer of a Child to Adult Court Was Denied</b>	0
<b>Please Describe Any Procedures That Are in Place For Assigning Attorneys Experienced With Juvenile Defendants to Transferable or Transferred Cases</b>	Both attorneys responsible for representation in juvenile delinquency cases also handle adult felonies. The case stays with them.
<b>Number of trial level Juvenile Life Without Parole (Miller) cases handled by your office in CY 2019</b>	0

<b>Number of remanded Juvenile Life Without Parole (Montgomery) cases pending in your office</b>	None
<b>Number of remanded Juvenile Life Without Parole (Montgomery) sentencing hearings conducted in your district in CY 2019</b>	0
<b>Please Provide the Names of All State Representatives and Senators from Your District</b>	Larry Bagley - State Representative. Senator - Barry Milligan
<b>Other than funding issues, what External Factors (outside of your control) Negatively Affect the Delivery of Services in Your District?</b>	State Staff continues to micro manage local programs.
<b>What Changes Have You Implemented in Your District Office in 2019 That Have Improved the Delivery of Public Defender Services?</b>	Improved in house training for attorney's and staff.
<b>Does your office have a Sexual Harassment/Discrimination Policy? If so, how is that provided to employees?</b>	Yes. By providing a copy contained in the policy/procedure manual.
<b>Staff Directory:</b>	

Staff Directory deleted on this web version for privacy and security reasons.

## 2019 District Office Technology Survey

The following questions refer to equipment and technology in the main Public Defender Office or if no such office exists, the equipment and technology in the Chief Defender's Office.	
<b>Survey Completer's Name</b>	Cheri Sewell
<b><u>Legal Research Tools Used:</u></b>	
Lexis Nexis	
Westlaw	
Other (please list)	FastCase
Number of Legal Research Licenses	
Total Cost of Legal Research Software:	No Cost
<b><u>SOFTWARE:</u></b>	
Mark an X in all that apply	
<b><u>Operating Systems Used:</u></b>	
Windows 10	X
Windows 8	
Windows 7	
Windows Server 2008/2012/2016	
Windows XP	
Mac OSX	
<b><u>Case Management System(s): Check all that apply</u></b>	
defenderData (LPDB statewide system)	X
Other System (please name)	
<b><u>Productivity Suites Used:</u></b>	
Microsoft Office 2019 (Word, Excel, etc.)	X
Microsoft Office 2016	
Microsoft Office 2013	
Microsoft Office Version Older than 2013	
Corel Word Perfect	
Other	
<b><u>Accounting Software</u></b>	
QuickBooks	
Quicken	
Intuit	
Other (list here):	
<b><u>Internet Browsers Used:</u></b>	
Internet Explorer	

Microsoft Edge	
Firefox	X
Google Chrome	X
Other	
<b><u>HARDWARE:</u></b>	
Please enter the number of	
devices in your inventory.	
Desktop PCs	4
Laptops	1
iPad/Tablets (Funded by Office)	
<b><u>INTERNET SERVICES:</u></b>	
Dialup	
Broadband	
No Internet Connection	
Connection Speed:	HIGH
Provider Name:	CP-TEL
Email Provider:	AT&T

## 42nd District Defender Office CY 2019 Caseloads & Outcomes

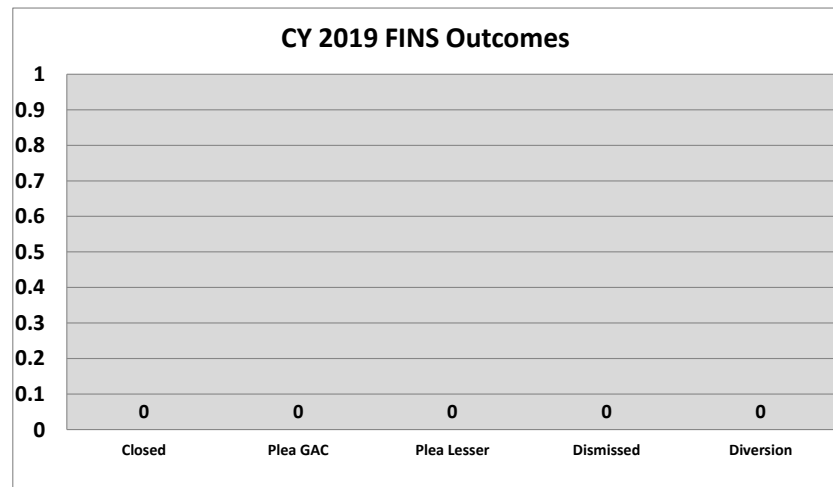
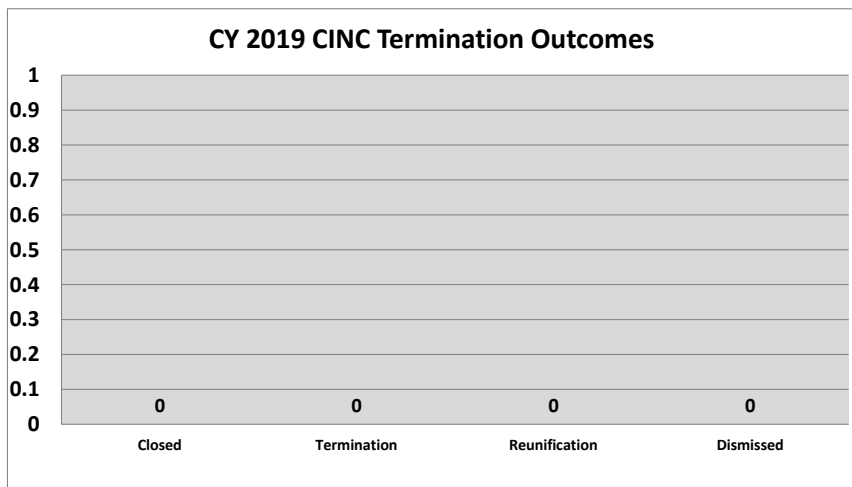
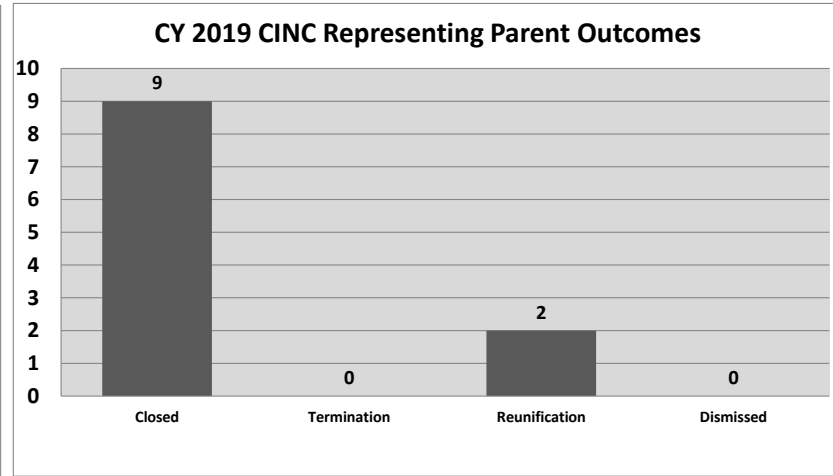
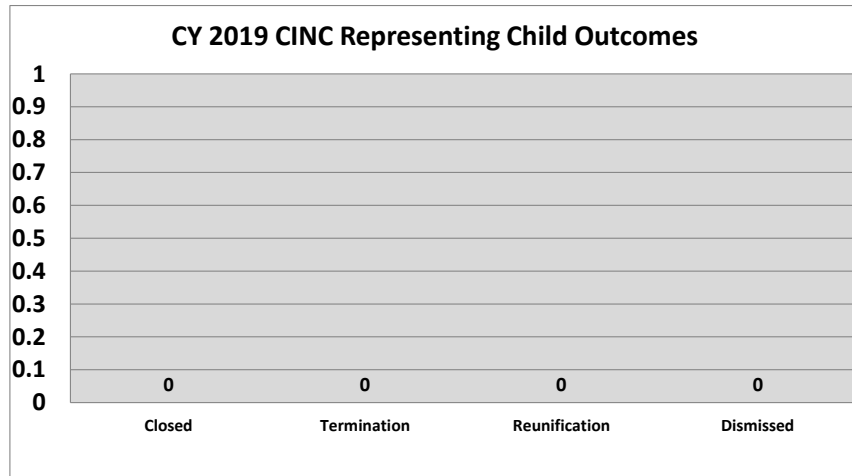
Case Type	New Cases 01/1/2019- 12/31/2019	Closed Cases 01/1/2019- 12/31/2019	Pending Cases* (# of Cases pending on 12/31/2018)	# of Cases pending on 12/31/2018 plus New Cases Received 01/1/2019- 12/31/2019	# Cases Resulting in Termination of Parental Rights	# Cases Resulting in Reunification	# Charges with Admit/Guilty Plea to Current Offense	# Charges with Plea of Guilty to Lesser Charge	# Charges Resulting in Dismissal	# Charges Resulting in Diversion or Deferred Disposition	# Jury Trials: Found Not Guilty	# Jury Trials: Found Guilty	# Judge Trials: Found Not Guilty	# Judge Trials: Found Guilty	Total Trials
Child Support	0	0	0	0	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Child	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
CINC-Parent	6	9	16	22	0	2	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
Termination	0	0	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0
FINS	0	0	0	0	N/A	N/A	0	0	0	0	N/A	N/A	N/A	N/A	0
Delinquency Misdemeanor	32	22	12	44	N/A	N/A	2	0	3	10	N/A	N/A	0	0	0
Delinquency Felony	14	10	6	20	N/A	N/A	5	0	0	2	N/A	N/A	0	1	1
Delinquency-Life	0	1	1	1	N/A	N/A	0	0	0	0	N/A	N/A	0	0	0
Juvenile Revocations	0	0	0	0	N/A	N/A	0	0	0	N/A	N/A	N/A	N/A	N/A	0
Adult Misdemeanor*	372	209	123	495	N/A	N/A	133	15	94	0	0	0	0	1	1
Adult Felony Non-LWOP**	315	302	180	495	N/A	N/A	133	51	111	0	0	4	1	1	6
Adult LWOP	1	0	0	1	N/A	N/A	0	0	0	0	0	0	0	0	0
Capital***	0	0	0	0	N/A	N/A	0	0	0	0	0	0	0	0	0
Revocations	105	52	20	125	N/A	N/A	0	0	10	0	N/A	N/A	N/A	N/A	0
PCR	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
SOAP	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

NOTE: Charges columns include all charges filed in association with a particular Case Type, regardless of each charge's severity.

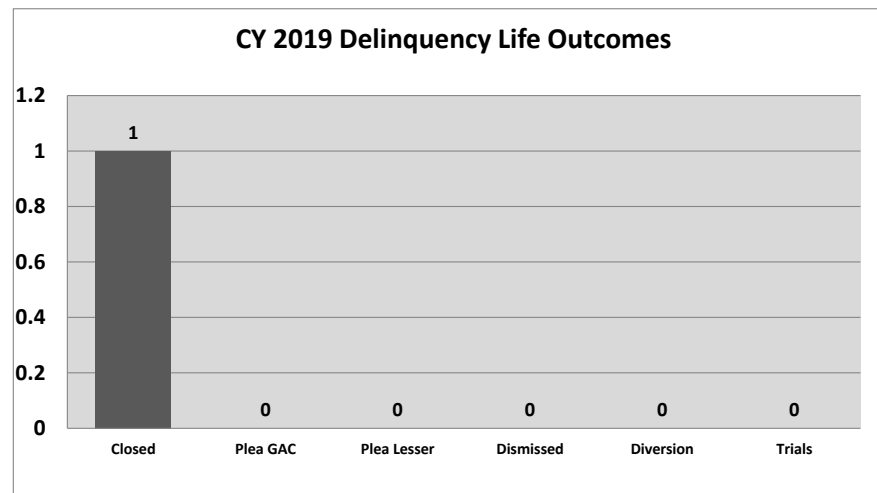
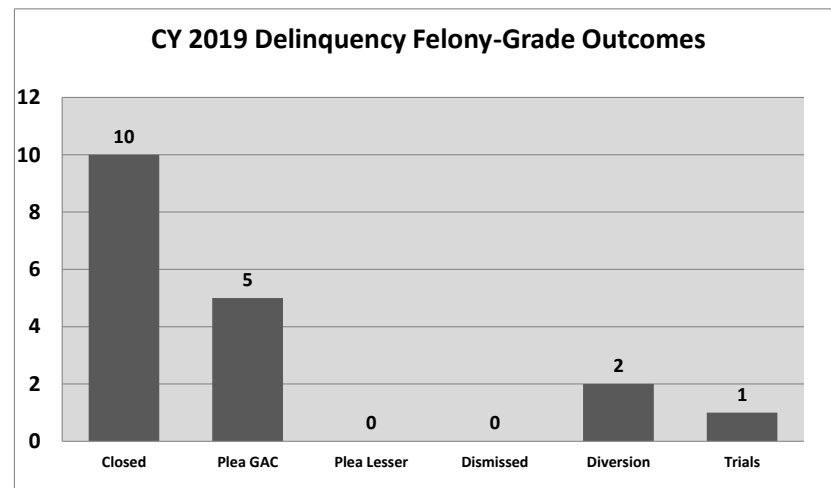
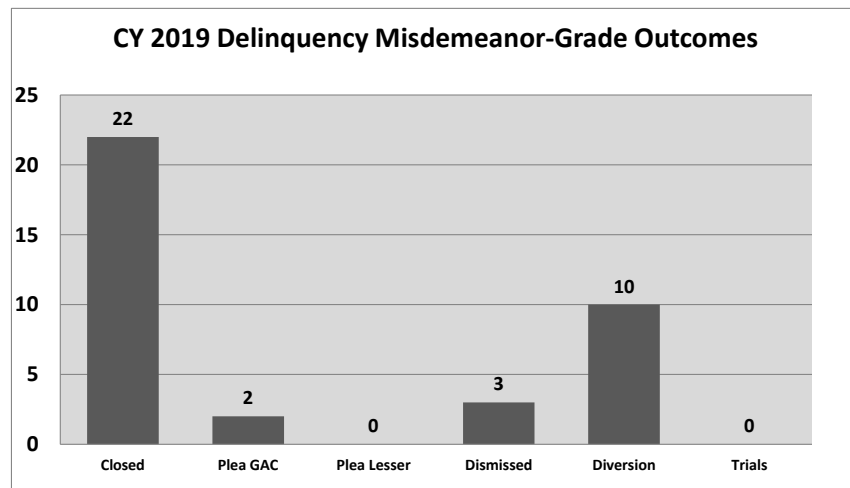
\*Includes Traffic, Parish/Municipal Ordinances, Extradition and Unclassified Cases

\*\*Life Without Parole

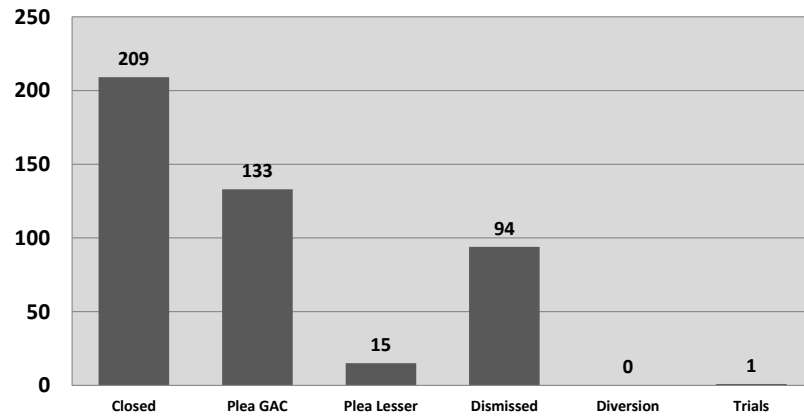
\*\*\*Capital cases may include cases initially opened by the district office and transferred to a program office at some later stage in the proceedings.



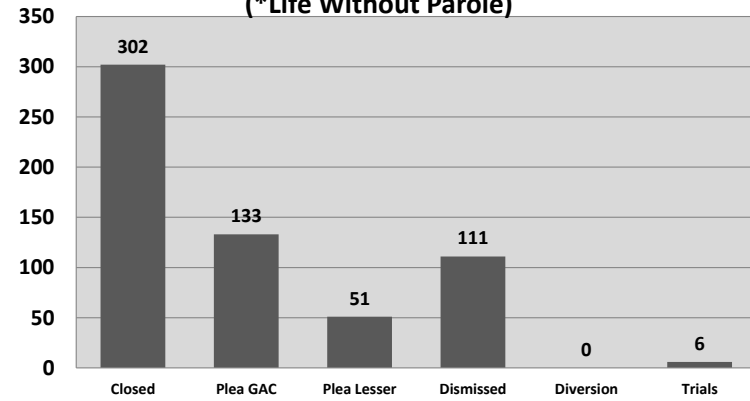




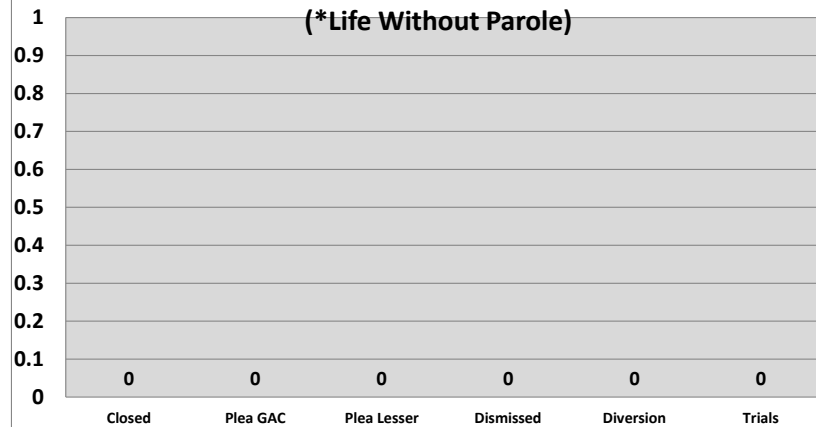
**CY 2019 Adult Misdemeanor Outcomes**



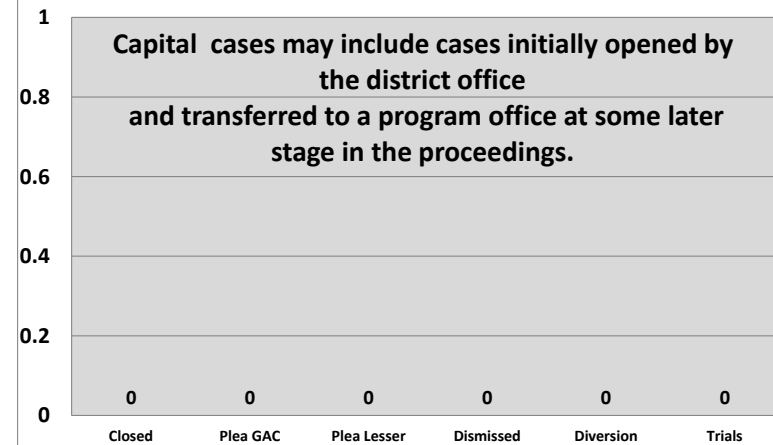
**CY 2019 Adult Felony Non-LWOP\* Outcomes  
(\*Life Without Parole)**



**CY 2019 Adult Felony LWOP\* Outcomes  
(\*Life Without Parole)**



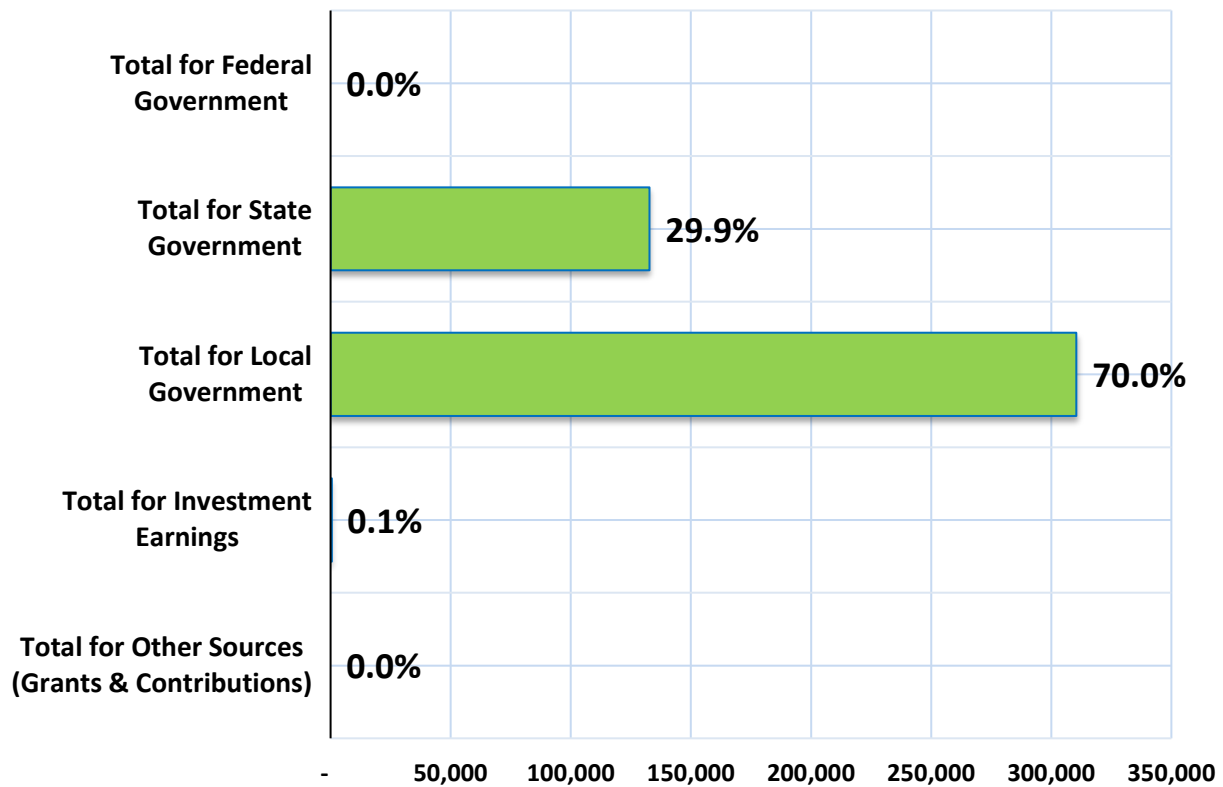
**CY 2019 Capital Outcomes**



District 42 CY2019	Total CY2019
<b>District Defender: Steven Thomas</b>	
<b>REVENUE</b>	
Federal Government	
Grants - Direct	-
Grants - Indirect (pass thru State)	-
Total for Federal Government	
State Government	
Department of Corrections	-
Child in Need of Care (CINC)	3,456
District Assistance Fund (DAF)	129,051
Supplemental/Emergency Funds	243
Grants	-
Other State Income -List source(s)	-
Total for State Government	132,750
Local Government	
Appropriations - General	-
Appropriations - Special	-
Taxes - Millages, Sales, Special, & Other	-
Condition of Probation	2,792
Criminal Bond Fees [\$2 per bonded case as per 15:85.1] and Surety Bond Licensing Fees [per 22:822 B]	23,361
Traffic Camera	-
Grants	-
Other Local Income -List source(s)	91,675
\$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	
Criminal District Court	-
City & City-Ward Courts	-
Judicial District Courts	-
Juvenile Court	-
Mayor's Court (\$35 Special Court Costs for Mayor's Court Only)	19,018
Magistrates' Courts	-
Municipal Court	-
Parish Courts	-
Traffic Court	-
Non-itemized, lump sum collected and remitted by all courts	-
Non-Itemized lump sum assessed by the court; collected and remitted by the Sheriff(s)	163,129
Non-Itemized lump sum assessed by the court; collected and remitted by the Police Juries	-
Total for \$45 Special Court Costs [R.S.15:168.B(1)] and \$35 Mayor's Court Costs	182,146
Charges For Services	
\$40 Indigent Defense Application Fees [as per 15:175 A (1)(f)]	5,880
Partial Attorney Fees Reimbursements [as per 15:176]	4,140
Other Reimbursements	469
Other Local Income -List source(s)	-
Total for Charges For Services	10,489
Total for Local Government	310,464
Investment Earnings	
Interest Income	481
Other Investment Income - List source(s)	-
Total for Investment Earnings	481
Other Sources (Grants & Contributions)	
Non-Profit Organizations	-
Private Organizations	-
Corporate	-
Other - List source(s)	-
Total for Other Sources (Grants & Contributions)	
Total for REVENUE	443,694

District 42 CY2019	Total CY2019
<b>District Defender: Steven Thomas</b>	
<b>EXPENDITURES</b>	
Personnel Services and Benefits	
Salaries	33,000
Accrued Leave	-
Payroll Taxes	2,525
Hospitalization and Disability Insurance	-
Retirement	-
Other	-
<b>Total for Personnel Services and Benefits</b>	<b>35,525</b>
Travel/Training	
Parking/Auto Tolls	-
Travel/Lodging/Per Diem/Mileage	1,252
<b>Total for Travel/Training</b>	<b>1,252</b>
Operating Services	
Advertisements	91
Workers' Compensation	155
Insurance - Malpractice	-
Insurance - Auto/Physical Liability	-
Insurance - Other	2,785
Lease - Office	14,400
Lease - Auto/Equipment	-
Lease - Other	-
Office Repair and Maintenance	-
Office - Telephone/Utilities/Postage/Internet	1,935
Dues and Seminars	646
Law Library/Journals/Subscriptions	248
Office Supplies	3,387
<b>Total for Operating Services</b>	<b>23,647</b>
Professional Services	
Audit/Accounting Expense	7,863
Contract Clerical	-
Expert Witness	2,413
Investigators	3,263
Interpreters	-
Social Workers	-
Capital Representation	-
Conflict	7,400
Contract - Juvenile Attorneys or CINC	32,000
Misdemeanor Attorney Contracts	12,000
Contract Attorneys - all other	308,617
IT/Technical Support	1,409
<b>Total for Professional Services</b>	<b>374,964</b>
Capital Outlay	
Major Acquisitions	12,273
<b>Total for Capital Outlay</b>	<b>12,273</b>
Other Charges	
Other Operating Expenses	-
<b>Total for Other Charges</b>	<b>-</b>
<b>Total for EXPENDITURES</b>	<b>447,661</b>

## CY19 REVENUES



## CY19 EXPENDITURES

